

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2022**

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL		
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	
Dwellings	5	1,397,311	6	1,148,990	8	2,392,448	4	1,527,503																		23	6,466,252
Condominiums (Units)							8	960,000																		8	960,000
Duplexes (Units)																										0	0
Multi-Family (Units)																										0	0
Dwelling Alterations	20	234,350	23	448,496	31	310,990	34	428,254																		108	1,422,090
New Commercial																										0	0
		Ican-Remodel Interior & Interior; Space Shop Storage-Sprinkler System		Ross Dress-White Box Interior Demo; Ross Dress-Tenant Build Out Interior Remodel		Ross Dress-Sprinkler Alterations; Montage Ministries-Remodel Interior; Mayflower Center-Tear Off & Re-Roof		Chipolte-Kitchen Hood Suppression																			
Commercial Alterations	2	457,550	2	495,000	3	382,435	1	2,000																		8	1,336,985
				Case Farms-Erect New Addition				Williams Land-Storage Building																			
New Industrial			1	900,000			1	1,300,000																		2	2,200,000
		R.J. Matthews-Fire Suppression Addition; Heinz-Deli-Mix Interior Renovation		Ohio Packaging-Sprinkler Remodel; Heinz Corporation-Sprinkler Remodel; Ohio Packaging-Sprinkler Remodel for Mezzanine		Shearer's Food-Sprinkler Alterations		AT&T-Add/Replace 3 Antenna & Equipment																			
Industrial Alterations	2	336,850	3	41,641	1	67,000	1	20,000																		7	465,491
Garage/Carport					2	75,224	1	20,000																		3	95,224
Garage Alterations					1	25,000																				1	25,000
Miscellaneous	1	19,412	3	46,036	2	7,800	6	35,413																		12	108,661
Schools																										0	0
Swimming Pools			1	7,000	1	500	2	15,700																		4	23,200
New Hospitals																										0	0
Hospital Alterations																										0	0
Accessory Building	3	20,500	1	3,500	2	10,372																				6	34,372
Fences	1	8,000	2	17,700	10	36,213	11	59,821																		24	121,734
Razing	2	8,000																								2	8,000
TOTALS:	36	2,481,973	42	3,108,363	61	3,307,982	69	4,368,691	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	208	13,267,009

BUILDING PERMIT LOG - APRIL 2022

<u>PERMIT #</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
<u>NEW DWELLINGS</u>		
20220207	1187 23RD ST SW	392,063
20220208	1485 CHAMPIONSHIP CIR SE	500,000
20220219	1594 CHAMPIONSHIP CIR SE	300,000
20220234	1289 23RD ST SW	335,440
4	NEW DWELLINGS	1,527,503
 <u>CONDOS</u>		
20220195	1341 QUEEN ANNE DR NW	120,000
20220197	1343 QUEEN ANNE DR NW	120,000
20220198	1345 QUEEN ANNE DR NW	120,000
20220199	1347 QUEEN ANNE DR NW	120,000
20220200	1241 QUEEN ANNE DR NW	120,000
20220201	1243 QUEEN ANNE DR NW	120,000
20220202	1245 QUEEN ANNE DR NW	120,000
20220203	1247 QUEEN ANNE DR NW	120,000
8	CONDOS	960,000
 <u>MULTI-FAMILY</u>		
0	MULTI-FAMILY	0
 <u>DWELLING ALTERATIONS</u>		
20220168	526 6TH ST SW	10,000
20220169	1477 WOODFOREST ST NW	2,000
20220170	352 26TH ST SE	12,900
20220171	605 NOBLE PL NW	11,700
20220172	1716 13TH ST SE	9,300
20220173	1000 CARNATION ST NE	17,625
20220174	2810 LEE AVE NW	21,706
20220175	445 LAKE AVE NE	5,030
20220189	3261 CARSON AVE NW	12,000
20220190	817 WELLMAN AVE SE	22,990
20220191	2570 LINDA LANE SW	39,984
20220192	2395 WILMINGTON AVE SE	7,280
20220194	910 ERIE ST SW	25,640
20220196	1651 DEXTER RD NE	5,600
20220204	225 17TH ST NE	1,780
20220205	34 EDWIN AVE SE	5,000
20220209	683 27TH ST NW	5,400
20220210	400 STARBROOK ST NW	18,399
20220211	1012 OXFORD AVE NE	2,630
20220213	1009 LAKE AVE NE	13,500
20220216	808 16TH ST NE	7,953
20220218	1830 CONNECTICUT AVE SE	3,000
20220220	514 25TH ST NW	9,350
20220225	1703 SPRINGHAVEN CIR NE	9,112

BUILDING PERMIT LOG - APRIL 2022

20220226	430 11TH ST NE	20,000
20220227	790 28TH ST NW	6,800
20220228	815 ANDREW AVE NE	9,595
20220232	2640 SAWGRASS CIR SE	32,565
20220233	823 NORTH AVE NE	4,815
20220235	338 DELAWARE AVE NE	1,100
20220238	858 11TH ST NE	8,000
20220240	305 5TH ST SW	4,500
20220243	2580 URBANA AVE SE	11,000
20220244	319 3RD ST NE	50,000
34	DWELLING ALTERATIONS	428,254

NEW COMMERCIAL

0	NEW COMMERCIAL	0
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COMMERCIAL ALTERATIONS

20220187	Chipolte-Kitchen Hood Suppression (2548 LINCOLN WAY E)	2,000
1	COMMERCIAL ALTERATIONS	2,000

NEW INDUSTRIAL

20220223	Williams Land-New 113 x 249 Storage Building (2040 VENTURE CIR SE)	1,300,000
1	NEW INDUSTRIAL	1,300,000

INDUSTRIAL ALTERATIONS

20220176	AT&T-Add/Replace 3 Antenna & Equipment (801 4TH ST NW)	20,000
1	INDUSTRIAL ALTERATIONS	20,000

FENCES

20220177	2841 LEE AVE NW	3,300
20220178	785 15TH ST SE	9,800
20220179	2818 GRAY RIDGE AVE SE	7,000
20220180	4507 BRIGHTLEAF AVE NW	4,900
20220193	114 8TH ST NE	2,250
20220217	711 CHERRY RD NE	3,600
20220224	1283 GABRIELLE CIR NW	4,371
20220230	3150 JORMAY AVE NW	4,500
20220231	198 HARMONY ST NW	2,700
20220241	2855 TURNING LEAF AVE NW	11,400
20220242	411 19TH ST NW	6,000
11	FENCES	59,821

NEW GARAGE/CARPORT

20220239	1315 ARAPAHOE ST SE	20,000
1	NEW GARAGE/CARPORT	20,000

BUILDING PERMIT LOG - APRIL 2022

GARAGE ALTERATIONS

0	GARAGE ALTERATIONS	0
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ACCESSORY BUILDING

0	ACCESSORY BUILDINGS	0
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SWIMMING POOLS

20220215	604 TERRY AVE NE	8,500
20220221	324 LAKE AVE NE	7,200
2	SWIMMING POOLS	15,700

MISCELLANEOUS

20220181	2406 LINCOLN WAY E	1,400
20220182	670 17TH ST NW	630
20220183	320 LINCOLN WAY E	2,500
20220186	2600 LINCOLN WAY E	25,000
20220206	211 ERIE ST S	3,883
20220222	1407 TREMONT AVE SW	2,000
6	MISCELLANEOUS	35,413

RAZING

0	RAZING	0
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69	TOTAL PERMITS	TOTAL VALUE OF CONSTRUCTION	4,368,691
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Dear Mayor Catazaro-Perry:

Here is a list of what has been accomplished in Civil Service / Equal Employment in the last month:

❖ **Equal Employment**

- Prevailing wage and payroll audits

❖ **Human Resource Functions**

- Police Department
 - Recruiting for Police Office
 - Set up fitness testing – location, schedule, administrative
 - Promotional Process – creating online application for promotional applications, announcements, review of applicants, order booklets, set up assessment center
 - Testing for Police Officer
 - Scoring and communication of results
- Fire Department
 - Onboarding new hire
- Waste Water
 - Recruiting, job posting, review of applicants, collect documentation for testing for Plant Operator
 - Testing for Plant Operator
 - Scoring of examination and communication of results
 - Recruiting, job posting, review of applicants, collect documentation for testing of Electrician
 - Testing for Electrician
 - Scoring of examination and communication of results
- Health Department
 - Recruiting, job posting, review of applicants, collect documentation for testing of Administrative Assistant
 - Testing of Administrative Assistant
 - Scoring and communication of results
- Building department
 - Job Offer and onboarding for new hire - Inspector
- Parks and Recreation
 - Review of job description – Maintenance Repair
 - Meetings regarding staffing with Director
- Law Department
 - Recruiting, job posting, review of applicants for Assistant Law Director
- Public Record
 - 3 record requests
 - Records destruction
- FMLA
 - 2 FMLA requests – process

❖ **Civil Service Commission**

- 2 meetings
- 4 examinations
- Monthly minutes
- Projects
 - Classifications
 - Rules and Regulations
- Account Payable

❖ **Training**

- The Evolution of Workplace Testing Programs and Marijuana Laws
- Generational Diversity in Public Work

Sincerely,

Jodi DeStefanis, PHR, SHRM-CP

Director of Civil Service and Equal Employment



To: Mayor Kathy Catazaro-Perry

From: Samantha Walters, Community Development Director

Date: May 2, 2022

Monthly Report: April, 2022

- Attended the following meetings/events:
 - April 7 – Meeting with Matt & Maureen from Community Building Partnership
 - April 8 – Met with Homebuyer to sign papers for DPA program
 - April 12 – Community Partners Meeting
 - April 12 – Fair Housing Board Meeting
 - April 18 – Straight Path Program Site Visit
 - April 21 – Neighborhood cleanup planning with Manner Matter Massillon
 - April 21 – Disaster Recovery Solutions meeting
 - April 22 – Met with John Picard
 - April 26 & 27 – OCCD Spring Conference
 - April 28 – Conference call with CGI re: Community Banner Program
 - April 29 – QBS Review Committee meeting
- Continued preparing the 2022 Annual Action Plan and Budget, which will be submitted to HUD in May. This plan outlines the budget for PY2022 and project details of activities we will be undertaking.
- Submitted to the U.S. Department of Housing and Urban Development (HUD) on April 5th the PR-29 Quarterly Report for Period 1, ending March 31, 2022. The PR29 – Cash on Hand Quarterly Report - documents information relevant to the cash-on-hand, program income, and revolving funds submitted by a grantee to HUD.
- Bid out asbestos abatement and demolition for 3 properties scheduled for demolition this fall. Surveys were completed last month & showed only one property requires abatement.
- Continued accounting and financial management for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated accomplishments of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.



- Continued to monitor calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored all record keeping being sure requirements are being followed to HUD Guidelines. Ensured Code compliance monitoring was being performed by the Contractor in the City Target Areas.
- During the month of April, I responded to a total of 18 Public Record requests for records from various City departments. The majority of these requests were for police incident and/or accident reports.
- Monthly Reports from Beverly Lewis, Housing Director, and Anna Jordan, Administrative Assistant, are attached.

Respectfully Submitted,
Samantha Walters
Community Development Director

Samantha R. Walters, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report April, 2022

- **Fair Housing Calls for the Month: Beverly 12 Anna 20**

Code Enforcement Involvement - Yes as needed

Were any of them discrimination related? NO

- **Housing Rehabilitation Projects:** Rehabilitation is complete, waiting for the Lead Inspection report.
- **Minor Repair:** Inspection for electrical work for one of our home-owner has been received and is being sent out to bid. Second homeowner has been sent a packet for possible assistance, verifications received, the homeowner is over income and will not qualify for assistance.
- **Emergency Rehabilitation Projects:** We have one emergency roof, application sent out, however she is over income so does not qualify for assistance. Completion of one furnace, payment complete.
- **First time Homebuyer Assistance:** We have also closed on two more first time homebuyers, one has had the pre-construction meeting for RRS and work will soon begin. The other First Time Homebuyer missed the Pre-construction meeting and presently paper work is under review.

We have one perspective First time homebuyer who had to change financial institutions (from Rocket To Commonwealth Bank) process is on-going.

HB that was waiting, failed tax portion of the verification and did not qualify for assistance at this time.

- **STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED:** On-going
- **PROGRESS TO DATE:** SEE ABOVE
- **MEETINGS ATTENDED DURING THE MONTH WERE:** April 12, 2022- Ken Weber Campus Continuum of Care Board Meeting 9:30-11:00; Fair Housing Board Meeting, swearing in of new members. 3:30-4:45; April 19, 2022- 9:30-11-Microsoft Team Meeting, System Performance Meeting on-line; April 27, 2022 - Spring Hybrid Meeting OCCD 9:00-3:30, SAM AND ANNA INPERSON, BEV. VIRTUAL. April 29, 2022 11:45-1:00 West Stark Homeless Task Force, Salvation Army. Majors Payne will be there until June replacements.
- **Webinars:** OCCD – April 27, 2022 9:00 – 3:30 Fair Housing updates and informational presentations.
- **Other Activities: Fair Housing –** Fair Housing calls and activities include, referrals, information dissemination; planning and talking to Landlords concerning repairs and reasonable accommodations, and tenant's rights in regards to their reasonable wear and tear, and their responsibilities as a tenant.
- **Fair housing meeting and new board members swearing - April 12, 2022 @3:30**

Respectfully

Beverly A. Lewis, Housing Director

MONTHLY REPORT: April 2022

To: Samantha Walters-Community Development Director

From: Anna Jordan-Community Development and Housing Assistant

- **Housing:** A full rehab project with a long list of repairs has been completed, bring a long time Massillon residents' home completely up to code standards. An application has been started for another Massillon home owner for the same program. One new home buyer purchased a home this month with the help of our down payment assistance program. We will move forward completing the code repairs for this home soon. We currently have one approved applicant for our home buyer program, as well as another pending application. We have updated and continued contact with RPC regarding projects. The project waiting list has been continually updated, as well as the housing financial ledger.
- **Fair Housing:** For the month of April I received 20 fair housing and tenant/landlord calls. A lot of calls have come in for residents looking for rental property, we supply resources/contacts when we receive these calls. Many tenants called complaining about lack of repairs. Code enforcement assists with repair calls. We work together to makes sure properties are registered as rentals. Several out of city calls were referred to Stark County for Assistance. Callers also have been given contact information for Community Legal Aid, and been given details on escrowing rent.

*** April is fair housing month, we placed an ad with our contact details in the paper, and with the addition of new fair housing board members, we were able to hold a board meeting, and we have begun preparing for the yearly fair housing luncheon.

- **Community Development:** Applications have been reviewed for potential block grant funding recipients. A new furnace was installed in a Massillon home owners' resident this month. Project under way for a home owner with outdated/unsafe electric. Application also being process for a long-time resident that has a leak in her roof. IDIS and department spread sheets are being updated. HMRP applications were reviewed, and checks for qualifying home owners who utilized this program went out this month. We are preparing for on-site monitoring of sub recipients as well. Department director is working on the annual action plan for 2022.
- **Administrative:** Prepared and paid bills/ IDIS drawdowns for funds. Updated activities as necessary. Ledger balanced and maintained accurately throughout the month. Other tasks upon assignment. Supplies ordered as needed. Ads were also scheduled with our local newspaper company.

- **Meetings/Training:** For the month of April I participated in the following meetings/trainings:
 - April 8th-Meeting with new home buyer.
 - April 12th-Fair housing meeting.
 - April 18th-Land Bank meeting
 - April 26th-27th-OCCD spring conference.

Respectfully,

Anna Jordan -Community Development and Housing Assistant

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry
FROM: David Maley, Economic Development Director
DATE: April 2022
RE: Monthly Report

- Participated in City Council sessions providing information to council members on a variety of issues and regularly communicate with Council Members and the Law Department on pending matters.
- Continuing work on updates to existing and new ordinances.
- Working on economic development inducement/business grants for businesses.
- Continue to work with Stark County Regional Planning on issues regarding property acquisition, sales, and demolitions.
- Continue to visit businesses and facilitate BRE calls.
- Participated in Regional Planning Commission, NEFCO, and Board of Control meetings.
- Continue discussions with several businesses regarding issues impacting existing operations and/or the expansion of their existing facilities.
- Continue to work with the SEDB on collaborative efforts for a regional approach to economic development as part of the “Strengthening Stark” initiatives.
- Continue to work on several zoning issues and addressing new inquiries and facilitated Site Plan Review meetings.
- Collaborating with Team NEO, Jobs Ohio, Stark Economic Development Board, and other entities related to business visits and economic development activities.
- Working on issues regarding the Sippo Park Pumphouse and Health Department, and City Engineer.
- Participated on numerous meetings, conference calls/webinars at the local, state, and national level relative to economic development programs, initiatives.
- Working on numerous miscellaneous inquiries and investment/development projects.
- Working on a variety of issues related to downtown, ARPA funding, and annexation.
- Working on an ordinance for a Downtown Outdoor Refreshment
- Continue to work on or provide assistance on a variety of other issues/projects.

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry
FROM: Engineering Department
SUBJECT: Engineering Department Monthly Report for April 2022

DATE: May 10, 2022

BRIDGES

Bridge Inspections – 2022 by ODOT

SANITARY SEWERS

Sippo Sanitary Sewer Replacement – Survey complete. ARPA funds. QBS design.

STORM SEWERS

Misc Drainage Repairs- SR 21, Mayflower Area, Misc CB's repairs, sink holes – Analysis & report.

2022 Catch Basin Replacement Project I & II – preparing, evaluating CB's for May bid.

Castlewest Estates Roadway Improvement Project Phase II- May bid. Plans & specs 100% complete.

Springhill Settlement Improvement Project Phase IV - preparing, evaluating for May bid.

Hills & Dales Rd Storm Sewer Replacement – Open cut replacement. May bid.

North Erie Canal/Burton Ave Storm Sewer Replacement –ARPA funds. QBS design.

Tusc River Local Protection CIPP – Siphon break levee pipe rehab slip lining. ARPA funds. June bid.

26th St NW Area Storm Sewer Improvement- ARPA funds. QBS design.

20th St SE Area Storm Sewer Improvement - ARPA funds. QBS design.

STREETS

Wales Road (SR 241) Improvement Project –Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) to Hills & Dales. ODOT LPA let project. Begin August 2022.

St. Andrews Estates IV - preparing, evaluating for May bid.

Lincoln Way Infrastructure Improvement- Upgrade intersections, new walk 1st St NE to 3rd St SE.

Warmington Rd SW Improvement – Widening, resurfacing. OPWC.

2021 Street Resurfacing Project Contract I- Superior Paving. Project is complete. Punch list to be completed in spring.

2021 Street Resurfacing Project Contract II- Superior Paving. Project is complete. Punch list to be completed in spring.

2022 Street Resurfacing Project Contract I- preparing, evaluating for May bid.

Diamond Ct Rehab – Awaiting utility locations and AT&T easement. Design complete. Late Summer/Fall 2022 project

Erie St South Improvement Project – LPA/ODOT project funding. ODOT grant. June bid. Design 100% complete.

Hills & Dales Rd MRF Roadway Resurfacing Project – preparing, evaluating for July bid.

City Wide Pavement Marking Project 2022 – restripe various City streets. May bid.

Charles Ave Roadway Improvement – Sidewalks, street lighting, Erie to 1st St SE design, investigation, estimates, survey started. Design 90% complete. preparing, evaluating for June bid.

SIGNALS

1st St NW/1st St SW – Upgrade intersections on Lincoln Way infrastructure improvement project. Plans under review.

SR21 Corridor Safety Study – ODOT, in progress. Jacob’s Engineering. SR21 & Lake/1st, SR21 & Lillian Gish, SR21 & Walnut

Navarre Rd Corridor Traffic Study – County in progress. THS Engineering. Report in May.

Lake/Amherst – Survey and preliminary traffic signal design needed. Address ADA.

WASTEWATER TREATMENT PLANT

Nothing to Report at this time

SUBDIVISIONS

Augusta Lakes Phase 3 – Allotment construction completed. Housing construction has begun.

Country View Meadows - Need to install street lighting and complete punch list items. Housing construction complete.

Country View Meadows Phase II – Allotment construction completed. Housing construction has begun.

Glick Allotment – 29th St SW/Raynell area. Plat approval at Council 2022. Housing construction has begun.

Buckeye Ridge Estates – Property has been sold to a new owner.

Sippo Reserves Allotment Phase II – Project has been transferred to a new developer, who will be completing any remaining items.

Villa Sole Development- Sanitary sewer, storm sewers, waterlines and roadway have been installed.

Kenyon Creek Phase 2– Roadway, pavement installed, and some utilities. Awaiting completion, final inspection.

UTILITY PROJECTS

Dominion East Ohio: extension to Country View estates began 1-31-2022. 23rd St SW/24th St/Carlene SW. Completed in April.

Aqua Ohio: Walnut Rd SW – Water main installed, restoration and paving to be completed in the Spring.

Candell St Sewer: Project to begin June 2022.

PARKS AND RECREATION

Zero Entry Pool Replacement – Rec Center, design/construction contract in progress. Change Order. May completion expected.

17TH St nw Pavilion Design/Build Project – Conventional design and bidding. June bid.

OTHER INFRASTRUCTURE

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

City Roadway Pavement Markings & Signs – Sign department, parking & corporation limits, bicycle symbols.

Levee Infrastructure Project – US Army Corp of Engineers (USACE) start May 2021. In progress. 60% complete.

MISCELLANEOUS

Capital Improvement map – Creating maps.

GIS – Modifying display, addressing and permits, maps. Continuing to update.

ODOT- LPA project training and module evaluation, up to date February 2022.

Storm Water Management Plan –2021 Annual Report for submission to Ohio EPA. 920 erosion ordinance modified. Submit annual report April 1, 2022, completed.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications. Law dept. review. Legislation request to Council summer 2022.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 35% complete.

Ward Mapping –Ward mapping completed.

Web Site - The Engineering Department web site will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.

Kathy Catazaro-Perry, Mayor
Massillon
City of Champions

Matthew G. Heck, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Wednesday, May 11, 2022

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for April, 2022.

The department responded to a total of 473 alarms during the month. This averages to 15.8 alarms per day. There were 150 fire alarms and/or public service calls, and 323 rescue and EMS calls. There were no injuries due to fires.

On the 5th of the month, Cody Shaffer was sworn in as a probationary Firefighter/Medic. He replaces Patrick Eddy who moved to the Fire Prevention Bureau in March to increase the bureau's effectiveness. Cody spent 2 weeks in an orientation period and was assigned to No. 3 Crew.

On the 7th of the month, I attended the monthly LOGIC Board meeting.

On the 12th of the month, I attended the County Fire Chief's IMAT meeting.

On the 14th of the month, I attended the 911 Governance Board meeting.

On the 15th and 20th of the month, I attended the LOGIC Board's special meetings to discuss the dispatch operational assessment.

On the 21st of the month, Assistant Chief Spicocchi and I attended the quarterly County Fire Chiefs meeting.

On the 26th of the month, I attended the Hazmat Executive Committee meeting.

On the 27th of the month, I attended the LEPC committee meeting.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Matthew G. Heck, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

On the 27th of the month, I also attended the monthly dispatch fire operations meeting.

A significant amount of time was spent preparing to transition to the ESO electronic reporting platform. We are currently about half way through our onboarding process with projections to go live on June 15th. We also initiated the use of CrewForce to aid responding crews obtain additional real-time incident information while responding. CrewForce is an app provided by the county CAD (computer-aided dispatch) vendor. Another component of the app is the ability to automatically send unit status changes, for example “en-route”, “on-scene”, “in quarters”, etc., to the CAD without radio communication. This should reduce the amount of radio traffic during incidents requiring multiple units to respond as well as increase the accuracy of unit call times. As with anything else new and as we expected, there have been some glitches during the startup. We are continuing to work through the issues with representative from other fire departments who implemented CrewForce, representatives from Dispatch, and technicians from the app’s vendor. We are confident the issues can and will be solved allowing our personnel to perform their jobs more efficiently while providing a better more effective service to the citizens of Massillon.

Respectfully,

Matthew Heck

Matthew G. Heck
Fire Chief
Massillon Fire Department



Environmental Health Division Activity Report April 2022

Animal Bites Reported	6
Animal Bite- Lab examinations	0
Food Service Operation/Retail Food Establishment Inspections	14
Vending Machine Inspections	0
Mobile Inspections	7
Temporary Inspections	0
Food Service Operation/Retail Food Establishment Consultations	1
Facility Reviews Completed	3
Food Complaints Received	2
Food Service Education Provided	28
Nuisance Complaints	18
Smoking Complaints	1
Swimming Pool Inspections	0
Swimming Pool Complaints	0
School Environment Inspections	0
Vector Control Complaints/Treatments	0

Additional Environmental Health Division Activities:

- Weekly PIO calls between ODH and LHDs
- Ongoing PIO work for department
- Participated in the Northeast Ohio Environmental Health Director Forum
- Attended the Stark County Data Webinar
- Participated in Cultural Competency training

Nursing and WIC Divisions Monthly Report April 2022

WIC Activity Report

Certifications	42
Re-Certifications	79
Individual Appointments	13
Group or Self Modules	101
Case Load	720
Car Seat Education/Installs	6
Cribs for Kids Participants	0
Number of Cribs distributed	0

Additional WIC Activities:

- Attended virtual Bridges to Poverty exercise
- Participated in USDA breastfeeding training
- Directed outreach efforts to local community organizations including the Salvation Army and Catholic Charities
- Completed ODH WIC management evaluation- received accolades for no correction actions or recommendation for improvements.
- Distributed 150 National Nutrition Month educations bags and client cooking tools.

Nursing Activity Report

Immunizations	198
TB Skin Test	3
Positive TB Skin Test Reactors	0
CMH Home Visits (Virtual)	9
At Home CPR Kit distributed	0

Additional Nursing Activities:

- Weekly calls with ODH- Covid-19
- Culture Competency training completed (virtual)
- Quarterly vaccine training & CEU's completed w/ SCHED
- Accepted grant funds from Rotary to continue At-Home CPR kits
- Attended Stop Heroin symposium at Malone
- Beginning to plan w/PCG case and contact tracing protocols



Vital Statistics Services Activity Report April 2022

Births	0	Resident: 0	
Deaths	29	Resident: 17	Non-Resident: 12
Certified Birth Copies issued	156		
Certified Death Copies issued	125		
Burial Permits	31		
Fetal Death	0		

Narcan Kits Distributed	9
Free Condoms distributed for Harm Reduction	2

Additional Vital Statistics Activities:

Crystal Gardner attended the OATF monthly meeting via Zoom.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Memorandum To: Mayor Kathy Catazaro-Perry

From: Lori Kotagides-Boron

Subject: Income Tax Monthly Report – April 2022

Date: May 5, 2022

The total income tax receipts posted for April 2022 was \$2,966,101.02 This amount is an increase from April 2021 of \$207,857.02 (+8%).

Year to date income tax receipts posted through 2022 was \$9,526,500.99. Receipts posted for 2022 was an increase from 2021 of \$1,082,592.80 (+13%).

Payroll tax withheld by Massillon employers represents 63% of all tax collections through the year of 2022. Individual income tax payments represent 16% of all tax collections through the year of 2022 and Net Profit income tax payments represent 21%.

Average monthly income for the four months of 2022 is \$2,381,625.25. Average monthly income for the year of 2021 was \$1,925,453.47. Average monthly income for the year of 2020 was \$1,674,131.35.

Year to date refunds for 2022 was \$234,317.34 compared to refunds for 2021 of \$193,648.21. Refunds difference \$40,669.13 (more in refunds 2022 compared to 2021).

Target budget from Auditor's Revenue Report is 33.33% for the following accounts for 2022. Account percentages collected for the four months of 2022 are as follows:

1100-210-4-1190	38.07%	Local Income Tax – General Fund
1201-210-4-1190	43.30%	Local Income Tax – Streets Fund
1234-210-4-1190	38.11%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	38.11%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	38.11%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	38.11%	Local Income Tax – Park and Recreation CI Fund

(Above figures taken from reports in Municipal Income Tax Solutions MITS and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)

Copies: Jayne Ferrero, Auditor
Barbara Sylvester, Safety Service Director
David Maley, Economic Development Specialist

TRAFFIC ACTIVITY REPORT

MONTH OF APRIL 2022

TO: Chief Keith T. Moser
FROM: Patrolman Timothy Davis
DATE: May 10, 2022

In April of 2021 the Massillon Police Department issued a total of 87 traffic citations, 124 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 15 arrests for OVI, 4 more than were made in April of 2021. Radar Citations for the month totaled 4; this was 24 less than during the same time period last year. Total charges for the month was 118.

The Massillon Police Department handled a total of 65 traffic accidents during April. This was 5 less accidents than occurred last year during the same time period. There were 36 property damage accidents, 7 injury accidents, 0 fatal accident, and 22 accidents that occurred on private property. Of the above accidents there were 13 hit skip accidents, and there were 2 accidents that occurred as a direct result of alcohol and/or drugs. There was 1 pedestrian, 0 bicycle and 0 motorcycle accident during the month. The Massillon Police Department investigated 6 accidents involving juveniles resulting in 0 reported injuries.

In April of 2022 there were 69 motor vehicles towed by the Massillon Police Department. This was 5 more than were towed in April of 2021. Of the above tows, 18 vehicles were towed from traffic accidents, 21 as a direct result of an arrest, 16 for parking violations and 11 for traffic offenses of some type. There was 0 miscellaneous tow and 1 recovered stolen vehicle.

During the month of April 2022 the traffic officer mailed 15 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 10 title searches to the State of Ohio, Bureau of Motor Vehicles. During April 2022, the traffic officer was able to junk or title 7 motor vehicles. Also during the month of April the traffic officer issued or acted upon 18 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. The traffic officer issued 17 parking citations and investigated 0 school bus violations. There were no garbage truck inspections.

As of the last day of April 2022 there were 53 motor vehicles sitting upon the impound lots of the two city tow companies, Reed's and Patriot, with 4 vehicles in secure storage. Of the 53 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of April 2022.

MASSILLON POLICE DEPARTMENT

END-OF-MONTH REPORT 2022

BY: Penny Berg

DATE: 5/9/2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
CRIMINAL ARRESTS:													
Records Office: (Adults)	69	85	74	92									320
Records Office: (Juveniles)	3	2	2	2									9
ARREST SUMMONS/CITATIONS:													
Records Office:	26	27	19	30									102
INCIDENTS:													
Total Calls	1,830	1,806	2,059	2,041									7,736
Security Checks (Res./Bus.)	252	203	261	264									980
REPORTS TAKEN: (from Records Office Files)													
Incident Reports	56	58	72	77									263
Property Reports	50	52	63	95									260
Crimes Against Persons Reports	67	73	78	77									295
Accident Reports	89	74	63	64									290
Traffic Citations Issued	+	+	96	+									96
Alarm Calls	108	98	120	97									423
Miles of Road Patrol (Previous Month)*	23,652	21,933	28,718	*	*	*	*	*	*	*	*	*	74,303

+ Not Available

*Mileage is from previous month. Will be updated on next month's report.

OFFICERS' INFO:													
Compensatory Hours Used	104.00	99.80	62.40	38.80									305.00
Sick Hours Used	695.80	304.50	379.50	356.50									1,736.30
Personal Hours Used	98.00	122.00	88.00	94.00									402.00
Compensatory Hours Earned	155.40	116.80	186.10	142.60									600.90
Overtime Hours Paid	748.30	465.30	556.80	1,027.00									2,797.40

Current Month's Report:

OVI TASK FORCE OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)													
	+	8	5.00	24.00									37.00
IDEP/STEP Grant OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the State of Ohio)													
	+	10	0.00	0.00									10.00

+ Not Available

cc: Safety Service Director B. Sylvester

TOTALS FOR APRIL 2022 AND YEAR TO DATE

<u>TRAFFIC CHARGE</u>	APR	Y.T.D.
ACDA	14	53
AGGRAVATED VEHICULAR HOMICIDE	0	1
ALLOW UNLIC DRIVER/Wrongful Entrustment	0	0
ATV ON CITY STREET	0	0
DEFECTIVE MUFFLER	3	11
DRAG RACING	0	0
DRIVING ALONE ON A T.P.	0	2
DRIVING OVER A FIRE HOSE	0	0
DUS	21	90
OVI	15	43
EXPIRED OL	2	2
EXPIRED PLATES/IMPROPER REGISTRATION	5	13
FAIL TO STOP FOR SCHOOL BUS	1	1
FAILURE TO COMPLY	0	1
FAILURE TO CONTROL	6	46
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	3	10
FOLLOWING TO CLOSE	0	1
FTY LEFT TURN	1	13
FTY RIGHT TURN	0	0
FTY RIGHT TURN ON RED	0	0
FTY PRIVATE DRIVE	3	12
FTY STOP SIGN	1	7
FICTICIOUS PLATES/REGISTRATION	2	2
HIT SKIP	1	7
IMPEDING TRAFFIC	0	0
IMPROPER BACKING/START	4	7
IMPROPER DISPLAY	1	1
IMPROPER LANE USE	0	1
IMPROPER PASSING	0	0
IMPROPER TURN	2	6
INADEQUATE BRAKES	0	0
JUVENILE TRAFFIC OFFENDER	1	7
LEFT OF CENTER	0	0
MARKED LANES	4	20
NO M.C. SAFTEY EQUIPMENT	0	0
NO HEADLIGHTS	1	4
NO OL	7	24
NO BRAKE/TAIL/BACKUP Lights	1	2
OBSTRUCTION OF CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	0
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	0
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	2	3
RED LIGHT/TRAFFIC CONTROL DEVICE	6	22
SEAT BELT/CHILD RESTRAINT	0	1
SPEEDING	4	14
SQUEELING/PEELING TIRES	0	0
STOP SIGN	5	13
UNSAFE VEHICLE	0	2
UNSECURE LOAD	0	0
WEAVING	0	0
WHITE LIGHT TO REAR	2	5
WRONG WAY ON A ONE WAY STREET	0	0
DRIVING ON CLOSED ROADWAY	0	0
DRIVER INATTENTION	0	0
PUBLIC SAFETY VEHICLE	0	0

TOTALS FOR APRIL 2022 AND YEAR TO DATE

MISCELLANEOUS	0	0
VOIDED CITATIONS	0	4
TOTALS-----	118	451

VEHICLES TOWED FOR APRIL 2022 AND YEAR TO DATE

REASON TOWED	APR	YTD TOTALS
ACCIDENTS	18	125
ARREST	21	62
PARKING	16	44
TRAFFIC	11	32
STL/REC	1	2
MISC	2	4
TOTALS	69	269

April 2022

<u>Name</u>	<u>Unit</u>	<u>Citations</u>	<u>OVI's</u>	<u>Accidents</u>	<u>Tows</u>	<u>Type of Accident:</u>	
Chief Moser	75	0	0	0	0	Property Damage:	36
Cpt Peel	82	0	0	0	0	Injury:	7
Lt Carpenter	85	0	0	0	0	Private Property:	22
Lt Saintenoy	102	0	0	0	0	Hit/Skip:	13
Lt Maier	105	0	0	0	0	Pedestrian:	1
Sgt McCune	95	0	0	0	0	Motorcycle:	0
Sgt Smith K	90	0	0	0	0	Bicycle:	0
Sgt Rogers	93	0	0	0	0	Fatal:	0
Sgt Edwards	111	0	0	0	0	Cites Issued from Accident:	37
Sgt Antonides	116	0	0	0	0	OVI related accidents:	2
Sgt Leon	119	0	0	0	0	Nighttime:	9
						Juvenile:	6
Fabianich	89	0	0	0	0	Commercial:	3
Baumgardner	94	0	0	0	0		
Smith J	96	0	0	1	1		
Riccio	98	0	0	0	0	<u>Vehicles Towed</u>	
Davis	99	0	0	1	14	Accidents:	18
Smith D	101	2	0	4	2	Traffic:	11
McConnell	103	0	0	1	0	Arrests:	21
Gohlke	107	1	0	2	0	Parking:	16
Dadisman	110	0	0	0	0	Recovered:	1
Fullmer	118	3	0	3	0	Misc:	0
Slack	123	2	1	1	4	Total	67
Franklin	124	3	2	2	2		
Wood	125	2	0	0	0		
Moody	126	7	2	2	3		
Kruger	129	5	0	2	6		
Vincent	132	0	0	0	0		
Aiello	133	1	0	0	1		
Crabtree	135	8	0	0	2		
Rosenberg	138	2	1	1	2		
Reed	140	2	0	3	2		
Slider	141	0	0	3	0		
Dotson	142	4	1	2	5		
Richter	143	5	1	3	6		
Martin	144	7	2	4	5		
Trsinar	145	4	0	6	0		
Nickson	146	6	1	5	5		
Grimes	147	5	2	8	3		
Yoder	149	0	0	1	0		
Hillyer	150	7	0	7	3		
Neidert	152	8	2	3	1		
Other		3	0	0	2		
Totals:		87	15	65	69		

TOTALS FOR APRIL 2022 AND YEAR TO DATE

OFFICERS NAME	ID#	April	April	April	April	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citations	OVT'S	Accidents	Tows	Citations	OVT'S	Accidents	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	0	0	0	0	0	0	2	0
Lt. Saintenoy	102	0	0	0	0	0	0	0	0
Lt. Maier	105	0	0	0	0	0	0	0	0
Sgt. McCune	95	0	0	0	0	0	0	0	1
Sgt. K Smith	90	0	0	0	0	0	0	0	0
Sgt. Rogers	93	0	0	0	0	0	0	0	0
Sgt. Edwards	111	0	0	0	0	1	0	1	1
Sgt. Antonides	116	0	0	0	0	0	0	0	0
Sgt. Leon	119	0	0	0	0	0	0	0	1
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Baumgarder	94	0	0	0	0	0	0	0	0
Ptl. J. Smith	96	0	0	1	1	5	0	13	5
Ptl. Riccio	98	0	0	0	0	0	0	0	0
Ptl. Davis	99	0	0	1	14	2	0	4	35
Ptl. D. Smith	101	2	0	4	2	9	0	11	11
Ptl. McConnell	103	0	0	1	0	0	0	2	0
Ptl. Gohlke	107	1	0	2	0	4	1	4	1
Ptl. Dadisman	110	0	0	0	0	0	0	0	1
Ptl. Fullmer	118	3	0	3	0	9	0	9	1
Ptl. Slack	123	2	1	1	4	15	2	9	9
Ptl. Franklin	124	3	2	2	2	21	2	16	16
Ptl. Wood	125	2	0	0	0	8	0	0	8
Ptl. Moody	126	7	2	2	3	17	4	7	7
Ptl. Kruger	129	5	0	2	6	17	0	11	14
Ptl. Vincent	132	0	0	0	0	8	0	11	7
Ptl. Aiello	133	1	0	0	1	2	0	4	2
Ptl. Crabtree	135	8	0	0	2	25	2	0	7
Ptl. Rosenberg	138	2	1	1	2	6	2	7	7
Ptl. Reed	140	2	0	3	2	13	2	16	8
Ptl. Slider	141	0	0	3	0	2	0	4	6
Ptl. Dotson	142	4	1	2	5	23	7	10	17
Ptl. Richter	143	5	1	3	6	23	4	18	21
Ptl. Martin	144	7	2	4	5	25	5	12	18
Ptl. Trsinar	145	4	0	6	0	11	0	22	7
Ptl. Nickson	146	6	1	5	5	18	3	17	13
Ptl. Grimes	147	5	2	8	3	31	4	28	22
Ptl. Riddell	148	0	0	0	0	13	2	14	7
Ptl. Yoder	149	0	0	1	0	11	0	16	3
Ptl. Hillyer	150	7	0	7	3	22	1	18	10
Ptl. Niedert	152	8	2	3	1				
Other		3	0	0	2	7	0	0	2
Monthly Totals		87	15	65	69	348	41	286	268

MAYORS REPORT

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT: DATE 5/10/2022

Month April , 2022

Plant Effluent Total Million Gallons 453.7630

Plant Effluent Average Million Gallons 15.1254

Daily Average Effluent Suspended solids 2.9 mg/l

Daily Average Effluent BOD 3.10 mg/l

Total Sludge Hauled 876.520 Dry Tons

Total Sewer calls 5 Collections

Sanitary Sewer Jetted 30,474 Feet

Collection Water Usage 10,500 Gallons

Sanitary Sewer Footage Camera 610 Feet

Total Overtime for WWTD Dept. 72 Hours

Ward 1. _____

Ward 2. 1,713.95

Ward 3. _____

Ward 4. _____

Ward 5. _____

Ward 6. _____

Total Sewer Repair Cost \$1,713.95