



Meeting Minutes

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| Meeting Name: Board of Health | Location: Massillon City Health Department E-Conference | |
| Date: April 21, 2020 | Start Time: 3:30pm | Stop Time: 4:00pm |
| Recorded by: Terri Argent, RS, REHS | Opened by: Mayor Kathy Catazaro Perry, President of the Board | |

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| Attendees: Jeff Thornberry Ann Palaski Pastor Reginald Hye Dr. Sonia Ullum Cathy Heitger Mayor Kathy Catazaro-Perry | Staff Present: Terri Argent Dr. S. Lata Wiggins |
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MINUTES

1. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to approve the February 2020 meeting minutes as mailed. Motion carried. The March 2020 Board Meeting was cancelled due to COVID-19.

2. On a motion by Pastor Reginald Hye, and seconded by Ann Palaski, approval was given to pay the February bills for the Health department in the amount of \$14,747.47, and for the WIC department in the amount of \$10,622.98 for a total amount of \$25,370.45 for February 2020; approval was given to pay the March bills for the Health department in the amount of \$27,476.91, and for the WIC department in the amount of \$13,974.74 for a total amount of \$41,451.65 for March 2020. Motion carried.

3. The monthly Vital Statistics, Environmental, and Nursing Division reports for February and March were accepted and approved without comment.

ACTION ITEMS

- Old Business**
1. None
- New Business**
1. COVID-19 discussion – See hand out
 - a. Terri Argent talked about the work we have been doing during the COVID-19 period. The Massillon City Health Department is currently working on contact tracing of COVID-19 cases, producing a video for Massillon residents, preparing a plan for returning to business safely, and investigating complaints of businesses not social distancing.

Meeting Minutes

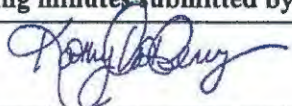
2. Approval to accept an ODH grant for COVID-19 response – See hand out
 - a. Terri Argent stated the Massillon City Health Department received a stipend of \$5,000.00 then a grant for \$27,861.00 (see budget handout) and then another grant to be awarded soon for \$13,088.00. On a motion by Jeff Thornberry, and seconded by Cathy Heitger, approval was given to accept the COVID-19 response grant from ODH. Motion carried.
3. Approval to sign an MOU with Stark County for New Septic Installation work
 - a. This contract has been submitted to the law director for approval. It would allow Stark County Health Department to permit and oversee installation of new septic in Massillon, then the Massillon City Health Department would take over for annual inspections. On a motion by Jeff Thornberry, and seconded by Pastor Reginald Hye, approval was given to approve the contract once it is approved by the law director. Motion carried.
4. Approval of Hep B vaccinations for all staff at risk of exposure for Hep B and exposure plan training
 - a. Hep B vaccinations for staff are required by OSHA for at-risk health department staff to be paid by the health department. It is a series of 3 shots at \$73.00 each for a total of \$1,752.00 for the entire staff. On a motion by Dr. Sonia Ullum, and seconded by Cathy Heitger, approval was given to provide Hep B vaccinations to the staff at the Massillon City Health Department. Motion carried.
5. Approval to purchase 2 plexiglass barriers for the front desk and WIC window
 - a. Terri Argent would like approval for Stark Glass to install plexiglass barriers at the front desk and WIC intake window for employee protection against Coronavirus at a total cost of \$900.00. On a motion by Pastor Reginald Hye, and seconded by Cathy Heitger, approval was granted to purchase and install plexiglass barriers. Motion carried.

APPROVAL


These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

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| Meeting minutes submitted by: | Cathy Heitger | 04/21/2020 |
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| Meeting minutes submitted by: | Pastor Reginald Hye | 04/21/2020 |
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 Mayor Kathy Catazaro-Perry
 President of the Board



 Terri D. Argent, Health Commissioner
 Secretary of the Board