



Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department	
Date: August 20, 2019		Start Time: 3:30pm	Stop Time: 3:55pm
Recorded by: Terri Argent		Opened by: Mayor Kathy Catazaro-Perry, President of the Board	
Attendees: Mayor Kathy Catazaro-Perry Jeff Thornberry Cathy Heitger Pastor Reginald Hye Jim Johnson Dr. Sonia Ullum		Staff Present: Terri Argent	
MINUTES			
<p>1. On a motion by Jeff Thornberry, and seconded by Cathy Heitger, approval was given to approve the July 2019 meeting minutes as mailed. Motion carried.</p> <p>2. On a motion by Dr. Sonia Ullum, and seconded by Pastor Reginald Hye, approval was given to pay the July bills for the Health department in the amount of \$9,646.12, and for the WIC department in the amount of \$10,896.23 for a total amount of \$20,542.35. Motion carried.</p> <p>3. The monthly Vital Statistics, Environmental, and Nursing Division reports for July were accepted and approved without comment.</p>			
ACTION ITEMS			
<u>Old Business</u>			
<p>1. Accreditation update</p> <p style="padding-left: 40px;">a. Terri Argent handed out updates. See the attached document.</p> <p>2. Relocation update</p> <p style="padding-left: 40px;">a. The Massillon City Health Department does not have a move-in date yet, but Terri Argent is getting estimates for movers, carpet, security, etc.</p>			



Health Department

Meeting Minutes

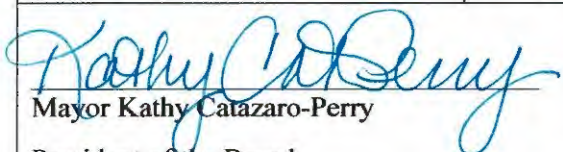
New Business


1. Approval of by-laws
 - a. Massillon City Board of Health by-laws were handed out, and e-mailed to board members for review and approval. On a motion by Dr. Sonia Ullum, and seconded by Jim Johnson, approval was granted for adoption of the new by-laws. Motion carried. The by-laws were adopted on August 20,2019.
2. Approval to attend AOHC Fall Conference
 - a. On a motion by Pastor Reginald Hye, and seconded by Dr. Sonia Ullum, approval was granted for Terri Argent, and Dr. Louis Schaner to attend the 2019 AOHC Fall Conference on September 16th, 17th, and 18th in Columbus for a total cost of \$921.00 which includes hotel, 2 conferences, and food. Motion carried.
3. Approval to hire Vocalink for translating needs
 - a. Vocalink is a translating service, with 152 languages available, through Ohio Department of Administrative Services. The Massillon City Health Department gets a group discount rate of \$0.99 per minute for phone translation. They also do teleconferencing and document translation. We would use about 25-75 minutes per month. On a motion by Jim Johnson, and seconded by Pastor Reginald Hye, approval was granted to hire Vocalink as a translating service for the Massillon City Health Department.
4. Approval to license 3 employees for mosquito control
 - a. Terri Argent, Bethany Perkowski, and Rick Michael seek approval to renew mosquito control licenses at \$35.00 each for one year. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was granted to renew 3 mosquito licenses for a total cost of \$105.00. Motion carried.
5. Approval to purchase a popcorn machine for community outreach projects.
 - a. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was granted for the purchase of a popcorn machine in the amount of \$319.00. Motion carried.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Pastor Reginald Hye	8/20/19
Meeting minutes submitted by:	Cathy Heitger	8/20/19


 Mayor Kathy Catazaro-Perry
 President of the Board


 Terri D. Argent, Health Commissioner
 Secretary of the Board