



## Meeting Minutes

<b>Meeting Name:</b> Board of Health		<b>Location:</b> Massillon City Health Department	
<b>Date:</b> March 19, 2019		<b>Start Time:</b> 3:30pm	<b>Stop Time:</b> 3:40pm
<b>Recorded by:</b> Terri Argent		<b>Opened by:</b> Mayor Cathy Catazaro-Perry	
<b>Attendees:</b> Mayor Kathy Catazaro-Perry Jeff Thornberry Cathy Heitger Jim Johnson Dr. Sonia Ullum Pastor Reginald Hye		<b>Staff Present:</b> Terri Argent	
<b>MINUTES</b>			
<p>1. On a motion by Jim Johnson, and seconded by Cathy Heitger, approval was given to approve the February 2019 meeting minutes as mailed. Motion carried.</p> <p>2. On a motion by Dr. Sonia Ullum, and seconded by Cathy Heitger, approval was given to pay the February bills for the Health department in the amount of \$11,210.55, and for the WIC department in the amount of \$10,355.28 for a total amount of \$21,565.83. Motion carried.</p> <p>3. The monthly Vital Statistics, Environmental, and Nursing Division reports were accepted and approved without comment.</p>			
<b>ACTION ITEMS</b>			
<b><u>Old Business</u></b>			
<p>1. Accreditation Update</p> <p style="padding-left: 40px;">a. Our Accreditation coordinator quit last year, so we are interviewing experienced consultants to fill that role. We will be going to council to pay their services.</p> <p style="padding-left: 40px;">b. Terri will be providing a monthly report of accreditation progress.</p> <p style="padding-left: 40px;">c. Resolution 05-2019 states our intent to apply for accreditation. This was approved unanimously. See attached resolution.</p>			
<b><u>New Business</u></b>			
<p>1. Presentation of Ohio Department of Agriculture Retail Food Program review</p> <p style="padding-left: 40px;">a. We received the results of our 3 year Retail Food Operation program from ODA – we earned a perfect score, with no action plans necessary. We want to commend Bethany Perkowski, our RS, for a job well done.</p>			
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Health Department

## Meeting Minutes

2. Approval to pay \$500.00 toward Stark County Community Health Assessment updates
- a. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to pay \$500.00 toward the updating of Stark County Community Health Assessment. This pays CMOR associates to do the work. Motion carried.00

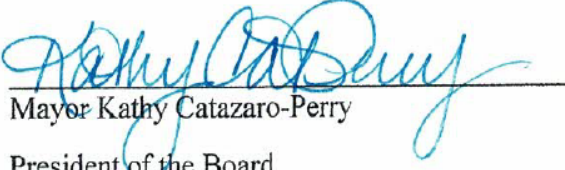

Item	Person Responsible	Deadline

### APPROVAL

*These minutes represent a true and accurate record of this meeting to be the best of my knowledge.*

Person Responsible:		Date:
Meeting minutes submitted by:	Cathy Heitger	3/19/19
Meeting minutes submitted by:	Pastor Reginald Hye	3/19/19

Next Meeting Date: April 16, 2019

 Mayor Kathy Catazaro-Perry President of the Board	 Terri D. Argent, Health Commissioner Secretary of the Board
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Resolution 05-2019

A resolution authorizing the submission of an application for PHAB accreditation

WHEREAS the Public Health Accreditation Board (PHAB) has established national performance standards and measures for local health departments; and

WHEREAS the Board of Health desires to assure the highest quality services are provided to the citizens of Massillon; and

WHEREAS the Director of the Ohio Department of Health has indicated his desire that all local health departments in Ohio should be accredited by PHAB pursuant to section 3701.13 of the Ohio Revised Code by 2020; and

WHEREAS the staff of the health department has assessed its readiness for accreditation and is prepared to complete the required application and documentation;

BE IT RESOLVED that this resolution is necessary for the operation of the Massillon City Health Department and that it becomes effective immediately upon passage.


**Resolution approved** by vote of the board members as follows:

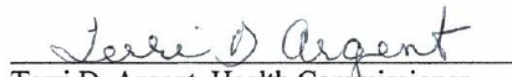
Jeffrey Thornberry	yes
Cathy Heitger	yes
Jim Johnson	yes
Sonia Glick-Ullum	yes
Reginald Hye	yes

**Passed by the Massillon City Board of Health** this 19<sup>th</sup> day of March, 2019.

**Effective date:      March 19, 2019**

**Attest:** I hereby certify that the foregoing is a true and correct record of the Resolution of the Massillon City Board of Health.

  
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Mayor Kathy Catazaro-Perry  
President of the Board

  
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Terri D. Argent, Health Commissioner  
Secretary of the Board