



NOTICE OF EXAMINATION

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST / IN-TRAINING

The Massillon Civil Service Commission will conduct a competitive Examination for the position of **Registered Environmental Health Specialist/In-Training** with the Massillon Health Department.

Monday November 21, 2022 at 10:00 AM and 5:00 PM

LOCATION: To Be Determined – will be sent to applicants

APPLICATION REQUIREMENTS Please complete an online application at;
<https://massillonohio.gov/jobs/employment-application-non-fire-police/>

**** Once you apply to the position using the above link, you will receive more information via email*

DUTIES

The position of Registered Environmental Health Specialist/Environmental Health Specialist-in-Training works under the direction of the Health Commissioner and the Environmental Health Director. This position performs inspection duties and community education in the field of environmental health. The Registered Environmental Health Specialist/Environmental Health Specialist-in-Training will be held to a higher standard, as a Massillon City Health Department employee.

Hours are Monday – Friday from 8:30 AM – 4:30 PM

- Conduct inspections of food operations, vending machines, swimming pools, schools, nuisance complaints, household sewage treatment systems, and smoking investigations
- Mosquito larvacide, adulticide, and integrated pest management
- Make detailed reports, keep records, and write correspondence
- Speak and provide education for community groups
- Initiate legal action for non-compliance with department and state rules and regulations
- Participate in planning, training, and responding to public health emergencies
- Correspond concisely in a verbal and written manner with the public regarding all environmental programs in the department
- Secure facts through investigation and inspection

- Locate information from pertinent resources when needed
- Interact positively and in a culturally sensitive manner with the public
- Operate within department policies and procedures
- Establish priorities, work independently, and proceed with objectives without supervision.
- Be an avid team member on accreditation standards and projects
- Any other similar and/or related duties deemed necessary by the Health Commissioner or Environmental Health Director

MINIMUM REQUIREMENTS – Experience and Education

Candidates for hire must successfully complete a pre-employment physical, background check and drug test prior to appointment.

- Bachelor's Degree in an environmental science, math, or other science related field
- Certified as a registered Environmental Health Specialist in the State of Ohio or an Environmental Health Specialist-in-Training in the State of Ohio
- Knowledge of modern principles, techniques, and practices of environmental health. This includes a basic knowledge of epidemiology of disease resulting from improper environmental practices
- Knowledge of state and local environmental codes and their application
- Valid driver's license in the State of Ohio
- Residency Required ORD 165.01 – shall be residents of Stark County or any adjacent county

PAY and BENEFITS

Hires will be eligible for our rich benefit plan. This plan includes: Medical, Dental and Vision and Life Insurance, OPERS Pension, Recreation Center enrollment, Employee Assistance Program, Deferred Compensation, Vacation, Holiday, Sick Days, Birthday and Anniversary day off and Personal Days

\$18.77 and up for In-Training REHS

\$20.27 and up for certified REHS

SCOPE OF EXAMINATION

The written examination will consist of multiple-choice questions that are important in the position.

All applicants attaining a minimum passing score of seventy percent (70%) on the written examination will be placed on an eligibility list ranked according to total score.

BONUS CREDIT AND STANDARDS

PASSING SCORE & BONUS: The minimum passing score is 70%

Twenty percent (20%) is the maximum total bonus credit available added to passing scores (70%)

15% - MILITARY A member in good standing of a reserve component of the armed forces of the US, including National Guard, who successfully completed the members initial entry -level training

20% - MILITARY A member who has been honorably discharged from the uninformed serviced or transferred to the reserve with evidence of satisfactory service and has completed more than 180 days of active duty.

10% - Ohio Department of Agriculture **Commercial Applicator License**

20% - Documented **Water Well / Sewage Experience** (2 or more years)

ACCOMMODATIONS

Candidates requiring special accommodations during the examination must be conveyed to the Director of Civil Service at the time of application. Failure to inform may result in the Commissions inability to accommodate the disability or accommodation.

EQUAL EMPLOYMENT OPPORTUNITY

The City of Massillon celebrates its differences and is an Equal Opportunity Employer.

By Order of the Massillon Civil Service Commission
Margaret Elum, Megan Starrett, Elaine Campbell