



Massillon Civil Service Commission

NOTICE OF EXAMINATION

The Massillon Civil Service Commission is now hiring for the position of **Laborer** for the Massillon Wastewater Treatment Plant.

To sit for the written examination, you must complete an on-line Indeed® assessment once you apply. Failure to complete the assessment, will disqualify you from sitting for the examination. The online assessment counts towards 40% of your testing score, 60% from the written examination.

Applicants attaining a minimum passing score of seventy percent (70%) on the combined scores will be placed on an eligibility list ranked according to total score. Per Section 124.26 of the Ohio Revised Code, the eligibility list expires upon filing or closing of the position.

The results of this written examination will be used to create a certified eligibility list to hire from.

DATE: Tuesday November 2, 2021

LOCATION: Massillon Recreation Center -Massillon, OH

Exam Time: 6:00 PM

TO APPLY

**** Once you apply to the position using the above link, you will receive more information via email*

https://www.indeed.com/viewjob?t=laborer+wastewater&jk=28785aa3cc111e01&_ga=2.198602479.1300665740.1634562302-608623185.1633026931

JOB RESPONSIBILITIES:

Waste Water Laborer is responsible for semi-skilled technical work of a demanding nature. Work involves inspection by visual and mechanical procedures as well as repair by approved methods of sewer and other conduits of this nature. Laborer helps Wastewater Plant Operator with daily tasks associated with operational routines to ensure plant compliance. This position reports and takes direction from Plant Manager, Collection Superintendent, Maintenance Supervisor and/or Operations Superintendent.

JOB DUTIES:

- Participates in crew work of cleaning, dragging, inspecting, rodding, and repair of sanitary and storm sewer and other conduits related to the area of assignment.
- Assists in the operation of maintenance equipment, such as; video monitoring cameras, monitors, grouting equipment, and other machines and equipment as required and as necessary to normal duties.
- Assists in keeping records of all work performed, reports need for materials and equipment needed.
- Assists Maintenance Mechanic with equipment used, such as pumps.
- Assist Operators with multiple tasks related to operation, dewatering of sludge, cleaning of weirs, troughs, tanks and various other jobs related to wastewater treatment.
- Performs any other work necessary pertaining to the collection system or Wastewater Treatment Facility.

EXPERIENCE / EDUCATION REQUIRED

Candidates for hire must successfully complete a pre-employment physical, background check and drug test prior appointment.

- Possess a High School Diploma or GED
- Ability to continuously lift up to 50 lbs.
- Ability to stand, bend, twist, kneel throughout the day
- Possess a valid Ohio Driver's License
- High aptitude for learning
- Has basic knowledge of hand tools and power tools used in public works and sewer maintenance activities (wrench, hammer, screw driver, tape measure, level, drill, impact gun, mop/broom).
- Can safely lift up to 50 lbs. respectively throughout the working day.
- Demonstrates physical fitness.
- Utilizes computer to complete work assignments.
- A CDL is not required, but preferred and could be required to be obtained at the discretion and financial cost of the City.

PAY: \$17.11/HOUR

BONUS INFORMATION:

BONUS CREDIT – DOCUMENTATION & STANDARDS

Military: An additional credit of twenty percent (20%) for those that have completed **One hundred eighty days (180) of active duty** serving service to executive order of the President of the USA or an act of Congress.

An additional credit of fifteen percent (15%) for those that have completed **Initial entry-level training, or a retired member of a reserve** component of the Armed Forces of the United States, including the Ohio National Guard.

- *Applicants must submit a certificate of service or Honorable Discharge (DD-214-Long Version) as proof of honorable military service and discharge to receive credit.*

Additional Examinations: Applicants who pass the written examination become eligible for an oral interview. Candidates receiving a conditional offer of employment will be required to pass a pre-employment medical examination, drug screen and background check.

REASONABLE ACCOMMODATION

Applicants with a disability requiring accommodation at any phase during the testing process must advise the Civil Service Commission in writing at the time of application to permit accommodations. Failure to notify the Commission of any disability requiring accommodation after the application deadline may result in the Commissions inability to accommodate any disability.

EQUAL EMPLOYMENT OPPORTUNITY

The City of Massillon is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, gender, national origin, age, political affiliation, or any other non-merit factor.

By Order of the City of Massillon Civil Service Commission