



MASSILLON CIVIL SERVICE COMMISSION

REGULAR MEETING

DATE: Monday November 3, 2025

MINUTES

CALL TO ORDER:

The meeting was called to order at 5:00 pm by Chairperson Starrett.

ROLL CALL: Megan Starrett (Chair): PRESENT
Elaine Campbell (Vice-Chair): PRESENT
Aaron Violand: PRESENT
OTHERS IN ATTENDANCE: Renee Baker, Safety Service Director
Jason Saintenoy, Police Chief
Burgasser (ASBENT)

MINUTES:

The minutes of the 09-22-2025 special meeting and the 10-13-2025 regular meeting were distributed electronically and reviewed.

MOTION: STARRETT 2ND: VIOLAND
to approve the September 22, 2025 Special Meeting minutes as written.
Discussion: None
VOTE: 2 YES – Campbell (abstained)

MOTION: CAMPBELL 2ND: STARRETT
to approve the October 13, 2025 Regular Meeting minutes as written.
Discussion: None
VOTE: 2 YES – Violand (abstained)

FINANCIAL REPORT:

The financial report for November, 2025 was not given.

PUBLIC SPEAKS: None.



UNFINISHED BUSINESS:

1. The Commission was informed that the HVAC Technician in the WWTP was not able to be filled from the previous posting.

MOTION: STARRETT 2ND: VIOLAND
to repost the WWTP HVAC Technician position..

Discussion: Discussion ensued.

VOTE: 3 YES

2. The Commission was informed that the Health Department Language Services Coordinator position accepted by Mario Codispoti was vacated prior to his start date and the other candidates did not pursue the position.

MOTION: CAMPBELL 2ND: VIOLAND
to repost the Language Services Coordinator position.

Discussion: None

VOTE: 3 YES

3. The Commission was updated on the Police Officer examination results and given an eligibility list to certify.

MOTION: STARRETT 2ND: VIOLAND
to certify the Police Officer examination eligibility list..

Discussion: None

VOTE: 3 YES

4. The Commission was updated on the Code Enforcement Officer examination results and given an eligibility list to certify.

MOTION: STARRETT 2ND: VIOLAND
to certify the Code Enforcement Officer examination eligibility list..

Discussion: None

VOTE: 3 YES

NEW BUSINESS:

GOOD & WELFARE:

1. The Commission was given key FOB's for the government annex building.



EXECUTIVE SESSION:

MOTION: STARRETT 2ND: VIOLAND
to enter into Executive Session per the terms of ORC 121.22(G)(1) to discuss employment, compensation or appointment of a public official or employee.

Discussion: The Commission requested SSD Baker attend as well.

VOTE: 3 YES

The MCSC entered into Executive Session at 5:09 pm.

MOTION: STARRETT 2ND: CAMPBELL
to return from Executive Session.

Discussion: None

VOTE: 3 YES

The MCSC returned from Executive Session at 5:19 pm.

NEXT MEETING: Regular Meeting: 12-08-2025 5pm at the Annex Mezzanine Level

ADJOURN:

MOTION: STARRETT 2ND: CAMPBELL
to adjourn.

Discussion: None

VOTE: 2 YES

The meeting was adjourned at 5:19 pm.

Respectfully submitted,

Tom Burgasser

Tom Burgasser

Interim Civil Service Administrator