

## Meeting Minutes

<b>Meeting Name:</b> Board of Health		<b>Location:</b> Massillon City Health Department	
<b>Date:</b> November15,2022		<b>Start Time:</b> 3:45pm	<b>Stop Time:</b>
<b>Recorded by:</b> Terri Argent, REHS		<b>Opened by:</b> Mayor Kathy Catazaro-Perry, President of the Board	
<b>Attendees:</b> Sonia Ullum Cathy Heitger Jeff Thorneberry		<b>Staff Present:</b> Mayor Kathy Catazaro-Perry Terri Argent Jeff Thornberry, Cyrus Ausser, Ann Palaski	
<b>MINUTES</b>			
1. Approve the October, 2022 meeting minutes, Motion by Jeff Thornberry,2 <sup>nd</sup> by Ann Palaski			
2.Presentation of bills forOctober 2022 Motion by Cathy Heitger, 2 <sup>nd</sup> by Ann Palaski			
3. October 2022, Vital Statistics, Environmental, and Nursing Division reports.			
<b>ACTION ITEMS</b>			
<b><u>Old Business</u></b>			
- <b>1. Approval of updated Workforce Development Plan- See attachment</b> Motion by Ann Palaski, 2 <sup>nd</sup> by Cathy Heitger			
2. Moving update. Our official moving date will be January 24 <sup>th</sup> , 2023, with limited services on the January 23, 2023. Office will be closed on January 24, 25, 2023. Office will open on January 26, 2023. Armstrong Contractors will be the moving company.			
<b><u>New Business</u></b>			
1. 3 <sup>rd</sup> reading of Food Service and Body Art fees. Roll call vote, vote was to split the vote between Food Service and Body Art fees. Food Service fees were tabled. Motion made by Jeff Thornberry, 2 <sup>nd</sup> by Ann Palaski with the Body Art fees approved. Motion made by Ann Palaski, 2 <sup>nd</sup> by Cathy Heitger.			
2. Approval AOHC dues for Terri Argent in the sum of \$1025.50 Motion made by Cathy Heitger, 2 <sup>nd</sup> by Ann Palaski			

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3. Reminder of Ethics training required for the continuing Board education.
4. Reminder to complete “Health Equity and Environmental Justice” module for Board CEU’s

### **ADJOURNMENT**

The meeting ended at 3:50pm

*These minutes represent a true and accurate record of this meeting to be the best of my knowledge.*

<b>Meeting minutes submitted by:</b>	Karen L Myers	11/22/2022
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## Meeting Minutes

Mayor Kathy Catazaro-Perry President of the Board	Terri D. Argent, Health Commissioner Secretary of the Board
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