

Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department	
Date: October 18,2022		Start Time: 3:37pm	Stop Time:
Recorded by: Terri Argent, REHS		Opened by: Mayor Kathy Catazaro-Perry, President of the Board	
Attendees: Sonia Ullum Cathy Heitger Jeff Thorneberry		Staff Present: Mayor Kathy Catazaro-Perry Terri Argent	
MINUTES			
1. Approve the September, 2022, Motion by by Jeff Thornberry,2 nd by Sonia Ullum meeting minutes, 2.Presentation of bills for September 2022 Motion by Sonia Ullum, 2 nd by Cathy Heitger 3. The monthly Vital Statistics, Environmental, and Nursing Division reports.			
ACTION ITEMS			
<u>Old Business</u> 1. 2 nd Reading of Ord.4-2022, Food Services, Body Art Fees. We had 1 person show up to our public meeting with concerns about a higher license Fee.			
<u>New Business</u> 1. Approval of updated Workforce Development Plan – See attachment The WFC plan was emailed with the agenda. It has been reviewed and updated with the New titles and the addition of Administrative Assistant Tabled, Motion by Cathy Heitger,2 nd by Sonia Ullum 2. Approval to accept PEP Pool grant for safety equipment. We have received \$931.38 from PEP Pool safety equipment- 4 fire extinguishers and 1 pesticide storage cabinet for mosquito chemicals. Motion by Cathy Heitger, 2 nd by Sonia Ulluim			

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3. Approval to renew WIC grant/contract for 2023

Renewal of our annual WIC grant to continue our WIC department in the amount of \$148,235.00

Motion by Cathy Heitger, 2nd Sonia Ullum

4. Approval to send legislation to City Council for removing Health Department titles from The Occupation List of Titles, per Memorandum from Plakkas, Mannos

ORC 3709.16 reserves statutory authority to Boards of Health to determine duties and fix salaries of its employees, so we are asking council to take the health department off its list of class titles. This would free us up from going to council to create new jobs or change salaries. The steps can cause hiring delays of 6 weeks or more.

Tables until November meeting, Motion by Cathy Heitger, 2nd Jeff Thornberry

5. Announcement of Ethics training required for continuing Board education.

<https://ethics.ohio.gov/education/elearning/OEIJTF/index.htm>

This link was sent with the agenda and is a one hour CEU required by the Board of Health members per ORC.

6. Reminder to complete “Health Equity and Environmental Justice” module for the Board of Health CEU’s

This must be completed by the end of the year.

7. Presentation of mental health fliers with information for the local parks.

We would like to put the presented mental health fliers in the city parks and Stark Parks in the city limits. We will speaking to both after receiving the Board of Health Permission.

8. Approval to hire 2 current vacant positions, EHSIT (REHS) and Deputy Registrar.

These positions are replace vacant positions in Vital Stats and Environment Departments.

Motion by Jeff Thornberry, 2nd Sonia Ullum

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4:10 pm Motion by Cathy Heitger, 2nd Sonia Ullum

ADJOURNMENT

The meeting ended at 4:10pm

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Karen L Myers	10/28/2022
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Mayor Kathy Catazaro-Perry
President of the Board

Terri D. Argent, Health Commissioner
Secretary of the Board