

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The enclosed City of Massillon One Year Action Plan is a summary of the City of Massillon CDBG and HOME funding programs for the coming year. The City of Massillon Community Development Department is responsible for the planning, administration and execution of CDBG activities under this Action Plan. In addition, Massillon is a member in the Stark County HOME Consortium and the lead is Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities which are conducted in Massillon. The City of Massillon is a member of the Consortium as is the City of Alliance.

This Action Plan for both fundings – the City of Massillon CDBG funds and the Stark County Consortium HOME funds – are in the second year of a five-year Consolidated Plan. The Consolidated Plan for Massillon’s CDBG funds was created by City staff in partnership with Placemark Collaborative consulting firm. The Consolidated Plan for the Stark County Consortium HOME program was developed by the Stark County Regional Planning Commission (SCRPC) staff as the lead agency with assistance from the City of Alliance and Massillon staffs.

The City of Massillon's housing and community development strategy includes an assessment of the City's housing and homeless needs, public facilities, infrastructure improvements, public services, accessibility, historic preservation, economic development, and planning needs. The City's strategy was developed through a two-pronged approach. First, a city-wide planning approach, with citizen participation effort that solicited proposals from local groups and citizens and then work with the City Council in the development of its Non-Housing Community Development Needs. Second, the HOME strategy was a County-wide regional planning approach, in which the City worked with Alliance and Stark County in the study and analysis of housing needs, goals, and objectives on an area-wide basis. Other local agencies and service providers were contacted and participated in this process.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In preparing the City of Massillon's One-Year Action Plan, the City addressed those needs that met one of the three statutory objectives of the CDBG program: benefit low-and-moderate-income persons, elimination of slum and blighting conditions, or an urgent community development need. And the Action Plan further targeted specific goals which were raised and identified during the creation of the five-year Consolidated Plan. Specific goals, objectives and outcomes include: local support for housing rehabilitation, targeted street improvements in low-and-moderate-income neighborhoods, local support to personnel to enforcing local code requirements in low and moderate income neighborhoods, and provide public services for low-and-moderate-income income persons.

The HOME funding has specific goals of preservation of affordable housing; funding to improvements for storm sewers; targeted public services for low- and moderate-income persons; rental assistance to increase affordability to low- and moderate-income persons and funding for housing rehab and down payment assistance.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance Report (CAPER) for the last several years has shown the City of Massillon has a long history of successful management of CDBG funds, as well as of project & sub recipient management that meet the CDBG objectives and outcomes in the Massillon community. Efforts to increase the number of low and moderate-income homeowners have been successful with programs that provide homeowner rehabilitation and repair, and down payment assistance to first-time homebuyers. Activities to assist the homeless have once again exceeded their goals. Code Enforcement activities, specifically in our low-to-moderate income target area, have made lasting impacts on the neighborhoods by reducing slum and blight and working with property owners to correct violations found. The processes and systems that are in place have been set up over many years of experienced staff management. Most of the projects that have been selected and are proposed here in this Plan are very similar to those of the past years. The staff does use HUD based IDIS reporting to monitor and manage the ongoing efforts of the City program.

In the HOME funded programs, the Stark County Consortium has a record of excellence helped by the very experienced staff at the Stark County Regional Planning Commission. Project areas that have been selected for the HOME Consortium Plan include housing rehabilitation for low- and moderate-income households, provision of emergency housing rehabilitation for Massillon as well as provisions outside of Massillon by the Consortium for fair housing counseling, affordable housing through rehabilitation of existing homes.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Massillon citizen participation process followed the documented City of Massillon Citizen Participation Plan. Citizens were given multiple opportunities throughout the planning process to provide input on activities undertaken for the 2021 Annual Action Plan. An application workshop was held on January 6, 2021 to provide information to agencies interested in applying for funding under the Public Services allocation of the grant. The Workshop notice was published in Massillon's sole local paper - the Massillon Independent on 12/21/2020. An invitation was displayed in the City of Massillon offices, on the City's website, and invitations were also sent to nonprofit agencies that have applied for funding in the past or who expressed any interest in applying. Staff members provided assistance by phone and email to answer any questions and help agencies in completing their applications. As a result of increased outreach efforts, we received more applications for funding than the past several years. The applications were due on February 17th, 2021. The plan was developed based on applications presented by the Community Development staff. This plan was published in the Massillon Independent, posted at the Massillon Public Library, posted on the City's website, and posted at the City's Public Office Buildings. Notification of Public Hearing was published in the Massillon Independent on April 1, 2021. This Hearing was held on April 12, 2021. Notification of the Public Comment Period was published on April 1, 2021. This 30-day comment period was open from April 1st through April 30th, 2021. Further, the proposed funding plan was presented to the City of Massillon council members on April 12th at their regularly scheduled meeting and the plan was approved by council on May 3, 2021 at their regularly scheduled meeting. All council meetings are open to the public and a public comment period is offered at each meeting. The Action Plan will be submitted to HUD by the May 15, 2021 deadline. Funding will be awarded for the period between July 1, 2021 and June 30, 2022.

The Citizens Participation Plan was updated in September of 2019 to include efforts to reach limited English proficient citizens. The City of Massillon will undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Massillon received no substantive comments during the 30-day public comment period, which ran from April 1, 2021 through May 1st, 2021, or at any of the Public Hearings.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

The City of Massillon received no comments; therefore, no comments were not accepted.

**7. Summary**

The 2021 Action Plan is the third year of the five-year Consolidated Plan period for both the City of Massillon CDBG funding and the HOME Consortium of Care funding. Throughout the plan, efforts to encourage public participation in the CDBG programs and plans are outlined in detail. Citizen involvement in Massillon did achieve increased invitations to potential nonprofits in the area and with a mission that fits the local needs in addition to the CDBG and HOME application workshops and public meetings and public hearings. Massillon staff met with various groups throughout the year where issues may be raised as they relate to areas of the Consolidated Plan, CDBG and HOME programs.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MASSILLON	
CDBG Administrator	MASSILLON	Community Development Department
HOPWA Administrator		
HOME Administrator		Stark County Regional Planning Commission
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative**

The City of Massillon is the lead agency for the planning, administration and execution of CDBG activities under this One Year Action Plan. In particular, the City of Massillon Community Development Director is in charge of the administration of CDBG activities. The City of Massillon is also a member of the Stark County HOME Consortium with the leadership being the Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities. The City of Massillon Housing Staff assists the HOME activities which are conducted in Massillon.

**Consolidated Plan Public Contact Information**

The City of Massillon Community Development Director is the contact for the City of Massillon Consolidated Plan:

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Massillon is committed to addressing the community's priority needs in the most efficient and effective way possible. The Community Development Department coordinates with other city departments, Stark Metropolitan Housing Authority (SMHA), and other key stakeholders and organizations in the community. Partnering with many different departments, agencies, and organizations allows us to utilize the collective knowledge of these local agencies to help develop strategies and goals to solve the city's priority needs.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Massillon will meet with any group and applicant for funding. As this is the third year of the five-year Consolidated Plan, no significant additional consultations were held outside of the application processes and efforts to solicit funding requests. The RPC staff also meets with any entity as requested or the need arises to enhance coordination. The City of Massillon staff has met with the City of Canton and City of Alliance staff to discuss their HUD CDBG programming to learn about some of their practices and activities in an effort to learn and potentially discover new or better ideas and solutions to best help Massillon to meet HUD targets and guidelines.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Massillon is one of three participants in the Consortium of Care led by the Stark County Regional Planning Commission (SCRPC) also including the City of Alliance. The SCRPC is the Collaborative Applicant for the Continuum of Care (CoC) operating as the Homeless Continuum of Care of Stark County (HCCSC: OH-508). The City of Massillon helps support and assists the HCCSC. The HCCSC is a countywide effort and the SCRPC is heavily involved in all aspects of the CoC ranging from planning, writing of the CoC Application, policy-writing and serving on various CoC committees. The CoC Planner, a member of the SCRPC staff, provides most of the administrative duties for the CoC and serves as the liaison between all committees, sub-committees, focus groups and other relevant groups in the community relating to homelessness such as the Homeless Services Collaborative and the Veterans Task Force. The CoC Planner also monitors and provides assistance to CoC programs as well as assists committees in evaluating and ranking CoC funded programs.

The City of Massillon also provides nonprofit sub recipient funding to many local groups - the Family Living Center Homeless Shelter that is located in Massillon and provides local support and temporary housing to families and individuals that are experiencing homelessness. Further, the City of Massillon provides nonprofit sub recipient funding to the Salvation Army for partial support to a coordinator of homeless support and coordination in the City of Massillon.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Massillon does not receive any ESG funds. Stark County's only ESG recipient is the City of Canton. The Homeless Continuum of Care of Stark County assists the City of Canton with the administration of these ESG funds. The HCCSC, of which SCRPC is intensely involved as indicated above, provides assistance to the ESG recipient through the System Performance and Planning Committee and the Recipient Evaluation and Review Committee which develop performance standards and evaluates outcomes for the whole system of care of the homeless which includes HCCSC and ESG funded programs. SCRPC is involved in discussions around funding and developing policies and procedures for HMIS through the SCRPC's Chief of Community Development and the CoC Planner serving on the Executive Committee and the HCCSC which whom these responsibilities lie.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Stark County Regional Planning Commission
	<b>Agency/Group/Organization Type</b>	Publicly Funded Institution/System of Care Other government - County Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Stark County RPC staff and management were consulted in person and through correspondence during the development of the City of Massillon's Annual Action Plan as well as the HOME Consortium Action Plan.
2	<b>Agency/Group/Organization</b>	Habitat for Humanity of East Central Ohio
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Massillon and Habitat for Humanity East Central Ohio (Habitat) meet regularly to discuss programs and community needs, particularly housing needs for low income families and neighborhood revitalization issues.
3	<b>Agency/Group/Organization</b>	Stark County Land Reutilization Corporation
	<b>Agency/Group/Organization Type</b>	Other government - County Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City continues to work with Stark County Land Reutilization Corporation to reduce and eliminate slum and blight within the City. The SCLRC operates a side lot program that allows eligible interested parties to acquire side lots, a Demolition Assistance Program (DAP) and a Targeted Acquisition Assistance Program (TAAP).

**Identify any Agency Types not consulted and provide rationale for not consulting**

The public meetings and public hearings were open to anyone who wanted to attend. There were no agency types that were not consulted or invited to attend the public meeting.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Continuum of Care of Stark County	The Homeless Continuum of Care of Stark County serves all of Stark County, including Massillon. Massillon is the second largest City in the County.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The City of Massillon implements the CDBG program for the City of Massillon. The City also participates in the HOME program in Stark County. Stark County RPC implements the CDBG and HOME programs for Stark County under a contract with the Board of Stark County Commissioners. RPC coordinates the HOME portion of the Consolidated Plan with the cities of Alliance and Massillon as the lead entity for the consortium.

Ongoing coordination takes place between the City of Massillon and various groups. Our staff communicates on a regular basis with various groups regarding community needs, planning and programs. In the HOME program the RPC staff operates the City of Alliance's rehab programs (both CDBG and HOME funded) and they carry out the City of Massillon's Rehab Program inspections under contract to each of these cities. Ongoing coordination takes place between Stark County and both the cities of Alliance and Massillon as members of the Consortium. Massillon City staff communicates on a regular basis regarding community needs, planning and programs. Coordination with the City of Canton also takes place regularly on projects of mutual interest. The RPC is currently under contract with the City of Canton to provide administrative assistance for their ESG program.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Please see the Executive Summary, comment number 4: Summary of Citizen Participation Process and Consultation Process.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in Massillon's sole newspaper, The Independent, on December 21, 2020 advertising the upcoming CDBG Application Workshop. This was also advertised on the City's website, and notification was sent to all previous program year sub recipients.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Application Workshop	Non-targeted/broad community	An application workshop was held on January 6, 2021. The purpose of this workshop was to educate the public on opportunities to apply for Massillon CDBG Public Services funding. In total, 25 persons representing more than 10 local agencies attended this workshop.	No comments were received	No comments were received and, therefore, no comments were NOT accepted.	
3	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in Massillon's sole newspaper, The Independent, on April 1, 2021 advertising a Public Hearing. This hearing was held to obtain the views of residents on the City's housing and community development needs.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in Massillon's sole newspaper, The Independent, on April 1, 2021 advertising a 30-day comment period from April 1st through May 1st. The purpose of this comment period is to give Citizens the opportunity to provide input on the proposed Annual Action Plan and how the CDBG dollars are allocated for the upcoming program year.	No comments were received.	No comments were received and, therefore, no comments were NOT accepted.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City of Massillon is a direct entitlement community for the Community Development Block Grant (CDBG) Program. As such, Massillon receives an annual allocation of Federal funding from the U.S. Department of HUD for CDBG.

Massillon is also a member of the Stark County Consortium through which it receives funds from the HOME Investment Partnership (HOME) Program. The Consortium members are the Stark County Urban County and the cities of Alliance and Massillon. Information about the HOME Program and annual funding availability to the Consortium members is contained in the 2021 Annual Action Plan prepared by the Stark County Regional Planning Commission.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	668,216	1,500	4,043	673,759	2,553,764	CDBG funding has seen a modest fluctuation, from year to year, over the past several years. The City of Massillon is forecasting that funding levels will remain relatively flat during the first year and the remaining years of the 5 Year Consolidation Plan. The City is projecting to receive a total \$3,192,205.00 of the 5 Year Plan which would be a yearly allocation of \$638,441.00

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Massillon strives to fund programs, such as the target area street improvement projects, that maximize other funding sources. These CDBG funds can be leveraged with local funds and state funds to maximize results. For the Stark HOME Consortium, HOME projects that are funded as part of the LIHTC program offer matching funds. Additionally, large HOME funded projects with multiple funding sources involved provide match as well.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Massillon Parks & Recreation maintains parks and recreation facilities that may be maintained, repaired, or modernized in order to increase the livability and sustainability of particular neighborhoods.

Publicly owned land (roads, rights-of-way, sidewalks) may be improved above and below the surface to remedy infrastructure priorities and to improve public access, safety, and disability accessibility.

The City of Massillon may acquire property tax delinquent vacant parcels in order to increase the livability and sustainability of particular neighborhoods.

The Stark County Land Reutilization Corporation (Land Bank) may hold vacant parcels and/or vacant buildings in Massillon. Vacant parcels may be sold. Properties with buildings may be rehabilitated or demolished, after a case-by-case analysis, in order to improve the sustainability of housing in particular neighborhoods.

**Discussion**

As part of the CDBG and HOME application, applicants are required to identify match and leveraged funds. Points are awarded to those projects that accomplish this. The City of Massillon has a reasonable carry-over of CDBG funds. In the HOME program the City of Massillon is focused on committing and expending resources per HUD guidelines.

**Funding Contingency Plan**

In the event that there is:

A difference in the estimated and actual amount of carryover funds and/or program income from FY 2020 to FY 2021;

The budgets for activities identified in the FY 2021 Annual Action Plan will be increased/decreased proportionally in relation to the overall change in funding.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Opportunity	2014	2018	Affordable Housing Non-Homeless Special Needs	City Target Area	Affordable Housing Priorities	CDBG: \$361,870	Homeowner Housing Added: 5 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit Direct Financial Assistance to Homebuyers: 3 Households Assisted
2	Homeless Needs	2014	2018	Homeless	City Target Area	Homelessness	CDBG: \$39,500	Homeless Person Overnight Shelter: 410 Persons Assisted
3	Neighborhood Improvements	2014	2018	Non-Housing Community Development	City Target Area	Non-Housing CD - Neighborhoods	CDBG: \$32,448	Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit
4	Non-Homeless Special Needs	2014	2018	Non-Homeless Special Needs	City Target Area	Non-Homeless Persons with Special Needs	CDBG: \$20,500	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
5	Public Services	2014	2018	Non-Housing Community Development	City Target Area	Non-Housing CD - Public Services	CDBG: \$37,500	Public service activities other than Low/Moderate Income Housing Benefit: 550 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Economic Development	2014	2018	Non-Housing Community Development	City Target Area	Non-Housing CD - Economic Development	CDBG: \$40,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted Facade treatment/business building rehabilitation: 4 Business
7	Planning and Administration	2014	2018	Planning and Administration	City Target Area	Affordable Housing Priorities Homelessness Non-Homeless Persons with Special Needs Non-Housing CD - Economic Development Non-Housing CD - Neighborhoods Non-Housing CD - Public Services	CDBG: \$131,702	Other: 1 Other

**Table 6 – Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	Affordable Housing Opportunity
	<b>Goal Description</b>	<p>The City of Massillon CDBG and HOME Funding looks to assist Affordable Housing through several activities:</p> <ol style="list-style-type: none"> <li>1) 20 City of Massillon CDBG funded households utilizing CDBG funds for housing minor repairs and emergency repair projects.</li> <li>2) 3 HOME funded households, in the City of Massillon, utilizing HOME funds for affordable housing rehab.</li> <li>3) 5 HOME funded households, in the City of Massillon, utilizing HOME funds for homebuyer assistance.</li> </ol>
2	<b>Goal Name</b>	Homeless Needs
	<b>Goal Description</b>	<p>This section details the City of Massillon's goals for CDBG Program Year 2021 related to the Strategic Plan to prevent homelessness. The City addresses this need by providing CDBG assistance to local service providers who assist persons/households threatened by homelessness by providing emergency shelter including victims of domestic violence. Services also include programs around increasing the safety for individuals as well as assisting to break the cycle of homelessness.</p>
3	<b>Goal Name</b>	Neighborhood Improvements
	<b>Goal Description</b>	<p>This section details the City of Massillon's goals for CDBG Program Year 2021 related to the Strategic Plan goal to improve the quality, safety and health of LMI neighborhoods. Activities in this category include, but are not limited to, the City's Target Area Street Improvement Program, Habitat for Humanity Property Acquisition/Structure Demolition and Code Enforcement activities in the designated target area.</p>

4	<b>Goal Name</b>	Non-Homeless Special Needs
	<b>Goal Description</b>	This section details the City of Massillon's goals for CDBG Program Year 2021 related to the Strategic Plan goal Non-Homeless Special Needs. The City will address this goal by providing assistance to local service providers for the elderly, frail elderly, and disabled population through in-home care and organized activities.
5	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	This section details the City of Massillon's goals for CDBG Program Year 2021 related to the Strategic Plan goal Public Services. Types of public services in this category include programs designed to meet the needs of the local youth population, in particular, youth from lower income households. Types of youth programs to be provided include social, recreational, educational, cultural, health and nutrition.
6	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	This section details the City of Massillon's goals for CDBG Program Year 2021 related to the Strategic Plan goal Economic Development. Activities in this category include providing CDBG assistance for downtown improvement activities including grant assistance through Massillon Main Street for building and facade improvements in the City's Central Business District. The City also administers an Economic Development Grant Program utilizing non-HUD funding for property owners in the downtown area.
7	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	This section details the City of Massillon's goals for CDBG Program Year 2021 related to the Strategic Plan goal Planning and Administration. Activities in this category include CDBG Program Administration and Fair Housing Program.



## **AP-35 Projects - 91.420, 91.220(d)**

### **Introduction**

Under its FY 2021 Action Plan, Massillon will undertake a variety of projects designed to meet underserved housing needs and address affordable housing issues. The City will continue to operate its own housing rehabilitation program, offering deferred payment loans up to \$25,000 to low-and-moderate-income homeowners for the repair and rehabilitation of their homes. The City will continue its emergency home repair program, providing up to \$7,500 to assist LMI homeowners with needed repairs to correct one emergency housing problem, such as electrical, heating, or plumbing. To bridge the gap between the Full Rehabilitation program and Emergency Repair Program, the City implemented a minor repair program several years ago. The Minor Repair Program allows for two or more items to be completed, with a maximum assistance limit of \$15,000. The City will also continue its down payment assistance program utilizing HOME funding.

The City has partnered with Habitat for Humanity of East Central Ohio to complete a Neighborhood Renewal Project in the SW side of the City. This will consist of preservation and construction of single-family housing specifically for low-to-moderate income individuals and families.

The City utilizes CDBG funds for housing code enforcement in low income neighborhoods (Target Area). Code enforcement activities include initial housing unit inspections, reporting code violations to property owners, requiring repair of violations, and follow-up inspections to determine compliance with repair orders. CDBG funds will be used for code enforcement in Target Area where such enforcement, together with public or private improvements, or other services to be provided, may be expected to arrest the decline of such areas.

The City will utilize CDBG funding for neighborhood infrastructure improvements, including street paving in LMI neighborhoods (Target Area). Activities such as housing rehabilitation, homebuyer assistance, code enforcement, and public facility and infrastructure improvements can all work together to help revitalize designated Target Areas in the City of Massillon.

The City will continue to work with Massillon Main Street in undertaking an exterior renovation/facade improvement program for downtown commercial buildings.

Utilizing the 15% grant allowance for public service activities, the City will provide funding to the following agencies:

Habitat for Humanity of Northeast Ohio for its Hope ReStored program. The Hope ReStored program provides household furnishing vouchers to low-to-moderate income families in need of beds, dressers, etc. These vouchers will be distributed through local non-profit partners.

CDBG funding will be provided to CommQuest to assist in the operation of the Family Living Center,

which provides shelter and supportive services to families and single women. The City will also provide CDBG funding to the Domestic Violence Project for its Western Stark Emergency Housing Program to provide short-term emergency housing and supportive services for victims of domestic violence and families in Massillon. The Salvation Army of Massillon will once again receive funding it's for housing outreach and emergency housing assistance program. The City will also provide funding to Stark Mental Health and Addiction Recovery for their county wide homeless hotline management.

The City will also utilize CDBG funds for a variety of public service programs designed to meet the needs of low-income persons in the community. Low income youth needs will be served by Boys and Girls Club of Massillon Be Great: Graduate Program, Canton Ex-Newsboys, Make-A-Way, Stark Fresh, and the YMCA of Western Stark County.

Elderly and handicapped needs will be served by Westark Family Services Elderly Homemaker Program, Vantage Aging/Meals on Wheels and the Faith in Action Elderly Caregiver Program.

#	Project Name
1	CDBG Administration
2	Housing Rehabilitation/Emergency Program
3	Massillon Fair Housing Program
4	Massillon Main Street
5	Target Area Code Enforcement
6	Downtown Street Improvements
7	Homebuyer Housing Preservation
8	Boys and Girls Club of Massillon
9	Canton Ex-News Boys
10	Coleman Professional Services
11	CommQuest
12	Domestic Violence Project
13	Faith In Action
14	Habitat for Humanity East Central Ohio
15	Make A Way
16	Salvation Army of Massillon
17	Stark Fresh
18	Stark County Mental Health & Addiction Recovery
19	Vantage Aging
20	Westark Family Services
21	YMCA of Western Stark County

**Table 7 – Project Information**

## **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

CDBG and HOME funded applications are awarded on a competitive basis. Under the City of Massillon CDBG program the City works under Annual Action Plans which are collected and assembled each Spring and are integrated into our Five-Year Consolidated Plan which covers the Program Years 2019 to 2023. CDBG applications were reviewed by the staff for eligibility and their plan. Applications were then reviewed and scored to determine the proposed funding. The proposed funding is then presented to the City of Massillon City Council who can change, approve, or deny funding. A public comment period was provided over a 30-day period (April 1, 2021 - May 1, 2021) with advertising in the local paper, posted on the public boards in City Hall, and listed on the City of Massillon's website. Advertising was published December 21, 2020, April 1, 2021, and June 1, 2021. A Public Meeting for comments took place on April 12, 2021. The Massillon City Council was presented legislation and approved the FY 2021 CDBG budget allocation.

HOME applications are received on an annual basis. All HOME applications are reviewed and scored by the RPC staff. Final recommendations on funding programs were reviewed by the Board of Stark County Commissioners, prior to a public hearing. The Board makes a final determination on funding following the publication of the draft program and the 30-day comment period.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Affordable Housing Priorities Non-Homeless Persons with Special Needs Homelessness Non-Housing CD - Neighborhoods Non-Housing CD - Public Services Non-Housing CD - Economic Development
	<b>Funding</b>	CDBG: \$121,493
	<b>Description</b>	The City of Massillon will utilize CDBG funding for the overall management, coordination, administration and evaluation of its CDBG program.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A - Planning and Administration
	<b>Location Description</b>	N/A - Planning and Administration
	<b>Planned Activities</b>	CDBG funds under this Project will be used to pay for day to day administration such as staff salaries, operating costs and other expenses associated with the planning of the City's HUD Programs. This is necessary in order to provide a strong CDBG program for the City of Massillon and to continue to meet the National Objectives.
<b>2</b>	<b>Project Name</b>	Housing Rehabilitation/Emergency Program
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Affordable Housing Opportunity Neighborhood Improvements
	<b>Needs Addressed</b>	Affordable Housing Priorities Non-Housing CD - Neighborhoods
	<b>Funding</b>	CDBG: \$261,905

	<b>Description</b>	The City of Massillon will utilize CDBG entitlement funding and Stark County HOME consortium funding to provide housing rehabilitation assistance and first time Home buyer assistance to benefit low to moderate income persons in the City. The Full Rehabilitation program offers deferred payment loans up to \$25,000 to low-and-moderate-income homeowners for the repair and rehabilitation of their homes. The City will continue its emergency home repair program, providing up to \$7,500 to assist LMI homeowners with needed repairs to correct one emergency housing problems, such as electrical, heating, or plumbing. To bridge the gap between the Full Rehabilitation program and Emergency Repair Program, the City implemented a minor repair program several years ago. The Minor Repair Program allows for two or more items to be completed, with a maximum assistance limit of \$15,000. The City will also continue its down payment assistance program, providing HOME funds to assist low income homebuyers by paying a portion of down payment and closing costs.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 20+ individuals within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Affordable housing rehabilitation program, emergency and minor home repair programs, and home buyer assistance. Housing management expenditures for the day to day projects/activities.
<b>3</b>	<b>Project Name</b>	Massillon Fair Housing Program
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Affordable Housing Opportunity Homeless Needs Non-Homeless Special Needs Public Services
	<b>Needs Addressed</b>	Affordable Housing Priorities Non-Homeless Persons with Special Needs Homelessness
	<b>Funding</b>	CDBG: \$10,209

	<b>Description</b>	The City of Massillon will utilize CDBG funding for the provision of fair housing services and activities to improve and promote housing opportunities in Massillon through outreach, monitoring, evaluation, assistance, education and publications.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Publications in the local newspapers, brochures to Massillon's non-profit agencies, brochures and posters to the Massillon library, Fair Housing links posted on Massillon's Housing website, Fair Housing Luncheon, exhibits at various City events. Counseling, investigating complaints, report record keeping and follow up through Massillon's Fair Housing Program. Educational webinar series'.
4	<b>Project Name</b>	Massillon Main Street
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Non-Housing CD - Economic Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The City of Massillon will provide CDBG funding to Massillon Main Street, a downtown improvement organization, which operates a rehabilitation program offering matching grants for the exterior renovation of buildings. Exterior renovations include facade improvements, awning replacement, window updates and painting. The core area of the Business District has previously been addressed by the City as a slum and blight area.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that this project will serve 5-7 area businesses, and benefit constituents City-wide.
	<b>Location Description</b>	Downtown Business District

	<b>Planned Activities</b>	Replacing deteriorated awnings and signs. Repair of building facades. Replace and update windows and outside painting.
5	<b>Project Name</b>	Target Area Code Enforcement
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Affordable Housing Opportunity Neighborhood Improvements
	<b>Needs Addressed</b>	Affordable Housing Priorities Non-Housing CD - Neighborhoods
	<b>Funding</b>	CDBG: \$32,448
	<b>Description</b>	The City of Massillon will utilize CDBG funds to perform code enforcement of housing units, including rental units, buildings within the designated target area including inspections, reporting of code violations and compliant monitoring for public health, safety and welfare.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 150+ individuals within the City.
	<b>Location Description</b>	This project is limited to the City's Target Area/low-moderate income neighborhoods.
<b>Planned Activities</b>	Property inspections of housing, business or organizations in Massillon's target area when complaints are filed by the public or identified by monitoring. Reporting of code violations, follow up, correction action and ongoing complaint monitoring in the City's target area.	
6	<b>Project Name</b>	Downtown Street Improvements
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Non-Housing CD - Economic Development
	<b>Funding</b>	CDBG: \$39,704
	<b>Description</b>	
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to benefit residents City-wide
	<b>Location Description</b>	City's Target Area
	<b>Planned Activities</b>	The City of Massillon will utilize CDBG funding for repair of streets, street drains, storm drains,- curbs and gutters; improvements that include landscaping, street lighting (commonly referred to as 'streetscaping').
<b>7</b>	<b>Project Name</b>	Homebuyer Housing Preservation
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Affordable Housing Opportunity Neighborhood Improvements Economic Development
	<b>Needs Addressed</b>	Affordable Housing Priorities Non-Housing CD - Neighborhoods Non-Housing CD - Economic Development
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Rehabilitation of existing housing for sale to low-mod households.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately four (4) houses will be rehabilitated and sold to low-to-moderate income homeowners.

	<b>Location Description</b>	<p>This project will be located on the City's SW side in the Neighborhood Renewal Project Area, which is defined as follows:</p> <p>Tremont Corridor:</p> <ul style="list-style-type: none"> <li>• (N) Tremont Ave SW</li> <li>• (S) Tremont Ave SW</li> <li>• (E) Tuscarawas River</li> <li>• (W) 17th St SW</li> </ul> <p>Pocket of Tremont</p> <ul style="list-style-type: none"> <li>• (N) Tremont Ave SW</li> <li>• (S) Walnut Ave SW</li> <li>• (E) 9th St SW</li> <li>• (W) 12th St SW</li> </ul> <p>Walnut &amp; Duncan</p> <ul style="list-style-type: none"> <li>• (N) Walnut Ave SW</li> <li>• (S) Route 241</li> <li>• (E) Duncan Ave SW</li> <li>• (W) 8th St SW</li> </ul>
	<b>Planned Activities</b>	Preservation and construction of single-family housing specifically for low-to-moderate income individuals and families.
8	<b>Project Name</b>	Boys and Girls Club of Massillon
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	The City of Massillon will provide CDBG funding to the Boys & Girls Club of Massillon for the "Be Great, Graduate" program focused around career preparation and college readiness. This program includes mentoring, education and training of youth in developing skills they will need to succeed after high school graduation.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	730 Duncan St SW, Massillon, OH 44647
	<b>Planned Activities</b>	The BE GREAT: GRADUATE program is educating, developing, and training for youth for goals and guidance to know and create skill development for graduation and career paths.
<b>9</b>	<b>Project Name</b>	Canton Ex-News Boys
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$7,500
	<b>Description</b>	Canton Ex-News Boys Association will purchase shoes, coats and clothing for children in low-to-moderate-income families by providing vouchers. This is an all-volunteer association and funds are raised throughout the year by grants and fundraising activities.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The City of Massillon will provide CDBG funding to the Canton Ex-News Boys Association to purchase coats, shoes and clothing for low-to-moderate-income children in Massillon. The program was developed to enhance the graduation rates for the children of Massillon by providing the necessary clothing needed to attend school on a day to day basis.
<b>10</b>	<b>Project Name</b>	Coleman Professional Services
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Affordable Housing Opportunity Homeless Needs

	<b>Needs Addressed</b>	Affordable Housing Priorities Homelessness
	<b>Funding</b>	CDBG: \$3,500
	<b>Description</b>	The Changing Destinies Transitional Youth Apartment Complex is a 10-unit apartment facility constructed to serve transitional age youth/young adults ages 18-26 upon entry. It was one of the earlier models of permanent supportive housing in the State of Ohio for this population.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 10 low-to-moderate income transition age youth/young adults.
	<b>Location Description</b>	The Changing Destinies Transitional Youth Apartment Complex is located at 2135 Harsh Avenue SE.
	<b>Planned Activities</b>	Coleman Professional Services will utilize funding to provide 24/7 staffing at the Changing Destinies Transitional Youth Apartment Complex due to the high needs of the resident population.
<b>11</b>	<b>Project Name</b>	CommQuest
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Homeless Needs
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	The Family Living Homeless Shelter provides emergency shelter and basic immediate needs and programs in an effort to break the cycle of homelessness.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	The Family Living Center homeless shelter is located at 412 Lincoln Way East, Massillon Ohio 44646. It is located within the City's Target Area.

	<b>Planned Activities</b>	The City of Massillon will provide CDBG funding to CommQuest Services of Stark County to assist in the operation of the Family Living Homeless Shelter providing temporary shelter up to 90 days to homeless persons/families.
12	<b>Project Name</b>	Domestic Violence Project
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Non-Homeless Special Needs
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	The Domestic Violence Project provides shelter, safety and services for survivors of domestic violence and their children.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	Confidential
	<b>Planned Activities</b>	The City of Massillon will provide CDBG funding to the Domestic Violence Project to assist in the operation of a domestic violence shelter providing short term emergency housing and support services to survivors of domestic violence.
13	<b>Project Name</b>	Faith In Action
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Non-Homeless Special Needs
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$7,500
	<b>Description</b>	Faith in Action provides free transportation to medical appointments and personal errands such as shopping, banking, and respite services. The program also provides assistance with small household projects to the elderly/frail elderly residents of Massillon. A health fair is scheduled to provide free health screening.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals throughout the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The City of Massillon will provide CDBG funding to Faith in Action, a local faith-based organization that provides caregiver assistance to elderly, frail elderly and disabled and/or isolated persons. The goal of this program is to enable people to remain independent, in their homes, and not be placed prematurely in a nursing facility.
<b>14</b>	<b>Project Name</b>	Habitat for Humanity East Central Ohio
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Housing
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	Habitat for Humanity East Central Ohio builds quality, affordable, single family homes and preserves existing homes across five counties, including Stark, to sell to hard working low-to-moderate income homeowners. In addition to building Habitat for Humanity operates the Hope ReStored program. This program provides vouchers for low-to-moderate income persons/households to shop at ReStore and purchase new and gently used furniture, appliances, home decor, and building supplies.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Providing vouchers for low-to-moderate income families to obtain new and gently used furniture, appliances, home décor, and building supplies.
<b>15</b>	<b>Project Name</b>	Make A Way
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services

	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Make-A-Way's Program assists low-moderate income persons who have mental illness, physical disabilities, and/or developmental disabilities with activities that educate and assist through self-help group meetings, social/recreational excursions, computer access and training for job skills, training and running a snack shop, making craft items and taking them to nursing homes. The program provides assistance for persons to learn about recovery, access resources, develop self- esteem, and build leadership skills.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	227 3rd St SE, Massillon, OH 44646
	<b>Planned Activities</b>	The City of Massillon will provide CDBG funding to Make-A-Way Organization for a program that provides educational and peer support for low-moderate income persons who have mental illness, physical disabilities, and/or development disabilities.
<b>16</b>	<b>Project Name</b>	Salvation Army of Massillon
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Homeless Needs
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$9,000

	<b>Description</b>	The program is Western Stark County's 24-hour homeless hotline, working with area churches, police, fire, and local motels to provide emergency temporary shelter for the homeless until a personal assessment is completed and more permanent shelter can be found. The program, through case management and assessments, determines appropriate emergency shelters and additional community resources through collaborative partners. The program also completes intake assessments and develops individual service plans for families and individuals being evicted through the Massillon Municipal Courts and refers them to the appropriate agencies that provide credit counseling, money management, mediation services, and other resources designed to support permanent housing.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The City of Massillon will provide CDBG funding to the Salvation Army of Massillon for a Housing Outreach Service Coordinator who operates a 24-hour homeless hotline working with the homeless and families in crisis to address and provide services for their emergency homeless needs.
17	<b>Project Name</b>	Stark Fresh
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$3,500
	<b>Description</b>	Stark Fresh operates a Mobile Grocery Market in Stark County, Ohio. The Mobile Grocery Market brings fresh, affordable foods to low-to-moderate income individuals living with mobility challenges in the Community. These efforts will also target local food deserts to try and reduce the food insecurity rates in these areas.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals and families within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The funds will be used to purchase items needed to expand the market to more locations within the City of Massillon. The Mobile Grocery Market stops are being finalized and will adjust based on the availability of funding. Stops will include local public housing complexes and senior living complexes.
<b>18</b>	<b>Project Name</b>	Stark County Mental Health & Addiction Recovery
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Homeless Needs
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$9,500
	<b>Description</b>	The Homeless Hotline serves as the Stark County Continuum of Care (CoC) centralized point of entry for persons seeking assistance with housing and social service needs.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Pursuant to the national goal of "provision of a suitable living environment, improving the safety and livability of neighborhoods, increasing access to quality facilities and services, improving housing opportunities and revitalizing deteriorated neighborhoods," Stark County Mental Health and Recovery (Stark MHAR) seeks funding to staff and implement expanded services through the Centralized Intake and Coordinated Assessment process of the Stark County Homeless Hotline.
<b>19</b>	<b>Project Name</b>	Vantage Aging
	<b>Target Area</b>	City Target Area

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	The program feeds Massillon's senior community to ensure that persons unable to purchase or prepare their own meals have food. Meals are delivered to eligible seniors.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	Vantage Aging-Meals on Wheels of Northeast Ohio is located at 2363 Nave Rd SE, Massillon, OH 44646. This project will serve residents City-wide.
	<b>Planned Activities</b>	The program addresses nutrition, socialization and safety. Meals are prepared fresh daily under the direction of a licensed dietitian. Meals are delivered directly to clients by volunteers. CDBG funding provided will go towards necessary upgrades of kitchen equipment for the MOWNEO kitchen located in Massillon.
20	<b>Project Name</b>	Westark Family Services
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	Westark Family Services operates a Homemaker/Health Aid program which provides in-home care which consists of personal care, light housekeeping, errands and respite care. Persons assisted with the program no longer drive and they depend on the Home Care Aides for groceries, prescriptions, etc. The Aides also assist with bathing, hair care and skin care as needed.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals within the City.
	<b>Location Description</b>	Westark Family Services is located at 42 1st St NE, Massillon, OH 44646 and serves residents City-wide.
	<b>Planned Activities</b>	Funding will be used for Homemaker/Health Aid program providing personal care for low to moderate income elderly and/or handicapped persons of Massillon.
<b>21</b>	<b>Project Name</b>	YMCA of Western Stark County
	<b>Target Area</b>	City Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing CD - Public Services
	<b>Funding</b>	CDBG: \$3,500
	<b>Description</b>	Everyone is welcome at the YMCA regardless of age, religion, gender or income. No one is turned away because of an inability to pay. The YMCA provides access to health & wellness, aquatics and youth sports. State licensed child care and senior programs and activities will also be offered.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is estimated to serve 100+ individuals and families within the City.
	<b>Location Description</b>	The Massillon Family YMCA is located at 131 Tremont Ave SE, Massillon, OH 44646.
	<b>Planned Activities</b>	CDBG funding will be used to help ensure that everyone who wants to participate at the YMCA has the ability to do so by providing member scholarships to low-to-moderate income families.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City's Target Area is comprised of U.S. Census Block Groups where a majority of residents are identified as low- and moderate-income persons. Assistance will be available community-wide, with all programs being focused on individuals who are considered to be low-to-moderate income, but special attention will be paid to the identified Target Areas for projects such as new housing construction.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City Target Area	76

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City of Massillon directs CDBG funding to areas where the majority of persons are low- and moderate-income, based on HUD data. The Target Area Street Improvement Program is undertaken in low income residential neighborhoods to improve accessibility and quality of life for low income residents. Code enforcement is also directed toward low income neighborhoods to improve quality of life, public health, safety, and welfare, as well as housing code standards.

### **Discussion**

The City of Massillon is considered to have LMI of 42.58% in our community. In recent years we have developed updated mapping to target the areas within the City that are most in need of HUD assistance. The Target Area is defined using the ACS 2015 LMI Data below:



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City of Massillon CDBG funding is heavily focused on addressing the barriers of Affordable Housing. The City of Massillon's program for homebuyer assistance and housing rehab is focused on assistance to overcome housing needs. The City of Massillon Housing Director serves as the Fair Housing administrator to help identify, advocate, enforce and promote all elements of Fair Housing. SCRPC employs the Fair Housing Coordinator for Stark County. She and the Community Development and Planning staff work together towards removing barriers to affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Massillon uses several activities to address Affordable Housing including Code Enforcement in Targeted areas. It also uses a Fair Housing program. The Fair Housing Coordinator for Stark County as part of the Continuum of Care is a regular speaker in Massillon and across the County. Staff will review and modify, as needed, funding agreements with subrecipients to include a disclaimer that the subrecipient/local government will affirmatively further fair housing.

### **Discussion**

The City of Massillon utilizes many programs to address Affordable Housing. The CDBG funding is vital to Fair Housing, Code Enforcement, Street Paving in these Targeted Areas. The additional public service funding is heavily focused on helping the Targeted Areas.

Additionally, the City of Massillon will continue to administer and enforce its Affirmative Marketing Policy in order to reduce or remove barriers to affordable housing.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section is to describe the City of Massillon's proposed FY 2021 Action Plan activities that will address other HUD and CDBG goals, needs, and activities that have not been previously addressed in this Action Plan, conforming to the National Objectives: Benefit low-and-moderate-income Persons or Households; and Elimination of Slums and Blight.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Massillon has many activities and projects planned for the upcoming period that will address underserved needs. However, there are obstacles to many of our goals and objectives. There is a persistent and consistent concern with adequate funding. There has been an overall decrease in CDBG funding over the past decade; However, Massillon saw a 0.23% increase for FY2021. The City is finding it more and more difficult to secure the resources needed to meet all underserved needs in the community. Every year the City will continue to work with local foundations and other funding sources in addressing these efforts. The City is constantly working with State and Local bodies to maximize their funding to improve the leveraging of funds.

### **Actions planned to foster and maintain affordable housing**

Emergency and Minor Home Repair Program - The City will utilize CDBG funds to provide emergency home repair for low income homeowners to complete repairs of housing problems needing immediate assistance. These programs both have maximum assistance limits of up to \$7,500 for the Emergency Program and \$9,500.00 for the Minor Repair Program. Eligibility requirements are the same as for the City's housing rehabilitation program. In addition to the City's program, Habitat for Humanity will receive funding to carry out housing rehabilitation/new housing construction programs in the Neighborhood Renewal Project area.

*Housing Objective:* Provision of decent housing that is affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low-income homeowners.

*Funding Source:* CDBG Entitlement Funds

Homebuyer Assistance Program- The City of Massillon recognizes the need to promote homeownership in the community, which helps stabilize residential neighborhoods, as well as improve the economic well-being of families. For this reason, the City offers homebuyer assistance programs for low-to-moderate-income households who wish to become homeowners, but who lack the resources to cover all initial costs, such as down payment and closing costs.

The City will provide an eligible applicant up to 6 or 7%, depending on income level, of the total purchase price of a home to be used towards both down payment and closing costs. Funds cannot exceed lender's criteria regarding third party contributions and some funds must come from purchaser's resources. Pre-paid expenses, such as insurance, taxes, interest and loan discount fees may not be paid through this assistance program. Housing rehabilitation assistance may also be provided, as needed and as available.

Homes must be inspected for compliance with the State of Ohio Residential Rehabilitation Standards (RSS). Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after five years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan. Applicants must participate in a credit counseling session as a condition of assistance being provided.

*Housing Objective:* Increase access to decent affordable housing by providing homeownership opportunities for low-and-moderate-income households and for minority households.

*Funding Source:* HOME funds from Stark Consortium

Target Area Code Enforcement - Under this activity, the City of Massillon will utilize CDBG funding to operate a housing code enforcement program within the City's identified target area neighborhoods - Census Tracts 7137, 7141, 7142, 7143.02 (BG 2), 7144 (BG 2), and 1750. The City code enforcement officers will inspect homeowner-occupied and rental dwelling units within these neighborhoods, report all code violations to the property owner, require mandatory rehabilitation and repair of these violations, and provide follow-up inspections to determine compliance with repair orders.

*Housing Objective:* Increase the availability of decent housing through enforcement of local housing codes. This project activity will help to preserve and improve the City's quality of affordable existing rental and owner-occupied housing for low income households and will help to improve living conditions within the City's identified LMI neighborhoods.

*Funding Source:* CDBG Entitlement Funds

### **Actions planned to reduce lead-based paint hazards**

Housing Rehabilitation Program - The City of Massillon, in an effort to upgrade its residential neighborhoods, offers housing rehabilitation financial assistance to lower income homeowners. The City will utilize HOME funds from the Stark County Consortium to provide deferred payment loans, of up to \$25,000, to low income owner/occupants to make repairs and improvements to their dwellings to bring these units up to local code standards. This funding assistance is being provided to achieve the following rehabilitation objectives, in order of priority:

- 1) Eliminate the presence of lead-based paint hazards;
- 2) Bring the property into compliance with HUD Housing Quality Standards (HQS);
- 3) Make other repairs deemed by the City to be a housing problem threatening the health and/or safety of the owner-occupants;
- 4) Energy conservation purposes, such as installation of storm windows and doors; and
- 5) Cosmetic corrections to the interior and exterior of the dwelling.

To be eligible for assistance, the applicant must be the owner/occupant of the dwelling situated within the city limits of Massillon, and must maintain taxes and insurance on the property. Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after ten years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan.

*Housing Objective:* Provision of decent housing that is affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low-income homeowners.

*Outcome:* Undertake a total of 3 units of rehabilitation over the 1-year plan period.

*Funding Source:* HOME funds from Stark Consortium

In an effort to follow the Department of Housing & Urban Development's lead-based paint regulations, the City of Massillon, in conjunction with Stark County and the Stark County Regional Planning Commission, has adopted policies for dealing with lead-based paint in its housing programs. City Housing Department staff provides brochures regarding lead-based paint concerns to all housing rehabilitation participants and rehabilitation projects are tested for lead-based paint clearance to ensure compliance.

### **Actions planned to reduce the number of poverty-level families**

The City of Massillon will continue to utilize federal resources to operate programs, such as rehabilitation assistance, which enable low and very low income households to remain in their homes and to keep these dwellings in decent, safe, and sanitary condition, while also enabling these households to use their limited resources for other necessary living expenses, such as food and clothing. The City will also continue to work with other members of the Stark County HOME Consortium and with other area housing and social service providers in carrying out its anti-poverty strategy, including job training, education, and self-sufficiency programs.

Through its cooperation with other local agencies and with the other governments in the Stark County Consortium, the City of Massillon has worked to develop a structure to enhance coordination between local government and social service organizations serving the community. Because the continued existence of poverty is due to a complex combination of factors - some economic, some social, including housing, education, and personal problems, there needs to be strong coordination between the local government and the various agencies that deal with poverty issues. The City has proposed a comprehensive program of activities and programs designed to address these poverty issues:

1. Housing rehabilitation, homeownership assistance programs, and code enforcement activities to provide affordable housing and improve housing opportunities;
2. Public facility and infrastructure improvements to help stabilize and revitalize low income residential neighborhoods;
3. Economic development programs to create and retain jobs in the community, particularly to improve employment opportunities for low income persons; and
4. Public service activities to meet the social, economic, health, and educational needs of low-income persons, including the homeless and those threatened with homelessness.

### **Actions planned to develop institutional structure**

Through its participation in the Stark County HOME Consortium, the City of Massillon works closely with the cities of Alliance and Canton and with Stark County to provide an area-wide approach to housing and community development issues. The City participates in the Homeless Continuum of Care of Stark County (HCCSC). The City also participates in the Western Stark County Homeless Task Force. Founded in 2006, the Western Stark County Homeless Task Force is a collaborative effort that involves leaders from Massillon Area Clergy Association, City Officials, and multiple Social Service Organizations (Salvation Army, Community Services of Stark County – Family Living Center, AHEAD) working together to identify the needs and address the issues, as a collective entity that involve the homeless and at-risk to be homeless of our community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Massillon always strives to enhance the coordination between public and private housing and service agencies whenever necessary. Homelessness is a need that is addressed with the HCCSC which is comprised of public and private housing and social service agencies. The City of Massillon is connected to the HCCSC and helps other agencies assist homelessness. In addition, the City of Massillon funds the Salvation Army Housing Outreach Specialist who works with the homeless and families in crisis to meet their emergency housing needs. The City also provides funding to the Family Living Center Homeless Shelter, which is owned and operated by the Community Services of Stark County to assist in

the operation of the Family Living Center Homeless Shelter, located at 412 Lincoln Way East. The City of Massillon also provides assistance to Stark County Mental Health & Addiction Recovery to assist in a countywide homeless hotline collaboration.

Further coordination is shown at the Stark County Continuum of Care, is a partnership of three entities across Stark County – the City of Massillon, City of Alliance and Regional Planning Commission. Daily interaction takes place between Massillon, Alliance and Stark County, as members of the HOME consortium. The City of Massillon Housing Department staff works with the RPC through housing rehab programs under a contract. The RPC staff assists with inspections of both our HOME and CDBG funded projects.

The City of Massillon's staff provides CDBG funding to other non-profit agencies to maximize their work for the community. The Domestic Violence Shelter assists in providing safe housing for victims of domestic violence, including short-term emergency housing and supportive services for women and children who are victims of domestic violence. Also, the Massillon Main Street Program provides a downtown rehabilitation program, offering grant assistance to downtown property owners for exterior building renovations.

The City also provides funding to two groups for day care and home care. The Westark Family Services Elderly Homemaker Program has in-home elderly and handicapped homemaker services, including light housekeeping, laundry, marketing and errands, serving of meals, personal care and assistance. The second entity is Faith in Action Elderly Caregiver Program, which provides in-home services and assistance to the ill, frail elderly, and disabled population.

Massillon provides CDBG funding to the Boys & Girls Club of Massillon for a program that provides education, experience, and training for youth ages 14-18 in the development of skills for future employment. The City also provides funding to the YMCA of Western Stark County for their "All Access" program to provide membership assistance to low- and moderate-income persons. The Boys & Girls Club primarily serves youth residing in low income neighborhoods of Massillon. In addition, the City provides CDBG funds to the Canton Ex-Newsboys "No Child Shall Miss School" program, which focuses on providing clothing for students from low- and moderate-income households in Massillon.

CDBG funds are also provided by the City of Massillon to Make A Way, which supports various programs for disabled persons, as well as Vantage (Meals on Wheels), which assists low- and moderate-income seniors in Massillon to receive healthy meals.

## **Discussion**

The City of Massillon continues to utilize CDBG funding to serve the community. The planning and program administration are key activities in the implementation and management of these programs.

The City will use CDBG funding for administrative activities, including the overall management, coordination, reporting and record-keeping requirements of the CDBG Program. CDBG funds will also be used for planning activities, including economic development planning. The City will utilize CDBG funding for the provision of fair housing services and activities to improve and promote housing opportunities in the community, including education, outreach, monitoring and evaluation, as well as activities designed to address identified impediments to fair housing.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City of Massillon constantly strives to satisfy and adhere to all program requirements in this program and others. We continue to meet and exceed our goals and objectives for the CDBG program.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	4,043
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>4,043</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	76.00%

## **Discussion**

The City of Massillon's Housing Department and Community Development Department use the one-year period to provide overall benefits to persons of low and moderate income. The City of Massillon has estimated that 76.00% of CDBG funds for Program Year 2021 will benefit persons of low and moderate incomes. The City of Massillon is striving to provide a better quality of life, to improve safety, health, and welfare to all persons in the City. The City is strongly committed to meeting the National Objectives.

The City of Massillon has made assertive efforts and performance in addressing affirmative fair housing for persons of the City by promoting housing opportunities through public meetings, newspaper publications, public luncheons, City website links, brochures distributed throughout the City to Nonprofit Agencies, the Public Library, Chamber of Commerce, etc. Guidance, procedures, and support is given from the Housing Department and the Community Development Department of the City for all persons to have equal access to housing of their choice.

## Attachments

## Citizen Participation Comments



### CITIZEN PARTICIPATION PLAN

The City of Massillon shall provide citizens with an adequate opportunity to participate in the development of the application and in implementation, monitoring, and evaluation of the Community Development Block Grant (CDBG) Program and other Federal and State housing and community development programs, including the Section 108 Loan Guarantee Program, especially those who are low and moderate income and/or are residents of slum or blighted areas. The City shall provide adequate information to citizens, hold public hearings to obtain the views of citizens, and provide citizens an opportunity to comment on the various programs being carried out by the City. The City shall provide information regarding Assessment of Fair Housing (AFH) to all residents and organizations of the community.

#### **CDBG Application**

Prior to submission to the U.S. Department of Housing and Urban Development (HUD) for its annual entitlement under the CDBG Program, or for an application for guaranteed loan funds under the Section 108 Program, the City shall comply with the following:

1. The City shall furnish residents with information concerning:
  - a. The amount of CDBG funds, or guaranteed loan funds, expected to be available during the program year.
  - b. The range of activities that may be undertaken with CDBG funds, or guaranteed loan funds, in accordance with Federal regulations.
  - c. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income (very low and low) income persons.

#### **Public Awareness/Citizen Participation**

1. The City shall hold public meetings as part of its CDBG application process to obtain the views of residents on the City's housing and community development needs. As part of these meetings, the City will provide assistance to individuals, groups, or organizations representing low and moderate (very low and low) income persons in the development of project proposals. These hearings will address the City's housing and community development needs, the development of proposed activities, and a review of project performance.
2. The City shall publish community-wide its proposed Statement of Community Development Objectives and Projected Use of Funds (or One-Year Action Plan), and/or its Section 108 Loan Guarantee Application, to afford affected citizens a minimum time period of at least thirty (30) days to examine the Statements contents, and to provide comments on the proposed Statement and/or Loan Guarantee Application, and on the City's community development performance. This Statement or Action Plan shall include the proposed amount of CDBG funds, and/or Loan Guarantee Funds, to be used for activities

benefiting low and moderate income persons. The 30-day period may be expedited under urgent circumstances, such as declared disasters or emergencies, but never less than a 5-day period.

3. The City shall consider any such citizen comments and views received, and if deemed appropriate, modify the proposed Statement or Action Plan. The City shall make the final statement available to the public.

4. The City shall publish notices for public hearings and other required notices in the non-legal section of the local newspaper of general circulation, the city's website [www.massillonohio.gov](http://www.massillonohio.gov), the Massillon Public Library, and access to records at the Community Development Office. The City shall provide a minimum of fourteen (14) days' notice regarding such public hearings. The notification period may be expedited under urgent circumstances, such as declared disasters or emergencies, but never less than a 5-day period. Notifications sent during this expedited 5-day period will be via the website **only** at [www.massillonohio.gov](http://www.massillonohio.gov).

5. The City shall encourage residents to participate in the development and process of Assessment of Fair Housing especially persons living in areas designated as a revitalization area and areas designated as a slum and blighted area.

6. The City shall provide technical assistance to persons and/or groups representative of persons of low and moderate income that request such assistance in commenting on the AFH and in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan, with the level and type of assistance as determined by the City.

7. In the event of a declared disaster or emergency the Community Development Department will operate using virtual hearings. If virtual hearings are used, real-time responses and accommodation for persons with disabilities and/or with limited English proficiency will be made available to the greatest extent possible. A virtual hearing method will only be used in lieu of in-person hearings under urgent circumstances, such as declared disasters or emergencies

#### **Submission and Evaluation of Project Proposals**

Project proposals for the CDBG Program and/or the Section 108 Loan Guarantee Program will be accepted by the City any time after October 1 prior to the start of the City's next program year. Proposals will be handled in the following manner:

1. Proposals for funding must be submitted in writing to either the Mayor's Office or the Community Development Department. The City has application forms for this purpose. All applications must be complete and shall contain a brief description of the project, the purpose of the project and if applicable, its intended beneficiaries, the amount of funding being requested, and the name and address of the agency which will be responsible for undertaking the project. The Development Committee will score every application received. CDBG funding is then allocated to projects receiving the highest scores. It must be kept in mind that even though a public services project may score very high, the City may only allocate up to fifteen percent (15%) of its CDBG funds to these types of activities and therefore they may not receive funding.

2. The Development Committee shall review all project proposals for eligibility under the CDBG or applicable program regulations. All proposals will be reviewed by the Mayor. The Development Committee will prepare a proposed budget for submission to City Council.

3. Prior to formal adoption of the proposed Statement of Action Plan, City Council shall hold a public hearing, with notice given as previously described in the preceding section. At this hearing, City Council will receive public comments, either verbal or written, concerning the activities proposed to be funded and/or undertaken by the City.

4. City Council will adopt the proposed Statement or Action Plan after review of any comments received after publication of the proposed Statement and after the final public hearing has been held.

#### **Program Amendments – Citizen Participation**

The City may, from time to time, elect to amend its Final Statement or Action Plan by revising the amount projected in the Final Statement to be expended for an activity by more than fifty percent (50%), by changing the location of any activity, or by adding an activity not described. In the case of substantive program amendments, the City shall meet the following citizen participation requirements:

1. The City shall provide residents with a thirty (30) day notice, to be published in the local newspaper of general circulation, of such a proposed change in the use of its CDBG funds in order to provide residents with an opportunity to comment on the proposed change. The notification period may be expedited under urgent circumstances, such as declared disasters or emergencies, but never less than a 5-day period.
2. The City shall hold one public hearing, where practical or deemed appropriate, in order to receive residents' comments on the proposed amendment. The City shall consider any such citizen comments, and if deemed appropriate, shall modify the proposed change.
3. The City shall make the modified Final Statement or Action Plan available to the public as previously described in the preceding sections and shall submit a copy of the modification or amendment to HUD.

#### **Limited English Proficiency Residents**

1. The City of Massillon will undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

#### **Other Citizen Participation Requirements**

1. In the planning and implementation of CDBG and/or Loan Guarantee projects that will affect low and moderate (very low and low) income persons residing within a particular designated target area neighborhood, the City will hold public informational meetings to explain the program activity as well as provide a forum for resident's comments, questions, or views concerning the proposed activity. Community Development Department will respond to any and all questions within 15 business days.
2. Any comments or views of residents of the City received in writing or orally shall be attached to the final AFA or the final Consolidated Plan or Action Plan (as applicable). Direct questions, concerns, or comments to:

Samantha Walters  
Community Development Director  
City of Massillon  
151 Lincoln Way East  
Massillon OH 44646  
330.830.1721  
[swalters@massillonohio.gov](mailto:swalters@massillonohio.gov)



THE CITY OF MASSILLON INVITES YOU TO ATTEND:  
FY 2021 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION WORKSHOP

**Wednesday, January 6th, 2021 - 10:00a.m.**

Due to the ongoing Coronavirus pandemic, this year's workshop will be held virtually via UberConference.

Interested parties may participate in the live workshop online at  
<https://www.uberconference.com/publicmeeting>.

Those without access to a computer or internet may participate via phone by calling to 330-362-8327.

We believe attending this workshop will help you in submitting a complete and correct application for funding. All workshop documents will be available for viewing and download on our website prior to the workshop: <https://massillonohio.gov/development-2/community-development/>.

Applications for this year's grant will be accepted from January 7, 2021 through February 19th, 2021.

**All applications are due by February 19th, 2021 at 4:00pm.**

Contact Samantha Walters or Anna Jordan at (330)830-1721 prior to the January 6th workshop with any questions. Please remember: Attendance is not mandatory, but is highly encouraged.

Those interested in participating in this virtual hearing but in need of translation services or special accommodations must contact the Department 72 hours in advance for arrangements to be made.

*Kathy Catazaro-Perry, Mayor, City of Massillon  
Published in The Independent 12/21/2020*

**The Independent**  
IndeOnline.com

729 Lincoln Way East, Massillon OH 44646

RETURN SERVICE REQUESTED

MASSILLON HOUSING DEPT.  
ATTN BEVERLY LEWIS  
151 LINCOLNWAY EAST ANNEX BLDG  
MASSILLON OH 44646

**Advertising Invoice**

Invoice Date	Page 1
Invoice #	12/31/20
Account #	1019084
TOTAL BALANCE DUE NET 15	R-107292
Total Amount Due	\$235.00

DATE	ORDER#	DESCRIPTION	ED	CL	DEPTH	SIZE	RATE	GROSS	NET
		BALANCE FORWARD							\$233.64
Dec 02	018682	PAYMENT-LB 000							(233.64)
Dec 21	793206	3X6 MASSILLON	IND	3	X	6.00	18.00		235.00
		TOTAL DUE							\$235.00

**Aging of Past Due Amounts:**

CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	TOTAL AMOUNT DUE
\$235.00	\$0.00	\$0.00	\$0.00	\$235.00

For Billing Inquiries Call: 330-580-8463 **18.00% ANNUAL SERVICE CHARGE ON BALANCES OVER 60 DAYS PAST DUE**  
When you provide a check payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or process the payment as a check transaction.

PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR REMITTANCE

\*\*\* RETURN THIS PORTION FOR PROPER CREDIT \*\*\*

INCLUDING ACCOUNT #, MAKE YOUR CHECK PAYABLE TO:  
THE INDEPENDENT

We now offer ACH to make your payment.  
To make a secure payment go to:  
[www.indeonline.com](http://www.indeonline.com) and click on  
**Pay Your Ad Bill** at the bottom of the page.

Advertiser Name	MASSILLON HOUSING DEPT.
Account #	R-107292
Invoice #	1019084
Billing Date	12/31/20
Payment Terms	NET 15
Total Amount Due	\$235.00

**The Independent**  
IndeOnline.com

PO BOX 5214  
CAROL STREAM IL 60187-5214  
0101072920001019084000235000621

Amount Enclosed

2001072920001019084000235000621

Kathy Catazaro-Perry, Mayor



## FY 2021 Community Development Block Grant Application Workshop

### AGENDA

**January 6, 2021**

**10:00am**

**Via [UberConference](#)**

**[Uberconference.com/  
publicmeeting](https://uberconference.com/publicmeeting)**

- Opening Remarks and Introductions
- About Our Program
- Entitlement Grant
- National Objectives
- Grant History and HUD Expenditure Requirements
- CDBG Activities
- Project/Budget Approval Process
- Review Application and Scoring
- Requisitioning Funds/Monitoring
- Important Dates
- Questions
- Thank you!

**NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING  
TO RECEIVE CITIZEN COMMENTS ON DRAFT FY 2021 ANNUAL ACTION PLAN AND BUDGET**

**CITY OF MASSILLON**

**CITIZEN COMMENT PERIOD**

The City of Massillon will receive comments on the DRAFT FY 2021 ANNUAL ACTION PLAN AND BUDGET for a period of 30 days from April 1, 2021 through May 1, 2021 during regular office hours from 8:30 – 4:30. Written Comments on the DRAFT FY 2021 ANNUAL ACTION PLAN AND BUDGET should be directed by mail, email, or fax to the address listed below.

City of Massillon  
Community Development Department  
Massillon Government Annex  
151 Lincoln Way East  
Massillon, OH 44646

Telephone: 330-830-1721 Fax: 330-830-1778 Email: [swalters@massillonohio.gov](mailto:swalters@massillonohio.gov)

**PUBLIC HEARING**

A Public Hearing will be held on Monday, April 12th, 2021 at 6:00am. The purpose of the public meeting is to invite comments on the goals, priorities, strategies, and activities for the Annual Action Plan. Due to the ongoing Coronavirus pandemic, this hearing will be held via teleconference.

**Join by meeting number**

Meeting number (access code): 132 600 4385

Meeting password: PubHgrD4122021 (78247404 from phones and video systems)

**Join from the meeting link**

<https://massillancitycouncil.my.webex.com/massillancitycouncil.my/j.php?MTID=md2e92d4c853180e256edf911064c1c1d>

**Join by phone**

+1-415-655-0001 US Toll

**PUBLIC REVIEW**

The City of Massillon's DRAFT FY 2021 ANNUAL ACTION PLAN AND BUDGET will be available for public review at the following locations:

**City of Massillon: Community Development**  
151 Lincoln Way East  
Massillon, Ohio 44646

**Massillon Public Library**  
208 Lincoln Way East  
Massillon, Ohio 44646

The City of Massillon's DRAFT FY 2021 ANNUAL ACTION PLAN AND BUDGET is also available online at:

<http://www.massillonohio.com/development-2/community-development/>

Kathy Catazaro-Perry, Mayor

Published in The Independent April 1, 2021

AFFP  
NOTICE OF PUBLIC COMMENT

**Affidavit of Publication**

STATE OF OHIO }  
COUNTY OF STARK }  
CITY OF CANTON }

SS

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING  
TO RECEIVE CITIZEN COMMENTS ON DRAFT FY 2021 ANNUAL  
ACTION PLAN AND BUDGET  
CITY OF MASSILLON

Virginia Davis, being duly sworn, says:

That she is an authorized Clerk of the Canton Repository,  
a daily newspaper of general circulation, printed and  
published in Canton, Stark County, OHIO; that the  
publication, a copy of which is attached hereto, was  
published in the said newspaper on the following dates:

April 01, 2021

That said newspaper was regularly issued and circulated  
on those dates.

SIGNED:

Virginia Davis  
an authorized Clerk

Subscribed to and sworn to me this 1st day of April 2021.

Lucy McFee  
Lucy McFee, Notary Public, Stark County, OHIO

My commission expires: April 28, 2023  
Publisher's Fee: \$156.40  
Case Number:

00008757 00089612

L-CITY OF MASSILLON COMMUNITY DEVELOP.  
151 LINCOLN WAY E.  
MASSILLON, OH 44846



Lucy McFee  
Notary Public, State of Ohio  
My Commission Expires  
April 28, 2023

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151 Lincoln Way East  
Massillon, OH 44846  
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330-830-1721  
Fax: 330-830-1778  
Email: swalters@  
massillonohio.gov  
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Meeting number (access code): 132 808 4388

Meeting password: Pub-Hrg04122021 (78247404 from phones and video systems)

Join from the meeting link

<https://massilloncitycouncilmy.webex.com/massilloncitycouncilmy.j?MTID=md2a52046853160a266e0911084e1d1d>

Join by phone

+1-415-655-0001 US Toll

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Kathy Catezero-Perry,  
Mayor

Published in The Independent April 1, 2021.





# Grantee SF-424's and Certification(s)

DocuSign Envelope ID: AB069EA7-EE69-4656-AC61-95DC28B0E0BD

OMB Number: 4940-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 05/27/2021	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
8. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Massillon		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 34-6901828	* c. Organizational DUNS: 3852320569000	
d. Address:		
* Street1: 251 Lincoln Way East	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: Massillon	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: OH: Ohio	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 44648 6615	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Samantha	
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: Walters	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text"/>	<input type="text"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 330-830-1721	Fax Number: 330-830-1778	
* Email: swalters@massilliohio.gov		

<b>Application for Federal Assistance SF-424</b>		
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> C: City or Township Government		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
<b>* 10. Name of Federal Agency:</b> United States Department of Housing and Urban Development		
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text"/>		
CFDA Title: <input type="text"/>		
<b>* 12. Funding Opportunity Number:</b> 14.218		
* Title: Community Development Block Grant FY2021		
<b>13. Competition Identification Number:</b> <input type="text"/>		
Title: <input type="text"/>		
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
<b>* 15. Descriptive Title of Applicant's Project:</b> FY 2021 funding for the CDBG Program. Activities will include administration, planning, service activities, housing rehabilitation, economic development, fair housing, and infrastructure improvements.		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	16
* b. Program/Project	16
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	07/01/2021
* b. End Date:	06/30/2022
18. Estimated Funding (\$):	
* a. Federal	668,216.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	4,043.35
* f. Program Income	1,530.00
* g. TOTAL	673,789.35
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	Mrs.
* First Name:	Kathy
Middle Name:	
* Last Name:	Catazaro-Perry
Suffix:	
* Title:	Mayor
* Telephone Number:	330-830-1500
Fax Number:	
* Email:	mxcorkathy@seasideilcohdic.gov
* Signature of Authorized Representative:	<div style="border: 1px solid black; padding: 5px;">             DocuSigned by:              Mayor Kathy Catazaro-Perry           </div>
* Date Signed:	5/27/2021

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0009  
Expiration Date: 02/29/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1601-1606 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Nassillon	05/03/2021

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

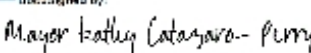
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

DocuSigned by: 	8/26/2021
Signature of Authorized Official	Date

Mayor \_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.


**Excessive Force** – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official      05/03/2021  
Date

MAYOR  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.