Massillon
City of Champions
Health Department

Meeting Minutes

Meeting Name: Board of Health	**Location:** Massillon City Health Department via Teleconference Dial-In (330) 362-8327	
Date: December 15, 2020	**Start Time:** 3:30pm	**Stop Time**: 3:50pm
Recorded by: Terri Argent, RS, REHS	**Opened by:** Mayor Kathy Catazaro-Perry, President of the Board	

Attendees:	**Staff Present:**
Jeff Thornberry Dr. Sonia Ullum Ann Palaski	Mayor Kathy Catazaro-Perry Terri Argent Dr. S. Lata Wiggins

MINUTES

1. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to approve the November 2020 meeting minutes as mailed. Motion carried.

2. On a motion by Dr. Sonia Ullum, and seconded by Ann Palaski, approval was given to pay the November bills for the Health department in the amount of $22,690.06 and for the WIC department in the amount of $9,468.46 for a total amount of $32,158.52 for November 2020. Motion carried.

3. The monthly Vital Statistics, Environmental, and Nursing Division reports for November were accepted and approved without comment.

ACTION ITEMS

Old Business

1. COVID-19 Update

    1. We hired a 2nd contact tracer, part time who speaks Spanish and can also translate for us
    2. The county has been alert level purple for the last 2 weeks, which means greater community spread and more stress on our hospital capacities.
    3. Some of our efforts have shifted to vaccine planning

New Business

1. Approval to renew the Medical Director's contract for 2021

    a. Terri Argent would like to extend Dr. Wiggins' Medical Director contract for another year, she has been great to work with and is always there for us when needed. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to renew the Medical Director's contract for 2021. Motion carried.

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New Business (continued)

2. Approval to accept an addendum to our COVID Grant

   a. The Massillon City Health Department has been awarded an additional $81,459.00 as an addendum to our COVID Grant for contact tracing and vaccine clinic planning. On a motion by Dr. Sonia Ullum, and seconded by Jeff Thornberry, approval was given to accept the addendum to the COVID Grant. Motion carried. Ann Palaski asked how we would keep track of the 2nd dose of the COVID-19 vaccine. Terri Argent stated we use a state tracking system.

3. Approval to renew the AOHC membership

   a. The AOHC membership is $681.00 for 2021. This is for Terri Argent's membership renewal. On a motion by Ann Palaski, and seconded by Dr. Sonia Ullum, approval was given to renew the AOHC membership. Motion carried.

4. Approval to hire temporary staff for vaccine clinics

   a. The Massillon City Health Department had $14,000.00 left in our salary account, and has transferred it to our Grant account to hire part time temporary security, EMS, and a nurse to help with our vaccine clinics. On a motion by Jeff Thornberry, and seconded by Ann Palaski, approval was given to hire temporary staff for vaccine clinics. Motion carried.

5. Approval to accept a new COVID Grant of $89,019.00 to begin in February 2021.

   a. On a motion by Ann Palaski, and seconded by Dr. Sonia Ullum, approval was given to accept the new COVID Grant. Motion carried.

Other Business

a. The Mayor complimented the Massillon City Health Department for submitting 2021 Health department goals early.
b. Jeff Thornberry commended Terri Argent and the Massillon City Health Department staff for doing a great job, our foresight is appreciated.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Jeff Thornberry	12/15/2020
Meeting minutes submitted by:	Dr. Sonia Ullum	12/15/2020

Kathy Catazaro-Perry	Terri D. Argent
Mayor Kathy Catazaro-Perry	Terri D. Argent, Health Commissioner
President of the Board	Secretary of the Board