

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The enclosed City of Massillon One Year Action Plan is a summary of the City of Massillon CDBG and HOME funding programs for the coming year. The City of Massillon Community Development Department is responsible for the planning, administration and execution of CDBG activities under this Action Plan. In addition, Massillon is a member in the Stark County HOME Consortium and the lead is Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities which are conducted in Massillon. The City of Massillon is a member of the Consortium as is the City of Alliance.

This Action Plan for both fundings – the City of Massillon CDBG funds and the Stark County Consortium HOME funds – are in the fourth year of a five-year Consolidated Plan. The Consolidated Plan for Massillon’s CDBG funds was created by City staff in partnership with Placemark Collaborative consulting firm. The Consolidated Plan for the Stark County Consortium HOME program was developed by the Stark County Regional Planning Commission (SCRPC) staff as the lead agency with assistance from the City of Alliance and Massillon staffs.

The City of Massillon's housing and community development strategy includes an assessment of the City's housing and homeless needs, public facilities, infrastructure improvements, public services, accessibility, historic preservation, economic development, and planning needs. The City's strategy was developed through a two-pronged approach. First, a city-wide planning approach, with citizen participation effort that solicited proposals from local groups and citizens and then work with the City Council in the development of its Non-Housing Community Development Needs. Second, the HOME strategy was a County-wide regional planning approach, in which the City worked with Alliance and Stark County in the study and analysis of housing needs, goals, and objectives on an area-wide basis. Other local agencies and service providers were contacted and participated in this process.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In preparing the City of Massillon's One-Year Action Plan, the City addressed those needs that met one of the three statutory objectives of the CDBG program: benefit low-and-moderate-income persons,

elimination of slum and blighting conditions, or an urgent community development need. And the Action Plan further targeted specific goals which were raised and identified during the creation of the five-year Consolidated Plan. Specific goals, objectives and outcomes include: local support for housing rehabilitation, targeted street improvements in low-and-moderate-income neighborhoods, local support to personnel to enforcing local code requirements in low- and moderate-income neighborhoods, and provide public services for low-and-moderate-income income persons.

The HOME funding has specific goals of preservation of affordable housing; funding to improvements for storm sewers; targeted public services for low- and moderate-income persons; rental assistance to increase affordability to low- and moderate-income persons and funding for housing rehab and down payment assistance.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance Report (CAPER) for the last several years has shown the City of Massillon has a long history of successful management of CDBG funds, as well as of project & sub recipient management that meet the CDBG objectives and outcomes in the Massillon community. Efforts to increase the number of low and moderate-income homeowners have been successful with programs that provide homeowner rehabilitation and repair, and down payment assistance to first-time homebuyers. Activities to assist the homeless have once again exceeded their goals. Code Enforcement activities, specifically in our low-to-moderate income target area, have made lasting impacts on the neighborhoods by reducing slum and blight and working with property owners to correct violations found. The processes and systems that are in place have been set up over many years of experienced staff management. Most of the projects that have been selected and are proposed here in this Plan are very similar to those of the past years. The staff does use HUD based IDIS reporting to monitor and manage the ongoing efforts of the City program.

In the HOME funded programs, the Stark County Consortium has a record of excellence helped by the very experienced staff at the Stark County Regional Planning Commission. Project areas that have been selected for the HOME Consortium Plan include housing rehabilitation for low- and moderate-income households, provision of emergency housing rehabilitation for Massillon as well as provisions outside of Massillon by the Consortium for fair housing counseling, affordable housing through rehabilitation of existing homes.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Massillon citizen participation process followed the documented City of Massillon Citizen Participation Plan. Citizens were given multiple opportunities throughout the planning process to provide input on activities undertaken for the 2022 Annual Action Plan. An application workshop was held on January 25, 2022 to provide information to agencies interested in applying for funding under the Public Services allocation of the grant. The Workshop notice was published in Massillon's sole local paper - the Massillon Independent on 01/12/2022. An invitation was displayed in the City of Massillon offices, on the City's website, and invitations were also sent to nonprofit agencies that have applied for funding in the past or who expressed any interest in applying. Staff members provided assistance by phone and email to answer any questions and help agencies in completing their applications. As a result of increased outreach efforts, we received more applications for funding than the past several years. The applications were due on February 28th, 2022. The plan was developed based on applications presented by the Community Development staff. This plan was published in the Massillon Independent, posted at the Massillon Public Library, posted on the City's website, and posted at the City's Public Office Buildings. Notification of Public Hearing was published in the Massillon Independent on April 18, 2022. This Hearing was held on May 2, 2022. Notification of the Public Comment Period was published on April 18, 2022. This 30-day comment period was open from April 19th through May 19th, 2022. Further, the proposed funding plan was presented to the City of Massillon council members on April 25th at their regularly scheduled meeting and the plan was approved by council on DATE DATE DATE at their regularly scheduled meeting. All council meetings are open to the public and a public comment period is offered at each meeting. The Action Plan will be submitted to HUD by the deadline. Funding will be awarded for the period between July 1, 2022 and June 30, 2023.

The Citizens Participation Plan was updated in September of 2019 to include efforts to reach limited English proficient citizens. The City of Massillon will undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Massillon received no substantive comments during the 30-day public comment period, which ran from April 19, 2022 through May 19th, 2022, or at any of the Public Hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Massillon received no comments; therefore, no comments were not accepted.

7. Summary

The 2022 Action Plan is the fourth year of the five-year Consolidated Plan period for both the City of Massillon CDBG funding and the HOME Consortium of Care funding. Throughout the plan, efforts to encourage public participation in the CDBG programs and plans are outlined in detail. Citizen involvement in Massillon did achieve increased invitations to potential nonprofits in the area and with a mission that fits the local needs in addition to the CDBG and HOME application workshops and public meetings and public hearings. Massillon staff met with various groups throughout the year where issues may be raised as they relate to areas of the Consolidated Plan, CDBG and HOME programs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MASSILLON	
CDBG Administrator	MASSILLON	Community Development Department
HOPWA Administrator		
HOME Administrator		Stark County Regional Planning Commission
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Massillon is the lead agency for the planning, administration and execution of CDBG activities under this One Year Action Plan. In particular, the City of Massillon Community Development Director is in charge of the administration of CDBG activities. The City of Massillon is also a member of the Stark County HOME Consortium with the leadership being the Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities. The City of Massillon Housing Staff assists the HOME activities which are conducted in Massillon.

Consolidated Plan Public Contact Information

The City of Massillon Community Development Director is the contact for the City of Massillon Consolidated Plan:

Samantha Walters

151 Lincoln Way East

Massillon, Ohio 44646

swalters@massillonohio.gov

Phone: 330.830.1721

Fax: 330.830.1764

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Massillon is committed to addressing the community's priority needs in the most efficient and effective way possible. The Community Development Department coordinates with other city departments, Stark Metropolitan Housing Authority (SMHA), and other key stakeholders and organizations in the community. Partnering with many different departments, agencies, and organizations allows us to utilize the collective knowledge of these local agencies to help develop strategies and goals to solve the city's priority needs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Massillon will meet with any group and applicant for funding. As this is the fourth year of the five-year Consolidated Plan, no significant additional consultations were held outside of the application processes and efforts to solicit funding requests. The RPC staff also meets with any entity as requested or the need arises to enhance coordination. The City of Massillon staff has met with the City of Canton and City of Alliance staff to discuss their HUD CDBG programming to learn about some of their practices and activities in an effort to learn and potentially discover new or better ideas and solutions to best help Massillon to meet HUD targets and guidelines.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Massillon is one of three participants in the Consortium of Care led by the Stark County Regional Planning Commission (SCRPC) also including the City of Alliance. The SCRPC is the Collaborative Applicant for the Continuum of Care (CoC) operating as the Homeless Continuum of Care of Stark County (HCCSC: OH-508). The City of Massillon helps support and assists the HCCSC. The HCCSC is a countywide effort and the SCRPC is heavily involved in all aspects of the CoC ranging from planning, writing of the CoC Application, policy-writing and serving on various CoC committees. The CoC Planner, a member of the SCRPC staff, provides most of the administrative duties for the CoC and serves as the liaison between all committees, sub-committees, focus groups and other relevant groups in the community relating to homelessness such as the Homeless Services Collaborative and the Veterans Task Force. The CoC Planner also monitors and provides assistance to CoC programs as well as assists committees in evaluating and ranking CoC funded programs.

The City of Massillon also provides nonprofit sub recipient funding to many local groups - one of which is the Family Living Center Homeless Shelter that is located in Massillon and provides local support and temporary housing to families and individuals that are experiencing homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Massillon does not receive any ESG funds. Stark County’s only ESG recipient is the City of Canton. The Homeless Continuum of Care of Stark County assists the City of Canton with the administration of these ESG funds. The HCCSC, of which SCRPC is intensely involved as indicated above, provides assistance to the ESG recipient through the System Performance and Planning Committee and the Recipient Evaluation and Review Committee which develop performance standards and evaluates outcomes for the whole system of care of the homeless which includes HCCSC and ESG funded programs. SCRPC is involved in discussions around funding and developing policies and procedures for HMIS through the SCRPC's Chief of Community Development and the CoC Planner serving on the Executive Committee and the HCCSC which whom these responsibilities lie.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Stark County Regional Planning Commission
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Stark County Regional Planning Commission staff and management were consulted in person and through correspondence during the development of the City of Massillon's Annual Action Plan as well as the HOME Consortium Action Plan.
2	Agency/Group/Organization	Habitat for Humanity of East Central Ohio
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Massillon and Habitat for Humanity East Central Ohio (Habitat) meet regularly to discuss programs and community needs, particularly housing needs for low income families and neighborhood revitalization issues.
3	Agency/Group/Organization	Stark County Land Reutilization Corporation
	Agency/Group/Organization Type	Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City continues to work with Stark County Land Reutilization Corporation to reduce and eliminate slum and blight within the City. The SCLRC operates a side lot program that allows eligible interested parties to acquire side lots, a Demolition Assistance Program (DAP) and a Targeted Acquisition Assistance Program (TAAP).

Identify any Agency Types not consulted and provide rationale for not consulting

The public meetings and public hearings were open to anyone who wanted to attend. There were no agency types that were not consulted or invited to attend the public meeting.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Continuum of Care of Stark County	The Homeless Continuum of Care of Stark County serves all of Stark County, including Massillon. Massillon is the second largest City in the County.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Massillon implements the CDBG program for the City of Massillon. The City also participates in the HOME program in Stark County. Stark County RPC implements the CDBG and HOME programs for Stark County under a contract with the Board of Stark County Commissioners. RPC coordinates the HOME portion of the Consolidated Plan with the cities of Alliance and Massillon as the lead entity for the consortium.

Ongoing coordination takes place between the City of Massillon and various groups. Our staff communicates on a regular basis with various groups regarding community needs, planning and programs. In the HOME program the RPC staff operates the City of Alliance's rehab programs (both CDBG and HOME funded) and they carry out the City of Massillon's Rehab Program inspections under contract to each of these cities. Ongoing coordination takes place between Stark County and both the cities of Alliance and Massillon as members of the Consortium. Massillon City staff communicates on a regular basis regarding community needs, planning and programs. Coordination with the City of Canton also takes place regularly on projects of mutual interest. The RPC is currently under contract with the City of Canton to provide administrative assistance for their ESG program.

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Please see the Executive Summary, comment number 4: Summary of Citizen Participation Process and Consultation Process.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in Massillon's sole newspaper, The Independent, on January 12, 2022 advertising the upcoming CDBG Application Workshop. This was also advertised on the City's website, and notification was sent to all previous program year sub recipients.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Application Workshop	Non-targeted/broad community	<p>An application workshop was held on January 25, 2022. The purpose of this workshop was to educate the public on opportunities to apply for Massillon CDBG Public Services funding. In total, XX persons representing more than 10 local agencies attended this workshop.</p>	<p>Several new agencies joined the workshop this year. They were given an overview of the CDBG goals and objectives, the funding process, and what Massillon has used CDBG funds for in the recent past. Attendees had the opportunity to ask questions and comment. Several basic questions about allowable uses were answered. No substantial comments on the funding process were received.</p>	<p>No comments were received and, therefore, no comments were NOT accepted.</p>	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	658,512	1,500	133,250	793,262	650,000	CDBG funding has seen a modest fluctuation, from year to year, over the past several years. The City of Massillon is forecasting that funding levels will remain relatively flat during the first year and the remaining years of the 5 Year Consolidation Plan. The City is projecting to receive a total \$3,192,205.00 of the 5 Year Plan which would be a yearly allocation of \$638,441.00
Other	public - federal	Acquisition Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Massillon strives to fund programs, such as the target area street improvement projects, that maximize other funding sources. These CDBG funds can be leveraged with local funds and state funds to maximize results. For the Stark HOME Consortium, HOME projects that are funded as part of the LIHTC program offer matching funds. Additionally, large HOME funded projects with multiple funding sources involved provide match as well.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Massillon Parks & Recreation maintains parks and recreation facilities that may be maintained, repaired, or modernized in order to increase the livability and sustainability of particular neighborhoods.

Publicly owned land (roads, rights-of-way, sidewalks) may be improved above and below the surface to remedy infrastructure priorities and to improve public access, safety, and disability accessibility.

The City of Massillon may acquire property tax delinquent vacant parcels in order to increase the livability and sustainability of particular neighborhoods.

The Stark County Land Reutilization Corporation (Land Bank) may hold vacant parcels and/or vacant buildings in Massillon. Vacant parcels may be sold. Properties with buildings may be rehabilitated or demolished, after a case-by-case analysis, in order to improve the sustainability of housing in particular neighborhoods.

Discussion

As part of the CDBG and HOME application, applicants are required to identify match and leveraged funds. Points are awarded to those projects that accomplish this. The City of Massillon has a reasonable carry-over of CDBG funds. In the HOME program the City of Massillon is focused on committing and expending resources per HUD guidelines.

Funding Contingency Plan

In the event that there is:

A difference in the estimated and actual amount of carryover funds and/or program income from FY 2021 to FY 2022;

The budgets for activities identified in the FY 2022 Annual Action Plan will be increased/decreased proportionally in relation to the overall change in funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

#	Project Name

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

Actions planned to foster and maintain affordable housing

Actions planned to reduce lead-based paint hazards

Actions planned to reduce the number of poverty-level families

Actions planned to develop institutional structure

Actions planned to enhance coordination between public and private housing and social service agencies

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan
3. The amount of surplus funds from urban renewal settlements
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
5. The amount of income from float-funded activities

Total Program Income

Other CDBG Requirements

1. The amount of urgent need activities

Discussion

