

Kathy Catazaro-Perry, Mayor



Annual Action Plan

City of Massillon, Ohio

FY 2023
(July 1, 2023 – June 30, 2024)

Submitted to HUD on May 17, 2023

A handwritten signature in blue ink that reads "Samantha Walters".

Director of Community Development

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The enclosed City of Massillon One Year Action Plan is a summary of the City of Massillon CDBG and HOME funding programs for the coming year. The City of Massillon Community Development Department is responsible for the planning, administration and execution of CDBG activities under this Action Plan. In addition, Massillon is a member in the Stark County HOME Consortium and the lead is Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities which are conducted in Massillon. The City of Massillon is a member of the Consortium as is the City of Alliance.

This Action Plan for both fundings – the City of Massillon CDBG funds and the Stark County Consortium HOME funds – are in the fifth year of a five-year Consolidated Plan. The Consolidated Plan for Massillon's CDBG funds was created by City staff in partnership with Placemark Collaborative consulting firm. The Consolidated Plan for the Stark County Consortium HOME program was developed by the Stark County Regional Planning Commission (SCRPC) staff as the lead agency with assistance from the City of Alliance and Massillon staffs.

The City of Massillon's housing and community development strategy includes an assessment of the City's housing and homeless needs, public facilities, infrastructure improvements, public services, accessibility, historic preservation, economic development, and planning needs. The City's strategy was developed through a two-pronged approach. First, a city-wide planning approach, with citizen participation effort that solicited proposals from local groups and citizens and then work with the City Council in the development of its Non-Housing Community Development Needs. Second, the HOME strategy was a County-wide regional planning approach, in which the City worked with Alliance and Stark County in the study and analysis of housing needs, goals, and objectives on an area-wide basis. Other local agencies and service providers were contacted and participated in this process.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In preparing the City of Massillon's One-Year Action Plan, the City addressed those needs that met one of the three statutory objectives of the CDBG program: benefit low-and-moderate-income persons,

elimination of slum and blighting conditions, or an urgent community development need. And the Action Plan further targeted specific goals which were raised and identified during the creation of the five-year Consolidated Plan. Specific goals, objectives and outcomes include: local support for housing rehabilitation, targeted street improvements in low-and-moderate-income neighborhoods, local support to personnel to enforcing local code requirements in low- and moderate-income neighborhoods, and provide public services for low-and-moderate-income income persons.

The HOME funding has specific goals of preservation of affordable housing; funding to improvements for storm sewers; targeted public services for low- and moderate-income persons; rental assistance to increase affordability to low- and moderate-income persons and funding for housing rehab and down payment assistance.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance Report (CAPER) for the last several years has shown the City of Massillon has a long history of successful management of CDBG funds, as well as of project & sub recipient management that meet the CDBG objectives and outcomes in the Massillon community. Efforts to increase the number of low and moderate-income homeowners have been successful with programs that provide homeowner rehabilitation and repair, and down payment assistance to first-time homebuyers. Activities to assist the homeless have once again exceeded their goals. Code Enforcement activities, specifically in our low-to-moderate income target area, have made lasting impacts on the neighborhoods by reducing slum and blight and working with property owners to correct violations found. The processes and systems that are in place have been set up over many years of experienced staff management. Most of the projects that have been selected and are proposed here in this Plan are very similar to those of the past years. The staff does use HUD based IDIS reporting to monitor and manage the ongoing efforts of the City program.

In the HOME funded programs, the Stark County Consortium has a record of excellence helped by the very experienced staff at the Stark County Regional Planning Commission. Project areas that have been selected for the HOME Consortium Plan include housing rehabilitation for low- and moderate-income households, provision of emergency housing rehabilitation for Massillon as well as provisions outside of Massillon by the Consortium for fair housing counseling, affordable housing through rehabilitation of existing homes.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Massillon citizen participation process followed the documented City of Massillon Citizen Participation Plan. Citizens were given multiple opportunities throughout the planning process to provide input on activities undertaken for the 2023 Annual Action Plan. An application workshop was held on January 24, 2023 to provide information to agencies interested in applying for funding under the Public Services allocation of the grant. The Workshop notice was published in Massillon's sole local paper - the Massillon Independent on 01/10/2023. An invitation was displayed in the City of Massillon offices, on the City's website, and invitations were also sent to nonprofit agencies that have applied for funding in the past or who expressed any interest in applying. Staff members provided assistance by phone and email to answer any questions and help agencies in completing their applications. The applications were due on February 28th, 2023. The plan was developed based on applications presented by the Community Development staff. This plan was published in the Massillon Independent, posted at the Massillon Public Library, posted on the City's website, and posted at the City's Public Office Buildings. Notification of Public Hearing was published in the Massillon Independent on April 12, 2023. This Hearing was held on April 21, 2023. Notification of the Public Comment Period was published on April 12, 2023. This 30-day comment period was open from April 10th through May 10th, 2023. Further, the proposed funding plan was presented to the City of Massillon council members on April 24th at their regularly scheduled public work session and the plan was approved by council on May 1, 2023 at their regularly scheduled meeting. All council meetings are open to the public and a public comment period is offered at each meeting. The Action Plan will be submitted to HUD 45 days before the start of the program year, as required. Funding will be awarded for the period between July 1, 2023 and June 30, 2024.

The Citizens Participation Plan was updated in May of 2020 and now includes efforts to reach limited English proficient citizens. The City of Massillon will undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Massillon received no substantive comments during the 30-day public comment period, which ran from April 10th, 2023 through May 10th, 2023, or at any of the Public Hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Massillon received no comments; therefore, no comments were not accepted.

7. Summary

The 2023 Action Plan is the fifth year of the five-year Consolidated Plan period for both the City of Massillon CDBG funding and the HOME Consortium of Care funding. Throughout the plan, efforts to encourage public participation in the CDBG programs and plans are outlined in detail. Citizen involvement in Massillon did achieve increased invitations to potential nonprofits in the area and with a mission that fits the local needs in addition to the CDBG and HOME application workshops and public meetings and public hearings. Massillon staff met with various groups throughout the year where issues may be raised as they relate to areas of the Consolidated Plan, CDBG and HOME programs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MASSILLON	
CDBG Administrator	MASSILLON	Community Development Department
HOPWA Administrator		
HOME Administrator		Stark County Regional Planning Commission
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Massillon is the lead agency for the planning, administration and execution of CDBG activities under this One Year Action Plan. In particular, the City of Massillon Community Development Director is in charge of the administration of CDBG activities. The City of Massillon is also a member of the Stark County HOME Consortium with the leadership being the Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities. The City of Massillon Housing Staff assists the HOME activities which are conducted in Massillon.

Consolidated Plan Public Contact Information

The City of Massillon Community Development Director is the contact for the City of Massillon Consolidated Plan:

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Massillon is committed to addressing the community's priority needs in the most efficient and effective way possible. The Community Development Department coordinates with other city departments, Stark Metropolitan Housing Authority (SMHA), and other key stakeholders and organizations in the community. Partnering with many different departments, agencies, and organizations allows us to utilize the collective knowledge of these local agencies to help develop strategies and goals to solve the city's priority needs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Massillon will meet with any group and applicant for funding. As this is the fifth and final year of the five-year Consolidated Plan, no significant additional consultations were held outside of the application processes and efforts to solicit funding requests. The RPC staff also meets with any entity as requested or the need arises to enhance coordination. The City of Massillon staff has met with the City of Canton and City of Alliance staff to discuss their HUD CDBG programming to learn about some of their practices and activities in an effort to learn and potentially discover new or better ideas and solutions to best help Massillon to meet HUD targets and guidelines.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Massillon is one of three participants in the Consortium of Care led by the Stark County Regional Planning Commission (SCRPC) also including the City of Alliance. The SCRPC is the Collaborative Applicant for the Continuum of Care (CoC) operating as the Homeless Continuum of Care of Stark County (HCCSC: OH-508). The City of Massillon helps support and assists the HCCSC. The HCCSC is a countywide effort and the SCRPC is heavily involved in all aspects of the CoC ranging from planning, writing of the CoC Application, policy-writing and serving on various CoC committees. The CoC Planner, a member of the SCRPC staff, provides most of the administrative duties for the CoC and serves as the liaison between all committees, sub-committees, focus groups and other relevant groups in the community relating to homelessness such as the Homeless Services Collaborative and the Veterans Task Force. The CoC Planner also monitors and provides assistance to CoC programs as well as assists committees in evaluating and ranking CoC funded programs.

The City of Massillon also provides nonprofit sub recipient funding to many local groups - one of which is the Family Living Center Homeless Shelter that is located in Massillon and provides local support and temporary housing to families and individuals that are experiencing homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Massillon does not receive any ESG funds. Stark County's only ESG recipient is the City of Canton. The Homeless Continuum of Care of Stark County assists the City of Canton with the administration of these ESG funds. The HCCSC, of which SCRPC is intensely involved as indicated above, provides assistance to the ESG recipient through the System Performance and Planning Committee and the Recipient Evaluation and Review Committee which develop performance standards and evaluates outcomes for the whole system of care of the homeless which includes HCCSC and ESG funded programs. SCRPC is involved in discussions around funding and developing policies and procedures for HMIS through the SCRPC's Chief of Community Development and the CoC Planner serving on the Executive Committee and the HCCSC which whom these responsibilities lie.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Stark County Regional Planning Commission
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Stark County Regional Planning Commission staff and management were consulted in person and through correspondence during the development of the City of Massillon's Annual Action Plan as well as the HOME Consortium Action Plan.

2	Agency/Group/Organization	Habitat for Humanity of East Central Ohio
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Massillon and Habitat for Humanity East Central Ohio (Habitat) meet regularly to discuss programs and community needs, particularly housing needs for low income families and neighborhood revitalization issues.
3	Agency/Group/Organization	Stark County Land Reutilization Corporation
	Agency/Group/Organization Type	Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City continues to work with Stark County Land Reutilization Corporation to reduce and eliminate slum and blight within the City. The SCLRC operates a side lot program that allows eligible interested parties to acquire side lots, a Demolition Assistance Program (DAP) and a Targeted Acquisition Assistance Program (TAAP).

4	Agency/Group/Organization	Stark Metropolitan Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Local public housing authority
5	Agency/Group/Organization	Community Building Partnership
	Agency/Group/Organization Type	Services-Health Services-Education Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The mission of CBP is to promote the revitalization of neighborhoods in Stark County. CBP is working with the City of Massillon on Community Development projects, as well as organizing the neighborhood groups within the City.
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Identify any Agency Types not consulted and provide rationale for not consulting

The public meetings and public hearings were open to anyone who wanted to attend. There were no agency types that were not consulted or invited to attend the public meeting.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Continuum of Care of Stark County	The Homeless Continuum of Care of Stark County serves all of Stark County, including Massillon. Massillon is the second largest City in the County.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Massillon implements the CDBG program for the City of Massillon. The City also participates in the HOME program in Stark County. Stark County RPC implements the CDBG and HOME programs for Stark County under a contract with the Board of Stark County Commissioners. RPC coordinates the HOME portion of the Consolidated Plan with the cities of Alliance and Massillon as the lead entity for the consortium.

Ongoing coordination takes place between the City of Massillon and various groups. Our staff communicates on a regular basis with various groups regarding community needs, planning and programs. In the HOME program the RPC staff operates the City of Alliance's rehab programs (both CDBG and HOME funded) and they carry out the City of Massillon's Rehab Program inspections under contract to each of these cities. Ongoing coordination takes place between Stark County and both the cities of Alliance and Massillon as members of the Consortium. Massillon

City staff communicates on a regular basis regarding community needs, planning and programs. Coordination with the City of Canton also takes place regularly on projects of mutual interest. The RPC is currently under contract with the City of Canton to provide administrative assistance for their ESG program.

AP-12 Participation - 91.401, 91.105, 91.200(c)

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Please see the Executive Summary, comment number 4: Summary of Citizen Participation Process and Consultation Process.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in Massillon's sole newspaper, The Independent, on January 10th, 2023 advertising the upcoming CDBG Application Workshop. This was also advertised on the City's website, and notification was sent to all previous program year sub recipients.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	Advertisement for the 30-day comment period was placed on the City's website on April 6, 2023.			https://massillonohio.gov/businesses/community-development/
4	Newspaper Ad	Non-targeted/broad community	A newspaper ad was placed in Massillon's sole newspaper, The Independent, on April 12th, 2023 advertising the upcoming comment period and public hearing. This was also advertised on the City's website.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Massillon is a direct entitlement community for the Community Development Block Grant (CDBG) Program. As such, Massillon receives an annual allocation of Federal funding from the U.S. Department of HUD for CDBG.

Massillon is also a member of the Stark County Consortium through which it receives funds from the HOME Investment Partnership (HOME) Program. The Consortium members are the Stark County Urban County and the cities of Alliance and Massillon. Information about the HOME Program and annual funding availability to the Consortium members is contained in the 2023 Annual Action Plan prepared by the Stark County Regional Planning Commission.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	654,294	1,500	8,119	663,913	0	CDBG funding has seen a modest fluctuation, from year to year, over the past several years. This is the fifth and final year of a 5 year consolidated plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Acquisition Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Massillon strives to fund programs, such as the target area street improvement projects, that maximize other funding sources. These CDBG funds can be leveraged with local funds and state funds to maximize results. For the Stark HOME Consortium, HOME projects that are funded as part of the LIHTC program offer matching funds. Additionally, large HOME funded projects with multiple funding sources involved provide match as well.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Massillon Parks & Recreation maintains parks and recreation facilities that may be maintained, repaired, or modernized in order to increase the livability and sustainability of particular neighborhoods.

Publicly owned land (roads, rights-of-way, sidewalks) may be improved above and below the surface to remedy infrastructure priorities and to improve public access, safety, and disability accessibility.

The City of Massillon may acquire property tax delinquent vacant parcels in order to increase the livability and sustainability of particular neighborhoods.

The Stark County Land Reutilization Corporation (Land Bank) may hold vacant parcels and/or vacant buildings in Massillon. Vacant parcels may

be sold. Properties with buildings may be rehabilitated or demolished, after a case-by-case analysis, in order to improve the sustainability of housing in particular neighborhoods.

Discussion

As part of the CDBG and HOME application, applicants are required to identify match and leveraged funds. Points are awarded to those projects that accomplish this. The City of Massillon has a reasonable carry-over of CDBG funds. In the HOME program the City of Massillon is focused on committing and expending resources per HUD guidelines.

Funding Contingency Plan

In the event that there is:

A difference in the estimated and actual amount of carryover funds and/or program income from FY 2022 to FY 2023;

The budgets for activities identified in the FY 2023 Annual Action Plan will be increased/decreased proportionally in relation to the overall change in funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Opportunity	2019	2023	Affordable Housing Non-Homeless Special Needs	City Target Area	Affordable Housing Priorities Homelessness	CDBG: \$403,764	Homeowner Housing Rehabilitated: 15 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit
2	Homeless Needs	2019	2023	Homeless	City Target Area	Homelessness	CDBG: \$40,000	Homeless Person Overnight Shelter: 300 Persons Assisted Homelessness Prevention: 100 Persons Assisted
3	Non-Homeless Special Needs	2019	2023	Non-Homeless Special Needs	City Target Area	Non-Homeless Persons with Special Needs	CDBG: \$18,000	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
4	Public Services	2019	2023	Non-Housing Community Development	City Target Area	Non-Housing CD - Public Services	CDBG: \$32,000	Public service activities other than Low/Moderate Income Housing Benefit: 450 Persons Assisted
5	Economic Development	2019	2023	Non-Housing Community Development	City Target Area	Non-Housing CD - Economic Development	CDBG: \$35,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted Businesses assisted: 5 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Planning and Administration	2019	2023	Planning and Administration	City Target Area	Affordable Housing Priorities Homelessness Non-Homeless Persons with Special Needs Non-Housing CD - Economic Development Non-Housing CD - Neighborhoods Non-Housing CD - Public Services Public Housing	CDBG: \$130,850	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Opportunity
	Goal Description	
2	Goal Name	Homeless Needs
	Goal Description	

3	Goal Name	Non-Homeless Special Needs
	Goal Description	
4	Goal Name	Public Services
	Goal Description	
5	Goal Name	Economic Development
	Goal Description	
6	Goal Name	Planning and Administration
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

Under its FY 2023 Action Plan, Massillon will undertake a variety of projects designed to meet underserved housing needs and address affordable housing issues. The City will continue to operate its own housing rehabilitation program, offering deferred payment loans up to \$25,000 to low-and-moderate-income homeowners for the repair and rehabilitation of their homes. The City will continue its emergency home repair program, providing up to \$7,500 to assist LMI homeowners with needed repairs to correct one emergency housing problem, such as electrical, heating, or plumbing. To bridge the gap between the Full Rehabilitation program and Emergency Repair Program, the City implemented a minor repair program several years ago. The Minor Repair Program allows for two or more items to be completed, with a maximum assistance limit of \$15,000. The City will also continue its down payment assistance program utilizing HOME funding.

The City has partnered with Habitat for Humanity of East Central Ohio to complete a Neighborhood Renewal Project in the SW side of the City. This will consist of acquisition, preservation and construction of single-family housing specifically for low-to-moderate income individuals and families.

The City utilizes CDBG funds for housing code enforcement in low income neighborhoods (Target Area). Code enforcement activities include initial housing unit inspections, reporting code violations to property owners, requiring repair of violations, and follow-up inspections to determine compliance with repair orders. CDBG funds will be used for code enforcement in Target Area where such enforcement, together with public or private improvements, or other services to be provided, may be expected to arrest the decline of such areas.

The City will utilize CDBG funding for neighborhood infrastructure improvements, including street paving in LMI neighborhoods (Target Area). Activities such as housing rehabilitation, homebuyer assistance, code enforcement, and public facility and infrastructure improvements can all work together to help revitalize designated Target Areas in the City of Massillon.

The City will continue to work with Massillon Main Street in undertaking an exterior renovation/facade improvement program for downtown commercial buildings.

Utilizing the 15% grant allowance for public service activities, the City will provide funding to the following agencies:

Habitat for Humanity of Northeast Ohio for its Hope ReStored program. The Hope ReStored program provides household furnishing vouchers to low-to-moderate income families in need of beds, dressers, etc. These vouchers will be distributed through local non-profit partners.

CDBG funding will be provided to CommQuest to assist in the operation of the Family Living Center,

which provides shelter and supportive services to families and single women. The City will also provide CDBG funding to the Domestic Violence Project for its Western Stark Emergency Housing Program to provide short-term emergency housing and supportive services for victims of domestic violence and families in Massillon. The City will also provide funding to Salvation Army for their Emergency Shelter Services Program, and Stark Mental Health and Addiction Recovery for their county wide homeless hotline management.

Additionally, the City will utilize CDBG funds for a variety of public service programs designed to meet the needs of low-income persons in the community. Low income youth needs will be served by the Legacy Project of Stark County. Other Public Service activities include Make-A-Way, Stark Fresh, and the YMCA of Western Stark County.

Elderly and handicapped needs will be served by Westark Family Services Elderly Homemaker Program, Vantage Aging/Meals on Wheels and the Faith in Action Elderly Caregiver Program.

#	Project Name
1	CDBG Administration
2	Housing Rehabilitation/Emergency Program
3	Massillon Fair Housing Program
4	Massillon Main Street
5	Target Area Code Enforcement
6	Downtown Street Improvements
7	Homebuyer Housing Preservation
8	CommQuest
9	Domestic Violence Project
10	Faith In Action
11	Habitat for Humanity East Central Ohio
12	Legacy Project of Stark County
13	Make A Way
14	Salvation Army of Massillon
15	Stark Fresh
16	Stark County Mental Health & Addiction Recovery
17	Westark Family Services
18	YMCA of Western Stark County
19	Central Presbyterian Door Ministry

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG and HOME funded applications are awarded on a competitive basis. Under the City of Massillon CDBG program the City works under Annual Action Plans which are collected and assembled each Spring

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and are integrated into our Five-Year Consolidated Plan which covers the Program Years 2019 to 2023. CDBG applications were reviewed by the staff for eligibility and their plan. Applications were then reviewed and scored to determine the proposed funding. The proposed funding is then presented to the City of Massillon City Council who can change, approve, or deny funding. A public comment period was provided over a 30-day period (April 10, 2023 - May 10, 2023) with advertising in the local paper, posted on the public boards in City Hall, and listed on the City of Massillon's website. Advertising was published January 10, 2023 and April 12, 2023. A Public Hearing for comments took place on April 21, 2023. The Massillon City Council was presented legislation and approved the FY 2023 CDBG budget allocation.

HOME applications are received on an annual basis. All HOME applications are reviewed and scored by the RPC staff. Final recommendations on funding programs were reviewed by the Board of Stark County Commissioners, prior to a public hearing. The Board makes a final determination on funding following the publication of the draft program and the 30-day comment period.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	City Target Area
	Goals Supported	Affordable Housing Opportunity Homeless Needs Non-Homeless Special Needs Public Services Economic Development Planning and Administration
	Needs Addressed	Affordable Housing Priorities Non-Homeless Persons with Special Needs Homelessness Non-Housing CD - Neighborhoods Non-Housing CD - Public Services Non-Housing CD - Economic Development Public Housing
	Funding	CDBG: \$121,740
	Description	The City of Massillon will utilize CDBG funding for the overall management, coordination, administration and evaluation of its CDBG program.
	Target Date	7/1/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Massillon
	Planned Activities	Day to day administration to provide a strong CDBG program for the City of Massillon to meet the National Objectives.
2	Project Name	Housing Rehabilitation/Emergency Program
	Target Area	City Target Area
	Goals Supported	Affordable Housing Opportunity
	Needs Addressed	Affordable Housing Priorities Non-Housing CD - Neighborhoods
	Funding	CDBG: \$271,315

	Description	The City of Massillon will utilize CDBG entitlement funding and Stark County HOME consortium funding to provide housing rehabilitation assistance and first time Home buyer assistance to benefit low to moderate income persons in the City. The Full Rehabilitation program offers deferred payment loans up to \$25,000 to low-and-moderate-income homeowners for the repair and rehabilitation of their homes. The City will continue its emergency home repair program, providing up to \$7,500 to assist LMI homeowners with needed repairs to correct one emergency housing problems, such as electrical, heating, or plumbing. To bridge the gap between the Full Rehabilitation program and Emergency Repair Program, the City implemented a minor repair program several years ago. The Minor Repair Program allows for two or more items to be completed, with a maximum assistance limit of \$15,000. The City will also continue its down payment assistance program, providing HOME funds to assist low income homebuyers by paying a portion of down payment and closing costs.
	Target Date	7/1/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 20+ individuals within the City.
	Location Description	City-wide
	Planned Activities	Affordable housing rehabilitation program, emergency and minor home repair programs, and home buyer assistance. Housing management expenditures for the day to day projects/activities.
3	Project Name	Massillon Fair Housing Program
	Target Area	City Target Area
	Goals Supported	Affordable Housing Opportunity Homeless Needs Non-Homeless Special Needs Public Services
	Needs Addressed	Affordable Housing Priorities Non-Homeless Persons with Special Needs Homelessness
	Funding	CDBG: \$9,110

	Description	The City of Massillon will utilize CDBG funding for the provision of fair housing services and activities to improve and promote housing opportunities in Massillon through outreach, monitoring, evaluation, assistance, education and publications.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	City-wide
	Planned Activities	Publications in the local newspapers, brochures to Massillon's non-profit agencies, brochures and posters to the Massillon library, Fair Housing links posted on Massillon's Housing website, Fair Housing Luncheon, exhibits at various City events. Counseling, investigating complaints, report record keeping and follow up through Massillon's Fair Housing Program. Educational webinar series'.
4	Project Name	Massillon Main Street
	Target Area	City Target Area
	Goals Supported	Economic Development
	Needs Addressed	Non-Housing CD - Economic Development
	Funding	CDBG: \$15,000
	Description	The City of Massillon will provide CDBG funding to Massillon Main Street, a downtown improvement organization, which operates a rehabilitation program offering matching grants for the exterior renovation of buildings. Exterior renovations include facade improvements, awning replacement, window updates and painting. The core area of the Business District has previously been addressed by the City as a slum and blight area.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will serve 5-7 area businesses, and benefit constituents City-wide.
	Location Description	Downtown Business District

	Planned Activities	Replacing deteriorated awnings and signs. Repair of building facades. Replace and update windows and outside painting.
5	Project Name	Target Area Code Enforcement
	Target Area	City Target Area
	Goals Supported	Affordable Housing Opportunity Economic Development
	Needs Addressed	Affordable Housing Priorities Non-Housing CD - Neighborhoods
	Funding	CDBG: \$33,747
	Description	The City of Massillon will utilize CDBG funds to perform code enforcement of housing units, including rental units, buildings within the designated target area including inspections, reporting of code violations and compliant monitoring for public health, safety and welfare.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 150+ individuals within the City.
	Location Description	This project is limited to the City's Target Area/low-moderate income neighborhoods.
6	Planned Activities	Property inspections of housing, business or organizations in Massillon's target area when complaints are filed by the public or identified by monitoring. Reporting of code violations, follow up, correction action and ongoing complaint monitoring in the City's target area.
	Project Name	Downtown Street Improvements
	Target Area	City Target Area
	Goals Supported	Economic Development
	Needs Addressed	Non-Housing CD - Neighborhoods Non-Housing CD - Economic Development
	Funding	CDBG: \$20,000
	Description	The City of Massillon will use CDBG funds for improvements to repave streets, repair sidewalks, and streetscaping in low to moderate (Target Area) tracts within the Downtown area.

	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is targeted to the low to moderate income areas, and will serve residents City-wide.
	Location Description	City's Target Area
	Planned Activities	The City of Massillon will utilize CDBG funding for repair of streets, street drains, storm drains, curbs and gutters; improvements that include landscaping, street lighting (commonly referred to as 'streetscaping').
7	Project Name	Homebuyer Housing Preservation
	Target Area	City Target Area
	Goals Supported	Affordable Housing Opportunity Non-Homeless Special Needs
	Needs Addressed	Affordable Housing Priorities Non-Housing CD - Neighborhoods
	Funding	CDBG: \$100,000
	Description	Acquisition of land or single-family homes, rehabilitation of existing housing for sale to low-mod households, neighborhood improvements.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 4 low-to-moderate income families will benefit from this activity.

	Location Description	This project will be located on the City's SW side in the Neighborhood Renewal Project Area, which is defined as follows: Tremont Corridor: • (N) Tremont Ave SW • (S) Tremont Ave SW • (E) Tuscarawas River • (W) 17th St SW Pocket of Tremont • (N) Tremont Ave SW • (S) Walnut Ave SW • (E) 9th St SW • (W) 12th St SW Walnut & Duncan • (N) Walnut Ave SW • (S) Route 241 • (E) Duncan Ave SW (W) 8th St SW
	Planned Activities	Acquisition, preservation, and construction of single-family housing specifically for low-to-moderate income individuals and families.
8	Project Name	CommQuest
	Target Area	City Target Area
	Goals Supported	Homeless Needs
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,000
	Description	The Family Living Homeless Shelter provides emergency shelter and basic immediate needs and programs in an effort to break the cycle of homelessness.
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	The Family Living Center homeless shelter is located at 412 Lincoln Way East, Massillon Ohio 44646. It is located within the City's Target Area.
	Planned Activities	The City of Massillon will provide CDBG funding to CommQuest Services of Stark County to assist in the operation of the Family Living Homeless Shelter providing temporary shelter up to 90 days to homeless persons/families.
9	Project Name	Domestic Violence Project
	Target Area	City Target Area
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Non-Homeless Persons with Special Needs
	Funding	CDBG: \$10,000
	Description	The Domestic Violence Project provides shelter, safety and services for survivors of domestic violence and their children.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	Confidential
	Planned Activities	The City of Massillon will provide CDBG funding to the Domestic Violence Project to assist in the operation of a domestic violence shelter providing short term emergency housing and support services to survivors of domestic violence.
10	Project Name	Faith In Action
	Target Area	City Target Area
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Non-Homeless Persons with Special Needs
	Funding	CDBG: \$8,000

	Description	Faith in Action provides free transportation to medical appointments and personal errands such as shopping, banking, and respite services. The program also provides assistance with small household projects to the elderly/frail elderly residents of Massillon. A health fair is scheduled to provide free health screening.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ low-to-moderate income elderly individuals throughout the City.
	Location Description	City-wide
	Planned Activities	The City of Massillon will provide CDBG funding to Faith in Action, a local faith-based organization that provides caregiver assistance to elderly, frail elderly and disabled and/or isolated persons. The goal of this program is to enable people to remain independent, in their homes, and not be placed prematurely in a nursing facility.
11	Project Name	Habitat for Humanity East Central Ohio
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD - Public Services
	Funding	CDBG: \$6,000
	Description	Habitat for Humanity East Central Ohio builds quality, affordable, single family homes and preserves existing homes across five counties, including Stark, to sell to hard working low-to-moderate income homeowners. In addition to building Habitat for Humanity operates the Hope ReStored program. This program provides vouchers for low-to-moderate income persons/households to shop at ReStore and purchase new and gently used furniture, appliances, home decor, and building supplies.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will serve 40 low-to-moderate income individuals throughout the City.
	Location Description	City-wide

	Planned Activities	Providing vouchers for low-to-moderate income families to obtain new and gently used furniture, appliances, home décor, and building supplies.
12	Project Name	Legacy Project of Stark County
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD - Public Services
	Funding	CDBG: \$6,000
	Description	Legacy Project of Stark County operates the imPACT and REMIX youth mentoring programs. imPACT groups are small group mentoring groups that occurs on-site at the child's school during the school day. Mentoring through imPACT is delivered using the framework of the 40 Development Assets, which are research-based social and emotional learning skills that students need to thrive. REMIX is a mentoring program where 4th through 8th grade students can learn skills that will help them to connect to their community, become passionate about helping others, overcome adversity, and grow as leaders to their peers.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will serve 100 low-to-moderate income youth from all areas of the City.
	Location Description	708 Tremont Ave SW, Massillon OH 44647
	Planned Activities	Funding for this program will help support the salary of the mentoring coordinator. The mentoring coordinator is responsible for contracting services with the schools and planning the curriculum for the 4th-8th grade students.
13	Project Name	Make A Way
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD - Public Services
	Funding	CDBG: \$5,000

	Description	Make-A-Way's Program assists low-moderate income persons who have mental illness, physical disabilities, and/or developmental disabilities with activities that educate and assist through self-help group meetings, social/recreational excursions, computer access and training for job skills, training and running a snack shop, making craft items and taking them to nursing homes. The program provides assistance for persons to learn about recovery, access resources, develop self- esteem, and build leadership skills.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	227 3rd St SE, Massillon, OH 44646
	Planned Activities	The City of Massillon will provide CDBG funding to Make-A-Way Organization for a program that provides educational and peer support for low-moderate income persons who have mental illness, physical disabilities, and/or development disabilities.
14	Project Name	Salvation Army of Massillon
	Target Area	City Target Area
	Goals Supported	Homeless Needs
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,000
	Description	The program is Western Stark County's 24-hour homeless hotline, working with area churches, police, fire, and local motels to provide emergency temporary shelter for the homeless until a personal assessment is completed and more permanent shelter can be found. The program, through case management and assessments, determines appropriate emergency shelters and additional community resources through collaborative partners. The program also completes intake assessments and develops individual service plans for families and individuals being evicted through the Massillon Municipal Courts and refers them to the appropriate agencies that provide credit counseling, money management, mediation services, and other resources designed to support permanent housing.
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will serve 100+ low-to-moderate income families City wide.
	Location Description	City wide.
	Planned Activities	The City of Massillon will provide CDBG funding to the Salvation Army of Massillon for a Housing Outreach Service Coordinator who operates a 24-hour homeless hotline working with the homeless and families in crisis to address and provide services for their emergency homeless needs.
15	Project Name	Stark Fresh
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD - Public Services
	Funding	CDBG: \$9,000
	Description	Stark Fresh operates a Mobile Grocery Market in Stark County, Ohio. The Mobile Grocery Market brings fresh, affordable foods to low-to-moderate income individuals living with mobility challenges in the Community. These efforts will also target local food deserts to try and reduce the food insecurity rates in these areas.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals and families within the City.
	Location Description	City-wide
	Planned Activities	This project is estimated to serve 100+ individuals within the City.
16	Project Name	Stark County Mental Health & Addiction Recovery
	Target Area	City Target Area
	Goals Supported	Homeless Needs
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,000

	Description	The Homeless Hotline serves as the Stark County Continuum of Care (CoC) centralized point of entry for persons seeking assistance with housing and social service needs.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	City-wide
	Planned Activities	Pursuant to the national goal of "provision of a suitable living environment, improving the safety and livability of neighborhoods, increasing access to quality facilities and services, improving housing opportunities and revitalizing deteriorated neighborhoods," Stark County Mental Health and Recovery (Stark MHAR) seeks funding to staff and implement expanded services through the Centralized Intake and Coordinated Assessment process of the Stark County Homeless Hotline.
17	Project Name	Westark Family Services
	Target Area	City Target Area
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Non-Homeless Persons with Special Needs
	Funding	CDBG: \$10,000
	Description	Westark Family Services operates a Homemaker/Health Aid program which provides in-home care which consists of personal care, light housekeeping, errands and respite care. Persons assisted with the program no longer drive and they depend on the Home Care Aides for groceries, prescriptions, etc. The Aides also assist with bathing, hair care and skin care as needed.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	City-wide

	Planned Activities	Funding will be used for Homemaker/Health Aid program providing personal care for low to moderate income elderly and/or handicapped persons of Massillon.
18	Project Name	YMCA of Western Stark County
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD - Public Services
	Funding	CDBG: \$6,000
	Description	Everyone is welcome at the YMCA regardless of age, religion, gender or income. No one is turned away because of an inability to pay. The YMCA provides access to health & wellness, aquatics and youth sports. State licensed child care and senior programs and activities will also be offered.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	This project is estimated to serve 100+ individuals within the City.
	Location Description	The Massillon Family YMCA is located at 131 Tremont Ave SE, Massillon, OH 44646.
19	Planned Activities	CDBG funding will be used to help ensure that everyone who wants to participate at the YMCA has the ability to do so by providing member scholarships to low-to-moderate income families.
	Project Name	Central Presbyterian Door Ministry
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD - Public Services
	Funding	CDBG: \$3,000
	Description	Central Presbyterian Church offers a door ministry to low-to-moderate income persons in need of toiletries, served foods and bagged groceries.
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will serve 50+ low-to-moderate income persons.
	Location Description	Central Presbyterian Church is located at 47 2nd Street NE, Massillon Ohio 44646.
	Planned Activities	Toiletries pantry, served food, bagged groceries for low-to-moderate income individuals and families.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's Target Area is comprised of U.S. Census Block Groups where a majority of residents are identified as low- and moderate-income persons. Assistance will be available community-wide, with all programs being focused on individuals who are considered to be low-to-moderate income, but special attention will be paid to the identified Target Areas for projects such as new housing construction.

Geographic Distribution

Target Area	Percentage of Funds
City Target Area	76

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Massillon directs CDBG funding to areas where the majority of persons are low- and moderate-income, based on HUD data. The Target Area Street Improvement Program is undertaken in low income residential neighborhoods to improve accessibility and quality of life for low income residents. Code enforcement is also directed toward low income neighborhoods to improve quality of life, public health, safety, and welfare, as well as housing code standards.

Discussion

The City of Massillon is considered to have LMI of 42.58% in our community. In recent years we have developed updated mapping to target the areas within the City that are most in need of HUD assistance. The Target Area is defined using the ACS 2015 LMI Data below:

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Massillon CDBG funding is heavily focused on addressing the barriers of Affordable Housing. The City of Massillon's program for homebuyer assistance and housing rehab is focused on assistance to overcome housing needs. The City of Massillon Housing Director serves as the Fair Housing administrator to help identify, advocate, enforce and promote all elements of Fair Housing. SCRPC employs the Fair Housing Coordinator for Stark County. She and the Community Development and Planning staff work together towards removing barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Massillon uses several activities to address Affordable Housing including Code Enforcement in Targeted areas. It also uses a Fair Housing program. The Fair Housing Coordinator for Stark County as part of the Continuum of Care is a regular speaker in Massillon and across the County. Staff will review and modify, as needed, funding agreements with subrecipients to include a disclaimer that the subrecipient/local government will affirmatively further fair housing.

Discussion

The City of Massillon utilizes many programs to address Affordable Housing. The CDBG funding is vital to Fair Housing, Code Enforcement, Street Paving in these Targeted Areas. The additional public service funding is heavily focused on helping the Targeted Areas.

Additionally, the City of Massillon will continue to administer and enforce its Affirmative Marketing Policy in order to reduce or remove barriers to affordable housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section is to describe the City of Massillon's proposed FY 2023 Action Plan activities that will address other HUD and CDBG goals, needs, and activities that have not been previously addressed in this Action Plan, conforming to the National Objectives: Benefit low-and-moderate-income Persons or Households; and Elimination of Slums and Blight.

Actions planned to address obstacles to meeting underserved needs

The City of Massillon has many activities and projects planned for the upcoming period that will address underserved needs. However, there are obstacles to many of our goals and objectives. There is a persistent and consistent concern with adequate funding. There has been an overall decrease in CDBG funding over the past decade. The City is finding it more and more difficult to secure the resources needed to meet all underserved needs in the community. Every year the City will continue to work with local foundations and other funding sources in addressing these efforts. The City is constantly working with State and Local bodies to maximize their funding to improve the leveraging of funds.

Actions planned to foster and maintain affordable housing

Emergency and Minor Home Repair Program - The City will utilize CDBG funds to provide emergency home repair for low income homeowners to complete repairs of housing problems needing immediate assistance. These programs both have maximum assistance limits of up to \$7,500 for the Emergency Program and \$9,500.00 for the Minor Repair Program. Eligibility requirements are the same as for the City's housing rehabilitation program. In addition to the City's program, Habitat for Humanity will receive funding to carry out housing rehabilitation/new housing construction programs in the Neighborhood Renewal Project area.

Housing Objective: Provision of decent housing that is affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low-income homeowners.

Funding Source: CDBG Entitlement Funds

Homebuyer Assistance Program- The City of Massillon recognizes the need to promote homeownership in the community, which helps stabilize residential neighborhoods, as well as improve the economic well-being of families. For this reason, the City offers homebuyer assistance programs for low-to-moderate-income households who wish to become homeowners, but who lack the resources to cover all initial costs, such as down payment and closing costs.

The City will provide an eligible applicant up to 6 or 7%, depending on income level, of the total

purchase price of a home to be used towards both down payment and closing costs. Funds cannot exceed lender's criteria regarding third party contributions and some funds must come from purchaser's resources. Pre-paid expenses, such as insurance, taxes, interest and loan discount fees may not be paid through this assistance program. Housing rehabilitation assistance may also be provided, as needed and as available.

Homes must be inspected for compliance with the State of Ohio Residential Rehabilitation Standards (RSS). Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after five years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan. Applicants must participate in a credit counseling session as a condition of assistance being provided.

Housing Objective: Increase access to decent affordable housing by providing homeownership opportunities for low-and-moderate-income households and for minority households.

Funding Source: HOME funds from Stark Consortium

Target Area Code Enforcement - Under this activity, the City of Massillon will utilize CDBG funding to operate a housing code enforcement program within the City's identified target area neighborhoods - Census Tracts 7137, 7141, 7142, 7143.02 (BG 2), 7144 (BG 2), and 1750. The City code enforcement officers will inspect homeowner-occupied and rental dwelling units within these neighborhoods, report all code violations to the property owner, require mandatory rehabilitation and repair of these violations, and provide follow-up inspections to determine compliance with repair orders.

Housing Objective: Increase the availability of decent housing through enforcement of local housing codes. This project activity will help to preserve and improve the City's quality of affordable existing rental and owner-occupied housing for low income households and will help to improve living conditions within the City's identified LMI neighborhoods.

Funding Source: CDBG Entitlement Funds

Actions planned to reduce lead-based paint hazards

Housing Rehabilitation Program - The City of Massillon, in an effort to upgrade its residential neighborhoods, offers housing rehabilitation financial assistance to lower income homeowners. The City will utilize HOME funds from the Stark County Consortium to provide deferred payment loans, of up to \$25,000, to low income owner/occupants to make repairs and improvements to their dwellings to bring these units up to local code standards. This funding assistance is being provided to achieve the following rehabilitation objectives, in order of priority:

- 1) Eliminate the presence of lead-based paint hazards;

- 2) Bring the property into compliance with HUD Housing Quality Standards (HQS);
- 3) Make other repairs deemed by the City to be a housing problem threatening the health and/or safety of the owner-occupants;
- 4) Energy conservation purposes, such as installation of storm windows and doors; and
- 5) Cosmetic corrections to the interior and exterior of the dwelling.

To be eligible for assistance, the applicant must be the owner/occupant of the dwelling situated within the city limits of Massillon, and must maintain taxes and insurance on the property. Financial assistance will be secured by a Promissory Note and a Mortgage and will be forgiven without repayment after ten years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan.

Housing Objective: Provision of decent housing that is affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low-income homeowners.

Outcome: Undertake a total of 3 units of rehabilitation over the 1-year plan period.

Funding Source: HOME funds from Stark Consortium

In an effort to follow the Department of Housing & Urban Development's lead-based paint regulations, the City of Massillon, in conjunction with Stark County and the Stark County Regional Planning Commission, has adopted policies for dealing with lead-based paint in its housing programs. City Housing Department staff provides brochures regarding lead-based paint concerns to all housing rehabilitation participants and rehabilitation projects are tested for lead-based paint clearance to ensure compliance.

Actions planned to reduce the number of poverty-level families

The City of Massillon will continue to utilize federal resources to operate programs, such as rehabilitation assistance, which enable low and very low income households to remain in their homes and to keep these dwellings in decent, safe, and sanitary condition, while also enabling these households to use their limited resources for other necessary living expenses, such as food and clothing. The City will also continue to work with other members of the Stark County HOME Consortium and with other area housing and social service providers in carrying out its anti-poverty strategy, including job training, education, and self-sufficiency programs.

Through its cooperation with other local agencies and with the other governments in the Stark County Consortium, the City of Massillon has worked to develop a structure to enhance coordination between

local government and social service organizations serving the community. Because the continued existence of poverty is due to a complex combination of factors - some economic, some social, including housing, education, and personal problems, there needs to be strong coordination between the local government and the various agencies that deal with poverty issues. The City has proposed a comprehensive program of activities and programs designed to address these poverty issues:

1. Housing rehabilitation, homeownership assistance programs, and code enforcement activities to provide affordable housing and improve housing opportunities;
2. Public facility and infrastructure improvements to help stabilize and revitalize low income residential neighborhoods;
3. Economic development programs to create and retain jobs in the community, particularly to improve employment opportunities for low income persons; and
4. Public service activities to meet the social, economic, health, and educational needs of low-income persons, including the homeless and those threatened with homelessness.

Actions planned to develop institutional structure

Through its participation in the Stark County HOME Consortium, the City of Massillon works closely with the cities of Alliance and Canton and with Stark County to provide an area-wide approach to housing and community development issues. The City participates in the Homeless Continuum of Care of Stark County (HCCSC). The City also participates in the Western Stark County Homeless Task Force. Founded in 2006, the Western Stark County Homeless Task Force is a collaborative effort that involves leaders from Massillon Area Clergy Association, City Officials, and multiple Social Service Organizations (Salvation Army, Community Services of Stark County – Family Living Center, AHEAD) working together to identify the needs and address the issues, as a collective entity that involve the homeless and at-risk to be homeless of our community.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Massillon always strives to enhance the coordination between public and private housing and service agencies whenever necessary. Homelessness is a need that is addressed with the HCCSC which is comprised of public and private housing and social service agencies. The City of Massillon is connected to the HCCSC and helps other agencies assist homelessness. The City also provides funding to the Family Living Center Homeless Shelter, which is owned and operated by the Community Services of Stark County to assist in the operation of the Family Living Center Homeless Shelter, located at 412 Lincoln Way East. The City of Massillon also provides assistance to Stark County Mental Health & Addiction Recovery to assist in a countywide homeless hotline collaboration.

Further coordination is shown at the Stark County Continuum of Care, is a partnership of three entities across Stark County – the City of Massillon, City of Alliance and Regional Planning Commission. Daily interaction takes place between Massillon, Alliance and Stark County, as members of the HOME consortium. The City of Massillon Housing Department staff works with the RPC through housing rehab programs under a contract. The RPC staff assists with inspections of both our HOME and CDBG funded projects.

The City of Massillon's staff provides CDBG funding to other non-profit agencies to maximize their work for the community. The Domestic Violence Shelter assists in providing safe housing for victims of domestic violence, including short-term emergency housing and supportive services for women and children who are victims of domestic violence. Also, the Massillon Main Street Program provides a downtown rehabilitation program, offering grant assistance to downtown property owners for exterior building renovations.

The City also provides funding to two groups for day care and home care. The Westark Family Services Elderly Homemaker Program has in-home elderly and handicapped homemaker services, including light housekeeping, laundry, marketing and errands, serving of meals, personal care and assistance. The second entity is Faith in Action Elderly Caregiver Program, which provides in-home services and assistance to the ill, frail elderly, and disabled population.

Massillon provides CDBG funding to the Boys & Girls Club of Massillon for a program that provides education, experience, and training for youth ages 14-18 in the development of skills for future employment. The City also provides funding to the YMCA of Western Stark County for their "All Access" program to provide membership assistance to low- and moderate-income persons. The Boys & Girls Club primarily serves youth residing in low income neighborhoods of Massillon. In addition, the City provides CDBG funds to the Canton Ex-Newsboys "No Child Shall Miss School" program, which focuses on providing clothing for students from low- and moderate-income households in Massillon.

CDBG funds are also provided by the City of Massillon to Make A Way, which supports various programs for disabled persons, as well as Vantage (Meals on Wheels), which assists low- and moderate-income seniors in Massillon to receive healthy meals.

Discussion

The City of Massillon continues to utilize CDBG funding to serve the community. The planning and program administration are key activities in the implementation and management of these programs. The City will use CDBG funding for administrative activities, including the overall management, coordination, reporting and record-keeping requirements of the CDBG Program. CDBG funds will also be used for planning activities, including economic development planning. The City will utilize CDBG funding for the provision of fair housing services and activities to improve and promote housing opportunities in the community, including education, outreach, monitoring and evaluation, as well as activities designed to address identified impediments to fair housing.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	1,500
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	1,500

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

Discussion

The City of Massillon's Housing Department and Community Development Department use the one-year period to provide overall benefits to persons of low and moderate income. The City of Massillon has estimated that 76.00% of CDBG funds for Program Year 2023 will benefit persons of low and moderate incomes. The City of Massillon is striving to provide a better quality of life, to improve safety, health, and welfare to all persons in the City. The City is strongly committed to meeting the National Objectives.

The City of Massillon has made assertive efforts and performance in addressing affirmative fair housing for persons of the City by promoting housing opportunities through public meetings, newspaper publications, public luncheons, City website links, brochures distributed throughout the City to Nonprofit Agencies, the Public Library, Chamber of Commerce, etc. Guidance, procedures, and support is given from the Housing Department and the Community Development Department of the City for all persons to have equal access to housing of their choice.

Attachments

Kathy Catazaro-Perry, Mayor

Massillon
City of Champions

**THE CITY OF MASSILLON INVITES YOU TO ATTEND:
FY 2023 COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATION WORKSHOP**

Tuesday, January 24th, 2023 - 10:00a.m.

Interested parties may participate in the live workshop online at:
<https://us06web.zoom.us/j/82702027371>
Meeting ID: 827 0202 7371

Those without access to a computer or internet may participate
via phone by calling +16469313860

We believe attending this workshop will help you in submitting a complete and correct application for funding. All workshop documents will be available for viewing and download on our website prior to the workshop: <https://massillonohio.gov/development-2/community-development/>.

Applications for this year's grant will be accepted from January 24th, 2023 through February 28th, 2023.

All applications are due by February 28th, 2023 at 4:00pm.

Contact Samantha Walters or Anna Jordan at (330)830-1721 prior to the January 24th workshop with any questions. Please remember: Attendance is not mandatory, but is highly encouraged.

Those interested in participating in this virtual hearing but in need of translation services or special accommodations must contact the Department 72 hours in advance for arrangements to be made.

*Kathy Catazaro-Perry, Mayor, City of Massillon
Published in The Independent*

CG-33032725

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Discussion at the workshop will include:

- Explanation of the application form and process
 - HUD Requirements and Priorities
 - Application ranking and review process
 - Important dates and details

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Kathy Catazaro-Perry, Mayor



FY 2023 Community Development Block Grant Application Workshop

AGENDA

January 24th, 2023

10:00am

Via Zoom

- Opening Remarks and Introductions
- About Our Program
- Entitlement Grant
- National Objectives
- Grant History and HUD Expenditure Requirements
- CDBG Activities
- Project/Budget Approval Process
- Review Application and Scoring
- Requisitioning Funds/Monitoring
- Important Dates
- Questions
- Thank you!

ELIGIBLE CDBG ACTIVITIES

Each eligible activity/project must serve, at least, 1 of the following 3 National Objectives:

- *Benefit low-to-moderate income persons*
- *Aid in the prevention/elimination of slum and/or blighting conditions*
- *Meet an urgent need in the community*

1. Acquisition – Of real property by purchase, long-term lease, or donation.
2. Disposition – Of real property through sale, lease, or donation.
3. Public Facilities Improvements – Including acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements. Examples: Storm sewers, waterlines, sanitary sewers, sidewalks, streets, etc. Also includes the acquisition, construction, or rehabilitation of neighborhood facilities or facilities for persons with special needs. Examples: homeless shelters, group homes, halfway houses, etc.
4. Clearance Activities – Clearance, demolition and removal of buildings, including the movement of structures to other sites.
5. Public Service Activities – Provision of public services including: employment, crime prevention, child care, health, drug abuse education, fair housing counseling, energy conservation, welfare reform mitigation, homebuyers downpayment assistance counseling, or recreational needs. This includes funding the administration of the activity including needed labor, supplies, and materials. (Only up to 15% of CDBG funding can be allocated on this activity annually.)
6. Interim Assistance – Temporary repair of infrastructure, debris removal, neighborhood cleanups, or alleviate emergency conditions threatening the public health and safety, etc.
7. Relocation – Payment to temporarily or permanently relocate people, businesses, non-profit organizations, and farm operations. This includes the payment to housing owners for the loss of rental income incurred in holding, for temporary periods, housing units to be used for needed relocation.
8. Privately Owned Utilities – Acquire, construct, reconstruct, rehabilitate, or install distribution lines and facilities of privately-owned utilities.
9. Construction of Housing – Construction of new units of housing for low-to-moderate income persons.

ELIGIBLE CDBG ACTIVITIES (con't)

10. Homeownership Assistance – Provision of direct homeownership support to low-to-moderate income households in the form of downpayment assistance, interest subsidies, etc.
11. Economic Development – Provision of assistance to non-profit or for-profit businesses/micro-businesses by providing grants, loans, loan guarantees, as well as, technical support, training, etc.
12. Technical Assistance – To public or non-profit entities to increase the capacity of these entities to carry-out neighborhood revitalization or economic development.
13. Rehabilitation – To single-family homeowners, low-income public housing, some limited businesses and non-profit owned nonresidential buildings, etc. This includes funding the needed labor and rehab materials to carryout and complete a project.
14. Creation of ADA Accessibility – Construction, reconstruction, or rehabilitation/renovation of all or part of a public or private, non-profit or for-profit building for handicap accessibility. This includes the removal of architectural barriers.
15. Community Based Development Organizations – To carry out neighborhood revitalization, community economic development or energy conservation projects.
16. Code Enforcement – In deteriorated areas, if accompanied by public or private improvements or services.
17. Historic Preservation – Rehabilitation/renovation of public or private historic properties as defined by the State Historic Preservation Office liaison.
18. Renovation of Closed Buildings - When renovation will redevelop a building that will serve an eligible CDBG objective. This includes lead-based paint testing and abatement activities.

INELIGIBLE CDBG ACTIVITIES

*(Generally these types of projects are **not** eligible to receive CDBG funding)*

1. Governmental Buildings – Renovation, rehabilitation, or new construction of buildings primarily used for governmental purposes. Exception – creation of ADA accessibility in a governmental building.
2. General Government Expenses
3. Political Activities
4. Purchase of Equipment – Purchases are generally ineligible unless an equipment purchase is essential to the completion of an eligible project.
5. Construction Equipment – Purchases are generally ineligible. Exception – compensation for leasing and depreciation, or use allowances. Purchase of construction equipment for use as part of a solid waste disposal facility.
6. Fire Protection Equipment – Purchases are generally ineligible. Exception – purchase is an integral part of an eligible public facility project.
7. Furnishings and Personal Property
8. Operating and Maintenance Expenses
9. Activities in Support of the Development of New Housing Construction
10. Income Payments – Payment of a series of subsistence-type payments made to an individual/family for items such as food, clothing, rent/mortgage, or utilities. Exception – emergency grant payments for up to three consecutive months to the provider of such items or services on behalf of the individual/family.
11. Religious Activities - Exception – Funding of public service activities for a religious-based group for the purpose of the serving an eligible public need. Funded groups cannot mandate religious beliefs, teachings, and/or interest when serving the public.
12. Religious Property – Acquire, construct, or rehabilitate properties used primarily for religious purposes or to promote religious interest regardless of the use of the property.

Kathy Catzaro-Perry, Mayor
Massillon
City of Champions

PY 2023 CDBG SUB RECIPIENT INTAKE SHEET

I. General Information

Date: _____
 Gender: Male ☐ Female ☐
 Female Head of Household? ☐
 Number of Persons in Household: _____
 Total Annual Household Income: \$ _____

II. Racial Characteristics (Must Select One)

Single Race Multi Race

☐ White ☐ American Indian/Alaskan Native & White
☐ Black ☐ Asian & White
☐ Asian ☐ Black/African American & White
☐ Amer. Indian/Alaskan Native ☐ Amer. Indian/Alaskan Native & Black/African Amer.

☐ Also Hispanic? (NOTE: Per HUD, if you do not identify your racial background as belonging to any of the race groups above, check "White" and indicate here also if you are of Hispanic Ethnic background.)

III. Household Income

Based on the household annual income and number of persons in the household information you provided above, circle one from the current income limits below that is the closest to your income, yet above your income, with the household size that matches yours.

CIRCLE ONE

Household Size/ Income Group	1	2	3	4	5	6	7	8
30%	6,150	18,450	20,750	23,050	24,900	26,750	28,600	30,450
Low	26,950	30,800	34,650	38,450	41,550	44,650	47,700	50,800
60%	32,340	36,900	41,850	46,140	49,860	53,850	57,240	60,960
Moderate	43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

IV. Certification

Applicant Self-Certify

I, _____, hereby certify that the information provided above is accurate and true to the best of my knowledge. I understand that I will be held accountable for providing false information.

Applicant Signature _____

Date _____

Agency Certify

I, _____, hereby certify that I have verified the household information above and that the applicant is eligible for services. I understand that I will be held accountable for providing false information.

Agency Signature _____

Date _____

Community Development Block Grant Workshop

City of Massillon, Ohio

2023 Program Year

July 1, 2023 - June 30, 2024

About our Program

Title I of the Housing and Community Development Act of 1974:

- The Community Development Block Grant (CDBG) Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, primarily for persons of low to moderate income.



National Objectives

To be eligible for CDBG funding, an activity must meet one of the three national objectives:

- Benefiting low and moderate income persons
- Preventing or eliminating slum and blight
- Meeting other Community Development needs having a particular urgency

1. Benefiting Low and Moderate Income Persons

- L/M Income Area Benefit
 - L/M Income Limited Clientele
 - L/M Income Housing
 - L/M Income Jobs
-
- *Annually, HUD publishes income guidelines for eligibility based on family size
 - *Equal to or less than Section 8 Housing Limits

2. Prevention of Slum and Blight

- Can be eligible on Area or Spot Basis
 - Area must be officially designated by the grantee and meet the definition of a slum, blighted, deteriorated or deteriorating area
 - Spot basis allows grantee to eliminate conditions of blight or physical decay not located in a designated slum or blighted area

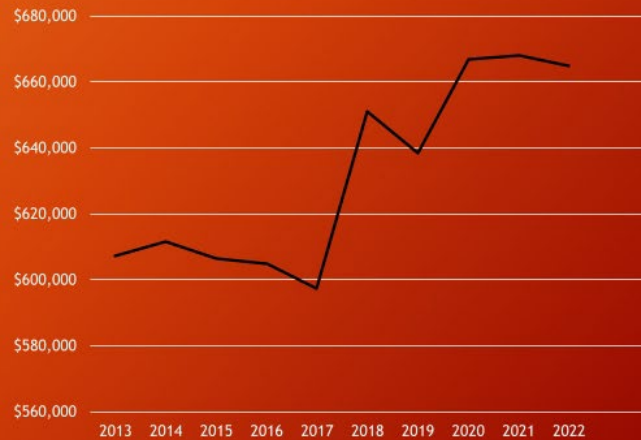
3. Urgent Need

- This is commonly referred to as the “Act of God” clause
- Activities designed to address immediate health/welfare threats of recent origin (18 months or less) that the grantee is unable to finance on its own
- Examples include earthquakes, hurricanes, tornadoes, natural disasters, etc.

GRANT HISTORY

The following charts depict the CDBG dollars awarded to the City of Massillon for the last ten years.

CDBG AWARD	
2013	\$607,068
2014	\$611,732
2015	\$606,577
2016	\$604,797
2017	\$597,181
2018	\$650,955
2019	\$638,441
2020	\$666,656
2021	\$668,216
2022	\$665,007



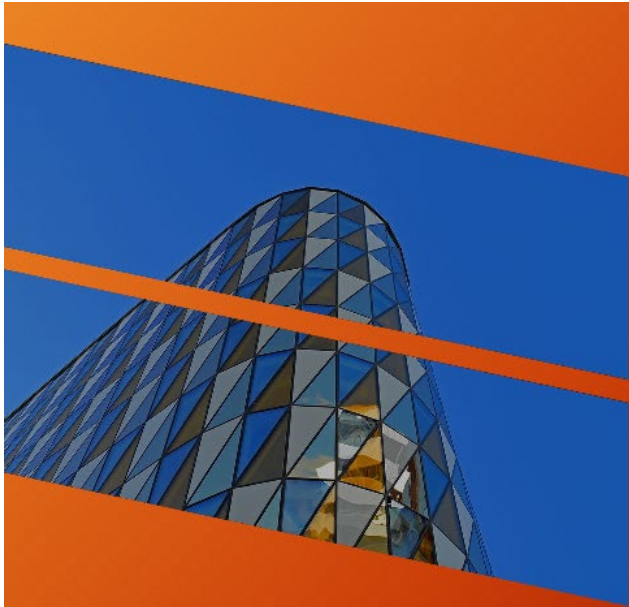
Sub Recipient Funding History



HUD Expenditure Requirements for the City

The City has limits on its spending priorities for each program year:

1. Must spend at least 70%, less planning and administrative costs, for activities that benefit low to moderate income persons.
2. Cannot spend more than 20% for administration activities, including Fair Housing.
3. Cannot spend more than 15% for public service activities.
 - Note: The final maximum allowed amount for Public service activities in FY 2022 was \$99,751.05, of which 98.75% was awarded to local agencies.



Expenditure/Budget Approval Process

- The Annual Action Plan must be submitted to HUD in May.
- Before the plan is submitted City Council must approve the proposed budget.
- Citizen's Participation Plan

City of Massillon CDBG Activities

- Housing Rehabilitation: Emergency and Minor Repair Programs
- Code Enforcement
- Target Street Improvements
- Downtown Street Improvements
- Clearance/Demolition/Improvements of Buildings
- Fair Housing
- Business Facade Repair Program
- Planning and Program Administration
- Public Services

Application Review and Scoring

Requisitioning Funds, Monitoring & Reporting

- If you are awarded funding through the Community Development Block Grant Program it is important to remember that funds provided are paid out on a reimbursement basis only.
- CDBG dollars provided by the City of Massillon to Sub Recipients must be used specifically for Massillon residents.
- Request for funds can be submitted at any time throughout the program year. Many of our sub-recipients submit requests quarterly, while a few do request the entire amount at one time. There are no restrictions/requirements by the City on frequency of draws at this time.
- Supporting documentation must be included with each request. Funding requisitions will no longer be processed until all supporting documentation is received.

CITY OF MASSILLON, OHIO
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REQUISITION FOR FUNDS - SUBRECIPIENT PROGRAMS

Date: _____ Requisition No.: _____

Agency Name: _____

Agency Address: _____

Name of Person Completing Requisition: _____

REQUISITION SUMMARY

Amount of CDBG Contract Award	_____
Total CDBG Payments to Date	_____
Amount Requested Today	_____
Balance of Contract Amount	_____

Total Amount Being Requisitioned at This Time: \$ 0.00

PLEASE ATTACH THE FOLLOWING ITEMS:

1.) Attach reimbursement documentation records: Receipts, timesheets, payroll records, etc.
2.) Attach Direct Benefit Activities Worksheet (If Applicable or Provided)

NARRATIVE PROGRESS REPORT (Attach additional sheets if necessary)

Progress for The Following Period: _____ TO _____

Please provide a brief narrative report on the accomplishments and progress of this program during the time since the last requisition for funds was submitted. Provide quantifiable data regarding program progress.

Page 1 of 3

Agency's Certification and Reimbursement Request Form	
Agency Name _____	Contract # _____ (if applicable)
Program Name _____	
Name of Agency Contact _____	Agency's Address _____
I. Agency's Certification and Reimbursement Request	
I hereby certify:	
☐ The information presented on this form is true and complete to the best of my knowledge; ☐ All programs and services have been executed in accordance with the terms and requirements of the contract; ☐ All expenses for which payment is being requested herein were incurred by the above-referenced program(s); ☐ All approved Board minutes and agendas have been received by the Community Development Department; ☐ A signed and dated Client Report, Narrative Report, and Fund-Raising Report have been received by the Community Development Department; ☐ All supporting documentation to substantiate this request has been received by the Community Development Department; ☐ The agency is in full compliance with the terms and conditions of the above referenced contract.	
I hereby request reimbursement for approved program expenses to date in the amount of \$ _____.	
Signature of Agency Contact _____	Date _____
II. Monitor's Certification	
I have reviewed the documents submitted for the _____ quarter by the above-referenced agency and agree that all services and expenditures have been satisfactorily completed in accordance with all applicable requirements and terms of the above referenced contract number.	
I hereby approve payment to the agency in the amount of \$ _____.	
Signature of Monitor _____	Date _____
III. Community Development Manager's Certification	
I hereby approve payment to the agency in the amount of \$ _____.	
Signature of Community Services Director _____	Date _____

Page 2 of 3

CITY OF MASSILLON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
Sub-recipient Report: Direct Benefit Activities

Project Activity: _____

Agency Name: _____

Agency Address: _____

Contact Person (Name/Title): _____

Report Period: _____ From: _____ To: _____

HUD PERFORMANCE OUTCOME MEASUREMENT SYSTEM
HUD Required Performance Output Indicators

Amount of Money Leveraged by CDBG-Funded Activity	Amount
Other Federal Funds Leveraged	_____
State Funds Leveraged	_____
Local (City) Funds Leveraged	_____
Private Funds Leveraged	_____
Total Funds Leveraged	\$ 0.00

Persons Assisted by this CDBG-Funded Activity	Total
Total Number of Individuals Persons Assisted	_____
Total Number of Disabled Persons Assisted	_____

Income Status (% of Median Family Income "MFI")	Total
Total Persons Assisted (0-50% MFI)	_____
Total Persons Assisted (51-80% MFI)	_____
Total Persons Assisted (81-90% MFI)	_____
Total Persons Assisted (91-99% MFI)	_____

Race / Ethnicity of Persons Assisted	Total	Hispanic or Latino
SINGLE RACE PERSONS		
White	_____	_____
Black or African American	_____	_____
American Indian or Alaska Native	_____	_____
Asian	_____	_____
Native Hawaiian or Other Pacific Islander	_____	_____
MULTI-RACE PERSONS		
American Indian or Alaska Native & White	_____	_____
Asian & White	_____	_____
Black or African American & White	_____	_____
American Indian or Alaska Native & Black	_____	_____
Other Multi-Racial	_____	_____
Total Number of Persons Assisted	0	0

Signature: _____ Date: _____

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Kathy Colazao-Perry, Mayor
Massillon
City of Champions

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Agency Signature _____ Date _____

Important Dates:

- February 28th, 2023
- March 31st, 2023
- April 1st - April 30th
- May 15th, 2023
- July 1st, 2023
- June 30, 2024

Applications due to CD Director by 4p.m.
 Application review by City has been completed
 30 day comment period
 Annual Action Plan due to HUD
 Begin FY 2021 CDBG Program
 Deadline to submit request for funds

Questions



THANK YOU!

Samantha Walters
Anna Jordan

Phone
330-830-1721

Email
swalters@massillonohio.gov
ajordan@massillonohio.gov



Community Development



Samantha Walters – Community Development Director

Phone – 330.830.1721 | Fax – 330.830.1778

swalters@massillonohio.gov

**151 Lincoln Way East
Massillon, Ohio 44647**

<https://massillonohio.gov/businesses/community-development/>

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[Click here for our Facebook Page!](#)

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The Community Development Department manages the City's Community Development Block Grant (CDBG) funds. Massillon receives this funding as an entitlement Community through the U.S. Department of Housing and Urban Development (HUD). Being an entitlement community means rather than having to apply to receive CDBG funding, the City is automatically awarded funds through a formula allocation. Each activity that we undertake using CDBG dollars must meet one of the three National objectives outlined by HUD. The three national objectives are as follows:

1. Benefit to low- and moderate- income (LMI) persons;
2. Aid in the prevention or elimination of slums or blight; and
3. Meet a need having a particular urgency (referred to as urgent need).

In addition to the CDBG funding, the City receives HOME Investment Partnership funds as a Stark County HOME Consortium member. For more information on the City's HOME funded programs visit the Housing Department page: <https://massillonohio.gov/housing/>.

COMMUNITY DEVELOPMENT DOCUMENTS

— FY 2023 Documents

FY2023 Workshop Documents:

- Workshop Invitation FY 2023
- 2023 Workshop Agenda
- FY 2023 CDBG Application - FILLABLE
- 2023 Intake Sheet
- CDBG-Eligible-Activities
- CDBG-Ineligible-Activities
- CDBG Slides - 2023 Workshop

+ FY 2022 Documents

+ FY 2021 Documents

+ Annual Action Plans

+ Citizens Participation Plan

+ Consolidated Annual Performance Evaluation Report (CAPER)

+ Target Area Map

COMMUNITY DEVELOPMENT PROGRAMS

<https://massillonohio.gov/businesses/community-development/>

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Historic Preservation Commission

[Downtown Massillon Historic District Map](#)

[Massillon Historic District Design Guidelines](#)

Housing Market Reinvestment Program (HMRP)

LINKS

[HUD Rent Relief](#) | [HUD Exchange](#)

[CDBG Entitlement Program Information](#)

[Playing by the Rules: A Handbook for CDBG Subrecipients](#)

[Home](#) » [Businesses](#) » [Community Development](#)

Contact Us

City of Massillon

151 Lincoln Way East Massillon, Ohio 44646

330-830-1700



<https://massillonohio.gov/businesses/community-development/>

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Quick Links

[Construction Project Updates](#)
[Fire Department](#)
[Health Department](#)
[Housing](#)
[Jobs](#)
[Payment Center](#)
[Police Department](#)
[Street Concern Form](#)
[Trash & Recycling](#)
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CITIZEN PARTICIPATION PLAN

The City of Massillon shall provide citizens with an adequate opportunity to participate in the development of the application and in implementation, monitoring, and evaluation of the Community Development Block Grant (CDBG) Program and other Federal and State housing and community development programs, including the Section 108 Loan Guarantee Program, especially those who are low and moderate income and/or are residents of slum or blighted areas. The City shall provide adequate information to citizens, hold public hearings to obtain the views of citizens, and provide citizens an opportunity to comment on the various programs being carried out by the City. The City shall provide information regarding Assessment of Fair Housing (AFH) to all residents and organizations of the community.

CDBG Application

Prior to submission to the U.S. Department of Housing and Urban Development (HUD) for its annual entitlement under the CDBG Program, or for an application for guaranteed loan funds under the Section 108 Program, the City shall comply with the following:

1. The City shall furnish residents with information concerning:
 - a. The amount of CDBG funds, or guaranteed loan funds, expected to be available during the program year.
 - b. The range of activities that may be undertaken with CDBG funds, or guaranteed loan funds, in accordance with Federal regulations.
 - c. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income (very low and low) income persons.

Public Awareness/Citizen Participation

1. The City shall hold public meetings as part of its CDBG application process to obtain the views of residents on the City's housing and community development needs. As part of these meetings, the City will provide assistance to individuals, groups, or organizations representing low and moderate (very low and low) income persons in the development of project proposals. These hearings will address the City's housing and community development needs, the development of proposed activities, and a review of project performance.
2. The City shall publish community-wide its proposed Statement of Community Development Objectives and Projected Use of Funds (or One-Year Action Plan), and/or its Section 108 Loan Guarantee Application, to afford affected citizens a minimum time period of at least thirty (30) days to examine the Statements contents, and to provide comments on the proposed Statement and/or Loan Guarantee Application, and on the City's community development performance. This Statement or Action Plan shall include the proposed amount of CDBG funds, and/or Loan Guarantee Funds, to be used for activities

benefiting low and moderate income persons. The 30-day period may be expedited under urgent circumstances, such as declared disasters or emergencies, but never less than a 5-day period.

3. The City shall consider any such citizen comments and views received, and if deemed appropriate, modify the proposed Statement or Action Plan. The City shall make the final statement available to the public.
4. The City shall publish notices for public hearings and other required notices in the non-legal section of the local newspaper of general circulation, the city's website www.massillonohio.gov, the Massillon Public Library, and access to records at the Community Development Office. The City shall provide a minimum of fourteen (14) days' notice regarding such public hearings. The notification period may be expedited under urgent circumstances, such as declared disasters or emergencies, but never less than a 5-day period. Notifications sent during this expedited 5-day period will be via the website **only** at www.massillonohio.gov.
5. The City shall encourage residents to participate in the development and process of Assessment of Fair Housing especially persons living in areas designated as a revitalization area and areas designated as a slum and blighted area.
6. The City shall provide technical assistance to persons and/or groups representative of persons of low and moderate income that request such assistance in commenting on the AFH and in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan, with the level and type of assistance as determined by the City.
7. In the event of a declared disaster or emergency the Community Development Department will operate using virtual hearings. If virtual hearings are used, real-time responses and accommodation for persons with disabilities and/or with limited English proficiency will be made available to the greatest extent possible. A virtual hearing method will only be used in lieu of in-person hearings under urgent circumstances, such as declared disasters or emergencies

Submission and Evaluation of Project Proposals

Project proposals for the CDBG Program and/or the Section 108 Loan Guarantee Program will be accepted by the City any time after October 1 prior to the start of the City's next program year. Proposals will be handled in the following manner:

1. Proposals for funding must be submitted in writing to either the Mayor's Office or the Community Development Department. The City has application forms for this purpose. All applications must be complete and shall contain a brief description of the project, the purpose of the project and if applicable, its intended beneficiaries, the amount of funding being requested, and the name and address of the agency which will be responsible for undertaking the project. The Development Committee will score every application received. CDBG funding is then allocated to projects receiving the highest scores. It must be kept in mind that even though a public services project may score very high, the City may only allocate up to fifteen percent (15%) of its CDBG funds to these types of activities and therefore they may not receive funding.
2. The Development Committee shall review all project proposals for eligibility under the CDBG or applicable program regulations. All proposals will be reviewed by the Mayor. The Development Committee will prepare a proposed budget for submission to City Council.

3. Prior to formal adoption of the proposed Statement of Action Plan, City Council shall hold a public hearing, with notice given as previously described in the preceding section. At this hearing, City Council will receive public comments, either verbal or written, concerning the activities proposed to be funded and/or undertaken by the City.

4. City Council will adopt the proposed Statement or Action Plan after review of any comments received after publication of the proposed Statement and after the final public hearing has been held.

Program Amendments – Citizen Participation

The City may, from time to time, elect to amend its Final Statement or Action Plan by revising the amount projected in the Final Statement to be expended for an activity by more than fifty percent (50%), by changing the location of any activity, or by adding an activity not described. In the case of substantive program amendments, the City shall meet the following citizen participation requirements:

1. The City shall provide residents with a thirty (30) day notice, to be published in the local newspaper of general circulation, of such a proposed change in the use of its CDBG funds in order to provide residents with an opportunity to comment on the proposed change. The notification period may be expedited under urgent circumstances, such as declared disasters or emergencies, but never less than a 5-day period.
2. The City shall hold one public hearing, where practical or deemed appropriate, in order to receive residents' comments on the proposed amendment. The City shall consider any such citizen comments, and if deemed appropriate, shall modify the proposed change.
3. The City shall make the modified Final Statement or Action Plan available to the public as previously described in the preceding sections and shall submit a copy of the modification or amendment to HUD.

Limited English Proficiency Residents

1. The City of Massillon will undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

Other Citizen Participation Requirements

1. In the planning and implementation of CDBG and/or Loan Guarantee projects that will affect low and moderate (very low and low) income persons residing within a particular designated target area neighborhood, the City will hold public informational meetings to explain the program activity as well as provide a forum for resident's comments, questions, or views concerning the proposed activity. Community Development Department will respond to any and all questions within 15 business days.
2. Any comments or views of residents of the City received in writing or orally shall be attached to the final AFA or the final Consolidated Plan or Action Plan (as applicable). Direct questions, concerns, or comments to:

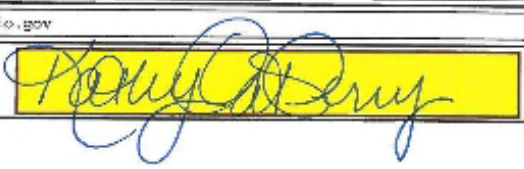
Samantha Walters
Community Development Director
City of Massillon
151 Lincoln Way East
Massillon OH 44646
330.830.1721
swalters@massillonohio.gov

Grantee SF-424's and Certification(s)

OMB Number: 4340-0004
Expiration Date: 11/30/2005

Application for Federal Assistance SF-424			
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	
		* If Revision, select appropriate letter(s): 	
* 3. Date Received: 05/16/2023		4. Applicant Identifier: 	
5a. Federal Entity Identifier: 		5b. Federal Award Identifier: 	
State Use Only:			
6. Date Received by State: 		7. State Application Identifier: 	
8. APPLICANT INFORMATION:			
* a. Legal Name: City of Nassillon			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 30-6001925		* c. UEI: LKXAGNY39685	
d. Address:			
* Street1: 131 Lincoln Way East			
Street2: 			
* City: Nassillon			
County/Parish: 			
* State: OH: Ohio			
Province: 			
* Country: USA: UNITED STATES			
* Zip / Postal Code: 44645-5615			
e. Organizational Unit:			
Department Name: 		Division Name: 	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: Mr.		* First Name: Samantha	
Middle Name:			
* Last Name: Walters			
Suffix:			
Title:			
Organizational Affiliation:			
* Telephone Number: 330-810-1921		Fax Number:	
* Email: swalters@nassillonohio.gov			

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: United States Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 	
CFDA Title: 	
* 12. Funding Opportunity Number: 14-018	
* Title: Community Development Block Grant (FY2023)	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: FY 2023 funding for the CDBG Program. Activities will include administration, planning, service activities, housing rehabilitation, economic development, fair housing, and infrastructure improvements.	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant 16	* b. Program/Project 16
Attach an additional list of Program/Project Congressional Districts if needed. Add Attachment Delete Attachment View Attachment	
17. Proposed Project:	
* a. Start Date: 07/01/2023	* b. End Date: 06/30/2024
18. Estimated Funding (\$):	
* a. Federal	654,294.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	8,118.98
* f. Program Income	1,500.00
* g. TOTAL	663,912.98
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on . ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes", provide explanation and attach: Add Attachment Delete Attachment View Attachment	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) ☒ ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mrs.	* First Name: Kathy
Middle Name:	
* Last Name: Cahazans-Perry	
Suffix:	
* Title: Mayor	
* Telephone Number: 330-830-1700	Fax Number:
* Email: mayorkathy@cas111enashio.gov	
* Signature of Authorized Representative: 	* Date Signed: 05/16/2023

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official
Date 05/16/2023
Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

 05/16/2023

Signature of Authorized Official Date

Mayor

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

 05/06/2023
Signature of Authorized Official Date

Mayor

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.