



MASSILLON CIVIL SERVICE COMMISSION

REGULAR MEETING

LOCATION: Getz Building
DATE: Monday June 9, 2025
TIME: 5:00 pm

Minutes

CALL TO ORDER: At 5:00 by Starrett

ROLL CALL: Starrett P, Campbell P, Violand P, Thieret P
Director Baker and Tom Burgasser

MINUTES: Approve May 5, 2025 Special Meeting Minutes
Motion: Campbell, 2nd Violand **VOTE 2 YES, 1
Abstain** (Starrett)
Approve May 12, 2025 Regular Meeting Minutes
Motion: Campbell, 2nd Starrett **VOTE 2 YES, 1
Abstain** (Violand)

PUBLIC COMMENT: None

NEW BUSINESS: Certify the list of candidates from the Automotive
Diesel Mechanic Resume Review
Motion: Starrett, 2nd Violand **VOTE 3 YES**

Certify List for Engineer Technician I
Motion: Campbell, 2nd Violand **VOTE 3 YES**

Repost for Aquatics Supervisor with the requirement of
CPR for resume review.
Motion: Starrett, 2nd Violand **VOTE 3 YES**

Post for School Secretary – Exam - **Tabled**

Post for School Custodian – Exam - **Tabled**

Certify Building Department Admin Assistant/Permit
Assistant (Part-Time) Job Description



Motion: Starrett, 2nd Violand **VOTE 3 YES**

Post for Building Department Admin Assistant/Permit Assistant (Part-Time) Job Description with suggested adjustments to the posting

Motion: Campbell, 2nd Violand **VOTE 3 YES**

Post for WWTP HVAC Position - **Tabled**

Discuss Commission Rule 13

Discuss Open Meeting Law conformity

Old Business:

Certify WWTP Chief Billing Assistant Job Description

Motion: Starrett, 2nd Violand **VOTE 3 YES**

GOOD & WELFARE:

Proposed system updates Discussion including updating "Occupation List of Class Titles" and statutory origins

NEXT MEETING:

Monday July 14, 2025

ADJOURN

Motion: Campbell, 2nd Violand **VOTE 3 YES**