



MASSILLON CIVIL SERVICE COMMISSION

REGULAR MEETING

DATE: Monday August 10, 2026

MINUTES

CALL TO ORDER:

The meeting was called to order at 5:00 pm by Chairperson STARRETT.

ROLL CALL: Megan Starrett (Chair): PRESENT
Kordell Ford: PRESENT
Aaron Violand: PRESENT
OTHERS IN ATTENDANCE: Tom Burgasser Civil Service Administrator

MINUTES:

The minutes of the 07-13-2026 regular meeting were distributed electronically and reviewed.

MOTION: STARRETT 2ND: VIOLAND
to approve the July 13, 2026 Regular Meeting minutes as written.
Discussion: None
VOTE: 3 YES

FINANCIAL REPORT:

There was no financial report given for August.

PUBLIC SPEAKS: None.

UNFINISHED BUSINESS:

1. The Commission was updated on the Outreach Services Coordinator position and certified the Eligibility List.

MOTION: STARRETT 2ND: VIOLAND
to certify the Public Outreach Services Coordinator Eligibility List.
Discussion: Discussion ensued.
VOTE: 3 YES

2. The Commission was updated on the Registered Environmental Health Specialist position. There were no applicants so the position will be reposted.



3. The Commission was informed that there were no qualified candidates for the position of Environmental Health Director and the position will be reposted.
4. The Commission was updated on the Public Health Nursing Director position. Diane Barnes has been given a conditional offer of employment.
5. The Commission was updated on the Code Enforcement Officer position and certified the Eligibility List.

MOTION: STARRETT 2ND: VIOLAND
to certify the Code Enforcement Officer Eligibility List.
Discussion: Discussion ensued.
VOTE: 3 YES

6. The Commission was updated on the Industrial Pretreatment Inspector position and certified the Eligibility List.

MOTION: STARRETT 2ND: VIOLAND
to certify the Industrial Pretreatment Inspector Eligibility List.
Discussion: Discussion ensued.
VOTE: 3 YES

7. The Commission was updated on the entry level Plant Operator and Industrial Maintenance Technician positions and certified the Eligibility Lists.

MOTION: STARRETT 2ND: VIOLAND
to certify the Entry Level Plant Operator & Industrial Maintenance Technician Eligibility Lists.
Discussion: Discussion ensued.
VOTE: 3 YES

NEW BUSINESS:

1. The Commission discussed Police Officer removal standards at the request of the Police Chef. He is advised to seek counsel from the Law Department and HR.

GOOD & WELFARE:

1. The Commission discussed audio recording of the Civil Service meetings. The practice will be continued.
2. The Commission discussed moving the September regular meeting date as the Administrator is unable to attend the meeting as scheduled on September 14, 2026.



MOTION: STARRETT 2ND: VIOLAND
to move the September regular meeting to Monday September 21, 2026.
Discussion: Discussion ensued.
VOTE: 3 YES

NEXT MEETING: Regular Meeting: 09-21-2026 at 5pm in the Annex Mezzanine Level

ADJOURN:

MOTION: STARRETT 2ND: VIOLAND
to adjourn.
Discussion: None
VOTE: 3 YES

The meeting was adjourned at 5:13 pm.

Respectfully submitted,

Tom Burgasser

Tom Burgasser
Civil Service Administrator