

**CITY OF MASSILLON BUILDING DEPARTMENT**

**2020 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS**

<b>PERMITS</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>TOTAL</b>
Building Permits	37	43	37	27	123	85	101	94					547
Electrical Permits	20	27	21	10	27	21	35	21					182
Plumbing Permits	13	8	10	8	10	10	13	28					100
Heating Permits	28	27	13	12	20	47	39	62					248
Low Voltage Permits	0	0	0	1	0	1	4	1					7
<b>TOTAL PERMITS:</b>	<b>98</b>	<b>105</b>	<b>81</b>	<b>58</b>	<b>180</b>	<b>164</b>	<b>192</b>	<b>206</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1084</b>
<b>INSPECTIONS</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>TOTAL</b>
Building - Frank Silla	175	184	92	87	210	150	170	182					1250
Heating - Frank Silla	5	11	5	25	6	8	5	13					78
Electrical - Frank Silla	40	38	19	36	40	42	40	59					314
Building - Jeff Rettberg	167	172	86	42	203	136	180	204					1190
Heating - Jeff Rettberg	20	23	11	12	26	5	21	22					140
Plumbing - Jeff Rettberg	21	24	12	31	25	19	20	26					178
Code Enforcement	304	281	140	0	529	551	560	330					2695
<b>TOTAL INSPECTIONS:</b>	<b>732</b>	<b>733</b>	<b>365</b> <i>Estimate</i>	<b>233</b>	<b>1039</b>	<b>911</b>	<b>996</b>	<b>836</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5845</b>

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE  
MONTHLY DATA 2020**

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL	
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value
Dwellings	5	554,846	5	916,819	6	715,347	3	356,190	5	839,638	9	1,988,353	9	1,724,307	8	1,206,453									50	8,301,953
Condominiums (Units)																										
Duplexes (Units)																									0	0
Multi-Family (Units)																									0	0
Dwelling Alterations	22	287,690	25	170,824	20	120,050	13	127,855	68	527,191	38	333,959	47	395,358	53	587,454									286	2,550,381
New Commercial			1	4,200,000																					1	4,200,000
Commercial Alterations	2	215,000	2	8,500			1	6,126	5	815,839	4	238,000	5	1,439,380	2	184,500									21	2,907,345
New Industrial	1	1,400,000			2	5,700,000					1	300,000													4	7,400,000
Industrial Alterations	3	630,000					3	110,210	2	3,160,000					1	1,800,000									9	5,700,210
Garage/Carport	2	31,000			1		1	19,800	1	10,000	1	4,000	3	56,409											8	121,209
Garage Alterations																									0	0
Miscellaneous	1	2,000	2	10,000					2	7,250	2	15,600	1	900	3	10,000									11	45,750
Schools																									0	0
Swimming Pools									4	29,064	2	13,303	7	39,520	4	20,745									17	102,632
New Hospitals																									0	0
Hospital Alterations																									0	0
Accessory Building					1		1	4,500	6	19,800	5	14,400	10	83,561	7	71,850									29	194,111
Fences	1	4,000	8	27,732	8	30,140	5	25,217	27	118,864	20	78,756	18	84,303	16	55,953									103	424,965
Razing					1	350			3	15,000	3	220,417	1	0											8	235,767
<b>TOTALS:</b>	<b>37</b>	<b>3,124,536</b>	<b>43</b>	<b>5,333,875</b>	<b>37</b>	<b>6,565,887</b>	<b>27</b>	<b>649,898</b>	<b>123</b>	<b>5,542,646</b>	<b>85</b>	<b>3,206,788</b>	<b>101</b>	<b>3,823,738</b>	<b>94</b>	<b>3,936,955</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>547</b>	<b>32,184,323</b>

2020 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 8/31/2020

FIRST QUARTER 2020						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
1/2/2020	4477 HALLE CIR NW	105,529	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/2/2020	1394 ALPHA ST NW	112,171	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/22/2020	1467 ALPHA ST NW	104,448	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/22/2020	1487 ALPHA ST NW	122,103	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/29/2020	4490 HALLE CIR NW	110,595	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/1/2020	1515 ALPHA ST NW	110,516	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/19/2020	4423 LOCKHART CIR NW	325,000	ERECT SINGLE FAMILY DWELLING	LIEBERMANN DAVID W & TIFFANY	STARTING LINE HOMES	
2/21/2020	4447 CASEY CIR NW	127,645	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/21/2020	1350 ALPHA ST NW	103,658	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/27/2020	3153 JORMAY AVE NW	250,000	ERECT SINGLE FAMILY DWELLING	GLUTTING JOHN & JULIA	VICTORY GATE CUSTOM HOMES	
3/3/2020	1424 WALNUT RD SE	100,000	NEW SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY ECO	HABITAT FOR HUMANITY	
3/3/2020	708 GRIFFITH AVE SW	100,000	NEW CONSTRUCTION	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	
3/3/2020	785 15TH ST SE	100,000	NEW SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY ECO	HABITAT FOR HUMANITY	
3/4/2020	1505 ALPHA ST NW	97,197	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
3/4/2020	4487 CASEY CIR NW	118,150	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
3/4/2020	1159 CONCORD HILL CIR NE	200,000	NEW SINGLE FAMILY DWELLING	JULIAN, MAX	COLLIER CONSTRUCTION	
SECOND QUARTER 2020						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
4/2/2020	4494 CASEY CIR NW	126,759	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
4/2/2020	4450 CASEY CIR NW	110,841	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
4/9/2020	1322 ALPHA ST NW	118,590	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/1/2020	1337 ALPHA ST NW	113,434	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/4/2020	1687 PAR FOUR CIR SE	375,000	ERECT SINGLE FAMILY DWELLING	BLYTH HOMES	BLYTH HOMES	
5/15/2020	1305 ALPHA ST NW	115,839	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/29/2020	4451 HALLE CIR NW	117,884	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/29/2020	4464 CASEY CIR NW	117,481	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/3/2020	3675 KENYON CREEK AVE NW	225,000	ERECT SINGLE FAMILY DWELLING	A R LOCKHART DEVELOPMENT CO	AMERICAN DREAM HOMES, LLC	
6/5/2020	4461 CASEY CIR NW	118,308	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/5/2020	4488 CASEY CIR NW	117,732	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/15/2020	731 STARR RIDGE ST SE	178,000	ERECT SINGLE FAMILY DWELLING	SILLA, JR., FRANK B.	SCHALMO ENTERPRISES, INC.	
6/15/2020	161 DEERFORD ST NW	401,000	ERECT SINGLE FAMILY DWELLING	AMATANGELO, RUSSELL & JOUCE	OWNER AND/OR TENANT	
6/18/2020	1521 ALPHA ST NW	126,315	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/18/2020	3378 BONNIE BRAE	272,000	ERECT SINGLE FAMILY DWELLING	WILSON JOHN D & GRASS BRENDA J	TRI DOC, INC.	
6/18/2020	1224 CONCORD HILL CIR NE	250,000	ERECT SINGLE FAMILY DWELLING	DANISKA BRIAN & ANGELA	COLLIER CONSTRUCTION	
6/25/2020	191 DEERFORD ST NW	300,000	ERECT SINGLE FAMILY DWELLING	CRAIG A. & DIANE M. STALLMAN	MIKE SIBILA CONSTRUCTION	



THIRD QUARTER 2020					
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
7/9/2020	213 DEERFORD AVE NW	334,000	ERECT SINGLE FAMILY DWELLING	WALTZ, TIMOTHY & CANDICE	WAYNE HOMES
7/10/2020	1381 ALPHA ST NW	112,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
7/14/2020	1682 PAR FOUR CIR SE	260,000	ERECT SINGLE FAMILY DWELLING	SMITH DEVELOPMENT CORPORATION	SMITH DEVELOPMENT CORPORATION
7/24/2020	1204 ALPHA ST NW	111,650	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
7/24/2020	1306 ALPHA ST NW	110,286	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
7/24/2020	4472 CASEY CIR NW	111,471	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
7/29/2020	2407 LINDA LN SW	309,900	ERECT SINGLE FAMILY DWELLING	ANDREW F. & LINDEY R. DAILEY	CROCKETT HOMES
8/5/2020	4890 SIPPO RESERVES DR NW	330,000	ERECT SINGLE FAMILY DWELLING	FUCHS, JAMES W. & CAROLYN M.	CORNERSTONE HOMES OF WINESBURG, INC.
8/12/2020	1395 ALPHA ST NW	126,591	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
8/12/2020	1376 ALPHA ST NW	101,559	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
8/18/2020	1207 13TH ST SE	165,000	ERECT SINGLE FAMILY DWELLING	HILL TYRONE & MCFADDEN JUANITA	HARTZLER QUALITY HOUSING
8/19/2020	4475 CASEY CIR NW	121,738	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
8/19/2020	1236 ALPHA ST NW	116,771	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
8/28/2020	4538 BRIGHTLEAF AVE NW	126,095	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
8/28/2020	1274 GABRIELLE CIR NW	118,699	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.

  

FOURTH QUARTER 2020					
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR



# BUILDING PERMIT LOG - AUGUST 2020

<u>PERMIT #</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
<b><u>NEW DWELLINGS</u></b>		
20200507	4890 SIPPO RESERVES DR NW	330,000
20200527	1395 ALPHA ST NW	126,591
20200528	1376 ALPHA ST NW	101,559
20200557	1207 13TH ST SE	165,000
20200560	4475 CASEY CIR NW	121,738
20200561	1236 ALPHA ST NW	116,771
20200595	4538 BRIGHTLEAF AVE NW	126,095
20200596	1274 GABRIELLE CIR NW	118,699
<b>8</b>	<b>NEW DWELLINGS</b>	<b>1,206,453</b>

## CONDOS

<b>0</b>	<b>CONDOS</b>	<b>0</b>
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## MULTI-FAMILY

<b>0</b>	<b>MULTI-FAMILY</b>	<b>0</b>
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## DWELLING ALTERATIONS

20200501	715 NEALE AVE SW	1,500
20200504	1784 ALPHA ST NW	5,200
20200505	528 CHESTNUT AVE NE	7,500
20200508	725 WARREN ST SW	13,000
20200511	1311 JOHNSON ST SE	4,900
20200512	352 OAK MANOR AVE NE	8,300
20200515	2407 LINCOLN WAY E	14,000
20200517	KENYON CREEK AVE NW	9,500
20200518	1931 CONNECTICUT AVE SE	14,100
20200519	1125 MAIN AVE W	20,419
20200520	628 28TH ST NW	4,528
20200521	15 BURTON AVE NE	5,000
20200523	186 27TH ST SE	1,000
20200524	1211 STRATFORD AVE NE	4,650
20200526	505 GROSVENOR DR NW	5,421
20200529	890 WALNUT RD SE	1,000
20200530	830 SENECA ST NE (REBUILD PORCH)	30,000
20200534	416 2ND ST NE	1,665
20200535	107 SHRIVER AVE SE	6,650
20200536	1313 WALNUT RD SE	800
20200537	1319 WALNUT RD SE	800
20200538	221 7TH ST NE (REPAIRS TO HOME FROM FIRE)	25,000
20200539	650 TREMONT AVE SW	7,000
20200540	106 MAPLE AVE SE	9,900
20200541	504 LORI AVE NE	7,900
20200542	417 TAGGART AVE NE(ADDITION ON GARAGE WITH PORCH AREA	31,000

## BUILDING PERMIT LOG - AUGUST 2020

20200543	621 CHERRY RD NE (ADDITION OF GREAT ROOM & BATHROOM)	29,500
20200544	3622 KENYON CREEK AVE NW	8,900
20200545	1828 WOOD CREEK CIR NW	10,000
20200547	511 9TH ST SW	7,200
20200548	742 17TH ST NE (NEW FRONT PORCH, REPLACE GARAGE WALL)	40,000
20200555	107 5TH ST NE (SHINGLE ROOF,GUTTERS, VINYL SIDING)	26,500
20200556	4450 CASEY CIR NW	4,000
20200562	232 19TH ST NE	1,500
20200563	1423 WALNUT RD SE	4,500
20200565	34 10TH ST SW	5,000
20200566	3671 SILVER CREEK CIR NW	7,000
20200567	1855 CYPRUSS DR SE	3,500
20200571	811 BENNINGTON AVE NE	17,000
20200572	736 ORCHARD AVE NE	11,000
20200574	3662 SILVER CREEK CIR NW	2,000
20200576	430 5TH ST SW	4,500
20200577	1216 2ND ST NE	12,000
20200582	56 5TH ST SE	13,000
20200584	2795 AUTUMN AVE NW	10,000
20200585	1520 FOREST AVE SE	16,000
20200586	750 MATHIAS AVE NE	22,899
20200587	123 EDWIN AVE SE	4,200
20200588	433 LAKE AVE NE	23,024
20200589	2757 SCHULER AVE NW	12,798
20200590	64 10TH ST SE	9,700
20200591	1043 LAKE AVE NE (FAMILY ROOM ADDITION)	30,000
20200594	327 14TH ST SW	11,000
<b>53</b>	<b>DWELLING ALTERATIONS</b>	<b>587,454</b>

### NEW COMMERCIAL

<b>0</b>	<b>NEW COMMERCIAL</b>	<b>0</b>
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### COMMERCIAL ALTERATIONS

20200516	406 ERIE ST N (HOME APPLIANCE - INTERIOR BUILD OUT)	129,500
20200592	607 LINCOLN WAY W (TOP OF THE VIADUCT - NEW ROOF)	55,000
<b>2</b>	<b>COMMERCIAL ALTERATIONS</b>	<b>184,500</b>

### NEW INDUSTRIAL

<b>0</b>	<b>NEW INDUSTRIAL</b>	<b>0</b>
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### INDUSTRIAL ALTERATIONS

20200593	1888 SOUTHWAY ST SE (FRESH MARK Warehouse Addition for Finished Goods)	1,800,000
<b>1</b>	<b>INDUSTRIAL ALTERATIONS</b>	<b>1,800,000</b>

## BUILDING PERMIT LOG - AUGUST 2020

### FENCES

20200502	909 WALES RD NE	2,700
20200503	865 PHILLIPS RD NE	4,000
20200510	2557 MEADOWWIND LN NE	6,080
20200513	137 ELIZABETH AVE SW	2,723
20200531	2316 FALLEN OAK CIR NE	1,000
20200549	337 5TH ST SW	3,000
20200552	1215 STRATFORD AVE NE	4,800
20200553	2490 CARLENE AVE SW	2,600
20200554	1260 KELLY ST SW	5,900
20200558	2760 FULMER ST NW	4,000
20200564	321 DELAWARE AVE NE	3,000
20200573	821 11TH ST NE	850
20200575	1117 JOHNSON ST SE	1,500
20200579	3098 MEADOWCREST ST SW	7,900
20200580	186 26TH ST SE	1,700
20200581	607 LINCOLN WAY W (TOP OF THE VIADUCT)	4,200
16	FENCES	55,953

### NEW GARAGE/CARPORT

0	0
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### GARAGE ALTERATIONS

0	GARAGE ALTERATIONS	0
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### ACCESSORY BUILDING

20200506	2005 OBERLIN AVE SW	650
20200522	4831 SIPPO RESERVES DR NW	2,000
20200525	911 14TH ST SW	7,000
20200550	702 27TH ST NW	4,400
20200559	643 32ND ST NW	50,000
20200583	809 HEMLOCK ST NW	3,800
20200598	831 27TH ST NE	4,000
7	ACCESSORY BUILDINGS	71,850

### SWIMMING POOLS

20200509	2490 CARLENE AVE SW	5,870
20200532	1736 WINDSOR RD NE	500
20200568	2326 WAGON TRAIL ST NE	5,515
20200569	2519 HEIDELBERG AVE SE	8,860
4	SWIMMING POOLS	20,745



## BUILDING PERMIT LOG - AUGUST 2020

### MISCELLANEOUS

20200533	4676 ERIE AVE SW (GOJO - REFACE 2 SIGNS)	9,000
20200578	1262 LINCOLN WAY E (METRO BY T-MOBILE - NEW SIGN)	1,000
20200597	1 PAUL BROWN DR SE (CANTON CHAIR RENTAL - TENT)	0
3	MISCELLANEOUS	10,000

### RAZING

0	RAZING	0
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94	TOTAL PERMITS	TOTAL VALUE OF CONSTRUCTION	3,936,955
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**AUGUST 2020**

Dear Mayor Catazaro-Perry:

Here is a list of what has been accomplished in Civil Service in the last month:

- Equal Employment
  - Prevailing wage audit of payroll for paving project
  - Prevailing wage interviews for paving project – sent to DOT
- Human Resource Functions:
  - Health Department
    - Creation of training for department
  - Fire Department
    - Fire Captain
      - Assessment orientation
      - Assessment assignments with Ohio Fire Chiefs Association
      - Scoring, creating eligibility list, certifying list and announcement of new Fire Captain
  - Police Department
    - Onboarding of 2 new Officers (Trsinar, Nickson) – policy review, new hire paperwork, set up benefits review
    - Update with all candidates of their OPOTA status
    - Set up interviews for September – 13 candidates
    - Promotional testing review – contact to assessment company/testing company
  - Waste Water
    - Hiring of Laborer – background/drug test/physical, set up swearing in, set up benefits review, onboarding
    - Electrician test review with different Civil Service Cities
  - Street Department
    - Created bid for openings
    - Hiring of two candidates (Hood, Eggenschwiler)
  - Income Tax Department
    - Job description update – Tax Auditor
    - Interviewing of internal candidate
    - Hiring of internal candidate (Thompson) – background/drug test, set up onboarding, benefit review
  - FMLA
    - Processing, communication and tracking of FMLA (3 new)
  - Ethics Training

- Communicated required training to staff, tracking and record keeping of each completed training
- Civil Service Commission
  - 1 monthly meeting
  - 1 special meeting
- Handbook
  - Creation of policies, updates of policies, investigation into current practices
  - Drug free workplace review
- Employee Relations
  - Employee discipline

Sincerely,

Jodi DeStefanis, PHR, SHRM-CP

Civil Service Director / Equal Employment Officer





To: Mayor Kathy Catazaro-Perry  
From: Samantha Walters, Community Development Director  
Date: September 15, 2020  
Monthly Report: August, 2020

- Attended the following meetings/events:
  - August 10 – Preparing for the Eviction Crisis (Webinar)
  - August 10 & 11 – CDBG Primer NCDA (Webinar)
  - August 13 – Met with Beth Lechner, Habitat for Humanity (Teleconference)
  - August 19 – Met with Rodney Reasonover and Amanda Stewart, Stark County Community Action Agency and City of Massillon staff (Teleconference)
  - August 20 – CDBG CARES Act: Overview of Federal Register Notice (Webinar)
  - August 21 – 2021 Budget meeting with Lori Kotagides-Boron (Teleconference)
  - August 24 & 25 – IDIS Primer NCDA (Webinar)
- Continued closeout of the 2019 Program Year, which ended June 30, 2020. This included auditing sub recipient files, gathering data for input in to IDIS, and preparing for the upcoming CAPER.
- Received the letter of approval from U.S. Department of Housing and Urban Development regarding the 2020 Amended Annual Action Plan. This plan was amended to include CDBG-CV allocations that the City received as an entitlement community.
- Continued preparing and planning for additional CDBG funding awarded to the City of Massillon through the CARES Act/ U.S. Department of Housing and Urban Development. The majority of this funding will be dedicated to a business assistance program for small businesses with 25 or fewer employees.
- Continued accounting and financial management for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated accomplishments of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.
- Continued to monitor calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored all record keeping being sure requirements are being followed to HUD Guidelines. Ensured Code compliance monitoring was being performed by the Contractor in the City Target Areas. Monitored to be sure the Standard Operating Procedures for CDBG Code Enforcement are being followed.
- During the month of August, I responded to a total of 23 Public Record requests for records from various City departments. The majority of these requests were for police incident/accident reports.

Kathy Catazaro-Perry, Mayor



- Many meetings and events were cancelled during the month of August due to the ongoing Coronavirus/COVID-19 pandemic. In response to this pandemic, many operations were suspended or modified. Throughout the end of the month many efforts were focused on planning and preparing for COVID-19 within our Community.
- Monthly Reports from Beverly Lewis, Housing Director and Anna Jordan, Administrative Assistant, are attached.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Samantha Walters".

Samantha Walters

Community Development Director

## **Samantha R. Walters , Community Development Director**

**From: Beverly A. Lewis, Housing Director, Massillon City**

**Date: Monthly Report August 2020**

- **Fair Housing Calls for the Month:** Beverly - 10

Were any of them discrimination related? NO

**Code Enforcement Involvement?** Still working remotely with Code to provide assistance for tenants and landlords.

- **Housing Rehabilitation Projects –** We are finishing a Full Rehabilitation for one of our home owners. There were a lot of adjustments we had to make to fully accommodate her In getting this work almost to completion.
- **Minor Repair** - We have received the specification for the bathroom modification for one of our senior citizens, his son is helping him in this endeavor. All the papers have been signed and work has begun to provide him the modifications needed.
- **Emergency Rehabilitation Projects:** Contractor is presently working on the installation of a sump pump and inspection pipes for any clogs.
- **FIRST TIME HOMEBUYERS ASSISTED:** Questions: No questions. We have assisted one and presently have four (4) perspective first time homeowners. The one we have has moved into his new home, and bids are out to provide the RRS repairs needed.

### **STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED?:**

**PROGRESS TO DATE:** On-going

**MEETINGS ATTENDED DURING THE MONTH WERE:** August 18, 2020 – System Performance Zoom meeting. COC 9:30-11:00

- **WEBINARS:** August 6, HEROS Frequently asked questions. 1:00 p.m.: August 11, 2020 - Preparing for the coming eviction crisis – 1-2 p.m.; August 13, 2020, Rethinking homelessness – Eviction Crisis; August 25, 2020 – Recovery Strategies-related to Covid-19
- **Conference Calls with Samantha and Anna through out the month**
- **Pre-construction meeting for signing papers to begin work. Social distancing in full force. One was held in Duncan Plaza.**

### **Miscellaneous:**

Again, thank you for the opportunity to serve.

Beverly A. Lewis —



## **MONTHLY REPORT: AUGUST 2020**

**To:** Samantha Walters-Community Development Director

**From:** Anna Jordan-Community Development and Housing Assistant

- **Housing:** Full rehab is almost completed for one resident. We have begun preparations for another full rehab. We currently have one person approved for DPA, and 2 other applications awaiting verification. We have sent bids out for RRS items for a recent new home buyer.
- **Fair Housing:** For the month of August, I received 17 fair housing calls. Callers included individuals looking for information on eviction and information on Cares Act. We will be able to start referring individuals to SCCAA very soon for assistance using money provided to the city through a pandemic relief package. We have worked this month to help owners with eviction questions, as well as a lot of calls of people looking for subsidized housing, who I have referred elsewhere.
- **Community Development:** Paperwork was completed and work was started on a minor repair for a bathroom. A work write-up is being completed for electrical work through minor repair for a homeowner that had a house fire. We also currently have an emergency repair in progress for repair of a sump pump. We also have a minor repair in awaiting verification using Covid relief funding. This homeowner needs a roof and windows.
- **Administrative:** Prepared and paid bills/did IDIS drawdowns for funds. Ledger balanced and maintained accurately throughout the month. Other tasks upon assignment. Sub recipients are being entered into IDIS. Board of control paper work completed as necessary. Supplies ordered as needed.
- **Meetings:** For the month of August I participated in the following meetings/trainings
  - August 10-11<sup>th</sup> -Training/CDBG Primer course (NCDA)
  - August-11th-Webinar/preparing for coming eviction crisis

- August 17<sup>th</sup>-Land Bank meeting
- August 24-25<sup>th</sup>- Training IDIS primer (NCDA)
- August 25<sup>th</sup>-Housing department meeting
- August 27<sup>th</sup>- pre-construction meeting-minor repair

Respectfully,

Anna Jordan

Community Development and Housing Assistant

**THE CITY OF MASSILLON**  
**INTERNAL CORRESPONDENCE**

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**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** David Maley, Economic Development Director  
**DATE:** August 2020  
**RE:** Monthly Report

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- Participated in City Council sessions providing information to council members on a variety of issues and regularly meet with Council Members and the Law Department on pending matters.
- Continue to work with the VA regarding the leasing of space at the hospital.
- Working on economic development inducement/business grant questions for local businesses.
- Continue to work with Stark County Regional Planning on issues regarding property acquisition.
- Working on several issues related to downtown entertainment/expansion areas.
- Facilitated a site plan meeting for a manufacturing expansion project. Also, participated in Planning Commission and BOC meetings.
- Continue to provide assistance in resolving the issue of the closing of Affinity Medical Center and issues related to components at the hospital site.
- Continue discussions with several businesses regarding issues impacting existing operations and/or the expansion of their existing facilities.
- Continue to work with the SEBD on collaborative efforts for a regional approach to economic development as part of the "Strengthening Stark" initiatives.
- Continue to work on several zoning issues and addressing several new ones.
- Collaborating with Team NEO, Jobs Ohio, Stark Economic Development Board, and other entities regarding economic development activities.
- Participated in NEFCO, Stark County Regional Planning, and Ohio Means Jobs meetings.
- Participated on numerous conference calls/webinars related to Covid-19 and economic development.
- Working on numerous miscellaneous inquiries and investment/development projects.
- Working on several updates to existing ordinances.



**THE CITY OF MASSILLON  
INTERNAL CORRESPONDENCE**

**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** Engineering Department  
**SUBJECT:** Engineering Department Monthly Report for August 2020

**DATE:** September 15, 2020

**BRIDGES**

**SANITARY SEWERS**

**STORM SEWERS**

**2020 Catch Basin Replacement Project I, II, III** – Bid opening March 19, 2020. Under construction.

**Burton Ave NW** – Evaluating flooding and resolutions. Drainage analysis area, SR21 James ponding area.

**Castle West Drainage** - Review options for underdrains & storm sewer rehab. Develop plans & specs. Survey done. Funding Review.

**Misc Drainage Repairs-** Burd Ave NE, SR 21/James ponding area, Sawmill Trail, Stanton, 20<sup>th</sup> St SE.

**STREETS**

**Wales Road (SR 241) Improvement Project** – Funding has been secured through SCATS for FY 2022. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) to Hills & Dales. OHM developing schedule, scope and costs, survey. ODOT LPA let project. Began RW Services and appraisals. Utility relocation expected late fall 2020.

**Lincoln Way StreetScape-** ODOT, City LPA project. Central Allied. Punch list work.

**Springhill Settlement Reconstruction** – Developing estimate and survey. Exploring funding options, evaluating drainage. Underdrains completed in phases. Identifying drainage structures.

**2019 Street Resurfacing Project-** Superior Paving low bidder. Street paving is complete. Will need to complete small punch list in Summer.

**Warmington Rd SW-** Surveyed and design for OPWC application. Completed. Still working on bridge design.

**2020 MRF Erie St S Resurfacing** – Northstar, Paving completed June 2020, finish punchlist items.

**2020 Street Resurfacing Project Contract I** – Bid opening 3/4/2020. Superior Paving low bidder. Catch basins and concrete completed. Paving 100% complete. Paint striping complete. Need to finish manholes and punchlist items.

**2020 Target Area Street Resurfacing Project** – Bid opening 3/4/2020. Cardinal Asphalt low bidder. Catch basins, manhole, and curb ramp complete. Paving completed.

**2020 Street Resurfacing Project Contract II** – Bid opening 4/15/2020. Superior Paving lowest bidder. Catch basin repair and concrete work is complete. Grinding and paving work to be done in October.

**SIGNALS**

**23<sup>rd</sup> & LWW** – Evaluating left turns, estimated costs for re-striping.

**WASTEWATER TREATMENT PLANT**

**SUBDIVISIONS**

**Augusta Lakes Phase 3** – Plans submitted and under review by City Engineer.

**Country View Meadows** - Need to install street lighting and complete punch list items.

**Glick Allotment** – 29<sup>th</sup> St SW/Raynell area. Preliminary plat approved by Planning Commission 8/12/2020.

Page 2 – Monthly Report to Mayor Catazaro-Perry for August 2020

Buckeye Ridge Estates – Property has been sold to a new owner.

Sippo Reserves Allotment Phase II – Project has been transferred to a new developer, who will be completing any remaining items.

Villa Sole Development- Preliminary Plat submitted and approved by Planning Commission. Rezoning approved by council on February 4<sup>th</sup>, 2019. Tree clearing complete. Plans approved and sent to EPA. Work began July 2020 on grading and underground utilities.

Phoenix Avenue SE Project-Plans submitted and approved by the City Engineer. Plat approved by Planning Commission. Construction summer 2019. Utility construction complete. Grading for roadway. Curb installed June 12<sup>th</sup>. Asphalt installed June 24<sup>th</sup>. Working on a few punch list items. Plat recorded on September 6<sup>th</sup>. Roadway is open and in use. Street lights installed.

Westbrook Estates Phase IV – Preliminary plat approved by Planning Commission May 13, 2015. Construction plans approved. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016. Construction is complete.

Westbrook Estates Phase V- Plans submitted and approved by City Engineer, and Ohio EPA. Underground utility work has begun and is 100% complete. Final plat for Phase 5A approved by Planning Commission on April 10, 2019. Phase 5B and 5C approved by Planning Commission on June 12<sup>th</sup>. Curb and roadway have been installed. Housing construction has begun. Street lighting installed.

Kenyon Creek Phase 2 and 3 – Plans submitted and under review by City Engineer. Waiting on Ohio EPA sanitary approval.

### MISCELLANEOUS

Capital Improvement map – Creating maps.

Storm Water Management Plan –2019 Annual Report for submission to Ohio EPA. Updating due to regulation changes. Submit April 1, 2020.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications. OHM review. Expected review August 2019.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 30% complete.

GIS – Modifying display, addressing and permits, maps. Continuing to update.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

Duncan Plaza – Plans completed. 8/21/20 bid expected.

Restroom Renovation Municipal Government Center – Design and bid documents completed. July bid. Cost proposal due August 13<sup>th</sup>.

City Parking Lots – Resurfacing completed on North Ave Lot, (Tremont and Erie) parking lot under construction.

**Kathy Catazaro-Perry, Mayor**  
**Massillon**

**Thomas M. Burgasser, Fire Chief**  
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Monday, September 28, 2020

Mayor Catazaro-Perry  
Municipal Government Center Annex  
151 Lincoln Way East  
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for August, 2020. I apologize for the late date at which this report is submitted.

The department responded to a total of 541 alarms during the month. This averages to 17 alarms per day. There were 130 fire alarm and public service calls and 411 rescue and EMS calls. There were no fire-related injuries or deaths.

On the 3<sup>rd</sup> of the month, I attended a meeting to discuss the settlement of the grievance between Joanne Smith and the LOGIC Board.

On the 5<sup>th</sup> of the month, the department was notified of an award for a Federal AFG Grant to purchase three CPR Assist Devices and a bariatric cot.

On the 6<sup>th</sup> of the month, I attended the monthly LOGIC Board meeting.

On the 7<sup>th</sup> of the month, I had a meeting with Tony Snyder of Aultman Hospital to discuss Medical Direction and the lack of a representative from Aultman Massillon.

On the 12<sup>th</sup> of the month, I attended a meeting between the Aultman Massillon Medical Directors and Massillon and Jackson Twp. Fire Departments.

**Kathy Catazaro-Perry, Mayor**

# **Massillon**

**Thomas M. Burgasser, Fire Chief**

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

On the 13<sup>th</sup> of the month, I attended the 911 Countywide Dispatch Governance meeting.

On the 17<sup>th</sup> of the month, I attended the Council Work Session to discuss the AFG Grant.

On the 18<sup>th</sup> of the month, I attended a meeting to discuss the 2021 LOGIC Budget.

On the 19<sup>th</sup> of the month, I attended the LEPC Executive Board meeting as President of the Organization.

On the 21<sup>st</sup> of the month, I met with Rob Serena regarding the upcoming physical exams for our members.

On the 24<sup>th</sup> of the month, I attended the SCFCA meeting to discuss the regionalized PPE Grant of which the City of Massillon is a part. I also attended the regular Council Meeting.

On the 26<sup>th</sup> of the month, I attended the quarterly LEPC Meeting. Additionally, I stopped by the training at Stark State College regarding the Vehicle Training Prop awarded as part of a regionalized grant.

On the 27<sup>th</sup> of the month, I attended the wrap-up meeting to discuss the 2021 LOGIC Budget. I also attended a meeting to discuss fireworks and football events for the 2020 season.

On the 28<sup>th</sup> of the month, the department was notified of an award for a federal grant to help offset Covid-19 costs.

On the 31<sup>st</sup> of the month, Matt Podlogar was promoted to Captain/Paramedic.



Kathy Catazaro-Perry, Mayor

# Massillon

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

There was a lot of administrative activity in the fire department this month. Capital Projects that had been placed on hold were being considered as well as physical exams that had been postponed were rescheduled. At one point, the generator at Station#1 failed during a power outage prompting a need to quote this unforeseen project as well.

The LOGIC Board has a lot of activity as it negotiated a settlement arrangement for one of its employees and also discussed the 2021 budget.

The LEPC has its required quarterly meeting and had discussed the SERC and Tier 2 requirements within the county.

Our department has been involved in several grants and this month was spent managing all of them to some degree. The regionalized grant for the county Vehicle Training Prop was finalized and training was finally able to be completed after a Covid-related delay of about 3 months. The other regionalized grant is for Covid-PPE and Chief Hunt of Alliance is coordinating that award. We also received two grants as mentioned above.

The department held its first assessment center as a part of the promotion for the position of Captain. Congratulations to all who participated because it was a learning experience from which many positive goals can be achieved in the future. Also, congratulations to Captain Podlogar who scored #1 in the process and was promoted this month to replace Captain Smith who retired in June.

Respectfully,

*Thomas M. Burgasser*

Chief Burgasser  
Massillon Fire Department



# Massillon Fire Department

233 Erie St S

Massillon, OH 44646

Phone: (330) 833-1053

Fax: (330) 833-1443

[www.massillonohio.gov](http://www.massillonohio.gov)

Office of EMS Coordinator

AUGUST 2020

## Call Distribution

Calls: 2019 3355 -- 2019 3897

Total Run Numbers: 543

Dispatch Errors: 2

Total Calls: 541

## Dispatches

EMS: 360

Fire: 16

Service: 165

### EMS:

321 Non MVA	350	Patients Treated:	360	EMS Standby:	2
322 MVA w/ Injury	10	Transports:	316	Warrant	1
323 MVA vs Pedestrian	0	Resident:	283	Event	1
324 MVA w/o injury	0	Non Resident:	33	Helipad	

Calls T/O to MA Agency:	0	Mutual Aid Given	2
Agency		Perry Township	1
Agency		Jackson Township	1
Agency		Agency	

Mutual Aid Received:	0
Agency	
Agency	
Agency	

Healthcare	14
Nursing Homes	6
Statcares	4
Tx Facility	4

### Fire:

Building	3	Unauthorized Burning	7	Authorized Controlled	0
Cooking	1	Dumpster	0	Passenger Vehicle	1
Natural Vegetation	4	Outside Equipment	0	Chimney or flue	0
Brush, grass brush mix	0	Structure other than building	0	Outside rubbish fires	0
Mobile home fixed residence	0	Trash or rubbish fire contained	0	Outside storage fire	0
Rail Vehicle Fire	0	Special outside fire other	0	Road Freight or transport	0

Mutual Aid Received	1	Civilian Injury		Firefighter Injury	
Mutual Aid Given		Civilian Death		Firefighter Death	

### Service:

Patient Lift	41	Misc Service Calls	60	Alarm Activations	61
CO Incidents	5			Medical Alarms	10
Auto Extrication		Counted in EMS		Fire Alarms	49
Fire Truck Events	1	Counted in Misc		Malicious Alarms	2

Report Prepared by EMS Coordinator  
John Paul Markwood IV

*John Paul Markwood IV*



## AUGUST

[illegible]

## Aultman Massillon Diversions

AUGUST

[illegible]

## Hospital Distribution / Residency Breakdown

DATE	Morgue	Ault Mass	Ault Can	Mercy	Ak Kids		Total	RESIDENT	NON
1		4	2	3			9	8	1
2		1	1	1			3	3	
3		4		4			8	8	
4		11	3				14	12	2
5		2	5	2			9	7	2
6		7	1	4			12	11	1
7		5	3	2			10	9	1
8		8	1	3			12	11	1
9		6	1				7	7	
10		4	2	5			11	11	
11		5	3	1			9	7	2
12		4	2	4			10	8	2
13		1	4	2			7	5	2
14		5	1	2			8	8	0
15		9	3	4			16	16	
16		5	1	2			8	8	
17		2	3	2			7	5	2
18		8	4	3			15	14	1
19		9	2	4			15	13	2
20		7	2	5			14	13	1
21		8	1	5			14	11	3
22		7	2	2			11	10	1
23		7	2	1			10	10	
24		5	5	1			11	8	3
25		4	3				7	5	2
26		2	3	5			10	10	
27		5	2	6			13	12	1
28		4	2	3			9	8	1
29		5		2			7	6	1
30		3	2	2			7	6	1
31		8	3	2			13	13	
	0	165	69	82	0		316	283	33
AUGUST 2020								316	



## FIRE ALARMS

AUGUST

Date	Run #	Location	Comments
8/1/2020	3355	59 Lincoln Way E Apt 201	Burnt Food
8/1/2020	3364	2550 University Dr SE (Danbury)	Accidental / Burnt Food
8/1/2020	3370	2135 Harsh Ave SE (Coleman Apts)	Accidental / Smoking
8/3/2020	3391	359 State Ave NW (PSC Metal)	Accidental / Struck Riser
8/5/2020	3416	2135 Harsh Ave SE (Coleman Apts)	Barbeque under roof area
8/5/2020	3417	600 Nova Dr SE (Valspar)	Malfunction
8/5/2020	3426	2135 Harsh Ave SE (Coleman Apts)	Barbeque under roof area
8/5/2020	3431	1524 3rd St SE ( Residential)	Accidental / Bug Bomb
8/7/2020	3464	806 North Ave NE (Little Sprouts)	Accidental
8/9/2020	3499	2135 Harsh Ave SE (Coleman Apts)	Cooking 2D
8/9/2020	3501	2135 Harsh Ave SE (Coleman Apts)	Incense 1B
8/9/2020	3505	920 Johnson St SE (Residential)	Malfunction
8/11/2020	3533	1 Massillon Marketplace Dr SW (Walmart)	Malfunction
8/11/2020	3538	2135 Harsh Ave SE (Coleman Apts)	Cooking 1E
8/12/2020	3549	1 Massillon Marketplace Dr SW (Walmart)	Malfunction
8/12/2020	3554	721 Lincoln Way E (Arrow Passage)	Accidental / Cooking
8/14/2020	3578	2135 Harsh Ave SE (Coleman Apts)	Cooking 2E
8/15/2020	3599	115 19th St SE ( Alternative Residence)	Malfunction
8/15/2020	3606	3725 ERIE St S ( Menards)	Malfunction
8/16/2020	3613	700 16TH ST SE (Crown Cork SEal)	Malfunction
8/17/2020	3629	2135 Harsh Ave SE (Coleman Apts)	Smoking /1E
8/18/2020	3644	1 Massillon Marketplace Dr SW (Walmart)	Malfunction
8/19/2020	3661	721 Lincoln Way E (Arrow Passage)	Malfunction
8/19/2020	3674	2406 Lincoln Way E (Home Depot)	Malfunction
8/20/2020	3681	250 29th NW (Massillon Middle School)	Malfunction
8/21/2020	3702	1 Massillon Marketplace Dr SW (Walmart)	Malfunction
8/22/2020	3722	141 Ohlman Ct NE (Residential)	Accidental / Construction Dust
8/22/2020	3724	1309 Pearl Ave SE (Residential)	Accidental / Cooking
8/22/2020	3730	860 Franklin Rd NE (Residential)	Accidental / Cooking
8/22/2020	3731	2135 Harsh Ave SE (Coleman Apts)	Accidental / Cooking 1E
8/23/2020	3741	1608 Forest Ave SE (Leeda Services)	Accidental / Cooking
8/23/2020	3753	1860 Greentreen Pl SE (Residential)	Accidental / Cooking
8/23/2020	3755	4100 Millennium Blvd SE (Shearers)	Accidental / Equipment Start Up
8/23/2020	3768	59 Lincoln Way E 9th Floor	Malfunction / Old pull cord system
8/23/2020	3769	1514 Moss Glen Cir NE (Residential)	Accidental / Steam from shower
8/26/2020	3797	141 Ohlman Ct NE (Residential)	Accidental / Construction Dust
8/26/2020	3800	141 Ohlman Ct NE (Residential)	Accidental / Construction Dust
8/27/2020	3817	250 29th NW (Massillon Middle School)	Malicious Pull
8/27/2020	3825	412 Lincoln Way E (CommQuest)	Malfunction / Power Outage
8/27/2020	3828	815 Lincoln Way E (Lincoln Highrise)	Malfunction / Power Outage
8/27/2020	3829	208 Lincoln Way E (Massillon Library)	Malfunction / Power Outage

## FIRE ALARMS

AUGUST

[illegible]

## MUTUAL AID GIVEN

AUGUST

Date	Run #	Location	F/E	Mutual Aid Agency
8/4/2020	3402	12th NW / Genoa	E	Perry Township
8/8/2020	3486	3929 Mesa Cir NW	E	Jackson Township

## AUGUST

[illegible]

# HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF AUGUST 2020

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 0 ... Non-Resident .. 0.. Total: .....	0	....	3
Deaths: Resident .. 15 ... Non-Resident .. 10.. Total: .....	25	....	246
Certified B/D copies issued .....	299	....	2232
Burial Permits .....	18	....	249
Fetal Death .....	0	....	0
<u>Animal Control</u>			
Animal bites reported .....	8	....	80
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u> )			
Total:	0	....	3
<u>Food Protection</u>			
Food Service/Food Establishment Inspections .....	28	....	249
Food Vending Machine Inspections .....	0	....	0
Mobile Unit/Temporary Food Inspections .....	1	....	21
Consultations .....	0	....	11
Plan Reviews made .....	0	....	5
Food Complaints received .....	2	....	13
Food Service Education .....	1	....	20
<u>Nuisance Control</u>			
Residential complaints .....	17	....	100
Inspections .....	28	....	175
Consultations .....	3	....	14
Orders issued .....	18	....	96
Smoking Complaints / Investigations .....	0	....	7
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections .....	1	....	5
Swimming Pool Complaints .....	0	....	2
School Environment Inspections .....	0	....	0
Assisted Community Clean-ups .....	0	....	0
<u>Compliance Actions</u>			
Legal Action .....	0	....	0
<u>Mosquito Control</u>			
Mosquito Investigations / Treatments .....	4	....	7
<u>COVID-19</u>			
Mitigations .....	10	....	110
Complaints .....	84	....	246
Consultations .....	82	....	208



**NURSING DIVISION REPORT**  
**August 2020**

<b>WIC CLINICS:</b>	Initial Certification	56
	Re-certifications	84
	Individual Appointment	16
	Group or Self modules	94
	Case Load	769

<b>IMMUNIZATION CLINICS:</b>	Patients seen	61
	Immunizations Administered	137

<b>TB TESTING CLINIC:</b>	TB Tests Administered	7
	Positive Reactors referred for X-ray	0

<b>COMMUNITY</b>	<b>Aug 2020</b>	<b><u>Year to Date</u></b>
Lions Club Applications	0	0
SID/ SUID Home Visit	0	0
BCMH Home Visits	7	39
Lead Referrals	0	-
Lead investigations	0	-
Lice Checks	0	3
Safe Sleep Class	0	6
Know Your Number Screenings	0	17
Car Seat Inspections	0	2
Car Seat Classes	0	3

**Auxiliary Visits:** 402    **Field Visits:** 0

**Meetings:** *All meetings are virtual at this time-*

1 meeting per week with the Ohio Department of Health for COVID 19 updates

NECO phone calls weekly to touch base with region with COVID 19 updates

Audrey participated in 2 Narcan calls this month with other Local Health Department d/t increase in Overdoses

**Training:** Christine and Audrey Completed Yearly Vaccine Quality Training with Stark County Health Department Nurse

Christine Completed 2 FEMA modules for ICS

Christine Completed COVID training via ODH

Christine Completed a 4 day virtual Children with Medical Handicaps Training

**Miscellaneous:**

Jodie Good, Contact tracer, is a full time member of the Nursing Division staff to assist with COVID 19 case interviews and contact tracers.

Audrey Sylvester, RN  
Director of Nursing,



**Memorandum To:** Mayor Kathy Catazaro-Perry

**From:** Lori Kotagides-Boron

**Subject:** Income Tax Monthly Report –August 2020

**Date:** September 4, 2020

*The total income tax receipts posted for August 2020 was \$1,547,321.42. This amount is an increase from August 2019 of \$176,860.84 (+13%).*

*Year to date income tax receipts posted through the eight months of 2020 was \$13,949,417.39. Receipts posted for 2020 was a decrease from 2019 of \$-334,163.46 (-2%).*

*Payroll tax withheld by Massillon employers represents 72% of all tax collections through the year of 2019. Individual income tax payments represent 16% of all tax collections through the year of 2019 and Net Profit income tax payments represent 12%.*

*Average monthly income for the eight months of 2020 is \$1,743,677.17. Average monthly income for the year of 2019 was \$1,758,409.86. Average monthly income for the year of 2018 was \$1,740,903.69.*

*Year to date refunds for 2020 was \$245,727.58 compared to refunds for 2019 of \$218,178.26. Refunds difference \$27,549.32 (more in refunds 2020 compared to 2019).*

*Target budget from Auditor's Revenue Report is 66.67% for the following accounts for 2020. Account percentages collected for the eight months of 2020 are as follows:*

1100-210-4-1190	64.69%	Local Income Tax – General Fund
1201-210-4-1190	63.41%	Local Income Tax – Streets Fund
1234-210-4-1190	60.87%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	60.87%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	60.87%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	60.87%	Local Income Tax – Park and Recreation CI Fund

**(Above figures taken from reports in Municipal Income Tax Solutions MITS and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)**

Copies: Jayne Ferrero, Auditor  
Barb Sylvester, Safety Service Director  
David Maley, Economic Development Director



BY: Penny Berg

**Dr. Penny Berg**

DATE:

0/16/2020

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTALS</u>
<b>CRIMINAL ARRESTS:</b>													
Records Office: (Adults)	118	87	84	53	68	80	57	N/A					547
Clerk of Courts Report: (Adults)	170	121	119	87	115	122	67	N/A					801
Records Office: (Juveniles)	4	9	4	4	8	2	4	N/A					35
<b>SUMMONS/CITATIONS:</b>													
Records Office:	21	29	38	33	57	44	26	N/A					248
<b>INCIDENTS:</b>													
Total Calls	2,378	2,348	2,378	2,219	2,630	2,505	2,632	2,503					19,593
Security Checks (Res./Bus.)	320	374	442	464	406	427	440	426					3,299
<b>REPORTS TAKEN: (from Records Office Files)</b>													
Incident Reports	94	76	76	68	75	71	71	84					615
Property Reports	89	87	92	65	104	99	82	85					703
Crimes Against Persons Reports	63	77	72	69	80	79	87	82					609
Accident Reports	61	65	53	60	65	75	69	64					512
<b>Traffic Citations Issued</b>													
Alarm Calls	135	94	98	54	110	77	114	97					779
Miles of Road Patrol (Previous Month)	106	97	91	107	109	108	126	122					866
	28,956	23,508	31,670	29,917	21,664	29,667	26,515	30,880					222,777
<b>Command Meetings:</b>													

**Current Month's Report:**

OFFICERS' INFO:									
		(3 Pays)			(3 Pays)				
Compensatory Hours Used	190.80	194.00	128.60	89.50	131.30	192.7	341.7	158.05	1,426.65
Sick Hours Used	348.80	487.50	183.60	216.00	224.00	144.1	111.5	100.0	1,815.50
Personal Hours Used	120.00	101.00	20.00	28.00	64.00	192.0	287.0	94.0	906.00
	*								
Compensatory Hours Earned	248.30	433.60	233.40	139.00	281.17	362.0	492.5	190.4	2,380.37
Overtime Hours Paid	494.60	805.30	395.40	176.20	450.33	659.7	864.8	627.7	4,474.03
	*								
Continued Month-to-Month									

**Current Month's Report:**

\* One (1) officer off on sick/vacation/FMLA leave.

<b>DVI TASK FORCE OT HOURS WORKED:</b>	(Included in OT/Comp Hours above, but to be reimbursed by the Task Force)				
	0.00	0.00	0.00	23.00	38.00
<b>DEP/STEP Grant OT HOURS WORKED:</b>	(Included in OT/Comp Hours above, but to be reimbursed by the State of Ohio)				
	0.00	12.00	16.00	33.00	N/A
					30.00
					98.00
					91.00

cc: Safety Service Director B. Sylvester

# MAYORS REPORT

## STREETS AND HIGHWAY

Date <input type="text" value="8/31/2020"/>	Date Submitted <input type="text" value="9/10/2020"/>
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Removed Advertising Signs From Telephone Poles/Tree Lawns ☒

Removed Fallen Trees/Limbs From Street ☒

Cleaned Off Catch Basins ☒

Mowed/Weedeat ☒

Barricades

Yes

**CITY OF MASSILLON  
SIGN & PAINT DEPARTMENT  
AUGUST MONTHLY REPORT**

**AUGUST 3, 2020**

Set up work zone area signs and cones  
Paint crosswalks and SCHOOL 10<sup>th</sup> Street NE at Medill Ave  
NE, 8<sup>th</sup> Street NE at Medill Ave NE, Rotch Ave NE at 11<sup>th</sup>  
Street NE, 16<sup>th</sup> Street SE and Hess Blvd SE  
Clean paint machine and tools  
Work in shop

**AUGUST 4, 2020**

Replace round posts 13<sup>th</sup> Street SW at Main Ave W, Oberlin  
Ave SW at 17<sup>th</sup> Street SW, Federal Ave NW at 1<sup>st</sup> Street  
NW, Bramblewood Circle at Greenridge Road NE,  
Commonwealth Ave NE at 1<sup>st</sup> Street NE and Alpha Street at  
Halle Circle NW  
Build and install Street signs Alpha Street at Halle Circle  
NW and Bramblewood Circle NE at Greenridge Road NE  
Work in shop

**AUGUST 5, 2020**

Replace round posts University Drive at Nave Road SE,  
Rawson Ave SE at Sunset Street SE, 1<sup>st</sup> Street SW and 2<sup>nd</sup>  
Street SW  
Install Street signs Johnson Ave SE at 3<sup>rd</sup> Street SE,  
Arapahoe Road SE at Shawnee Ave SE  
Check sign complaint Sippo Street at Phillips Ave NE  
Replace stop sign add post marker Johnson Street SE at 3<sup>rd</sup>  
Street SE, 1<sup>st</sup> Street SW and 2<sup>nd</sup> Street SW  
Work in shop

**AUGUST 6, 2020**

Straighten sign Wildflower Lane NE at Sawmill Trail NE  
Pick up PPE Stark County Sheriff's Office and deliver to  
hospital for storage  
Install No Outlet sign on top of Stop sign Sippo Blvd at  
Phillips Road NE  
Pick up temp NO Parking sign Erie Street S at Tremont Ave  
SE  
Put sign order in stock  
Work in Shop

**AUGUST 10, 2020**

Set up and tear down work zone area cones and signs  
Paint SCHOOL Rotch Ave NE at Whittier, Harsh Ave SE at  
High School, 16<sup>th</sup> Street SE at Franklin and Nave Road at  
R.G. Drage  
Clean paint machine and tools  
Clean debris from bed of truck  
Work in shop



**AUGUST 11, 2020**

Set up and tear down work zone areas  
Paint SCHOOL Richville Drive SE at R. G. Drage and  
Lincoln Way W at St. Barbara's School  
Clean paint machine and tools  
Work in shop

**AUGUST 12, 2020**

Replace stop sign Cornell Street NE at Irvington Ave NE  
Install temp Stop sign and Street Sign Casey Circle NW  
Call Osburn to get replacement for hardware damage in  
shipment  
Remove damaged sign at Lillian Gish Blvd and Route 21  
Call for quotes on glass beads  
Work in shop

**AUGUST 13, 2020**

Set up and tear down work zone area signs and cones  
Black out School sign on 16<sup>th</sup> Street by Franklin and repaint  
SCHOOL with our stencils on 16<sup>th</sup> Street SE  
Paint Stop bars on 8<sup>th</sup> Street NE and North Ave NE  
Paint Stop bars and Edge lines 17<sup>th</sup> Street SW at Finefrock  
Road SW  
Clean paint machine and tools  
Install No Parking sign and post Millennium Blvd SE  
Work in Shop

**AUGUST 14, 2020**

Help Street Department pave City parking lot  
Change Temp No Parking sign Erie Street S at Tremont Ave  
Check sign complaint 4<sup>th</sup> Street NE at Lincoln Way E  
Order sign supplies  
Work in shop

**AUGUST 17, 2020**

Mark and paint lines in Parking lot Erie Street S at Tremont  
Ave SE  
Convert tennis courts at Wampler Park to Pickle Ball Courts  
Get pricing for tools and filters Sherwin Williams  
Clean machine and tools  
Work in shop

**AUGUST 18, 2020**

Set up and tear down work zone area signs and cones  
Paint Arrows 17<sup>th</sup> Street SW at Tremont Ave SW  
Paint arrows, stop bars, lane lines, edge lines crosswalks 23<sup>rd</sup>  
Street SW at Tremont Ave SW  
Clean paint machine and tools  
Drug screening appointment  
Work in shop

**AUGUST 19, 2020**

Install new sign base and sign Lillian Gish Blvd at Route 21  
Set up and tear down work zone areas  
Paint arrow 17<sup>th</sup> Street SW at Main Ave W  
Paint stop bars, Oberlin Road SW at Finfrock Road SW and  
9<sup>th</sup> Street SW at Finefrock Road SW  
Clean paint machine and tools  
Work in shop

**AUGUST 20, 2020**

Set up and tear down work zone areas  
Paint crosswalks on City Hall Street SE  
Change signs in front of Museum 1<sup>st</sup> Street SE  
Pick up supplies Sherwin Williams  
Clean paint machine and tools  
Work in Shop

**AUGUST 21, 2020**

Set up and tear down work zone areas  
Paint curbs City Hall Street SE, Lincoln Way E, 2<sup>nd</sup> Street  
NE, Federal Ave NE 1<sup>st</sup> Street NE, and 2<sup>nd</sup> Street SE  
Replace No Parking sign on Lincoln Way E in front of  
theater  
Get quote on safety signs  
Clean paint machine an tools  
Work in shop

**AUGUST 24, 2020**

Set up and tear down work zone areas  
Paint curbs downtown area  
Clean paint machine and tools  
Order paint  
Work in shop

**AUGUST 25, 2020**

Set up and tear down work zone areas  
Paint cross walks City Hall Street and 2<sup>nd</sup> Street NE  
Work on safety sign quotes Kleem and MD Solutions  
Clean paint machine and tools  
Work in shop

**AUGUST 26, 2020**

Trim brush around sign North Ave NE at Park entrance  
Trim trees and brush blocking Stop sign Sanders Ave at 9<sup>th</sup>  
Street SW and Albrecht Ave SW at 17<sup>th</sup> Street SW  
Work on safety sign order  
Work in shop

**AUGUST 27, 2020**

Set up and tear down work zone areas  
Remove 2 u-posts and install round posts Amherst Road NE  
for LED sign  
Paint RR crossing and stop bar Finefrock Road SW  
Clean paint machine and tools  
Work in shop

**AUGUST 28, 2020**

Watched 2020 ethics training webinar  
Read through evacuation plan  
Pick up paint and put away order Sherwin Williams  
Work on sign orders  
Reface signs to be installed  
Work in shop

**AUGUST 31, 2020**

Repackaged damaged solar panel for return  
Clean restroom  
Remove rezoning sign Walnut Road SE at Johnson Street SE  
Post rezoning signs Wales Road at Hills and Dales Road NE  
Install 2 No Parking signs Francis Place NW  
Trim brush Francis Place NW  
Work in shop



**CITY OF MASSILLON  
STREET DEPARTMENT  
AUGUST MONTHLY REPORT**

**AUGUST 3, 2020**

Patch Eastwood Ave NE, Wildflower Lane NE, 22<sup>nd</sup> Street  
SE and Alley off 20<sup>th</sup> Street SE  
Mow retention pond NE  
Drop off chainsaw for repair Doc's  
Grade Alley 607 Neale Ave SW and 2600 Rhode Island Ave  
SE  
Pick up 5 catch basin grates and barrels Wildflower Lane NE  
Pile yard waste  
Work in shop

**AUGUST 4, 2020**

Traffic control work zone area class 5hrs am and pm  
Patch finish alley off 20<sup>th</sup> Street SE  
Mow Millennium Blvd SE, Prospect Drive SE and Cincinnati  
Street SE  
Manhole covers off 810 Bittersweet Drive NE  
Clean catch basin debris 839 Stoner Ave NE  
Take pictures Erie Street S RR underpass  
Place barrel on washout Championship Circle SE at Eagle  
Circle SE  
Work in shop

**AUGUST 5, 2020**

Pave City Parking lot and alley Erie Street S at Tremont Ave  
Load yard waste container  
Drop off loader bucket of limestone Parking lot 1<sup>st</sup> Street SW  
at Tremont Ave SW  
Place barrel on catch basin 1845 John Carrol Drive SE and  
2847 Lee Street NW  
Work in shop

**AUGUST 6, 2020**

Patch City Parking lot, Navarre Road SW, Commerce Drive  
SW, Meadowcrest Ave NW and Fan Court NW  
Mowing Route 21 SB Cherry Road NW to Lincoln Way  
Viaduct and Route 21 SB side at Lake Ave NW  
Pick up barrel 1219 Burd Ave NE  
Remove expired Groundhog Massachusetts Ave SE  
Check alley for debris 1815 Lincoln Way W  
Grade and fill holes with grindings Wetmore Ave SE  
Fill yard waste container  
Work in shop

**AUGUST 7, 2020**

Patch Augusta Drive SE, Cyprus Drive SE, Glenwood Street  
Se and Commerce Drive SW  
Mow Hankins Road NE, Valerie Ave NE, Bluff Street SE  
Rose Ave SE, Pearl Ave SE, 21<sup>st</sup> Street SE vacant lot,  
Corner Oak Ave SE at 16<sup>th</sup> Street SE, Lillian Gish Blvd SW,  
Vermont Ave SE radio tower, Penn Ave SE at 3<sup>rd</sup> Street SE  
and little Park area Milburn Road NE  
Pick up tarp from catch basin Augusta Drive SE at Cyprus  
Drive SE  
Remove expired Ground Hog Richville Drive SE  
Back up mower Hankins Road NE  
Pick up repaired truck Progressive Hills and Dales Road NE  
Trim trees Valerie Ave NE and Rose Ave SE  
Load yard waste container  
Work in shop

**AUGUST 10, 2020**

Patch end of driveway 279 Gail Ave NE  
Mow Walnut Road SE, Rawson Ave SE, David Dodson Ave  
SE, Lawton Ave SE, Harsh Ave SE, 27<sup>th</sup> Street SE, 20<sup>th</sup>  
Street SE, Underhill Drive SE, 21<sup>st</sup> Street SE, 16<sup>th</sup> Street SE,  
Tremont Ave SE, Vermont Ave SE, Massachusetts Ave SE,  
Connecticut Ave SE, Bluff Street SE, Independence Ave SE,  
South Ave SE, Oak Ave SE, 3<sup>rd</sup> Street SE, Arch Ave SE, SB  
Route 21 at Lake Ave NW, Pearl Ave SE at 14<sup>th</sup> Street,  
Wetmore Ave SE, Wellman Ave SE, 16<sup>th</sup> Street SE Oak Ave  
to RR tracks and Harsh Ave SE  
Streel plate on Manhole 7<sup>th</sup> Street SW at Walnut Road SW  
Pick up 10 barrels 4<sup>th</sup> Street SW at McKinley Ave SW  
Pile sewer cake at Waste Water Treatment Plant  
Clean catch basin City garage place debris sock and cones  
Load yard waste container twice  
Work in shop

**AUGUST 11, 2020**

Patch Woodland Ave SE catch basin, Maple Ave SE,  
Valeside Ave NE, Monroe Street NW, Oak Ave SE and  
Alley off 8<sup>th</sup> Street NE  
Mow Johnson Street SE, 14<sup>th</sup> Street SE Pearl Ave SE, 16<sup>th</sup>  
Street SE, Woodland Ave SE, Marion Ave SE and Finefrock  
Road SW  
Pick up pile tree limbs 800 Tremont Ave SE  
Prep, tack patch and roll catch basin 121 Woodland Ave SE  
and 102 Maple Ave SE  
Load yard waste container  
Work in Shop



**AUGUST 12, 2020**

Clean litter and debris Route 21  
Sweep Route 21  
Seal catch basin 121 Woodland Ave SE  
Pick up mattress Wampler Park  
Secure vacant House front door Dwight Ave SE  
Remove expired Ground Hog 16<sup>th</sup> Street SE  
Pick up 110 gallons diesel for patch tank  
Load yard waste container twice  
Work in shop

**AUGUST 13, 2020**

Patch 10<sup>th</sup> Street NE  
Mow 3<sup>rd</sup> Street at Cherry Road NW guardrails, Erie Street S  
at Finefrock Road SW guardrails, Forest Ave SE guardrails  
and vacant lot and Tremont Ave SE  
Pick up sharpened chains Doc's  
Lift mower over guardrail for mowing crew 3<sup>rd</sup> Street NW at  
Cherry Road NW  
Pick up repaired chainsaw Doc's  
Pick up supplies Menards  
Clean up pave prep for paving job  
Load yard waste container  
Work in Shop

**AUGUST 14, 2020**

Pave City Parking lot Tremont Ave SE at Erie Street S  
Patch Griffith Ave SW, Bebb Ave SW, Chestnut Ave NE,  
750 17<sup>th</sup> Street NW, Alley 439 17<sup>th</sup> Street NW  
Sweep City Parking lot Tremont Ave SE at Erie Street S  
Set steel plate 2240 17<sup>th</sup> Street SW  
Pick up steel plate Priscila Ave NW, Mader Court at  
Roosevelt Ave NE and 32<sup>nd</sup> Street NW  
Pick up grates 7<sup>th</sup> Street NW at Lincoln Way E  
Pick up mattress Nave Road SE  
Work in Shop

**AUGUST 17, 2020**

Patch 10<sup>th</sup> Street NE, Bennington Ave NE, City Hall Street  
SE, Erie Street S and Windsor Road NE  
Mowing around City limits sign Lincoln Way E, ditch  
Oberlin Road SW at ball fields, 16<sup>th</sup> Street SE at Ute Ave  
SE, Main Ave W at Tremont Ave SW and east side of  
Tremont Ave SW bridge  
Work in Shop

**AUGUST 18, 2020**

Patch 3<sup>rd</sup> Street SE and Bennington Ave NE  
Mow Erie Street S at Route 21 all on and off ramp areas  
Load yard waste container  
Remove tree from road way Tremont Ave at 18<sup>th</sup> Street SE  
Drug screening  
Work in shop

**AUGUST 19, 2020**

Patch 15<sup>th</sup> Street SE, 3<sup>rd</sup> Street SE, Marion Ave SE, Shriver Ave SE and Woodland Ave SE  
Mow City garage area, Route 21 at Erie Street S north bound to Finefrock Road underpass, Nave Road SE, Nova Drive SE  
Perform maintenance on both mowers  
Prep, tack, patch, roll and seal catch basin Shriver Ave SE  
Place barrel on catch basin 12 Maple Ave SE  
Check fallen tree was removed completely Tremont Ave SE  
Check barricades 1224 Tremont Ave SW  
Load yard waste container twice  
Work in shop

**AUGUST 20, 2020**

Patch 28<sup>th</sup> Street NW, Gettysburg Circle NW, Link Ave NW, Meadowcrest Ave NW, Raynell Ave NW and Sunnybrook Ave NW  
Mow finch City Garage area, weed control City Garage, R. G. Drage storm ditch, Empty lot North Ave NE and Lake Ave NE at Wales Ave NE  
Check Warmington Road SW for paving  
Load both sweeping containers  
Load tire container and close door  
Load yard waste container  
Check signs, cones and barrels for new supplies needed  
Check Sickels Circle SE for debris needs swept  
Work in shop

**AUGUST 21, 2020**

Patch Amanda Ave SW, Barrington Ave SE, Gray Ridge Ave SE, Sickels Circle SE and Star Ridge Street SE  
Mow Lillian Gish Blvd SW, Under SW side of Tremont Bride SW, Strip along 20<sup>th</sup> Street SE, radio tower Virginia Ave SE, across from 228 21<sup>st</sup> Street SE, Retention pond 27<sup>th</sup> Street SE  
2 barricades 1224 Tremont Ave SW painting house  
Sweep Amanda Ave SW, Sickels Circle SE, 27<sup>th</sup> Street SE, Star Ridge Street SE and Route 21 shoulder  
Load yard waste container  
Remove expired Deer 1760 Wales Road NE  
Work in shop

**AUGUST 24, 2020**

Patch Wales Road NE, Gill Court NE, Danner Court NE, 4<sup>th</sup> Street NE, 3<sup>rd</sup> Street NE, catch basin Roosevelt Street NE and Erie Street S  
Mow retention pond 27<sup>th</sup> Street NE, Walnut Road SW, Milburn Road NE, 3<sup>rd</sup> Street SE at Penn Ave SE, 1<sup>st</sup> Street NW, Oak Ave at 16<sup>th</sup> Street SE corner, and tree lawn on 16<sup>th</sup> Street SE from Oak Ave SE to RR tracks  
Pick up barricades 1224 Tremont Ave SW  
Prep, tack, patch and roll repaired catch basin 919 Roosevelt Street NE  
Sweep Country View Estates  
Set steel plate on catch basin 100 Harvard Ave NE  
Load yard waste container  
Work in shop

**AUGUST 25, 2020**

Patch Kelly Street SW, Linda Lane SW, Benson Street SW, Jenny Circle SW, Vonnice Drive SW, Margilee Drive SW, and 28<sup>th</sup> Street SW  
Mow Route 21 north bound Finefrock Road to City limits, route 21 south bound City limits to City limits, Walnut Road SW, Guardrails on 3<sup>rd</sup> Street NW, Kenyon Ave NW and 32<sup>nd</sup> Street NW; weed control 3<sup>rd</sup> Street NW, Millennium Blvd SE and Rawson Ave SE  
Pick up crack sealer Menards  
Seal catch basin 919 Roosevelt Street NE  
Load yard waste container  
Remove lettering from auction vehicles  
Load street sweeping container  
Work in shop

**AUGUST 26, 2020**

Safety meeting PPE  
Work zone traffic control safety training webinar  
Equipment training  
Remove lettering on auction vehicles  
Clean carport area  
Patch pothole Route 21 at Cherry Road NW  
Check alley for overgrowth 800 block 14<sup>th</sup> Street SW  
Check for over growth 27<sup>th</sup> Street NW  
Work in shop

**AUGUST 27, 2020**

Mow Morton Road SW, Commerce Drive SW, Navarre Road SW, Bostic Blvd SW, Industrial Ave SW, Albrecht Ave SW, 9<sup>th</sup> Street SW, and trees and brush on Marion Ave SE  
Remove lettering from auction vehicles  
Remove RR ties and large rocks Reservoir Park  
Work on paint truck  
Remove expired Skunk Amherst Road at Sheffield Ave NE  
Remove debris Relda Circle SW  
Load yard waste container

**AUGUST 28, 2020**

Mow 9<sup>th</sup> Street SW, Oberlin Ave SW at 8<sup>th</sup> Street SW corner,  
26<sup>th</sup> street NW at Millersburg Road NW corners, 27<sup>th</sup> Street  
NW, Earl Road NW, guardrails Hills and Dales Road NE,  
remove fallen trees form storm city wide, cut back trees and  
brush on sidewalk area RR Bridge Erie Street S  
Clean and open catch basins city wide  
Deliver showmobile to Shiloh Baptist Church 3<sup>rd</sup> Street SE  
Remove tree from roadway 4th Street NE  
Deliver barricades to Stadium Park and 3<sup>rd</sup> Street SE  
Pick up mail box 2500 Augusta Drive SE  
Replace grindings washed out Reservoir Park  
Load yard waste container  
Work in shop

**AUGUST 31, 2020**

Patch 24<sup>th</sup> Street NW, Duane Ave NW, State Ave NE,  
Charles Ave SW, 1<sup>st</sup> Street SW, David Canary Drive SW and  
10<sup>th</sup> Street NE  
Mow Route 21 at Erie Street south bound one ramp area,  
Route 21 south bound at Route 30 west bound on and off  
ramp area, Erie Street S at Finefrock Road SW corners and  
guardrails, Erie Street S along fence and sidewalk,  
Guardrails 16<sup>th</sup> Street SE and Erie Street S  
Place steel plate on catch basin Eastwood Drive NE at Fallen  
Oak Circle NE  
Move auction vehicles  
Remove expired Deer Richville Drive SE  
Remove tree branch from roadway 324 26<sup>th</sup> Street SE  
Pick up concrete chunks of curb 1126 3<sup>rd</sup> Street NE  
Check for low area Sheffield Ave NE at 3<sup>rd</sup> Street NE  
Load yard waste container  
Work in shop



**CITY OF MASSILLON**  
**TRAFFIC ENGINEERING DEPARTMENT**  
**AUGUST MONTHLY REPORT**

**AUGUST 3, 2020**

Replace bulb Harsh Ave SE at 16<sup>th</sup> Street SE and Tremont Ave SW at Main Ave W  
Install new PED signal David Canary Drive at 1<sup>st</sup> Street SW  
Replace photo cell in street light David Canary Drive SW  
Worked in shop

**AUGUST 4, 2020**

Replace bulb Wales Road at Hankins Road NE  
Repair traffic signal fixture Southway Street at Richville Drive SE  
Work on traffic controller Southway Street at Richville Drive SE  
Pick up parts Menards  
Install sign posts with Sign Department  
Work in shop

**AUGUST 5, 2020**

Repair traffic signal fixture Erie Street S at Route 21  
Work on detection system for traffic lights Erie Street S at Route 21  
Install sign post for Sign Department  
Pick up parts Northern Mobile Electric  
Trim trees around photo cell for highway lights Erie Street S at Finefrock Road SW  
Repair flag pole VFW  
Work in shop

**AUGUST 6, 2020**

Installed new backup batteries in warning siren 101  
Pick up cut trees Erie Street S at Finfrock Road SW  
Pick up parts Lowes  
Work in Shop

**AUGUST 7, 2020**

Replace air filters in traffic light control cabinets city wide  
Check generator City Hall  
Check detection system Southway Street at Richville Drive SE  
Pick up parts Lowes  
Work in Shop

**AUGUST 10, 2020**

Replace bulbs Hills and Dales Road at Wales Road NE  
Program and install traffic controller Southway Street at Richville Drive SE  
Trim trees Wales Road NE at 8<sup>th</sup> Street NE at Hills and Dales Road NE and 17<sup>th</sup> Street NW at bike path  
Install sign Health Department  
Work in shop

**AUGUST 11, 2020**

Traffic control for Sign Department Richville Drive SE  
Work on street light Lincoln Way at Erie Street  
Work on Street light wiring Finefrock Road at 17<sup>th</sup> Street SW  
Trim trees around traffic signal Lake Ave NE at Amherst Road NE  
Replace green LED arrow in traffic light Erie Street at Big Indian SW  
Work in Shop

**AUGUST 12, 2020**

Work on arrow board  
Work on street light Finefrock Road SW  
Clean pull box traffic loops Finefrock Road at 17<sup>th</sup> Street SW  
Trim tree Tremont Ave SW at 6<sup>th</sup> Street SW  
Work in shop

**AUGUST 13, 2020**

Replace UPS system for back up batteries Route 21 at Lake Ave NW  
Trim trees around traffic signal Cherry Road NE at Amherst Road NE  
Repair traffic signal Lincoln Way E t Tremont Ave SE  
Work in Shop

**AUGUST 14, 2020**

Check Generator City Hall  
Replace bulb Tremont Ave SE at Hess Blvd SE  
Repair traffic fixture Lincoln Way E at Tremont Ave SE  
Work on street light Finefrock Road SW at 17<sup>th</sup> Street SW  
Work in Street Department paving City Parking lot Tremont Ave SE at Erie Street S  
Work in Shop

**AUGUST 17, 2020**

Replace bulb Tremont Ave SW at 17<sup>th</sup> Street SW, Tremont Ave SE at Hess Blvd SE and Lincoln Way at Tremont Ave SE  
Program school flashers City wide  
Install air filters in traffic cabinets  
Work in shop

**AUGUST 18, 2020**

Replace bulb Big Indian Ave at Erie Street S and Tremont Ave SE at Hess Blvd SE  
Check school flashers City wide  
Replace LED traffic signal Lincoln Way W at 23<sup>rd</sup> Street NW  
Pick up parts Kamph's  
Install air filters in traffic cabinets  
Reset controller State Ave NE at 8<sup>th</sup> Street NE  
Reset electric City Hall  
Work in shop



**AUGUST 19, 2020**

Repair and turn on school flashers R.G. Drage  
Repair light Tremont Ave SW at 17<sup>th</sup> Street SEW  
Install new air filters in traffic cabinets  
Work at Rec Center  
Work in shop

**AUGUST 20, 2020**

Replace bulb Walnut Road SE at Southway Street SE and  
Walnut Road SW at 6<sup>th</sup> Street SW  
Check PED signals City wide  
Check traffic camera Erie Street S at Tremont Ave SE  
Work in Shop

**AUGUST 21, 2020**

Check generator City Hall  
Replace ballast MPD  
Meet for stage rental Shiloh Baptist Church  
Check warning siren 109  
Replace banner on 1<sup>st</sup> Street SE  
Work at Rec Center

**AUGUST 24, 2020**

Replace bulb Finefrock Road SW at Route 21 on ramp  
Work on highway lights Route 21  
Repair solar panel Amherst Road at Burd Ave NE  
Install banner brackets downtown  
Work in shop

**AUGUST 25, 2020**

Install banners and pole brackets downtown  
Work in Shop

**AUGUST 26, 2020**

Install player and Go Tiger's banners downtown  
Work on showmobile  
Reset traffic controller Lincoln Way W at 32<sup>nd</sup> Street NW

**AUGUST 27, 2020**

Work on showmobile  
Work on traffic controller Route 21 at Warmington Road  
SW  
Trim tree Irvington Ave NE at 10<sup>th</sup> Street NE  
Install LED signs Amherst Road NE

**AUGUST 28, 2020**

Set up showmobile Shiloh Baptist Church  
Reset traffic controller Lincoln Way E at 6<sup>th</sup> Street NE  
Check generator City Hall  
Remove wire in Roadway Harsh Ave SE

**AUGUST 31, 2020**

Replace bulb Tremont Ave SW at 6<sup>th</sup> Street SW  
Work on LED traffic lights Main Ave W at 23<sup>rd</sup> Street NW  
Work on school flasher St Barb's  
Work on inside light City Hall  
Pick up parts Graybar

# TRAFFIC ACTIVITY REPORT

## MONTH OF AUGUST 2020

<b>TO:</b>	Chief Keith T. Moser
<b>FROM:</b>	Patrolman Timothy Davis
<b>DATE:</b>	September 7, 2020

In August of 2020, the Massillon Police Department issued a total of 115 traffic citations, 26 Less traffic citations that was issued during the same time period last year. The Massillon Police Department made 4 arrests for OVI, 13 less than was made in August of 2019. Radar Citations for the month totaled 26; this was 2 less than last year during the same time period.

The Massillon Police Department handled a total of 63 traffic accidents during August 2020. This was 29 less accidents than occurred last year during the same time period. There were 42 property damage accidents, 8 injury accidents, and 13 accidents that occurred on private property. Of the above accidents, there were 11 hit skip accidents, and there was 1 accident that occurred as a direct result of alcohol and/or drugs. There were no pedestrian or bicycle, 1 motorcycle accident during the month. The Massillon Police Department investigated 3 accidents involving juveniles resulting in 2 reported injuries. There were 0 fatal accidents.

In August of 2020 there were 67 motor vehicles towed by the Massillon Police Department. This was 34 less than were towed in August of 2019. Of the above tows, 21 vehicles were towed from traffic accidents, 3 for traffic offenses of some type, 9 as a direct result of an arrest, and 32 for parking violations. There was 1 vehicles towed as stolen/recovered and 0 misc. tow.

During the month of August 2020 the traffic officer mailed 30 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 20 title searches to the State of Ohio, Bureau of Motor Vehicles. During August 2020, the traffic officer was able to junk or title 15 motor vehicles. Also during the month of August, the traffic officer issued or took action on 56 warning notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court orders for immobilization, confiscation or return to the owners. The traffic officer issued 24 parking citations and conducted 9 garbage truck inspections.

As of the last day of August 2020 there were 64 motor vehicles sitting at the impound lots of Reed's and Patriot Towing Services. Of the 64 vehicles, several are waiting for court orders to dispose of them as well as 2 being in secured storage.

Following is a breakdown of the individual Officer citations, OVI's, accidents and tows for the month of August 2020.

## VEHICLES TOWED FOR AUGUST 2020 AND YEAR TO DATE

REASON TOWED	AUG	YTD TOTALS
ACCIDENTS	21	212
ARREST	9	107
PARKING	32	140
TRAFFIC	3	48
STL/REC	1	8
MISC	0	4
TOTALS	66	519

# TOTALS FOR AUGUST 2020 AND YEAR TO DATE

OFFICERS NAME	ID#	August Citations	August OVI'S	August Accidents	August Tows	Y.T.D. Citations	Y.T.D. OVI'S	Y.T.D. Accidents	Y.T.D. Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	0	0	0	0	4	0	1	0
Lt. Saintenoy	102	1	0	0	0	3	0	0	1
Lt. Maier	105	2	1	0	2	8	1	1	4
Sgt. McCune	95	0	0	0	0	1	0	1	3
Sgt. K Smith	90	0	0	0	0	6	2	1	1
Sgt. Rogers	93	0	0	0	0	0	0	0	2
Sgt. Edwards	111	1	0	0	0	3	0	2	0
Sgt. Antonides	116	3	0	0	0	23	0	0	4
Sgt. Leon	119	0	0	0	0	1	0	0	0
Ptl. Anderson	77	0	0	0	0	0	0	0	49
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	0	0	0	0	0	0	0	0
Ptl. J. Smith	96	2	0	1	4	16	0	13	11
Ptl. Riccio	98	0	0	0	0	17	2	2	8
Ptl. Davis	99	0	0	0	26	13	0	14	73
Ptl. D. Smith	101	4	0	3	0	15	2	26	13
Ptl. McConnell	103	0	0	0	0	0	0	1	0
Ptl. Golike	107	0	0	0	0	0	0	0	0
Ptl. Dadisman	110	0	0	0	0	0	0	0	1
Ptl. Fullmer	118	11	0	4	1	58	0	14	6
Ptl. Hyatt	120	1	0	2	0	7	0	15	5
Ptl. Spangler	121	5	1	4	1	26	2	24	13
Ptl. Slack	123	1	0	1	2	6	1	2	3
Ptl. Franklin	124	3	0	2	4	42	10	8	29
Ptl. Wood	125	0	0	1	0	9	0	10	10
Ptl. Moody	126	2	0	1	1	27	1	9	13
Ptl. Miller	127	2	1	1	0	14	7	13	15
Ptl. Ogletree	128	0	0	0	0	1	0	0	2
Ptl. Kruger	129	3	0	3	5	65	1	28	34
Ptl. Manos	130	1	0	0	0	9	1	6	7
Ptl. Vincent	132	4	0	2	3	34	4	11	17
Ptl. Aiello	133	7	0	3	1	46	4	21	11
Ptl. Crabtree	135	7	0	5	1	76	1	35	33
Ptl. Williams	136	0	0	0	0	6	0	5	3
Ptl. Rosenberg	138	3	0	6	1	30	1	35	28
Ptl. Hefner	139	2	0	2	2	13	2	9	18
Ptl. Reed	140	15	1	5	2	43	4	30	18
Ptl. Slider	141	1	0	4	0	18	1	33	15
Ptl. Dotson	142	4	0	4	5	44	2	48	24
Ptl. Richter	143	2	0	3	3	29	2	49	23
Ptl. Martin	144	0	0	2	0	28	2	37	19
Ptl. Trsinar	145	6	0	4	0				
Ptl. Nickson	146	4	0	0	0				
Other						4	0	0	0
Monthly Totals		97	4	63	64	745	53	504	516

# TOTALS FOR AUGUST 2020 AND YEAR TO DATE

<u>TRAFFIC CHARGE</u>	<u>AUG</u>	<u>Y.T.D.</u>
ACDA	10	85
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOW UNLIC DRIVER/Wrongful Entrustment	0	0
ATV ON CITY STREET	0	0
DEFECTIVE MUFFLER	3	11
DRAG RACING	0	1
DRIVING ALONE ON A T.P.	0	1
DRIVING OVER A FIRE HOSE	0	0
DUS	26	214
OVI	4	52
EXPIRED OL	0	2
EXPIRED PLATES/IMPROPER REGISTRATION	0	11
FAIL TO STOP FOR SCHOOL BUS	0	0
FAILURE TO COMPLY	0	0
FAILURE TO CONTROL	7	61
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	1	15
FTY LEFT TURN	3	26
FTY RIGHT TURN	0	2
FTY RIGHT TURN ON RED	3	3
FTY PRIVATE DRIVE	4	12
FTY STOP SIGN	2	15
FICTICIOUS PLATES/REGISTRATION	2	17
HIT SKIP	3	19
IMPEDING TRAFFIC	0	3
IMPROPER BACKING/START	1	10
IMPROPER DISPLAY	0	11
IMPROPER LANE USE	0	0
IMPROPER PASSING	0	1
IMPROPER TURN	0	7
INADEQUATE BRAKES	0	0
JUVENILE TRAFFIC OFFENDER	1	15
LEFT OF CENTER	0	0
MARKED LANES	1	37
NO M.C. SAFETY EQUIPMENT	0	0
NO HEADLIGHTS	1	5
NO OL	5	52
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	0	3
OBSTRUCTION OF CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	3
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	17
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	0	9
RED LIGHT	6	43
SEAT BELT/CHILD RESTRAINT	1	14
SPEEDING	26	149
SQUEELING/PEELING TIRES	0	2
STOP SIGN	1	16
UNSAFE VEHICLE	0	2
UNSECURE LOAD	0	1
WEAVING	0	0
WHITE LIGHT TO REAR	3	11
WRONG WAY ON A ONE WAY STREET	0	0
MISCELLANEOUS	1	9
VOIDED CITATIONS	0	8
TOTALS-----	115	975



# August 2020

Name	Unit	Citations	OVI's	Accidents	Tows	Type of Accident:	
Chief Moser	75	0	0	0	0	Property Damage:	42
Cpt Covert	80	0	0	0	0	Injury:	8
Cpt Peel	82	0	0	0	0	Private Property:	13
Lt Carpenter	85	0	0	0	0	Hit/Skip:	11
Lt Greenfield	83	0	0	0	0	Pedestrian:	0
Lt Saintenoy	102	0	0	0	0	Motorcycle:	0
Lt Maier	105	0	1	0	2	Bicycle:	0
Sgt McCune	95	0	0	0	0	Fatal:	0
Sgt Smith K	90	0	0	0	0	Cites Issued from Accident:	40
Sgt Rogers	93	0	0	0	0	OVI related accidents:	1
Sgt Edwards	111	1	0	0	0	Nighttime:	13
Sgt Antonides	116	3	0	0	0	Juvenile:	3
Sgt Leon	119	0	0	0	0	Commercial:	2
Anderson	77	0	0	0	0		
Solinger	87	0	0	0	0	<u>Vehicles Towed:</u>	
Fabianich	89	0	0	0	0	Accidents:	21
Baumgardner	94	0	0	0	0	Arrests:	9
Smith J	96	2	0	1	4	Parking:	32
Riccio	98	0	0	0	0	Traffic:	3
Davis	99	0	0	0	26	Misc:	0
Smith D	101	4	0	3	0	Recovered Stolen:	1
McConnell	103	0	0	0	0		
Golike	107	0	0	0	0		
Dadisman	110	0	0	0	0		
Fullmer	118	11	0	4	1		
Hyatt	120	1	0	2	0		
Spangler	121	5	1	4	1		
Slack	123	1	0	1	2		
Franklin	124	3	0	2	4		
Wood	125	0	0	1	0		
Moody	126	2	0	1	1		
Miller	127	2	1	1	0		
Ogletree	128	0	0	0	0		
Kruger	129	3	0	3	5		
Manos	130	1	0	0	0		
Vincent	132	4	0	2	3		
Aiello	133	7	0	3	1		
Crabtree	135	7	0	5	1		
Williams	136	0	0	0	0		
Rosenberg	138	3	0	6	1		
Hefner	139	2	0	1	2		
Reed	140	15	1	5	2		
Slider	141	1	0	4	0		
Dotson	142	4	0	4	5		
Richter	143	2	0	3	3		
Martin	144	0	0	2	0		
Trsinar	145	6	0	4	0		
Nickson	146	4	0	0	0		
Other		2	0	0	0		
Totals:		96	4	62	64		

**MAYOR KATHY CATAZARO-PERRY  
PLANT MANAGER WWTP-TONY ULRICH  
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

**WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR:    Date 8/2020**

**Date            9/17/2020    Plant Effluent Total Million Gallons    331.050  
                         Plant Effluent Average Millon Gallons    10.679**

<b>Daily Average Effluent Suspended Solids</b>	<b>2.6</b>	<b>mg/l</b>
<b>Daily Average Effluent BOD</b>	<b>3.1</b>	<b>mg/l</b>
<b>Total Sludge Hauled</b>	<b>958.7</b>	<b>Dry Tons</b>
<b>Total Sewer calls</b>	<b>2</b>	<b>Collections</b>
<b>Sanitary Sewer Jetted</b>	<b>37,949</b>	<b>Feet</b>
<b>Collection Water Usage</b>	<b>15,100</b>	<b>Gallons</b>
<b>Sanitary Sewer Footage Camera</b>	<b>3,875</b>	<b>Feet</b>
<b>Total Overtime For WWTP Dept</b>	<b>57.19</b>	<b>Hours</b>

<b>Ward 1</b>	<b>\$2,625.14</b>
<b>Ward 2</b>	<b>\$3,705.24</b>
<b>Ward 3</b>	<b>\$0.00</b>
<b>Ward 4</b>	<b>\$965.75</b>
<b>Ward 5</b>	<b>\$1,750.00</b>
<b>ward 6</b>	<b>\$0.00</b>

**Sewer Repair Cost    \$9,046.13**