



Meeting Minutes

Meeting Name: Board of Health	Location: Massillon City Health Department	
Date: December 21, 2021	Start Time: 3:30pm	Stop Time: 4:20pm
Recorded by: Terri Argent, REHS	Opened by: Mayor Kathy Catazaro-Perry, President of the Board	
Attendees: Jeff Thornberry Ann Palaski Dr. Sonia Ullum	Staff Present: Mayor Kathy Catazaro-Perry Terri Argent Dr. S. Lata Wiggins Dave Maley	
MINUTES		
<p>1. On a motion by Dr. Sonia Ullum, and seconded by Ann Palaski, approval was given to approve the November 2021 meeting minutes as mailed. Motion carried.</p> <p>2. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to pay the November bills for the Health department in the amount of \$12,053.78 and for the WIC department in the amount of \$10,817.78 for a total amount of \$22,871.56 for November 2021. Motion carried.</p> <p>3. The monthly Vital Statistics, Environmental, and Nursing Division reports for November 2021 were accepted and approved without comment.</p>		
ACTION ITEMS		
THIS MEETING HAS BEEN RECORDED		
<u>Old Business</u>		
<ol style="list-style-type: none"> 1. COVID-19 update <ol style="list-style-type: none"> a) Numbers continue to rise, hospitals are especially burdened b) We are continuing our COVID at-home test kit drive-thru events, once a week through December. c) We are continuing vaccinations and scheduling walk-in clinics for January 2022. 		



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2. Accreditation Update

- a) We got our report on accreditation, with the final decision from PHAB to be in March 2022. We had 51 measures fully demonstrated, 3 partially demonstrated and only 1 not demonstrated

New Business

1. Approval to go into executive session to discuss an employee issue
 - a) On a motion by Dr. Sonia Ullum, and seconded by Jeff Thornberry, it was approved to begin the executive session. Motion carried.
On a motion by Dr. Sonia Ullum, and seconded by Jeff Thornberry, it was approved to end the executive session. Motion carried.

2. Third reading and approval of Resolution 02-2021 changing some Food Service fees for the 2022 licensing year
 - a) On a motion by Ann Palaski, and seconded by Dr. Sonia Ullum, approval was given to change some Food Service fees for the 2022 licensing year. Motion carried.
Resolution 02-2021 was approved by roll call vote and adopted on December 21, 2021. (See attached.)

3. Approval to renew AOHC membership for 2022
 - a) On a motion by Ann Palaski, and seconded by Dr. Sonia Ullum, approval was given for the renewal of Terri Argent's AOHC membership dues at a cost of \$853.25 for 2022. Motion carried.

4. Approval for Environmental Division staff to travel to Columbus, January 24, 2022, 9am-3pm for a Department of Agriculture Food Safety Forum
 - a) The course is no cost. The only cost would be food for 2 employees for a total of \$70.00. On a motion by Jeff Thornberry, and seconded by Ann Palaski, approval was given for staff to attend the Department of Agriculture Food Safety Forum. Motion carried.



Health Department

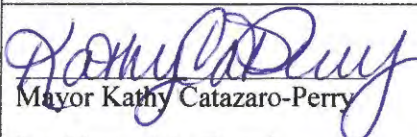

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5. Approval of Resolution 03-2021 commending the Health Department staff
 - a) On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to adopt Resolution 03-2021. Motion carried. Resolution 03-2021 was adopted on December 21, 2021. (See attached.)

6. Approval to accept a grant for vaccine administration for 2022 – in the amount of \$53,279.00
 - a) On a motion by Ann Palaski, and seconded by Dr. Sonia Ullum, approval was given to add this item to the agenda. Motion carried. This item has been added to the agenda. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to accept the grant for vaccine administration for 2022. Motion carried.

7. Update of status of Workforce Development Grant and new positions
 - a) On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given to add this item to the agenda. Motion carried. This item has been added to the agenda. Council approved the Workforce Development Grant after 12 weeks before Council. There is a required 30 day wait on the hiring of staff to fulfill grant requirements.

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Dr. Sonia Ullum	12/21/2021
Meeting minutes submitted by:	Jeff Thornberry	12/21/2021
 Mayor Kathy Catazaro-Perry President of the Board		 Terri D. Argent, Health Commissioner Secretary of the Board