



Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department	
Date: February 15, 2022		Start Time: 3:30pm	Stop Time: 4:25pm
Recorded by: Terri Argent, REHS		Opened by: Mayor Kathy Catazaro-Perry, President of the Board	
Attendees: Jeff Thornberry Cathy Heitger Dr. Sonia Ullum Cyrus Ausar Ann Palaski		Staff Present: Mayor Kathy Catazaro-Perry Terri Argent	
MINUTES			
<p>1. On a motion by Dr. Sonia Ullum, and seconded by Jeff Thornberry, approval was given to approve the January 2022 meeting minutes as mailed. Motion carried.</p> <p>2. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to pay the January bills for the Health department in the amount of \$21,853.88 and for the WIC department in the amount of \$15,093.90 for a total amount of \$36,947.78 for January 2022. Motion carried.</p> <p>3. The monthly Vital Statistics, Environmental, and Nursing Division reports for January 2022 were accepted and approved without comment.</p>			
ACTION ITEMS			
THIS MEETING HAS BEEN RECORDED			
<p><u>Old Business</u></p> <ol style="list-style-type: none"> 1. COVID-19 update <ol style="list-style-type: none"> a) Numbers of positives and hospitalized continue to drop. Calls for vaccines are also dropping, though we are still giving a few first doses per week. b) We have a small number of at-home test kits but calls for those have dwindled also. 			

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New Business

1. Approval for executive session to discuss an employee issue
 - a) On a motion by Jeff Thornberry, and seconded by Cathy Heitger, it was approved to begin the executive session. Motion carried.
On a motion by Ann Palaski, and seconded by Cathy Heitger, it was approved to end the executive session. Motion carried.
On a motion by Ann Palaski, and seconded by Dr. Sonia Ullum, it was approved to send a letter to the Law Director asking for an opinion of the situation in writing and strongly suggesting it be sent to board members before the next meeting. Motion carried.
On a motion by Jeff Thornberry, and seconded by Ann Palaski, it was approved to amend the words strongly suggesting to must send a written opinion to board members before the meeting. Motion carried.

2. Approval of Executive Assistant Job Description
 - a) See job description to be attached to minutes when approved. On a motion by Dr. Sonia Ullum, and seconded by Jeff Thornberry, approval was given. Motion carried.

3. Approval of Registered Environmental Health Specialist and EHS in-training job description
 - a) See job description to be attached to minutes when approved. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was given. Motion carried.

4. Presentation of Equity kits program
 - a) To fulfill our equity grant requirements and assist citizens in financial difficulties, we are putting together COVID-19 care kits to include at-home test kits, thermometers, pulse oximeter units, masks, hand sanitizer, and educational information. These will be distributed at the homeless shelter, soup kitchens, and churches in underserved neighborhoods. Grant monies will pay for the bags and contents. We have about 200 to distribute.



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Additions to the Agenda

On a motion by Ann Palaski, and seconded by Jeff Thornberry, approval was given to add two topics to the agenda. Motion carried.

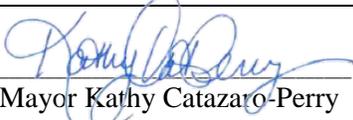
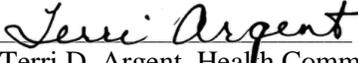
- 5. Packet for Board members
 - a) A packet for Board members to fulfill ORC and Massillon Codified Ordinance requirements was provided to all board members

- 6. The Mayor discussed that ARPA funds are now available for the Health Department.
 - a) The city of Massillon is looking to purchase a building for the Health Department.

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Dr. Sonia Ullum	2/15/2022
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Meeting minutes submitted by:	Cathy Heitger	2/15/2022
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 Mayor Kathy Catazaro-Perry President of the Board	 Terri D. Argent, Health Commissioner Secretary of the Board
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