



Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department via Teleconference Dial-In (330) 362-8327	
Date: June 16, 2020		Start Time: 3:30pm	Stop Time: 4:00pm
Recorded by: Terri Argent, RS, REHS		Opened by: Jeff Thornberry, President pro-tem of the Board	
Attendees: Jeff Thornberry Dr. Sonia Ullum Cathy Heitger Pastor Reginald Hye Ann Palaski		Staff Present: Terri Argent	
MINUTES			
<p>1. On a motion by Cathy Heitger, and seconded by Ann Palaski, approval was given to approve the May 2020 meeting minutes as mailed. Motion carried.</p> <p>2. On a motion by Dr. Sonia Ullum, and seconded by Cathy Heitger, approval was given to pay the May bills for the Health department in the amount of \$10,836.96 and for the WIC department in the amount of \$10,676.05 for a total amount of \$21,513.01 for May 2020. Motion carried.</p> <p>3. The monthly Vital Statistics, Environmental, and Nursing Division reports for May were accepted and approved without comment.</p>			
ACTION ITEMS			
<p><u>Old Business</u></p> <p>1. COVID-19 Update</p> <ul style="list-style-type: none"> i. Numbers continue to occur in nursing homes ii. We are in the process of phone interviews for 1-2 contact tracers iii. We have added Restart Stark to our website iv. We are still handling complaints and questions on businesses <p>2. Accreditation Update</p> <ul style="list-style-type: none"> a. The Massillon City Health Department is still working toward our original deadline of August, we have bits and pieces to finish in a few domains and 1 ½ yet to start. 			



Health Department

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New Business

1. Approval to renew Environmental Director's Sanitarian Registration license
 - a. On a motion by Cathy Heitger, and seconded by Pastor Reginald Hye, approval was given to renew the Environmental Health Director's Sanitarian license for Bethany Perkowski at a cost of \$95.00. Motion carried.

2. Presentation of Quality Improvement Projects
 - a. Terri Argent, Health Commissioner, presented the Board members with handouts of the storyboard for "Improve Customer Service Results on Ease of Finding Building Location", and the storyboard for "Eliminating FSO/RFE Inspection Administration Time"

3. Approval to hire a new Public Health Nurse
 - a. The current Public Health Nurse, Hannah Grace, quit to take another job. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to hire a new Public Health Nurse for the Massillon City Health Department. Motion carried.


4. Approval to hire a Public Health Nurse at base level pay
 - a. Terri Argent requested hiring at the 5 year level due to previous nursing experience. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to hire a Public Health Nurse at the base level pay. Motion carried.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Cathy Heitger	06/16/2020
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Meeting minutes submitted by:	Pastor Reginald Hye	06/16/2020
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 Jeff Thornberry
 President pro-tem of the Board


 Terri D. Argent, Health Commissioner
 Secretary of the Board