



Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department via Teleconference Dial-In (330) 362-8327	
Date: January 19, 2021		Start Time: 3:30pm	Stop Time: 3:50pm
Recorded by: Terri Argent, RS, REHS		Opened by: Mayor Kathy Catazaro-Perry, President of the Board	
Attendees: Jeff Thornberry Cathy Heitger Pastor Reginald Hye		Staff Present: Mayor Kathy Catazaro-Perry Terri Argent	
MINUTES			
<p>1. On a motion by Jeff Thornberry, and seconded by Pastor Reginald Hye, approval was given to approve the December 2020 meeting minutes as mailed. Motion carried.</p> <p>2. On a motion by Pastor Reginald Hye, and seconded by Cathy Heitger, approval was given to pay the December bills for the Health department in the amount of \$29,317.59 and for the WIC department in the amount of \$8,159.41 for a total amount of \$37,477.00 for December 2020. Motion carried.</p> <p>3. The monthly Vital Statistics, Environmental, and Nursing Division reports for December 2020 were accepted and approved without comment.</p>			
ACTION ITEMS			
<u>Old Business</u>			
<p>1. COVID-19 Update</p> <ol style="list-style-type: none"> 1. We have begun administering vaccines for Healthcare workers, EMS, and those aged 80+ 2. We took over 450 calls last Thursday for 200 appointments and another 100 on a waiting list 3. Vaccines are very limited to all Health Departments in Ohio – causing delays and frustration 4. We are bringing on 1 nurse as seasonal/part-time, and 1 more contact tracer. We are also bringing in 2 volunteers from Stark County Medical Reserve Corp. 5. Pastor Reginald Hye added a comment. “The Massillon City Health Department should be looking to Pastor Hye’s community to fill positions”. 			
<u>New Business</u>			
<p>1. Procedure change for Enforcement Committee</p> <ol style="list-style-type: none"> a. The Massillon City Health Department held 4 dates this year for the Enforcement Committee and had no violators show up. So, we are requiring violators to schedule an appointment with the Health Commissioner first. 			



Health Department

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New Business (continued)

2. Approval of 2021 Board of Health meeting dates

- a. As of now we will have monthly board meetings as in the past, the 3rd Tuesday at 3:30 pm, this will be listed in the newspaper as required by law. Cathy Heitger asked that we publish a list of those dates. On a motion by Cathy Heitger, and seconded by Jeff Thornberry, approval of the 2021 Board of Health meeting dates were granted. Motion carried.

3. Employee retirement and approval to hire

- a. Our registrar, Vicki Theis, is retiring after 29 years of service. I would request approval to hire a new registrar through Civil Service. On a motion by Cathy Heitger, and seconded by Pastor Reginald Hye, approval was granted to hire a new registrar. Motion carried.

4. Approval to renew Registered Sanitarian license

- a. Terri Argent's license renewal is due for 2021 for \$104.00. On a motion by Jeff Thornberry, and seconded by Cathy Heitger, approval was granted for renewal of Terri Argent's Registered Sanitarian license. Motion carried.

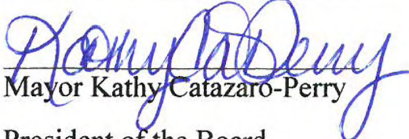

5. Vacation approval for Environmental Health Director

- a. When Bethany Perkowski was hired her benefits were transferred from Stark County Health Department, and she is eligible this year for an additional week vacation to be added to her benefits with the Massillon City Health Department. Terri Argent requests approval to grant her earned vacation of 5 days. On a motion by Cathy Heitger, and seconded by Jeff Thornberry, approval was granted for an additional 5 days' vacation benefit. Motion carried.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Cathy Heitger	1/19/2021
Meeting minutes submitted by:	Pastor Reginald Hye	1/19/2021

 Mayor Kathy Catazaro-Perry President of the Board	 <u>Terri D. Argent, Health Commissioner</u> Secretary of the Board
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