



Meeting Minutes

Meeting Name: Board of Health	Location: Massillon City Health Department via TeleConference Dial-In (330) 278-8168	
Date: May 19, 2020	Start Time: 3:30pm	Stop Time: 3:56pm
Recorded by: Terri Argent, RS, REHS	Opened by: Mayor Kathy Catazaro Perry, President of the Board	

Attendees: Jeff Thornberry Dr. Sonia Ullum Cathy Heitger Mayor Kathy Catazaro-Perry	Staff Present: Terri Argent Dr. S. Lata Wiggins
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MINUTES

1. On a motion by Cathy Heitger, and seconded by Jeff Thornberry, approval was given to approve the April 2020 meeting minutes as mailed. Motion carried.
2. On a motion by Dr. Sonia Ullum, and seconded by Cathy Heitger, approval was given to pay the April bills for the Health department in the amount of \$13,559.94 and for the WIC department in the amount of \$10,622.98 for a total amount of \$24,182.92 for April 2020. Motion carried.
3. The monthly Vital Statistics, Environmental, and Nursing Division reports for April were accepted and approved without comment.

ACTION ITEMS

Old Business

1. Coronavirus update
 - a. Contact Tracing - The numbers are increasing
 - b. Challenges with businesses – complaints are no social distancing and no masks
 - c. Continued remote work – our WIC and Evironmental Director are working from home when possible
 - d. City ICS continues with police, fire, health, administration

New Business

1. Approval to purchase a new server and 2 new laptops from BPI
 - a. The laptops are for remote and on-site work and the server will replace our current server that is failing. On a motion by Jeff Thornberry, and seconded by Dr. Sonia Ullum, approval was granted to purchase a new server and 2 laptops for a total cost of \$9,990.00 to be paid with our COVID-19 grant money. Motion carried.



Health Department

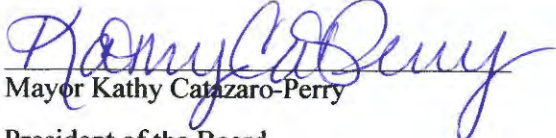
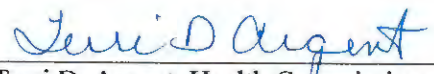
Meeting Minutes

- 2. Approval to purchase 1 remote scanner and 2 mobile printers from BPI
 - a. The scanner and printers are for remote work. On a motion by Cathy Heiter, and seconded by Dr. Sonia Ullum, approval was granted to purchase 1 remote scanner and 2 mobile printers for a total cost of \$627.00 to be paid with the COVID-19 grant money. Motion carried.
- 3. Approval to allow Health Commissioner to accept a grant from ODH/Stark County Health Department for contact tracing
 - a. On a motion by Jeff Thornberry, and seconded by Cathy Heitger approval was given to accept a grant in the amount of \$34,267.00 to begin a contact tracing program. Motion carried.
- 4. Approval to hire 1-2 contact tracers with grant money
 - a. On a motion by Jeff Thornberry, and seconded by Cathy Heitger, approval was given to hire 1-2 contact tracers for 40hours/week for 24 weeks. The salary range will be \$18.50 plus for medical experience. This will be paid by the grant. Motion carried.
- 5. Approval to rent 2 more offices from St. James church for contact tracing
 - a. On a motion by Cathy Heitger, and seconded by Dr. Sonia Ullum, approval was given to rent 2 offices at a cost of \$200.00 per month which will be paid by the grant. Motion carried.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Meeting minutes submitted by:	Cathy Heitger	05/19/2020
Meeting minutes submitted by:	Dr. Sonia Ullum	05/19/2020

 Mayor Kathy Catzaro-Perry President of the Board	 Terri D. Argent, Health Commissioner Secretary of the Board
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