

# CITY OF MASSILLON BUILDING DEPARTMENT

## 2022 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

[illegible]

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE**  
**MONTHLY DATA 2022**

[illegible]

## AS OF 2/28/2022

[illegible]

**BUILDING PERMIT LOG - FEBRUARY 2022**

<b><u>PERMIT #</u></b>	<b><u>ADDRESS</u></b>	<b><u>AMOUNT</u></b>
<b><u>NEW DWELLINGS</u></b>		
20220060B	1505 CHAMPIONSHIP CIR SE	462,000
20220076B	1631 3RD ST SE	95,000
20220077B	75 MARION AVE SE	95,000
20220078B	85 MARION AVE SE	95,000
20220079B	72 MARION AVE SE	95,000
20220080B	1305 23RD ST SW	306,990
<b>6</b>	<b>NEW DWELLINGS</b>	<b>1,148,990</b>
<b><u>CONDOS</u></b>		
<b>0</b>	<b>CONDOS</b>	<b>0</b>
<b><u>MULTI-FAMILY</u></b>		
<b>0</b>	<b>MULTI-FAMILY</b>	<b>0</b>
<b><u>DWELLING ALTERATIONS</u></b>		
20220090B	706 NEALE AVE SW	58,000
20220061B	4477 HALLE CIR NW	19,958
20220051B	514 LINCOLN WAY E	64,000
20220048B	2397 WITTENBERG AVE SE	15,110
20220086B	2365 XAVIER DR SE	30,000
20220045B	180 DEERFORD ST NW	100,000
20220074B	1116 DUNCAN ST SW	1,148
20220049B	32 24TH ST NW	12,491
20220053B	1021 17TH ST SW	9,354
20220062B	295 WETMORE AVE SE	34,000
20220092B	439 SENECA ST NE	4,000
20220055B	604 NORTH AVE NE	5,800
20220082B	321 27TH ST SE	3,000
20220052B	439 SENECA ST NE	4,000
20220065B	815 SENECA ST NE	5,000
20220085B	2521 MEADOWS AVE NW	5,240
20220087B	908 TREMONT AVE SW	10,000
20220054B	339 26TH ST NW	17,860
20220047B	1369 CHERRY RD NW	11,000
20220066B	611 4TH ST NW	5,255
20220083B	831 RESERVOIR DR NE	6,080
20220091B	312 3RD ST SE	18,400
20220057B	205 CHERRY RD NE	8,800
<b>23</b>	<b>DWELLING ALTERATIONS</b>	<b>448,496</b>

## BUILDING PERMIT LOG - FEBRUARY 2022

### NEW COMMERCIAL

0	NEW COMMERCIAL	0
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### COMMERCIAL ALTERATIONS

20220067B	Ross Dress-White Box Interior Demo	45,000
20220068B	Ross Dress-Tenant Build Out Interior Remodel	450,000
2	COMMERCIAL ALTERATIONS	495,000

### NEW INDUSTRIAL

20220044B	Case Farms-Erect New Addition	900,000
1	NEW INDUSTRIAL	900,000

### INDUSTRIAL ALTERATIONS

20220058B	Ohio Packaging-Sprinkler Remodel	10,241
20220075B	Heinz Corporation-Sprinkler Remodel	24,900
20220059B	Ohio Packaging-Sprinkler Remodel for Mezzanine	6,500
3	INDUSTRIAL ALTERATIONS	41,641

### FENCES

20220063B	1604 LINCOLN WAY E	5,000
20220081B	663 ERIE ST S	12,700
2	FENCES	17,700

### NEW GARAGE/CARPORT

0	NEW GARAGE/CARPORT	0
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### GARAGE ALTERATIONS

0	GARAGE ALTERATIONS	0
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### ACCESSORY BUILDING

20220056B	170 26TH ST SE	3,500
1	ACCESSORY BUILDINGS	3,500

### SWIMMING POOLS

20220089B	1229 11TH ST NE	7,000
1	SWIMMING POOLS	7,000

### MISCELLANEOUS

20220050B	2548 LINCOLN WAY E (CHIPOTLE MEXICAN GRILL SIGNS)	29,275
20220084B	266 FEDERAL AVE NW (SAVE-A-LOT SIGN REPLACEMENT)	14,761
20220046B	1307 1ST ST NE (HI-WAY TIRE SIGN REPLACEMENT)	2,000
3	MISCELLANEOUS	46,036

BUILDING PERMIT LOG - FEBRUARY 2022

RAZING

0	RAZING	0
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42	TOTAL PERMITS	TOTAL VALUE OF CONSTRUCTION	3,108,363
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Dear Mayor Catazaro-Perry:

Here is a list of what has been accomplished in Civil Service / Equal Employment in the last month:

❖ **Equal Employment**

- Prevailing wage and payroll audits

❖ **Human Resource Functions**

- Fire Department
  - Set up interview
  - Interviewing / Psychological testing
- Police Department
  - Review of Guardian results for interview and standards
  - Completed fitness testing for potential hires
  - Interviewing
  - Police Academy set up
  - Contingent offers, drug, physicals, PRADCO set up – two new hires
- Waste Water
  - Recruiting, job posting, review of applicants, collect documentation for Utility Billing Clerk
  - Examination: Utility Billing Clerk
  - Interviewing – Plant Operator
  - Contingent offer, drug, physical, background check – two new hires
- Health Department
  - Recruiting, job posting, review of applicants, collect documentation for testing of Sanitarian
  - Recruiting, job posting, review of applicants, collect documentation for testing of Administrative Assistant – Health
  - Examination: Administrative Assistant
  - Examination: Sanitarian
- Engineer
  - Recruiting, job posting, review of applicants - Engineer
- Public Record
  - 3 record requests
- FMLA
  - 1 FMLA requests – process

❖ **Civil Service Commission**

- Online job application – updated
- 1 monthly meeting
- 1 special meeting

- Minutes

❖ **Training and Presentations**

- Hiring and Employment Legal Update – Intellicorp
- WestStark Chamber presentation – City Jobs
- Recruiting through the Great Resignation & Navigating Competitive Hiring – IPMA/HR

Sincerely,

*Jodi DeStefanis, PHR, SHRM-CP*

**Director of Civil Service and Equal Employment**





**Kathy Catazaro-Perry, Mayor**

Matthew G. Heck, Fire Chief  
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Thursday, March 10, 2022

Mayor Catazaro-Perry  
Municipal Government Center Annex  
151 Lincoln Way East  
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for February, 2022. The department responded to a total of 455 alarms during the month. This averages to 16.3 alarms per day. There were 119 fire alarm and public service calls, and 336 rescue and EMS calls. There were no injuries due to fire this month.

On the 2<sup>nd</sup> of the month, I attended the County Training Officers meeting.

On the 4<sup>th</sup> and 10<sup>th</sup> of the month, I attended meetings with area fire chiefs regarding the upcoming change over to ESO software for incident and inspection reporting coinciding with the department's move from Stark County Medical Control to Cleveland Clinic Mercy Medical Control.

On the 8<sup>th</sup> of the month, I attended the bi-monthly County IMAT (incident management assist team) meeting.

On the 9<sup>th</sup> of the month, I attended the Disabilities Commission Meeting.

On the 10<sup>th</sup> of the month, I attended the monthly LOGIC board meeting.

On the 14<sup>th</sup> of the month, I attended a StarkMHAR transportation committee meeting to discuss the recent logistical changes and possible solutions to transporting mental and behavioral health patients in the region.



Matthew G. Heck, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

On the 16<sup>th</sup> of the month, Asst. Chief Rhodes, Captains Coughlin and Anderson, and I went to Sutphen for the final inspection on the new ladder truck. The truck was brought back to Massillon the same day. Orientation training was held on the 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup>. Personnel continue to train and familiarize themselves with the new truck. The truck is scheduled to go to Sensible Products in early March for mounting equipment.

On the 22<sup>nd</sup> of the month, I attended the monthly Haz Mat Executive Board meeting.

On the 23<sup>rd</sup> of the month, I attended the monthly RED Center fire dispatch operations meeting.

On the 28<sup>th</sup> of the month, I attended the second of three scheduled StarkMHAR transportation committee meetings.

Much of the month was filled with accepting and preparing the new ladder truck and the logistics of changing from Stark County Medical Control to Cleveland Clinic Mercy Medical Control.

Respectfully,

*Matthew G. Heck*

Matthew G. Heck  
Fire Chief

**MAYORS REPORT**  
**WASTEWATER TREATMENT DEPARTMENT**

MONTHLY REPORT: DATE 3-10-2022

Month February, 2022

Plant Effluent Total Million Gallons 517.376

Plant Effluent Average Million Gallons 18.477

Daily Average Effluent Suspended solids 3.2 mg/l

Daily Average Effluent BOD 3.9 mg/l

Total Sludge Hauled 1411.460 Dry tons

Total Sewer Calls 5 Calls

Sanitary Sewer Jetted 18,007 feet

Collection Water Usage 16,200 Gallons

Sanitary Sewer Footage Camera 0 Feet

Total Overtime for WWTD Dept. 97.1 Hours

Ward 1. \_\_\_\_\_

Ward 2. \_\_\_\_\_

Ward 3. \_\_\_\_\_

Ward 4. \_\_\_\_\_

Ward 5. \_\_\_\_\_

Ward 6. \_\_\_\_\_

Total Sewer Repair Cost \$0.00

# TRAFFIC ACTIVITY REPORT

## MONTH OF FEBRUARY 2022

<b>TO:</b>	Chief Keith T. Moser
<b>FROM:</b>	Patrolman Timothy Davis
<b>DATE:</b>	March 7, 2021

In February of 2022 the Massillon Police Department issued a total of 99 traffic citations, 51 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 10 arrests for OVI, this was the same that was made in February of 2021. Radar citations for the month totaled 0, this was 26 less than were issued last year during the same time period.

The Massillon Police Department handled a total of 72 traffic accidents during February. This was 17 less than last year at this time. There were 46 property damage accidents, 9 injury accidents and 16 accidents that occurred on private property. There were no fatal accidents during the month. Of the above accidents, there were 7 hit skip accidents and there were 1 accident that occurred as a direct result of alcohol and/or drugs. There were 0 motorcycle accidents, 0 bicycle accidents and 0 pedestrian accident during the month. The Massillon Police Department investigated 5 accidents involving juveniles during the month of February, resulting in 2 injuries.

In February 2022 there were 61 motor vehicles towed by the Massillon Police Department. This was 8 less than were towed in February of 2022. Of the above tows, 32 vehicles were towed from traffic accidents, 7 for traffic offenses of some type, 14 as a direct result of an arrest, 8 for parking violations, 0 miscellaneous tows and 0 recovered stolen vehicles during the month.

During the month of February 2022 the traffic officer mailed 16 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer processed 10 title searches with the State of Ohio, Bureau of Motor Vehicles. During February 2022, the traffic officer was able to junk or title 16 motor vehicles. Also during the month of February the traffic officer issued or acted upon 20 notices (48/72 hour and/or 10/20 day notices). The traffic officer issued 11 parking citations in February. The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners.

As of the last day of February 2022 there were 47 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 47 vehicles, several are waiting for court order to dispose of them. 3 vehicles are being held in secure storage.

Following is a breakdown of the individual tows, accidents, citations and OVI arrests for the month of February 2022.

**THE CITY OF MASSILLON  
INTERNAL CORRESPONDENCE**

**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** Engineering Department  
**SUBJECT:** Engineering Department Monthly Report for February 2022

**DATE:** March 10, 2022

**BRIDGES**

**Bridge Inspections** – 2022 by ODOT

**SANITARY SEWERS**

**Sippo Sanitary Sewer Replacement** – Survey complete. ARPA funds. QBS design.

**STORM SEWERS**

**Misc Drainage Repairs-** SR 21, Mayflower Area, Misc CB's repairs, sink holes – Analysis & report.

**2022 Catch Basin Replacement Project I & II** – preparing, evaluating CB's for April bid.

**Castlewest Estates Roadway Improvement Project Phase II-** preparing, evaluating for April bid. Plans & specs 80% complete.

**Springhill Settlement Improvement Project Phase IV** - preparing, evaluating for April bid.

**Hills & Dales Rd Storm Sewer Replacement** – Open cut replacement. April bid.

**North Erie Canal/Burton Ave Storm Sewer Replacement** –ARPA funds. QBS design.

**Tusc River Local Protection CIPP** – Siphon break levee pipe rehab slip lining. ARPA funds. April bid.

**26<sup>th</sup> St NW Area Storm Sewer Improvement-** ARPA funds. QBS design.

**20<sup>th</sup> St SE Area Storm Sewer Improvement** - ARPA funds. QBS design.

**STREETS**

**Wales Road (SR 241) Improvement Project** –Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) to Hills & Dales. ODOT LPA let project. Begin Spring 2022. At&t line replacement spring.

**St. Andrews Estates IV** - preparing, evaluating for April bid.

**Lincoln Way Infrastructure Improvement-** Upgrade intersections with new walk 1<sup>st</sup> St NE to 3<sup>rd</sup> St SE.

**Warmington Rd SW Improvement** – Widening, resurfacing. OPWC.

**2021 Street Resurfacing Project Contract I-** Superior Paving. Project is complete. Punch list to be completed in spring.

**2021 Street Resurfacing Project Contract II-** Superior Paving. Project is complete. Punch list to be completed in spring.

**2022 Street Resurfacing Project Contract I-** preparing, evaluating for May bid.

**Diamond Ct Rehab** – Awaiting utility locations and AT&T easement. Design complete. Late Summer/Fall 2022 project

**Erie St South Improvement Project** – LPA/ODOT project funding. ODOT grant. May bid. Design 30% complete, need survey.

**Hills & Dales Rd MRF Roadway Resurfacing Project** – preparing, evaluating for June bid.

**City Wide Pavement Marking Project 2022** – restripe various City streets. April bid.

**Charles Ave Roadway Improvement** – Sidewalks, street lighting, Erie to 1<sup>st</sup> St SE design, investigation, estimates, survey started. Design 90% complete. preparing, evaluating for April bid.

### **SIGNALS**

**1<sup>st</sup> St NW/1<sup>st</sup> St SW** – Upgrade intersections on Lincoln Way infrastructure improvement project. Plans under review.

**SR21 Corridor Safety Study** – ODOT, in progress. Jacob's Engineering. SR21 & Lake/1<sup>st</sup>, SR21 & Lillian Gish, SR21 & Walnut

**Navarre Rd Corridor Traffic Study** – County in progress. THS Engineering. Report in May.

**Lake/Amherst** – Survey and preliminary traffic signal design needed. Address ADA.

### **WASTEWATER TREATMENT PLANT**

Nothing to Report at this time

### **SUBDIVISIONS**

**Augusta Lakes Phase 3** – Allotment construction completed. Housing construction has begun.

**Country View Meadows** - Need to install street lighting and complete punch list items. Housing construction complete.

**Country View Meadows Phase II** – Allotment construction completed. Housing construction has begun.

**Glick Allotment** – 29<sup>th</sup> St SW/Raynell area. Plat approval at Council 2022.

**Buckeye Ridge Estates** – Property has been sold to a new owner.

**Sippo Reserves Allotment Phase II** – Project has been transferred to a new developer, who will be completing any remaining items.

**Villa Sole Development** - Sanitary sewer, storm sewers, waterlines and roadway have been installed.

**Kenyon Creek Phase 2** – Roadway, pavement installed, and some utilities. Awaiting completion, final inspection.

### **UTILITY PROJECTS**

**Dominion East Ohio:** extension to Country View estates began 1-31-2022. Carlene/24<sup>th</sup> St NW area.

**Aqua Ohio:** – Legends extension completed.

**Aqua Ohio:** Walnut Rd SW - Wenger Excavating began work in November, restoration to be completed in spring.

### **PARKS AND RECREATION**

**Zero Entry Pool Replacement** – Rec Center, design/construction contract in progress. Change Order. May completion expected.

**17<sup>TH</sup> St nw Pavilion Design/Build Project** – Statement of Qualification completed. Request for Proposals did not meet qualification. Exploring other options.

### **OTHER INFRASTRUCTURE**

**Outfall Inventory** – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

**City Roadway Pavement Markings & Signs** – Sign department, parking & corporation limits, bicycle symbols.

**Levee Infrastructure Project** – US Army Corp of Engineers (USACE) start May 2021. In progress. 40% complete.

### **MISCELLANEOUS**

**Capital Improvement map** – Creating maps.

**GIS** – Modifying display, addressing and permits, maps. Continuing to update.

**ODOT-** LPA project training and module evaluation, up to date February 2022.

**Storm Water Management Plan** –2021 Annual Report for submission to Ohio EPA. 920 erosion ordinance modified. Updating due to regulation changes. Submit annual report April 1, 2022.

**Storm Water Mapping** – Updating on a continuing basis.

**Subdivision Mapping** - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

**Subdivision Standards** – Reviewing current data for changes in specifications. Law dept. review. Expected review Spring 2022.

**Sanitary Sewer Mapping** – 96% completed. Permits and GIS are being added to the database and are 35% complete.

**Ward Mapping** –Ward mapping completed.

**Web Site** - The Engineering Department web site will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.



## Environmental Health Division Activity Report February 2022

Animal Bites Reported	3
Animal Bite- Lab examinations	0
Food Service Operation/Retail Food Establishment Inspections	76
Vending Machine Inspections	0
Mobile Inspections	0
Temporary Inspections	0
Food Service Operation/Retail Food Establishment Consultations	2
Facility Reviews Completed	1
Food Complaints Received	2
Food Service Education Provided	0
Nuisance Complaints	11
Smoking Complaints	0
Swimming Pool Inspections	0
Swimming Pool Complaints	0
School Environment Inspections	0
Vector Control Complaints/Treatments	0

### Additional Environmental Health Division Activities:

- Weekly PIO calls between ODH and LHDs
- Participated in Walsh University Student Nurse rotations
- Ongoing PIO work for department



## Nursing and WIC Divisions Monthly Report February 2022

### WIC Activity Report

<b>Certifications</b>	<b>22</b>
<b>Re-Certifications</b>	<b>88</b>
<b>Individual Appointments</b>	<b>17</b>
<b>Group or Self Modules</b>	<b>77</b>
<b>Case Load</b>	<b>697</b>
<b>Car Seat Education/Installs</b>	<b>4</b>
<b>Cribs for Kids Participants</b>	<b>2</b>
<b>Number of Cribs distributed</b>	<b>2</b>

#### Additional WIC Activities:

### Nursing Activity Report

<b>Immunizations</b>	<b>80</b>
<b>TB Skin Test</b>	<b>5</b>
<b>Positive TB Skin Test Reactors</b>	<b>0</b>
<b>CMH Home Visits (Virtual)</b>	<b>12</b>
<b>At Home CPR Kit distributed</b>	<b>0</b>

#### Additional Nursing Activities:

- Weekly calls with ODH- Covid-19
- Continuing weekly precepting with senior nursing students from Walsh University
- Teleconferences/communications with ODH BID Antibiotic Resistance Coordinator to assist with CP-CRE cases in long term care facilities
- Partnering with Stark MHAR services to place Nalox Boxes at various places in Massillon City-one box at the Massillon City Library
- Applied for grant to fund purchase of additional Anytime CPR Kits (Adult and Infant)
- Participated in the Overdose Fatality Review Committee & Opiate Addiction Task Force Coalition virtual meetings

**\*\* WIC, Nursing, and Vital Statistics Division hosted their first quarterly community Baby Shower Learning Event at the Rec Center. We had 7 participants total.\*\***



## **Vital Statistics Services Activity Report February 2022**

<b>Births</b>	<b>0</b>	Resident: 0	
<b>Deaths</b>	<b>31</b>	Resident: 24	Non-Resident: 7
<b>Certified Birth Copies issued</b>	<b>150</b>		
<b>Certified Death Copies issued</b>	<b>149</b>		
<b>Burial Permits</b>	<b>34</b>		
<b>Fetal Death</b>	<b>0</b>		

<b>Narcan Kits Distributed</b>	<b>2</b>
<b>Free Condoms distributed for Harm Reduction</b>	<b>4</b>



**Memorandum To:** Mayor Kathy Catazaro-Perry

**From:** Lori Kotagides-Boron

**Subject:** Income Tax Monthly Report – February 2022

**Date:** March 3, 2022

The total income tax receipts posted for February 2022 was \$1,965,701.76. This amount is an increase from February 2021 of \$+316,350.79 (+19%).

Year to date income tax receipts posted through 2022 was \$4,371,067.01. Receipts posted for 2022 was an increase from 2021 of \$+383,909.87 (+10%).

Payroll tax withheld by Massillon employers represents 78% of all tax collections through the year of 2022. Individual income tax payments represent 7% of all tax collections through the year of 2022 and Net Profit income tax payments represent 15%.

Average monthly income for the two months of 2022 is \$2,185,533.05. Average monthly income for the year of 2021 was \$1,925,453.47. Average monthly income for the year of 2020 was \$1,674,131.35.

Year to date refunds for 2022 was \$71,681.35 compared to refunds for 2021 of \$4,834.60. Refunds difference \$66,846.75 (more in refunds 2022 compared to 2021).

Target budget from Auditor's Revenue Report is 16.67% for the following accounts for 2022. Account percentages collected for the two months of 2022 are as follows:

1100-210-4-1190	17.47%	Local Income Tax – General Fund
1201-210-4-1190	19.87%	Local Income Tax – Streets Fund
1234-210-4-1190	17.48%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	17.48%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	17.48%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	17.48%	Local Income Tax – Park and Recreation CI Fund

**(Above figures taken from reports in Municipal Income Tax Solutions MITS and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)**

Copies: Jayne Ferrero, Auditor  
Barbara Sylvester, Safety Service Director  
David Maley, Economic Development Specialist

# TOTALS FOR FEBRUARY 2022 AND YEAR TO DATE

<u>TRAFFIC CHARGE</u>	<u>FEB</u>	<u>Y.T.D.</u>
ACDA	12	26
AGGRAVATED VEHICULAR HOMICIDE	0	1
ALLOW UNLIC DRIVER/Wrongful Entrustment	0	0
ATV ON CITY STREET	0	0
DEFECTIVE MUFFLER	3	4
DRAG RACING	0	0
DRIVING ALONE ON A T.P.	1	2
DRIVING OVER A FIRE HOSE	0	0
DUS	26	41
OVI	10	20
EXPIRED OL	0	0
EXPIRED PLATES/IMPROPER REGISTRATION	3	5
FAIL TO STOP FOR SCHOOL BUS	0	0
FAILURE TO COMPLY	1	1
FAILURE TO CONTROL	13	29
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	4	5
FOLLOWING TO CLOSE	1	1
FTY LEFT TURN	5	7
FTY RIGHT TURN	0	0
FTY RIGHT TURN ON RED	0	0
FTY PRIVATE DRIVE	2	6
FTY STOP SIGN	2	4
FICTICIOUS PLATES/REGISTRATION	0	0
HIT SKIP	1	3
IMPEDING TRAFFIC	0	0
IMPROPER BACKING/START	1	2
IMPROPER DISPLAY	0	0
IMPROPER LANE USE	0	0
IMPROPER PASSING	0	0
IMPROPER TURN	3	4
INADEQUATE BRAKES	0	0
JUVENILE TRAFFIC OFFENDER	3	5
LEFT OF CENTER	0	0
MARKED LANES	5	11
NO M.C. SAFTEY EQUIPMENT	0	0
NO HEADLIGHTS	3	3
NO OL	7	10
NO BRAKE/TAIL/BACKUP Lights	1	1
OBSTRUCTION OF CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	0
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	0
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	0	0
RED LIGHT/TRAFFIC CONTROL DEVICE	6	11
SEAT BELT/CHILD RESTRAINT	0	0
SPEEDING	0	2
SQUEELING/PEELING TIRES	0	0
STOP SIGN	2	6
UNSAFE VEHICLE	0	1
UNSECURE LOAD	0	0
WEAVING	0	0
WHITE LIGHT TO REAR	3	3
WRONG WAY ON A ONE WAY STREET	0	0
DRIVING ON CLOSED ROADWAY	0	0
DRIVER INATTENTION	0	0
PUBLIC SAFETY VEHICLE	0	0

## **TOTALS FOR FEBRUARY 2022 AND YEAR TO DATE**

MISCELLANEOUS	0	0
VOIDED CITATIONS	3	3
TOTALS-----	121	217



## February 2022

<u>Name</u>	<u>Unit</u>	<u>Citations</u>	<u>OVI's</u>	<u>Accidents</u>	<u>Tows</u>	<u>Type of Accident:</u>	
Chief Moser	75	0	0	0	0	Property Damage:	46
Cpt Covert	80	0	0	0	0	Injury:	9
Cpt Peel	82	0	0	0	0	Private Property:	16
Lt Carpenter	85	0	0	0	0	Hit/Skip:	7
Lt Greenfield	83	0	0	1	0	Pedestrian:	0
Lt Saintenoy	102	0	0	0	0	Motorcycle:	0
Lt Maier	105	0	0	0	0	Bicycle:	0
Sgt McCune	95	0	0	0	0	Fatal:	0
Sgt Smith K	90	0	0	0	0	Cites Issued from Accident:	45
Sgt Rogers	93	0	0	0	0	OVI related accidents:	1
Sgt Edwards	111	0	0	0	0	Nighttime:	15
Sgt Antonides	116	0	0	0	0	Juvenile:	5
Sgt Leon	119	0	0	0	0	Commercial:	5
Fabianich	89	0	0	0	0		
Baumgardner	94	0	0	0	0	<b><u>Vehicles Towed</u></b>	
Smith J	96	3	0	6	2	Accidents:	32
Riccio	98	0	0	0	0	Traffic:	7
Davis	99	0	0	0	6	Arrests:	14
Smith D	101	1	0	1	2	Parking:	8
McConnell	103	0	0	0	0	Recovered:	0
Golike	107	3	1	2	0	Misc:	0
Dadisman	110	0	0	0	1	Total	61
Fullmer	118	2	0	2	1		
Hyatt	120	0	0	0	0		
Slack	123	4	1	1	0		
Franklin	124	4	0	5	4		
Wood	125	4	0	0	5		
Moody	126	3	1	1	1		
Kruger	129	6	0	2	4		
Vincent	132	5	0	6	6		
Aiello	133	0	0	3	1		
Crabtree	135	8	0	0	1		
Rosenberg	138	0	0	2	1		
Reed	140	3	1	4	2		
Slider	141	0	0	0	3		
Dotson	142	5	1	0	0		
Richter	143	4	1	3	2		
Martin	144	11	2	4	6		
Trsinar	145	0	0	2	2		
Nickson	146	5	0	6	0		
Grimes	147	8	1	7	1		
Riddell	148	7	1	6	4		
Yoder	149	5	0	5	2		
Hillyer	150	5	0	3	4		
Other		3	0	0	0		
Totals:		99	10	72	61		

## VEHICLES TOWED FOR FEBRUARY 2022 AND YEAR TO DATE

REASON TOWED	FEB	YTD TOTALS
<hr/>		
ACCIDENTS	32	32
ARREST	14	14
PARKING	8	8
TRAFFIC	7	7
STL/REC	0	0
MISC	0	0
<hr/>		
TOTALS	61	61



## TOTALS FOR FEBRUARY 2022 AND YEAR TO DATE

OFFICERS NAME	ID#	February	February	February	February	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.	
		Citations	OVI'S	Accidents	Tows	Citations	OVI'S	Accidents	Tows	
Chief Moser	75	0	0	0	0	0	0	0	0	
Capt. Covert	80	0	0	0	0	0	0	0	0	
Capt. Peel	82	0	0	0	0	0	0	0	0	
Lt. Carpenter	85	0	0	0	0	0	0	0	0	
Lt. Greenfield	83	0	0	1	0	0	0	1	0	
Lt. Saintenoy	102	0	0	0	0	0	0	0	0	
Lt. Maier	105	0	0	0	0	0	0	0	0	
Sgt. McCune	95	0	0	0	0	0	0	0	1	
Sgt. K Smith	90	0	0	0	0	0	0	0	0	
Sgt. Rogers	93	0	0	0	0	0	0	0	0	
Sgt. Edwards	111	0	0	0	0	0	0	0	0	
Sgt. Antonides	116	0	0	0	0	0	0	0	0	
Sgt. Leon	119	0	0	0	0	0	0	0	1	
Ptl. Fabianich	89	0	0	0	0	0	0	0	0	
Ptl. Baumgardner	94	0	0	0	0	0	0	0	0	
Ptl. J. Smith	96	3	0	6	2	5	0	11	4	
Ptl. Riccio	98	0	0	0	0	0	0	0	0	
Ptl. Davis	99	0	0	0	6	2	0	2	9	
Ptl. D. Smith	101	1	0	1	2	4	0	3	5	
Ptl. McConnell	103	0	0	0	0	0	0	1	0	
Ptl. Golike	107	3	1	2	0	3	1	2	1	
Ptl. Dadisman	110	0	0	0	1	0	0	0	1	
Ptl. Fullmer	118	2	0	2	1	3	0	5	1	
Ptl. Hyatt	120	0	0	0	0	0	0	0	0	
Ptl. Slack	123	4	1	1	0	8	1	7	4	
Ptl. Franklin	124	4	0	5	4	13	0	9	10	
Ptl. Wood	125	4	0	0	5	4	0	0	5	
Ptl. Moody	126	3	1	1	1	7	2	5	4	
Ptl. Kruger	129	6	0	2	4	7	0	6	6	
Ptl. Vincent	132	5	0	6	6	8	0	11	7	
Ptl. Aiello	133	0	0	3	1	0	0	3	1	
Ptl. Crabtree	135	8	0	0	1	11	0	0	2	
Ptl. Rosenberg	138	0	0	2	1	3	1	5	5	
Ptl. Reed	140	3	1	4	2	7	2	10	5	
Ptl. Slider	141	0	0	0	3	0	0	0	3	
Ptl. Dotson	142	5	1	0	0	9	4	5	6	
Ptl. Richter	143	4	1	3	2	14	3	11	10	
Ptl. Martin	144	11	2	4	6	11	2	6	7	
Ptl. Trsinar	145	0	0	2	2	3	0	9	3	
Ptl. Nickson	146	5	0	6	0	7	1	11	2	
Ptl. Grimes	147	8	1	7	1	17	1	14	6	
Ptl. Riddell	148	7	1	6	4	11	2	11	6	
Ptl. Yoder	149	5	0	5	2	8	0	10	2	
Ptl. Hillyer	150	5	0	3	4	5	0	3	4	
Other		3	0	0	0	3	0	0	0	
Monthly Totals		99	10	72	61	173	20	161	121	

# MASSILLON STREET DEPARTMENT

## MONTHLY REPORT

### FEBRUARY, 2022

ADMINISTRATIVE / PLANNING		ADMINISTRATIVE / PLANNING	
SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 CHECK 831 WALNUT SW HOLE	- WENGER NOTIFIED	71 ARCHITECT MEETING	- PLANNING
2 CHECK 921 WALNUT SW HOLE	- AQUA NOTIFIED	72 23RD & MASSACHUSETTS SE WATER CUT	- AQUA CONSULT
3 COLUMBUS ASPHALT CONFERENCE	- ATTENDED	73 STREET SWEEPER LEGISLATION	- COMPLETE
4 ACTIVATE SNOW PLAN	- STARTED	74 RENOVATIONS RESEARCH	- PLANNING
5 CHECKED 11TH & KENDAL WATER CUT	- BARREL PLACED	75 CLINTON MASONIC TEMPLE CONTACT	- COMPLETE
6 CHECK WEATHER CONDITIONS	- CALLOUT 3 AM	76 FACILITY TOUR FOR PLANNERS	- COMPLETE
7 CHECK REC CENTER LOT	- WORK ORDER GENERATED	77 CHECK CLYDE CT SW FOR PAVING	- ENGINEER CONSULT
8 CHECK SR 21 NB CAR ABANDONED	- PD REMOVED	78 CINCINNAT SE TRUCK TRAFFIC	- DOT CONSULT
9 UPDATE OFFICIALS ON WEATHER COND.	- ONGOING	79 ARCHITECT MEETING	- PLANNING
10 CONTACT COUNTY FOR SALT IF NEEDED	- PLANNING	80 23RD & MASSACHUSETTS SE WATER CUT	- AQUA CONSULT
11 CONTACT EMA FOR SNOW / SALT UPDATE	- COMPLETE	81 STREET SWEEPER LEGISLATION	- STARTED
12 1242 RODMAN NE ICE BUILDUP	- WORK ORDER GENERATED	82 RENOVATIONS RESEARCH	- PLANNING
13 CHECK HANKINS @ ORCHARD HILL POLE	- PD NOTIFIED / WORK ORDER	83 CLINTON MASONIC TEMPLE CONTACT	- COMPLETE
14 ACTIVATE SNOW PLAN	- ONGOING	84 FACILITY TOUR FOR PLANNERS	- COMPLETE
15 CHECK SALT SUPPLY	- PHONE DRS	85 CHECK LORI NE CB @ 529 & 622	- ENGINEER CONSULT
16 CHECKED CHANGING WEATHER	- WORK ORDER GENERATED	86 STREET SWEEPER LEGISLATION	- COMPLETE
17 SNOW PLAN	- ONGOING	87 TRUCK LEGISLATION	- STARTED
18 CITY GARAGE SNOW	- WORK ORDER GENERATED	88 VEHICLE IMPROVEMENT MEETING	- COMPLETE
19 CHECK AREAS SW SIDE	- WORK ORDER GENERATED	89 NEGOTIATIONS ITEMS	- COMPLETE
20 CHECK LANEDALE ALLOTMENT	- WORK ORDER GENERATED	90 CINCINNAT SE TRUCK SIGNAGE	- WORK ORDER GENERATED
21 CHECK PARKVIEW NE	- WORK ORDER GENERATED	91 2-21-2022 PRESIDENT'S DAY HOLIDAY	- NO INFORMATION
22 CHECK MAIL	- COMPLETE	92 CHECK 1204 LENNOX NE	- ENGINEER / AQUA CONSULT
23 CHECK RESERVOIR DRIVE	- WORK ORDER GENERATED	93 CHECK BURD NE	- WORK ORDER GENERATED
24 FD STATION SNOW DRIFT	- WORK ORDER GENERATED	94 CHECK GLENWOOD SE YARD FOR DAMAGE	- WORK ORDER GENERATED
25 REC CENTER REAR PARKING AREA	- WORK ORDER GENERATED	95 FORWARD NEGOTIATION ITEMS	- COMPLETE
26 ADMINISTRATIVE MEETING	- COMPETE	96 ERIE / TREMONT TRAFFIC PLAN	- COMPLETE
27 CHECKED MAILBOX REPAIRS	- WORK ORDER GENERATED	97 ERIE / TREMONT TRAFFIC CONTROL	- WORK ORDER GENERATED
28 CHECK LINCOLN WAY FOR POTHOLES	- WORK ORDER GENERATED	98 UNIVERSITY COMMONS SE SIGNAGE	- RESIDENT ADVISED
29 CHECK ERIE ST FOR POTHOLES	- WORK ORDER GENERATED	99 CHECK 17TH NW POTHOLE	- WORK ORDER GENERATED
30 CHECK TREMONT ST FOR POTHOLES	- OK FOR NOW	100 CHECK 2005 OBERLIN RD SW SINKHOLE	- WORK ORDER GENERATED
31 CHECK 4TH NE	- WORK ORDER GENERATED	101 ERIE @ TREMONT SE TRAFFIC PLAN	- SET UP
32 CHECK DUANE NW	- WORK ORDER GENERATED	102 2050 CYPRUS SE RESIDENT QUESTION	- RESOLVED
33 CHECK 24TH SW	- WORK ORDER GENERATED	103 ITEMS OF NEGOTIATION	- RESOLVED
34 CHECK 10TH SE	- WORK ORDER GENERATED	104 CHANGE ERIE @ TREMONT SE PLAN	- PLANNING
35 LIVING WATER FOOD PANTRY	- ISSUE RESOLVED	105 CHECK 21ST NW DEBRIS	- WORK ORDER GENERATED
36 ALLEY @ PERRY SW CHECKED	- WORK ORDER GENERATED	106 REFORMAT LEGISLATION REQUEST	- COMPLETE
37 CHECK WARMINGTON RD SE POTHOLES	- WORK ORDER GENERATED	107 CHECK 2012 LWW MEDICAP CB	- WORK ORDER GENERATED
38 CHECK SR 21 POTHOLES	- WORK ORDER GENERATED	108 CHECK 1ST NE ABOVE LAKE	- WORK ORDER GENERATED
39 CHECK STERILITE SE POTHOLES	- WORK ORDER GENERATED	109 CHECK FOR ASPHALT COMPANIES	- PLANNING
40 FOOD PANTRY DETAIL	- COMPLETE	110 CHECK FOR HPM	- WORK ORDER GENERATED
41 TREMONT @ 12TH SW WATER LEAK	- AQUA NOTIFIED	111 SPEC DUMP TRUCK	- COMPLETE
42 CLERK DOWNTOWN TO PAY BILLS	- COMPLETE	112 BOARD OF CONTROL DUMP	- COMPLETE
43 25TH & DUANE NW CHECKED	- WORK ORDER GENERATED	113 PLOW PACKAGE PRICING	- PLANNING
44 CHECK 1ST NE FOR POTHOLES	- WORK ORDER GENERATED	114 SPEC SMALL 1 TON TRUCK	- PLANNING
45 CHECK LANEDALE & ALPHA NW SNOW	- WORK ORDER GENERATED	115 CHECK 989 ORCHARD HILL NE BUILDING	- WORK ORDER GENERATED
46 CHECK HOWELL PL NW SNOW	- WORK ORDER GENERATED	116 ADMINIISTRATIVE REPORTS	- COMPLETE
47 EXPLORER TO V&S FOR FRONT END	- COMPLETE	117 CONTACT GLEDHILL COMPANY	- COMPLETE
48 CHECK OBERLIN @ 20TH SW	- CONSULT	118 CHECK FOR ASPHALT	- COMPLETE
49 CHECK FEDERAL @ 1ST NE FOR SNOW	- WORK ORDER GENERATED	119 CHECK FOR HPM	- COMPLETE
50 BUCKET TRUCK TESTING CERTIFICATION	- SCHEDULED	120 MEET WITH DIRECTOR RE OT	- COMPLETE
51 LABOR MGMT MEETING	- COMPLETE	121 MEET WITH SAFETY RE: FACILITY	- PLANNING
52 CHECK SOUTH SE FOR POTHOLES	- WORK ORDER GENERATED	122 MEET WITH MUSEUM OFFICIALS	- PLANNING
53 CHECK PENBERTHY NE FOR POTHOLES	- WORK ORDER GENERATED	123 CHECK ERIE & TREMONT SE TRAFFIC	- PLANNING
54 STREET DEPT. JOB DESCRIPTIONS	- COMPLETE	124 DISCUSS PD SIGNAGE	- PLANNING
55 SAFETY DEPT JOB DESCRIPTIONS	- CONTINUED	125 CHECK LWE @ MASSILLON COMMONS	- WORK ORDER GENERATED
56 CLERK/MECHANIC JOB DESCRIPTIONS	- STARTED	126 CHECK 965 OVERLOOK SW ALLEY	- WORK ORDER GENERATED
57 SAFETY DIRECTOR MEETING	- COMPLETE	127 PRIVATE ROAD SIGN ON OVERLOOK SW	- WORK ORDER GENERATED
58 CHECK WEATHER CONDITIONS	- WORK ORDERS FOR SNOW / ICE	128 TV MONITORING PROJECT	- PLANNING
59 CHECK FOREST SE FOR DEAD DEER	- WORK ORDER GENERATED	129 CHECK WALES RD NE	- WORK ORDER GENERATED
60 CHECK LOWE'S FOR MAILBOXES	- COMPLETE (NONE)	130 ADMINISTRATIVE WORK	- ONGOING
61 CHECK MENARDS FOR MAILBOXES	- COMPLETE (NONE)	131 CHECK 3RD NW FOR MISSING SIGNS	- INVESTIGATING
62 CHECK HOME DEPOT FOR MAILBOXES	- COMPLETE	132 CHECK SE AREAS FOR POTHOLES	- WORK ORDER GENERATED
63 CHECK LWW FOR POTHOLES	- WORK ORDER GENERATED	133 CHECK SW AREAS FOR POTHOLES	- WORK ORDER GENERATED
64 CHECK 1738 16TH SE MAILBOX	- NO PLOW DAMAGE	134	-
65 1749 16TH SE WATER CUT	- AQUA NOTIFIED	135	-
66 1003 11TH NE WATER CUT	- AQUA NOTIFIED	136	-
67 WEDNESDAY PHONE MEETING	- COMPLETE	137	-
68 CHECK CITY HALL SCRAP	- WORK ORDER GENERATED	138	-
69 CHECK CLYDE CT SW FOR PAVING	- ENGINEER CONSULT	139	-
70 CINCINNAT SE TRUCK TRAFFIC	- DOT CONSULT	140	-

**MASSILLON STREET DEPARTMENT**  
**MONTHLY REPORT**  
**FEBRUARY, 2022**

PATCHING / POTHOLES			MOWING / TRIMMING		
SITUATION/WORK ORDER	DISPOSITION		SITUATION/WORK ORDER	DISPOSITION	
1 ERIE STREET SOUTH PATCH	- COMPLETE	1		-	
2 AMBERWOOD NE PATCH	- COMPLETE	2		-	
3 CHECK UNIVERSITY VILLAGE MAILBOXES	- ALL OK	3		-	
4 WALES RD NE HPM	- COMPLETE	4		-	
5 LINCOLN WAY EAST HPM	- COMPLETE	5		-	
6 TREMONT SE @ HESS	- COMPLETE	6		-	
7 17TH NW & LWW INTERSECTION	- COMPLETE	7		-	
8 17TH SW FINEFROCK TO END	- COMPLETE	8		-	
9 LINCOLN WAY WEST	- COMPLETE	9		-	
10 WARMINGTON SE	- COMPLETE	10		-	
11 FINEFROCK SW	- COMPLETE	11		-	
12 ERIE ST SOUTH	- COMPLETE	12		-	
13 WALES RD NE	- COMPLETE	13		-	
14 1ST ST SE NORTH OF LAKE	- COMPLETE	14		-	
15 LAKE AVE NE	- COMPLETE	15		-	
16 REC CENTER DRIVE	- COMPLETE	16		-	
17 BURD NE	- COMPLETE	17		-	
18 McCADDEN NE	- COMPLETE	18		-	
19 MEDILL NE	- COMPLETE	19		-	
20 11TH ST NE	- COMPLETE	20		-	
21 STERILITE SE	- COMPLETE	21		-	
22 OBERLIN RD SW	- COMPLETE	22		-	
23 MILENNIUM BLVD SE	- COMPLETE	23		-	
24 PENBERTHY NE	- COMPLETE	24		-	
25 NOBLE PL NW	- COMPLETE	25		-	
26 SOUTH AVE SE	- COMPLETE	26		-	
27 8TH ST NE	- COMPLETE	27		-	
28 THORNE NE	- COMPLETE	28		-	
29 CITY GARAGE PARKING LOT	- COMPLETE	29		-	
30 OGLE OL SE	- COMPLETE	30		-	
31 MARION AVE SE	- COMPLETE	31		-	
32 ARAPAHOE SE	- COMPLETE	32		-	
33 WALNUT SW FROM 9TH TO 17TH	- COMPLETE	33		-	
34 LWW FROM SPLIT TO 17TH WEST	- COMPLETE	34		-	
35 6TH ST SW	- COMPLETE	35		-	
36 WABASH SW	- COMPLETE	36		-	
37 WALES RD NE	- COMPLETE	37		-	
38 HILLS AND DALES RD NE	- COMPLETE	38		-	
39 LWW FROM 17TH TO CITY LIMITS	- COMPLETE	39		-	
40 CHERRY RD BRIDGE	- COMPLETE	40		-	
41 CASTLE WEST NW	- COMPLETE	41		-	
42 32ND ST NW	- COMPLETE	42		-	
43 400 BLOCK TREMONT SE (HPM)	- COMPLETE	43		-	
44 WALES RD NE (HPM)	- COMPLETE	44		-	
45 WALES RD NE (HPM)	- COMPLETE	45		-	
46 17TH NW (HPM)	- COMPLETE	46		-	
47 LINCOLN WAY WEST (HPM)	- COMPLETE	47		-	
48 ERIE ST SOUTH	- COMPLETE	48		-	
49 VETERANS BLVD SE	- COMPLETE	49		-	
50 CYPRUS SE	- COMPLETE	50		-	
51 BURD NE	- COMPLETE	51		-	
52 SR 21 SB @ SR 30 OVERPASS	- COMPLETE	52		-	
53 KELLY SW	- COMPLETE	53		-	
54 OVERLOOK SW	- COMPLETE	54		-	
55 WALNUT RD SW 9TH - 12TH	- COMPLETE	55		-	
56 8TH SW FROM GREEN - WALNUT	- COMPLETE	56		-	
57 MAIN WEST 1200 BLOCK	- COMPLETE	57		-	
58 17TH SW FROM FINEFROCK - LIMITS	- COMPLETE	58		-	
59 LWW FROM 6TH - 17TH	- COMPLETE	59		-	
60 6TH & FINEFROCK SW MANHOLE	- COMPLETE	60		-	
61 FINEFROCK SW	- COMPLETE	61		-	
62 1125 14TH SE RUT	- COMPLETE	62		-	
63 14TH SE	- COMPLETE	63		-	
64 LINCOLN WAY EAST	- COMPLETE	64		-	
65 LINCOLN WAY EAST @ MASS. COMMONS	- COMPLETE	65		-	
66 1ST ST NORTH OF LAKE NE	- COMPLETE	66		-	
67 WALES RD NORTH OF LAKE NE	- COMPLETE	67		-	
68 1ST ST NE - ERTLE TO COMMONWEALTH	- COMPLETE	68		-	
69	-	69		-	
70	-	70		-	

**MASSILLON STREET DEPARTMENT**  
**MONTHLY REPORT**  
**FEBRUARY, 2022**

**STREET SWEEPING**

SITUATION/WORK ORDER	DISPOSITION
1 VETERANS BLVD SE	- SWEPT
2 CYPRUS SE	- SWEPT
3 21ST NW	- SWEPT
4 GROSVENOR NW	- SWEPT
5 CARVER NW	- SWEPT
6 STANDISH NW	- SWEPT
7 WINSLOW NW	- SWEPT
8 MAYFLOWER NW	- SWEPT
9 PRISCILLA NW	- SWEPT
10 ALDEN NW	- SWEPT
11 PURITAN CIR NW	- SWEPT
12 LWW FROM 17TH - 32ND	- SWEPT
13 HOWARD NW	- SWEPT
14 SWEEP SALT BIN AREAS	- SWEPT
15 SWEEP CITY GARAGE AREA	- SWEPT
16	-
17	-
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**CATCH BASINS**

SITUATION/WORK ORDER	DISPOSITION
1 15TH NW (4)	- CLEANED
2 14TH NW (1)	- CLEANED
3 LINCOLN PARK DR NW (1)	- CLEANED
4 CARVER ST NW (1)	- CLEANED
5 23RD ST NW (3)	- CLEANED
6 HEMLOCK NW (2)	- CLEANED
7 POPLAR NW (2)	- CLEANED
8 TAGGART NE (2)	- CLEANED
9 LORI NE (2)	- CLEANED
10 BURD AVE NE (4)	- CLEANED
11 HAMILTON NE (4)	- CLEANED
12 6TH @ LWE	- CLEANED
13 RESERVOIR DR NE (2)	- CLEANED
14 17TH SW (6)	- CLEANED
15 15TH SW (6)	- CLEANED
16 TREMONT SW (8)	- CLEANED
17 MAIN WEST (10)	- CLEANED
18 OVERLOOK SW (6)	- CLEANED
19 BYRON SW (2)	- CLEANED
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MONTH: FEBRUARY

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1 PICK UP DEBRIS / TRASH IN AREA 1																✓							✓					✓			
2 PICK UP DEBRIS / TRASH IN AREA 2																✓							✓					✓			
3 PICK UP DEBRIS / TRASH IN AREA 3																✓							✓					✓			
4 PICK UP DEBRIS / TRASH IN AREA 4																✓							✓					✓			
5 PICK UP DEBRIS / TRASH IN AREA 5																✓							✓					✓			
6 PICK UP DEBRIS / TRASH IN AREA 6																✓							✓					✓			
7 MOW AT POINTS IN AREA 1																															
8 MOW AT POINTS IN AREA 2																															
9 MOW AT POINTS IN AREA 3																															
10 MOW AT POINTS IN AREA 4																															
11 MOW AT POINTS IN AREA 5																															
12 MOW AT POINTS IN AREA 6																															
13 TRIM / WEED EATER AT POINTS IN AREA 1																															
14 TRIM / WEED EATER AT POINTS IN AREA 2																															
15 TRIM / WEED EATER AT POINTS IN AREA 3																															
16 TRIM / WEED EATER AT POINTS IN AREA 4																															
17 TRIM / WEED EATER AT POINTS IN AREA 5																															
18 TRIM / WEED EATER AT POINTS IN AREA 6																															
19 CLEAN CATCH BASINS IN AREA 1																							✓	✓							
20 CLEAN CATCH BASINS IN AREA 2																							✓	✓							
21 CLEAN CATCH BASINS IN AREA 3																							✓	✓							
22 CLEAN CATCH BASINS IN AREA 4																							✓	✓							
23 CLEAN CATCH BASINS IN AREA 5																							✓	✓							
24 CLEAN CATCH BASINS IN AREA 6																							✓	✓							
25 CHECK FLOWER BEDS IN AREA 3																							✓								
26 CHECK FLOWER BEDS IN AREA 4																															
27 CHECK FLOWER BEDS IN AREA 5																															
28 CHECK FLOWER BEDS IN AREA 6																															
29 EMPTY CITY TRASH CANS IN AREA 3																✓							✓	✓					✓		
30 EMPTY CITY TRASH CANS IN AREA 4																✓							✓	✓					✓		
31 EMPTY CITY TRASH CANS IN AREA 5																✓							✓	✓					✓		
32 EMPTY CITY TRASH CANS IN AREA 6																✓							✓	✓					✓		
33 CLEAN STEPS FROM LINCOLN WAY BRIDGE TO 5TH ST																													✓		
34 CUT GRASS ON EITHER SIDE OF TREMONT BRIDGE																															
35 POLICE WALKING PATH UNDER / BETWEEN BRIDGES																							✓					✓			
36 CLEAN AREA AROUND FENCED SPILLWAY @ CHIPOTLE																							✓					✓			
37 CLEAN / TRIM MARKER SIGN @ SR 21 & CHERRY RD																													✓		
38 CLEAN / TRIM CITY LIMIT SIGN @ 27TH & LWE																✓															
39 CLEAN / TRIM ERIE & NORTH CITY LOT																							✓					✓			
40 CLEAN / TRIM 1ST & FEDERAL NE CITY LOT																							✓					✓			
41 POLICE FENCE LINE FROM BOB EVANS TO TIGER RAGS																							✓					✓			
42 CLEAN / TRIM HEALTH DEPARTMENT LOT																✓							✓					✓			
43 CLEAN AREA AROUND SPILLWAY @ RIVERVIEW																													✓		
44 CLEAN / TRIM ISLAND @ LILLIAN GISH & SR 21																													✓		
45 POLICE MUSEUM GROUNDS FOR TRASH / DEBRIS																✓							✓					✓			
46 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS																															
47 CLEAN / TRIM ERIE & TREMONT SE CITY LOT																✓														✓	
48 WIPE OFF TRASH CAN LIDS @ DUNCAN PLAZA																															
49 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS																															
50 WEED / TRIM DUNCAN PLAZA AS REQUESTED																															
51 BLOW LEAVES FROM DOWNTOWN AREA SIDEWALKS																															
52 BLOW LEAVES FROM DUNCAN / VETERANS AREAS																															
53 SALT / PLOW AS NEEDED																															
54 CLEAN PARADE ROUTE BEFORE EVENT																															
55 ASSIST WITH SIGNAGE FOR THE EVENT																															
56 CLEAN PARADE ROUTE AFTER EVENT																															
57 CLEAN PARADE ROUTE BEFORE EVENT																															
58 ASSIST WITH SIGNAGE FOR THE EVENT																															
59 CLEAN PARADE ROUTE AFTER EVENT																															
60 CLEAN PARADE ROUTE BEFORE EVENT																															
61 ASSIST WITH SIGNAGE FOR THE EVENT																															
62 CLEAN PARADE ROUTE AFTER EVENT																															
63 POLICE LIGHTUP AREA FOR TRASH / DEBRIS																															
64 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS																															
65 BLOW LEAVES FROM LIGHTUP AREA																															
66 POLICE AREA TO BE USED FOR EVENT																															
67 ASSIST WITH EVENT SETUP AS REQUESTED																															
68 EMPTY TRASH CANS AFTER EVENT																															
69 CLEANED GRASS AREA @ LION'S LINCOLN THEATER																													✓		
70																															
71																															
72																															

# MASSILLON STREET DEPARTMENT

## MONTHLY REPORT

### FEBRUARY, 2022

		MISCELLANEOUS	
SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 HAUL SALT FROM REPUBLIC	- COMPLETE	71 RECEIVED 15 LOADS SALT	- COMPLETE
2 20TH & HARSH SE ICE BUILDUP	- REMOVED	72 2012 LWW DRIVE PLATE	- INSTALLED
3 TRUCKS CHECKED PRE STORM	- COMPLETE	73 6 LOADS SALT FROM 401 ROSE SE	- COMPLETE
4 TRUCKS FILLED WITH SALT	- COMPLETE	74 PILED SALT IN BINS	- COMPLETE
5 PLOWS INSPECTED	- COMPLETE	75 1360 LANEDALE NW MAILBOX	- INSTALLED
6 TRAFFIC CONTROL WALNUT RD BRIDGE	- COMPLETE	76 859 15TH NW MAILBOX	- INSTALLED
7 1028 YALES HOUSE	- SECURED	77 2580 JENNY CIR NW MAILBOX	- INSTALLED
8 1242 RODMAN NE ICE BUILD UP	- REMOVED	78 989 ORCHARD HILL NE BUILDING	- SECURED
9 RECEIVED 4 LOADS SALT	- COMPLETE	79 2450 URBANA SE REBAR IN SIDEWALK	- REMOVED
10 PILED SALT IN BIN	- COMPLETE	80 RECEIVED 2 LOADS SALT	- COMPLETE
11 CITY GARAGE LOT	- PLOWED	81 PILED SALT IN BINS	- COMPLETE
12 WALES RD NE HPM	- COMPLETE	82 TRASH BAGS @ 16TH & WALNUT SW	- REMOVED
13 LINCOLN WAY EAST HPM	- COMPLETE	83 TRASH BAGS @ HANKINS & AMBERWOOD NE	- REMOVED
14 TREMONT SE @ HESS	- COMPLETE	84 CLEAN GARAGE FLOORS	- COMPLETE
15 17TH NW & LWW INTERSECTION	- COMPLETE	85 PICKED UP SUPPLIES @ MENARDS	- COMPLETE
16 17TH SW FINEFROCK TO END	- COMPLETE	86 1000 10TH NE DEBRIS IN ROAD	- REMOVED
17 LINCOLN WAY WEST	- COMPLETE	87 3170 17TH SW MAILBOX	- REPAIRED
18 WARMINGTON SE	- COMPLETE	88 3131 17TH SW MAILBOX	- REPAIRED
19 FINEFROCK SW	- COMPLETE	89	-
20 ERIE ST SOUTH	- COMPLETE	90	-
21 WALES RD NE	- COMPLETE	91	-
22 1ST ST SE NORTH OF LAKE	- COMPLETE	92	-
23 LAKE AVE NE	- COMPLETE	93	-
24 REC CENTER DRIVE	- COMPLETE	94	-
25 BURD NE	- COMPLETE	95	-
26 McCADDEN NE	- COMPLETE	96	-
27 MEDILL NE	- COMPLETE	97	-
28 11TH ST NE	- COMPLETE	98	-
29 STERILITE SE	- COMPLETE	99	-
30 OBERLIN RD SW	- COMPLETE	100	-
31 MILENNIUM BLVD SE	- COMPLETE	101	-
32 PENBERTHY NE	- COMPLETE	102	-
33 NOBLE PL NW	- COMPLETE	103	-
34 SOUTH AVE SE	- COMPLETE	104	-
35 8TH ST NE	- COMPLETE	105	-
36 THORNE NE	- COMPLETE	106	-
37 CITY GARAGE PARKING LOT	- COMPLETE	107	-
38 ALL CREWS SNOW / ICE REMOVAL	- COMPLETE	108	-
39 400 TONS OF SALT	- ORDERED	109	-
40 RECEIVED 2 LOADS OF SALT	- COMPLETE	110	-
41 PILED SALT IN BIN	- COMPLETE	111	-
42 401 ROSE SE SALTED	- COMPLETE	112	-
43 2560 JENNY CIR NW MAIL BOX	- REPAIRED	113	-
44 RECEIVED 5 LOADS SALT	- COMPLETE	114	-
45 PILED SALT IN BIN	- COMPLETE	115	-
46 CHECK MAILBOXES FOR REPAIRS	- COMPLETE	116	-
47 TRAFFIC CONTROL FOR PATCH CREWS	- COMPLETE	117	-
48 EDGAR PL SW ICE	- SALTED	118	-
49 GARAGE CAGE AREA	- CLEANED OUT	119	-
50 427 CARVER NW BUMPER	- REMOVED	120	-
51 3 LOADS SALT RECEIVED	- COMPLETE	121	-
52 PILED SALT IN BIN	- COMPLETE	122	-
53 CLEAN / OPEN CATCH BASINS	- ONGOING	123	-
54 CHECK POTHOLES	- CONTINUED	124	-
55 DRIVE ROUTES IN ADVANCE OF WEATHER	- COMPLETE	125	-
56 VEHICLE PREP	- COMPLETE	126	-
57 RECEIVED 3 LOADS SALT	- COMPLETE	127	-
58 LOAD SALT IN BIN	- COMPLETE	128	-
59 1219 9TH SW MAILBOX DRAINAGE DITCH	- OPENED	129	-
60 1814 AMHERST NE DRAINAGE DITCH	- CHECKED	130	-
61 CHECK IRONWOOD CIR NE MAIL BOX	- COMPLETE	131	-
62 437 TREMONT SE SINKHOLE PLATE	- INSTALLED	132	-
63 VEHICLES CLEANED & INSPECTED	- COMPLETE	133	-
64 LOCK OUT / TAG OUT VIDEO	- COMPLETE	134	-
65 4 HOURS DOWNTOWN DUTIES	- COMPLETE	135	-
66 COMMUNITY PARK CULVERT PIPE REMOVAL	- ATTEMPTED	136	-
67 205 SHRIVER SE DIRT / SOD	- REMOVED	137	-
68 MAILBOXES RECEIVED AND PREPPED (3)	- COMPLETE	138	-
69 1630 TREMONT SW BUILDING	- SECURED PER CODE	139	-
70 1333 14TH SE BUILDING	- SECURED PER CODE	140	-

**MASSILLON STREET DEPARTMENT**  
**MONTHLY REPORT**  
**FEBRUARY, 2022**

**SPECIAL PROJECTS**

SITUATION/WORK ORDER	DISPOSITION
1 STORM PREP PLOW CURB TO CURB	- STARTED
2 PLOW CURB TO CURB STORM PREP	- COMPLETE
3 88 HOURS PLOW/SALT LOGGED 2-2	- COMPLETE
4 ICE STORM CALLOUT	- STARTED
5 SNOW / ICE REMOVAL	- STARTED
6 175 HOURS PLOW / SALT LOGGED 2-3	- COMPLETE
7 166 HOURS PLOW / SALT LOGGED 2-4	- COMPLETE
8 RECEIVED 125 TONS SALT	- PILED INTO BINS
9 RECEIVED 150 TONS SALT	- PILED INTO BINS
10 SATURDAY 2/5 - LOGGED 105 PLOW HOURS	- COMPLETE
11 SUNDAY 2/6 - LOGGED 88 PLOW HOURS	- COMPLETE
12 MONDAY 2/7 PLOW / SALT / SPECIFIC AREAS	- CONTINUED
13 LINCOLN WAY SNOW REMOVAL	- STARTED
14 PLOW / SALT STREETS	- CONTINUED
15 ASSIST PARKS WITH ERIE ST BRIDGE SNOW	- COMPLETE
16 ASSIST PARKS WITH FINEFROCK BRIDGE	- SNOW REMOVED
17 DOWNTOWN SNOW REMOVAL	- COMPLETE
18 SNOW CALLOUT 2-13-2022 2100 HOURS	-
19 SNOW / ICE CALLOUT OVERNIGHT	- COMPLETE
20 SNOW REMOVAL THROUGHOUT DAY	- CONTINUED
21 REC CENTER LOT SNOW / ICE REMOVAL	- COMPLETE
22 REMOVE SALT FROM 401 ROSE	- COMPLETE
23 REMOVE BARRIER/PLATES FROM 401 ROSE	- COMPLETE
24 CLEAN UP SITE AT 401 ROSE SE	- COMPLETE
25	-

**PAVING**

SITUATION/WORK ORDER	DISPOSITION
1	-
2	-
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**CONTRACTED SERVICES**

SITUATION/WORK ORDER	DISPOSITION
1	-
2	-
3	-
4	-
5	-
6	-
7	-
8	-
9	-
10	-
11	-
12	-
13	-
14	-

**BARRICADES / BARRELS / CONES**  
**AREA**

AREA	ACTION
1 CITY HALL CONES	- DELIVERED
2 11TH & KENDAL NE BARREL	- DELIVERED
3 HANKINS @ ORCHARD HILL NE CONES	- DELIVERED
4 SR 21 @ WALNUT BARRICADES	- DELIVERED
5 3RD ST NW BARRICADES	- DELIVERED
6 1204 LENNOX NE CONES (WEEKEND)	- DELIVERED
7 1204 LENNOX NE BARRICADES	- DELIVERED
8 475 NOBLE NW BARREL	- PICKED UP
9 ERIE @ TREMONT BARRICADES & CONES	- DELIVERED
10 ERIE @ TREMONT BARRICADES & CONES	- PICKED UP
11 20TH & OBERLIN SW BARRICADES	- DELIVERED
12 TREMONT & ERIE BARRICADES	- DELIVERED
13 ERIE & TREMONT SE BARRICADES	- DELIVERED
14 ERIE & TREMONT SE BARRICADES	- PICKED UP
15 10TH ST NE BARRICADES (OVERNIGHT)	- DELIVERED
16 10TH ST NE BARRICADES	- PICKED UP
17 AGATHON NW BARRICADES	- PICKED UP
18	-
19	-
20	-
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**ANIMALS**

AREA	ACTION
1 1121 FOREST SE DEER	- PICKED UP
2 100 CHERRY RD NE SKUNK	- PICKED UP
3 SR 21 @ ERIE ST 3 DEER (WEEKEND)	- PICKED UP
4 1040 3RD SE DEAD CAT	- PICKED UP
5 201 LAKE NE SKUNK	- PICKED UP
6 218 DWIGHT SE SKUNK	- PICKED UP
7 2940 17TH SW DEER	- PICKED UP
8 167 23RD SW SKUNK	- PICKED UP
9	-
10	-
11	-
12	-
13	-
14	-
15	-
16	-
17	-

# MASSILLON SAFETY / SIGN-PAINT DEPARTMENT

## MONTHLY REPORT

FEBRUARY, 2022

### SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 TREMONT & DAVID CANARY TRAFFIC BULB	- REPLACED
2 HAZEL TREES TRIMMED	- COMPLETE
3 WALLACE SE TREES TRIMMED	- COMPLETE
4 PINE SE TREES TRIMMED	- COMPLETE
5 DANNER NE TREES TRIMMED	- COMPLETE
6 ASSIST HILSCHER CLARKE @ CITY HALL	- COMPLETE
7 GETZ CENTER LIGHTING	- REPAIRED
8 CITY GARAGE GATE REPAIR	- CONTINUED
9 1ST & CHERRY NE CRASH ASSIST	- COMPLETE
10 RICHVILLE & SOUTHWAY TRAFFIC BULB	- REPLACED
11 3RD & WALNUT TRAFFIC BULB	- REPLACED
12 878 SALT SPREADER WIRING	- REPAIRED
13 9TH ST SW OVERHEAD CABLES	- REPAIRED
14 2ND & LWE PEDESTRIAN SIGNAL	- REPAIRED
15 STREET DEPT PLOWING ASSISTANCE	- RENDERED
16 CITY HALL GENERATOR CHECK	- COMPLETE
17 BIG INDIAN & ERIE TRAFFIC CAMERAS	- INSPECTED
18 SR 21 & MENARDS TRAFFIC CAMERAS	- INSPECTED
19 FIRE STATION 1 APPARATUS BAY PROJECT	- STARTED
20 FIRE STATION 1 APPARATUS BAY PROJECT	- COMPLETE
21 FIRE STATION 2 COMMERCIAL WIRING	- COMPLETE
22 ERIE @ EDWIN TRAFFIC CONTROLLER	- CHECKED & RESET
23 DAVID CANARY @ TREMONT TRAFFIC BULB	- REPLACED
24 PARTS FROM GRAYBAR ELECTRIC	- PICKED UP
25 1ST & DIAMOND CT SE BLOCKADE	- ATTENDED TO
26 FINEFROCK @ SR 241 STREET LIGHTS	- CHECKED
27 CITY HALL GENERATOR	- CHECKED
28 ROOF OPENINGS @ CITY HALL (ANTENNA)	- SEALED
29 LILLIAN GISH & SR 21	- SIGN INSTALLED
30 16TH & WALNUT TRAFFIC CAMERAS	- CHECKED
31 HESS & TREMONT TRAFFIC LAMPS	- REPAIRED
32 ERIE & SR 21 TRAFFIC LAMP	- REPAIRED
33 HILLS & DALES @ WALES TRAFFIC LAMP	- REPAIRED
34 DOWNTOWN BANNER	- INSTALLED
35 MENARDS PARTS	- PICKED UP
36 FIRE STATION 1 MECHANIC BAY LIGHTING	- REPAIRED / REPLACED
37 ERIE & SR 21 TRAFFIC SIGNALS	- CLEANED & INSPECTED
38 LIFT TRUCK CLEANING / MAINTENANCE	- COMPLETE
39 SENIOR CENTER MURAL LIGHTING	- REPAIRED
40 REC. CENTER PARKING LOT LIGHTING	- REPAIRED
41 23RD & LWW TRAFFIC CAMERAS	- CHECKED
42 WALES & STATE NE TRAFFIC BULB	- REPLACED
43 1ST & LWW TRAFFIC SIGNAL	- REPAIRED
44 FIRE STATION 2 WASH MACHINE SERVICE	- INSTALLED
45 CITY HALL GENERATOR CHECK	- COMPLETE
46 WALES & HANKINS TRAFFIC BULB	- REPLACED
47 HANKINS @ AMBERWOOD NE DEER SIGN	- INSTALLED
48 HANKINS NE HANGING CABLES	- PROPERLY SUSPENDED
49 24TH & DUANE NW DOWNED TREE	- REMOVED
50 CHECK POWER FOR SR 21 LIGHTS	- COMPLETE
51 ERIE & LWE TRAFFIC CABINET LEAK	- REPAIRED
52 EDWIN & ERIE TRAFFIC CABINET	- RESET
53 PICK UP ITEMS AT MENARDS	- COMPLETE
54 MEET WITH ENGINEER RE: ERIE & CHARLES	- PLANNING
55 1ST FLOOR ANNEX EGRESS LIGHTS	- REPAIRED
56 CHARLES & ERIE TRAFFIC BULB	- REPLACED
57 CHARLES & 1ST TRAFFIC BULB	- REPLACED
58 ERIE & CHARLES CAMERA	- INSTALLED
59 SR 21 LIGHTS POWER SOURCE	- RESTORED
60 2ND FLOOR ANNEX EGRESS LIGHTS	- REPAIRED
61 TREMONT & HESS TRAFFIC BULB	- REPLACED
62 TREMONT & ERIE FIBER LINE PULL WIRE	- INSTALLED
63 AMBERWOOD NE STREET LIGHT	- REPAIRED
64 RESERVOIR PARK OUTLET	- REPAIRED
65 WHS STAGE PLATFORMS	- PICKED UP
66 CHECK TRAFFIC LOOPS SR 21 @ CHERRY	- COMPLETE
67 SAFETY INSPECTIONS (STREET/SAFETY)	- COMPLETE
68 SR 21 HIGHWAY LIGHT	- REPAIRED
69 ERIE & CHARLES TRAFFIC CAMERA	- PULLED
70 WARMINGTON & SR 21 TRAFFIC CAMERA	- ADJUSTMENT

### SIGN / PAINT DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 212 1ST NE REZONING SIGN	- POSTED
2 1ST & THORNE SIGNS	- REPLACED
3 CITY LOT SIGNAGE MEETING	- PLANNING
4 TRUCK 728 RESTOCKED WITH POSTS, ETC	- COMPLETE
5 ROSLYN NE SIGN	- MOVED / REPLACED
6 ROSLYN @ 11TH STOP SIGN	- REPLACED
7 11TH & WILLIAMS ne STOP SIGN	- REPLACED
8 SR 21 @ SR 30 SIGNAGE	- REPAIRED
9 STERILITE SE SPEED SIGN	- INSTALLED
10 SR 21 @ LILLIAN GISH SIGN DAMAGED	- REPLACED
11 KEUPER BLVD @ JOLYNN NE SIGN	- REPLACED
12 6TH @ DUNCAN STOP ON RED SIGN	- REPLACED
13 PARK BENCH WORK	- CONTINUED
14 STOP SIGN PROJECT PREP WORK	- STARTED
15 PARK BENCH WORK	- CONTINUED
16 STOP SIGN PROJECT PREP	- CONTINUED
17 CONCORD NE UNNECESSARY STOP SIGNS	- REMOVED
18 CONCORD SIGN POSTS	- REMOVED
19 SIGN PREP	- COMPLETE
20 LILLIAN GISH SW DAMAGED SIGN	- REMOVED TO REPAIR
21 LILLIAN GISH SW DAMAGED SIGN REPAIR	- STARTED / PARTS ORDERED
22 REBUILD SIGN BASES	- COMPLETE
23 BARRICADE MAINTENANCE	- CONTINUED
24 PREP AND INSTALL SR 21 @ LILLIAN GISH	- COMPLETE
25 PARK BENCH WORK	- CONTINUED
26 PROSPECT SE @ MILENNIUM STOP SIGN	- POST REPLACES
27 879 SALT SPINNER	- REPAIRED
28 SIGN BASE REPAIRS	- CONTINUED
29 MEETING WITH DAVE MALEY RE: LOT SIGNS	- COMPLETE
30 SIGN BASES GRINDING & WELDING	- COMPLETE
31 STANDISH & GROSVENOR STOP SIGN	- REPAIRED
32 SIGN INSPECTIONS SW / SE	- COMPLETE
33 PARK BENCH WORK	- CONTINUED
34 BARRICADE REPAIRS	- CONTINUED
35 SHERWIN WILLIAMS PAINT ORDER	- CHECKED
36 426 6TH SW STOP SIGN	- REPAIRED
37 CONRAD @ HARVARD NE STOP SIGN	- INSTALLED
38 ROSLYN & 9TH NE STOP SIGN	- INSTALLED
39 LWW & 21ST NW ALLEY STOP SIGN	- INSTALLED
40 LWW & 22ND NW ALLEY STOP SIGN	- INSTALLED
41 AMHERST & LAKE NE ALLEY STOP SIGN	- INSTALLED
42 HANKINS NE @ WHEATON SIGN COMPLAINT	- RESOLVED
43 NE SECTION SIGN INSPECTIONS	- COMPLETE
44 BRIDGE SIGNS	- ORDERED
45 879 VEHICLE SIGNS	- INSTALLED
46 SIGN VEHICLE CLEANED & INSPECTED	- COMPLETE
47 CINCINNAT SE SIGNAGE	- ORDERED
48 HANKINS NE @ CITY LIMITS SIGN	- REMOVED FOR REPAIR
49 WORK ON SIGN BASES (WELDING)	- CONTINUED
50 STADIUM SIGN MEETING	- COMPLETE
51 5TH & NORTH SIGNAGE COMPLAINT	- CONSULT
52 22ND & MARGILEE SW STOP SIGN	- REPAIRED
53 SE&NE SIGN INSPECTIONS	- COMPLETE
54 SR 21 & SR 30 SIGNAGE	- REWPAIRED
55 ERIE @ NAVE SE CURVE ARROW	- REPLACED
56 728 TRUCK RESTOCK	- COMPLETE
57 CINCINNAT SE SIGNAGE	- INSTALLED
58 MILLENNIUM SE SIGNAGE	- INSTALLED
59 CHERRY RD BRIDGE ICE SIGN x 2	- REPLACED
60 ERIE ST NO PARKING SIGN	- REPLACED
61 CHERRY RD @ 3RD NW STOP SIGN	- REPLACED
62 25MPH SIGN McCADDEN NE	- REPLACED
63 25MPH SIGN 2ND NE	- REPLACED
64 WALNUT & ERIE TRASH IN ROAD	- REMOVED
65 RESEARCH BRIDGE BRACKETS - SIGNS	- PLANNING
66 CHERRY @ SR 21 SIGNAGE	- REPLACED
67 RESEARCH SR 21 & LILLIAN GISH ACCIDENT	- PLANNING
68 ERIE @ CHARLES SE DAMAGED SIGN	- REMOVED
69 10TH & MATTHIAS NE DAMAGED SIGN	- REMOVED
70 3RD & LAKE BRIDGE ICE SIGNAGE	- REPLACED





**Kathy Catazaro-Perry, Mayor**

To: Mayor Kathy Catazaro-Perry

From: Samantha Walters, Community Development Director

Date: February 2, 2022

Monthly Report: January, 2022

- Attended the following meetings/events:
  - January 13 – Historic Preservation Commission Meeting
  - January 19 – Met with Deborah and Derek (virtually) from ASPIRE
  - January 24 through 28 - HUD CARES Act Virtual Training Conference
  - January 28 – Habitat for Humanity Home Dedication (13<sup>th</sup> Street SE)
- The FY 2022 CDBG Sub Recipient Workshop was held on January 25, 2022 via Zoom. This year's workshop was once again taught virtually due to the pandemic. Discussion at this workshop included:
  - Program overview and application process
  - HUD National Objectives and expenditure requirements
  - Eligible activities
  - Reporting, requisitioning, and monitoring expectations
- Began coordinating with Code Enforcement on the City's 2022 Demolition Program.
- Completed several Historical Reviews for SMHA.
- Reviewed and approved multiple Environmental Reviews for SMHA.
- Submitted to the U.S. Department of Housing and Urban Development (HUD) the PR-29 Quarterly Report for Period 4, ending December 31, 2021. The PR29 – Cash on Hand Quarterly Report - documents information relevant to the cash-on-hand, program income, and revolving funds submitted by a grantee to HUD.
- Submitted to the Ohio History Connection the 2021 Annual Report for Section 106 Exempt projects. Per Stipulation VIII (Monitoring) of the City's Programmatic Agreement, this includes a list of projects that were finished within the 2021 calendar year and three example projects on properties 50-year-old and older that were exempt under the PA.
- Continued accounting and financial management for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated accomplishments of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.

**Kathy Catazaro-Perry, Mayor**



- Continued to monitor calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored all record keeping being sure requirements are being followed to HUD Guidelines. Ensured Code compliance monitoring was being performed by the Contractor in the City Target Areas.
- During the month of January, I responded to a total of 17 Public Record requests for records from various City departments. The majority of these requests were for police incident and/or accident reports.
- Monthly Reports from Beverly Lewis, Housing Director, and Anna Jordan, Administrative Assistant, are attached.

Respectfully Submitted,  
Samantha Walters  
Community Development Director

# **Samantha R. Walters, Community Development Director**

**From: Beverly A. Lewis, Housing Director, Massillon City**

**Date: Monthly Report JANUARY, 2022**

- **Fair Housing Calls for the Month:** Beverly Anna

**Code Enforcement Involvement – Yes, as needed**

**Were any of them discrimination related?** No

- **Housing Rehabilitation Projects:** This Full Rehabilitation is complete. Due to the fact that our Regional Inspector was hospitalized, we are waiting for inspections to be completed to close out this one.
- **Minor Repair:** Presently, we do not have any in progress for Minor Repair

## **Emergency Rehabilitation Projects:**

- We have requests for three furnaces in process.

## **First time Homebuyer Assisted:**

- We have provided another first-time homebuyer with down payment assistance, we have sent her the Intent to Proceed with her RRS items. We sent bid request, to perspective Contractors.
- We have also closed on two more first time homebuyers and sent them the Intent to Proceed so that we can proceed with their RRS items. Requests have been sent out and received for Contractor's bids. Work has been completed, however we are waiting on the final inspection. Update the Regional Inspector is out of the hospital and recovering at home. He is the only inspector who can provide the inspection for our housing projects.

- **STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED:** On-going

- **PROGRESS TO DATE** – see above

- **MEETINGS ATTENDED DURING THE MONTH WERE:** January 10, 2022 Staff meeting 9:30
- **WEBINARS:** December 1, 2021 Webinar – Canton/stark Home, 9:00 AM.
- **OTHER ACTIVITIES: FAIR HOUSING** – Letters were sent out to First time Homebuyers and Contractors in regards to their status and updates of pertinent information that needs to be received to insure that they are in compliance and ready to work in this new year. Letters to FTHB is to insure that they are still dwelling in the home they purchased until the full 5 year lien has been satisfied.

Respectfully,

**Beverly Lewis, Housing Director.**

## **MONTHLY REPORT: January 2022**

**To:** Samantha Walters-Community Development Director

**From:** Anna Jordan-Community Development and Housing Assistant

- **Housing:** Several projects awaiting final inspection. We anticipate that these will be completed soon. We have taken several applications for potential home buyers for down payment assistance. Department discussion concerning status of RRS projects. Continued contact with RPC regarding projects. Discussion of HOME funding applicants for 22' year .The project waiting list has been continually updated, as well as the housing financial ledger.
- **Fair Housing:** For the month of January, I received 18 fair housing calls. Calls included many landlords and tenants with eviction or non-renewal of lease questions. Code has assisted with repair calls. Tenants called asking questions about putting rent into escrow. Notes regarding calls are still taken and kept on file.
- **Community Development:** Annual meeting for Sub recipient applicants was held this month. Applicants will complete paperwork potential block grant funding. Applications for 22' projects are being taken. IDIS and department spread sheets are being updated. Program year funding has been discussed and allocated as well.
- **Administrative:** Prepared and paid bills/ IDIS drawdowns for funds. Updated activities as necessary. Ledger balanced and maintained accurately throughout the month. We have prepared all activity purchase orders, and opened new program year activities in IDIS. Other tasks upon assignment. Supplies ordered as needed.
- **Meetings:** For the month of January I participated in the following meetings/trainings:
  - January 19-Meeting with Aspire
  - January 21- Department meeting to discuss funding
  - January 24-Land Bank Meeting
  - January 26-28 -HUD Cares Act Training

Respectfully,

Anna Jordan -Community Development and Housing Assistant