CITY OF MASSILLON BUILDING DEPARTMENT

2016 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

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PERMITS Building Permits Electrical Permits Plumbing Permits Heating Permits Low Voltage Permits TOTAL PERMITS:	Building - Frank Silla Heating - Frank Silla Electrical - Frank Silla Building - Jeff Rettberg Heating - Jeff Rettberg Plumbing - Jeff Rettberg Code Enforcement TOTAL INSPECTIONS:

BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE MONTHLY DATA 2016

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January 15, 2017

The Honorable Mayor Kathy M. Catazaro-Perry City of Massillon Municipal Government Administration Building 151 Lincoln Way East Massillon, Ohio 44646

Reference: Monthly Report for the Civil Service Commission and the Equal Employment

Opportunity Office:

Dear Mayor Catazaro-Perry:

Two Police Officers were hired in the Police Dept. and sworn into the position.

Performance evaluations are being received from Dept. Directors.

Hired Administrative Assistant for the Engineering Dept.

EEO posters for the Ohio minimum wage change for 2017 have been issued to all departments.

EEO labor Compliance Reports have been filed for the ODOT/Massillon City projects.

Sincerely,
Joseph G. Alessandro Sr.
Public Administration Consultant
Administrator to the Civil Service Commission
Director of the Office of Equal Employment Opportunity



To: Mayor Kathy Catazaro-Perry

From: Barb Sylvester, Community Development Director

Date: January 5, 2017

Monthly Report – December 2016

Fair Housing update – I reviewed and read through all training manuals given to Bev at the HUD Fair Housing three day training. I revised and updated Massillon's CITIZENS PARTICIPATION PLAN according to the new rules of Affirmative Fair Housing (AFH) that were released at the training session. I attended and participated in the Massillon Fair Housing meeting on December 28 2016. I reviewed for accuracy and correctness and then presented to council a Collaboration Agreement for AFH with Board of Stark County Commissioners, Stark Metropolitan Housing, Cities of Alliance and Canton. I Worked with Bev and Josh on all Fair Housing Programs and goals for the City, we are working on additional steps to conform to the new rules of AFH, example: putting survey on our website.

Reported and made entries in IDIS for accounting management. Completed and updated "accomplishments" of CDBG activities in IDIS. I continued monitoring of CDBG sub recipients and their programs. During the month I continued to trained and educated Josh on the accounting information for CDBG to have a backup for the accounting system and financial record keeping.

I am working with a Representative from HUD headquarters and Rich Hendershot, Columbus. I contacted representatives from Stark County Regional Planning to question the percentage of funds allocated to the City of Massillon for the FY 2017, because it was reduced by 6% from FY 2016 (\$27,386.00 reduction). Rich and I are still in communications to find out if there is a HUD formula for this. I did research, and found that the allocations are at the discretion of the consortium. I will continue to follow up to get this resolved.

The Community Development Department and CDBG Code Enforcement are continuing efforts to reduce slum and blight. Work continued monitoring the calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored to ensure all record keeping requirements are being followed, according to HUD guidelines. I always reviewed required forms completed by the Contractor; Daily Log Forms; Voucher Documents; Detailed Inspections by Date Reports. Ensuring that all records, paperwork, electronic entries are properly filled out and properly filled. Reviewed all reports filed, made sure CODE compliance monitoring is also being performed by the Contractor in the City target areas. Monitored to be sure the "Standard Operating Procedures" (SOP) for CDBG code enforcement are being followed.

I have been working with the Auditor's office to allocate the NSP Account #1207 to the CDBG account #1203. We will take this allocation to council after the yearend financials are completed. The City of Massillon received "official notice" from HUD of the approval of the NSP balance (\$28,375.21) to transfer to CDBG program income. I had been working with Brian White, HUD Columbus field office, regarding the transfer of the City of Massillon's Neighborhood Stabilization Program NSP income balance into the



City of Massillon's CDBG Program Income in order to be utilized for eligible CDBG activities. This program was from 2009, and closed out in 2014.

I Continued efforts with Ohio History Connection Office, the City Administration, and the Massillon Historic Commission on filing a preliminary questionnaire to the Ohio Historic Preservation office requesting the nomination for Massillon's downtown local historical district to be listed on the National Register. I am waiting on photos from the Massillon Museum and Margy Vogt.

Attended EasyTime Solutions Payroll training and implemented the new system in the Community Development Department. All is set in our entire department, actually using the system, and ready to go live.

I put together a letter for downtown developers regarding the IMAGINE DOWNTOWN project.

I attended a webinar titled "Tiny Houses" regarding housing in cities.

I completed the annual HUD SECTION 3 report for the City of Massillon.

I attended a webinar titled "Stark County broadband Needs Assessment Study".

I Conducted a CDBG Application Workshop on December 9, 2016. For the Program Year 2017, which begins July 1, 2017. I published the information regarding the Workshop for public notice in the INDE, on our website, and sent memos to sub recipients who previously received funding. Sixteen organizations attended. All attendees received a packet with necessary documents and I explained all documents and the application and scoring processes in detail to them.

Barbara Sylvester, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report _____January , 2017

ACTIVITY REPORT:

- <u>Fair Housing Calls for the Month:</u> The number of calls received for the month of December were 21. The primary problems were Landlords providing needed repairs. We were able to trouble shoot some of the situations with the Landlords. We talked with Code Enforcement to survey the problem and speak to the Landlords if codes had been violated.
- <u>Housing Rehabilitation Projects:</u> We have completed two Full Rehabilitations. Lead Inspections are due on them both. Papers have been signed for the beginning on another Full Rehabilitation. There is a 90 day time period for completion as the Rehabilitations encompass the whole home.
- <u>Emergency Rehabilitation Projects:</u> We were able to provide Massillon Homeowners with roofs well into December due to the weather shifting allowing more outside work to be done. Three roofs were done.
- Minor/Repair (bridging the gap.) This program is moving forward in allowing us to help Homeowners who otherwise would not be assisted. We have also have been able to utilize it when a Full Rehabilitation is more than the allotted amount; which enable a Homeowner to get the much needed work done on their home.
- <u>First-time Homebuyers Assistance</u>: There are three First Time Homebuyer going through the process of purchasing homes in the City of Massillon. They have been approved and I am working with the Lender, Seller, Title Company to bring about success in their pursuit in becoming homeowners. We are beginning the work on two of our buyers, and still waiting on bids for two others RRS items, so we can complete the transactions.

Miscellaneous:

Again thank you for the opportunity to serve.

Beverly A. Lewis

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THE CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry

FROM: David Maley, Economic Development Specialist

DATE: January 15, 2017

RE: Monthly Report

- Continue to Work with Wheeling Lake Erie Railroad on issue at Case Farms.
- Attended City Council sessions providing information to council members on a variety of issues.
- > Continue to work with several businesses on possible grants and/or loans for expansion or relocation.
- > Attended regular meetings: Community Improvement Corporation and the 3rd Century.
- Continue to work with Stark County Regional Planning on several issues regarding the acquisition of properties and demolition for the Neighborhood Initiative Program (NIP) for properties in the City.
- Continue to work with Habitat for Humanity on a neighborhood revitalization project/house demolitions.
- Continue to work with potential downtown investors for downtown development projects.
- > Continue working with developer on workforce housing development project.
- Continue work on Downtown Redevelopment Districts (DRD).
- Continue working on EZ/CRA revenue sharing.
- Coordinated "stakeholder" meeting of the Imagine Downtown Massillon task force.
- Continue to work on numerous miscellaneous issues.
- Put together power point presentation on the City.
- Continuing work on State Capital Bill Project/funding sources.
- > Continue work on zoning issues with developers and land acquisition issues.
- Working with the Massillon Museum on land transfer and re-plat.
- > Finished work on several TIF Ordinances that passed Council.
- Worked on Board of Control and Planning Commission issues.
- Working with Code Enforcement on several distressed properties

THE CITY OF MASSILLON INTERNAL CORRESPONDENCE

DATE: January 15, 2017

TO:

Mayor Kathy Catazaro-Perry

FROM:

Engineering Department

SUBJECT:

Engineering Department Monthly Report for December 2016

BRIDGES

17th Street NE Bridge –Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This is a design/build project that will be administered by ODOT. It is anticipated to be completed in the Spring 2017.

SANITARY SEWERS

<u>State Avenue Sewer Rehab</u> – Began survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

STORM SEWERS

<u>2016 Catch Basin Replacement Project</u> – Currently working to replace catch basins at various locations throughout the City. This is an ongoing project. Holderbaum will continue working on catch basins, weather permitting.

2017 Catch Basin Replacement Project - Reviewing and estimating to replace catch basins at various locations throughout our city.

16th Street SE-Ute Storm Sewer Repair - Review options for Spring 2017

WASTEWATER TREATMENT PLANT

<u>WWTP Upgrade Project</u> – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Construction began in March of 2016.

STREETS

Main Avenue Resurfacing –Northstar started construction of Main Avenue week of June 27th. 100% completed. Punch list completed, preparing close out documentation.

Wales Road (SR 241) Improvement Project – Funding has been secured through SCATS for FY 2020. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) and Hills & Dales. Project is currently in the preliminary design phase. Currently in the QBS process.

<u>Springhill Settlement Reconstruction</u> – Developing estimate and survey. Exploring funding options, evaluating drainage, under drains.

<u>2015 Priority Street Segment Resurfacing Project</u> – Northstar Asphalt began week of September 6th. Paving and catch basins completed on 17th Street, Tommy Henrich, Federal Avenue and 1st Street N.W. Paving will resume on 8th St. N.E., 11th St. N.E, and Amherst Road and portion of Lake Avenue in the Spring.

Tommy Henrich Drive - Survey completed - preliminary design.

SIGNALS

<u>Various Intersections</u> – Equipment for 6 intersections delivered to Traffic Department. Awaiting installation. Evaluations of additional intersections to be performed. Cameras being installed at intersection to evaluate traffic.

Kathy Catazaro-Perry, Mayor

Massillon City of Champions

Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Thursday, January 19, 2017

Mayor Catazaro-Perry Municipal Government Center Annex 151 Lincoln Way East Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for December, 2016.

The department responded to a total of 486 alarms during the month. This averages to 15.1 alarms per day. There were 91 fire alarm and public service calls, and 395 rescue and EMS calls. There were no injuries due to fire. Once again, this year represents the busiest year in the history of the Massillon Fire Department in that it answered 5,357 calls for assistance from the public.

On the 1st of the month, I attended the monthly LOGIC Board meeting.

On the 5th of the month, Asst. Chief Heck and I attended the Operations Section Chief class for NIMS compliance in Cuyahoga Valley.

Both pump testing and ladder testing were completed this month. A new command vehicle was ordered as well as a utility truck and power cots were purchased from Stryker Company'

Respectfully,

Chief Burgasser

Massillon Fire Department



Massillon Fire Department

233 South Erie St. Massillon, Ohio 44646 Phone (330) 833-1053 Fax (330) 833-1443 www.massillonohio.com

Office of EMS Coordinator

January 18, 2017

Chief Burgasser

Re: December 2016 Monthly Recap

Call Distribution

Calls: 2016-4880 - 2016-5365

Total Calls: 486

EMS:

352 EMS Runs

1 Turned Over To Other Agency

Perry Township

1 Mutual Aid Received

Jackson Township - 1





4 Mutual Aid Given

Perry Township-2, Erie Valley, Brewster

FIRE:

11 Fires

0 building

2 passenger vehicle

0 natural vegetation

2 mutual aid

1 unauthorized burnings

1 trash or rubbish contained

0 portable building

2 cooking

0 grass

3 authorized controlled burning

Service:

123 General Service Calls

37 patient lifts

27 alarm system activations (Fire -21, Medical -6)

52 misc. service calls

7 carbon monoxide incidents

0 Fire Truck Events

(Civilian – Injuries: 0 / Fatalities: 0)

(Firefighter – Injuries: 0 / Fatalities: 0)

John Paul Markwood IV

John Paul Markwood IV EMS Coordinator Massillon Fire Department pmarkwood@massillonohio.com

Mission Statement

"To be ever vigilant in the protection of life and property, from fire and Other emergencies, through response, prevention, and education.

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF DECEMBER, 2016

Vital Statistics Sarvings	Current Month		Year to Date
<u>Vital Statistics Services</u> Births: Resident . 1 Non-Resident 0 Total:	1		_
Deaths: Resident 25 Non-Resident 22. Total:	1		5
Certified B/D copies issued	47		520
Burial Permits	274		3428
Fetal Death	53 0		564 0
Animal Control			
Animal bites reported	4		120
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u>) Total: .	0		12
Food Protection			
Food Service/Food Establishment Inspections	31		458
Food Vending Machine Inspections	7		48
Mobile Unit/Temporary Food Inspections	0	**** * *	96
Consultations	2		36
Plan Reviews made	0		15
Food Complaints received	0	• • • •	10
Education Provided			
Food Service Education	0		477
Nuisance Control			
Residential complaints	17		279
Commercial complaints	0		12
Inspections	29		676
Consultations	2		45
Orders issued	14		455
Orders in compliance	13		394
Smoking Complaints	1		9
Smoking Investigations	1	****	9
Environmental Inspection Services			
Swimming Pool Inspections	1		22
Swimming Pool Complaints	0		0
School Environment Inspections	0		22
Supervised Community Clean-ups	0		2
Compliance Actions			
Legal Action	0		0
Mosquito Control			
Mosquito Investigations	0	***	3
Larvacide Drops	0		3
Biomist Spraying	0		0

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF DECEMBER, 2016

Births: Resident. 1. Non-Resident. 0. Total: 1 5 Deaths: Resident. 25. Non-Resident. 22. Total: 47 3242 Certified B/D copies issued 274 3428 Burial Permits 53 564 Fetal Death 0 0 Animal Control 3 4 120 Lab examinations: (Positive O. Negative O. Undetermined O.) Total: 0 12 Food Protection Food Service/Food Establishment Inspections 31 458 Food Vending Machine Inspections 7 48 Mobile Unit/ Temporary Food Inspections 0 96 Consultations 2 36 Plan Reviews made 0 15 Food Complaints received 0 10 Education Provided Food Service Education 0 477 Nuisance Control Residential complaints 17 279 Commercial complaints 0 1 Orders iscued 14 455 Orders iscued 13		Current Month		Year to Date
Deaths: Resident . 25 Non-Resident . 22 . Total:	Vital Statistics Services			
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NURSING DIVISION REPORT December 2016

WIC CLINICS:	Initial Certification	54
	Re-certifications	91
	Individual Appointment	23
	Group or Self modules	50
	Case Load	870

IMMUNIZATION CLINICS:	Patients seen	30
	Immunizations Administered	70

TB TESTING CLINIC:	TB Tests Administered	2
	Positive Reactors referred for X-ray	0

COMMUNITY NURSING	December 2016	Year to Date
Lions Club Applications	-	4
SID/ SUID Home Visit	-	-
Help Me Grow Referrals	-	2
BCMH Referrals	-	9
BCMH Home Visits	3	51
BCMH consults	-	7
Lead Referrals	-	-
Lead investigations	-	1
Lice Checks	-	14
Safe Sleep Class	-	8

Parochial School Visits:

Field Visits: 3 Auxiliary Visits: 325

Meetings: Nurse Hagi and Wood attended two events this month.

2016 Opiate Symposium- Stark County's Call to Action 2016 Infant Mortality Summit: Aiming for Equality

Continuing Education:

Opiate Symposium 6 CEU Infant Mortality Summit 5.75 CEU

Diana Wood BSN, RN Director of Nursing

PARKS AND RECREATION DEPARTMENT



MONTHLY REPORT – December 2016

January 16, 2017

RECREATION CENTER OPERATIONS/PROGRAMS SEPT/OCT/NOV/DEC

Day Passes Sold: 776/884/784/1334 Guest Passes Sold: 163/194/281/455 Spectator Passes Sold: 7/12/18/33 Day Pass 5 Punch: 44/47/74/156 Day Pass 10 punch: 12/7/12/19

Membership Packages Sold: 171/199/196/341 Memberships Sold: 210/249/267/404

Pavilion Rentals: 32/21/8/12

Community Room Rentals: 12/28/30/20 Birthday Party Packages: 6/9/12/12

SEPT/OCT/NOV/DEC

\$4,798.00/\$6,780.00/\$5,696.00/\$9,176.00 \$815.00/\$970.00/\$1,405.00/\$2,275.00 \$24.00/\$24.00/\$36.00/\$66.00 \$1,100.00/\$1,175.00/\$1,850.00/\$3,900.00 \$600.00/\$140.00/\$600.00/\$950.00

\$1,971.00/\$1,475.00/\$600.00/\$960.00 \$834.00/\$1,588.75/\$4,480.00/\$1,340.00 \$1,275.00/\$1,990.00/\$2,400.00/\$1,990.00

RECREATION CENTER

- 1. Fitness center (Free Weight) area complete.
- 2. New mirrors installed in the fitness center.
- 3. 32 participants for Swim with Santa
- 4. 44 participants for Breakfast with Santa

SENIOR DIVISION

Report from Director, Caroline Ferrel

PARK DIVISION

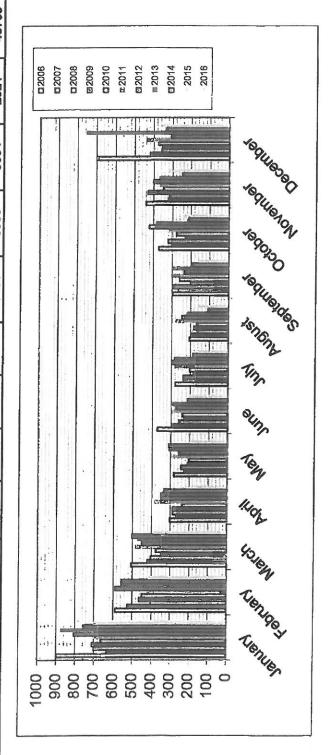
Report from Superintendent, Steve Pedro

GOLF DIVISION

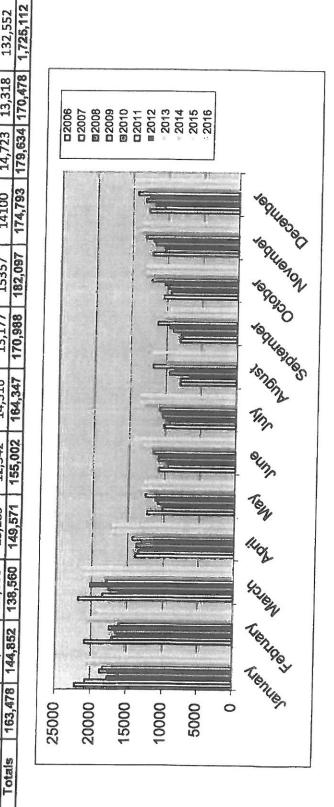
Report from Director, Carrie Lowery

Kim O'Farrell (CPRP), Director of Parks and Recreation

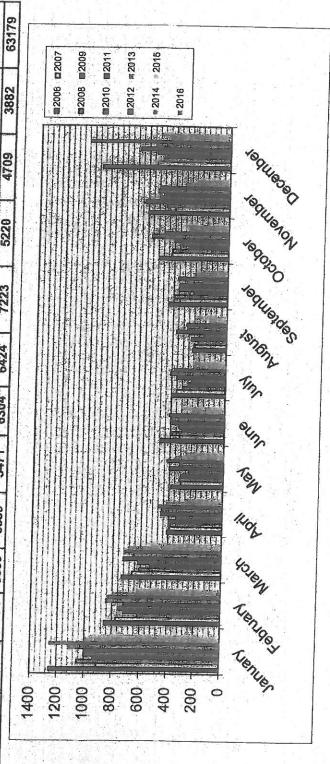
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	2015	703	421	393	215	200	208	168	166	158	234	322	366	3554
	2014	753	555	502	332	310	212	186	106	192	213	246	331	3938
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	2007	630	525	422	268	226	297	233	197	266	300	319	418	4101
	2006	899	288	507	303	283	373	278	205	295	370	441	692	5234
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Wednesday, January 4, 2017

Parks Department Board Report for December, 2016

- 1. We are continuing our tree evaluations in all parks. Hazardous and dead trees are removed as they are identified.
- 2. In cooperation with Stark Parks, we will provide materials for repairs to bridges along the Towpath Trail. The materials have been ordered. Stark Parks will install where needed.
- 3. We have a snow removal plan in place for the parks, downtown sidewalks and city bridges.
- We have purchased two new vehicles for park maintenance:
 2016 Chevy Colorado to replace the 1997 Ford Ranger.
 2017 Ford F150 to replace the 2004 Chevy Silverado.
- 5. In cooperation through a grant with ODNR and several surroundings cities, Massillon Parks will receive 50 trees to plant within our parks by the year 2020. We are still waiting to find out when this will start.

Steve Pedro
Park Superintendent
City of Massillon

Massillon Parks & Recreation Board Meeting – Thursday, January 19, 2017

- Letters of intent for sponsorship, have been mailed out to our local care facilities. A favorable response has been the feedback thus far, for support of the Activity Club events throughout the year.
- Individuals who fit the criteria will qualify for this free service through the AARP TAX AID PROGRAM starting February 1st.
- Some needed repairs are the focus at the Center for the next couple of month. Some building issue have been completed or will be finished soon.
 The next step will be cosmetic improvements. Such as new carpet and furniture.
- On behalf of the Activity Club and myself, we wish all of you Happy New Year. We look forward to making 2017 a great year, as work together as a team, with the leadership of the Parks Director and staff.

Report submitted by: Caroline Ferrel, Senior Center Director

			END-OF	-MONTH	REPORT	S 2016						
											DATE:	1/13/2017
JAN	FEB	MAR	APR	MAY	NUL	JUL	AUG	SEP	OCT	VON	DEC	YTD TOTALS
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00	104	78	89	/8/	64	77	75	106	95	89	117	1,056
270	209	254	251	256	245	173	241	248	226	211	247	2 831
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CITY OF MASSILLON STREET DEPARTMENT DECEMBER MONTHLY REPORT

DECEMBER 1, 2016

Clean and open covered catch basins Sweep Route 21 shoulders Work in Shop

DECEMBER 2, 2016

Sweep Route 21 Inner Wall, Downtown area, bridges, 1st 2nd 3rd 4th Streets, Chestnut Ave and North Ave NE Remove leaves and debris on Candle lite walk route Patch Catch basin Erie Street S at Charles Ave SE, 4th Street NE 3rd Street SE at Pearl Ave SE and Shriver Ave SE 35 Barricades 4th Street NE area for Candle Light Walk Secure vacant house Griffith Ave SW padlock basement door Work in Shop

DECEMBER 5, 2016

Street Department meeting AM
Pick up barricades and signs 4th Street NE
Place markers by Steel plates on catch basins City Wide
Sweep Oak Ave SE
Patch Ertle Ave NE, North Ave NE, Ohio Ave NE,
Hills & Dales Ave NE, Ledgewood Blvd NE and Gray Court NE
Pick up New plow truck ARM
Load yard waste container
Work in shop

DECEMBER 6, 2016

Clean leaves and debris from tops of catch basins Clean and Sweep Route 21 inner wall Install more steel plate markers on catch basins Patch 1st Street SW, 3rd Street NE Work in shop

DECEMBER 7, 2016

Patch Tremont Ave SE, 3rd Street NE, Oberlin Road SW, Lake Ave NE and Neale Ave SW
Street Department meeting AM
Place steel plate markers on Catch basins
Check and inspect trucks and snow equipment
Pick up Bags of trash Harsh Ave SE
Pick up bags for community service 16th Street NE
Load street sweeping container
Load yard waste container
Work in Shop

DECEMBER 8, 2016

Clean open catch basins city wide
Check inspects repair trucks and snow equipment
Pick up museum signs from ODOT
Deliver barricades Lincoln Way W road closed accident
Load street sweeping container
Load yard waste container
Work in shop

DECEMBER 9, 2016

Snow and ice control city wide Prep for weekend snow event Check equipment and Routes Work in Shop

DECEMBER 12, 2016

Snow and Ice control City wide Pick up barricades from weekend events Inspect repair trucks snow equipment Work in shop

DECEMBER 13, 2016

Street Department Meeting AM
Snow and ice control
Prepare for Snow event check trucks and Equipment
Pick up HPM Central Allied

DECEMBER 14, 2016

Snow and ice control City wide Clean and maintain trucks Repair trucks and Equipment Prepare for next snow event Work in shop

DECEMBER 15, 2016

Snow and Ice control City wide Clean building Prepare for next snow event Inspect and repair trucks Work in shop

DECEMBER 16, 2016

Snow and ice control

Work in shop

DECEMBER 19, 2016

Snow and Ice control Load yard waste container Pile salt in salt bin Clean and repair Equipment Work in shop Snow and ice control
Patch Amherst Road NE (HPM)
Load yard waste container
Work at City Hall annex
Pile salt in salt bin
Work in Shop

DECEMBER 21, 2016

Snow and ice control alleys
Patch main streets city wide (HPM)
Load yard waste container
Board park building
Work in shop

DECEMBER 22, 2016

Salt main areas
Patch Erie Street S
Clean and repair equipment
Pile salt in salt bin
Work in shop

DECEMBER 23, 2016

Patch City wide Snow and ice control Repair equipment Work in shop

DECEMBER 26, 2016

CHRISTMAS HOLIDAY

DECEMBER 27, 2016

Patch 12th Street NW and Auburn Ave NW Sweep all Viaducts
Pick up new Hot Box at Southwestern
Load yard waste container
Pile salt in salt bin
Work in shop

DECEMBER 28, 2016

Patch 29th Street NW Sweep 19th Street NW and 26th Street NW Pick up 25 trash filled bags for courts Richville Dr. NW Board up house 6th Street SW Rear door and Garage door Work in shop

DECEMBER 29, 2016

Patch 26th Street NW Sweep 23rd Street NW and 25th Street NW Secure house Neale Ave SW all doors and front windows Work in shop

DECEMBER 30, 2016

Snow and ice control
Board house front door 8th Street SW
Board up house front, 2 rear doors and side door 5th Street SW
Work in shop

CITY OF MASSILLON ELECTRICAL DEPARTMENT DECEMBER MONTHLY REPORT

DECEMBER 1, 2016

Work on street lights Lincoln Way W, Finefrock Ave SW And Sterilite Street SE Work on inside lights City Garage Street Department Pick up parts Home Depot Work in Shop

DECEMBER 2, 2016

Checked Pedestrian signals
Work on wiring street lights Sterilite Street SE
Pick up parts Graybar
Work in Shop

DECEMBER 5, 2016

Set timer on outside lights old Red Center Pick up parts Graybar Work on street light wiring Sterilite Street SE Work on raising traffic light cable Lincoln Way E at 23rd Street Check Pedestrian signals Work in shop

DECEMBER 6, 2016

Install cable wraps on signal cable Lincoln Way E at 27rd Street Work on ballast inside lights City Garage Work at Fire Station #1
Pick up parts Home Depot Work in shop

DECEMBER 7, 2016

Work on new lights Fire Station #1 Work on street lights Sterilite Street SE Pick up parts Home Depot and Menards Put showmobile away for winter Work in Shop

DECEMBER 8, 2016

Install CAT 5 cable in class room Fire Station #1
Replace bad ballasts inside lights Fire Station #1
Repair Christmas wreaths on poles Lincoln Way Downtown
Replace switch City Hall Annex
Meet with Engineers
Work in shop

DECEMBER 9, 2016

Replace bulb Main Ave W at 17th Street NW Install L.E.D. light Finefrock Road at 17th Street SW Check generators City Hall and Fire Station #1 Pick up parts Menards Work in Shop

DECEMBER 12, 2016

Replace bulb Wales Road NE at Lincoln Way E Check controller cabinet Erie Street S at South Ave SE Work on Pedestrian lights Charles Ave SE at Erie Street S Work in shop

DECEMBER 13, 2016

Repair street light Amberwood Circle Ne Pick up parts Home Depot Check Street lights Finefrock Ave SW Work on CAT 5 cable City Hall Annex Work in Shop

DECEMBER 14, 2016

Work on inside lights Senior Center Work on parking lot lights Rec Center Work in shop

DECEMBER 15, 2016

Work on exit signs Senior Center
Install radio in Truck 883
Pick up parts Menards
Pick up parts Graybar
Work on lights and radio 728
Work in shop

DECEMBER 16, 2016

Replace bulb Tremont Ave SE at 3rd Street SE Install basketball Player banners Downtown Replace ballast and bulbs inside lights Senior Center Install radio in 871 Work on radio 890 Check generator City Hall Pick up parts Staley Tech Work in shop

DECEMBER 19, 2016

Work on controller Lincoln Way E at 23rd Street SE Reset Electric for Christmas tree Install radio in Street Department Pickup Work on radios in 890 and 893 Pick up parts Staley Tech. and Menards Work in shop

DECEMBER 20, 2016

Replace ballast in Street Light for Finefrock Ave SW
Install new LED outside lights at City Garage
Repair stop sign post Prospect Drive SE at Millennium Blvd SE
Install light bar on Street department truck #889
Pick up part Northern Mobile Electric
Work in Shop

DECEMBER 21, 2016

Replace bulb Lincoln Way East at Tremont Ave SE Install Led outside lights City Garage Work on radio in Street Department Truck Pick up parts Home Depot and Staley Tech. Work in shop

DECEMBER 22, 2016

Work on lights Rec Center parking lot Work on Mural lights Erie Street Install emergency lights Park Department pick-up truck Work on Christmas lights Duncan Plaza Install radio Street Department truck Work in shop

DECEMBER 23, 2016

Repair outside lights Community Park Pavilion Replace traffic signal visor Cherry Road at Erie Street N Check Generator City Hall Work in shop

DECEMBER 26, 2016

CHRISTMAS HOLIDAY

DECEMBER 27, 2016

Replace bulb Erie Street S at South Ave SE and Amherst Road NE at Lake Ave NE Remove banner Lincoln Way Downtown Install new pole and sign Russell Blvd SE Work in shop

DECEMBER 28, 2016

Replace bulb 32nd Street NW at Lincoln Way W and State Street NE at 8th Street NE Replace lamp and install new fixture Finefrock Rd SW Change traffic signal visor State Street NE at Amherst Road NE Cut tree down 14th Street at Walnut Road SE Work in shop

DECEMBER 29, 2016

Replace ballast 250 HPS Street light Replace photo eye decorated Street light David Canary Dr. SW Remove VGA cable City Hall Annex 1st floor Work in shop

DECEMBER 30, 2016

Check generator City Hall
Remove 2 Way radio from police cruiser 1515
Return Salvation Army banner
Replace flashing traffic light visor Tremont Ave SW at 1st Street SW
Work in shop

CITY OF MASSILLON PAINT & SIGN DEPARTMENT DECEMBER MONTHLY REPORT

DECEMBER 1, 2016

Install round pole sleeve for Wellman Association 10th Street SE at Wellman Ave SE Install pole reflector at Richmond Street and Nova Ave SE Replace faded No Parking sign 23rd Street NW at Main Ave W Mark area Andrew Ave NE at Lewis Place NE call OUPS Mark area 6th Street SW at Wabash Ave SW call OUPS Replace damaged stop sign 6th Street SW at Wabash Ave SW Work in Shop

DECEMBER 2, 2016

Moved flower boxes at Duncan Plaza Load yard waste container Load Street sweeping container Post NO Parking signs for Candle Walk Install new sign post Route 21 S bound at Lillian Gish Blvd Help Electricians pull wire for street lights Sterilite Street SE Work in Shop

DECEMBER 5, 2016

Pick up no parking signs from candle walk 4th Street NE Help Electrical department pull wires Sterilite Street SE Replace sign post Route 21 North bound south of Warmington Rd. SE Straighten sign Route 21 North of Warmington Rd. SE Work in shop

DECEMBER 6, 2016

Install new sign post and sign Andrew Ave NE at Lewis Place Check downed sign pole Hills & Dale Road NE at Ledgewood Blvd NE Mark area call OUPS Work on reflective markers for steel plates on catch basins for Street Dept. Went looking for new trucks with Lee

Work in shop

DECEMBER 7, 2016

Work on making sign for Street Department Install pole covers on poles at GHP and Wellman Ave SE SE section sign inspection Winterize power tools Work in Shop

DECEMBER 8, 2016

Get prices for new street signs MD Solutions Meeting with Lee AM Pick up museum signs ODOT Route 62 Fix sign on 13th Street and Forest Street SE Work in shop

DECEMBER 9, 2016

Install new sign post Lillian Gish Blvd at Route 21 N bound Work on new Street signs
Inspect signs SE Section
Pick up new truck and look at trucks with Lee
Work in Shop

DECEMBER 12, 2016

Remove tools and Radio from Sign Department Van Work on setting up new Sign Department truck Sign inspection SW Section Work in shop

DECEMBER 13, 2016

Fix radio on Street Department truck 884 Charge battery on van would not start Remove Traffic manager GPS system and License plates from old van Help find and replace manhole cover on Stoner Ave NE Work in Shop

DECEMBER 14, 2016

Check signs at 27th Street and Lincoln Way W. signs need replaced Order new signs and mounts MD Solutions Hang new window blinds in Street Department offices Work in shop

DECEMBER 15, 2016

Install Radio in New trucks for Street Department and Safety Department Push salt up into salt bin for Street Department Work in shop

DECEMBER 16, 2016

Install radio in Street Department truck Repair Stop sign 11th street NE at Andrew Ave NE Repair radio on truck 890 Work in shop

DECEMBER 19, 2016

Work on radio installs in trucks Pick up parts Staley tech Check and repair radios not working Work in shop

DECEMBER 20, 2016

Straighten stop sign Prospect Drive SE at Millennium Blvd SE Work on installing light bar on 889 Work in Shop

DECEMBER 21, 2016

Finish installing light bar on 889 Install flood light on 889 Pickup parts Staley tech Start radio install Truck #879 Work in shop

DECEMBER 22, 2016

Finish Radio install truck # 879
Install light bar Park Department truck
Clean truck 728 and 725
Inspect signs NE Section
Start etching new tool in truck 728
Work in shop

DECEMBER 23, 2016

Finish etching tools in truck # 728 Inspect signs NE section Work in shop

> DECEMBER 26, 2016 CHRISTMAS HOLIDAY DECEMBER 27, 2016

Sign Department Vacation

DECEMBER 28, 2016

Help Safety Department with light repair on 241 Replace faded sign Tremont Ave SE at 1st SE Remove sign clean Graffiti 2200 block Lincoln Way W Inspect signs NW section Help remove tree limb 1400 Walnut Road SE Work in shop

DECEMBER 29, 2016

Repost cleaned sign 2200 block Lincoln Way W
Remove safety light from grill of old van
Remove decal on back door of old van
Repair downed sign Oberlin Road SW
Made sign for building
Call OUPS for new sing post 27th Street and Lincoln Way
Work in shop

DECEMBER 30, 2016

Off Holiday

MAYORS REPORT

STREETS AND HIGHWAY

Date 12/30/2016		Date Submitted	1/11/2017	
Cold Mix Tons Ward 1	3.08	Patched Streets W	/ard 1	4
Cold Mix Tons Ward 2	9.48	Patched Streets W	/ard 2	8
Cold Mix Tons Ward 3	1	Patched Streets W	/ard 3	2
Cold Mix Tons Ward 4	3.17	Patched Streets W	ard 4	3
Cold Mix Tons Ward 5	2.1	Patched Streets W	ard 5	2
Cold Mix Tons Ward 6	7.41	Patched Streets W	ard 6	4
Hot Mix Tons Ward 1	0	Swept Streets Wa	ard 1	1
Hot Mix Tons Ward 2	0	Swept Streets Wa	ard 2	2
Hot Mix Tons Ward 3	0	Swept Streets Wa	ard 3	2
Hot Mix Tons Ward 4	0	Swept Streets Wa	ard 4	1
Hot Mix Tons Ward 5	0	Swept Streets Wa	ard 5	1
Hot Mix Tons Ward 6	0	Swept Streets Wa	ard 6	5
Salt Tons	600			
Mortar Bags	0			
Cement Bags	0			
Sand Tons	0			
Removed Advertising Signs	From Telep	hone Poles/Tree Lawns	\mathbf{Z}	
Removed Fallen Trees/Li	imbs From S	treet		
Cleaned Off Catch Basins	\checkmark			
Mowed/Weedeat				
Barricades		yes		

MAYOR KATHY CATAZARO-PERRY PLANT MANANGER WWTP-TONY ULRICH CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: Date 12-31-2016

Date 1/11/2017 Plant Effluent Total Million Gallons 315.634
Plant Effluent Average Millon Gallons 10.182

Daily Average Effluent Suspended Solids	7.7	mg/l
Daily Average Effluent BOD	7.3	mg/l
Total Sludge Hauled	1760.58	Dry Tons
Total Sewer calls	8	Collections
Sanitary Sewer Jetted	27,060	Feet
Collection Water Usage	13,363	Gallons
Sanitary Sewer Footage Camera	1286.1	Feet
Total Overtime For WWTP Dept	9.0	Houre

Ward 1	\$9,600.00
Ward 2	\$750.00
Ward 3	\$0.00
Ward 4	\$0.00
Ward 5	\$0.00
ward 6	\$0.00

Sewer Repair Cost \$10,350.00