

CITY OF MASSILLON BUILDING DEPARTMENT

2017 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	39	27	59	76	88	70	76	98	86	74	59	40	792
Electrical Permits	27	11	34	16	31	28	30	22	23	31	17	27	297
Plumbing Permits	4	14	16	10	8	14	17	12	10	16	8	11	140
Heating Permits	20	16	29	13	26	39	33	18	19	34	17	21	285
Low Voltage Permits	2	1	2	3	0	1	2	0	1	1	1	2	16
TOTAL PERMITS:	92	69	140	118	153	152	158	150	139	156	102	101	1530
INSPECTIONS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - Frank Silla	174	160	174	188	194	236	252	274	200	110	70	75	2107
Heating - Frank Silla	41	30	43	52	65	72	81	78	60	34	5	5	566
Electrical - Frank Silla	73	75	82	91	102	132	144	152	125	62	55	30	1123
Building - Jeff Retberg	115	108	97	97	109	124	138	132	93	132	122	76	1343
Heating - Jeff Retberg	12	23	10	19	21	28	36	21	17	19	24	11	241
Plumbing - Jeff Retberg	18	26	19	20	25	34	41	18	30	23	31	20	305
Code Enforcement	148	114	136	159	246	186	185	168	80	126	120	160	1828
TOTAL INSPECTIONS:	581	536	561	626	762	812	877	843	605	506	427	377	7513

MONTHLY DATA 2017

	39	27	59	76	88	70	98	86	74	59	40	792
TOTALS:	39	1,804,466	972,405	780,882	2,119,078	1,729,038	4,287,416	2,710,668	1,682,390	5,842,284	980,058	25,925,908

2017 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 12/31/17

FIRST QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
1/10/2017	2448 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
1/10/2017	2450 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
1/24/2017	3668 SILVER CREEK CIR NW	233,000	ERECT SINGLE FAMILY DWELLING	STEVEN SILVER	WAYNE HOMES	
2/2/2017	2464 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
2/2/2017	2466 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
2/6/2017	1796 HANKINS RD NE	240,000	ERECT SINGLE FAMILY DWELLING	GINO & DEANNA PERCIBALLI	PERCIBALLI CONSTRUCTION	
SECOND QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
4/11/2017	376 FORD ST NW	84,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	
4/11/2017	1028 JOHNSON ST SE	84,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	
4/11/2017	1665 PAR FOUR CIR SE	207,000	ERECT SINGLE FAMILY DWELLING	KENNETH LONG	BLYTHE CONSTRUCTION, LLC.	
4/26/2017	2654 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
4/26/2017	2656 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
5/15/2017	4746 SIPPO RESERVES DR	200,000	ERECT SINGLE FAMILY DWELLING	ROHRER DEVELOPMENT, LLC.	LAKEWOOD FARMS DEVELOPMENT	
5/25/2017	2655 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
5/25/2017	2657 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
6/9/2017	2443 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
6/9/2017	2445 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.	
THIRD QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
7/13/2017	3585 KENYON CREEK AVE NW	104,370	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
7/13/2017	3597 KENYON CREEK AVE NW	104,184	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
7/25/2017	1996 MASTERS POINT SE	192,000	ERECT SINGLE FAMILY DWELLING	KENNETH LONG	BLYTHE CONSTRUCTION, INC.	
8/14/2017	2415 LINDA LANE SW	175,380	ERECT SINGLE FAMILY DWELLING	KRIS & PEGGY GUGOVE	CROCKETT HOMES	
8/17/2017	1142 TREMONT AVE SW	80,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	
8/17/2017	1134 TREMONT AVE SW	80,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	
8/18/2017	4722 SIPPO RESERVES DR NW	250,000	ERECT SINGLE FAMILY DWELLING	TRI DOC, INC.	TRI DOC, INC.	
8/23/2017	2870 LEE AVE NW	255,000	ERECT SINGLE FAMILY DWELLING	TRI DOC, INC.	TRI DOC, INC.	
8/28/2017	1711 ALPHA ST NW	107,000	ERECT SINGLE FAMILY DWELLING	A R LOCKHART DEVELOPMENT	RYAN HOMES	
8/28/2017	1725 ALPHA ST NW	115,000	ERECT SINGLE FAMILY DWELLING	A R LOCKHART DEVELOPMENT	RYAN HOMES	
8/29/2017	520 27TH ST SE	102,000	ERECT SINGLE FAMILY DWELLING	SJ REAL ESTATE HOLDINGS	HINKLE CONSTRUCTION	
9/20/2017	1722 MILLRACE ST NW	108,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
9/21/2017	4425 SAMUEL COURT NW	99,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
9/21/2017	4467 SAMUEL COURT NW	119,500	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
9/21/2017	4439 SAMUEL COURT NW	124,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	

2017 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON (CONTINUED)

AS OF 12/31/17

FOURTH QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
10/19/2017	1820 LAKE CREEK CIR NW	235,500	ERECT SINGLE FAMILY DWELLING	GREGORY FRINK	WAYNE HOMES	
10/20/2017	1832 LAKE CREEK CIR NW	173,000	ERECT SINGLE FAMILY DWELLING	LAURA SCHMIDT	BLYTHE CONSTRUCTION, LLC.	
10/23/2017	4500 MAY AVE NW	95,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
11/3/2017	1667 MILLRACE ST NW	102,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
11/3/2017	1703 ALPHA ST NW	110,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
11/16/2017	4466 SAMUEL COURT NW	95,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES	
11/27/2017	2490 CARLENE AVE SW	203,780	ERECT SINGLE FAMILY DWELLING	CROCKETT HOMES	CROCKETT HOMES	

2017 MULTI-FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

FIRST QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
1/18/2017	2135 HARSH AVE SE	800,000	ERECT 11 UNIT APARTMENT BLDG.	COLEMAN PROFESSIONAL SERVICES	N. L. CONSTRUCTION, LLC.	
SECOND QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
THIRD QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
FOURTH QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	



January 15, 2018

The Honorable Mayor Kathy M. Catazaro-Perry
City of Massillon
Municipal Government Administration Building
151 Lincoln Way East
Massillon, Ohio 44646

Reference: *Monthly Report for the Civil Service Commission and the Equal Employment Opportunity Office: Month of December 2017*

Dear Mayor Catazaro-Perry:

- Interviewed applicants for Public Nurse Position in Health Dept.
- Conducted Civil Service Exam for Maintenance Mechanic position
- Graded and scored exams for Maintenance Mechanic position.
- Created Eligibility List to be certified by Civil Service Commission for above position
- Obtained fuel bids and reviewed with Engineering Dept.
- In process of setting up City account for online auction of City vehicles and equipment

Sincerely,
Joseph G. Alessandro Sr.
Public Administration Consultant
Administrator to the Civil Service Commission
Director of the Office of Equal Employment Opportunity

Victoria Brown, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report December, 2017

ACTIVITY REPORT:

- **Fair Housing Calls for the Month:** Beverly 10 calls - Josh - 10 calls

Were any of them discrimination related? No

Major Concerns? NO

Code Enforcement Involvement? Yes. Talked to Code in regards to property that was sold without tenants knowledge. New Landlord does not want tenants and gave them an eviction notice. Code said that property was not liveable, and the new owner wanted to begin the restoration process as soon as possible. Tenants said that upon finding out that the property was going to be sold, their former landlord said that he and the new landlord agreed that they would be able to stay. None of which was true.

- **Housing Rehabilitation Projects:** The Completion of two Full Rehabilitations happened in December. We have also completed a third Rehabilitation, however Lead Inspection and completion will be on-going in January. We have two Full Rehabilitation to begin later in January after all of the verifications, bidding, and selection of Contractors are complete.
- **Minor Repair** - .One Minor Repair was completed in December. One is pending completion.
- **Emergency Rehabilitation Projects:** No Emergency Rehabilitations in December.
- **FIRST TIME HOMEBUYERS ASSISTED:** Questions:

STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED?: In December we provided Four First time Homebuyers with Down payment assistance. They will be moving forward with the second phase of the program getting Minimum Code items repaired.

PROGRESS TO DATE:

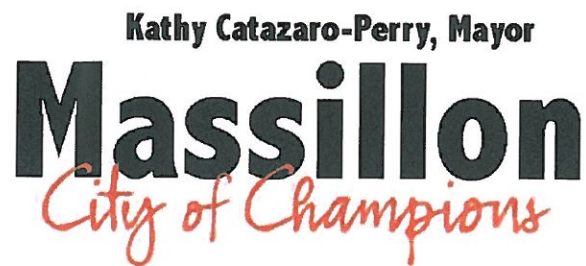
- **MEETINGS ATTENDED DURING THE MONTH WERE:** December 19, attended the Program Committee meeting at Goodwill in Canton, Oh. I served as a Board Member for the CoC and served as a Committee member on this appendage of the organization.
- **The work has begun for the AFH required by HUD.** We have begun gathering information for the Consultants hired to do the AFH for the Collaborative Group. (Mullen and Longan Consultants)
- **Rang the bell for the Salvation Army for Christmas – Fishers Foods.**

WEBINARS: None for December

Miscellaneous:

Again thank you for the opportunity to serve.

Beverly A. Lewis



To: Mayor Kathy Catazaro-Perry

From: Victoria Brown, Community Development Director

Date: January 5, 2018

Monthly Report: December 2017

DECEMBER MONTHLY REPORT

- On December 1, 2017 I attended the Stark MHAR – System of Care One Year Recap on behalf of the Mayor.
- Bev and I met with Karla Wright and Mindy Muller from Community Development Professionals on December 7, 2017 in regards to strategic planning for Stark Metropolitan Housing. We provided information on our programs and how we would be open to partnering with SMHA.
- I Conducted a CDBG Application Workshop on December 8, 2017. For the Program Year 2018, which begins July 1, 2018. I published the information regarding the Workshop for public notice in the INDE, on our website, and sent memos to sub recipients who previously received funding. Thirteen organizations attended. All attendees received a packet with necessary documents and I explained all documents and the application and scoring processes in detail to them.
- Continued implementing and completing accounting and financial management reports for CDBG expenditures.
- Worked with representative from Stark County Regional Planning discussing our HOME Programs for the balance of FY 2017 and into FY 2018. We have worked on a better way to implement submitting the projects to RPC and believe this will be a more streamlined, efficient process.
- Attended the Massillon Historic Preservation Commission meeting on December 14, 2017.
- We have been diligently trying to increase our contractor list for our Rehab projects and have done a social media blitz. Due to this blitz we have potentially increased our contractor list by an additional four (4) contractors, applications have been sent to the potential contractors.
- Work continued monitoring the calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored to ensure all record keeping requirements are being followed, according to the HUD Guidelines. Reviewed required forms completed by the Contractor; Daily Log Forms; Voucher Documents; Detailed inspections by Date Reports. Ensuring that all records, paperwork, electronic entries are properly filled out and properly filed. Reviewed all reports filed, made sure CODE compliance monitoring is also being performed by the Contractor in the City target areas. Monitored to be sure the "Standard Operating Procedures" (SOP) for CDBG Code Enforcement are being followed.



Administrative Support Staff Highlights for the Month:

NIP: For the month of **December** progress was made by moving forward with the completion of the asbestos abatement and the awarding of demolition bids for the next nine properties.

1. 1125 1st Street NE, Massillon
2. 821 Tremont Ave SW, Massillon
3. 905 7th St SW, Massillon
4. 711 Bebb Ave SW, Massillon
5. 551 Neale Ave SW, Massillon
6. 1311 13th St SE, Massillon
7. 222 Edwin Ave SE, Massillon
8. 663 Young Ave SE, Massillon
9. 1347 Arapahoe Ave Se, Massillon (*Added in October*)

➤ We have received 7 more properties from the landbank. Board-up has been completed and inspections are in progress by both the Stockpile and Habitat for Humanity.

1. 112 9th St. NE
2. 112 8th St. SW
3. 514 5th St. SW
4. 217 Edwin Ave SE
5. 719 3rd St. NE
6. 204 Page St. NW
7. 719 North Ave NE

HOME SPREAD SHEET

ADDRESS	PROGRAM	FUNDED	FUNDED	ADJ.	BALANCE
834 - 8th Street NE	44646 Homebuyer	\$ 2,185.32	\$ 5,000.00		\$ 86,499.05
525 Standish NW	44646 Homebuyer	\$ 3,900.00	\$ 5,000.00		\$ 77,599.05
208-19th Street SE	44646 Homebuyer		(\$655.00)	\$4,345	\$ 81,944.05
340 Monroe Street NW	44647 Homebuyer	\$ 3,780.00	\$ 5,000.00		\$ 73,164.04
1855 Greentree Pl SE	44646 Homebuyer	\$ 6,353.70	\$ 5,000.00		\$ 61,810.35
1823 Vermont SE	44646 Homebuyer	\$ 4,200.00	\$ 5,000.00		\$ 52,610.35
1726 - 16th Street SE	44646 Rehab		\$23,025.00		\$ 29,585.35

May 1, 2017 – NOVEMBER 30, 2017 HOME

404 Monroe St. NW	44647 Homebuyer	\$ 3,990.00	\$5000.00		\$20,595.35
714 - 14 th Street	44646 Homebuyer RRS			\$985.00	\$21,580.35
1823 Vermont SE	44646 Homebuyer RRS			\$3005.00	\$24,585.35
1855 Greentree Pl SE	44646 Homebuyer RRS			\$4846.50	\$29,431.85
1114 - 13th Street SE	44646 Full Rehab	\$29,380.00		\$51.85	
418 - 7th Street NE	44646 Homebuyer RRS		\$ 655.00	\$706.85	
834 - 8th Street NE	44646 Homebuyer RRS		\$ 5.00	\$711.85	
				27,784.00	
				28,495.85	
404 Monroe St. NW	44647 Homebuyer RRS	\$ 4,980.00			\$28,515.85
401 - 17th Street NE	44646 Full Rehab	\$25,000.00	20.00		\$3,515.85
				\$	
				97,161.00	

CDBG – to present November 30, 2017

ADDRESS	MR / EMERGENCY	85,000.00	IDIS	P.O.	START	COMPLETION	88,763.74
38 Houston Street SW	Emergency/Roof	\$6,710.00	1079	20-851	9/12/2016	9/12/2016	\$82,053.74
846 South Avenue SE	Minor Repair	\$15,085.00	1099	20-851	11/8/2016	11/22/2016	\$ 66,968.74
655 Gay Street SW	Emer/Fur/HW Tank	\$4,158.00	1098	20-851	11/3/2016	11/11/2016	\$ 62,810.74
430 Water Avenue NW	Emergency/Roof	\$7,300.00	1100	20-851	11/10/2016	1/3/2017	\$ 55,510.74
1933 Vermont Ave SE	Emer/Win/railing	2,485.00	1102	20-851	11/21/2016	1/20/2017	\$ 53,025.74
1716 Huron Rd. SE	Emer/roof	6,385.00	1101	20-851	11/29/2017	1/24/2017	\$ 46,640.74
617 Green Avenue SW	Emer/furnace mtr.	409.00	1104	20-219	2/9/2017	2/10/2017	\$ 46,231.74
129 - 25th Street SE	Emer/Hot Water Tank	870.00	1105	20-219	2/27/2017	2/27/2017	\$ 45,361.74
1726 - 16th Street SE	Minor Repair	5,000.00	1107	20-219	3/10/2017	3/14/2017	\$ 40,361.74
714 - 14th Street SW	Minor Repair	1,160.00	1106	20-219	3/6/2017	3/17/2017	\$ 39,201.74
324 - 5th Street SW	Emer/roof	7,125.00	1110		04/06/2017	4/25/2017	\$32,076.74
834 - 8th Street NE	Emer/Electric	\$2,868.00	1108		3/20/2017	4/14/2017	\$29,208.74
418 – 7 th Street	Minor Repair	\$1,810.00	1112		4/27/2017	7/31/2017	\$27,398.74
1114 – 13 th Street SE	Minor Repair	\$14,720.00	1111		4/27/2017		\$12,678.74
722 Geiger Avenue SW	Minor Repair	\$ 6,830.00	1113		6/27/2017	10/26/2017	\$ 5,848.74

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry
FROM: David Maley, Economic Development Director
DATE: January, 2018
RE: Monthly Report

- Attended City Council sessions providing information to council members on a variety of issues and regularly meet with Council Members and the Law Director on pending matters.
- Worked on several zoning issues for local businesses.
- Met with two small business owners regarding assistance in their marketing objectives.
- Continue to work with Stark County Regional Planning on issues regarding the acquisition of properties and demolition for the Neighborhood Initiative Program (NIP) for properties in the City and their 50/50 demolition assistance program.
- Continue to work with Habitat for Humanity on a neighborhood revitalization project/house demolitions.
- Wrote and edited several articles for the upcoming City of Champions Today Magazine.
- Currently providing assistance in resolving the issue of the closing of Affinity Medical Center.
- Attended regular meetings of the Planning Commission, Community Improvement Corporation, and Stark County Regional Planning.
- Continue to work with the Stark Economic Development Board on collaborative efforts for a regional approach to economic development as part of the "Strengthening Stark" initiative.
- Working with Community Development concerning the HMRP assistance program.
- Continue to work on a property purchases, property transfers, and the selling of parcels.
- Working with a business regarding an Inducement Grant.
- Met with Representative Kirk Schuring pertaining to the City's Capital Bill funding request.
- Continue to facilitate and monitor public records requests.
- Worked on Board of Control and Planning Commission matters.
- Worked on several issues related to the City's "Streetscape" project.

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry
FROM: Engineering Department
SUBJECT: Engineering Department Monthly Report for December 2017

DATE: January 15, 2018

BRIDGES

SANITARY SEWERS

STORM SEWERS

Burton Ave NW – Evaluating flooding and resolutions.

16th Street SE Storm Sewer Repair – Review options for 2018 project.

Springhill Settlement Drainage – Review options for underdrains & storm sewer rehab.

WASTEWATER TREATMENT PLANT

WWTP Upgrade Project – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Construction began in March of 2016.

STREETS

Wales Road (SR 241) Improvement Project – Funding has been secured through SCATS for FY 2020. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) and Hills & Dales. Developing schedule. Scope and costs.

Springhill Settlement Reconstruction – Developing estimate and survey. Exploring funding options, evaluating drainage, under drains for Spring 2018.

Lake Ave NE Resurfacing – From 1st Street NE to Amherst Road NE. Bid September 13, 2017. Superior Paving low bidder. Paving completed in November. Wrapping up remaining construction items.

Richville Dr. Widening - Plans and estimates. Awarded by OPWC expected July 2018.

2018 Street Resurfacing Project – Began estimating and evaluating streets for 2018.

SIGNALS

Various Intersections – Evaluations of additional intersections being performed. Cameras installed at various intersections to evaluate traffic. 16/16 videos completed. Analysis of 5 intersections by OHM, not warranted. Began process of removing traffic control. Finalize and removal expected February 2018.

Lincoln Way W/Lillian Gish/Tommy Henrich – Analysis of dedicated left turn arrows for traffic flow. Waiting for equipment to be installed.

SUBDIVISIONS

Centennial Village –Punch list completed, bond and mortgage have been released by the city.

Country View Meadows - Need to install street lighting and complete punch list items.

Buckeye Ridge Estates – Preliminary plat submitted to Planning Commission May 13, 2015. Resubmitted a revised preliminary plat to Planning Commission June 29, 2015. Final plat approved by Planning Commission August 26, 2015 and Council September 21, 2015. Scheduled for construction Spring 2018.

Sippo Reserves Allotment Phase II – Project has been transferred to a new developer, who will be completing any remaining items.

Westbrook Estates Phase III - Working on punch list items.

November 1, 2016 and continued over winter. Curbing and roadway items have been installed and working on utility installations. Housing construction has begun. Working on remainder of Phase 4 utility items and has installed roadway.

Westbrook Estates Phase IV – Preliminary plat approved by Planning Commission May 13, 2015. Construction plans approved. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016. Construction of pipe and structures began on

MISCELLANEOUS

Capital Improvement map – Creating maps.

Storm Water Management Plan –2016 Annual Report for submission to Ohio EPA. Updating due to regulation changes. Submitted April 1, 2017.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping – Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data. Modification of GIS to reflect inspections/flow map for I & I.

GIS – Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Developing new means of collecting data and reviewing. PCR rating/form/inspection, data modifications/modification of sanitary map. CIPP mapping and development. Sanitary lateral and pavement in GIS. Reviewing and configuring permitting and work order software modifying sanitary flow direction and elevation work/target area map. (Configuring survey 123/Collector/Workforce) Working with ESRI to use workforce with IOS software, revise GEO Database. (Working on portal) Misc. Maps.

Web Site – The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

Sippo Reservoir Dam – Boundary map/site vicinity map. Weekly inspections continue. “Option 4” – lower dam to meet ODNR requirements. Bid opening December 2017.Expected award January 17, 2018. Construction to begin February 2018.

LPA Bike Share Grant – Working with Park & Rec to develop ride share program.

Duncan Plaza – Survey existing conditions plan. 100% complete. Sent to Picard Architect.

Golf course/State Hospital – Enevest gas well easement/Location/Survey completed. Awaiting survey and completion for roadway dedication.

UTILITIES

25th Street NW/Lincoln Way - PIR 1534, Dominion East Ohio to replace 14,000 feet of underground gas line, began April 3, 2017. Pipe complete, restoration complete. Final paving of Lincoln Way south lane was completed in August.

8th/Federal/Andrew NE PIR 2813 – Dominion East Ohio to replace underground gas lines on 8th NE, Federal Ave, 6th NE, Andrew NE area project began on January 17, 2017. Pipe complete, restoration 100%.

17th NE/Milburn/Milton NE/Lindbergh NE – Aqua Ohio to replace water main, restoration and paving have been completed, pipe 100% complete. Few punch list items to wrap up.

Walnut Road SW-PIR 1671 – Dominion East Ohio to replace gas lines under bridge at Tuscarawas River. Pipe installation is complete. Restoration is complete.

3rd St/Penn/Erie South – PIR 878-Dominion to replace gas lines at under pass Erie/3rd St culvert. Pipe is 90%. Working on restoration of roadways and concrete.

Main/23rd Street NW Area – PIR 742-Dominion gas to replace gas lines in 23rd St. NW/Duane/24th/Chauncy area neighborhood. Pipe installation began on January 8, 2018.



Memorandum To: Mayor Kathy Catazaro-Perry

From: Barb Sylvester

Subject: Income Tax Monthly Report – December 2017

Date: January 24, 2018

The total income tax receipts posted for December 2017 was \$1,914,006.91. This amount is an increase from December 2016 of \$361,530.69 (+23%).

Year to date income tax receipts posted through the fourth quarter 2017 was \$20,819,306.02. Receipts posted year to date through the fourth quarter was an increase from 2016 of \$1,523,799.99 (+8%).

Payroll tax withheld by Massillon employers represents 70% of all tax collections through year of 2017. Individual income tax payments represents 14% of all tax collections through the year of 2017 and Net Profit income tax payments represent 16%.

Average monthly income for the year of 2017 is \$1,734,942.16.

Year to date refunds for 2017 was \$-436,697.53 compared to refunds for 2016 of \$-391,488.02. Refunds difference \$45,209.51 (more in refunds 2017 compared to 2016).

(Above figures taken from reports in Municipal Income Tax Solutions MITS)

Target budget from Auditor's Revenue Report is 100% for the following accounts for 2017. Account percentages collected for the twelve months of 2017 are as follows:

1100-210-4-1190	105.00%
1201-210-4-1190	129.00%
1234-210-4-1190	105.00%
1306-211-4-1190	105.00%
1401-210-4-1190	104.00%
1433-210-4-1190	104.00%

(Above figures taken from Auditor's Revenue Report)

Copies: Jayne Ferrero, Auditor
Joel Smith, Safety Service Director
David Maley, Economic Development Specialist

CITY OF MASSILLON
Allocation Of Collections - December 2017

Selected date 12/31/2017

	December 2016	December 2017	Change
--	---------------	---------------	--------

Individual

Tax Payments Current Year	\$143,494.81	\$171,418.50	19 %
Tax Payments Prior Years	\$7,544.61	\$29,614.95	293 %
<i>Total Tax Payments</i>	<i>\$151,039.42</i>	<i>\$201,033.45</i>	<i>33 %</i>
Current Year Assessments	\$0.00	\$0.75	100 %
Prior Year Assessments	\$6,305.03	\$2,113.17	-66 %
<i>Total Assessments</i>	<i>\$6,305.03</i>	<i>\$2,113.92</i>	<i>-66 %</i>
Total Individual Payments	\$157,344.45	\$203,147.37	29 %

Net-Profit

Tax Payments Current Year	\$414,565.79	\$514,716.22	24 %
Tax Payments Prior Years	\$11,310.88	\$15,262.06	35 %
<i>Total Tax Payments</i>	<i>\$425,876.67</i>	<i>\$529,978.28</i>	<i>24 %</i>
Current Year Assessments	\$0.00	\$0.00	100 %
Prior Year Assessments	\$210.49	\$2,585.94	1129 %
<i>Total Assessments</i>	<i>\$210.49</i>	<i>\$2,585.94</i>	<i>1129 %</i>
Total Net-Profit Payments	\$426,087.16	\$532,564.22	25 %

Withholding

Tax Payments Current Year	\$968,289.92	\$1,175,475.40	21 %
Tax Payments Prior Years	\$604.69	\$2,634.40	336 %
<i>Total Tax Payments</i>	<i>\$968,894.61</i>	<i>\$1,178,109.80</i>	<i>22 %</i>
Current Year Assessments	\$150.00	\$105.52	-30 %
Prior Year Assessments	\$0.00	\$80.00	100 %
<i>Total Assessments</i>	<i>\$150.00</i>	<i>\$185.52</i>	<i>24 %</i>
Total Withholding Payments	\$969,044.61	\$1,178,295.32	22 %

Totals

Total Current Year Collected	\$1,526,350.52	\$1,861,610.12	22 %
Total Prior Years Collected	\$19,460.18	\$47,511.41	144 %
<i>Total Tax Payments</i>	<i>\$1,545,810.70</i>	<i>\$1,909,121.53</i>	<i>24 %</i>
Total Current Year Assessments	\$150.00	\$106.27	-29 %
Total Prior Year Assessments	\$6,515.52	\$4,779.11	-27 %
<i>Total Assessment</i>	<i>\$6,665.52</i>	<i>\$4,885.38</i>	<i>-27 %</i>
Total Collected	\$1,552,476.22	\$1,914,006.91	23 %

*** End Of Report ***



Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Tuesday, January 23, 2018

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

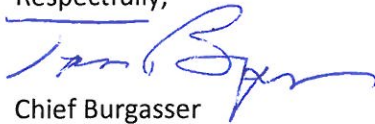
Attached is the monthly report for the Massillon Fire Department for December, 2017.

The department responded to a total of 464 alarms during the month. This averages to 15.0 alarms per day. There were 83 fire alarm and public service calls, and 381 rescue and EMS calls. There was 1 civilian fatality due to fire. Once again, this year represents the busiest year in the history of the Massillon Fire Department in that it answered 5,767 calls for assistance from the public.

On the 7th of the month, I attended the monthly LOGIC Board meeting.

Both pump testing and ladder testing were completed this month. Two fire engines were ordered, a new ambulance was delivered and four LifePak 15 Heart Monitors were purchased through grant funding. The department purchased an electronic RAM to complement the Jaws of Life extrication equipment.

Respectfully,



Chief Burgasser
Massillon Fire Department



Massillon Fire Department

233 South Erie St.
Massillon, Ohio 44646
Phone (330) 833-1053
Fax (330) 833-1443
www.massillonohio.com

Office of EMS Coordinator

January 4, 2018

Chief Burgasser

Re: December 2017 Monthly Recap

Call Distribution

Calls: 2017-5312 – 2017-5777

Total Calls: 464 / 2 Dispatch Error

EMS: **353 EMS Runs**

3 Turned Over To Other Agency

2- Jackson / 1- Perry

2 EMS Standby

Mutual Aid Received

1- Warrant / 1- Helipad

327 Patients Treated

319 Transported

1 Mutual Aid Given

Canton (cancelled enroute)

FIRE: **11 Fires**

1 building

0 outside equipment

2 cooking

0 passenger vehicle

0 dumpster

0 other non specified

2 mutual aid

0 natural vegetation

3 unauthorized burnings

3 authorized controlled burning

Service: **100 General Service Calls**

24 patient lifts / invalid assist

29 alarm system activations (**Fire – 25, Medical – 4**)

36 misc. service calls (**1- Mutual Aid Received Perry**)

11 carbon monoxide incidents

0 Fire Truck Events / Fireworks

1 Auto Extrication (**Counted in EMS**)

(Civilian – Injuries:0 / Fatalities:1)

(Firefighter – Injuries:0 / Fatalities:0)

John Paul Markwood IV

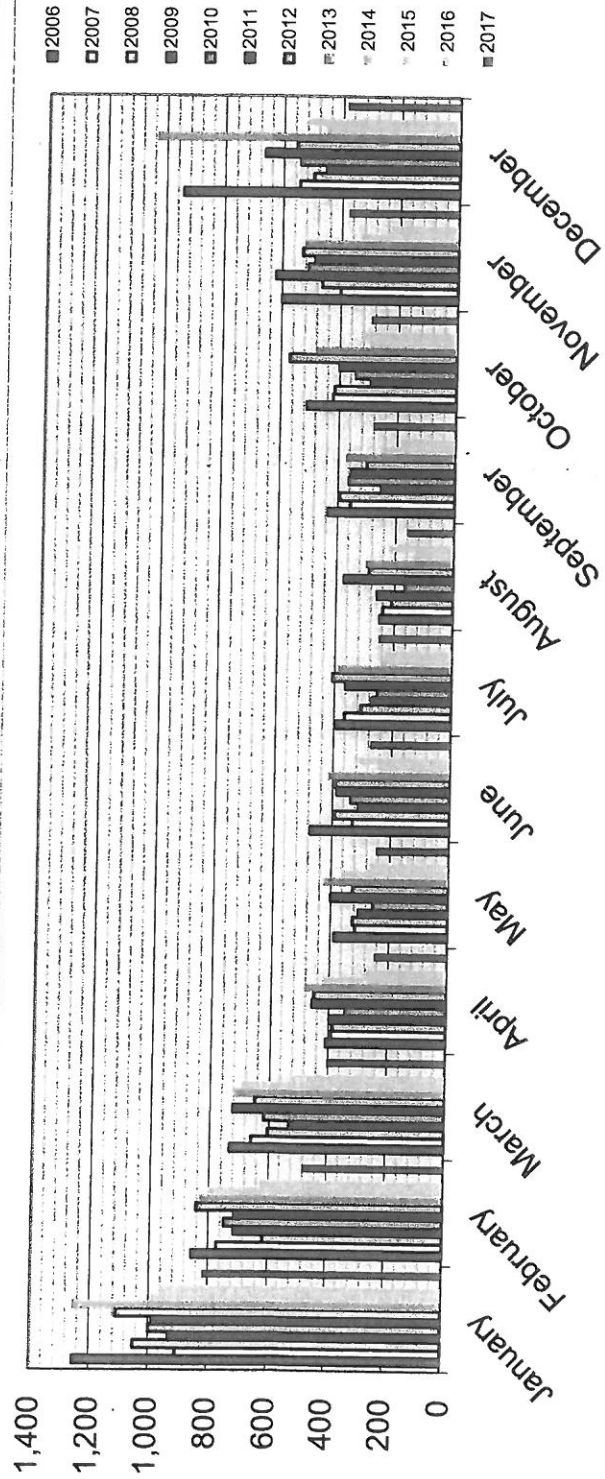
John Paul Markwood IV
EMS Coordinator
Massillon Fire Department
pmarkwood@massillonohio.gov

Mission Statement

“To be ever vigilant in the protection of life and property, from fire and
Other emergencies, through response, prevention, and education.

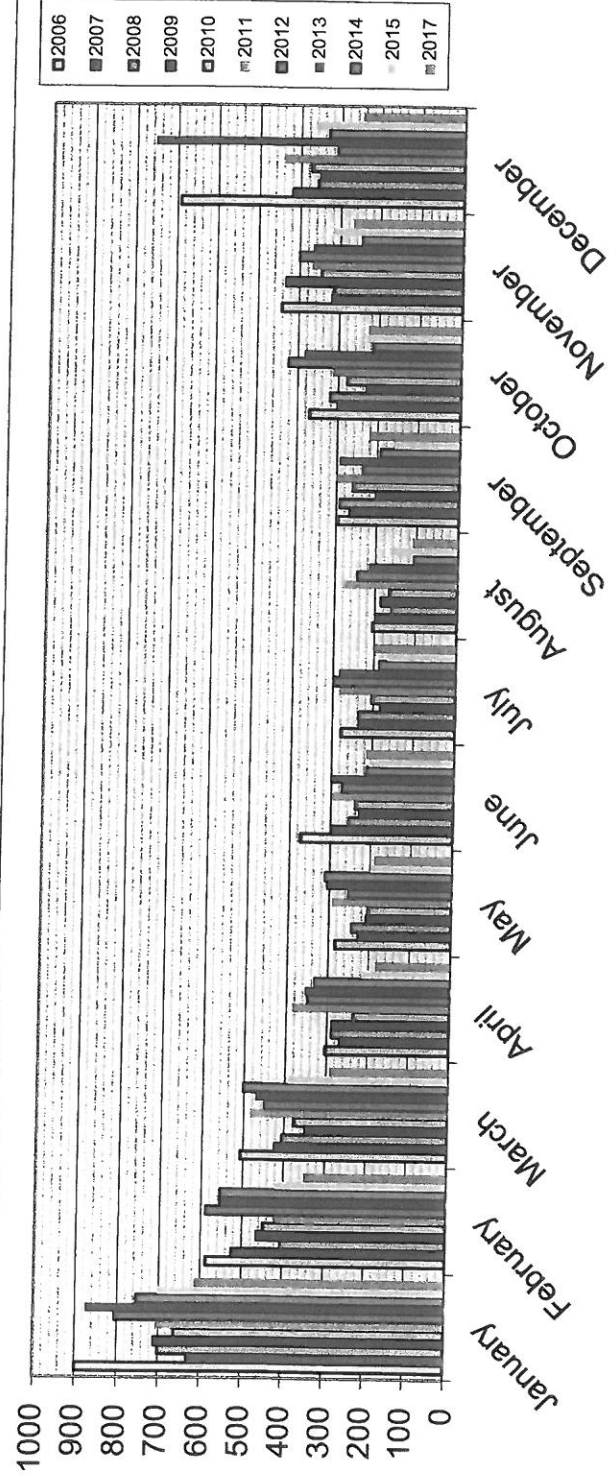
Number of Memberships (Passes) Sold by Month

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTALS
January	1255	908	1052	932	999	987	1110	1257	999	960	785	820	12064
February	857	773	616	715	748	714	843	832	804	628	506	482	8518
March	733	660	605	529	617	723	650	715	692	527	348	404	7203
April	409	392	387	397	342	457	451	483	421	277	238	249	4503
May	386	315	324	305	254	400	325	424	362	277	267	249	3888
June	474	331	393	311	337	385	392	414	240	312	223	275	3812
July	393	364	309	270	253	360	406	387	234	232	212	252	3672
August	249	239	209	260	165	372	289	299	131	220	173	157	2763
September	432	355	394	250	361	353	303	372	249	188	210	283	3467
October	510	421	416	293	343	401	569	480	298	328	249	296	4604
November	598	401	463	622	510	488	531	524	333	235	267	376	4972
December	942	545	497	455	542	664	555	1036	457	525	404	386	6622
TOTALS	7238	5704	5665	5339	5471	6304	6424	7223	5220	4709	3882	4229	67408



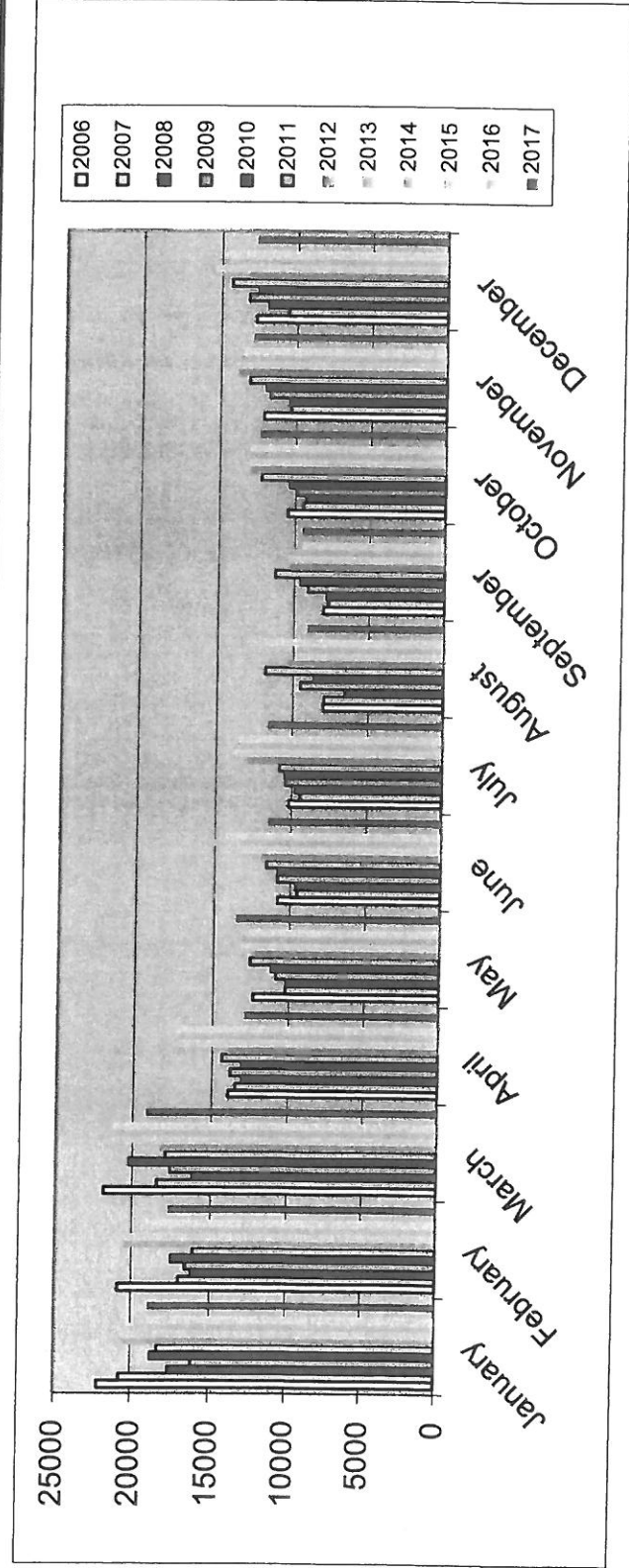
Membership Packages Sold by Month

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTALS
January	899	630	701	710	662	706	805	875	753	703	541	615	8600
February	588	525	405	465	450	423	589	560	555	421	369	352	5702
March	507	422	404	349	377	484	450	474	502	393	256	292	4910
April	303	268	288	287	235	385	348	356	332	215	188	185	3390
May	283	226	243	207	203	292	253	310	310	200	192	192	2911
June	373	297	254	228	239	296	272	298	212	208	174	216	2851
July	278	233	235	182	203	283	298	286	186	168	157	200	2509
August	205	197	159	185	165	277	244	217	106	166	137	112	2170
September	295	266	291	202	259	302	234	295	192	158	171	222	2665
October	370	300	320	228	277	315	422	386	213	234	199	229	3493
November	441	319	314	432	346	369	400	369	246	322	196	270	3754
December	692	418	356	351	373	439	309	755	331	366	341	250	4731
TOTALS	5234	4101	3970	3826	3789	4571	4624	5181	3938	3554	2921	3135	48844



Membership Usage by Month

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTALS
January	22,141	20,732	17,604	16,136	18,712	18,288	20,572	20,454	20,060	18,895	19,510	18,933	232,037
February	20,877	17,007	16,204	16,566	17,466	16,085	20,484	20,403	18,947	19,050	20,197	17,704	220,990
March	21,846	18,427	16,165	17,593	20,210	17,899	18,226	21,269	20,463	21,237	19,725	19,197	232,257
April	13,933	13,474	13,057	13,793	13,059	14,362	13,982	17,453	16,219	17,183	16,298	12,945	175,758
May	12,368	10,229	10,182	10,883	11,193	12,582	12,341	13,159	13,188	12,886	13,774	13,552	146,337
June	10,825	9,533	9,651	10,861	10,822	11,603	11,924	13,168	15,610	14,257	12,286	11,552	130,540
July	10,169	9,432	9,745	10,385	10,439	10,826	12,938	13,752	12,235	13,509	11,053	11,661	113,430
August	7,968	7,937	6,525	9,499	8,616	11,819	10,315	9,802	9,015	11,894	10,146	9,105	93,390
September	8,042	7,718	7,821	9,079	9,592	11,262	10,279	10,371	10,826	9,482	10,538	9,529	94,472
October	10,487	9,456	9,293	9,865	10,357	12,225	12,954	13,033	11,472	12,995	11,401	12,400	112,137
November	12,121	10,348	10,425	11,722	11,994	13,080	13,796	13,876	12,658	13,523	12,232	12,897	123,543
December	12,701	10,559	11,888	13,189	12,542	14,316	13,177	15,357	14,100	14,723	13,318	12,713	132,552
TOTALS	163,478	144,852	138,560	149,571	155,002	164,347	170,988	182,097	174,793	179,634	170,478	162,188	1,807,443





MONTHLY REPORT – December 2017

January 2, 2018

GOLF COURSE OPERATIONS	<u>2017</u>	<u>2016</u>
Green Fee Revenue YTD	\$628,885.74	\$630,806.41
Cart Fees YTD	\$35,088.00	\$32,152.00
Range Balls YTD	\$21,126.00	\$19,339.00
Memberships YTD	\$54,663.75	\$58,179.50
Outings YTD	\$18,037.00	\$19,202.00
Pro Shop Merchandise YTD	\$37,405.30	\$38,229.72
Accounting	(\$25,125.71)	(\$26,351.26)
Total Revenue YTD	\$800,380.08	\$802,154.37
CLUB BANQUETS	<u>2017</u>	<u>2016</u>
Banquets YTD	70	71
Banquets Booked	70	71
F & B Revenue YTD	\$248,437.77	\$252,432.35
TOTAL REVENUE YTD	\$1,048,817.85	\$1,054,586.72
BOND	- \$20,759.92	- \$21,256.88
TOTAL NET REVENUE AFTER BOND	\$1,028,057.93	\$1,033,329.84



PGA
Cathy Lowry, PGA

Director Of Golf/ General Manager

Massillon Parks & Recreation Board Meeting – Thursday, January 11, 2018

- Our membership drive is going well in spite of the cold weather. Over a hundred members have stopped in to pay their dues.
- New programs will go into effect this month such as a “Sit and Fit” exercise class sponsored by Amherst Meadows.
- The Massillon Senior Citizens Activity Club is sponsoring a 3 day bus trip to Louisville Kentucky this June. There has been a big response thus far. Payment plans have been set, to make it affordable for most of the members to participate.
- Some needed repairs are being done at the Center. Many thanks to the Park Dept. for handling/ covering those expenses.

Report submitted by: Caroline Ferrel, Senior Center Director

MASSILLON POLICE DEPARTMENT												
END-OF-MONTH REPORTS 2017												
BY: Penny Berg											DATE: 1/12/2018	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL ARRESTS:												
Records Office: (Adults)	81	92	84	89	96	83	79	91	84	78	60	64
Clerk of Courts Report: (Adults)	123	110	128	117	119	102	110	136	112	117	94	N/A
Records Office: (Juveniles)	7	6	6	3	5	5	2	6	10	6	5	11
SUMMONS/CITATIONS:												
Records Office:	30	21	38	24	19	22	37	36	33	35	14	22
INCIDENTS:												
Total Calls	2,735	2,492	2,763	2,814	2,996	3,112	3,013	2,835	2,751	2,706	2,478	2,371
Security Checks (Res/Bus.)	246	261	338	337	431	458	445	278	293	303	298	327
REPORTS TAKEN:												
Incident Reports	71	63	76	69	79	76	86	88	92	76	88	88
Property Reports	109	69	84	98	100	94	103	136	113	96	90	56
Crimes Against Persons Reports	70	59	87	111	98	106	109	95	115	76	67	82
Accident Reports	81	63	83	85	98	86	80	93	80	80	60	118
Traffic Citations Issued	322	219	238	199	193	197	165	170	189	152	157	141
Alarm Calls	122	105	100	132	122	170	148	112	130	124	107	134
Miles of Road Patrol (Previous Mo.)	16,627	30,868	16,981	30,705	35,262	24,033	26,064	29,587	27,023	15,360	31,336	16,124
Current Month's Report:	+	+	+			++						
OFFICERS' INFO:												
Compensatory Hours Used	141.4	205.3	159.9	133.0	156.8	177.8	135.0	286.2	183.6	229.9	162.5	210.8
Sick Hours Used	173.8	332.8	171.9	294.9	177.8	120.0	138.7	152.0	119.1	20.2	270.3	82.5
Personal Hours Used	120.0	96.0	72.0	32.0	28.0	104.0	72.0	114.0	168.0	136.0	208.0	280.0
Compensatory Hours Earned	278.3	460.1	352.2	292.7	289.9	496.7	544.3	596.3	368.0	303.4	356.6	331.5
Overtime Hours Paid	345.6	553.1	347.3	499.6	523.9	597.2	573.3	940.8	554.7	489.3	682.3	646.1
Current Month's Report:	*	**	***			*v						
OVI TASK FORCE OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)												
	52.00	45.00	41.75	27.50	43.25	63.25	29.00	27.75	20.75	8.50	19.50	23.00
cc: Safety Service Director J. Smith												

*v(1) Officer working light duty due to non-work-related injury.

*(1) Officer off on Sick Leave.

** (1) Officer off on Sick Leave for 2-1/2 weeks: (1) Officer off on Injury for 1-1/2 weeks.

*** (1) Officer off on Injury for 2 weeks.

OVI TASK FORCE OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF DECEMBER 2017

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident ... 0 ... Non-Resident ... 0 ... Total:	0	4
Deaths: Resident ... 19 ... Non-Resident ... 19 ... Total:	28	496
Certified B/D copies issued	272	3520
Burial Permits	24	501
Fetal Death	0	1
<u>Animal Control</u>			
Animal bites reported	9	90
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u>)			
Total: .	0	8
<u>Food Protection</u>			
Food Service/Food Establishment Inspections	15	405
Food Vending Machine Inspections	0	46
Mobile Unit/Temporary Food Inspections	0	90
Consultations	1	26
Plan Reviews made	1	17
Food Complaints received	0	15
<u>Education Provided</u>			
Food Service Education	19		199
<u>Nuisance Control</u>			
Residential complaints	17	315
Commercial complaints	1	19
Inspections	24	467
Consultations	2	25
Orders issued	14	275
Orders in compliance	13	278
Smoking Complaints	1	5
Smoking Investigations	1	5
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections	2	22
Swimming Pool Complaints	2	3
School Environment Inspections	0	12
Supervised Community Clean-ups	0	3
<u>Compliance Actions</u>			
Legal Action	0	5
<u>Mosquito Control</u>			
Mosquito Investigations	0	1
Larvacide Drops	0	0
Biomist Spraying	0	0

NURSING DIVISION REPORT
December 2017

WIC CLINICS:	Initial Certification	49
	Re-certifications	94
	Individual Appointment	32
	Group or Self modules	95
	Case Load	777

IMMUNIZATION CLINICS:	Patients seen	33
	Immunizations Administered	72

TB TESTING CLINIC:	TB Tests Administered	8
	Positive Reactors referred for X-ray	0

COMMUNITY NURSING:	December 2017	<u>Year to Date</u>
Lions Club Applications	-	1
SID/ SUID Home Visit	-	-
Help Me Grow/ BCMH Referrals	1	14
BCMh Home Visits	4	41
Lead Referrals	-	-
Lead investigations	-	-
Lice Checks	-	2
BCMh consults	-	-
Safe Sleep Class	-	5

Parochial School Visits: 2 Nurse Hagi completed vision rescreening's at Massillon Christian School.

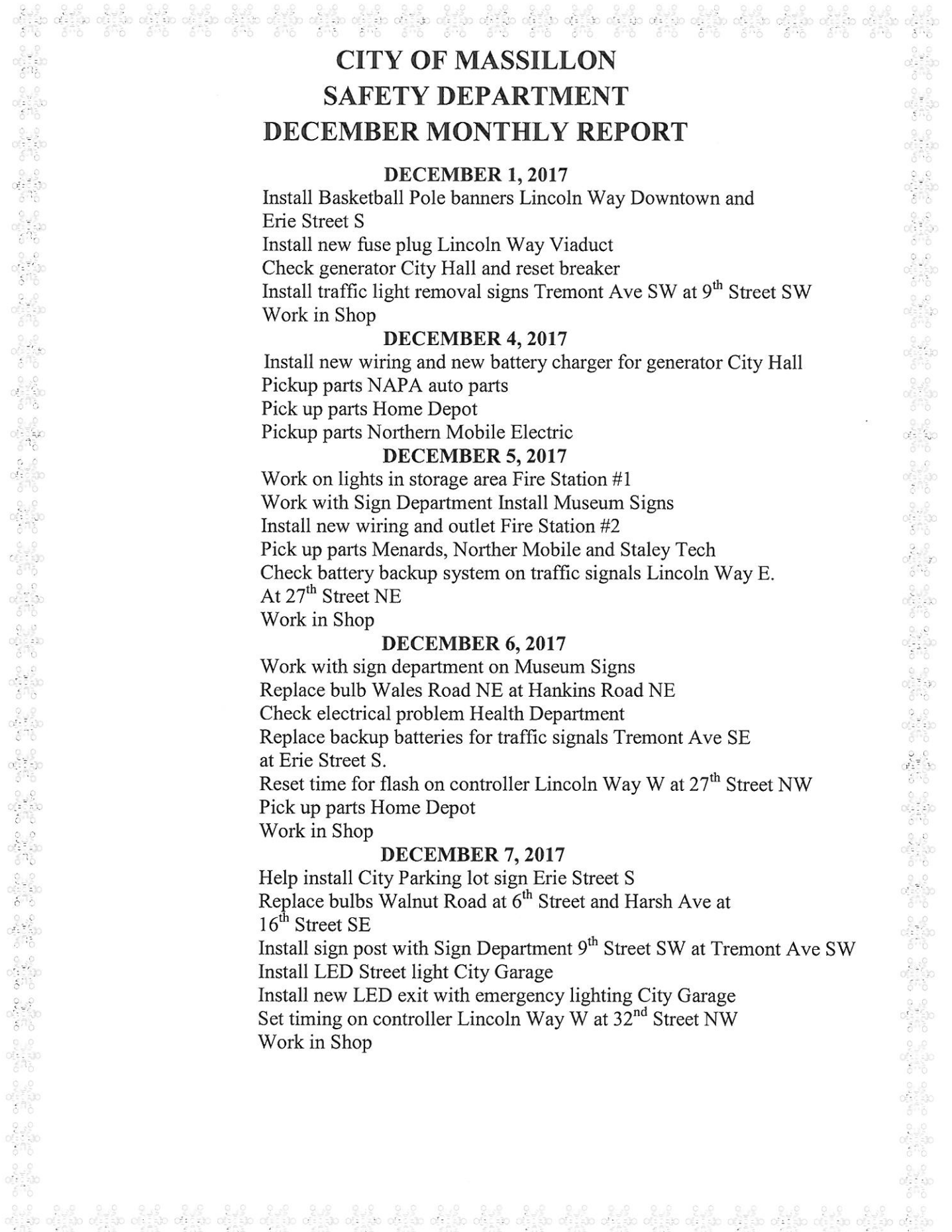
Field Visits: 4

Auxiliary Visits: 396

Miscellaneous:

Nurse Wood attended the **2017 Opiate Symposium: Innovative Solutions to Stark's Opioid Epidemic**, hosted by StarkMHAR.

Diana Wood BSN, RN
Director of Nursing



CITY OF MASSILLON

SAFETY DEPARTMENT

DECEMBER MONTHLY REPORT

DECEMBER 1, 2017

Install Basketball Pole banners Lincoln Way Downtown and
Erie Street S
Install new fuse plug Lincoln Way Viaduct
Check generator City Hall and reset breaker
Install traffic light removal signs Tremont Ave SW at 9th Street SW
Work in Shop

DECEMBER 4, 2017

Install new wiring and new battery charger for generator City Hall
Pickup parts NAPA auto parts
Pick up parts Home Depot
Pickup parts Northern Mobile Electric

DECEMBER 5, 2017

Work on lights in storage area Fire Station #1
Work with Sign Department Install Museum Signs
Install new wiring and outlet Fire Station #2
Pick up parts Menards, Norther Mobile and Staley Tech
Check battery backup system on traffic signals Lincoln Way E.
At 27th Street NE
Work in Shop

DECEMBER 6, 2017

Work with sign department on Museum Signs
Replace bulb Wales Road NE at Hankins Road NE
Check electrical problem Health Department
Replace backup batteries for traffic signals Tremont Ave SE
at Erie Street S.
Reset time for flash on controller Lincoln Way W at 27th Street NW
Pick up parts Home Depot
Work in Shop

DECEMBER 7, 2017

Help install City Parking lot sign Erie Street S
Replace bulbs Walnut Road at 6th Street and Harsh Ave at
16th Street SE
Install sign post with Sign Department 9th Street SW at Tremont Ave SW
Install LED Street light City Garage
Install new LED exit with emergency lighting City Garage
Set timing on controller Lincoln Way W at 32nd Street NW
Work in Shop

DECEMBER 8, 2017

Work on outside lights City Garage
Work on 2 way Radio City Truck # 882
Pick up parts Staley Tech and Menards
Check 2 way Radio at old Red Center
Check generator City Hall
Make new generator weekly check list
Work on new flasher for 1st Street NE at State Ave NE

DECEMBER 11, 2017

Replace bulbs Lincoln Way E. at Wales Road NE
State Ave NE at Wales Road NE, Walnut Road at
3rd Street SE and Tremont Ave SW at 9th Street SW
Pick up parts Home Depot
Put up Banner Lincoln Way E Downtown
Checked flashing lights South Bound Route 21
Check controllers Lincoln Way W at 32nd Street NW and
Lincoln Way W at 27th Street NW
Start signal study 1st Street at State Ave NE, Erie Street S at
South Ave SE and Tremont Ave at 9th Street and 4th Street SW
Work in Shop

DECEMBER 12, 2017

Work on old controller North Ave NE at 1st Street NE
Install new cabinet and controller North Ave NE at 1st Street NE
Work in shop

DECEMBER 13, 2017

Meeting with Safety Service Director
Replace power strip Health Department
Check signal warrants
Work on inside lights City Hall Annex
Set time on controller North Ave NE at 1st Street NE
Set Time for Christmas Lights Downtown & Tree Lights
Work in shop

DECEMBER 14, 2017

Install new LED emergency lights in back garage Street Department
Check controller timing 32nd Street NW at Lincoln Way W
And 27th Street NW at Lincoln Way W
Pick up parts Menards
Work in shop

DECEMBER 15, 2017

Replace bulb Lincoln Way W at 32nd Street NW
Install LED Exit and Emergency lights City Garage Safety Department
Wash 725 Bucket Truck
Work in shop

DECEMBER 18, 2017

Replace bulb Tremont Ave at 6th Street SW
Check power pole Erie Street S at Route 21
Cut Tree limb State Ave NE at 1st Street NE
Remove extra wood from museum sign poles

DECEMBER 19, 2017

Work with Sign Department installing round poles
Clean up tree limb State Ave NE at 1st Street NE
Replace bulb Walnut Road SW at Duncan Street SW
Check electric panels for highway lights Route 21 at Route 30
Pick up parts Menards and Home Depot
Work on inside lights City Garage
Store showmobile for winter
Work in Shop

DECEMBER 20, 2017

Replace bulb Lincoln Way E at Hess Blvd SE
Work on Street lights Finefrock Road SW
Check outdoor lights Kiddie Korral Park Wales Road NE
Work on outside lights City Hall Parking Lot
Work in shop

DECEMBER 21, 2017

Check PED signals
Work at City Hall
Work at MPD
Check timing on controller Lake Ave NW at Route 21 and
Lake Ave NE at 1st Street NE
Work in shop

DECEMBER 22, 2017

Check PED signals Check generator City Hall
Work in shop

DECEMBER 25, 2017

MERRY CHRISTMAS

DECEMBER 26, 2017

Replace bulb Wales Road NE at Lincoln Way E and Route 21 at Erie Street S
Oak Park shopping center at Lincoln Way E
Reset traffic controller Oak Park shopping center at Lincoln Way E
Repair vinyl curtain in salt bin city Garage

DECEMBER 27, 2017

Check generator and charger City Hall
Check flashers 1st Street NE at State Street NE, Tremont Ave SW at
9th Street SW and Erie Street S at South Ave SE
Pick up parts Graybar
Install new radio in Truck #883

DECEMBER 28, 2017

Check removal traffic fixtures
Pick up parts Graybar
Install parking lot sign Lincoln Way E at 2nd Street
Return Hollydays banner to Bonnies

DECEMBER 29, 2017

Replace Bulb Lake Ave NE at Wales Road NE
Remove Salvation Army banner downtown
Pick up supplies Menards
Check Generator City Hall

CITY OF MASSILLON
SIGN AND PAINT DEPARTMENT
DECEMBER MONTHLY REPORT

DECEMBER 1, 2017

Post temp No Parking signs for candle walk
Pick up pedestals from parade and bring to shop
Remove sign at 759 Lincoln Way E no longer needed
Work in Shop

DECEMBER 4, 2017

Meeting AFLAC and Lee McBride
Remove temporary No Parking signs left from Candle Walk
Replace faded signs on State Ave NE and Wales Ave NE
Take sign truck for oil change Express Lube
Fix signs for signal removal
Work in Shop

DECEMBER 5, 2017

Sign inspection North West section
Pick up parts Menards
Mount ledger boards and rails on post Route 21
Clean truck
Load Museum signs on truck
Work in shop

DECEMBER 6, 2017

Install new base, U Post and stop sign Commonwealth Ave at 1st Street NE
Hang both Museum Signs Route 21
Replace Stop sign 12th Street SW at Tremont Ave SW
Check Stop sign Karn Ave at 13th Street SW Leaning
Build Stop signs for intersections under study for traffic signal removal
Work in shop

DECEMBER 7, 2017

Hang City Parking lot sign North Ave NE at Erie Street N
Straighten Stop signs 13th Street SW at Karn Ave SW, 12th Street at Walnut Road SW and Kracker Street NW at Lake Ave NW
Drill hole for new sign post 9th Street SW at Tremont Ave SW
Put shipment of 6' U-Post away
Work in Shop

DECEMBER 8, 2017

Reface faded No Parking sign
Replace No Parking here to corner 9th Street at Tremont Ave SW
Replace No Parking anytime 134 23rd Street SE
Check crosswalk sign Lincoln Way E at Tremont Ave SE
Work on list of faded signs to replace
Work in shop

DECEMBER 11, 2017

Make sign for new salt bin location
Post Stop signs 1st Street NE at State Ave NE, Erie Street S at
South Ave SE and 9th Street SW at Tremont Ave SW Traffic signal removal
Remove batteries from striping truck and hook up to battery tender
Work in Shop

DECEMBER 12, 2017

Remove faded signs on 2nd and 8th Streets at Lincoln Way E
Help Safety Department set and replace traffic box 1st Street NE at
North Ave NE
Reinstall flag on Stop sign Erie Street S at South Ave SE
Work in shop

DECEMBER 13, 2017

Meet with Safety Service Director, Lee McBride and Greg McCue
Traffic and sign issues around town
Salt SW section
Work on road work a head sign for Safety and Street Department
Work in shop

DECEMBER 15, 2017

Fix Kandel Ave sign at 11th Street NE
Replace No Parking sign Oak Ave SE at 3rd Street SE
Replace faded 25MPH sign and Neighborhood watch sign
LWE at 6th Street SE
Post 35MPH sign 611 and 731 Erie Street S
Check on ordering Road Work signs
Work in shop

DECEMBER 18, 2017

Block Route 21 North bound north of Walnut road work on Museum sign
Trim tops of sign posts for both Museum sign
Remove bracing on both Museum sign posts
Reface faded signs to reuse
Inspect signs SW section
Replace 2Way stop sign 11th Street NE at State Ave NE
Work in shop

DECEMBER 19, 2017

Replace u-post on stop sign Ford Street NW at Duane Ave NW
Replace round post for Street sign Woodland Ave at Erie Street S
Charles Ave at Erie Street S, Finefrock Road at Cleveland Street SW
Sawmill Trail SE at Tanglewood Drive NE
Put air compressor trailer in storage for winter Community Park
Check run over sign Route 21 at Lake Ave North Bound
Check graffiti Route 21 at Lillian Gish Blvd
Work in shop

DECEMBER 20, 2017

Install back-up alarm on paint and sign truck
Replace stop sign 17th Street SW at Pigeon Run SW
Replace Chevron on Erie Street S at Nave Ave SE
Straighten stop sign Erie Street S at Marion Ave SE
Wash Sign Department truck
Work in ship

DECEMBER 25, 2017

MERRY CHRISTMAS

DECEMBER 26, 2017

Reface MPH signs for Erie Street at South Ave SE
Remove broken flag and replace
Replace broken brackets for flags 1st Street NE at State Ave
Erie Street S at South Ave SE
Inspect signs SE section
Work in shop

DECEMBER 27, 2017

Repair radio truck # 883
Clean shop take scrap metal to scrap pile
Install post carrier on truck
Check flags South Ave SE at Erie Street S 1st Street at State Ave
9th Street SW at Tremont Ave SW
Work in shop

DECEMBER 28, 2017

Make new sign for City Parking lot Lincoln Way E
Repost sign on Lincoln Way E by Library
Replace faded Street sign 17th Street SW at Tremont Ave SW
Work in Shop

**CITY OF MASSILLON
STREET DEPARTMENT
DECEMBER MONTHLY REPORT**

DECEMBER 1, 2017

Patch and roll in Warmington Road SW, Tiffin Circle SE,
Wilmington Ave SE, Xavier Drive SE, Mount Union Ave,
John Carroll Drive, Case Western Dr, Heidelberg Ave, Bowling Green,
Rio Grande Circle, Wright State Drive Malone Ave, Urbana Ave SE
12th Street SW and Alley 12th to Green Ave SW
Sweeping Downtown 4th Street, 5th Street Chestnut Ave and 3rd Street
Remove 1 expired Opossum Overlook Ave SW
Load yard waste and street sweeping dumpsters
Check 4th Street NE Candle light walk area

DECEMBER 4, 2017

Street and Safety Department meeting
Clean trees and brush Route 21
Repair catch basin Campbell Circle NE
Pick up barricades from Candle light walk 4th Street NE
Remove expired Deer Bethann Ave SW
Load street sweeping container

DECEMBER 5, 2017

Clean and open catch basins
Deliver steel plate 32nd Street NW

DECEMBER 6, 2017

Cut and remove brush Route 21
Sweep NW and SE areas
Remove branches 4th Street NE at North Ave NE
Pick u castings Lake Ave NE

DECEMBER 7, 2017

Patch 7th Street NE, Amherst Road NE, Ohio State Drive, and
Arapahoe Road SE
Sweep SW section
Straighten sign posts for sign department Karn Ave at 13th Street,
12th Street at Walnut Road SW and Kracker Street at Nish Ave NE
Pick up 17 old manhole lids Lake Ave NE
Work on salt bin area
Load street sweeping and yard waste containers

DECEMBER 8, 2017

Pick up downed guard rail 24th Street SE
Place barrel on sinkhole 24th Street SE
Pile Salt in salt bin
Load street sweeping and yard waste container
Clean building and equipment
Service and snow prep trucks
Sweep SE, NW and SW areas
Work in shop

DECEMBER 11, 2017

Patch Hills and Dales Road NE, Shawnee Ave SE, Pearl Ave SE and 3rd Street SE
Pile Salt in salt bin
Replace Manhole Lid Standish Ave NW
Remove expired Deer under Tremont Ave Bridge
Load yard waste and street sweeping containers
Sweeping Route 21 and Finefrock Road SW
Work in Shop

DECEMBER 12, 2017

Snow and ice control
Pile salt in salt bin
Load street sweeping container
Service and repair city trucks
Work in shop

DECEMBER 13, 2017

Snow and ice control
Load street sweeping container
Pile salt in salt bin
Work in shop

DECEMBER 14, 2017

Snow and ice control
Work in shop

DECEMBER 15, 2017

Snow and ice control
Load yard waste container
Load street sweeping container
Put steel plate back on catch basin Lincoln Way W at 30th Street NW
Work in shop

DECEMBER 18, 2017

Street and Safety Departments meeting
Pick up steel plates Philips Road NE, 32nd Street at Carson Ave NW
Augusta Drive SE
Pile salt in salt bin
Clean building and trucks
Clean up litter and debris city wide
Work in shop

DECEMBER 19, 2017

Patch 1st Street SE, Oxford Ave NE, Arch Ave SE, Pearl Ave SE, 3rd Street SE, Kracker Street NW, 9th Street NE, Lincoln Way E at Subway and 10th Street NE
Load street sweeping container
Pile salt in salt bin
Check city wide for steel plate locations
Sweeping Carlene Ave SW, 22nd Street SW, 24th Street SW and Oberlin Road SW
Fix turfed yard Wales Road NE, Burd Ave NE and 11th Street NE
Clean catch basin
Work in shop

DECEMBER 20, 2017

Patch Standish Street NW, Puritan Circle NW, Winslow Ave NW,
Autumn Street NW, Albrecht Ave SW, 17th Street SW and
Cherry Road NW
Pick up latches for vacant houses Lowes
Secure vacant houses 3rd Street NW and 9th Street NE
Cone on catch basin Valleywood Drive NE and 2 cones 27th Street NW sinkhole
Sweep Lincoln Way E
Work in shop

DECEMBER 21, 2017

Patch Albrecht Ave SW, 2nd Street NE, 3rd Street NE and Willow Ave NE
Install Latches secure vacant houses 5th Street SW, 8th Street SW,
Edwin Ave SE and North Ave NE
4 barricades Tree down Hess Blvd at Connecticut Ave SE
Sweeping State Ave NE Cherry Road and Walnut Road SW
Work in shop

DECEMBER 22, 2017

Clean debris from sidewalk area Tremont Ave SE
Secure vacant house 3rd Street SE
Push salt in salt bin
Load Street Sweeping container
Work in shop

DECEMBER 25, 2017

MERRY CHRISTMAS

DECEMBER 26, 2017

Empty and clean trucks
Pile salt in salt bin
Secure vacant house Page Ave NW
Remove expired Deer 16th Street SE
Replace sweeper brooms
Pick up HPM Central Allied
Work in shop

DECEMBER 27, 2017

Pile salt in salt bin
Wash trucks
Rescuer vacant house Page Ave SW
Work in shop

DECEMBER 28, 2017

Pick up supplies Lowes
Clean fenced in area City Garage tool cages
Pile salt in salt bin
Work in shop

DECEMBER 29, 2017

Reposition moved steel plates Lincoln Way w at 28th Street NW,
900 Block Walnut Road SW, 1300 Block Walnut Road SW,
Maple Ave at 1st Street SE and Walnut Road SE west of 3rd Street
Cut old padlock off basement door and install new one Erie Street S
Clean and sweep offices and garage
Fuel vehicles
Work in Shop

MAYORS REPORT

STREETS AND HIGHWAY

Date	12/29/2017	Date Submitted	1/5/2018
Cold Mix Tons Ward 1	2.73	Patched Streets Ward 1	5
Cold Mix Tons Ward 2	4.55	Patched Streets Ward 2	6
Cold Mix Tons Ward 3	1.69	Patched Streets Ward 3	3
Cold Mix Tons Ward 4	3.16	Patched Streets Ward 4	5
Cold Mix Tons Ward 5	8.77	Patched Streets Ward 5	3
Cold Mix Tons Ward 6	5.06	Patched Streets Ward 6	4
Hot Mix Tons Ward 1	0	Swept Streets Ward 1	2
Hot Mix Tons Ward 2	0	Swept Streets Ward 2	3
Hot Mix Tons Ward 3	0	Swept Streets Ward 3	1
Hot Mix Tons Ward 4	0	Swept Streets Ward 4	0
Hot Mix Tons Ward 5	0	Swept Streets Ward 5	6
Hot Mix Tons Ward 6	0	Swept Streets Ward 6	0
Salt Tons	1675		
Mortar Bags	0		
Cement Bags	0		
Sand Tons	0		
Removed Advertising Signs From Telephone Poles/Tree Lawns <input checked="" type="checkbox"/>			
Removed Fallen Trees/Limbs From Street <input checked="" type="checkbox"/>			
Cleaned Off Catch Basins <input checked="" type="checkbox"/>			
Mowed/Weedeat <input type="checkbox"/>			
Barricades		Yes	

TOTALS FOR DECEMBER 2017 AND FOR YEAR TO DATE

CHARGE	DEC	Y.T.D.
ACD	16	208
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	0	2
ATV ON CITY STREET	0	0
CHANGING LANES W/O CAUTION	0	0
COUNTERFIET PLATES	0	0
DEFECTIVE EXHAUST	4	45
DRAG RACING	0	0
DRIVING ALONE ON A T.P.	0	8
DRIVING OVER A FIRE HOSE	0	0
DUS	19	340
DWI	7	220
EXPIRED OL	0	0
EXPIRED/IMPROPER REGISTRATION	5	74
FAILURE TO CONTROL	15	133
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	1	69
FAILURE TO YIELD	14	130
FICTICIOUS REGISTRATION	2	20
HIT-SKIP	2	32
IMPEADING THE FREE FLOW OF TRAFFIC	0	16
IMPROPER BACKING	2	18
IMPROPER LANE USE	8	134
IMPROPER PASSING	2	9
IMPROPER START	1	2
IMPROPER TURN	0	31
INADEQUATE BRAKES	0	0
UNSECURE LOAD	0	0
LEFT OF CENTER	0	5
NO M.C. SAFTEY EQUIPMENT	0	0
NO HEADLIGHTS	3	27
NO OL	7	112
NO SEATBELT/CHILD RESTRAINTS	3	107
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	2	14
OBSTRUCTION OF A CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	17
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	0
PASSING A STOPPED SCHOOL BUS	0	5
PEELING TIRES	0	3
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	3	26
RED LIGHT	6	81
SPEEDING	11	350
STOP SIGN	4	49
UNSAFE VEHICLE	0	2
WEAVING	0	2
WILLFUL FLEEING/FAILURE TO COMPLY	0	6
WRONG WAY ON A ONE WAY STREET	1	3
MISCELLANEOUS	1	21
VOIDED CITATIONS	2	30
TOTALS-----	141	2342

TOTALS FOR DECEMBER 2017 AND YEAR TO DATE

OFFICERS NAME	December Citations	December OVI'S	December Accidents	December Tows	Y.T.D. Citation	Y.T.D. OVI'S	Y.T.D. Accident	Y.T.D. Tows
Chief Moser	0	0	0	0	0	0	0	0
Capt. Covert	0	0	0	0	0	0	0	0
Capt. Peel	0	0	0	0	0	0	0	0
Lt. Pahlau	0	0	0	0	0	0	0	0
Lt. Carpenter	0	0	0	0	0	0	0	0
Lt. Greenfield	1	0	1	0	11	0	10	4
Lt. Saintenoy	0	0	2	0	5	0	7	6
Sgt. McCune	1	0	2	1	18	0	18	9
Sgt. Muntean	1	0	2	2	17	2	16	12
Sgt. K. Smith	0	0	0	0	9	1	1	8
Sgt. Rogers	0	0	1	1	1	0	5	3
Lt. Maier	7	1	0	4	62	9	0	30
Sgt. Harting	0	0	0	0	13	1	11	8
Ptl. Ricker	3	1	6	2	23	1	30	25
Ptl. Crawford	0	0	0	12	0	0	0	147
Ptl. Brown	0	0	0	0	7	3	11	6
Ptl. Anderson	0	0	0	0	22	0	40	9
Ptl. Slutz	0	0	0	0	1	0	2	1
Ptl. Solinger	0	0	0	0	0	0	0	0
Ptl. Fabianich	0	0	0	0	0	0	0	0
Ptl. Baumgardner	0	0	0	0	0	0	0	0
Ptl. J. Smith	6	0	10	5	37	1	48	26
Ptl. Riccio	1	0	2	0	108	23	10	19
Ptl. Davis	7	0	9	5	44	1	54	28
Ptl. D. Smith	0	0	1	0	27	1	29	23
Ptl. McConnell	0	0	0	0	1	0	2	1
Ptl. Boyer	0	0	0	0	7	0	11	5
Ptl. Gohlke	0	0	0	0	2	1	0	1
Ptl. Dadisman	0	0	0	0	0	0	0	2
Sgt. Edwards	1	0	1	0	29	4	34	13
Ptl. Fullmer	4	0	6	3	74	4	44	26
Ptl. Leon	0	0	5	2	21	7	24	16
Ptl. Hyatt	3	0	3	1	32	0	49	19
Pt. Spangler	8	1	4	4	168	4	44	35
Ptl. Slack	7	0	5	1	230	16	39	59
Ptl. Franklin	16	0	8	6	187	17	38	46
Ptl. Wood	8	1	4	3	84	3	60	27
Ptl. Moody	18	1	11	5	204	14	66	38
Ptl. Miller	6	1	6	2	176	40	31	49
Ptl. Ogletree	8	0	7	2	131	9	53	31
Ptl. Kruger	20	1	5	4	263	31	35	78
Ptl. Manos	1	0	1	0	57	18	27	21
Ptl. Stuhm	0	0	0	0	51	3	43	22
Ptl. Vincent	5	0	3	2	106	3	63	35
Ptl. Whims	2	0	6	2	77	6	53	23
Ptl. Antonides	5	0	5	4	21	0	21	10
Other	2	0	0	0	30	0	0	0
Monthly Totals	141	7	116	73	2342	120	1043	922

VEHICLES TOWED FOR DECEMBER 2017 AND YEAR TO DATE

REASON TOWED	DEC	YEAR TO DATE TOTALS
ACCIDENTS	34	389
TRAFFIC	6	104
PARKING	17	171
ARREST	12	232
STL/REC	4	11
MISC	0	12
TOTALS	73	922

TRAFFIC ACTIVITY REPORT

MONTH OF DECEMBER 2017

TO:	Chief Keith T. Moser
FROM:	Patrolman Jeffrey A. Crawford
DATE:	January 3, 2018

In December of 2017 the Massillon Police Department issued a total of 141 traffic citations, 106 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 7 arrests for OVI, this was 11 less than were made in December of 2016. Radar citations for the month totaled 11; this was 26 less than were issued last year during the same time period.

The Massillon Police Department handled a total of 116 traffic accidents during December. This was 1 less than last year at this time. There were 68 property damage accidents, 16 injury accidents, and 32 that occurred on private property. There were no fatal accidents during the month. Of the above accidents, there were 22 hit skip accidents and there were 5 accidents that occurred as a direct result of alcohol and/or drugs. There were no motorcycle or bicycle and 1 pedestrian accident during the month. The Massillon Police Department investigated 10 accidents involving juveniles during the month of December resulting in 2 injuries.

In December 2017 there were 73 motor vehicles towed by the Massillon Police Department. This was 25 less than were towed in December of 2016. Of the above tows, 34 vehicles were towed from traffic accidents, 6 for traffic offenses of some type, 12 as a direct result of an arrest, 17 for parking violations and no misc. tows. There were 4 recovered stolen vehicles during the month. The traffic officer issued 14 parking citations and conducted no school bus violation investigations.

During the month of December 2017 the traffic officer mailed 19 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer filed 12 title searches with the State of Ohio, Bureau of Motor Vehicles. During December 2017, the traffic officer was able to junk, or title, 11 motor vehicles. Also during the month of December the traffic officer issued, or acted upon, 19 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners.

As of the last day of December 2017 there were 55 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 55 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrests for the month of December 2017.

**MAYOR KATHY CATAZARO-PERRY
PLANT MANAGER WWTP-TONY ULRICH
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: Date December

**Date 1/10/2018 Plant Effluent Total Millon Gallons 291.073
 Plant Effluent Average Millon Gallons 9.389**

Daily Average Effluent Suspended Solids	8.6	mg/l
Daily Average Effluent BOD	10.8	mg/l
Total Sludge Hauled	1389.48	Dry Tons
Total Sewer calls	6	Collections
Sanitary Sewer Jetted	28,869	Feet
Collection Water Usage	14,631	Gallons
Sanitary Sewer Footage Camera	47	Feet
Total Overtime For WWTP Dept	71.3	Hours

Ward 1	\$6,900.00
Ward 2	\$2,400.00
Ward 3	\$0.00
Ward 4	\$5,900.00
Ward 5	\$1,200.00
ward 6	\$2,400.00

Sewer Repair Cost \$18,800.00