

Meeting Minutes

Meeting Name: Board of Health		Location: Massillon City Health Department	
Date: December 12, 2023		Start Time: 3:37pm	Stop Time: 3:47pm
Note Taker: Terri Argent, REHS		Facilitator: Jeff Thornberry	
Attendees: <div style="display: flex; justify-content: space-between;"> <div> Cathy Heitger Dr. Sonia Ullum Jeff Thornberry </div> <div> Terri Argent Dr. Wiggins </div> </div>			
Monthly items			
On a motion by Sonia Ullum, seconded by Cathy Heitger. Approval was given to approve November 2023 meeting minutes as emailed. Motion carried.			
On a motion by Cathy Heitger, seconded by Sonia Ullum. Approval was given to pay the November bills for the Health Department in the amount of \$3,377.58, and for the WIC Department for \$11,966.66. For a total amount of \$15,344.24 for November bills. Motion carried.			
The monthly Vital Statistics, Environmental, and Nursing Division reports for November 2023 were accepted and approved without comment.			
MINUTES			
<p>THIS MEETING IS BEING RECORDED</p> <p><u>Old Business</u></p> <p>(None)</p>			

Meeting Minutes

New Business

1. Approval to renew Terri's REHS license for 2024 for \$78.50.

- a) Terri stated "Registered Environmental Health Specialist, formerly Sanitarian license, will be good for 2 years."

Motion was made by Cathy Heitger to approve the renewal of Terri's REHS license For 2024 for \$78.50. Seconded by Sonia Ullum. No further discussion. Motion carried.

2. Approval to close the Health Department on April 8, 2024, the day of the Solar Eclipse, for staff safety. Also, schools are closing, parents will need to be home.

- a) Terri states "We ask the Board to pass this as most of our staff have kids that will be home that day. I feel it is important for non-essential personnel to stay at home that day with their kids...also, all the traffic that we are expecting. We are asking for closing with pay, as it is our decision to close. Essential personnel will be in the office if necessary. I will be here, in case a public health emergency arises.
 - b) Sonia Ullum asks if it is normal to close down with pay. Terri replies "Normally it is with pay if we choose to close down. If it were for a different reason such as staff wanted the day off, they would need to use their own paid time."
 - c) Cathy asks about possibly needing permits approved that day. Terri says she will be in the office and will assist where needed.

Motion was made by Sonia Ullum to approve closing the Health Department on April 8, 2024 for the Solar Eclipse. Seconded by Cathy Heitger. No further discussion. Motion carried.

Meeting Minutes

3. Announcement- Canton Public Health has agreed to support our HIV testing program through 2024.
 - a) Terri states “this is exciting. We have been doing really well so far. They are going to provide funds for everything – all supplies, advertising etc. They’re going to carry us through for another year. It was experimental, we started at the end of this year. They’re pleased with our progress. So very good news.”
4. Announcement- We will be putting HIV testing information on 2 community billboards.
 - a) Terri states “This will be completely provided with HIV funds. We think it’s a great way to get the word out. We have had messages put out on social media and ads in the newspapers, but we feel this is another great way to get the information out to the public. One of them will be right around here, and the other, I believe, will be off 21. Our name will be out there as well as where you can go for testing.”
5. Announcement- Good job to our Environmental Division for a perfect passing score on their annual pool/spa ODH survey!
 - a) Terri states “these surveys are very tough and they passed with a perfect score. They didn’t have to do any plan of action. They did really, really well. We are very pleased and proud of them.”
6. Terri would like to add an additional item.
 - a) We are so proud- our Health Department, through our WIC division, has been designated a gold level breast-feeding workplace by governor DeWine. We have our own private room for nursing mothers. We have our WIC staff to thank for that!

Meeting Minutes

MEETING ADJOURNED

Meeting adjourned at 3:47 pm. Motion by Cathy Heitger, seconded by Sonia Ullum. Motion carried.

APPROVAL

These minutes represent a true and accurate record of this meeting to be the best of my knowledge.

Person Responsible:

Date:

Meeting minutes submitted by:

Meeting minutes submitted by: