

**THE CITY OF MASSILLON**  
**INTERNAL CORRESPONDENCE**

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**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** David Maley, Economic Development Director  
**DATE:** January, 2020  
**RE:** Monthly Report

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- Attended City Council sessions providing information to council members on a variety of issues and regularly meet with Council Members and the Law Director on pending matters.
- Reviewed several inquiries about potential new re-zoning and continue to work on several ongoing re-zoning applications.
- Fielded numerous questions/correspondence regarding grants for new businesses.
- Continue work on the Revitalization of Duncan Plaza, and Imagine Downtown Streetscape issues.
- Continue to work with Stark County Regional Planning on issues regarding both property acquisition and the Neighborhood Initiative Program (NIP).
- Collaborating with the Stark Economic Development Board on a new GIS platform.
- Continue work on issues associated with the new Shearer's warehouse.
- Continue to provide assistance in resolving the issue of the closing of Affinity Medical Center and issues related to the sale of equipment at the hospital.
- Continue to work with the VA regarding the transfer of the hospital.
- Continue to work with the SEBD on collaborative efforts for a regional approach to economic development as part of the "Strengthening Stark" initiative.
- Working on plan for a Downtown Redevelopment District (DRD).
- Continue to monitor public records requests.
- Worked on both Planning Commission and Board of Control items.
- Met with several businesses regarding issues impacting existing operations and/or the expansion of their existing facilities.
- Working on numerous miscellaneous inquiries and investment/development projects.



**Kathy Catazaro-Perry, Mayor**

**Thomas M. Burgasser, Fire Chief**

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Tuesday, January 21, 2020

Mayor Catazaro-Perry  
Municipal Government Center Annex  
151 Lincoln Way East  
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for December, 2019.

The department responded to a total of 499 alarms during the month. This averages to 16.1 alarms per day. There were 80 fire alarm and public service calls, and 419 rescue and EMS calls. There was 1 firefighter injury due to fire. Once again, this year represents the busiest year in the history of the Massillon Fire Department in that it answered 6,466 calls for assistance from the public.

On the 4<sup>th</sup> of the month, I attended a meeting with representatives of the newly opened Aultman Massillon Hospital.

On the 5<sup>th</sup> of the month, I attended the monthly LOGIC Board meeting.

On the 6<sup>th</sup> of the month, I met with other city officials to discuss the city Emergency Operations Plan.

On the 12<sup>th</sup> of the month, I met with Plain Township representatives to discuss the RED Center beginning to operate as their dispatch organization.

Aultman Massillon Hospital would seem to be having growing pains as it continues to operate. The proposed staffing model, as many fire chiefs had told Aultman Administration, does not



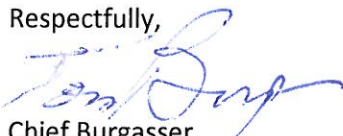
**Thomas M. Burgasser, Fire Chief**  
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

match the patient volume and they are struggling with diversions based on staffing levels as well as acuity.

RED Center negotiations continues as the bargaining unit rejected a contract proposal just as the year ended.

There is additional work to be done on the Emergency Operations Plan and having safety forces train and work together in the event of a Mass Casualty Incident. There will be meetings in January to address this facet of operations.

Respectfully,

A handwritten signature in blue ink, appearing to read "Tom Burgasser", is written over the typed name.

Chief Burgasser  
Massillon Fire Department



# Massillon Fire Department

233 Erie St S

Massillon, OH 44646

Phone: (330) 833-1053

Fax: (330) 833-1443

[www.massillonohio.gov](http://www.massillonohio.gov)

## Office of EMS Coordinator

DECEMBER 2019

## Call Distribution

Calls: 2019 5968

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2019 6466

Total Run Numbers: 499

Dispatch Errors:

Total Calls: 499

## Dispatches

EMS: 367

Fire: 9

Service: 123

### EMS:

321 Non MVA	366	Patients Treated:	377	EMS Standby:	1
322 MVA w/ Injury	9	Transports:	342	Warrant	1
323 MVA vs Pedestrian	0	Resident:	293	Event	
324 MVA w/o injury	2	Non Resident:	49	Helipad	

Calls T/O to MA Agency:		1		Mutual Aid Given	5
Jackson Township	1	North Lawrence	1	Perry Township	1
Agency		Agency		Jackson Township	2
Agency		Agency		Erie Valley	1

Mutual Aid Received:	0
Agency	
Agency	
Agency	

Healthcare	52
Nursing Homes	39
Statcares	5
Tx Facility	8

### Fire:

Building	6	Unauthorized Burning	1	Authorized Controlled	0
Cooking	0	Dumpster	1	Passenger Vehicle	0
Natural Vegetation	1	Outside Equipment	0	Chimney or flue	0
Brush, grass brush mix	0	Structure other than building	0	Outside rubbish fires	0
Mobile home fixed residence	0	Trash or rubbish fire contained	0	Outside storage fire	0
Rail Vehicle Fire	0	Special outside fire other	0	Road Freight or transport	0

Mutual Aid Received	3	Civilian Injury		Firefighter Injury	1
Mutual Aid Given	2	Civilian Death		Firefighter Death	

### Service:

Patient Lift	38	Misc Service Calls	48	Alarm Activations	33
CO Incidents	4			Medical Alarms	14
Auto Extrication	1	Counted in EMS		Fire Alarms	19
Fire Truck Events		Counted in Misc		Malicious Alarms	0

Report Prepared by EMS Coordinator

John Paul Markwood IV

*John Paul Markwood IV*



# Nursing Home / Statcare

DECEMBER

Date	Run #	E / F	Location	Chief Complaint		
12/2/2019	5982	EMS	2311 Nave Rd SE (Legends)	Cardiac Arrest		
12/2/2019	5990	EMS	2311 Nave Rd SE (Legends)	Staff Member / Syncope		
12/3/2019	5995	EMS	300 23rd St NE (Meadowwind)	Resp Distress		
12/3/2019	5999	EMS	2550 University SE (Danbury)	Poss Stroke		
12/3/2019	6004	EMS	300 23rd St NE (Meadowwind)	Unreponsive		
12/3/2019	6014	EMS	2000 Sherman NE (Laurels)	Poss Stroke		
12/4/2019	6025	EMS	2311 Nave Rd SE (Legends)	Chest Pain		
12/5/2019	6030	EMS	2650 Ohio State SE (Inn at University)	Difficulty Breathing		
12/6/2019	6045	EMS	2000 Sherman NE (Laurels)	Short of Breath / Low Pulse Ox		
12/6/2019	6046	EMS	2650 Ohio State SE (Inn at University)	Leg Wound		
12/6/2019	6053	EMS	2000 Sherman NE (Laurels)	Chest Pain		
12/6/2019	6060	EMS	2650 Ohio State SE (Inn at University)	Abnormal Labs		
12/7/2019	6064	EMS	2311 Nave Rd SE (Legends)	Jaw Pain		
12/8/2019	6071	EMS	2650 Ohio State SE (Inn at University)	Blood in Catheter		
12/8/2019	6074	EMS	2311 Nave Rd SE (Legends)	Difficulty Breathing		
12/9/2019	6081	EMS	2650 Ohio State SE (Inn at University)	Fall Victim Arm Injury / cxi while responding		
12/9/2019	6089	EMS	2000 Sherman NE (Laurels)	Syncope		
12/10/2019	6097	EMS	300 23rd St NE (Meadowwind)	Abnormal Labs		
12/10/2019	6100	EMS	2311 Nave Rd SE (Legends)	Unresponsive		
12/13/2019	6163	EMS	3000 Erie S (Heartland)	Foot Swelling		
12/13/2019	6164	FIRE	2550 University SE (Danbury)	Fire Alarm		
12/14/2019	6180	EMS	2311 Nave Rd SE (Legends)	syncope / visitor		
12/14/2019	6183	EMS	2935 Lincoln Way W (Mercy Primary Care)	Chest Pain		
12/14/2019	6188	EMS	2550 University SE (Danbury)	PT REFUSING MEDICATION		
12/15/2019	6201	EMS	2650 Ohio State SE (Inn at University)	Pain / Blood Clots		
12/18/2019	6241	EMS	2311 Nave Rd SE (Legends)	Chest Pain		
12/18/2019	6242	EMS	3000 Erie S (Heartland)	Chest Pain		
12/18/2019	6252	FIRE	2021 Wales Rd NE (Aultman Mass)	Fire Alarm		
12/19/2019	6260	EMS	2311 Nave Rd SE (Legends)	Chest Pain		
12/21/2019	6281	EMS	2311 Nave Rd SE (Legends)	Pulled Trach		
12/21/2019	6289	EMS	2311 Nave Rd SE (Legends)	Poss Stroke		
12/21/2019	6291	FIRE	2935 Lincoln Way W (Mercy Primary Care)	Fire Alarm		
12/21/2019	6295	EMS	2935 Lincoln Way W (Mercy Primary Care)	Bleeding		
12/22/2019	6302	EMS	2550 University SE (Danbury)	fall / hip pain		
12/22/2019	6303	EMS	412 Lincoln Way E (Comm Quest)	ABD PAIN		
12/22/2019	6308	EMS	2311 Nave Rd SE (Legends)	low body temp		
12/22/2019	6312	EMS	1680 Nave SE (Comm Quest)	blood in urine / back pain		
12/23/2019	6326	EMS	300 23rd St NE (Meadowwind)	Diabetic		
12/24/2019	6345	EMS	2550 University SE (Danbury)	fall victim knee injury		
12/24/2019	6352	EMS	2650 Ohio State SE (Inn at University)	Fall / Head Injury		
12/24/2019	6359	EMS	2311 Nave Rd SE (Legends)	Difficulty Breathing		
1	Aultman West		0	Hometown Urgent	5	Heartland
4	Mercy Statcare				3	Comm Quest
1	Amherst Meadows		15	Legends Care Ctr	7	Inn @ University
4	Laurels Of Mass		7	Danbury	5	Meadowwind



## January

[illegible]

## Hospital Distribution / Residency Breakdown

DATE	Morgue	Ault Mass	Ault Can	Mercy	Ak Kids		Total	RESIDENT	NON
1		4		2			6	5	1
2		6	5	2			13	11	2
3		6	5	3			14	13	1
4		3	1	4			8	6	2
5		4	2	2			8	6	2
6		3	2	3			8	6	2
7		5	1	4			10	9	1
8		3	3	3			9	9	
9		3	1	5			9	9	
10		6	5	1			12	10	2
11		12	2	4			18	14	4
12		3	2	4			9	9	
13		6	2	6			14	12	2
14		7	2	2			11	10	1
15		4	5	1			10	8	2
16		2	3	4			9	7	2
17		7	2	2			11	9	2
18		3	4	3			10	10	
19		5	2	2			9	9	
20		8	5	3			16	14	2
21		10	3	4			17	15	2
22		8	4	2			14	12	2
23		9	2	1			12	9	3
24		4	4	4			12	10	2
25		2		2			4	4	
26		6	2	3			11	9	2
27		7	3	4			14	11	3
28		4	2	3			9	9	
29		6	2	2			10	8	2
30		4	4	2			10	7	3
31		7	7	1			15	13	2
	0	167	87	88	0		342	293	49
DECEMBER 2019								342	

## DECEMBER

[illegible]



## DECEMBER

[illegible]

## MUTUAL AID GIVEN

DECEMBER

Date	Run #	Location	F/E	Mutual Aid Agency
12/11/2019	6131	Tuscarawas / Bordner	E	Perry Township
12/13/2019	6167	7383 Fulton NW // cxi	E	Jackson Township
12/13/2019	6168	4500 Mt Pleasant NW	E	Jackson Township
12/15/2019	6198	313 Canal W	E	Erie Valley
12/18/2019	6237	5678 Manchester NW	E	North Lawrence

## FIRE ALARMS

DECEMBER

[illegible]

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF DECEMBER 2019

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 1 ... Non-Resident .. 0.. Total: .....	1	....	3
Deaths: Resident .. 23 ... Non-Resident .. 11 .. Total: .....	34	....	331
Certified B/D copies issued .....	281	....	3342
Burial Permits .....	28	....	372
Fetal Death .....	0	....	0
<u>Animal Control</u>			
Animal bites reported .....	10	....	121
Lab examinations: (Positive _0_; Negative _1_; Undetermined _0_) .....			
Total: .....	1	....	6
<u>Food Protection</u>			
Food Service/Food Establishment Inspections .....	23	....	335
Food Vending Machine Inspections .....	2	....	27
Mobile Unit/Temporary Food Inspections .....	0	....	56
Consultations .....	2	....	30
Plan Reviews made .....	2	....	25
Food Complaints received .....	1	....	14
<u>Education Provided</u>			
Food Service Education .....	0		121
<u>Nuisance Control</u>			
Residential complaints .....	7	....	209
Commercial complaints .....	0	....	13
Inspections .....	16	....	351
Consultations .....	0	....	23
Orders issued .....	7	....	194
Orders in compliance .....	7	....	181
Smoking Complaints .....	0	....	2
Smoking Investigations .....	0	....	2
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections .....	0	....	12
Swimming Pool Complaints .....	0	....	0
School Environment Inspections .....	0	....	10
Assisted Community Clean-ups .....	0	....	1
<u>Compliance Actions</u>			
Legal Action .....	0	....	0
<u>Mosquito Control</u>			
Mosquito Investigations .....	0	....	18
Larvacide Drops .....	0	....	14
Biomist Spraying .....	0	....	0



**NURSING DIVISION REPORT  
December 2019**

<b>WIC CLINICS:</b>	Initial Certification	43
	Re-certifications	75
	Individual Appointment	17
	Group or Self modules	122
	Case Load	703

<b>IMMUNIZATION CLINICS:</b>	Patients seen	29
	Immunizations Administered	58

<b>TB TESTING CLINIC:</b>	TB Tests Administered	3
	Positive Reactors referred for X-ray	0

<b>COMMUNITY</b>	<b>December 2019</b>	<b><u>Year to Date</u></b>
Lions Club Applications	0	2
SID/ SUID Home Visit	0	-
Help Me Grow/ BCMH Referrals	0	2
BCMh Home Visits	2	31
Lead Referrals	0	-
Lead investigations	0	-
Lice Checks	0	4
BCMh consults	0	1
Safe Sleep Class	0	7
Know Your Number Screenings	7	151
Car Seat Inspections	0	14
Car Seat Classes	0	4

**Auxiliary Visits:** 234 **Field Visits:** 1

**Meetings:**

Nursing staff attended weekly staff meetings and an Accreditation meeting.

**Training**

Sylvester: online clear impact training through ODH

**Education:**

**Miscellaneous:**

Audrey Sylvester, RN  
Director of Nursing,

**THE CITY OF MASSILLON  
INTERNAL CORRESPONDENCE**

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**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** Engineering Department  
**SUBJECT:** Engineering Department Monthly Report for December 2019

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**DATE:** January 15, 2020

**BRIDGES**

**SANITARY SEWERS**

**STORM SEWERS**

**2019 Catch Basin Replacement Project I-** Bid opening 5/15. Pryor Property Services awarded. Began July 2019. Complete.

**2019 Catch Basin Replacement Project II-** Bid opening August 1<sup>st</sup> 2019, begin September 16th. Awarded to Holderbaum. Complete.

**Burton Ave NW** – Evaluating flooding and resolutions. Fixed catchbasin at 26 Burton driveway. Weir at 1<sup>st</sup> St NE in Spring 2020.

**Springhill Settlement Drainage Phase II-** Bid opening August 7<sup>th</sup>, 2019, December construction. Awarded to Albatross. 30% complete. All underdrains installed, will complete restoration in the Spring.

**Augusta Dr SE Underdrain Phase 1** – Bid opening August 7<sup>th</sup>, 2019, October 16th start construction. Awarded to Pryor Property Services. Construction is 95% complete. Will return in Spring for punch list, top soil, and seeding.

**Castle West Drainage** - Review options for underdrains & storm sewer rehab. Develop plans & specs. Survey done.

**Misc Drainage Repairs-** Burd Ave NE, Oberlin & 20<sup>th</sup> SW planning stages.

**WASTEWATER TREATMENT PLANT**

**Levee CCTV Inspection Project-** Fall 2019. Bid opening July 31<sup>st</sup>, 2019. Pre-construction meeting September 26<sup>th</sup>.

**STREETS**

**Wales Road (SR 241) Improvement Project** – Funding has been secured through SCATS for FY 2022. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) to Hills & Dales. OHM developing schedule, scope and costs, survey. ODOT LPA let project. Beginning RW Services and appraisals.

**Lincoln Way StreetScape-** ODOT, City LPA project. Re-bid opening May 2, 2019. Central Allied low bidder. 90 day road closure October 25<sup>th</sup>. Waiting on poles, estimated delivery 12/12/2019. JMT is working on punch list.

**Springhill Settlement Reconstruction** – Developing estimate and survey. Exploring funding options, evaluating drainage. Underdrains being completed in phases.

**2019 Target Area Street Resurfacing-** April 3rd bid, Superior Paving low bidder. 16<sup>th</sup> St SE project complete.

**2019 Street Resurfacing Project-** April 3rd bid, Superior Paving low bidder. Begin paving week of August 12<sup>th</sup>. Complete.

**Warmington Rd SW-** Surveyed and design for OPWC application. Completed. Still working on bridge design.

**Jackson Ave/27<sup>th</sup> St NE Resurfacing-** Superior Paving began work on November 1<sup>st</sup>. Final striping to be done in Spring 2020.

**SIGNALS**

**Lincoln Way/Wales Rd Controller-** Replace controller at intersection by safety department.

**SUBDIVISIONS**

Page 2 – Monthly Report to Mayor Catazaro-Perry for November 2019

**Augusta Lakes Phase 3** – Plans submitted and under review by City Engineer.

**Country View Meadows** - Need to install street lighting and complete punch list items.

**Buckeye Ridge Estates** – Phase 1 preliminary plat submitted to Planning Commission May 13, 2015. Resubmitted a revised preliminary plat to Planning Commission June 29, 2015. Final plat approved by Planning Commission August 26, 2015 and Council September 21, 2015. Revised and resubmitted in May 2019. Layout and variances denied by Planning Commission June 12<sup>th</sup>. Resubmitted and approved on August 14<sup>th</sup>.

**Sippo Reserves Allotment Phase II** – Project has been transferred to a new developer, who will be completing any remaining items.

**Villa Sole Development**- Preliminary Plat submitted and approved by Planning Commission. Rezoning approved by council on February 4<sup>th</sup>, 2019. Tree clearing underway. Plans approved and sent to EPA. Looking to start underground utilities over the winter.

**Phoenix Avenue SE Project**-Plans submitted and approved by the City Engineer. Plat approved by Planning Commission. Construction summer 2019. Utility construction complete. Grading for roadway. Curb installed June 12<sup>th</sup>. Asphalt installed June 24<sup>th</sup>. Working on a few punch list items. Plat recorded on September 6<sup>th</sup>. Roadway is open and in use.

**Westbrook Estates Phase IV** – Preliminary plat approved by Planning Commission May 13, 2015. Construction plans approved. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016. Construction is complete.

**Westbrook Estates Phase V**- Plans submitted and approved by City Engineer, and Ohio EPA. Underground utility work has begun and is 100% complete. Final plat for Phase 5A approved by Planning Commission on April 10, 2019. Phase 5B and 5C approved by Planning Commission on June 12<sup>th</sup>. First phase asphalt installed July 5<sup>th</sup>. Phase 2/3 asphalt installed week of November 4<sup>th</sup>.

**Kenyon Creek Phase 2 and 3** – Plans submitted and under review by City Engineer. Waiting on Ohio EPA sanitary approval.

### **MISCELLANEOUS**

**Capital Improvement map** – Creating maps.

**Storm Water Management Plan** –2018 Annual Report for submission to Ohio EPA. Updating due to regulation changes. Submit April 1, 2019.

**Storm Water Mapping** – Updating on a continuing basis.

**Subdivision Mapping** - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

**Subdivision Standards** – Reviewing current data for changes in specifications. OHM review. Expected review August 2019.

**Sanitary Sewer Mapping** – 96% completed. Permits and GIS are being added to the database and are 30% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data. Modification of GIS to reflect inspections/flow map for I & I.

**GIS** – Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Developing new means of collecting data and reviewing. PCR rating/form/inspection, data modifications/modification of sanitary map. CIPP mapping and development. Sanitary lateral and pavement in GIS. Reviewing and configuring permitting and work order software modifying sanitary flow direction and elevation work/target area map. (Configuring survey 123/Collector/Workforce) Working with ESRI to use workforce with IOS software, revise GEO Database. (Working on portal) Misc. Maps. Sanitary laterals & elevation work for calculations. Sanitary manhole inspection forms. Pavement & CIPP Mapping. WorkForce running use for sanitary inspector.

**Web Site** - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.

**Outfall Inventory** – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

**Duncan Plaza** – QBS evaluation completed. Awaiting planning and design phase.

**Parking Lots** – Estimate work parking lot rehab.

Page 3 – Monthly Report to Mayor Catazaro-Perry for November 2019

### **UTILITIES**

**Sippo Reservoir Tennis Court Resurfacing**- Prepare bid documents. Bid opening July 10<sup>th</sup>. Chagrin Valley low bidder. Project began September 5<sup>th</sup>.

**Phillips/Campbell NE Area**- PIR 1988- Dominion East Ohio to replace approximately 11,000 feet of underground gaslines. Wartko Construction began in October. Restoration has begun and will wrap up in the Spring.

**Walnut Road SE/Richville Drive Areas**- PIR 611- Dominion East Ohio to replace underground gas lines, approximately 6,900 feet. Project began week of January 21<sup>st</sup> and pipe is 100% complete. Restoration complete. Resurfacing of Southway/Richville intersection was completed on November 1<sup>st</sup>.



**CITY OF MASSILLON**  
**SIGN AND PAINT DEPARTMENT**  
**DECEMBER MONTHLY REPORT**

**DECEMBER 2, 2019**

Post Rezoning signs 424 1<sup>st</sup> Street NE and Wales Road at Hills and Dales NE  
Reinstall sign at bridge Warmington Road SW  
Pick up temp signage and pedestals from downtown, bring back to City Garage  
tear down signage and pick up sand bags

**DECEMBER 3, 2019**

Clean truck sand bags, signs  
Install new post for downed sign 9<sup>th</sup> Street NE at Oakwood Ave NE  
Work on sign and supply order  
Replace 2 No Parking here to Corner signs Tremont Ave SW  
Inspect signs NE section  
Work in shop

**DECEMBER 4, 2019**

Replace sign and post Thorne Ave NE at 2<sup>nd</sup> Street NE  
Replace Stop sign Thorne Ave NE at 4<sup>nd</sup> Street NE  
Replace No Parking this side of street Beiner Place NE at Reservoir Drive NE  
Replace No Parking this side of street Beiner Place NE at Hankins Road NE  
Replace 2 No Parking any time Reservoir Drive NE by play ground  
Replace 2 No Parking here to Corner North Ave NE at Wales Ave NE  
Work in shop

**DECEMBER 5, 2019**

Post temp No Parking signs for candle light walk  
Make more temp stakes for signs  
Post temp No Parking on Lincoln Way E for football  
Work in shop

**DECEMBER 9, 2019**

Remove temp No Parking sign 2<sup>nd</sup> Street NE, Federal Ave NE, 4<sup>th</sup> Street NE,  
Harvard Ave NE, 3<sup>rd</sup> Street NE and Cherry Road NE  
Remove temp No Parking sign on Lincoln Way E from 3<sup>rd</sup> Street to 1<sup>st</sup> Street  
Straighten school sign Richville Drive SE at Nave Road SE  
Remove 6 posts basis and sings from parking lot North Ave NE at Erie Street NE  
Work in Shop

**DECEMBER 10, 2019**

Reface No Parking this side of Street signs  
Replace No Parking this side of Street 529 Webb Ave SW  
Replace Stop sign Cleveland Street SW at McKinley Ave SW  
Replace No Parking sign 733 Bebb Ave SW  
Work in Shop

**DECEMBER 11, 2019**

Safety Meeting City Garage  
Straighten Stop sign Geiger Ave SW at 8<sup>th</sup> Street SW  
Replace post and Stop sign Griffith Ave SW at 8<sup>th</sup> Street SW and  
Replace No Parking this side of Street 707 Geiger Ave SW and  
Bebb Ave SW at Duncan Street SW  
Replace Stop sign Bebb Ave SW at Duncan Street SW  
Work in shop

**DECEMBER 12, 2019**

Work on radio in 884  
Talk to Lee about wrong way project and status  
Reinstall post and Stop sign Greenridge Road and Moss Glenn Circle  
Contact Osburn about Park signs  
Work in Shop

**DECEMBER 16, 2019**

Sign check problem areas Main, Brick and Hilly Roads  
Research on installing wrong way signs on 4 lane highways  
Call Engineering Department  
Talk to Scott at Shearer's Foods about No Parking signs on Phoenix Drive SE  
speak with Engineers for recommendations  
Work in shop

**DECEMBER 17, 2019**

Clean up old scrap signs around shop stack them next to shed  
Brought paint machines in to winterize and clean for next year  
Talk to Engineers about parking and wrong way signs  
Work in Shop

**DECEMBER 18, 2019**

Help reinstall radio in dump truck 886  
Run loader and push salt into bin  
Start cleaning paint machine  
Work in shop

**DECEMBER 19, 2019**

Continue cleaning paint machine  
Install Stop sign and post Candell Street SE at Forest Ave SE  
Straight sign post Roosevelt Ave NE at Mader Court NE  
Install Wrong Way signs for on and off ramps at Erie Street S and Edwin Ave SE  
Check what is needed at Route 30 and Route 21  
Work in Shop

**DECEMBER 20, 2019**

Drill holes in signs and build signs to install  
Install Wrong Way signs Route 21 south bound at Route 30, Walnut Road SW  
Lillian Gish Blvd both ways and Finefrock ramp  
Straighten Stop sign 14<sup>th</sup> Street SE at Walnut Road SE  
Work in shop

**DECEMBER 23, 2019**

Build signs for wrong way project  
Install Wrong Way signs Route 21 N. bound Lake Ave both ways  
Cherry Road and Walnut Road  
Move No Outlet sign closer to intersection  
Replace No Trespassing sign at storm pipe behind L.J. Smith School  
Work in shop

**DECEMBER 24, 2019**

Salt hills and bridges  
Install Wrong Way signs Finefrock Road Ramp  
Check graffiti under Tremont Bridge  
Check sign complaint Ruby Ave NW  
Work in shop

**DECEMBER 25, 2019**

**CHRISTMAS DAY HOLIDAY**

**DECEMBER 26, 2019**

Install new post, post reflector and One Way sign Erie Street S at Route 21  
S. bound ramp  
Install new post, post reflector and One Way sign Erie Street S at Route 21  
N. bound ramp  
Install new post on Continuous turn sign Erie Street S at Route 21  
S. bound ramp  
Remove damaged post and install new post with No Parking Ruby Ave NW  
Work in shop

**DECEMBER 27, 2019**

Paint over graffiti under bridges Tremont Ave, Lincoln Way and Cherry Road  
Work in shop

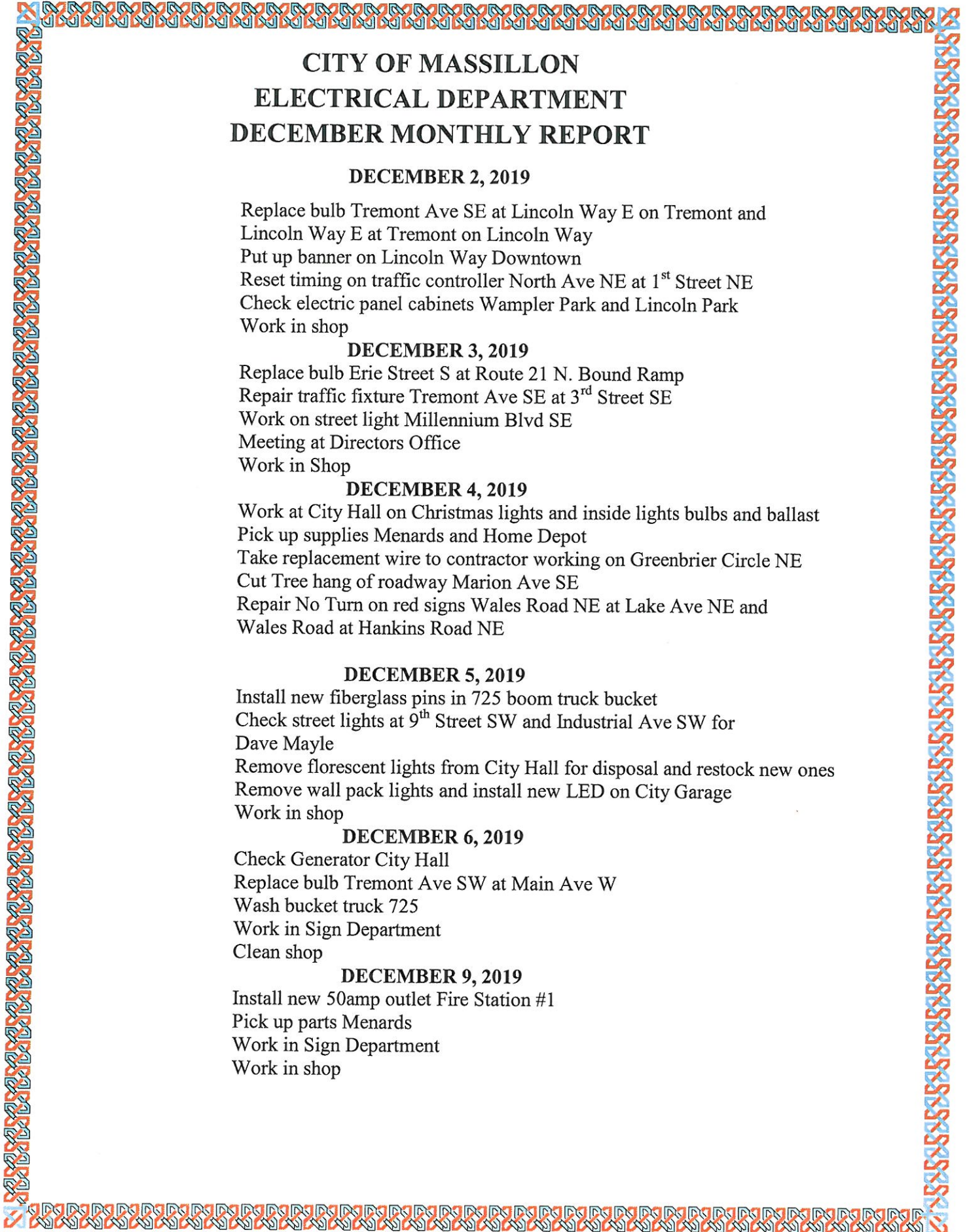
**DECEMBER 30, 2019**

Look up dates for ODOT highway Modification  
Replace Street sign bracket Campbell Circle NE at Phillips Road NE  
Inspect signs NE section  
Clean out truck, put scrap metal on hill and discard trash  
Clean work shop

**DECEMBER 31, 2019**

Replace Stop sign and 3 ways Phillips Road at Campbell Circle NE  
Continue winterizing paint machine  
Make out form A for U-posts and signs turn into Lee  
Order U-posts and signs  
Clean truck and shop





# **CITY OF MASSILLON ELECTRICAL DEPARTMENT DECEMBER MONTHLY REPORT**

## **DECEMBER 2, 2019**

Replace bulb Tremont Ave SE at Lincoln Way E on Tremont and  
Lincoln Way E at Tremont on Lincoln Way  
Put up banner on Lincoln Way Downtown  
Reset timing on traffic controller North Ave NE at 1<sup>st</sup> Street NE  
Check electric panel cabinets Wampler Park and Lincoln Park  
Work in shop

## **DECEMBER 3, 2019**

Replace bulb Erie Street S at Route 21 N. Bound Ramp  
Repair traffic fixture Tremont Ave SE at 3<sup>rd</sup> Street SE  
Work on street light Millennium Blvd SE  
Meeting at Directors Office  
Work in Shop

## **DECEMBER 4, 2019**

Work at City Hall on Christmas lights and inside lights bulbs and ballast  
Pick up supplies Menards and Home Depot  
Take replacement wire to contractor working on Greenbrier Circle NE  
Cut Tree hang of roadway Marion Ave SE  
Repair No Turn on red signs Wales Road NE at Lake Ave NE and  
Wales Road at Hankins Road NE

## **DECEMBER 5, 2019**

Install new fiberglass pins in 725 boom truck bucket  
Check street lights at 9<sup>th</sup> Street SW and Industrial Ave SW for  
Dave Mayle  
Remove florescent lights from City Hall for disposal and restock new ones  
Remove wall pack lights and install new LED on City Garage  
Work in shop

## **DECEMBER 6, 2019**

Check Generator City Hall  
Replace bulb Tremont Ave SW at Main Ave W  
Wash bucket truck 725  
Work in Sign Department  
Clean shop

## **DECEMBER 9, 2019**

Install new 50amp outlet Fire Station #1  
Pick up parts Menards  
Work in Sign Department  
Work in shop



**DECEMBER 10, 2019**

Replace bulb Edwin Ave SE at Erie Street S  
Reset controller Erie Street S at Edwin Ave SE  
Change bulbs in street lights to LED bulbs Lincoln Way W at  
Tommy Henrich Drive NW  
Replace bulbs in PED signals Lincoln Way W at  
Tommy Henrich Drive NW  
Work on PED fixture 4rd Street SE at Lincoln Way E  
Work in Shop

**DECEMBER 11, 2019**

Replace bulb Erie Street S at Route 21  
Check controller Walnut Road SE at Erie Street S  
Rebuild Street light in shop for David Canary Drive SW  
Work at hospital  
Safety meeting City Garage  
Work in shop

**DECEMBER 12, 2019**

Work on outside night lights Community Park  
Repaired PED fixture Tremont Ave SW at David Canary Drive SW  
Repaired new street light Tommy Henrich Drive NW  
Pick up parts Menards  
Work on radio truck # 884  
Work in Shop

**DECEMBER 13, 2019**

Check PED signals  
Check generator City Hall  
Remove traffic signal study signs North Ave NE at 8<sup>th</sup> Street NE  
Work in shop

**DECEMBER 16, 2019**

Replace bulb Tremont Ave SW at David Canary SW  
Set electric timer for street lights on David Canary SW  
Work on highway lights Route 21 at Route 30  
Work at City Hall  
Work in Shop

**DECEMBER 17, 2019**

Work on traffic lights Lake Ave NE at Amherst Road NE  
Install new inside E lights City Hall  
Work on electric outlets M.P.D.  
Work in shop

**DECEMBER 18, 2019**

Work on street lights David Canary Drive SW and 1<sup>st</sup> Street SW  
Work on radio in truck #886  
Check street lights on Amberwood Circle NE  
Work in shop

**DECEMBER 19, 2019**

Reset traffic controller North Ave NE at 1<sup>st</sup> Street NE  
Clean shop and office in Safety Department  
Wash trucks #726 and #725  
Work in Shop

**DECEMBER 20, 2019**

Check generator City Hall  
Replace bulb Tremont Ave SE at Hess Blvd Se  
Replace backup batteries on siren #103 29<sup>th</sup> Street NW  
Take old batteries to Northern Mobile electric  
Work on street light AB-5 Finefrock Road SW  
Take down banner  
Work in shop

**DECEMBER 23, 2019**

Work on controller Lincoln Way E at Wales Road  
Remove old fire alarm wire Route 21 at Cherry Road NW  
Work in shop

**DECEMBER 24, 2019**

Replace bulb Wales Road NE at Hills and Dales NE  
Work on controller Big Indian SW at Erie Street S  
Check controller Lincoln Way E at Wales Road NE  
Work in sign Department  
Work in Shop

**DECEMBER 26, 2019**

Replace bulb 6<sup>th</sup> Street SE at Walnut Road SE, Harsh Ave SE  
At 16<sup>th</sup> Street SE  
Fix traffic camera Tremont Ave SE at Erie Street S and  
Big Indian Drive SW at Erie Street S N. bound at both intersections  
Work in shop

**DECEMBER 27, 2019**

Check generator City Hall and Hospital  
Check traffic signal timing Wales Road NE at Lincoln Way E  
Pick up address permit Building Department for electric service at City  
Parking lot North Ave NE at Erie Street N  
Work in shop

**DECEMBER 30, 2019**

Replace bulb 6<sup>th</sup> Street SW at Tremont Ave SW  
Reset flashing traffic lights Lincoln Way E at Tremont Ave SE &  
Lincoln Way E at Wales Road NE  
Check and replace 12v battery on tornado siren #103 29<sup>th</sup> Street SW  
& #101 1<sup>st</sup> Street SE at Diamond Court SE  
Work in shop

**DECEMBER 31, 2019**

Safety check all fire extinguishers, emergency lights and GFCI outlets  
City Garage building  
Fix tornado siren #101 in Duncan Plaza high rise building  
Work in shop



**CITY OF MASSILLON**  
**STREET DEPARTMENT**  
**DECEMBER MONTHLY REPORT**

**DECEMBER 2, 2019**

Patch Irvington Ave NE, Vogel Ave NE, South Ave SE, Lincoln Way W,  
YMCA Alley, Glenwood Street SE, 3<sup>rd</sup> Street SE, Pearl AVE SE.  
28<sup>th</sup> Street NW, Bebb Ave SW, Spruce Ave SW, Lillian Gish Blvd SW  
and  
Commonwealth Ave SE  
Sweep  
Pick up expired Deer Hankins Road NE and Cat Amherst Road NE  
Pick up barricades downtown and Stadium Park  
Met with Greg about storage for mowing trailer  
Pick up steel plate 2800 Lincoln Way W  
Pile yard waste

**DECEMBER 3, 2019**

Patch Chestnut Ave NE  
Clean catch basins City wide  
Set up work zone area cones, signs and arrow board Catch basin repair  
Lincoln Way E at 23<sup>rd</sup> Street NE  
Pick up large wood crate Warmington Road SE  
Meet with Director about barricades for downtown after playoff game  
Check snow route for potholes  
Check area for candle light walk for potholes and leaves

**DECEMBER 4, 2019**

Patch Chestnut Ave NE, 4<sup>th</sup> Street NE and Harvard Ave NE  
Snow and ice control City wide  
Load yard waste container 6 times  
Pick up large pile of leaves 4<sup>th</sup> Street NE 2 truck loads  
Place steel plate on catch basin 23<sup>rd</sup> Street SE at Lincoln Way E  
Pick up arrow board, cones and signs Lincoln Way E at 23<sup>rd</sup> Street SE  
Pick up dumped mattress Valerie Street NE  
Load Sewer Department truck salt

**DECEMBER 5, 2019**

Patch Harvard Ave NE, 4<sup>th</sup> Street NE, 2<sup>nd</sup> Street NE, Parkview Street NE  
And catch basin Warren Street  
Sweep Candle light walk route  
Pick up pump sprayers for patch crews  
Pick up signs Lincoln Way E at 24<sup>th</sup> Street SE  
Prep, tack, patch, roll and seal catch basin Warren Street at Overlook Ave  
SW  
Set out barricades downtown  
Load yard waste container 3 times

**DECEMBER 6, 2019**

Patching Walnut Road SW, McKinley Ave SW, 15<sup>th</sup> Street SW and Warmington Road SW  
Sweep Downtown area, Cherry Road NW, Lincoln Way W, Tremont Ave SW, Lake Ave NW, Erie Street S, Walnut Road SW and Oberlin Road SW viaducts  
Pick up expired Raccoon 17<sup>th</sup> Street SW  
Set up barricades 4<sup>th</sup> street NE area for candle light walk  
Pick up cones Warren Street SW at Overlook Ave SW  
Load yard waste container 3 times  
Work in Shop

**DECEMBER 9, 2019**

Patch 1865 Tremont Ave SE  
Clean catch basins City wide  
Refill diesel fuel tank for patching 75 gallons  
Pick up truck load tires and debris Cincinnati Street SE  
Remove expired Raccoon 16<sup>th</sup> Street SE  
Work in shop

**DECEMBER 10, 2019**

Patch Pike Ave SW, Wallace Ave SE, Williams Ave SE. Sterilite Street Prospect Drive SE and Warmington Road SW  
Sweep Warmington Road SE and Millennium Drive SE  
Pick up repaired equipment and drop off equipment to be repaired Doc's  
Load sweeping container  
Load yard waste container  
Check drainage ditches Stratford Ave NE and 27<sup>th</sup> Street NE  
Work on cleaning up hill  
Work in Shop

**DECEMBER 11, 2019**

Patch 12<sup>th</sup> Street SW, Pike Ave SW and Shriver Ave SE  
Sweep 25<sup>th</sup> Street SE, 26<sup>th</sup> Street SE, Connecticut Ave SE and Rhode Island Ave SE  
Safety class on snow plowing with video  
Secure garage door on vacant house Walnut Road SW  
Load yard waste container  
Pick up steel plate 23<sup>rd</sup> Street at Lincoln Way E  
Fill sink hole in back yard 1831 Oberlin Road SW  
Work in shop

**DECEMBER 12, 2019**

Snow and ice control City wide  
Remove steel plate from catch basin 400 South Ave SE  
Load yard waste container  
Load sweeping container  
Clean trucks and equipment  
Work in Shop



**DECEMBER 13, 2019**

Patch Deerfield Lane NE, Meadows Ave NW, 25<sup>th</sup> Street NW,  
Warmington Road SW, Harold Ave SE, Oak Ave SE, Medill Ave NE,  
Wildflower Lane NE and Howard Ave NW

Sweep

Load yard waste container

Load street sweeping container

Work on repairing barricades

Check for streets needing patched

Work in shop

**DECEMBER 16, 2019**

Snow and Ice control City wide

Patch Hankins Road

Sweep Cyprus Drive SE and Augusta Drive SE

Clean trucks, equipment and building

Work in shop

**DECEMBER 17, 2019**

Snow and ice control City wide

Wash truck

Pile 240 tons of salt in bin

Work in shop

**DECEMBER 18, 2019**

Lock out tag out class with video

Replace barrel on Catch basin Valeside Street NE at Amvale Ave NE

Snow and ice control

Pile 265 tons of salt in bin

Pick up steel plate 800 10<sup>th</sup> Street NE

Work in shop

**DECEMBER 19, 2019**

Remove mattress and 6 bags of trash Young Ave SE for Health  
Department

Pile 47 tons of salt in bin

Check snow routes for potholes and ice

Sweep

Load yard waste container

Work in Shop

**DECEMBER 20, 2019**

Patch Augusta Drive SE, Cyprus Drive SE, Lanedale Street NW,  
Ohio Ave NE, Roslyn Ave NE and Wyoming Place NE

Load yard waste container

Wash trucks 889 and 871

Pick up large tree limb 111 Chestnut Ave NE

Check Lincoln Way W, Lanedale Street NW and Walnut Hills for  
potholes

Work in shop



**DECEMBER 23, 2019**

Patching Business Place SE, Gray Court NE, Hankins Road NE, Lincoln Way W, Millennium Blvd SE, Parkview Street NE, Pricilla Ave NW, Seneca Street NE, Sterilite Street SE, Venture Circle SE, Wales Road NE, Williams Ave SE and Wyoming Place NE

Traffic control for patch crew Lincoln Way W

Clean trucks and building

Load yard waste container

Check SE section for potholes

Work in shop

**DECEMBER 24, 2019**

Patch 1<sup>st</sup> Street NE, 29<sup>th</sup> Street NW, Alley at 614 29<sup>th</sup> Street NW, Autumn Ave NW, Deerford Ave NW, Emily Circle NW, Firebush Drive NW, Gail Ave NE and Joshua Street NW

Salt bridges

Clean trucks and building

Work in shop

**DECEMBER 25, 2019**

**CHRISTMAS DAY HOLIDAY**

**DECEMBER 26, 2019**

Work on barrel repairs

Check Joshua Street NW, Emily Circle NW for potholes

Replace 5 barrels 1224 4<sup>th</sup> Street SW

Pile Salt in bin

Add 8 more tall cones around work area North Ave NE at Erie Street S

Sweep 29<sup>th</sup> Street NW, Autumn Ave NW, Joshua Street NW, Firebush

Drive NW, Lauren Circle NW, Davis Circle NW, Noble Place NW,

Gorden Ave, Belmere Ave, Starbrook Street NW and Stanton Ave NW

**DECEMBER 27, 2019**

Clean debris out of potholes 2<sup>nd</sup> Street SE

Patch HPM 2<sup>nd</sup> Street at Lincoln Way E and Walnut Road at Erie Street S

Sweep Duncan Street SW, Neale Ave SW, Griffith Ave SW and

Webb Ave SW

Work on 730 clean inside and outside install tailgate

Load yard waste container

Load sweeping container

Check roads for potholes

Clean catch basins

**DECEMBER 30, 2019**

Clean and open top of catch basins

Clean restrooms and building

Remove large tree from road way 17<sup>th</sup> Street NW Lincoln Park

Chestnut Ave NE at 3<sup>rd</sup> Street NE, 4<sup>th</sup> Street NE & Arapahoe Street SE

Barricades for tree down in wires 14<sup>th</sup> Street NW at Lawn Ave NW

Load yard waste container

Work in shop

**DECEMBER 31, 2019**

Clean building

Prep trucks for snow event

Work in shop

# MAYORS REPORT

## STREETS AND HIGHWAY

Date <span style="border: 1px solid black; padding: 2px;">12/31/2019</span>	Date Submitted <span style="border: 1px solid black; padding: 2px;">1/7/2020</span>
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Cold Mix Tons Ward 1	<span style="border: 1px solid black; padding: 2px;">397</span>	Patched Streets Ward 1	<span style="border: 1px solid black; padding: 2px;">9</span>
Cold Mix Tons Ward 2	<span style="border: 1px solid black; padding: 2px;">10.8</span>	Patched Streets Ward 2	<span style="border: 1px solid black; padding: 2px;">16</span>
Cold Mix Tons Ward 3	<span style="border: 1px solid black; padding: 2px;">4.24</span>	Patched Streets Ward 3	<span style="border: 1px solid black; padding: 2px;">6</span>
Cold Mix Tons Ward 4	<span style="border: 1px solid black; padding: 2px;">11.26</span>	Patched Streets Ward 4	<span style="border: 1px solid black; padding: 2px;">15</span>
Cold Mix Tons Ward 5	<span style="border: 1px solid black; padding: 2px;">9.72</span>	Patched Streets Ward 5	<span style="border: 1px solid black; padding: 2px;">10</span>
Cold Mix Tons Ward 6	<span style="border: 1px solid black; padding: 2px;">10.66</span>	Patched Streets Ward 6	<span style="border: 1px solid black; padding: 2px;">14</span>
Hot Mix Tons Ward 1	<span style="border: 1px solid black; padding: 2px;">0</span>	Swept Streets Ward 1	<span style="border: 1px solid black; padding: 2px;">0</span>
Hot Mix Tons Ward 2	<span style="border: 1px solid black; padding: 2px;">1.04</span>	Swept Streets Ward 2	<span style="border: 1px solid black; padding: 2px;">10</span>
Hot Mix Tons Ward 3	<span style="border: 1px solid black; padding: 2px;">.62</span>	Swept Streets Ward 3	<span style="border: 1px solid black; padding: 2px;">7</span>
Hot Mix Tons Ward 4	<span style="border: 1px solid black; padding: 2px;">.93</span>	Swept Streets Ward 4	<span style="border: 1px solid black; padding: 2px;">4</span>
Hot Mix Tons Ward 5	<span style="border: 1px solid black; padding: 2px;">.62</span>	Swept Streets Ward 5	<span style="border: 1px solid black; padding: 2px;">4</span>
Hot Mix Tons Ward 6	<span style="border: 1px solid black; padding: 2px;">.31</span>	Swept Streets Ward 6	<span style="border: 1px solid black; padding: 2px;">11</span>
Salt Tons	<span style="border: 1px solid black; padding: 2px;">1000</span>		
Mortar Bags	<span style="border: 1px solid black; padding: 2px;">0</span>		
Cement Bags	<span style="border: 1px solid black; padding: 2px;">0</span>		
Sand Tons	<span style="border: 1px solid black; padding: 2px;">0</span>		

Removed Advertising Signs From Telephone Poles/Tree Lawns ☒

Removed Fallen Trees/Limbs From Street ☒

Cleaned Off Catch Basins ☒

Mowed/Weedeat ☐

Barricades yes

# TRAFFIC ACTIVITY REPORT

## MONTH OF DECEMBER 2019

<b>TO:</b>	Chief Keith T. Moser
<b>FROM:</b>	Patrolman Timothy Anderson
<b>DATE:</b>	January 6, 2020

In December of 2019 the Massillon Police Department issued a total of 106 traffic citations, 65 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 8 arrests for OVI, this was 4 less than were made in December of 2018. Radar citations for the month totaled 6; this was 15 less than were issued last year during the same time period.

The Massillon Police Department handled a total of 93 traffic accidents during December. This was 7 more than last year at this time. There were 62 property damage accidents, 5 injury accidents, and 26 that occurred on private property. There were no fatal accidents during the month. Of the above accidents, there were 13 hit skip accidents and there was 1 accident that occurred as a direct result of alcohol and/or drugs. There were no motorcycle or bicycle accidents and no pedestrian accidents during the month. The Massillon Police Department investigated 10 accidents involving juveniles during the month of December resulting in no injuries.

In December 2019 there were 67 motor vehicles towed by the Massillon Police Department. This was 4 less than were towed in December of 2018. Of the above tows, 30 vehicles were towed from traffic accidents, 11 for traffic offenses of some type, 14 as a direct result of an arrest, 10 for parking violations and 2 miscellaneous tows. There were no recovered stolen vehicles during the month. The traffic officer issued 1 parking citation in December.

During the month of December 2019 the traffic officer mailed 27 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer processed 35 title searches with the State of Ohio, Bureau of Motor Vehicles. During December 2019, the traffic officer was able to junk or title 35 motor vehicles. Also during the month of December the traffic officer issued or acted upon 32 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners.

As of the last day of December 2019 there were 32 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 32 vehicles, several are waiting for court order to dispose of them. 3 vehicles are being held in secure storage.

Following is a breakdown of the individual tows, accidents, citations and OVI arrests for the month of December 2019.

# TOTALS FOR DECEMBER 2019 AND YEAR TO DATE

OFFICERS NAME	ID#	December Citations	December OVI'S	December Accidents	December Tows	Y.T.D. Citations	Y.T.D. OVI'S	Y.T.D. Accidents	Y.T.D. Tows
Chief Moser	75					0	0	0	0
Capt. Covert	80					0	0	0	0
Capt. Peel	82					0	0	0	0
Lt. Carpenter	85					0	0	0	0
Lt. Greenfield	83					9	0	7	3
Lt. Saintenoy	102					4	2	1	5
Lt. Maier	105					38	2	2	6
Sgt. McCune	95	1		2		16	0	12	2
Sgt. K Smith	90					7	0	1	5
Sgt. Rogers	93					8	0	26	7
Sgt. Edwards	111			1		6	0	9	0
Sgt. Antonides	116			1		29	3	17	15
Sgt. Leon	119					11	0	9	8
Ptl. Ricker	63					4	0	5	2
Ptl. Crawford	71					0	0	1	57
Ptl. Anderson	77				10	9	0	17	68
Ptl. Slutz	81					0	0	0	0
Ptl. Solinger	87					0	0	0	0
Ptl. Fabianich	89					0	0	0	0
Ptl. Baumgardner	94					0	0	0	0
Ptl. J. Smith	96	2		3	2	24	2	28	20
Ptl. Riccio	98	1		1		63	12	4	21
Ptl. Davis	99			1	3	32	0	49	22
Ptl. D. Smith	101	3		2		22	0	30	20
Ptl. McConnell	103	1		1	1	3	0	5	1
Ptl. Golike	107					0	1	0	0
Ptl. Dadisman	110					0	0	0	8
Ptl. Fullmer	118	3		4	2	50	1	35	10
Ptl. Hyatt	120					8	0	12	8
Ptl. Spangler	121	10	1	4	4	121	3	45	24
Ptl. Slack	123	4		1	2	32	1	8	11
Ptl. Franklin	124	4	1	2	2	114	12	45	55
Ptl. Wood	125	1		2		56	3	36	23
Ptl. Moody	126	6	1	3		101	10	18	20
Ptl. Miller	127	2	1	1	2	61	18	35	41
Ptl. Ogletree	128	2		2		60	3	35	21
Ptl. Kruger	129	6			6	139	9	22	50
Ptl. Manos	130	5		9	5	37	3	51	31
Ptl. Vincent	132	5		1	2	94	3	33	44
Ptl. Aiello	133					88	5	19	21
Ptl. Crabtree	135	10		5	7	131	7	66	48
Ptl. Williams	136	5		5	3	70	5	56	41
Ptl. Rosenberg	138				1	60	11	29	29
Ptl. Hefner	139	6	1	6	5	94	7	75	46
Ptl. Reed	140	7		6	4	63	5	49	22
Ptl. Slider	141	3		12	3	27	4	31	9
Ptl. Dotson	142	4	1	5		17	2	17	4
Ptl. Richter	143	9	2	6	2	33	8	19	9
Ptl. Martin	144	6		7	1	6	0	7	1
Other						14	0	0	0
Monthly Totals		106	8	93	67	1761	142	966	838

## TOTALS FOR DECEMBER 2019 AND YEAR TO DATE

<u>CHARGE</u>	DEC	Y.T.D.
ACD/ACDA	18	145
AGGRAVATED VEHICULAR HOMICIDE		0
ALLOW UNLIC DRIVER/Wrongful Entrustment		4
ATV ON CITY STREET		0
CHANGING LANES W/O CAUTION-MARKED LANE	5	43
COUNTERFEIT PLATES		0
DEFECTIVE EXHAUST		35
DRAG RACING		0
DRIVING ALONE ON A T.P.	1	6
DRIVING OVER A FIRE HOSE		0
DUS	31	366
DWI (OVI)	8	141
EXPIRED OL	2	4
EXPIRED/IMPROPER REGISTRATION	2	55
FAILURE TO CONTROL	9	122
FAILURE TO DISPLAY/IMPROPER DISPLAY	1	13
FAILURE TO PRODUCE AN OL		0
FAILURE TO SIGNAL	4	41
FAILURE TO YIELD	14	123
FICTICIOUS REGISTRATION	2	23
HIT-SKIP	3	30
IMPEDING TRAFFIC		5
IMPROPER BACKING	1	19
IMPROPER LANE USE		55
IMPROPER PASSING		3
IMPROPER START		3
IMPROPER TURN	2	21
INADEQUATE BRAKES		0
UNSECURE LOAD		2
LEFT OF CENTER		2
NO M.C. SAFETY EQUIPMENT		0
NO HEADLIGHTS	2	22
NO OL	4	121
NO SEATBELT/CHILD RESTRAINTS	3	64
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	4	22
OBSTRUCTION OF A CROSSWALK		1
OBSTRUCTION OF WINDSHIELD		0
OPEN CONTAINER	1	13
OVERWEIGHT VEHICLE		0
PARKING VIOLATIONS (INCLUDING HANDICAP)	1	44
PASSING A STOPPED SCHOOL BUS		4
SQUEELING/PEELING TIRES		1
PROHIBITED VEHICLE ON A CITY STREET		1
RECKLESS OPERATION		11
RED LIGHT	5	91
SPEEDING	6	236
STOP SIGN		37
UNSAFE VEHICLE		8
WEAVING		1
WILLFULL FLEEING/FAILURE TO COMPLY		3
WRONG WAY ON A ONE WAY STREET		1
MISCELLANEOUS	6	40
VOIDED CITATIONS	2	24
TOTALS-----	137	2006



## December 2019

<u>Name</u>	<u>Unit</u>	<u>Citations</u>	<u>OVI's</u>	<u>Accidents</u>	<u>Tows</u>	<u>Type of Accident:</u>	
Chief Moser	75					Property Damage:	62
Cpt Covert	80					Injury:	5
Cpt Peel	82					Private Property:	26
Lt Carpenter	85					Hit/Skip:	13
Lt Greenfield	83					Pedestrian:	0
Lt Saintenoy	102					Motorcycle:	0
Lt Maier	105					Bicycle:	0
Sgt McCune	95	1		2		Fatal:	0
Sgt Smith K	90					Cites Issued from Accident:	46
Sgt Rogers	93					OVI related accidents:	1
Sgt Edwards	111			1		Nighttime:	27
Sgt Antonides	116			1			
Sgt Leon	119					<u>Vehicles Towed:</u>	
Crawford	71					Accidents:	30
Anderson	77				10	Arrest:	14
Slutz J	81					Parking:	10
Solinger	87					Traffic:	11
Fabianich	89					Misc:	2
Baumgardner	94					Recovered Stolen:	0
Smith J	96	2		3	2		
Riccio	98	1		1			
Davis	99			1	3		
Smith D	101	3		2			
McConnell	103	1		1	1		
Golike	107						
Dadisman	110						
Fullmer	118	3		4	2		
Hyatt	120						
Spangler	121	10	1	4	4		
Slack	123	4		1	2		
Franklin	124	4	1	2	2		
Wood	125	1		2			
Moody	126	6	1	3			
Miller	127	2	1	1	2		
Ogletree	128	2		2			
Kruger	129	6			6		
Manos	130	5		9	5		
Vincent	132	5		1	2		
Aiello	133						
Crabtree	135	10		5	7		
Williams	136	5		5	3		
Rosenberg	138				1		
Hefner	139	6	1	6	5		
Reed	140	7		6	4		
Slider	141	3		12	3		
Dotson	142	4	1	5			
Richter	143	9	2	6	2		
Martin	144	6		7	1		
Other							
Totals:		106	8	93	67		

## VEHICLES TOWED FOR DECEMBER 2019 AND YEAR TO DATE

REASON TOWED	DEC 2019	YEAR TO DATE TOTALS
ACCIDENTS	30	379
ARREST	14	196
PARKING	10	142
TRAFFIC	11	98
STL/REC		11
MISC	2	10
TOTALS	67	836

Kathy Catazaro-Perry, Mayor

# Massillon

*City of Champions*

*Memorandum To: Mayor Kathy Catazaro-Perry*

*From: Lori Kotagides-Boron*

*Subject: Income Tax Monthly Report –December 2019*

*Date: January 13, 2020*

*The total income tax receipts posted for December 2019 was \$1,923,272.46. This amount is a decrease from December 2018 of \$-5,212.05 (0%).*

*Year to date income tax receipts posted through the twelve months of 2019 was \$21,100.918.30. Receipts posted for 2019 was an increase from 2018 of \$210,073.94 (1%).*

*Payroll tax withheld by Massillon employers represents 71% of all tax collections through the year of 2019. Individual income tax payments represent 15% of all tax collections through the year of 2019 and Net Profit income tax payments represent 14%.*

*Average monthly income for the twelve months of 2019 is \$1,758,409.86. Average monthly income for the year of 2018 was \$1,740,903.69. Average monthly income for the year of 2017 was \$1,734,942.16.*

*Year to date refunds for 2019 was \$367,132.26 compared to refunds for 2018 of \$508,819.65. Refunds difference \$141,687.39 (more in refunds 2018 compared to 2019).*

*Target budget from Auditor's Revenue Report is 100% for the following accounts for 2019. Account percentages collected for the twelve months of 2019 are as follows:*

1100-210-4-1190	100.00%	Local Income Tax – General Fund
1201-210-4-1190	100.00%	Local Income Tax – Streets Fund
1234-210-4-1190	100.00%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	100.00%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	100.00%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	100.00%	Local Income Tax – Park and Recreation CI Fund

***(Above figures taken from reports in Municipal Income Tax Solutions MITS and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)***

*Copies: Jayne Ferrero, Auditor  
Barb Sylvester, Safety Service Director  
David Maley, Economic Development Specialist*





To: Mayor Kathy Catazaro-Perry

From: Samantha Walters, Community Development Director

Date: January 2, 2020

Monthly Report: December, 2019

- Attended the following meetings/events:
  - December 10 – Staff Meeting
  - December 11 - Economic Development meeting with Massillon Development Foundation, Stark Community Foundation, Strengthening Stark,
  - December 12 – Historic Preservation Commission
  - December 17 – Census Complete Count Committee Meeting, Stark County Regional Planning Commission
  - December 19 – Massillon Main Street
- Participated in a census webinar hosted by the U.S. Census Bureau. This webinar covered the release of 5-Year Data from the American Community Survey.
- Attended and participated in the Census Complete Count committee training at SCRPC. The “Stark County Complete Count Committee” was formed to help increase awareness and motivate the community to respond to the 2020 Census. Accurate representation of our community is vital, and exceptionally significant to the Community Development and Housing departments as decennial census data is used to help determine the amount of federal funding our City receives through HUD’s CDBG and HOME programs,
- Monitored FY 2020 CDBG applications that have been submitted to ensure proper completion. Application deadline for FY 2020 funding is January 17, 2020.
- Continued completing accounting and financial management for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated accomplishments of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.
- Continued to monitor calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored all record keeping being sure requirements are being followed to HUD Guidelines. Ensured Code compliance monitoring was being performed by the Contractor in the City Target Areas. Monitored to be sure the Standard Operating Procedures for CDBG Code Enforcement are being followed.
- Monthly Reports from Beverly Lewis, Housing Director and Anna Jordan, Administrative Assistant, are attached.

Respectfully Submitted,

Samantha Walters

Community Development Director

# **Samantha R. Walters , Community Development Director**

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report December 2019

## **ACTIVITY REPORT:**

- **Fair Housing Calls for the Month:** Beverly 6 Anna 13

Were any of them discrimination related? None

**Major Concerns?** None

**Code Enforcement Involvement?** We continue to work together.

- **Housing Rehabilitation Projects** - Presently working on two Full Rehabilitations, One is out to bid and the other one is being set up for inspections
- **Minor Repair** - None presently.
- **Emergency Rehabilitation Projects:** In the process of completing two roofs. There is one bathroom modification that we are bidding out, and an electric request. We also have a roof that is under review because of the amount of work and cost associated with it.
- **FIRST TIME HOMEBUYERS ASSISTED:** We have two First time homebuyers who have completed their purchase and have been sent the Intent to Proceed for the RRS items.
- 

## **STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED?:**

**PROGRESS TO DATE:** On-going

**MEETINGS ATTENDED DURING THE MONTH WERE:** COC Board Meeting, December 10, Ken Weber Campus. Much of this month I was on vacation.

- **WEBINARS:** None for December

## **Miscellaneous:**

Again thank you for the opportunity to serve.

*Beverly A. Lewis*

## **MONTHLY REPORT: DECEMBER 2019**

**To:** Samantha Walters-Community Development Director

**From:** Anna Jordan-Community Development and Housing Assistant

- **Housing:** One full rehabilitation project has been bid out, and bids are due back to office very soon. A second full rehabilitation is in the beginning stages as well. We provided down payment assistance to another new homeowner moving into Massillon this month. We have had several calls regarding the program throughout December, and have a pending application in the verification stages. We will be completing RRS repairs for two new home owners very soon. Intend to proceed paperwork has been sent.
- **Fair Housing:** For the month of December I received 12 fair housing calls. Callers included both tenants and landlords. Code enforcement was involved in many of these calls, and we worked together to help a lot of tenants get repairs done on homes to improve standard of living, as well as educate landlords in the process.
- **Community Development:** We successfully completed 2 roof rehabs through our Emergency Assistance Program. We are currently working with another home owner that is in need of emergency repair assistance. We have been receiving funding reimbursement requests from sub recipients, updating accomplishments and sending reimbursements in timely manner to assist programs that aid Massillon residents.
- **NIP:** At the Land Bank meeting this month, we were updated on the reimbursements expected for submitted applications. We are continuing to work the land bank in hopes of future funding available for more projects within Massillon.
- **Administrative:** Prepared and paid bills/did IDIS drawdowns for funds. Ledger balanced and maintained accurately throughout the month.
- **Meetings:** For the month of November I participated in the following meetings/events:
  - December 4<sup>th</sup>-Pre construction meeting for homeowner-emergency repair
  - December 11<sup>th</sup>-Down payment assistance application appointment
  - December 16<sup>th</sup>-Land Bank meeting
  - December 19<sup>th</sup>-Emergency assistance application appointment
  - December 20<sup>th</sup>-DPA applicant paperwork-closed today.

Respectfully,

Anna Jordan

Community Development and Housing Assistant