

CITY OF MASSILLON BUILDING DEPARTMENT

2025 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	30	36	105	60	84	73	75	66	58	96	25	34	742
Electrical Permits	13	27	28	28	18	19	32	18	25	28	16	16	268
Plumbing Permits	7	14	25	10	3	8	15	12	15	6	10	19	144
Heating Permits	47	33	39	36	47	40	64	35	39	52	45	42	519
Low Voltage Permits	0	1	0	5	4	0	3	3	1	3	0	0	20
TOTAL PERMITS:	97	111	197	139	156	140	189	134	138	185	96	111	1693
INSPECTIONS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - Phillip Gorman	71	72	31	13	13	18	30	59	71	59	46	34	517
Heating - Phillip Gorman	16	24	1	0	0	1	19	3	0	1	0	2	67
Building - Chad Hennon	71	43	102	93	120	111	93	98	112	111	65	47	1066
Heating - Chad Hennon	16	16	22	28	26	22	23	34	33	38	23	26	307
Building & Heating - Frank & Ernie	20	12	8	2	8	33	45	8	28	25	46	63	298
Plumbing & Electric - Frank & Ernie	52	24	64	77	135	102	121	88	135	78	104	85	1065
Code Enforcement	244	94	123	122	709	501	387	209	169	126	75	194	2953
TOTAL INSPECTIONS:	490	285	351	335	1011	788	718	499	548	438	359	451	6273

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2025**

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL		
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	
Dwellings	1	182,879	6	1,220,000	1	95,000	2	540,000	6	1,007,949	3	635,002	3	584,905	3	382,566	4	1,229,873	5	977,503	2	376,478	1	173,335	37	7,405,490	
Condominiums (Units)	2	410,000	2	450,000																					4	860,000	
Duplexes (Units)																										0	0
Multi-Family (Units)																										0	0
Dwelling Alterations	11	116,106	17	408,609	84	692,202	31	246,045	44	973,214	34	398,625	31	281,639	35	471,927	40	592,477	62	956,365	17	320,435	20	147,671	426	5,605,315	
New Commercial													2	2,400,000	1	478,845										3	2,878,845
Commercial Alterations	4	629,325	4	4,032,870	4	1,178,750	6	451,070	7	1,189,908	7	1,421,055	4	317,065	3	545,685	4	276,507	5	74,600				5	75,019	53	10,191,854
New Industrial													2	80,000	1	0										3	80,000
Industrial Alterations	2	343,750	1	0									1	129,146	1	15,000			2	40,000	1	594,000			8	1,121,896	
Garage/Carport							1	15,000				1	83,373	2	43,153				2	88,985					6	230,511	
Garage Alterations							1	32,714											2	11,700					3	44,414	
Miscellaneous	1	1,000	2	6,795	1	3,000	2	1,800	5	34,100	8	49,776	2	9,500	1	4,891	1	4,891	5	80,355			2	44,500	30	240,608	
Schools																										0	0
Swimming Pools							2	134,000	5	40,667	1	7,500			9	76,970										17	259,137
New Hospitals																										0	0
Hospital Alterations																										0	0
Accessory Building	1	3,500			1	8,205	2	3,510	2	9,000	3	30,000	7	88,193	2	25,780	3	8,800	2	15,000						23	191,988
Fences	8	699,390	3	20,580	13	73,140	12	91,520	13	64,294	16	74,577	19	112,923	7	41,037	4	31,837	11	51,522	4	24,297	6	35,212	116	1,320,329	
Razing			1	0	1	20,000	1	2,000	2	13,000			2	11,325	3	340,350	1	300,000			1	0			12	686,675	
TOTALS:	30	2,385,950	36	6,138,854	105	2,070,297	60	1,517,659	84	3,332,132	73	2,699,908	75	4,057,849	66	2,383,051	57	2,444,385	96	2,296,030	25	1,315,210	34	475,737	741	31,117,062	

2025 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 12/31/2025

FIRST QUARTER 2025					
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
1/24/2025	2105 VIA LUNA CIR NE	205,000	ERECT CONDOMINIUM UNIT	LEECCREST HOLDINGS LLC	RYAN HOMES - NVR, INC.
1/24/2025	2107 VIA LUNA CIR NE	205,000	ERECT CONDOMINIUM UNIT	LEECCREST HOLDINGS LLC	RYAN HOMES - NVR, INC.
1/29/2025	1803 WOOSTER CREEK ST NW	182,879	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
2/4/2025	1724 LESLIE ST NW	215,000	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
2/4/2025	1732 LESLIE ST NW	235,000	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
2/4/2025	1740 LESLIE ST NW	225,000	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
2/20/2025	1277 PATRIOT PL SW	225,000	ERECT SINGLE FAMILY DWELLING	HOPE HOMES FOUNDATION INC	ROSEMAN CONSTRUCTION, LLC.
2/20/2025	1275 8TH ST SW	225,000	ERECT SINGLE FAMILY DWELLING	HOPE HOMES FOUNDATION INC	ROSEMAN CONSTRUCTION, LLC.
2/21/2025	529 GRIFFITH AVE SW	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
2/21/2025	2156 VIA LUNA CIR NE	225,000	ERECT CONDOMINIUM UNIT	LEECCREST HOLDINGS LLC	RYAN HOMES - NVR, INC.
2/21/2025	2158 VIA LUNA CIR NE	225,000	ERECT CONDOMINIUM UNIT	LEECCREST HOLDINGS LLC	RYAN HOMES - NVR, INC.
3/28/2025	1109 JOHNSON ST SE	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
SECOND QUARTER 2025					
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
4/7/2025	2410 17TH ST SW	180,000	ERECT SINGLE FAMILY DWELLING	KLINGELSMITH BRUCE S	KLINGELSMITH BRUCE S
4/17/2025	153 DEERFORD ST NW	360,000	ERECT SINGLE FAMILY DWELLING	MASTERS DEAN	MASTERS DEAN
5/2/2025	1825 BLOOMINGHILLS PL SE	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY EAST	HABITAT FOR HUMANITY
5/2/2025	1835 BLOOMINGHILLS PL SE	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
5/2/2025	1845 BLOOMINGHILLS PL SE	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
5/15/2025	1707 LESLIE ST NW	186,845	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
5/15/2025	1741 LESLIE ST NW	171,104	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
5/21/2025	2867 ABRAHAM AVE NW	365,000	ERECT SINGLE FAMILY DWELLING	LASKOWSKI STACY M & SHORI PHILLIP G	TRI DOC, INC.
6/17/2025	1751 KARA ST NW	208,545	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
6/20/2025	175 29TH ST NW	250,000	ERECT SINGLE FAMILY DWELLING	GLICK KEVIN K & MARLENE M	KEVIN GLICK CONSTRUCTION
6/25/2025	4832 RAYA DR NW	176,457	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.

2025 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 12/31/2025

THIRD QUARTER 2025					
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
7/3/2025	1710 LESLIE ST NW	199,543	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
7/18/2025	4820 RAYA DR NW	177,532	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
7/29/2025	1712 KARA ST NW	207,830	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.
8/15/2025	1240 OAK AVE SE	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
8/15/2025	1501 WALNUT RD SE	95,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
8/22/2025	1851 WILDRIDGE DR NW	192,566	ERECT SINGLE FAMILY DWELLING	LEECCREST HOLDINGS	RYAN HOMES - NVR, INC.
9/2/2025	1715 KARA ST NW	212,337	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES	RYAN HOMES - NVR, INC.
9/16/2025	2180 CHAMPIONSHIP CIR SE	630,000	ERECT SINGLE FAMILY DWELLING	STROHMENGER DRU	SCHUMACHER HOMES
9/17/2025	4857 RAYA DR NW	189,313	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES	RYAN HOMES - NVR, INC.
9/17/2025	1743 KARA ST NW	198,223	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES	RYAN HOMES - NVR, INC.
FOURTH QUARTER 2025					
10/10/2025	327 29TH ST NW	145,000	ERECT SINGLE FAMILY DWELLING	LEECCREST HOLDINGS	RYAN HOMES - NVR, INC.
10/15/2025	263 DEERFORD ST NW	300,000	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES LLC	RYAN HOMES - NVR, INC.
10/17/2025	1723 KARA ST NW	179,159	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES LLC	RYAN HOMES - NVR, INC.
10/22/2025	1748 KARA ST NW	170,162	ERECT SINGLE FAMILY DWELLING	GEISER SHAWN LYNN & BRENDA LEE	OWNER
10/22/2025	1812 WILDRIDGE DR NW	183,182	ERECT SINGLE FAMILY DWELLING	GLICK JOSEPH W & CHARLENE K	JOE GLICK CARPENTRY
11/7/2025	1742 KARA STREET NW	189,147	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES LLC	RYAN HOMES - NVR, INC.
11/19/2025	4817 RAYA DRIVE NW	187,331	ERECT SINGLE FAMILY DWELLING	FLG SIPPO RESERVES LLC	RYAN HOMES - NVR, INC.
12/17/2025	1726 KARA STREET NW	173,335	ERECT SINGLE FAMILY DWELLING	NVR INC DBA RYAN HOMES	RYAN HOMES - NVR, INC.

BUILDING PERMIT LOG - DECEMBER 2025

<u>PERMIT #</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
<u>NEW DWELLINGS</u>		
202600006	1726 KARA ST NW	173,335
1	NEW DWELLINGS	173,335
<u>CONDOS</u>		
0	CONDOS	0
<u>MULTI-FAMILY</u>		
0	MULTI-FAMILY	0
<u>DWELLING ALTERATIONS</u>		
202501304	855 AMHERST RD NE	11,250
202501306	1721 LINCOLN WAY W	7,900
202501321	1613 13TH ST SE	9,500
202501328	336 25TH ST SE	3,273
202501330	834 WALNUT RD SE	3,000
202501341	111 POND ST SW	21,833
202501351	205 SOUTH AVE SE	11,761
202501358	1672 CHAMPIONSHIP CIR SE	1,800
202501362	1509 OVERLOOK AVE SW	2,295
202501364	470 VALESIDE AVE NE	3514
202501383	133 CHESTNUT AVE NE	1,000
202501395	216 2ND ST SE	3,500
202501405	2225 COLONIAL PKWY NE	12,500
202501412	615 WELLMAN AVE SE	23,800
202501413	729 BERNARD AVE SW	4,000
202501414	1711 ALPHA ST NW	12,500
202501418	433 7TH ST SW	2,095
202501430	133 CHESTNUT AVE NE	750
202501434	439 LAKE AVE NE	9,225
202501445	1319 WALNUT RD SE	2,175
20	DWELLING ALTERATIONS	147,671
<u>NEW COMMERCIAL</u>		
0	NEW COMMERCIAL	0
<u>COMMERCIAL ALTERATIONS</u>		
202501352	6th Street Bar &Grille-Replace Walls/Ceilings Damaged By Fire	900
202501371	Chris T's Dance Studio-Repair & Replace Brick on Building	3,000
202501373	National Church Apartments-Repair Brick, Drywall, Insulation From Car Hitting Building	48,153
202501379	St. Timothy's Church-Rebuild Awning Over Front Entrance	15,878
202501389	Commquest-Rework Sprinkler for Restroom Renovations	7,088
5	COMMERCIAL ALTERATIONS	75,019

BUILDING PERMIT LOG - DECEMBER 2025

NEW INDUSTRIAL

0	NEW INDUSTRIAL	0
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INDUSTRIAL ALTERATIONS

0	INDUSTRIAL ALTERATIONS	0
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FENCES

202501348	607 32ND ST NW	10,517
202501363	2880 GORDON AVE NW	1,500
202501365	724 14TH ST SW	9,385
202501366	801 TAGGART AVE NE	4,310
202501394	1348 WOODFOREST ST NW	6,000
202501402	422 1ST ST SE	3,500
6	FENCES	35,212

NEW GARAGE/CARPORT

0	NEW GARAGE/CARPORT	0
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GARAGE ALTERATIONS

0	GARAGE ALTERATIONS	0
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ACCESSORY BUILDING

0	ACCESSORY BUILDINGS	0
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SWIMMING POOLS

0	SWIMMING POOLS	0
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MISCELLANEOUS

20250416	4100 MILLENNIUM BLVD SE	9,000
202501417	2704 LINCOLN WAY E	35,500
2	MISCELLANEOUS	44,500

RAZING

0	RAZING	0
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34	TOTAL PERMITS	TOTAL VALUE OF CONSTRUCTION	475,737
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To: Mayor Jamie Slutz
From: Ted Herncane, Director of Development
Re: Monthly Report
Date: December 2025

Economic Development

Fielded calls regarding new business opportunities to discuss site location, zoning, and site plan review procedures. Met with Aqua Ohio representatives on current and future development projects. Met with prospective buyer of a downtown property and discussed opportunities for assistance with renovation expenses. Attended quarterly Stark Economic Development Board meeting. Had meetings with Stark Economic Development Board and two (2) local companies on expansion projects. Attended monthly NEFCO board meeting in Green, OH. Met with MDF subcommittee to discuss future industrial land development sites.

Community Development

Continued CDBG administrative duties including accounting and financial management for CDBG expenditures, monitoring expenditures for all activities in IDIS, and monitoring of CDBG sub recipients and their programs. Fielded calls from residents regarding the City's vacant land reutilization program and questions regarding zoning requirements for various projects. Worked with code enforcement officers and held weekly status meetings to go over procedures, record keeping, and implementation of the International Property Maintenance Code (IPMC). Several Code cases are being reviewed by the Law Department for prosecution. For CDBG FY 2025 City of Massillon will receive \$646,321 which is a 0.992% decrease from the grant amount estimated at the time of passage by City Council.

MONTHLY REPORT: December 2025

From: Anna Jordan-Community Development Coordinator

- **Housing:** Full rehab. project has been bid to contractors. If we should receive any other homeowners that are interested, we are in a position to send another application packet. We have adequate funding for projects, but we have had trouble finding qualifying homes for this specific program. Home buyer program calls have slowed down. If we receive inquiries about this program, we continue to supply resources for down payment assistance from outside organizations. HOME Funding for 2025 has been received per RPC.
- **Fair Housing:** For the month of December received 19 calls . Calls came in this month for renters are expiring leases. We received calls mainly regarding neglected repairs. A caller reached out concerned with receipts being received for rent payments. Tenants are usually informed of the options, and if outside we can get code involved. In some situations. Inquiries continue to come in regarding housing units/shelters. Received calls from individuals looking for rental assistance, and or utility assistance. I provide information I have available to me to them. We assess calls and determine if a fair housing complaint is needed. We work as a middle person for landlord/tenant issues as needed. Some were given information regarding legal aid. We supply as many resources as possible. Zero calls I had involved fair housing.
- **Community Development :** In December a furnace was installed using CDBG funding. We also completed a window/gutter project for another homeowner, and have another window job in progress. We were able to complete a roof project and we have 2 plumbing jobs bid to contractors. We are awaiting paperwork to bid another project involving roof replacement and a new hot water tank. We are reviewing another file for electrical assistance, and have several other application packets out. We are updating IDIS as needed, and utilizing CDBG funding to assist homeowners. We have had several sub-recipients submit requests for payment successfully, and update demographics as files are submitted.
- **Administrative:** Manage the upcoming new year purchase orders, and prepping to close the current year. Manage phone calls. IDIS activities and projects set up, funded, and updated as necessary. Prepared and paid bills/ IDIS drawdowns for funds. Ledgers balanced and maintained accurately throughout the month. Other tasks upon assignment. Supplies ordered as needed. RPC set up and completions completed in a timely manner. Prepare documents as needed for meetings. Application packets prepared and mailed. New files set up as needed. Schedule events, prepare flyers etc.
- **Meetings/Training/Events:** for the month of December attended the following meetings:
 - ▶ **December 11th-Meeting regarding demo program.**
 - ▶ **December 12th-Pre-construction meeting.**

Respectfully, Anna Jordan -Community Development Coordinator

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO:	Mayor Jamie Slutz	DATE: January 10, 2025
FROM:	Engineering Department	
SUBJECT:	Engineering Department Monthly Report for December 2025	

BRIDGES

Bridge Inspections – 2025-2026 by ODOT

Cherry Rd Bridge Replacement – Joint project Stark County/Massillon. Fall 2024 OPWC application agreement.

SANITARY SEWERS

Sanitary Sewer Replacement Project – Central Ct, Medill, Commonwealth, Wellman. Cavanaugh Construction. Reviewing submittals, Spring start.

STORM SEWERS

Misc Drainage Repairs- CB's repairs, sink holes – Analysis, report, and repairs ongoing.

Tremont Ave SE- Storm Sewer Replacement. Bid opening December 4th. MSG Inspection services. Awarded to United Earthworks 100% complete. Punchlist being developed.

North Erie Canal/Burton Ave Storm Sewer Replacement –ARPA funds. QBS design. Lockhart Concrete. OHM Inspection. Aqua Ohio relocate the water line. Ongoing.

26th St NW Area Storm Sewer Improvement- ARPA funds. Drainage areas 23rd to 28th, Duane to Main. Awarded Tri Mor Corp. MSG Inspection. In progress. Pipe installed. Roadway and curb completed. 100% completed. Completing punch list items.

20th St SE Area Storm Sewer Improvement - ARPA funds. Drainage areas 19th to 22nd, Massachusetts to Cambridge. Cavanaugh Construction. EDG Inspection. 100% completed. Completing punch list items.

STREETS

Wales Road (SR 241) Improvement Project – ODOT working on punch list items awaiting project close out from ODOT.

Lincoln Way Infrastructure Improvement- Upgrade intersections, 1st St NE to Wales widening. Congressional bill. Award FY2025. Plans in progress. Survey and design. ODOT planning meeting. Finished signal warrants. Intersection design for signals. Signal plans 75% complete.

Warmington Rd SW Improvement – Widening, resurfacing. Future project. SCATS/OPWC application. Applied for TID, also OPWC in the fall. Awarded partial TID funds \$395k. Revising and finalizing plans.

Erie St South Improvement Project – LPA/ODOT project funding. ODOT grant. ODOT approval. Shelly Company 100% complete. Awaiting ODOT close out.

Tremont and Main Round About Infrastructure Improvement – SCATS CR funding FY2026. ODOT programming. Stage 3 design 95% complete. MS Consultants reviewing plans and has started environmental review and public involvement. 90% complete.

Tremont Ave SW Resurfacing – SCATS OPWC (50/50) funding. Awaiting alternate funding opportunity.

2025 Street Resurfacing Project – Awarded Superior Paving. Work completed on ADA concrete and catch basins. Paving completed. Project complete. Few punch list items to be done.

University Drive Improvement Project – Council legislation. July bid 2025. Karvo Companies. Project completed in October.

Millennium Blvd Street Lighting Project – Bid opening September 3rd. Awaiting Edison light poles. Bachtel awarded, spring start.

SIGNALS/TRAFFIC

1st St NW/1st St SW – Upgrade intersections on Lincoln Way. OPWC awarded. Shelly Company. Awaiting light pole delivery in December.

SR21 Corridor Safety Study – SR21 & Lake/1st, SR21 & Lillian Gish, SR21 & Walnut. Traffic data complete. ODOT analysis. Scope submission to ODOT. American Structurepoint consultants planning alternatives. FY2028.

Navarre Rd Corridor Traffic Study – TMS Engineering. Recommendations reviewed. Recommendations for Richville/Nave/US30 made, SR627 @ Navarre Road made, ongoing study needed.

Navarre Rd/Sterilite/Millennium – Right turn lanes, signalization. Seeking a new funding source.

Richville/Nave/US30 Ramp Area –Traffic Safety Study of US30/Richville on/off ramp roundabouts. CMAQ funding submission. Submitted to ODOT. Awarded FY 2029.

WASTEWATER TREATMENT PLANT

Collection System General Cleaning – General light cleaning and CCTV ongoing NW & SW. Looking at upgrades for loading capacity for Freshmark.

FOG Program – Reviewing implementation.

Mayflower Village – Drainage remediation agreements sent and received.

17th Street I & I – Fire Station No. 2 illicit connection complete. Rivertree church possible illicit connection, along with other homes. Drainage remediation is similar to Mayflower Village.

LEVEE

Federal Ave Pump Station – Siphon break levee pipe rehab slip lining. ARPA funds. Nerone & Sons. 100% completed. Awaiting closeout documentation.

Pump Station Generator Automation Project - add generators for operation during outages. Utility design coordination.

Federal Ave Pump Station Gate Replacement – Replace 2 gates a year along Levee out of 2101 account. Stanley Miller. Waiting on submittals.

Levee Storm Valve Automation – Install electric near Levee gates for automation control. ARPA funds. Award to Stanley Miller. Project 50% completed.

SUBDIVISIONS

Augusta Lakes Phase 3 –Allotment construction completed. Housing construction has begun.

Country View Meadows Phase II – Allotment construction completed. Housing construction completed. Need to install street lighting and complete punch list items.

Sippo Reserves Allotment Phase III – Project has been transferred to a new developer. Allotment construction completed. Home construction has begun.

Villa Sole Development- Project sold to new developers who have completed the project. Housing construction has begun.

Kenyon Creek Phase 2 – Allotment construction completed.

Kenyon Creek Phase 3 – Allotment construction completed. Street lighting was installed.

Kenyon Creek Phase 4 – Allotment construction completed. Street lighting was installed.

UTILITY PROJECTS

Aqua Ohio:

1. Erie St N area – Waterline replacement on Erie St/Federal/Burton Ave. Construction underway.
2. Wallace/Pine St SE Area – Completed.
3. Erie St S – Wetmore to Finebrock Road. Construction underway. Restoration in Spring.

Dominion:

1. LWE/Elizabeth/27th SE began in June. Working on restoration.
2. Lake Ave Replacement – Project began first week of December. Restoration in Spring.

PARKS AND RECREATION

Reservoir Park Revitalization – Grant application sent to Sykes. Need alternate funding source. Pond, walking path, pumphouse phases possible design with EDG.

Reservoir Park Streambank Restoration – Awarded to Marks Construction. Spring start.

2026 Legends Mower Lease Program – Bid in November. Golf course to review.

OTHER INFRASTRUCTURE

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

City Roadway Pavement Markings & Signs – Sign department, parking & corporation limits, bicycle symbols. Cylv AI evaluations. 2026 project.

Municipal Government Building HVAC – SBM design complete. In progress 95% completed. Awarded Standard Plumbing & Heating.

MISCELLANEOUS

Capital Improvement Map – Creating maps.

GIS – Modifying display, addressing and permits, maps. Continuing to update. Creating underground communications, signals. Creating guardrail inventory, signal and posts/WWTP area, Health Department points of interests, alley way map. Sanitary sheds and drainage sheds. Roadway information.

ODOT- LPA project training and module evaluation, up to date February 2022. September 2024 review.

Storm Water Management Plan –2024 Annual Report submission to Ohio EPA.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications. Law dept. review.

Sanitary Sewer Mapping – 97% completed. Permits and GIS are being added to the database and are 35% complete. Private lateral being added.

Ward Mapping –Ward mapping completed.

Web Site - The Engineering Department web site will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.



CITY OF MASSILLON FIRE DEPARTMENT



Matthew G. Heck, Fire Chief

Jamie Slutz, Mayor

Tuesday January 13, 2026

Mayor Jamie Slutz
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for December 2025.

Run data not available at time of report.

Activity overview for December 2025:

On the 2nd of the month, Fire Inspectors Mike Canfora and Patrick Eddy were awarded the VFW Firefighter of the Year for their hard work and dedication through public life safety education, fire prevention, and fire code enforcement. Their work sometimes goes unnoticed due to being perceived as not the guts and glory side of our profession. However, they are a very important part of our mission to protect lives and property. You can see the results of their efforts in the decrease in number fires that occur and the lessened impact from fires that do occur.

On the 3rd of the month, I attended a Mass Fatality Planning meeting at the Stark County EMA. We are taking steps to update and ensure the plan meets today's needs utilizing the resources and new technology now available.

On the 4th of the month, I attended the monthly L.O.G.I.C. board meeting.

Also, on the 4th of the month, Asst. Chief Spicocchi attended the County Trainers Collaboration committee meeting. They continue to push the Mayday training to departments throughout the county. They are also going back and reviewing firefighter accountability procedures and other interoperability policies that have been put in place over the past several years.

Also, on the 4th of the month, I met with representatives from Safe Have Baby Box and a couple of their contractors to explore the feasibility of placing a box in one of the fire stations.

On the 5th of the month, I attended the Stark State Fire/EMS Advisory Board meeting.



CITY OF MASSILLON FIRE DEPARTMENT



Matthew G. Heck, Fire Chief

Jamie Slutz, Mayor

On the 8th of the month, I participated in a County IMAT drill.

On the 9th of the month, we held an officers meeting.

On the 10th of the month, I attended the Cleveland Clinic EMS Med Control meeting and the quarterly EMS update meeting.

On the 11th of the month, we held a Labor Management meeting.

On the 15th of the month, Firefighter/EMT Matt Stock completed his paramedic certification training at Stark State. He has passed all testing and is now certified and functioning as a paramedic. Congratulations to Matt for his hard work and completing his medic certification.

On the 17th of the month, I attended the Ohio Fire Chiefs Workforce Development subcommittee meeting. Firefighter Dria Brown, from Nimishillen Twp. Fire Department was invited to speak regarding females in the fire service and provided great insight into recruiting and assisting female candidates through the process, especially the physical agility test.

Personnel completed monthly EMS continuing education provided by Cleveland Clinic Mercy (our Med Control) during the month. Personnel also completed Hazmat Operations refresher training and facility walk through at Bitdeer.

The remainder of the month was spent finalizing 2025 files and projects and preparing for 2026.

Respectfully submitted,

Matthew Heck

Matthew G. Heck, Fire Chief



**Vital Statistics Services Activity Report
December 2025**

Homebirths	1		
Certified Birth Copies issued	126		
Certified Death Copies issued	374		
Fetal Death	0		

Narcan Kits Distributed	2
Free Condoms distributed for Harm Reduction	5

Additional Vital Statistics Activities:

Volunteered with December Pop-Up Pantry

Ongoing accreditation training

Updated the MCHD webpages

Reported Narcan numbers to ODH

*Due to new OVRS system we are not filing death certificates here at MCHD. They are filed directly with ODH.

**Environmental Health Division Activity Report
December 2025**

Animal Bites Reported	
Animal Bite- Lab examinations	2
Food Service Operation/Retail Food Establishment Inspections	
Vending Machine Inspections	0
Mobile Inspections	0
Temporary Inspections	0
Food Service Operation/Retail Food Establishment Consultations	
Facility Reviews Completed	1
Food Complaints	
Food Service Education Provided	0
Nuisance Complaints	
Smoking Complaints	0
Swimming Pool Inspections	0
Swimming Pool Complaints	0
School Environment Inspections	0
Vector Control Complaints/Treatments	0
Body Art Inspections	

Additional Environmental Health Division Activities:

- Participated in HealthSpace launch meeting
- Attended Foodservice Roundtable
- Reviewed and approved plans submitted for Sacred Rebellion and issued license
- Participated in HealthSpace trainings
- Completed Body Art renewal
- Completed mandatory Accreditation training



Nursing and WIC Divisions Monthly Report December 2025

WIC Activity Report

Certifications	39
Re-Certifications	105
High Risk Individual Appointments	818
Group or Self Modules	90
Case Load	679
Car Seat Education/Installs	0
Cribs for Kids Participants	1

Additional WIC Activities:

- Lead Pop up Pantry
- Assist in diaper bank distribution
- Participated in the local WIC directors meeting
- Preceptor to Kent State Masters of Dietetic Program intern

Nursing Activity Report

Immunizations	51
TB Skin Test	2
Positive TB Skin Test Reactors	0
CMH Home Visits (Virtual)	0
At Home CPR Kit distributed	0
HIV test	0

Additional Nursing Activities:

- **Outreach events:** Akron-Canton Regional Food Bank/Pop-Up Pantry
- **Communicable Disease:** Managing daily reports of communicable disease via ODRS and REDCap, managing daily case reports from LTCF outbreaks
- Completed QI/PM/SP monthly to-do's, updated standing orders for Dr. Wiggins, Division report for BOH, Sensaphone monthly testing, weekly vaccine counts, monthly vaccine ordering- private and VFC, HIV report to Pam, data entry for Performance Management, CMH billing, Re-filed 2025 records as well as end of year records retention
- **Monthly Calls:** ODH twice monthly call, weekly ODH & Epi meeting, RED Net meeting, SE Cares meeting, NEO MDRO meeting, Drug-Free Stark meeting, ODH/School nurse meeting,
- **Training:** PHAB

Erin Wise, WIC Director
Christine Gogerty RN

Lisa Reed, Mayor's Report - Administrative Assistant

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report December, 2025

- **Fair Housing Calls for the Month: Beverly 12 Anna TOTAL CALLS**

Code Enforcement Involvement - Yes as needed - continually working together.

Were any of them discrimination related? NO

- **Housing Rehabilitation Projects:**

- We have a Full Rehabilitation set up – Specification request have been sent to RPC and the Regional Inspector. The Estimation of service is over our allotted funds for a Full Rehabilitation. We are waiting on another Contractor to provide a bid that may allow us to move forward.

- **Emergency Rehabilitation Projects/Minor Repair:**

- Pre-Construction set up completed. The windows have been ordered.
- Windows for another homeowner and gutters have been completed.
- Home owner in need of Plumbing work was delayed, Whisler Plumbing, Beverly Lewis met with the homeowner and sons to discuss what possibly can be done and estimate how much it will cost to do the work to rectify the situation. We just received word that Contractors, Whisler plumbing and Heating and Holderbaum, Sewer and Drain, after meeting at the homeowners home, have conferred and put together the cost of the intended repair. All systems are go.
- Windows for one homeowner completed and waiting on the final from RPC.
- We have a request for plumbing and hot water tank, request to Building Department for specifications received, Intent to Proceed sent, but not signed or returned.
- Home owner request for a furnace, complete, Contractor paid.
- Home owner request for windows awarded, pre-construction pending.
- Homeowner request for a furnace approved. Pre-construction completed and furnace installed. Waiting on inspection from Building Department for final completion.
- Homeowner in need of a modification, placing her washer and dryer upstairs, specification received and bids requested. Contractor selected and Pre-construction meeting is requested.

The following are applications that have been sent out and the status of the same – Under review means we have received them and working on their qualifications- There are 4 packets received, three approved and one does not qualify.

One additional packet sent out and nothing returned.

- **STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED:** On-going

- **PROGRESS TO DATE:** SEE ABOVE

- **MEETINGS AND WEBINARS ATTENDED DURING THE MONTH WERE:**

- **Other Activities: Fair Housing –** 9:30 - December 2, 2025 Director's meeting cancelled, 4:00 Fair Housing Board Meeting cancelled; December 5, West Stark Homeless Task Force Meeting, Salvation Army @ 11:45 to 1:00; Appointment with a Citizen @ 1030, she is in the township and referred to RPC for assistance; December 12, @ 11:00 Pre-construction meeting for furnace; December 17, Anna and I met with Valerie Watson, Land Lord Seminar setting @ RG Drage, scheduled in September, 2026; December 18 – 31 vacation time off.

- We continue to receive, respond and refer calls on a daily basis. Major concerns have been persons seeking shelter, looking for cheaper living space and information concerning our Help Guide. Information and referrals were sent as request came in. The Housing Department also provides a Subsidized Housing List and other helps, for individuals who may qualify. We also receive calls from Health Care Providers who care for persons who may need emergency assistance and may not know about our program. Additionally, people are calling to find out about managers in Trailer Parks who seem to have no regulations in raising rent, denying repairs and over all up keep of the trailers that are rented on the grounds. Since we have no jurisdiction to assist, many are living in deplorable conditions and receiving cruel and unreasonable treatment. We can only refer them to the Manufactured Home Commission, out of Columbus, OH., who should be their resource and help. However, I have not found out what help they provide as, many trailer parks continue to deteriorate.

Respectfully, Beverly A. Lewis, Housing Director

MASSILLON POLICE DEPARTMENT

END-OF-MONTH REPORT 2025

BY: Penny Berg *pb*

DATE: 1/27/2026

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
CRIMINAL ARRESTS: (from Tyler Report System)													
Records Office: (Adults)	50	31	33	43	42	39	47	52	43	50	33	48	611
Records Office: (Juvaniiles)	4	-	12	6	6	3	12	15	7	4	7	7	83
ARREST SUMMONS/CITATIONS: (from Records Office Files)													
Records Office:	+	+	+	19	13	16	+	22	27	14	8	9	128
INCIDENTS: (from Tyler Report System)													
Total Calls	2,904	2,499	2,991	2,766	2,969	2,774	3,139	2,989	2,653	2,618	2,450	2,317	33,069
Security Checks (Res./Bus.)	594	492	502	515	484	475	540	580	552	528	496	494	6,252
REPORTS TAKEN: (from Records Office Files)													
No longer listing Incident, Property, and Crimes Against Persons Reports due to no access to totals.													
Accident Reports	86	58	73	74	83	71	81	88	86	63	89	86	938
Traffic Citations Issued (Traffic Officer's Report)	180	+	+	181	167	+	+	190	+	+	127	+	845
Alarm Calls (from Tyler Report System)	94	69	133	101	122	111	138	123	90	60	64	72	1,197
Miles of Road Patrol (Previous Month)**	40,483	28,206	40,112	+	26,379	28,026	+	33,763	+	21,776	**	+	218,745

+ Not Available

**Mileage is from previous month. Will be updated on next month's report.

OFFICERS' INFO:													
Compensatory Hours Used	103.30	86.30	78.20	124.40	157.80	125.90	159.50	130.50	218.90	167.20	107.00	228.20	1,687.20
Sick Hours Used **	403.50	328.60	43.00	223.20	218.80	173.08	174.80	142.20	253.60	227.20	193.80	581.40	2,964.08
Personal Hours Used	91.00	94.00	68.00	121.50	141.70	125.50	111.00	145.50	104.60	74.00	156.10	227.00	1,449.80
Compensatory Hours Earned	107.40	84.00	133.40	124.50	282.20	151.60	98.50	109.40	221.50	121.20	104.70	118.50	1,686.90
Overtime Hours Paid	457.20	497.76	417.85	888.30	1,172.60	1,003.20	772.10	806.60	1,156.60	1,152.60	931.60	658.10	9,913.30

**NOTE: One (1) officer off on extended sick leave & has been out sick entire month of January and 3 weeks in February.

OVI TASK FORCE OT HOURS WORKED: (Included in OT/Comp. Hours above but will be reimbursed by the Task Force)													
	7.00	35.25	14.00	-	2.00	5.50	55.50	48.25	26.50	13.00	8.00	6.50	221.50

January OVI is updated.

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/1/2026

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	0400 SNOW	- CALLOUT	6		
2	1630 GROUP	- MADE CONTACT DAVID AND OHIO DEAD END	7		
3	2200 ADDITIONAL PERSONEL NEEDED	- CALL OUT LIST	8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
2	
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7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
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6	
7	
8	

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
1	
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
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7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	
2	
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8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1	CALL OUT AM 0400-0430 - ROBERT WILSON NE

BARRICADES/BARRELS/CONES
AREA

ACTION

2		- CHIP FORMASI NW
3	CALL OUT PM 1630	- CAM CARPENTER
4		- JON HALL
5		- TIM ORTIZ
6		- ADAM EGGENSCHWILER
7	ADDITIONAL	- SCOTT PETTRY
8	TREE DOWN ARAPAHOE	- PUSHED OFF ROAD
9		-
10		-
11		-
12		-

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

1		-	
2		-	
3		-	
4		-	
5		-	
6		-	
7		-	
8		-	

	AREA	ANIMALS	ACTION
1			
2			
3			
4			

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/2/2026

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	JOB ASSIGNMENTS	MADE CONTACT RON BOLYARD	6		
2			7		
3			8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
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7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
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STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	PD PARKING LOT LIGHT - REPAIRED
2	CITY HALL GENERATOR - CHECK
3	WALNUT AND 7TH SW STOP SIGN - REAIRED
4	MONTHLY SAFETY INSPECTIONS - STREET AND SAFETY DEPT
5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	
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8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1	SALT - ORDER 1250 TON

BARRICADES/BARRELS/CONES
AREA

ACTION

2	YARD WASTE	-	LOADED
3	LWE AT VALVOLINE	-	PATCHED POT HOLE
4	SEWER DEPT TRUCK	-	LOADED SALT
5		-	
6		-	
7		-	
8		-	
9		-	
10		-	
11		-	
12		-	

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

1		-	
2		-	
3		-	
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5		-	
6		-	
7		-	
8		-	

AREA ANIMALS ACTION

1		-	
2		-	
3		-	
4		-	

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/5/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1		6	
2		7	
3		8	
4		9	
5		10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 1300 LWE BY VALVOLINE	- PATCHED HPM
2 1330 WALNUT SE SERVICE CUT	- HPM ENGINEER DEPT
3	
4	
5	
6	
7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 888	- CHECK FLUIDS, CHECKED LIGHTS
2	- REPLACED WIPER BLADES
3 891	- REPLACED PLOW CUTTING EDGE
4 884	- REPLACED PLOW CUTTING EDGE
5 886	- REPLACE FREIGHTLINER EMBLEM IN GRILL
6	- CHECK ENGINE LIGHT/LAPTOP LICENSE EXP.
7 PLOW PLUMING	- CHECKED TRUCKS TO ENSURE THEY ARE
8	- PLUMBED THE SAME

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 CHRISTMAS TREE	- REMOVE LIGHTS
2 WALNUT AND 3RD SE	- TRAFFIC BULB
3 TRAFFIC DETECTION CAMERA 21 AND ORTT	- REPAIRED
4 CITY ANNEX BUILDING LIGHT	- REPAIRED
5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 SIGN POST ALDEN NW AND STANDISH NW	- POLE STRAIGHTENED
2 CHECK ON SIGN COMPLAINTS	
3 OBERLEN RD SW BY BALLFIELD	- SIGN REPAIRED
4 YARD WASTE SIGNS CITY PROPERTY	- REMOVED
5 SHOP WORK	
6 STREET SIGN INVENTORY	- COMPLETED
7 REPLACEMENT SIGNS	- ASSEMBLED
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
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1 _____ 3 _____
 2 _____ 4 _____

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 _____	3 _____	1 _____	3 _____
2 _____	4 _____	2 _____	4 _____

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 SCHOOL TRUCK	- LOADED WITH SALT
2 YARD WASTE	- LOADED WITH SALT
3 SWEEPINGS	- LOADED WITH SALT
4 521G LOADER	- WASHED
5 891	- WASH AND GREASED
6 SHOP MAINT	- SWEEP AND MOP FLOORS
7 SNOW/ICE	- CHECK DEAD ENDS
8 _____	- _____
9 _____	- _____
10 _____	- _____
11 _____	- _____
12 _____	- _____

BARRICADES/BARRELS/CONES

AREA	ACTION
1 OLD YARD WASTE SIGHT	- BLOCKED
2 _____	- _____
3 _____	- _____
4 _____	- _____
5 _____	- _____
6 _____	- _____
7 _____	- _____
8 _____	- _____

ANIMALS

AREA	ACTION
1 DEER TREMONT SE AND SIPPO PARK	- PICKED UP
2 _____	- _____
3 _____	- _____
4 _____	- _____

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/6/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 STAFF MEETING	- ATTENDED	6	
2 SWEEPER BID	- MADE APP WITH LORI	7	
3		8	
4		9	
5		10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 PROSPECT CIR SE (MANHOLES)	- PATCHED
2 BOSTIC SW	- PATCHED
3 INDUSTRIAL SW	- PATCHED
4 WALLACE BETWEEN 5TH AND 6TH	- HPM
5 WARWICK NW	- HPM
6 WOODLAND SE	- HPM
7 JOHNSON SE	- HPM
8 LLW BOTTOM OF VIADUCT	- PATCHED

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 PATRIOT BLADES	- INVENTORY
2 SWEEPER BROOMS	- UNLOADED UPSTAIRS
3 883 885 PLOWS	- PREPPED FOR EDGES
4 884 HEADLIGHTS	- REPLACED PIGTAILS
5	- CHECKED FLUIDS
6 ETHICS TRAINING	- SCOTT FORESTER COMPLETE
7	
8	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 6TH NW	- PATCHED
2 LEDGEWOOD NE	- PATCHED
3 1607 WINDSOR NE	- PATCHED
4 1607 WINDSOR NE	- PATCHED
5 LEDGEWOOD NE	- STARTED PATCH
6 6TH NW	- PATCHED
7 BRAMBLEWOOD CIR NE	- PATCHED
8 GREENBRIAR RIDGE NE	- PATCHED
9	
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 ANNEX BUILDING	- REMOVE DECORATIONS
2 DUNCAN PLAZA	- REMOVE CHRISTMAS LIGHTS
3 TORNADO SIREN 109	- TEST
4 SHOP MSDS	- UPDATED
5 WHS SCHOOL FLASHER	- REPROGRAMED
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 CHECKED SIGN COMPAINTS	
2 ALDEN AND STANDISH	- SIGN STRAIGHTENED
3 CLEAN SHOP	- GATHERED SIGNS THAT NEED SCRAPPED
4	
5	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 SWEEPINGS	LOADED
2	
3	
4	
5	
6	
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9	
10	
11	
12	

BARRICADES/BARRELS/CONES	ACTION
1 AREA	
2	
3	
4	
5	
6	
7	
8	

ANIMALS	ACTION
1 LWK AND HESS SE DEER	PICKED UP
2	
3	
4	

WORK IN SHOP MECHANIC STATUS OFF DUTY

**MASSILLON STREET DEPARTMENT
DAILY WORK RECORD**

DATE: 1/7/2026

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	LABOR MANAGEMENT PREP	- MET WITH RENEE AND TOM	6		
2	JOB ASSIGNMENTS	- POSTED	7		
3	SE AREA	- CHECKED FOR POTHOLES	8		
4	HESS AND TREMONT SE	- CHECKED FOR POTHOLES	9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 3RD SE MARION TO WALNUT SE	- PATCHED
2 WALNUT AND RAWSON SE	- PATCHED
3 WETMORE SE	- PATCHED
4 TRAFFIC CONTROL	- ROBERT W AND CHIP T
5 LAKE AVE AMHEARST TO WALES RD NE	- PATCHED
6 HESS SE	- PATCHED
7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 CUMMINS RENEWAL LAPTOP	- UPDATED
2 886	- REGEN
3 883 HYDRAULIC LINE	- REPAIRED
4 MEDIC 21	- TURBO INTAKE HOSE REPLACED
5	- TIRE PRESSURE CORRECTED
6	- CHECKED REAR DIFF FLUID
7	- CHECKED FRONT DIFF FLUID
8	- FILLED WASHER FLUID

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
1	
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 CHRISTMAS WREATHS	- TAKE DOWN
2	
3	
4	
5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 MSDS PAPERS	- NEW CHEMICALS
2 PD STENCIL	- MADE
3 CHEMICAL CABINET	- CLEANED OUT
4 SHOP WORK	
5	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 DEBRIS RT21	- PICKED UP
2 NW NE SECTIONS	- CHECKED FOR POTHOLES
3	
4	
5	
6	

**BARRICADES/BARRELS/CONES
AREA**

SITUATION/WORK ORDER	ACTION
1 2ND AND WILLOW WIRES DOWN	- BARRICADES
2	
3	
4	
5	

7		-	
8		-	
9		-	
10		-	
11		-	
12		-	

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

6		-	
7		-	
8		-	
	AREA	ANIMALS	ACTION
1	DEER 1015 27TH NE		PICKED UP
2			
3			
4			

**MASSILLON STREET DEPARTMENT
DAILY WORK RECORD**

DATE: 1/8/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 TRAINING FOR PARKS EMPLOYEES	- SET UP WITH TIM AND RON	6	
2 QUOTES FOR ROOF REPAIR	- CALLED THERMAL AND ADVANCED	7	
3 DAILY WORK ASSI	- POSTED	8	
4 SINK HOLE 532 TAGGART	- MADE CONTACT WITH ENGINEERS	9	
5 FAMILY DOLLAR TREE LAWN	- TOOK PICS	10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 1411 WALNUT SW WATER CAP	- PATCHED
2 STADIUM DR	- PATCHED
3 TREMONT SE AND HESS	- PATCHED
4 STADIUM PARK DR	- PATCHED
5 MASSACHUSETTS SE	- PATCHED
6	
7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 879 PTO	- TROUBLESHOOT
2 PARKS TRAINING	- HOOK UP PLOWS TO 1 TONS
3 883 PLOW	- PUT BACK ON LINE
4 885 PLOW	- REPLACED WITH SPARE
5 882 PLOW	- CHECK EDGE
6	
7	
8	

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 WHS/EAST ELEMENTARY	- CHECK FLASHERS
2 HEALTH DEPT	- CHECK/REPAIR GATE
3 CITY HALL	- REPAIR LIGHTS
4 CITY HALL PARKING LOT	- REPAIR FLOODLIGHT WALL PACK
5 BANNERS	- INSTALL BRACKETS AND BANNERS
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 1629 TREMONT SE	- REZONING POSTED
2 SOUTH AND 1ST	- REMOVED REZONING SIGN
3 LWW AND TOMMY HENRICH	- REMOVED REZONING SIGN
4 REZONING SIGNS	- BREAK DOWN
5 MSDS CHEMICAL LIST	- FINISHED FOR NEW MSDS PAPERS
6 OTHER SHOP WORK	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1	
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BARRICADES/BARRELS/CONES
AREA

	ACTION
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8	

ANIMALS
AREA

	ACTION
1	
2	
3	
4	

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

**MASSILLON STREET DEPARTMENT
DAILY WORK RECORD**

DATE: 1/9/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 JOB ASSIGNMENTS	- POSTED	6	
2 MAPS FOR SECTIONS	- MADE CONTACT WITH ENGINEERS	7	
3 SWEEPER PURCHASE	- BOC PAPER WORK	8	
4 BID SHEETS MAINT TECH	- PRINTED AND DISPERSED	9	
5 LABOR MANAGEMENT MEETING	- ATTENDED 1300	10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 1805 WOODRUFF NW	- PATCHED
2 EMILY CIR NW	- PATCHED
3 JOSHUA ST NW	- PATCHED
4 DAVID CANARY AND FIRST SW	- PATCHED
5 TREMONT SE 3RD TO HESS SE	- PATCHED
6 HESS SE LWE TO OAK SE	- PATCHED
7 SERIE TREMONT TO FINEFROCK	- PATCHED
8 TREMONT SW 17TH TO 5TH SW	- PATCHED

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 879 PTO	- TROUBLESHOOT FUSE/REWIRE SWITCH
2 882 PLOW	- REMOVED OLD CUTTING EDGE
3	
4	
5	
6	
7	
8	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 17TH NW CHERRY TO LWW NW	- PATCHED
2 2ND ST SW TREMONT TO 1ST SW	- PATCHED
3 LWW INFRONT OF CHASE BANK	- PATCHED
4	
5	
6	
7	
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
1 COLONIAL HILLS NEIGHBORHOOD	- CLEANED
2	
3	
4	
5	
6	
7	
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 CITY HALL	- GENERATOR CHECK
2 CITY HALL	- REPAIR CANOPY LIGHTS
3 LEGENDS GOLF COURSE	- TROUBLESHOOT BREAKER TRIPPING
4 ERIE AND EDWIN SE	- RESET TRAFFIC CONTROLLER
5 MPD LIGHTING UPGRADES	- MET WITH CHIEF ABOUT RECORDS ROOM
6 HEALTH DEPT	- REPAIR DOOR OPENER
7 DUNCAN PLAZA	- DISCONNECT POWER TO SANTA HOUSE
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 ARCH AND 3RD SE	- STRAIGHTENED POST
2 OAKHILL AND BROOKWOOD NE	- STRAIGHTENED NO OUTLET SIGN
3 SIGN INSPECTION	
4 SMALL PAINT MACHINE	- CLEANING
5 SHOP WORK	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 TRASH	CLEAN UP INFRONT OF SHOP
2 890	WASHED
3 ARCH AND 3RD SE	STRAIGHTENED POST
4 889	WASHED
5 SW AREA	CHECKED FOR POTHOLES
6 925 14TH ST SW	MANHOLE CASTING BROKEN
7 828 OAK SE	REMOVED BBRANCH HANGING IN TREE
8	
9	
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12	

BARRICADES/BARRELS/CONES AREA	ACTION
1	
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ANIMALS AREA	ACTION
1	
2	
3	
4	

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

**MASSILLON STREET DEPARTMENT
DAILY WORK RECORD**

DATE: 1/11/2026

ADMINISTRATIVE/PLANNING

DISPOSITION		SITUATION
_____	6	_____
_____	7	_____
_____	8	_____
_____	9	_____
_____	10	_____

DISPOSITION		SITUATION/WORK ORDER	GARAGE
_____	1	_____	
_____	2	_____	
_____	3	_____	
_____	4	_____	
_____	5	_____	
_____	6	_____	
_____	7	_____	
_____	8	_____	

DISPOSITION		SITUATION/WORK ORDER	CATCH BASINS
_____	1	_____	
_____	2	_____	
_____	3	_____	
_____	4	_____	
_____	5	_____	
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SIGN DEPARTMENT

DISPOSITION

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SITUATION/WORK ORDER

PAVING

DISPOSITION

3
4

SITUATION/WORK ORDER

SPECIAL PROJECTS

DISPOSITION

3
4

SITUATION/WORK ORDER

MISCELLANEOUS

DISPOSITION

AREA

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AREA

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DISPOSITION

DISPOSITION

DISPOSITION

BARRICADES/BARRELS/CONES

ANIMALS

ACTION

ACTION

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**MASSILLON STREET DEPARTMENT
DAILY WORK RECORD**

DATE: 1/12/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 WEEKLY REPORT	- SENT	6 NEW SWEEPER	- INSPECTED AT MTECH
2 CALL OUT LIST	- REVISED	7 SNOW CALL OUT DE BRIEF	- MORNING MEETING
3 SALT ORDER	- RON B MADE CONTACT	8 SALT ORDER	- MADE CONTACT WITH COMPANY
4	- WAITING FOR RETURN CALL	9	
5 ROOF	- MADE CONTACT WITH ADVANCED	10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 1511 MAIN W	- PATCHED
2 WALNUT AND 17TH SW	- PATCHED
3 1220 13TH SW	- PATCHED
4 1465 OVERLOOK SW	- PATCHED
5 GEIGER SW 8TH TO DUNCAN	- PATCHED
6	
7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 882	- FLOW CUTTING EDGE FINISHED
2 886	- PICKED UP FROM YOUNG TRUCK SALES
3 883	- BRAKE NOISE
4 MEDIC 25	- LUBE OIL FILTER
5	- WASHER FLUID
6	- REAR DIFF 1 QUART OIL
7 879	- CHECK ENGINE SOOT LEVEL
8	- PULLED OFF THE ROAD

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 EDWIN AND ERIE SE	- REPAIR LED TRAFFIC SIGNAL
2 ERIE AND RT21 NB	- REPAIR LED TRAFFIC SIGNAL
3 ERIE AND FINEFROCK	- REPAIR TRAFFIC SIGNAL CABLE
4 MSDS PAPERS	- UPDATE FOR SAFETY DEPT.
5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 MEETING WITH JOSH MCCLAY	- DISCUSS NEW WORK RULE TIME OFF
2 SIGN INSPECTION	
3 PAINT MACHINE	- MAINT. FOR NEXT SEASON
4 POLICE STATION	- FLAG POLE MOUNT
5 SHOP WORK	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION

1 _____ 3 _____
 2 _____ 4 _____

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 _____	3 _____	1 _____	3 _____
2 _____	4 _____	2 _____	4 _____

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 ALL TRUCKS	- RECOVERED FROM SNOW CALL OUT
2 _____	- FUELED
3 SPILL WAY STRATFORD AND AMHEARST	- CLEANED
4 GRAVEL ALLEYS	- CHECKED
5 _____	- _____
6 _____	- _____
7 _____	- _____
8 _____	- _____
9 _____	- _____
10 _____	- _____
11 _____	- _____
12 _____	- _____

BARRICADES/BARRELS/CONES AREA	ACTION
1 _____	- _____
2 _____	- _____
3 _____	- _____
4 _____	- _____
5 _____	- _____
6 _____	- _____
7 _____	- _____
8 _____	- _____

ANIMALS AREA	ACTION
1 RT21 AND LAKE NE HAWK IN THE ROADWAY	- PICKED UP
2 _____	- _____
3 _____	- _____
4 _____	- _____

WORK IN SHOP

MECHANIC STATUS
 OFF DUTY

MASSILLON STREET DEPARTMENT DAILY WORK RECORD

DATE: 1/13/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 SWEEPER RADIO	- SET UP FOR INSTALL	6 RANDOM DRUG TEST	- MATT HERZOG
2 TREE BETWEEN 16TH AND 17TH NE	- CHECKED FOR COUNCILMAN GREGG	7	- JOHN HALL
3 TREE PROGRAM	- WORK SHEETS AND PROCEDURE	8	- ADAM EGGENSWILER
4 ETHICS TRAINING	- CLIFF LACKEY AND BRAD VORHEES	9	- RON ANGERER
5 MELISSA RABER CUE(SALT)	- MADE CONTACT ABOUT SALT CONTRACT	10	-

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 HOWARD 19TH TO CARVER NW	- PATCHED
2 23RD NW LLW TO 470 23RD NW	- PATCHED
3 4582 EVANGEL NW	- PATCHED
4 MEADOWCREST AVE NW	- PATCHED
5 1805 WOODRUFF NW	- PATCHED
6 830 STANDISH NW	- PATCHED
7 EMILY CIR NW	- PATCHED
8 410 JOSHUA NW	- PATCHED

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 884	- REPAIR HIGH BEAM LIGHT WIRING
2 879	- CHECK ENGINE LIGHT ON
3	- TROUBLESHOOT EGT SENSOR ISSUE
4	- ORDER SENSOR FROM GANLEY FORD
5 885	- PLOW BACK IN SERVICE
6 SCRAP CUTTING EDGES	- HAULED UP ON HILL
7 SPARE PLOW	- REPLACED CUTTING EDGE
8	-

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 DAVID CANARY AND 1ST SW	- PATCH
2	-
3	-
4	-
5	-
6	-
7	-
8	-
9	-
10	-
11	-
12	-
13	-
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17	-
18	-
19	-
20	-
21	-
22	-
23	-
24	-

SWEEPING

SITUATION/WORK ORDER	DISPOSITION
1 SECOND ST SW	- SWEPT
2 FIRST ST SW	- SWEPT
3 OAK ST SW	- SWEPT
4 N ERIE LWE TO CHERRY NE	- SWEPT
5 SWEEPER	- FUELED
6	-
7	-
8	-
9	-
10	-
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16	-
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21	-
22	-
23	-
24	-

SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 LEGENDS GOLF COURSE	- TROUBLESHOOT WIRING FOR OUTDOOR WIRE
2 PARK MAINT. BUILDING	- CHECK FOR ADDITIONAL 120V OUTLET
3 MATT HERZOG	- DRUG SCREENING
4	-
5	-
6	-
7	-
8	-

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 SMALL PAINT MACHINE	- DISASSEMBLE
2 SHOP WORK	-
3	-
4	-
5	-
6	-
7	-
8	-

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	-
2	-
3	-
4	-

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	-
2	-
3	-
4	-

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 SALT	- 550 TON ORDERED
2 NORTH END SALT BIN	- BROKE CHUNKS AND MOVE TO SOUTH END
3 RT 21 AND LILLIAN GISH	- 5 GALLON BUCKET IN ROAD PICKED UP
4 YARD WASTE AREA	- FILLED IN LOW AREAS WITH GRINDINGS
5	-
6	-
7	-
8	-
9	-
10	-
11	-
12	-

BARRICADES/BARRELS/CONES AREA	ACTION
1	-
2	-
3	-
4	-
5	-
6	-
7	-
8	-

ANIMALS AREA	ACTION
1	-
2	-
3	-
4	-

WORK IN SHOP
 MECHANIC STATUS
 OFF DUTY

**MASSILLON STREET DEPARTMENT
DAILY WORK RECORD**

DATE: 1/14/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 JOB ASSIGNMENT	- POSTED	6	
2 GOT FINANCIAL INFO TOGETHER FOR YARD WASTE	- MEETING WITH RENEE BAKER	7	
3 JACKSON TOWNSHIP YARD WASTE	- MADE CONTACT ON HAULING AND DUMPING	8	
4	- REGULATION FOR THE FACILITY	9	
5 PAST YARD WASTE INFO 2023-24-25	- RON B ,ANNETE T AND MYSELF MET	10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 2038 RICHVILLE DR	- PATCHED
2 STERLITE SE	- PATCHED
3 WINSLOW AND STANDISH	- PATCHED
4 KUEPER AND JOLYNN NE	- PATCHED
5 TOMMY HENRICH NW	- PATCHED
6 1706 AND 1911 AMHEARST	- PATCHED
7 FEDERAL AND 1ST NW	- PATCHED
8 WARMINGTON SE	- PATCHED

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 STATION #4	- TRUCK 4 CHECK ENGINE LIGHT
2 871	- WENT YOUNG TRUCK FOR TPS
3	- THROTTLE POSITION SENSOR REPLACED
4 879	- CLEANED AND TAPPED THREADS FOR EGT
5	- INSTALLED NEW EGT
6 MEDIC 19	- FILLED REAR DIFF TO PROPPER LEVEL
7	- CHECKED FRONT DIFF FILLED WASHER FLUID
8	- ADJUSTED TIRE PRESSURE , OIL CHANGE

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 2153 COLONIAL PKWY	- PATCHED
2 1220 13TH SW	- PATCHED
3 911 14TH SW	- PATCHED
4 OVERLOOK 15TH TO DUNCAN SW	- PATCHED
5 825 EUCLID SW	- PATCHED
6 15TH SE MARION TO BALLINGER SE	- PATCHED
7 FINEFROCK ERIE TO 17TH SW	- PATCHED
8	
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15	
16	

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
1 THOMAS CIR NE	- SWEPT
2 COLONIAL PKWY NE	- SWEPT
3 TANGLEWOOD DR NE	- SWEPT
4 MILLSTONE NE	- SWEPT
5 DOGWOOD NE	- SWEPT
6 VALLEYWOOD DR NE	- SWEPT
7 OAKREST NE	- SWEPT
8 GREENBRIAR CREEK NE	- SWEPT
9	
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16	

SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 LEGENDS GOLD	- REPAIR RECESSED LIGHTING AND WIRING IN
2	- CANOPY
3 PARKS MAINT. BUILDING	- ADD NEW 120V OUTLET
4 BURD AND DARBY NE	- REPAIR STOP SIGN
5 WALNUT AND 6TH SW	- TRAFFIC BUILB
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	
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7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 BOTH HOT BOXES	- LOADED WITH HPM
2 LOADER	- FUELED FOR SNOW
3 SCHOOLS SALT TRUCK	- LOADED
4	
5	
6	

BARRICADES/BARRELS/CONES AREA

	ACTION
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12		

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

6			
7			
8			
	AREA	ANIMALS	ACTION
1	RT21 AND ERRE S RACCOON		PICKED UP
2	RT 21 BY AUTOZONE DEER		PICKED UP
3			
4			

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/15/2026

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	MLK BREAKFAST CANTON	- ATTENDED	6		
2	JOB ASSIGNMENTS	- POSTED SNOW AND ICE	7		
3	SMITTY STEAK HOUSE	- SIGNS FOR SATURDAY	8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
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GARAGE

SITUATION/WORK ORDER	DISPOSITION
1	MEDIC 19 - OIL TO CORRECT LEVEL
2	- CABIN AIR FILTER
3	- HEADLIGHT SIDE MARKER LIGHTS REPLACED
4	- RAN ENGINE REGEN
5	885 - HAD SIDE PANELS MADE FOR TAILGATE
6	87B - RAISED SPINNER AND FIXED SPINNER LIGHT
7	OVER HEAD CRANE - SCHEDULE OSHA INSP. INTEGRITY CRANE
8	VEHICLE LIFT - CALLED JOE ECKERT FOR OSHA INSP.

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	ERIE AND EDWIN SE - RESET AND CHECK TRAFFIC CONTROLLER
2	POLICE DEPT AND CITY HALL BASEMENT - REPAIR LIGHTS
3	EAST ELEMENTARY - PROGRAMING FOR NEW SCHOOL FLASHERS
4	MEETING ASSISTANT SCHOOL SUPERINTENDENT - NEW SCHOOL FLASHERS
5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
5	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 SNOW AND ICE	- RON B RT 21
2	- TIM O NW
3	- CLIFF L SW
4	- JON H SE
5	- BRAD V NE
6	- ADAM E DT
7	- SETH F SE
8	- ROBERT W NE
9	- CHIP T NW
10	- CAM C INEER BELT
11 FIRE STATION PARKING LOTS 4 EACH	- ROB W
12	-

BARRICADES/BARRELS/CONES AREA	ACTION
1	-
2	-
3	-
4	-
5	-
6	-
7	-
8	-

AREA	ANIMALS	ACTION
1	-	-
2	-	-
3	-	-
4	-	-

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/16/2026

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 JOBASSIGNMENTS	POSTED	6	
2 YARD WASTE	MADE CONTACT WITH KURTZ	7	
3 YARD WASTE	MEETING WITH RENEE ABOUT	8	
4	REOPENING	9	
5		10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 LWW INFRONT OF CHASE BANK	PATCH
2 CHERRY ST BRIDGE	PATCH
3 505 29TH NW	PATCH
4 1507 MAIN W	PATCH
5 17TH AND MAIN W WATER CAP	PATCH
6 HARSH SE	PATCH
7 1241 JACKSON AVE SW	PATCH
8 416 STATE NE	PATCH

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 LOADER JOY STICK	CLAM SELECTOR BROKEN
2 866	DISASSEMBLED STUCK LOCKING HUB
3	FREED UP AND REASSEMBLED
4 #2 FIRE ENGINE	INFRA RED POWER ISSUE BAD FUSE REPLACED
5 885	TAIL WING PLATES FOR TAIL GATE
6	
7	
8	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1 430 8TH NE	PATCHED
2 128 OHLMAN	PATCHED
3 123 OHLMAN	PATCHED
4 875 RUTH NE	PATCHED
5 888 1ST NE	PATCHED
6 SHERMAN CIR NE	PATCHED
7 HILLSIDE SW	PATCHED
8 LINDA LANE SW	PATCHED
9 MEADOWBROOK AND OBERLIN SW	PATCHED
10 1381 17TH SW	PATCHED
11	
12	
13	
14	
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 CITY HALL	GENERATOR CHECK
2 PD BASEMENT RECORDS ROOM	NEW LIGHTS
3 SALT BIN	REPAIR STEEL SIDING
4 HEALTH DEPT	REPAIR GATE
5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 CHECKED ON SIGN COMPLAINTS	
2 RHODE ISLAND SE	STRAIGHTENED STOP SIGN
3 WORK ON PAINT MACHINE	
4 OTHER SHOP WORK	
5	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1		3	
2		4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 SNOW AND ICE FINISH	DEAD ENDS AND CUL DE SACS
2 SALT DELIVERY	SALT PUSHED
3	
4	
5	
6	
7	
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BARRICADES/BARRELS/CONES		ACTION
AREA		
1		
2		
3		
4		
5		
6		
7		
8		

ANIMALS		ACTION
AREA		
1		
2		
3		
4		

WORK IN SHOP

MECHANIC STATUS
 OFF DUTY

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 1/18/2026

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	SNOW AND ICE	CALL OUT	6		
2			7		
3			8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
5	
6	
7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1	
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3	
4	
5	
6	
7	
8	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
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5	
6	
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
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6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1. SNOW ICE CALL OUT	- RON BELYARD RT21
2	- JOHN HALL SE
3	- ROBERT WILSON NE
4	- CHIP TORMASI NW
5	- FRANCIS DALY SW
6	-
7	-
8	-
9	-
10	-
11	-
12	-

BARRICADES/BARRELS/CONES		ACTION
AREA		
1	-	-
2	-	-
3	-	-
4	-	-
5	-	-
6	-	-
7	-	-
8	-	-

ANIMALS		ACTION
AREA		
1	-	-
2	-	-
3	-	-
4	-	-

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/22/2025

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1			6		
2			7		
3			8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER		DISPOSITION
1	CHERRY ST BRIDGE	PATCH
2		
3		
4		
5		
6		
7		
8		

GARAGE

SITUATION/WORK ORDER		DISPOSITION
1	883 CAB PROTECTOR	STRAIGHTENED
2	LEAF VAC	RE GEN
3	883 WIRE DAMAGED	REPAIRED
4		
5		
6		
7		
8		

STREET SWEEPING

SITUATION/WORK ORDER		DISPOSITION
1	TOMMY HENRICH	SWEPT
2	ERIE S	SWEPT
3		
4		
5		
6		
7		
8		
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CATCH BASINS

SITUATION/WORK ORDER		DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER		DISPOSITION
1	CHRISTMAS LIGHT CIRCUIT DOWNTOWN	TROUBLESHOOT
2	LED TRAFFI SIGNAL 1ST AND LWE	REPAIR
3		
4		
5		
6		
7		
8		

SIGN DEPARTMENT

SITUATION/WORK ORDER		DISPOSITION
1		
2		
3		
4		
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7		
8		

PAVING

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1			3		
2			4		

SPECIAL PROJECTS

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1	_____	_____	3	_____	_____
2	_____	_____	4	_____	_____

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 TRUCKS	- WASHED
2 MOVED BIKES	- CHRISTMAS COTTAGE
3 SALT DELIVERY	- PUSHED INTO STORAGE
4 YARD WASTE	- LOADED
5 LOADER	- WASHED
6 891	- UNLOAD SALT
7 SHOP FLOOR	- CLEANED
8	-
9	-
10	-
11	-
12	-

**BARRICADES/BARRELS/CONES
AREA**

AREA	ACTION
1 BARRIER BLOCKS SALT BIN	- MOVED
2	-
3	-
4	-
5	-
6	-
7	-
8	-

**ANIMALS
AREA**

AREA	ACTION
1 RACCOON 272217TH SW	- PU
2 RACCOON 641 27TH NE	- PU
3	-
4	-

WORK IN SHOP

MECHANIC STATUS OFF DUTY

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/23/2025

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	SCOTT PETTRY AND JON HALL	- MEETING AM	6		
2	RENEE BAKER JONHALL	- MEETING PM	7		
3	MAIL BOX 16TH SE	- EMAIL	8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
2	
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GARAGE

SITUATION/WORK ORDER	DISPOSITION
1	HYDRAULIC OIL DRUM - REPLACED
2	886 - TOP OF HYDRAULIC OIL
3	886 - REMOVE/REPLACE AUGER MOTOR
4	CATCH WASTE CONTAINER - EMPTY CONTAINER
5	
6	
7	
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STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
1	MILLINIUM SE - CLEANED
2	STERILITE SE - CLEANED
3	SPILLWAY STRADDFORD AND AMHEARST - CLEANED
4	SPILLWAY 27TH NE - CLEANED
5	
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	LED TRAFFIC SIGNAL 1ST AND CHERRY - REPAIR
2	WIRING FOR CHRISTMAS LIGHTING DOWNTOWN - REPAIR
3	
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SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
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8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1	SHOP - CLEANED

BARRICADES/BARRELS/CONES
AREA

ACTION

2	BATHROOMS	-	CLEANED
3	YARD WASTE	-	LOADED
4	SWEEPINGS	-	LOADED
5	SALT	-	PUSHED INTO BIN
6	MISC DEBRIS UNDER LWW BRIDGE	-	CLEANED UP
7	MAILBOX 111116TH SE	-	FIXED
8		-	
9		-	
10		-	
11		-	
12		-	

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

1		-	
2		-	
3		-	
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5		-	
6		-	
7		-	
8		-	

AREA ANIMALS ACTION

1		-	
2		-	
3		-	
4		-	

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/24/2025

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	BILLS	- PAID	6		
2	DOORS /SECURITY	- CALLED COMPANY TO LOCK	7		
3	NEW SYSTEM	- EMAIL NUMBER COLLECTION	8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
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GARAGE

SITUATION/WORK ORDER	DISPOSITION
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STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1	15TH AND MAIN - TRAFFIC BULB
2	TRAFFIC CONTROLLER ERIE AND EDWIN - RESET
3	27TH AND LWE TRAFFI DETECTION CAMERAS - CHECK
4	
5	
6	
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SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
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PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1	SHOP - CLEANED
2	BATHROOM CLEANED - CLEANED
3	WORKFORCE - ETHICS TRAINING
4	
5	
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**BARRICADES/BARRELS/CONES
AREA**

AREA	ACTION
1	
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10 _____ - _____
11 _____ - _____
12 _____ - _____

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

	AREA	ANIMALS	ACTION
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/26/2025

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	MAIL	- PICKED UP DOWNTOWN	6		
2	ADAM EGGESCHWILER CALL BACK	- CORRECTED WITH BECKY	7		
3	SINK HOLE COVENTRY NE	- EMAILED ENGINEERS	8		
4			9		
5			10		

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
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7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
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STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
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CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
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SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
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SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
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7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION	BARRICADES/BARRELS/CONES AREA	ACTION
1	SALT DELIVERY	PUSHED INTO BIN	

2	WORK FORCE	- ETHICS TRAINING
3	SINK HOLE COVENTRY NE	- FILLED AND BARREL PLACEMENT
4	POTENTIAL ICE	- LOADED 2 TRUCKS
5	TRUCK MAINT	- EMPTIED 2 TRUCKS
6		-
7		-
8		-
9		-
10		-
11		-
12		-

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

1		-	
2		-	
3		-	
4		-	
5		-	
6		-	
7		-	
8		-	

AREA ANIMALS ACTION

1		-	
2		-	
3		-	
4		-	

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/29/2025

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	LIGHT COMPLAINT	- CONTACT FIRSTENERGY	6		
2	TIME OFF REQUEST	- SIGNED	7		
3	LAPTOP	- PREP FOR VPN	8		
4	LAPTOP	- TELX SETUP VPN EMAIL AND FILES	9		
5			10		

PATCHING

GARAGE

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1			1	879	- CLEAR CODES/UPDATE PROGRAMMING
2			2	OFFICE FLOOR	- CLEANED
3			3	886	- REMOVE/REPLACE SPINNER MOTOR
4			4	TRUCK WALK THROUGH	- CHECKED SPINNER MOTORS FOR LEAKS
5			5		
6			6		
7			7		
8			8		

STREET SWEEPING

CATCH BASINS

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
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31			31		
32			32		

SAFETY DEPARTMENT

SIGN DEPARTMENT

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1	HILLS&DALES AND WALES	- RESET TRAFFIC CONTROLLER	1	1ST AND HARVARD NE	- REPAIRED STOP SIGN
2	ERIE AND EDWIN SE	- RESET TRAFFIC CONTROLLER	2	ETHICS COURSE	- COMPLETED
3	TREMONT AND DAVID CANARY	- TRAFFIC BUILB	3	LAWTON AND WALNUT SE	- REPLACE POST
4	16TH AND WALNUT	- TRAFFIC BUILB	4	SHOP WORK	
5	16TH AND UTE SE	- TRAFFIC BUILB	5		
6	15TH AND MAIN	- REMOVE TREE BRANCH FROM WIRES	6		
7	ANNUAL ETHICS TRAINING	- TESTED	7		
8			8		

PAVING

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1			3		
2			4		

SPECIAL PROJECTS

SITUATION/WORK ORDER		DISPOSITION	SITUATION/WORK ORDER		DISPOSITION
1	_____	_____	3	_____	_____
2	_____	_____	4	_____	_____

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1. SINK HOLE COVENTRY AND STRADFORD	- PATCH
2. 30 12TH ST SW TREE BRANCH IN WIRES	- SAFETY DEPT CUT DOWN/PICKED UP
3. 205 18TH ST SE TREE ON ROADWAY	- REMOVED
4. 421 9TH SW TREE	- LOADED HAULED AWAY
5. SALT DELIVERY	- PUSHED INTO BIN
6. BRIDGES	- SALTED
7. TRUCKS	- CEANED
8. ALL SECTIONS	- STORM CLEAN UP LIMBS DEBRIS
9. CINCINAT MATRESS DEBRIS	- CLEAN UP HAULED AWAY
10. RECLINER ON PEARL AND 13TH SE	- HAULED AWAY
11. _____	- _____
12. _____	- _____

BARRICADES/BARRELS/CONES		ACTION
AREA		
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____

ANIMALS		ACTION
AREA		
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____

WORK IN SHOP

MECHANIC STATUS OFF DUTY

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/30/2025

ADMINISTRATIVE/PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 TREE DOWN SPRINGHILL NE	- CHECKED/RON B	6	
2 PAYROLL	- LOCKED	7	
3 DRIVE THOUGH OF SECTIONS	- CHECKED	8	
4 NEW PHONE	- PICKED UP FROM CITY HALL	9	
5 MAIL	- PICKED UP FROM CITY HALL	10	

PATCHING

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
5	
6	
7	
8	

GARAGE

SITUATION/WORK ORDER	DISPOSITION
1 BUCKET EDGE 621 LOADER	- REMOVE REPLACE
2 886 AUGER NOT WORKING	- RECONNECT REAR HYDRAULIC LINES
3 CLEAN WORK AREA	- HAUL SCRAP AND OLD CUTTING EDGE
4 621 BUCKET	- MOVE TO THE SIDE OF THE BUILDING
5	
6	
7	
8	

STREET SWEEPING

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	

CATCH BASINS

SITUATION/WORK ORDER	DISPOSITION
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	

SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 HANKINS AND AMBERWOOD	- INSTALL DEER CROSSING SIGN
2 3RD AND TREMONT	- RESET TRAFFIC CONTROLLER
3 TREMONT AND LWE	- REPAIR UNDERGROUND WIRE FOR PED BUTTON
4 TREMONT AND LWE	- REPAIR PEDESTRIAN BUTTON
5 DAVID CANARY AND TREMONT	- TRAFFIC BUILB
6 16TH AND HARSH	- TRAFFIC BUILB
7	
8	

SIGN DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION
1 PAINT MACHINE	- CLEAN/MAINT
2 SHOP WORK	
3	
4	
5	
6	
7	
8	

PAVING

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

SPECIAL PROJECTS

SITUATION/WORK ORDER	DISPOSITION
1	
2	

SITUATION/WORK ORDER	DISPOSITION
3	
4	

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION
1 SNOW CALLOUT AM	- RON BOLDYARD RT21

BARRICADES/BARRELS/CONES
AREA ACTION

2		-	TIM ORTIZ NW
3		-	BRAD VORHEES NE
4		-	ROBERT WILSON NE
5		-	CHIP TORMASI SE
6		-	CAM CARPENTER SW
7		-	ADAM EGGENSCHWILER DOWNTOWN
8	1300 TREE ON SPRINGHILL	-	PUSHED OFF ROAD
9	30 0 HIGHLAND SE TREES IN ROADWAY	-	PUSHED OFF ROADWAY
10		-	
11		-	
12		-	

WORK IN SHOP

MECHANIC STATUS

OFF DUTY

1		-	
2		-	
3		-	
4		-	
5		-	
6		-	
7		-	
8		-	

	AREA	ANIMALS	ACTION
1			
2			
3			
4			

MASSILLON STREET DEPARTMENT

DAILY WORK RECORD

DATE: 12/31/2025

ADMINISTRATIVE/PLANNING

SITUATION		DISPOSITION	SITUATION		DISPOSITION
1	SNOW AM	- CALL OUT AM	6		
2	NEW PHONE	- SET UP	7		
3	SNOW PM	- CALL OUT PM	8		
4	STAFFING LEVELS	- RENEE CONTRACT	9		
5			10		

PATCHING

SITUATION/WORK ORDER		DISPOSITION
1	TREMONT SE EAST OF 3RD	- PATCH
2		
3		
4		
5		
6		
7		
8		

GARAGE

SITUATION/WORK ORDER		DISPOSITION
1		
2		
3		
4		
5		
6		
7		
8		

STREET SWEEPING

SITUATION/WORK ORDER		DISPOSITION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

CATCH BASINS

SITUATION/WORK ORDER		DISPOSITION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

SAFETY DEPARTMENT

SITUATION/WORK ORDER		DISPOSITION
1	LWE AND OAK PARK	- REPAIR PEDESTRIAN SIGNAL WIRING
2	LWE AND HESS	- REPAIR PEDESTRIAN SIGNAL WIRING
3		
4		
5		
6		
7		
8		

SIGN DEPARTMENT

SITUATION/WORK ORDER		DISPOSITION
1		
2		
3		
4		
5		
6		
7		
8		

PAVING

SITUATION/WORK ORDER		DISPOSITION
1		3
2		4

SITUATION/WORK ORDER		DISPOSITION
1		
2		

SPECIAL PROJECTS

SITUATION/WORK ORDER		DISPOSITION
1		3
2		4

SITUATION/WORK ORDER		DISPOSITION
1		
2		

MISCELLANEOUS

SITUATION/WORK ORDER		DISPOSITION
1	SNOW CALL OUT AM	- RON BOLYARD RT 21
2		- TIM ORTIZ NW
3		- BRAD VORHEES NE
4		- ADAM EGGENSCHWILER DOWN TOWN
5		- ROBERT WILSON NE
6		- CHIP TORMASI SE
7		- CAM CARPENTER SW
8	SNOW CALL OUT PM	- RON BOLYARD RT 21
9		- BRAD VORHEES NE

**BARRICADES/BARRELS/CONES
AREA**

SITUATION/WORK ORDER		ACTION
1	2ND AND WILLOW NE	- BARRICADES
2		
3		
4		
5		
6		
7		
8		

10	_____	-	_____
11	_____	-	JON HALL SE
12	_____	-	CAM CARPENTER SW
	_____	-	_____
	_____	-	_____

WORK IN SHOP
 MECHANIC STATUS
 OFF DUTY

	AREA	ANIMALS	ACTION
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____

DOWNTOWN DUTIES CHECKLIST

DATE: 1/16/2026

1	PICK UP DEBRIS / TRASH IN AREA 1	<input type="checkbox"/>	7	WEED EATER AT POINTS IN AREA 1	<input type="checkbox"/>	13	CLEAN CATCH BASINS IN AREA 1	<input type="checkbox"/>
2	PICK UP DEBRIS / TRASH IN AREA 2	<input type="checkbox"/>	8	WEED EATER AT POINTS IN AREA 2	<input type="checkbox"/>	14	CLEAN CATCH BASINS IN AREA 2	<input type="checkbox"/>
3	PICK UP DEBRIS / TRASH IN AREA 3	<input type="checkbox"/>	9	WEED EATER AT POINTS IN AREA 3	<input type="checkbox"/>	15	CLEAN CATCH BASINS IN AREA 3	<input type="checkbox"/>
4	PICK UP DEBRIS / TRASH IN AREA 4	<input type="checkbox"/>	10	WEED EATER AT POINTS IN AREA 4	<input type="checkbox"/>	16	CLEAN CATCH BASINS IN AREA 4	<input type="checkbox"/>
5	PICK UP DEBRIS / TRASH IN AREA 5	<input type="checkbox"/>	11	WEED EATER AT POINTS IN AREA 5	<input type="checkbox"/>	17	CLEAN CATCH BASINS IN AREA 5	<input type="checkbox"/>
6	PICK UP DEBRIS / TRASH IN AREA 6	<input type="checkbox"/>	12	WEED EATER AT POINTS IN AREA 6	<input type="checkbox"/>	18	CLEAN CATCH BASINS IN AREA 6	<input type="checkbox"/>
19	EMPTY CITY TRASH CANS IN AREA 3	<input type="checkbox"/>	23	CHECK FLOWER BEDS IN AREA 3	<input type="checkbox"/>	27	ASSIST STREET DEPARTMENT	<input type="checkbox"/>
20	EMPTY CITY TRASH CANS IN AREA 4	<input type="checkbox"/>	24	CHECK FLOWER BEDS IN AREA 4	<input type="checkbox"/>	28	ASSIST SIGN DEPARTMENT	<input type="checkbox"/>
21	EMPTY CITY TRASH CANS IN AREA 5	<input type="checkbox"/>	25	CHECK FLOWER BEDS IN AREA 5	<input type="checkbox"/>	29	ASSIST SAFETY DEPARTMENT	<input type="checkbox"/>
22	EMPTY CITY TRASH CANS IN AREA 6	<input type="checkbox"/>	26	CHECK FLOWER BEDS IN AREA 6	<input type="checkbox"/>	30	ASSIST PARKS DEPARTMENT	<input type="checkbox"/>

AREA SPECIFIC ITEMS

AREA 1

31	CLEAN STEPS FROM LINCOLN WAY BRIDGE TO 5TH ST	<input type="checkbox"/>
32	WEED EATER TREMONT SE 3RD TO RR TRESSEL	<input type="checkbox"/>
32	POLICE WALKING PATH UNDER / BETWEEN BRIDGES	<input type="checkbox"/>

AREA 2

34	CLEAN / TRIM ISLAND @ LILLIAN GISH & SR 21	<input type="checkbox"/>
35	CLEAN / TRIM MARKER SIGN @ SR 21 & CHERRY RD	<input type="checkbox"/>
36	CLEAN / TRIM CITY LIMIT SIGN @ 27TH & LWE	<input type="checkbox"/>

AREA 3

37	CLEAN / TRIM ERIE & NORTH CITY LOT	<input type="checkbox"/>
38	CLEAN / TRIM 1ST & FEDERAL NE CITY LOT	<input type="checkbox"/>
39	POLICE FENCE LINE FROM BOB EVANS TO TIGER RAGS	<input type="checkbox"/>

AREA 4

40	CLEAN / TRIM HEALTH DEPARTMENT LOT	<input type="checkbox"/>
41	CLEAN AREA AROUND SPILLWAY @ RIVERVIEW	<input type="checkbox"/>
42	CLEAN AREA AROUND FENCED SPILLWAY @ CHIPOTLE	<input type="checkbox"/>

AREA 5

43	POLICE MUSEUM GROUNDS FOR TRASH / DEBRIS	<input type="checkbox"/>
44	USE BLOWER TO REMOVE PEBBLES @ ADA CUTS	<input type="checkbox"/>
45	CLEAN / TRIM ERIE & TREMONT SE CITY LOT	<input type="checkbox"/>

AREA 6

46	WIPE OFF TRASH CAN LIDS @ DUNCAN PLAZA	<input type="checkbox"/>
47	USE BLOWER TO REMOVE PEBBLES @ ADA CUTS	<input type="checkbox"/>
48	WEED / TRIM DUNCAN PLAZA AS REQUESTED	<input type="checkbox"/>

OTHER AREAS

49	CLEAN CHERRY ROAD ISLANDS	<input type="checkbox"/>	52	CLEAN TREMONT BRIDGE AREA	<input type="checkbox"/>
50	CLEAN LINCOLN WAY BRIDGE AREA	<input type="checkbox"/>	53	WEED HUNTINGTON BANK LOT EAST OF BUILDING	<input type="checkbox"/>
51	CLEAN LINCOLN WAY BRIDGE STAIRWELL	<input type="checkbox"/>	54	CLEAN / TRIM / MOW ERIC TAYLOR MEMORIAL SITE	<input type="checkbox"/>

EVENT SPECIFIC ITEMS

SEASONAL EVENTS

55	BLOW LEAVES FROM DOWNTOWN AREA SIDEWALKS	<input type="checkbox"/>
56	BLOW LEAVES FROM DUNCAN / VETERANS AREAS	<input type="checkbox"/>
57	SALT / PLOW AS NEEDED	<input type="checkbox"/>

PARADE

58	CLEAN PARADE ROUTE BEFORE EVENT	<input type="checkbox"/>
59	ASSIST WITH SIGNAGE FOR THE EVENT	<input type="checkbox"/>
60	CLEAN PARADE ROUTE AFTER EVENT	<input type="checkbox"/>

HOLIDAY LIGHTUP

61	POLICE LIGHTUP AREA FOR TRASH / DEBRIS	<input type="checkbox"/>
62	USE BLOWER TO REMOVE PEBBLES @ ADA CUTS	<input type="checkbox"/>
63	BLOW LEAVES FROM LIGHTUP AREA	<input type="checkbox"/>

(WRITE IN EVENT)

64	POLICE AREA TO BE USED FOR EVENT	<input type="checkbox"/>
65	ASSIST WITH EVENT SETUP AS REQUESTED	<input type="checkbox"/>
66	EMPTY TRASH CANS AFTER EVENT	<input type="checkbox"/>

MISCELLANEOUS ITEMS (WRITE IN)

67	<input type="checkbox"/>	69	<input type="checkbox"/>
----	--------------------------	----	--------------------------



DOWNTOWN DUTIES CHECKLIST

DATE: _____

- | | | | | | |
|------------------------------------|--------------------------|-----------------------------------|--------------------------|---------------------------------|--------------------------|
| 1 PICK UP DEBRIS / TRASH IN AREA 1 | <input type="checkbox"/> | 7 WEED EATER AT POINTS IN AREA 1 | <input type="checkbox"/> | 13 CLEAN CATCH BASINS IN AREA 1 | <input type="checkbox"/> |
| 2 PICK UP DEBRIS / TRASH IN AREA 2 | <input type="checkbox"/> | 8 WEED EATER AT POINTS IN AREA 2 | <input type="checkbox"/> | 14 CLEAN CATCH BASINS IN AREA 2 | <input type="checkbox"/> |
| 3 PICK UP DEBRIS / TRASH IN AREA 3 | <input type="checkbox"/> | 9 WEED EATER AT POINTS IN AREA 3 | <input type="checkbox"/> | 15 CLEAN CATCH BASINS IN AREA 3 | <input type="checkbox"/> |
| 4 PICK UP DEBRIS / TRASH IN AREA 4 | <input type="checkbox"/> | 10 WEED EATER AT POINTS IN AREA 4 | <input type="checkbox"/> | 16 CLEAN CATCH BASINS IN AREA 4 | <input type="checkbox"/> |
| 5 PICK UP DEBRIS / TRASH IN AREA 5 | <input type="checkbox"/> | 11 WEED EATER AT POINTS IN AREA 5 | <input type="checkbox"/> | 17 CLEAN CATCH BASINS IN AREA 5 | <input type="checkbox"/> |
| 6 PICK UP DEBRIS / TRASH IN AREA 6 | <input type="checkbox"/> | 12 WEED EATER AT POINTS IN AREA 6 | <input type="checkbox"/> | 18 CLEAN CATCH BASINS IN AREA 6 | <input type="checkbox"/> |
| 19 EMPTY CITY TRASH CANS IN AREA 3 | <input type="checkbox"/> | 23 CHECK FLOWER BEDS IN AREA 3 | <input type="checkbox"/> | 27 ASSIST STREET DEPARTMENT | <input type="checkbox"/> |
| 20 EMPTY CITY TRASH CANS IN AREA 4 | <input type="checkbox"/> | 24 CHECK FLOWER BEDS IN AREA 4 | <input type="checkbox"/> | 28 ASSIST SIGN DEPARTMENT | <input type="checkbox"/> |
| 21 EMPTY CITY TRASH CANS IN AREA 5 | <input type="checkbox"/> | 25 CHECK FLOWER BEDS IN AREA 5 | <input type="checkbox"/> | 29 ASSIST SAFETY DEPARTMENT | <input type="checkbox"/> |
| 22 EMPTY CITY TRASH CANS IN AREA 6 | <input type="checkbox"/> | 26 CHECK FLOWER BEDS IN AREA 6 | <input type="checkbox"/> | 30 ASSIST PARKS DEPARTMENT | <input type="checkbox"/> |

AREA SPECIFIC ITEMS

AREA 1

- 31 CLEAN STEPS FROM LINCOLN WAY BRIDGE TO 5TH ST
- 32 WEED EATER TREMONT SE 3RD TO RR TRESSEL
- 32 POLICE WALKING PATH UNDER / BETWEEN BRIDGES

AREA 3

- 37 CLEAN / TRIM ERIE & NORTH CITY LOT
- 38 CLEAN / TRIM 1ST & FEDERAL NE CITY LOT
- 39 POLICE FENCE LINE FROM BOB EVANS TO TIGER RAGS

AREA 5

- 43 POLICE MUSEUM GROUNDS FOR TRASH / DEBRIS
- 44 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 45 CLEAN / TRIM ERIE & TREMONT SE CITY LOT

AREA 2

- 34 CLEAN / TRIM ISLAND @ LILLIAN GISH & SR 21
- 35 CLEAN / TRIM MARKER SIGN @ SR 21 & CHERRY RD
- 36 CLEAN / TRIM CITY LIMIT SIGN @ 27TH & LWE

AREA 4

- 40 CLEAN / TRIM HEALTH DEPARTMENT LOT
- 41 CLEAN AREA AROUND SPILLWAY @ RIVERVIEW
- 42 CLEAN AREA AROUND FENCED SPILLWAY @ CHIPOTLE

AREA 6

- 46 WIPE OFF TRASH CAN LIDS @ DUNCAN PLAZA
- 47 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 48 WEED / TRIM DUNCAN PLAZA AS REQUESTED

OTHER AREAS

- 49 CLEAN CHERRY ROAD ISLANDS
- 50 CLEAN LINCOLN WAY BRIDGE AREA
- 51 CLEAN LINCOLN WAY BRIDGE STAIRWELL
- 52 CLEAN TREMONT BRIDGE AREA
- 53 WEED HUNTINGTON BANK LOT EAST OF BUILDING
- 54 CLEAN / TRIM / MOW ERIC TAYLOR MEMORIAL SITE

EVENT SPECIFIC ITEMS

SEASONAL EVENTS

- 55 BLOW LEAVES FROM DOWNTOWN AREA SIDEWALKS
- 56 BLOW LEAVES FROM DUNCAN / VETERANS AREAS
- 57 SALT / PLOW AS NEEDED

HOLIDAY LIGHTUP

- 61 POLICE LIGHTUP AREA FOR TRASH / DEBRIS
- 62 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 63 BLOW LEAVES FROM LIGHTUP AREA

PARADE

- 58 CLEAN PARADE ROUTE BEFORE EVENT
- 59 ASSIST WITH SIGNAGE FOR THE EVENT
- 60 CLEAN PARADE ROUTE AFTER EVENT

(WRITE IN EVENT)

- 64 POLICE AREA TO BE USED FOR EVENT
- 65 ASSIST WITH EVENT SETUP AS REQUESTED
- 66 EMPTY TRASH CANS AFTER EVENT

MISCELLANEOUS ITEMS (WRITE IN)

- 67 PATCH HOLES ON CHERRY BRIDGE
- 68 TRASH ON S ERIE BY THE CAMEO
- 69 _____
- 70 _____

DOWNTOWN DUTIES CHECKLIST

DATE: _____

- | | | | | | | | | |
|----|----------------------------------|--------------------------|----|--------------------------------|--------------------------|----|------------------------------|--------------------------|
| 1 | PICK UP DEBRIS / TRASH IN AREA 1 | <input type="checkbox"/> | 7 | WEED EATER AT POINTS IN AREA 1 | <input type="checkbox"/> | 13 | CLEAN CATCH BASINS IN AREA 1 | <input type="checkbox"/> |
| 2 | PICK UP DEBRIS / TRASH IN AREA 2 | <input type="checkbox"/> | 8 | WEED EATER AT POINTS IN AREA 2 | <input type="checkbox"/> | 14 | CLEAN CATCH BASINS IN AREA 2 | <input type="checkbox"/> |
| 3 | PICK UP DEBRIS / TRASH IN AREA 3 | <input type="checkbox"/> | 9 | WEED EATER AT POINTS IN AREA 3 | <input type="checkbox"/> | 15 | CLEAN CATCH BASINS IN AREA 3 | <input type="checkbox"/> |
| 4 | PICK UP DEBRIS / TRASH IN AREA 4 | <input type="checkbox"/> | 10 | WEED EATER AT POINTS IN AREA 4 | <input type="checkbox"/> | 16 | CLEAN CATCH BASINS IN AREA 4 | <input type="checkbox"/> |
| 5 | PICK UP DEBRIS / TRASH IN AREA 5 | <input type="checkbox"/> | 11 | WEED EATER AT POINTS IN AREA 5 | <input type="checkbox"/> | 17 | CLEAN CATCH BASINS IN AREA 5 | <input type="checkbox"/> |
| 6 | PICK UP DEBRIS / TRASH IN AREA 6 | <input type="checkbox"/> | 12 | WEED EATER AT POINTS IN AREA 6 | <input type="checkbox"/> | 18 | CLEAN CATCH BASINS IN AREA 6 | <input type="checkbox"/> |
| 19 | EMPTY CITY TRASH CANS IN AREA 3 | <input type="checkbox"/> | 23 | CHECK FLOWER BEDS IN AREA 3 | <input type="checkbox"/> | 27 | ASSIST STREET DEPARTMENT | <input type="checkbox"/> |
| 20 | EMPTY CITY TRASH CANS IN AREA 4 | <input type="checkbox"/> | 24 | CHECK FLOWER BEDS IN AREA 4 | <input type="checkbox"/> | 28 | ASSIST SIGN DEPARTMENT | <input type="checkbox"/> |
| 21 | EMPTY CITY TRASH CANS IN AREA 5 | <input type="checkbox"/> | 25 | CHECK FLOWER BEDS IN AREA 5 | <input type="checkbox"/> | 29 | ASSIST SAFETY DEPARTMENT | <input type="checkbox"/> |
| 22 | EMPTY CITY TRASH CANS IN AREA 6 | <input type="checkbox"/> | 26 | CHECK FLOWER BEDS IN AREA 6 | <input type="checkbox"/> | 30 | ASSIST PARKS DEPARTMENT | <input type="checkbox"/> |

AREA SPECIFIC ITEMS

AREA 1

- 31 CLEAN STEPS FROM LINCOLN WAY BRIDGE TO 5TH ST
- 32 WEED EATER TREMONT SE 3RD TO RR TRESSEL
- 32 POLICE WALKING PATH UNDER / BETWEEN BRIDGES

AREA 3

- 37 CLEAN / TRIM ERIE & NORTH CITY LOT
- 38 CLEAN / TRIM 1ST & FEDERAL NE CITY LOT
- 39 POLICE FENCE LINE FROM BOB EVANS TO TIGER RAGS

AREA 5

- 43 POLICE MUSEUM GROUNDS FOR TRASH / DEBRIS
- 44 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 45 CLEAN / TRIM ERIE & TREMONT SE CITY LOT

AREA 2

- 34 CLEAN / TRIM ISLAND @ LILLIAN GISH & SR 21
- 35 CLEAN / TRIM MARKER SIGN @ SR 21 & CHERRY RD
- 36 CLEAN / TRIM CITY LIMIT SIGN @ 27TH & LWE

AREA 4

- 40 CLEAN / TRIM HEALTH DEPARTMENT LOT
- 41 CLEAN AREA AROUND SPILLWAY @ RIVERVIEW
- 42 CLEAN AREA AROUND FENCED SPILLWAY @ CHIPOTLE

AREA 6

- 46 WIPE OFF TRASH CAN LIDS @ DUNCAN PLAZA
- 47 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 48 WEED / TRIM DUNCAN PLAZA AS REQUESTED

OTHER AREAS

- 49 CLEAN CHERRY ROAD ISLANDS
- 50 CLEAN LINCOLN WAY BRIDGE AREA
- 51 CLEAN LINCOLN WAY BRIDGE STAIRWELL
- 52 CLEAN TREMONT BRIDGE AREA
- 53 WEED HUNTINGTON BANK LOT EAST OF BUILDING
- 54 CLEAN / TRIM / MOW ERIC TAYLOR MEMORIAL SITE

EVENT SPECIFIC ITEMS

SEASONAL EVENTS

- 55 BLOW LEAVES FROM DOWNTOWN AREA SIDEWALKS
- 56 BLOW LEAVES FROM DUNCAN / VETERANS AREAS
- 57 SALT / PLOW AS NEEDED

HOLIDAY LIGHTUP

- 61 POLICE LIGHTUP AREA FOR TRASH / DEBRIS
- 62 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 63 BLOW LEAVES FROM LIGHTUP AREA

PARADE

- 58 CLEAN PARADE ROUTE BEFORE EVENT
- 59 ASSIST WITH SIGNAGE FOR THE EVENT
- 60 CLEAN PARADE ROUTE AFTER EVENT

(WRITE IN EVENT)

- 64 POLICE AREA TO BE USED FOR EVENT
- 65 ASSIST WITH EVENT SETUP AS REQUESTED
- 66 EMPTY TRASH CANS AFTER EVENT

MISCELLANEOUS ITEMS (WRITE IN)

- 67 TRASH FROM WIND STORM
- 68 GLASS ON CHARLES
- 69 _____
- 70 _____

DOWNTOWN DUTIES CHECKLIST

DATE: 1/6/2026

- | | | | | | | | | |
|----|----------------------------------|-------------------------------------|----|--------------------------------|-------------------------------------|----|------------------------------|--------------------------|
| 1 | PICK UP DEBRIS / TRASH IN AREA 1 | <input checked="" type="checkbox"/> | 7 | WEED EATER AT POINTS IN AREA 1 | <input type="checkbox"/> | 13 | CLEAN CATCH BASINS IN AREA 1 | <input type="checkbox"/> |
| 2 | PICK UP DEBRIS / TRASH IN AREA 2 | <input type="checkbox"/> | 8 | WEED EATER AT POINTS IN AREA 2 | <input type="checkbox"/> | 14 | CLEAN CATCH BASINS IN AREA 2 | <input type="checkbox"/> |
| 3 | PICK UP DEBRIS / TRASH IN AREA 3 | <input checked="" type="checkbox"/> | 9 | WEED EATER AT POINTS IN AREA 3 | <input type="checkbox"/> | 15 | CLEAN CATCH BASINS IN AREA 3 | <input type="checkbox"/> |
| 4 | PICK UP DEBRIS / TRASH IN AREA 4 | <input checked="" type="checkbox"/> | 10 | WEED EATER AT POINTS IN AREA 4 | <input type="checkbox"/> | 16 | CLEAN CATCH BASINS IN AREA 4 | <input type="checkbox"/> |
| 5 | PICK UP DEBRIS / TRASH IN AREA 5 | <input checked="" type="checkbox"/> | 11 | WEED EATER AT POINTS IN AREA 5 | <input type="checkbox"/> | 17 | CLEAN CATCH BASINS IN AREA 5 | <input type="checkbox"/> |
| 6 | PICK UP DEBRIS / TRASH IN AREA 6 | <input type="checkbox"/> | 12 | WEED EATER AT POINTS IN AREA 6 | <input type="checkbox"/> | 18 | CLEAN CATCH BASINS IN AREA 6 | <input type="checkbox"/> |
| 19 | EMPTY CITY TRASH CANS IN AREA 3 | <input checked="" type="checkbox"/> | 23 | CHECK FLOWER BEDS IN AREA 3 | <input checked="" type="checkbox"/> | 27 | ASSIST STREET DEPARTMENT | <input type="checkbox"/> |
| 20 | EMPTY CITY TRASH CANS IN AREA 4 | <input type="checkbox"/> | 24 | CHECK FLOWER BEDS IN AREA 4 | <input checked="" type="checkbox"/> | 28 | ASSIST SIGN DEPARTMENT | <input type="checkbox"/> |
| 21 | EMPTY CITY TRASH CANS IN AREA 5 | <input type="checkbox"/> | 25 | CHECK FLOWER BEDS IN AREA 5 | <input checked="" type="checkbox"/> | 29 | ASSIST SAFETY DEPARTMENT | <input type="checkbox"/> |
| 22 | EMPTY CITY TRASH CANS IN AREA 6 | <input type="checkbox"/> | 26 | CHECK FLOWER BEDS IN AREA 6 | <input type="checkbox"/> | 30 | ASSIST PARKS DEPARTMENT | <input type="checkbox"/> |

AREA SPECIFIC ITEMS

AREA 1

- 31 CLEAN STEPS FROM LINCOLN WAY BRIDGE TO 5TH ST
- 32 WEED EATER TREMONT SE 3RD TO RR TRESSEL
- 32 POLICE WALKING PATH UNDER / BETWEEN BRIDGES

AREA 2

- 34 CLEAN / TRIM ISLAND @ LILLIAN GISH & SR 21
- 35 CLEAN / TRIM MARKER SIGN @ SR 21 & CHERRY RD
- 36 CLEAN / TRIM CITY LIMIT SIGN @ 27TH & LW

AREA 3

- 37 CLEAN / TRIM ERIE & NORTH CITY LOT
- 38 CLEAN / TRIM 1ST & FEDERAL NE CITY LOT
- 39 POLICE FENCE LINE FROM BOB EVANS TO TIGER RAGS

AREA 4

- 40 CLEAN / TRIM HEALTH DEPARTMENT LOT
- 41 CLEAN AREA AROUND SPILLWAY @ RIVERVIEW
- 42 CLEAN AREA AROUND FENCED SPILLWAY @ CHIPOTLE

AREA 5

- 43 POLICE MUSEUM GROUNDS FOR TRASH / DEBRIS
- 44 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 45 CLEAN / TRIM ERIE & TREMONT SE CITY LOT

AREA 6

- 46 WIPE OFF TRASH CAN LIDS @ DUNCAN PLAZA
- 47 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 48 WEED / TRIM DUNCAN PLAZA AS REQUESTED

OTHER AREAS

- 49 CLEAN CHERRY ROAD ISLANDS
- 50 CLEAN LINCOLN WAY BRIDGE AREA
- 51 CLEAN LINCOLN WAY BRIDGE STAIRWELL
- 52 CLEAN TREMONT BRIDGE AREA
- 53 WEED HUNTINGTON BANK LOT EAST OF BUILDING
- 54 CLEAN / TRIM / MOW ERIC TAYLOR MEMORIAL SITE

EVENT SPECIFIC ITEMS

SEASONAL EVENTS

- 55 BLOW LEAVES FROM DOWNTOWN AREA SIDEWALKS
- 56 BLOW LEAVES FROM DUNCAN / VETERANS AREAS
- 57 SALT / PLOW AS NEEDED

PARADE

- 58 CLEAN PARADE ROUTE BEFORE EVENT
- 59 ASSIST WITH SIGNAGE FOR THE EVENT
- 60 CLEAN PARADE ROUTE AFTER EVENT

HOLIDAY LIGHTUP

- 61 POLICE LIGHTUP AREA FOR TRASH / DEBRIS
- 62 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 63 BLOW LEAVES FROM LIGHTUP AREA

(WRITE IN EVENT)

- 64 POLICE AREA TO BE USED FOR EVENT
- 65 ASSIST WITH EVENT SETUP AS REQUESTED
- 66 EMPTY TRASH CANS AFTER EVENT

MISCELLANEOUS ITEMS (WRITE IN)

- 67 _____
- 69 _____



Memorandum To: Mayor Jamie Slutz

From: Lori Kotagides-Boron

Subject: Income Tax Monthly Report – December 2025

Date: January 9, 2026

The total income tax receipts posted for December 2025 was \$2,158,659.34. This amount is an increase from December 2024 of +6.64%.

Year to date income tax receipts posted through December 2025 was \$26,735,690.91. Receipts posted for 2025 is an increase from 2024 of +3.70%.

Payroll tax withheld by Massillon employers represents 77% of all tax collections through the year of 2025. Individual income tax payments represent 10% of all tax collections through the year of 2025 and Net Profit income tax payments represent 13%.

Average monthly income for the twelve months of 2025 is \$2,227,974.24. Average monthly income for the year of 2024 was \$2,129,262,05. Average monthly income for the year of 2023 was \$2,060,967.62.

Year to date refunds for 2025 was \$730,861.62.

Target budget from Auditor's Revenue Report is 100.00% for the following accounts for 2025. Account percentages collected for the twelve months of 2025 are as follows:

1100-210-4-1190	97.37%	Local Income Tax – General Fund
1201-210-4-1190	98.97%	Local Income Tax – Streets Fund
1234-210-4-1190	97.37%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	97.37%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	97.37%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	97.38%	Local Income Tax – Park and Recreation CI Fund

(Above figures taken from reports in Innovative Software Services, Inc. (CityTax) and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)

Copies: John Ferrero, Auditor
Renee Baker, Safety Service Director
Ted Hercane, Development Director

MAYORS REPORT

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT: DATE 1-9-2026

Month: December 2025

Plant Effluent Total Million Gallons	297.960
Plant Effluent Average Million Gallons	9.610
Daily Average Effluent Suspended solids	3.450 mg/l
Daily Average Effluent BOD	3.830 mg/l
Total Sludge Hauled	977.91 Tons
Total Sewer calls	7 Collections
Sanitary Sewer Jetted	40,326 Feet
Collection Water Usage	10,500 Gallons
Sanitary Sewer Footage Camera	1508 Feet
Total Overtime for WWTD Dept.	50.83 Hours

Ward 1. 0.00

Ward 2. 0.00

Ward 3. 0.00

Ward 4. 0.00

Ward 5. 0.00

Ward 6. 0.00

Total Sewer Repair Cost \$0.00