



# EMPLOYMENT APPLICATION

PLEASE PRINT

## PERSONAL INFORMATION

Today's Date:		Position Applying For:	
Last Name:		First Name:	Middle Name:
Address:		City:	Zip:
Home Phone:		Cell Phone:	
Email Address:			

Do you have a Valid Drivers License: YES NO (circle)		State:	Number:	Exp:
Have you ever been convicted of a crime: YES NO (circle)		DO NOT LEAVE BLANK		
<i>A conviction record will not necessarily be a bar to employment. If yes, please explain:</i>				
How did you hear about this position:				
Type of employment desired:		Full-time	Part-time	Seasonal (circle)

## EDUCATION

Level	Name of School and City/State	Did you graduate?	Degree
High School			
College/Vocational			
Additional Education			

List any license/certification you hold.

List any skills/qualifications you have that would qualify you for the position.

## WORK EXPERIENCE

Dates of employment:	
Reason for leaving:	Pay:
COMPANY:	LOCATION:
DUTIES:	
Supervisors Name:	May we contact (circle one): YES NO

Phone Screen by: \_\_\_\_\_ 1st Interview by: \_\_\_\_\_ 2nd Interview by: \_\_\_\_\_

**An Equal Opportunity Employer**

Municipal Government Administration Building  
 151 Lincoln Way East  
 Massillon, OH 44646

Dates of employment:	
Reason for leaving:	Pay:
COMPANY:	LOCATION:
DUTIES:	
Supervisors Name:	May we contact (circle one): YES NO

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MILITARY SERVICE			
BRANCH:	RANK:	FROM:	TO:
PRESENT STATUS: (CIRCLE)	ACTIVE	INACTIVE	
Describe any training or honors received:			

CIVIL SERVICE POSITIONS ONLY		
Civil Service law prohibits classified employees from holding elected positions. Are you an elected official? (circle one)	YES	NO
Have you ever applied for bonding and been refused? (circle one)	YES	NO
Have you ever had your Driver License suspended or revoked? (circle one)	YES	NO
Are you currently on lay-off status and subject to recall? (circle one)	YES	NO

I hereby certify that the answers and statements made on this application are true and correct. I am aware that a representative from the City of Massillon may conduct an investigation of my background to determine my suitability for employment.	
Signature	Date

Phone Screen by: \_\_\_\_\_ 1st Interview by: \_\_\_\_\_ 2nd Interview by: \_\_\_\_\_