

2025 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

[illegible]

BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2025

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL	
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value
Dwellings	1	182,879	6	1,220,000																					7	1,402,879
Condominiums (Units)	2	410,000	2	450,000																					4	860,000
Duplexes (Units)																									0	0
Multi-Family (Units)																									0	0
Dwelling Alterations	11	116,106	17	408,609																					28	524,715
New Commercial																									0	0
		VFW Post 3124- Installing Main Door & Access Ramp; Campbell Off-Fire Suppression Mazzanina Rand; Penn Station-Install Hood Suppression; First North-Interior Build Out 2 nd Floor Spaces		Target-Interior Alterations; Comm Quest-Elevator & Interior Remodel; Comm Quest-New Exterior Stairwell Door; Penn Station Fire Suppression Relocation																						
Commercial Alterations	4	629,325	4	4,032,870																					8	4,662,195
New Industrial																									0	0
		Verizon Tower- Equipment & Antenna Replacements; Frito Lay-Erect Canopy Structure		Corr Choice- Emergency Fire Repairs																						
Industrial Alterations	2	343,750	1	0																					3	343,750
Garage/Carport																									0	0
Garage Alterations																									0	0
Miscellaneous	1	1,000	2	6,795																					3	7,795
Schools																									0	0
Swimming Pools																									0	0
New Hospitals																									0	0
Hospital Alterations																									0	0
Accessory Building	1	3,500																							1	3,500
Fences	8	699,390	3	20,580																					11	719,970
Razing			1	0																					1	0
TOTALS:	30	2,385,950	36	6,138,854	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66	8,524,804	

AS OF 2/28/2025

[illegible]

BUILDING PERMIT LOG - FEBRUARY 2025

<u>PERMIT #</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
<u>NEW DWELLINGS</u>		
20250038	1724 LESLIE ST NW	215,000
20250039	1732 LESLIE ST NW	235,000
20250040	1740 LESLIE ST NW	225,000
20250059	1277 PATRIOT PL SW	225,000
20250060	1275 8TH ST SW	225,000
20250065	529 GRIFFITH AVE SW	95,000
6	NEW DWELLINGS	1,220,000

<u>CONDOS</u>		
20250061	2156 VIA LUNA CIR NE	225,000
20250062	2158 VIA LUNA CIR NE	225,000
2	CONDOS	450,000

MULTI-FAMILY

0	MULTI-FAMILY	0
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DWELLING ALTERATIONS

20250036	216 GAIL AVE NE	3,100
20250041	173 24TH ST SE	1,500
20250042	730 ROTCH AVE NE	21,886
20250045	569 CARVER ST NW	25,250
20250046	1420 PRAIRIE CIR NE	5,179
20250049	214 DWIGHT AVE SE	3,400
20250050	207 12TH ST NW	2,912
20250051	1743 OAK TRAIL ST NE	21,477
20250052	1741 OAK TRAIL ST NE	19,181
20250053	1753 OAK TRAIL ST NE	18,732
20250054	1751 OAK TRAIL ST NE	16,081
20250055	2736 LINCOLN WAY W	120,000
20250066	838 GREEN AE SW	7,400
20250067	213 MAPLE AVE SE	800
20250068	509 TAGGART AVE NE	2,700
20250069	1105 TREMONT AVE SW	119,411
20250070	811 THORNE AVE NE	19,600
17	DWELLING ALTERATIONS	408,609

NEW COMMERCIAL

0	NEW COMMERCIAL	0
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BUILDING PERMIT LOG - FEBRUARY 2025

COMMERCIAL ALTERATIONS

20250043	Target-Interior Alterations	3,790,000
20250057	Comm Quest-Elevator & Interior Remodel	225,000
20250058	Comm Quest-New Exterior Stairwell Door	4,000
20250072	Penn Station-Fire Suppression Relocation	13,870
4	COMMERCIAL ALTERATIONS	4,032,870

NEW INDUSTRIAL

0	NEW INDUSTRIAL	0
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INDUSTRIAL ALTERATIONS

20250035	Corr Choice-Emergency Fire Repairs	0
1	INDUSTRIAL ALTERATIONS	0

FENCES

20250048	1265 23RD ST SW	8,989
20250071	1830 WOOSTER CREEK ST NW	7,591
20250073	1018 17TH ST SW	4,000
3	FENCES	20,580

NEW GARAGE/CARPORT

0	NEW GARAGE/CARPORT	0
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GARAGE ALTERATIONS

0	GARAGE ALTERATIONS	0
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ACCESSORY BUILDING

0	ACCESSORY BUILDINGS	0
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SWIMMING POOLS

0	SWIMMING POOLS	0
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MISCELLANEOUS

20250037	1242 LINCOLN WAY E	1,200
20250056	2770 ERIE ST S	5,595
2	MISCELLANEOUS	6,795

RAZING

20250044	1231 WALNUT RD SE	0
1	RAZING	0

36	TOTAL PERMITS	TOTAL VALUE OF CONSTRUCTION	6,138,854
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MONTHLY REPORT: February 2025

From: Anna Jordan-Community Development Coordinator

- **Housing:** We currently have one applicant for the full rehab program , we have received appraisal and documents sent to RPC as necessary, we will soon move forward with bidding this. We are continuously updating our program material and paperwork as we receive information regarding changes from RPC. We have been in continued contact . As needed we are providing information to persons that call looking for housing assistance, including down payment assistance, homeless assistance, and low-income housing.
- **Fair Housing:** For the month of February I received 22 calls . We had a couple callers reach out with furnace issues, we worked alongside code enforcement to get these issues corrected. Several callers reached out regarding lease questions. Callers inquired about eviction process and rights. Some were referred to courts or given information regarding legal aid. Once called was sent paperwork to file a fair housing complaint . We continue to receive calls from people looking for subsidized or low-income housing, as well as homeless individuals looking for housing. We supply as many resources as possible. Calls will be referred out as necessary.
- **Community Development :** This month we were able complete a roof job, while two others have been awarded to contractors and are in progress. We currently have two other applications for emergency roof repair that we are reviewing. We have bid a project for rehabilitation of a bathroom to make handicap accessible. We had to walk away from a plumbing job that far exceeded the program maximum. We are watching our funding availability , and will continue to take applications for rehab assistance. All findings for our fy24 HUD monitoring session have been remediated and the monitoring was closed this month.
- Sub recipients continue to submit requisition forms. Info is updated, and funding drawn and paid in a timely manner. Applications for sub recipients have been received, and we are in the beginning steps of reviewing organizations to receive funding for program year 2025.
- **Administrative:** Manage phone calls. IDIS activities and projects set up, funded, and updated as necessary. Prepared and paid bills/ IDIS drawdowns for funds. Ledgers balanced and maintained accurately throughout the month. Other tasks upon assignment. Supplies ordered as needed. RPC set up and completions completed in a timely manner. Prepare documents as needed for meetings. Application packets prepared and mailed. New files set up as needed.
- **Meetings/Training/Events:** For the month of February I attended:
 - ▶ February 19th-ODOT's TID information meeting.

Respectfully, Anna Jordan -Community Development Coordinator

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO:	Mayor Jamie Slutz	DATE: March 10, 2025
FROM:	Engineering Department	
SUBJECT:	Engineering Department Monthly Report for February 2025	

BRIDGES

Bridge Inspections – 2025-2026 by ODOT

Cherry Rd Bridge Replacement – Joint project Stark County/Massillon. Fall 2024 OPWC application agreement.

SANITARY SEWERS

Central Ct SE – Add 8" sanitary sewer. Plans 90% complete.

Medill Sanitary Sewer – 90% plans complete.

Wellman Sanitary Sewer – Plans complete. In review.

STORM SEWERS

Tremont Ave SE - Storm Sewer Replacement. Bid opening December 4th. MSG Inspection services. United Earthworks low bidder. April start.

Misc Drainage Repairs- CB's repairs, sink holes – Analysis, report, and repairs ongoing.

North Erie Canal/Burton Ave Storm Sewer Replacement –ARPA funds. QBS design. Awarded Lockhart Concrete. OHM Inspection. April start. Aqua Ohio under design for plans to relocate water line.

26th St NW Area Storm Sewer Improvement- ARPA funds. Drainage areas 23rd to 28th, Duane to Main. Awarded Tri Mor Corp. MSG Inspection. In progress.

20th St SE Area Storm Sewer Improvement - ARPA funds. Drainage areas 19th to 22nd, Massachusetts to Cambridge. Awarded Cavanaugh Construction. EDG Inspection. Project underway.

2024 Storm Sewer Rate Study –Approved amended fee structure. New rates begin in January.

STREETS

Wales Road (SR 241) Improvement Project – Began March 2023. ODOT working on punch list items and project close out.

Lincoln Way Infrastructure Improvement- Upgrade intersections, 1st St NE to Wales widening. Congressional bill. Award FY2025. Plans in progress. Survey and design. ODOT planning meeting. Traffic warrant study starting. Traffic counts and signal warrants being done.

Warmington Rd SW Improvement – Widening, resurfacing. Future project. SCATS/OPWC application, not funded.

Erie St South Improvement Project – LPA/ODOT project funding. ODOT grant. ODOT approval. Shelly Company 100% complete. Awaiting ODOT close out.

Tremont and Main Round About Infrastructure Improvement – SCATS CR funding FY2026. ODOT programming. Begin design and environmental with consultant. MRF application for funds. Consulting firm reviewing plans. Redesign based on MS Consultant comments. Traffic study completed. Stage 2 design 80% complete. MS reviewing plans.

Hess and Tremont Round About Infrastructure Improvement – SCATS CR funding FY2028 possible.

Tremont Ave SW Resurfacing – SCATS OPWC (50/50) funding. Fall 2025 application.

2
2024 Street Resurfacing Project – Awarded Superior Paving. Catch basins and concrete work completed. Paving 80% complete. Project wrapped up for winter weather. Will finish several west side streets in the Spring.

2025 Street Resurfacing Project – Bid opening April 2, 2025.

SIGNALS/TRAFFIC

1st St NW / 1st St SW – Upgrade intersections on Lincoln Way. OPWC awarded. July 2024 receipt of OPWC funds. Awarded Shelly Company. Reviewing shop drawings for poles. Precon in March.

SR21 Corridor Safety Study – SR21 & Lake/1st, SR21 & Lillian Gish, SR21 & Walnut. Traffic data complete. ODOT analysis. Scope submission to ODOT. American Structurepoint consultant.

Navarre Rd Corridor Traffic Study – TMS Engineering. Recommendations reviewed. Recommendations for Richville/Nave/US30 made, SR627 @ Navarre Road made, ongoing study needed.

Navarre Rd/Sterilite/Millennium – Right turn lanes, signalization. Seeking a new funding source.

Richville/Nave/US30 Ramp Area –Traffic Safety Study of US30/Richville on/off ramp roundabouts. CMAQ funding submission September. Submitted to ODOT. Awarded FY 2029.

WASTEWATER TREATMENT PLANT

2022 Sewer Rate Study – Approved new rates begin in January.

Collection System General Cleaning – General light cleaning and CCTV ongoing NW & SW. 2025 for Commonwealth. Looking at upgrades for loading capacity for Freshmark.

FOG Program – Reviewing implementation.

Mayflower Village – Drainage remediation agreements sent and received.

17th Street I & I – Fire Station No. 2 illicit connection. Rivertree church also suspected, along with other homes. Drainage remediation is similar to Mayflower Village.

LEEVE

Federal Ave Pump Station – Siphon break levee pipe rehab slip lining. ARPA funds. Awarded to Nerone & Sons. January preconstruction meeting. USACOE review and comments. Approval of coatings.

Pump Station Generator Automation Project - add generators for operation during outages. Utility design coordination.

Levee Sluice Gate Replacement – replace pump station sluice gates. Congressional bill. Submission to Sykes & Brown.

Levee Storm Valve Automation – Install electric near Levee gates for automation control. ARPA funds. Award to Stanley Miller. Preconstruction held. Begin submittals.

SUBDIVISIONS

Augusta Lakes Phase 3 –Allotment construction completed. Housing construction has begun.

Country View Meadows Phase II – Allotment construction completed. Housing construction has begun. Need to install street lighting and complete punch list items.

Sippo Reserves Allotment Phase III&IV – Project has been transferred to a new developer, who will be re-designing the site and completing any remaining items. Grading and utility completed. Roadway and curb installed. Working on utility installation. Utilities complete. Plat recorded. Home construction has begun.

Villa Sole Development- Sanitary sewer, storm sewers, waterlines and roadway have been installed. Paving work completed. Project sold to new developers who have completed the project. Housing construction has begun.

3

Kenyon Creek Phase 2—Roadway, pavement installed, and some utilities. Awaiting completion, final inspection. Housing construction has begun. Roadway items complete. Need to install street lighting.

Kenyon Creek Phase 3 – Approved by Planning Commission in December. Sewer installation began June 14th. Sanitary and storm sewer complete. Curbing was installed on October 6th. Asphalt completed summer 2023. Plat recorded. Utility installation complete. Housing construction has begun. Need to install street lighting.

Kenyon Creek Phase 4 – Plat to Planning Commission and Council. Construction of utilities and roadway items underway has begun and utility installation. Base pavement complete. Housing construction has begun. Surface asphalt complete. Need to install street lighting.

UTILITY PROJECTS

Aqua Ohio:

1. 20th St SE/Massachusetts area – Waterline replacement completed. Working on restoration.
2. Wallace/Pine St SE Area – Waterline replacement began in September 2024. Working on restoration.
3. Erie St S – Wetmore to Finebrock Road. Under design.

Dominion:

No active projects.

PARKS AND RECREATION

Splash Park - Award Daniel A. Terreri & Sons. Began July 2024. Preconstruction held. 95% complete. Restroom building delivered and set. Spring restoration.

Reservoir Park Pond Restoration – Grant application sent to Sykes, Congressional award \$1 million appropriation bill for 2025. Stream bank restoration, pond, walking path, pumphouse phases under design with EDG.

OTHER INFRASTRUCTURE

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

City Roadway Pavement Markings & Signs – Sign department, parking & corporation limits, bicycle symbols. Cyl AI evaluations.

City Building HVAC – SBM design complete. In progress 10% completed. Awarded to Standard Plumbing & Heating.

MISCELLANEOUS

Capital Improvement map – Creating maps.

GIS – Modifying display, addressing and permits, maps. Continuing to update. Creating underground communications, signals. Creating guardrail inventory, signal and posts/WWTP area, Health Department points of interests, alley way map. Sanitary sheds and drainage sheds. Roadway information.

ODOT- LPA project training and module evaluation, up to date February 2022. September 2024 review.

Storm Water Management Plan –2024 Annual Report submission to Ohio EPA.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications. Law dept. review.

Sanitary Sewer Mapping – 97% completed. Permits and GIS are being added to the database and are 35% complete. Private lateral being added.

Ward Mapping –Ward mapping completed.

Web Site - The Engineering Department web site will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.



CITY OF MASSILLON FIRE DEPARTMENT



Matthew G. Heck, Fire Chief

Jamie Slutz, Mayor

Friday March 14, 2025

Mayor Jamie Slutz
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for February 2025.

Run total overview for January 2025:

The department responded to a total of 569 alarms during the month of January. This averages to 18.4 alarms per day. There were 184 fire alarms and/or public service calls, and 385 rescue and EMS calls. There were no injuries this month due to fires.

Activity overview for February 2025:

On the 6th of the month, I attended the LOGIC Board meeting.

On the 8th of the month, Asst. Chief Spicocchi participated in the Mayday Command and Control training the County Trainers committee held at Sebring FD. The training was successful with a lot of positive feedback and takeaways. The trainers committee has received more requests to conduct the training at other departments around the county.

On the 9th of the month, we held our monthly officer meeting.

Also, on the 9th of the month, I attended the County IMAT meeting held at the County EMA.

On the 13th of the month, Asst. Chief Spicocchi attended the County trainers meeting at Canton Twp. FD.

On the 14th of the month, I attended a meeting with County CAD administrators to review Crewforce functions and operations. Crewforce is an app from the County CAD system on devices in department vehicles that provides call information to personnel and allows personnel to change the units' status in the CAD. For example, unit is enroute, on scene, in quarters, etc.



CITY OF MASSILLON FIRE DEPARTMENT



Matthew G. Heck, Fire Chief

Jamie Slutz, Mayor

On the 19th of the month, Asst. Chief Spicocchi and FF/M E. Smith attended the County Hazmat Team Control Officer meeting.

On the 21st of the month, I attended the OFCA Legislative committee meeting.

On the 25th of the month, I attended the Hazmat Exec Board meeting.

Also, on the 25th of the month, I attended the Stark County Special Operations Rescue Team (SCSORT) Executive Board meeting.

On the 27th of the month, I attended StarkMHAR Fire/EMS advisory board meeting.

Personnel completed training on shore support tasks for swift water rescue. EMS continuing education training was conducted on Cleveland Clinic's Prodigy System covering pediatric illnesses and care.

Respectfully submitted,

Matthew Heck

Matthew G. Heck,
Fire Chief

Environmental Health Division Activity Report February 2025

Animal Bites Reported	2
Animal Bite- Lab examinations	0
Food Service Operation/Retail Food Establishment Inspections	57
Vending Machine Inspections	0
Mobile Inspections	0
Temporary Inspections	0
Food Service Operation/Retail Food Establishment Consultations	8
Facility Reviews Completed	3
Food Complaints Received	3
Food Service Education Provided	0
Nuisance Complaints	9
Smoking Complaints	0
Swimming Pool Inspections	0
Swimming Pool Complaints	0
School Environment Inspections	0
Vector Control Complaints/Treatments	0

Additional Environmental Health Division Activities:

- Completed mandatory accreditation training
- Completed City of Massillon security awareness training
- Attended virtual Accela meetings and submitted requested information and documents to the Ohio Department of Health
- Reviewed and approved plans for Victor's Taco Shop
- Reviewed and approved plans for CommQuest Services, Inc.
- Requested additional information on plans submitted for 3D Meats- x2
- Approved plans submitted for 3D Meats
- Completed newsletter submission
- Received seeds for StarkFresh's seed program



Nursing and WIC Divisions Monthly Report February 2025

WIC Activity Report

Certifications	49
Re-Certifications	85
High Risk Individual Appointments	12
Group or Self Modules	89
Case Load	780
Car Seat Education/Installs	2
Cribs for Kids Participants	0

Additional WIC Activities:

- Attended monthly WIC directors meeting
- Participated in GMIS training for ODH grants
- Completed and submitted COVID grant reimbursement
- Attended Safe Kids day committee meeting
- Attended Car seat webinar for continuing education
- Participated in education modules for CLC and breastfeeding trainings
- Completed accreditation training

Nursing Activity Report

Immunizations	33
TB Skin Test	3
Positive TB Skin Test Reactors	0
CMH Home Visits (Virtual)	0
At Home CPR Kit distributed	0
HIV test	1

Additional Nursing Activities:

- Participated in Pop Up Pantry
- Attended monthly Harm Reduction, Drug Free Stark County, Drug Trends, and Opiate and Addiction Task Force meetings
- Quarterly Overdose fatality Review meeting
- Education and Line list for multiple communicable disease outbreaks including a Scabies education & mitigation with daycare
- Scabies education & mitigation with daycare
- Multiple GMIS trainings for new grant system
- RAG (HIV testing) workgroup in person meeting

Audrey Sylvester, Director of Nursing
Erin Wise, WIC Director



Vital Statistics Services Activity Report February 2025

Homebirths	0		
Deaths	23	Resident: 15	Non-Resident: 8
Certified Birth Copies issued	150		
Certified Death Copies issued	105		
Burial Permits	20		
Fetal Death	0		

Narcan Kits Distributed	10
Free Condoms distributed for Harm Reduction	5

Additional Vital Statistics Activities:

Attended QI/PM quarterly meeting

Attended Succession Planning for Public Agencies

Lisa Reed, Mayor's Report - Administrative Assistant

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report February, 2025

- **Fair Housing Calls for the Month: Beverly 19 Anna 22 TOTAL CALLS 41**

Code Enforcement Involvement - Yes as needed - continually working together.

Were any of them discrimination related? NO

- **Housing Rehabilitation Projects:** We have received bids for the Modification for a bathroom. We are in the process of selecting and Contractor and submitting to Board of Control for approval. We have received the appraisal for our Full Rehabilitation and submitted to RPC for Set Up.
- **Emergency Rehabilitation Projects/Minor Repair:** We have the completion for the roof and the removal of branches that were hanging over the roof. The Contractor has been paid. A homeowners, received a new furnace, which has received approval, Contractor has been paid. The homeowner who qualified to have plumbing repair, work and inspection completed. Payment requested. Homeowner requesting a ramp, has not provided paperwork. We have a roof scheduled to begin the second week of March. Request for electric in on hold, we have not received the application or paperwork to see if they qualify. We also still have a couple of roofs on the waiting list.
- **STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED:** On-going
- **PROGRESS TO DATE:** SEE ABOVE
- **MEETINGS AND WEBINARS ATTENDED DURING THE MONTH WERE:** February 4, Directors Staff Meeting 9:30 – 10:15; February 11, 2025 COC Board Meeting, @ Ken Weber in Canton, 9:30-11.00; Urban League Black and White Ball, Pillar Award Event, 5:00p.m.; Social Service, Agencies in Massillon and Canton, Salvation Army, Massillon 10:00 a.m.
- **Other Activities: Fair Housing –** Fair Housing calls and activities include, referrals, information dissemination; planning and talking to Landlords concerning repairs and reasonable accommodation and tenant's rights in regards to their reasonable wear and tear, and their responsibilities as a tenant. In the process of updating our information and contacts. We have developed a new program that will help homeowners who are affected by Code Enforcement requirements, if eligible, to receive repairs through the City of Massillon's Emergency or Minor Repair program.
- I was the recipient of a Certificate of Special Congressional Recognition under the sponsorship of Emilia Sykes, Member of CONGRESS, Thirteenth District of Ohio, for my work at Fair Housing in Massillon, Ohio. February 20, 2025.

Respectfully, Beverly A. Lewis,

Beverly A. Lewis, Housing Director

2023 - 2024 HOME spread sheet - Mayor's Report						
Address	ZIP	Program	Down payment	RRS OR FULL REHAB	TOTAL	BALANCE
		2019 Carry-Over			\$ 34,157.93	
FY 2020 HOME FUNDS					\$ 128,009.00	\$ 162,166.93
1338 Glenwood Ave SE	44646	Homebuyer	\$ 4,455.00			\$ 157,711.93
1338 Glenwood Ave SE	44646	RRS	\$ 3,075.00			\$ 154,636.93
1328 Forest Avenue SE	44646	Homebuyer	\$ 5,640.00	1,490.00 RRS		\$147,506.93
802 Warren Avenue SW	44647	Homebuyer	\$ 6,939.00	\$2885.00 RRS		\$137,682.93
1108 Johnson St.	44646	Homebuyer	\$ 4,725.00	\$3860.00 RRS		\$129,097.93
143 25th Street NW	44647	Homebuyer	\$ 6,300.00	\$3245.00 RRS		\$119,552.93
724 Bebb Avenue SW	44647	Homebuyer	\$ 6,090.00	\$5000 RRS		\$108,462.93
504 8th Street SW	44647	Homebuyer	\$ 6,900.00	\$5,000.00 RRS		\$96,562.93
26 Woodland Ave SE	44646	Full Rehab		\$ 25,000.00		\$71,562.93
2020 CARRYOVER					\$ 71,562.93	
2021 GRANT					\$ 138,619.00	\$ 210,181.93
	10/29/2022	Habitat Humanity			\$ 105,000.00	\$ 105,181.93
956 Wales Rd. NE	44646	Homebuyer		\$ 7,140.00		\$ 98,041.93
956 Wales Rd. NE	44646	Homebuyer		\$ 5,000.00		\$ 93,041.93
502 7th Street NE	44646	Homebuyer		\$ 7,000.00		\$ 86,041.93
502 7th Street NE	44646	Homebuyer		\$ 5,000.00		\$ 81,041.93
2021 CARRYOVER					\$81,041.93	
2022 GRANT					\$ 133,619.00	\$ 214,660.93
HABITAT HUMANITY					\$ 50,000.00	\$ 164,660.93
55 6th Street SE			HOMEBUYER	\$6,600.00		\$ 158,060.93
55 6th Street SE		RRS			\$ 6,000.00	\$ 152,060.93
922 1st Street NE		FULL REHAB			\$25,000.00	\$ 127,060.93
Change order for this full rehabilitation added					C.O. \$1,150.00	\$125,910.93
2026 Vermont Ave. SE		FULL REHAB			\$ 27,080.00	\$ 98,830.93



Memorandum To: Mayor Jamie Slutz

From: Lori Kotagides-Boron

Subject: Income Tax Monthly Report – February 2025

Date: March 6, 2025

The total income tax receipts posted for February 2025 was \$2,115,535.76. This amount is an increase from February 2024 of \$565,884.31 (+36.52%).

Year to date income tax receipts posted through February 2025 was \$4,556,163.71. Receipts posted for 2025 was an increase from 2024 of \$234,321.02 (+5.42%).

Payroll tax withheld by Massillon employers represents 83% of all tax collections through the year of 2025. Individual income tax payments represent 7% of all tax collections through the year of 2025 and Net Profit income tax payments represent 10%.

Average monthly income for the two months of 2025 is \$2,278,081.86. Average monthly income for the year of 2024 was \$2,129,262.05. Average monthly income for the year of 2023 was \$2,060,967.62.

Year to date refunds for 2025 was \$35,998.39.

Target budget from Auditor's Revenue Report is 16.67% for the following accounts for 2025. Account percentages collected for the two months of 2025 are as follows:

1100-210-4-1190	16.60%	Local Income Tax – General Fund
1201-210-4-1190	16.88%	Local Income Tax – Streets Fund
1234-210-4-1190	16.60%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	16.60%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	16.60%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	16.60%	Local Income Tax – Park and Recreation CI Fund

(Above figures taken from reports in Innovative Software Services, Inc. (CityTax) and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)

Copies: John Ferrero, Auditor
Renee Baker, Safety Service Director
Ted Herncane, Development Director

END-OF-MONTH REPORT 2025

DATE: 3/7/2025

[illegible]

MASSILLON STREET DEPARTMENT

MONTHLY REPORT

FEBRUARY, 2025

ADMINISTRATIVE / PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
1 CHECK LAKE NW FOR POTHOLES	- WORK ORDER GENERATED	71 CHECK WALES @ SPRINGHAVEN MANHOLE	- ENGINEER CONSULT
2 CHECK LAKE BRIDGE FOR POTHOLES	- WORK ORDER GENERATED	72 CHECK WALES @ SPRINGHAVEN MANHOLE	- HOLDERBAUM CONSULT
3 BECKETT EMAIL RE ATTENUATOR	- SENT	73 CHECK WALES @ SPRINGHAVEN MANHOLE	- WWTP NOTIFIED
4 BECKETT EMAIL RE GUARDRAIL	- SENT	74 CHECK WALES @ SPRINGHAVEN MANHOLE	- WORK ORDER GENERATED
5 BECKETT CONVERSATION RE PAYMENTS	- COMPLETE	75 REVIEW ORC STATUTES IN 737	- COMPLETE
6 CHECK LW BRIDGE CLEANUP	- COMPLETE	76 REVIEW ORC STATUTES IN 124	- COMPLETE
7 LW BRIDGE DRAIN VALVE LOOSE	- RETURNED TO SHOP	77 HEARING MEETING WITH SSD & LEGAL	- COMPLETE
8 LW BRIDGE DRAIN CLEANUP	- WORK ORDER GENERATED	78 CHANGE HEARING NOTICE DATE	- COMPLETE
9 CHECK PENBERTHY NE RUTS	- WORK ORDER GENERATED	79 NOTIFY PARTIES ABOUT CHANGE	- COMPLETE
10 CHECK FINEFROCK SW POTHOLES	- WORK ORDER GENERATED	80 DISCUSS POLICY CHANGES FOR DISCIPLINE	- COMPLETE
11 REVIEW PERSONNEL ISSUE	- COMPLETE	81 DISCUSS ICE CONTROL OVERNIGHT WITH MAYOR	- PLANNING
12 RESEARCH ORC FOR SSD	- COMPLETE	82 DISCUSS PATCHING OVERNIGHT	- PLANNING
13 CHECK FALLEN OAK NE POTHOLES	- WORK ORDER GENERATED	83 DISCUSS PERSONNEL ISSUE WITH EMPLOYEE	- COMPLETE
14 CHECK WINDSOR NE POTHOLES	- WORK ORDER GENERATED	84 REVIEW ANIMAL CONTROL EMAIL	- COMPLETE
15 CHECK ERIE ST FOR POTHOLES	- WORK ORDER GENERATED	85 REVIEW PAQUELET COMPLAINT RE POTHOLES	- PLANNING
16 CHECK 1814 AMHERST NE DITCH	- WORK ORDER GENERATED	86 CHECK LWW FOR POTHOLES	- WORK ORDER GENERATED
17 CHECK MEADOW WIND DITCH	- WORK ORDER GENERATED	87 CHECK PINE SE SINKHOLES	- NONE FOUND
18 CHECK 27TH NE RETENTION AREA	- COMPLETE	88 CONTACT PINE SE OWNER	- COMPLETE
19 CHECK RICHVILLE CURB CUTS	- COMPLETE	89 PINE SE UTILITY CUT SINKHOLE	- ENGINEER CONSULT
20 FILE MONTHLY DITCH REPORT	- COMPLETE	90 REVIEW IWORK ITEMS	- COMPLETE
21 FILE MONTHLY CURB CUT REPORT	- COMPLETE	91 BUDGET DIR IWORK PRESENTATION	- COMPLETE
22 FILE QUARTERLY STORMWATER REPORT	- COMPLETE	92 CONTACT MECHANIC APPLICANT RE RESUME	- PLANNING
23 FILE QUARTERLY NON STORMWATER REPORT	- COMPLETE	93 CONTACT 2ND MECHANIC APPLICANT	- PLANNING
24 CHECK 3RD NW EROSION	- NO CHANGE	94 REVIEW MECHANIC RESUMES	- COMPLETE
25 CHECK CINCINNAT SE FOR TRASH	- NONE FOUND	95 LITTER COMPLAINT FROM REED	- COMPLETE
26 DISCUSS ISSUE WITH EMPLOYEE	- COMPLETE	96 EMAIL TO MAYOR RE LITTER IS CODE ISSUE	- COMPLETE
27 REQUEST LAW DEPT MEET FOR SSD	- COMPLETE	97 CODE CONSULT RE HARSH SE LITTER	- COMPLETE
28 CHECK HANKINS NE POTHOLES	- WORK ORDER GENERATED	98 DISCUSS SPEED TABLES WITH MAYOR	- COMPLETE
29 CHECK 17TH NW @ CHERRY	- WORK ORDER GENERATED	99 CHECK BUDGET ACCOUNT FOR SPEED TABLES	- COMPLETE
30 MONTHLY REPORT	- STARTED	100 RE QUOTE TRAFFIC LOGIX SPEED TABLE	- COMPLETE
31 REVIEW PLUTO FEB MAINTENANCE WEBINAR	- COMPLETE	101 RE QUOTE RUBBERFORM SPEED TABLE	- COMPLETE
32 REVIEW MAYOR EMAIL RE 1ST NE PLATES	- COMPLETE	102 CHOOSE BEST SPEED TABLE QUOTE	- COMPLETE
33 CHECK 1ST NE PLATE ON WALKWAY	- COMPLETE	103 CREATE BOARD OF CONTROL RE SPEED TABLE	- SUBMITTED
34 PLATE FINDINGS REPORTED TO MAYOR	- COMPLETE	104 DISCUSS VENDOR LIST FOR SPEED TABLE	- COMPLETE
35 REVIEW SAVE22 EMAIL	- PLANNING	105 START MONTHLY REPORT	- COMPLETE
36 EMAIL LAUREN SAVE22 REQUEST	- COMPLETE	106 CODE EMAIL RE HARSH SE	- EMAIL SENT
37 REVIEW AWP/A REPORTER PUBLICATION	- COMPLETE	107 COMPLETE MONTHLY REPORT	- COMPLETE
38 REVIEW COUNCIL MEETING NOTES	- COMPLETE	108 PRE-D HEARING DETAIL EMAIL	- EMAIL SENT
39 STAFF MEETING	- COMPLETE	109 HALL EQUIP REQUEST FOR PD VEHICLE	- NOT GIVEN UNTIL PD DIRECTS
40 REVIEW GUARDRAIL MEDIATION MATERIALS	- PLANNING	110 PHONE CONVERSATION PD CHIEF	- COMPLETE
41 REVIEW WARMINGTON RD SW EMAIL	- COMPLETE	111 PD VEHICLE NEXT WEEK FOR HALLS PER CHIEF	- PLANNING
42 CALL RESIDENT RE WARMINGTON RD SSW	- ENGINEER CONSULT	112 REVIEW PRE-D DATE CHANGE REQUEST	- COMPLETE
43 FALLEN OAK NE PLOW DAMAGE COMPLAINT	- COMPLETE	113 CREATE PRE-D WAIVER FORM	- COMPLETE
44 CHECK FALLEN OAK NE DAMAGE	- WORK ORDER GENERATED	114 CONTACT LAW DEPT FOR PRE D DATE CHANGE	- COMPLETE
45 REVIEW ITEMS FOR M4 AUDIT	- STARTED	115 EMAIL WAIVER & DATE CHANGE TO VITANTONIO	- COMPLETE
46 REVIEW NATIONAL NIGHT OUT EMAIL	- COMPLETE	116 CHECK WETMORE SE DIVOTS	- WORK ORDER GENERATED
47 CHECK PD CRUISER DAMAGED	- PLANNING	117 500 TONS OVER SALT @ \$71	- QUOTE RECEIVED
48 DISCUSS GOVDEALS WITH SSD	- COMPLETE	118 CUE COG 500 OVERAGE REQUEST	- ORDERED
49 RESEARCH GOVDEALS LEGISLATION	- PLANNING	119 ANNUAL SWEEPER REPORT 2024	- STARTED
50 PREPARE LEGISLATION FOR GOVDEALS	- COMPLETE	120 MEASURE SALT STRUCTURE	- COMPLETE
51 SUBMIT GOVDEALS LEGISLATION	- COMPLETE	121 CALCULATE SALT VOLUME	- COMPLETE
52 REVIEW OHIO EPA LETTER	- PLANNING	122 MONTHLY REPORT	- CONTINUED
53 REVIEW SW/MP LETTER	- COMPLETE	123 SSD REQUEST FOR BUCKET TRUCK INFO	- PROVIDED
54 RESEARCH GUARDRAIL QUOTE PERSO	- PLANNING	124 1006 JOHNSON SE UTILITY CUT ISSUE	- ENGINEER CONSULT
55 RESEARCH ATTENUATOR QUOTE PERSO	- PLANNING	125 CUE COG SALT OVERAGE DOCUMENT	- REVIEWED
56 RESEARCH TRAFFIC CABINET QUOTE PERSO	- PLANNING	126 CUE COG SALT REQUEST FOR ADDITIONAL	- REVIEWED
57 EMAIL ADJUSTER GUARDRAIL INFO	- COMPLETE	127 ENGINEER QUESTIONS RE AUDIT	- ANSWERED
58 EMAIL ADJUSTER ATTENUATOR INFO	- COMPLETE	128 2023 ANNUAL SWEEPING REPORT	- CREATED
59 EMAIL ADJUSTER TRAFFIC CABINET INFO	- COMPLETE	129 2024 ANNUAL SWEEPING REPORT	- CREATED
60 DISCUSS ERIE ST POLE REMOVAL WITH MAYOR	- PLANNING	130 2024 ANNUAL FACILITY REPORT	- CREATED
61 DISCUSS ERIE ST POLE REMOVAL WITH SSD	- PLANNING	131 FACILITY REPORT TO ENGINEERING	- COMPLETE
62 DISCUSS ERIE ST POLE REMOVAL WITH SAFETY DEPT	- PLANNING	132 SWEEPING REPORTS TO ENGINEERING	- COMPLETE
63 DISCUSS ERIE ST POLE REMOVAL WITH ENGINEER	- PLANNING	133 CHECK POTHOLES HANKINS NE	- WORK ORDER GENERATED
64 DECISION TO REMOVE MAST ARM MADE	- COMPLETE	134 CHECK POTHOLES REC CENTER LOT	- WORK ORDER GENERATED
65 GIRLS ON RUN EVENT MEETING	- PLANNING	135 CHECK LGB FOR POTHOLES	- WORK ORDER GENERATED
66 RESEARCH GIRLS ON RUN ROUTE	- PLANNING	136 5 YEAR SALT USAGE REPORT	- CREATED
67 PUT TOGETHER ALTERNATE ROUTE	- PLANNING	137 DISCUSS AUDIT WITH ENGINEER	- COMPLETE
68 SAVE 22 INFO TO CHIEF MAIER	- COMPLETE	138 DISCUSS MECHANIC POSITION WITH CIVIL SERVICE	- COMPLETE
69 REVIEW MAST ARM QUOTE FROM HILSCHER	- PLANNING	139 SCORE DIESEL MECHANIC RESUMES	- COMPLETE
70 CHECK WALES @ SPRINGHAVEN MANHOLE	- PROVIDE TRAFFIC CONTROL	140 CONTACT PARKS RE RESUME SCORE ASSIST	- COMPLETE

MASSILLON STREET DEPARTMENT

MONTHLY REPORT

FEBRUARY, 2025

ADMINISTRATIVE / PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
141 REVIEW MS4 AUDIT PACKET FROM ENGINEER	- COMPLETE	211 INTERVIEW # 1-1 PRE-D	- COMPLETE
142 REVIEW CUR COG AGENDA	- COMPLETE	212 INTERVIEW # 1-2 PRE-D	- COMPLETE
143 REVIEW PRE-D HEARING WAIVER	- SUBMITTED BY UNION	213 INTERVIEW # 2-1 PRE-D	- COMPLETE
144 REVIEW MUSEUM REQUEST FOR CITY HALL ST	- EMAIL SENT	214 INTERVIEW # 2-2 PRE-D	- COMPLETE
145 ASSIGN NO PARKING FOR MUSEUM	- SIGN DEPT NOTIFIED	215 SCHEDULE MECHANIC INTERVIEWS	- COMPLETE
146 CHECK VALERIE GAS LEAK	- NO LEAK DETECTED	216 CHECK OUPS TICKET FOR GARAGE	- WORK ORDER GENERATED
147 COMPLETED RESUMES TO CIVIL SERVICE	- COMPLETE	217 CHECK SCHULER NW STOP SIGN	- SIGN DEPT NOTIFIED
148 CHECK 19TH NW POTHOLES	- WORK ORDER GENERATED	218 CHECK SR 21 @ CHERRY SIGNAL	- SAFETY DEPT NOTIFIED
149 REVIEW SALT STRUCTURE CLEANUP LW BRIDGE	- COMPLETE	219 REVIEW MEDIATION LETTERS	- PLANNING
150 CHECK 10TH NE TREE LIMBS	- WORK ORDER GENERATED	220 MEDIATION RESPONSE LETTER	- STARTED
151 APPROVE PAYROLL	- COMPLETE	221 LAKE ERIE CONST NOTIFIED OF ATTENUATOR PYMT	- COMPLETE
152 BUCKET TRUCK INFO TO SSD OFFICE	- COMPLETE	222 REVIEW GIRLS RUN ROUTE	- STARTED
153 CHECK 2ND ST NE POTHOLES	- WORK ORDER GENERATED	223 CONTACT SAVE22 FOR MEETING	- EMAIL SENT
154 CHECK 3RD NE WIRES DOWN	- AT&T NOTIFIED	224 CHECK PENBERTHY NE CHUNKS	- WORK ORDER GENERATED
155 5TH ST NW TREE IN ROAD	- WORK ORDER GENERATED	225 REVIEW CANDELL SE ORDINANCE FOR SERVICE	- COMPLETE
156 DISCUSS SWAMP WITH ENGINEER	- COMPLETE	226 REVIEW COUNCIL ITEMS	- COMPLETE
157 SALT USAGE REPORT TO ENGINEER	- COMPLETE	227 FOLLOWUP WITH GOV DEALS REPORT	- COMPLETE
158 CHECK LWW FOR POTHOLES	- WORK ORDER GENERATED	228 DISCUSS HOMELESS PLAN WITH MAYOR	- COMPLETE
159 CHECK 7TH NW FOR POTHOLES	- WORK ORDER GENERATED	229 REVIEW ALLEYWAY MEETING	- SCHEDULED
160 CHECK 20TH SE POTHOLES	- WORK ORDER GENERATED	230 SAVE 22 HIKE MEETING ROUTE	- SCHEDULE MEETING
161 CHECK 27TH SE POTHOLES	- WORK ORDER GENERATED	231 REVIEW GIRLS ON RUN MAP	- COMPLETE
162 CHECK BARRINGTON SE POTHOLES	- WORK ORDER GENERATED	232 CHANGES TO 5K MAP	- COMPLETE
163 CHECK CAMBRIDGE SE POTHOLES	- WORK ORDER GENERATED	233 SSD ASSIST DISCUSSION RE ALLEYS	- COMPLETE
164 CHECK TOMMY HENRICH FOR POTHOLES	- WORK ORDER GENERATED	234 INTERVIEW # 3-1 PRE-D	- COMPLETE
165 CHECK 2ND NE POTHOLES	- WORK ORDER GENERATED	235 INTERVIEW # 3-2 PRE-D	- COMPLETE
166 CHECK LEDGEWOOD POTHOLES	- WORK ORDER GENERATED	236 INTERVIEW # 4-1 PRE-D	- COMPLETE
167 CHECK BRAMBLEWOOD NE FOR POTHOLES	- WORK ORDER GENERATED	237 INTERVIEW # 4-2 PRE-D	- COMPLETE
168 CHECK 1ST NE POTHOLES	- WORK ORDER GENERATED	238 INTERVIEW # 5-1 PRE-D	- COMPLETE
169 CHECK 9TH NE POTHOLES	- WORK ORDER GENERATED	239 INTERVIEW # 5-2 PRE-D	- COMPLETE
170 CHECK BLUFF SE FOR POTHOLES	- WORK ORDER GENERATED	240 REVIEW POLICY VIOLATIONS PRE-D	- COMPLETE
171 CHECK GREENRIDGE NE POTHOLES	- WORK ORDER GENERATED	241 DISCUSS PRE-D WITH POLICE CHIEF	- COMPLETE
172 REVIEW PERSONNEL INTERVIEW PRE-D	- COMPLETE	242 MEETING WITH SSD - LAW DEPT RE: PRE-D	- COMPLETE
173 PAY BILLS	- COMPLETE	243 REVIEW TREE CLASS REQUIREMENTS	- COMPLETE
174 DISCUSS ITEMS WITH SSD	- COMPLETE	244 EMAIL SARAH RE: TREE CLASS	- COMPLETE
175 DISCUSS VALENTINE WITH SSD OFFICE	- COMPLETE	245 REVIEW ZOOM REQUIREMENTS FOR MEDIATION	- PLANNING
176 EPA MEETING	- COMPLETE	246 REVIEW COMPASS SALT ORDERING PROCESS	- PLANNING
177 RECEIVE DIESEL LIST FROM CIVIL SERVICE	- COMPLETE	247 ORDER COMPASS SALT 500 TONS	- PLANNING
178 REVIEW GOVDEALS ITEM AT COUNCIL	- COMPLETE	248 DISCUSS REMAINDER OF CARGILL OBLIGATION	- PLANNING
179 EPA SITE VISIT PREP	- WORK ORDER GENERATED	249 MONITOR WEATHER CONDITIONS	- COMPLETE
180 REVIEW DIESEL MECHANIC APPLICATION	- COMPLETE	250 SNOW CONTROL CALLOUT	- COMPLETE
181 MONITOR WEATHER CONDITIONS	- COMPLETE	251 LW BRIDGE PIPE DRAIN OUTLET OFF	- WORK ORDER GENERATED
182 MEET WITH JON RE CATCH UP	- COMPLETE	252 DISCUSS MECHANIC RESUMES WITH JON	- COMPLETE
183 CONTACT PERSONNEL OFF SICK FOR WELLBEING	- COMPLETE	253 DISCUSS MECHANIC RESUMES WITH RON	- COMPLETE
184 DISCUSS MS4 AUDIT WITH ENGINEER	- COMPLETE	254 PRE-D HEARING INTERVIEW 6	- COMPLETE
185 PRE-D PREP NEXT INTERVIEW	- COMPLETE	255 PRE-D HEARING INTERVIEW 7	- COMPLETE
186 CUR-COG MEETING	- COMPLETE	256 PRE-D HEARING INTERVIEW 8	- COMPLETE
187 MEET WITH CANTON TWO REP RE SALT	- COMPLETE	257 PRE-D HEARING INTERVIEW 9	- COMPLETE
188 MEET WITH COUNTY ENGINEER RE SALT	- COMPLETE	258 DISCUSS MECHANIC POSITION WITH FIRE CHIEF	- PLANNING
189 CHECK OAK SE ROAD CLOSURE	- SSD CONSULT	259 DISCUSS MECHANIC POSITION WITH SSD	- COMPLETE
190 CONTACT SIGN DEPT RE LOT SIGN ZONING	- WORK ORDER GENERATED	260 DISCUSS LWW POTHOLES WITH HALL	- COMPLETE
191 CONTACT SIGN DEPT RE LOT SIGN HOUSING	- WORK ORDER GENERATED	261 DISCUSS 23RD LWW CB CLOG WITH HALL	- PLANNING
192 CONTACT RUSH TRUCK FOR PLOW TRUCK QUOTE	- WORK ORDER GENERATED	262 CONTACT ULRICH RE CB CLOG	- COMPLETE
193 CONTACT SGIN DEPT RE OUPS TICKET FOR GARAGE	- COMPLETE	263 CONTACT SAMSA RE CB CLOG TO BORROW VAC	- COMPLETE
194 VALENTINE FOR MDA PATIENT	- COMPLETE	264 SAMSA NOTIFIED US CB CLOG REPAIRED	- COMPLETE
195 SCHEDULE MECHANIC INTERVIEW	- COMPLETE	265 PERSO SENT CHECK TO LAKE ERIE CONST	- COMPLETE
196 DISCUSS MECHANIC POSITION WITH FD	- PLANNING	266 MUSEUM REQUEST 4-5-25 NO PARKING	- FORWARD TO SIGN DEPT
197 DISCUSS MECHANIC POSITION WITH PARKS	- PLANNING	267 FORWARD MONTHLY REPORT TO LISA	- COMPLETE
198 CONTACT LAKE ERIE CONST. RE ATTENUATOR PYMT	- COMPLETE	268 WEEKEND SNOW CALLOUT	- COMPLETE
199 CONTACT SOUTHWAY FOLLOWUP GUARDRAIL	- COMPLETE	269 WORK ON 5K MAP ROUTE	- COMPLETE
200 RESEARCH MECHANIC POSITION IN ORC	- PLANNING	270 DISCUSS SEWER LINE ISSUE AT GARAGE	- PLANNING
201 WALES POTHOLE CLAIM INVESTIGATION	- LAW DEPT CONSULT	271 DISCUSS CRUISERS WITH PD CHIEF	- PLANNING
202 RUSK TRUCK QUOTE ARRIVED	- COMPLETE	272 CHECK GREENRIDGE NE LIGHTS	- POWER CO NOTIFIED
203 GOVDEALS REPORT FOR COUNCIL	- PLANNING	273 CHECK RESERVOIR PARK LIGHTS	- POWER CO NOTIFIED
204 CHECK WALES & SPRINGHAVEN CONSTRUCTION	- WORK ORDER GENERATED	274 CHECK SOUTH SIPPO LIGHTS	- POWER CO NOTIFIED
205 CHECK FOREST SE WASH OUT	- ENGINEER CONSULT	275 EMAIL AMY HOPKINS RE LIGHTS AT REZZY	- COMPLETE
206 CHECK FOREST SE WASH OUT	- WORK ORDER GENERATED	276 EMAIL PARKS RE REZZY LIGHTS	- COMPLETE
207 GIRLS ON THE RUN MEETING	- COMPLETE	277 CHECK DUANE NW RESIDENT COMPLAINT	- ENGINEER CONSULT (PAVE LIST)
208 RESEARCH FD MECHANIC ISSUE	- COMPLETE	278 DISCUSS HPM USAGE	- PLANNING
209 REVIEW MECHANIC RESUMES	- COMPLETE	279 CHECK HPM AVAILABILITY NEARBY	- COMPLETE
210 DISCUSS HOMELESS CLEANUP WITH MAYOR	- COMPLETE	280 ORDER HPM	- COMPLETE

MASSILLON STREET DEPARTMENT

MONTHLY REPORT

FEBRUARY, 2025

ADMINISTRATIVE / PLANNING

SITUATION	DISPOSITION	SITUATION	DISPOSITION
281 ATTEND COUNCIL MEETING RE GOVDEALS	- COMPLETE	351 DISCUSS MECHANIC APPLICATION WITH CIVIL SERVICE	- COMPLETE
282 DISCUSS TREE PROGRAM WITH MARKUM	- COMPLETE	352 DISCUSS MECHANIC APP WITH SSD	- COMPLETE
283 DISCUSS HOMELESS WITH GREGG & MAYOR	- COMPLETE	353 DISCUSS PAVING SCHEDULE WITH ENGINEER	- COMPLETE
284 PRE-D HEARING INTERVIEW 10	- COMPLETE	354 DISCUSS NW ALLOTTMENT SIGN WITH SIGN	- PLANNING
285 PRE-D HEARING INTERVIEW 11	- COMPLETE	355 PREP FOR MEDIATION	- COMPLETE
286 PRE-D HEARING INTERVIEW 12	- COMPLETE	356 WORK ON 5K ROUTE	- COMPLETE
287 PRE-D HEARING INTERVIEW 13	- COMPLETE	357 PLAN CHAMBER CAR SHOW MEETING	- SCHEDULED
288 CONTACT HECK RE GOVDEALS	- COMPLETE	358 OPS SUPT OFF SICK 4 HOURS	- COMPLETE
289 CONTACT ARGENT RE GOVDEALS	- COMPLETE	359 DISCUSS ICE RINK WITH PARKS	- PLANNING
290 CONTACT PEDRO RE GOVDEALS	- COMPLETE	360 DISCUSS CAR SHOW WITH CHAMBER	- COMPLETE
291 CONTACT SAINTENOY RE GOVDEALS	- COMPLETE	361 CHECK WYOMING NE PARKING	- CODE CONSULT (AGAIN)
292 CHECK HOM LEVEL	- COMPLETE	362 REVIEW SPECIAL PAY MEMO FROM AUDITOR	- COMPLETE
293 INTERVIEW MARTIN MECHANIC	- COMPLETE	363 CHECK PAVING LIST FROM ENGINEER	- COMPLETE
294 INTERVIEW FORESTER MECHANIC	- COMPLETE	364 DISCUSS LINDEN NW ON PAVING SCHEDULE	- COMPLETE
295 INTERVIEW SMITH MECHANIC	- COMPLETE	365 DISCUSS WENDLING NW ON PPAVING SCHEDULE	- COMPLETE
296 CONTACT RESIDENT RE GREENRIDGE LIGHTS	- COMPLETE	366 DISCUSS WARMINGTON RD WITH ENGINEER	- COMPLETE
297 MAKE MECHANIC JOB OFFER	- COMPLETE	367 CONTACT GARY MARTIN RE MECHANIC POSITION	- PLANNING
298 PRE-D HEARING INTERVIEW 14	- COMPLETE	368 LOTUS GROVE BLOCK PARTY	- REVIEWED
299 PRE-D HEARING INTERVIEW 15	- COMPLETE	369 CHECK JEFFERSON NE STOP ISSUE	- COMPLETE
300 PRE-D HEARING INTERVIEW 16	- COMPLETE	370 DISCUSS BANNER PROGRAM	- COMPLETE
301 READ INVESTIGATION FROM REMINGER	- COMPLETE	371 CHECK MONROE NW GUARDRAIL	- ENGINEER CONSULT
302 CONTACT JACKSON BILLING RE: MEDIATION	- MESSAGE LEFT	372 CONTACT TUSC STREETS RE 17TH NW	- COMPLETE
303 SIGN FOR HOMELESS FOLK	- POSTED	373 CHECK 12TH SW SINKHOLE	- ENGINEER CONSULT
304 REDIRECT COMPASS SALT ORDER UNTIL NEXT WEEK	- COMPLETE	374 CONTACT TUSC TWP RE 17TH NW POTHOLES	- COMPLETE
305 SR 21 ATTENUATOR HAS BEEN REPAIRED	- COMPLETE	375 TUSC TRUSTEE DISCUSSION WITH MAYOR	- COMPLETE
306 REVIEW HOPKINS EMAIL RE REZZY LIGHTS	- COMPLETE	376 REVIEW INJURY REPORT	- COMPLETE
307 REVIEW WARMINGTON RD COMPLAINT	- ENGINEER CONSULT (PAVE LIST)	377 JUDGE EDDIE GOVDEALS ITEMS	- RECEIVED
308 CHECK LT TURN FOR SR 21 @ CHERRY	- SAFETY DEPT CONSULT	378 DISCUSS PICKLEFEST WITH SSD	- COMPLETE
309 CHECK LAKE AVE POTHOLES	- WORK ORDER GENERATED	379 DISCUSS ROAD CLOSURES WITH SSD	- COMPLETE
310 CHECK WOODLAND SE POTHOLES	- WORK ORDER GENERATED	380 DISCUSS FILING SYSTEM WITH LISA	- COMPLETE
311 MONITOR WEATHER CONISITIONS	- COMPLETE	381 CHECK BILL OF SALE FOR PALFINGER	- COMPLETE
312 SNOW CALLOUT	- COMPLETE	382 PLOT MECHANIC PAY	- COMPLETE
313 SALT OPERATIONS	- COMPLETE	383 CHECK MECHANIC STATUS FOR HIRING	- COMPLETE
314 CHECK MILL CREEK RUN LIGHT POLES	- PRIVATE ROAD	384 RESEARCH PERS MEDICAL CLEARANCE	- CPLANNING
315 CHECK MILL CREEK RUN LIGHT POLES	- ENGINEER CONSULT	385 CANTON CIVIL SERVICE CALL RE PERS	- COMPLETE
316 CHECK SR 21 @ CHERRY RD LOOPS	- SEASONAL PROBLEM	386 CHECK RICHVILLE SE POTHOLES	- WORK ORDER GENERATED
317 CHECK ISLAND PARTY BANNER ISSUE	- SAFETY DEPT CONSULT	387 CHECK CHERRY RD FROM SR21 TO GUY POTHOLES	- WORK ORDER GENERATED
318 PRE- DISCIPLINARY HEARING PREP	- COMPLETE	388 CHECK 2ND & LAKE NE POTHOLE	- WORK ORDER GENERATED
319 PRE- DISCIPLINARY HEARING	- COMPLETE	389 CHECK SR21 POTHOLES	- WORK ORDER GENERATED
320 REVIEW LOY EMAIL	- TOO BUSY	390 NOTIFY CITY RE OVERNIGHT PATCHING	- COMPLETE
321 REVIEW EMAIL RE DAMAGE CLAIMS	- COMPLETE	391 CARANO MEDIATION LETTER TO MEDIATOR	- COMPLETE
322 LAW DEPT EMAIL RE SPRINGHAVEN	- RETURN EMAIL SENT	392 CARANO MEDIATION ZOOM MEETING	- COMPLETE
323 REVIEW POTHOLE CLAIM	- COMPLETE	393 \$1,500 GUARDRAIL REIMBURSEMENT PER MEDIATOR	- COMPLETE
324 DISCUSS SHOWMOBILE WITH PARKS	- COMPLETE	394 DISCUSS EMPLOYMENT APPLICATION WITH SARAH	- COMPLETE
325 DISCUSS SHOWMOBILE WITH MAYOR	- COMPLETE	395 RESCHEDULE CAR SHOW MEETING	- COMPLETE
326 CHECK FOR SR 21 GUARDRAIL	- RECEIVED	396 BIO FOR CHAMBER EVENT	- COMPLETE
327 CHECK FOR WALES TRAFFIC CABINET	- RECEIVED	397 DISCUSS SCRAP WITH SSD & JON	- COMPLETE
328 REVIEW PICKLE FEST EMAIL	- COMPLETE	398 5 GAL BUCKETS FROM PARKS	- COMPLETE
329 DISCUSS PRE-D WITH PD CHIEF	- COMPLETE	399 SCRAP CHECK \$3,438.73	- COMPLETE
330 DISCUSS PRE-D WITH SSD	- COMPLETE	400 CHECK PARKS BUILDING FOR RENOVATION	- COMPLETE
331 DISCUSS PRE-D WITH LAW DEPT	- COMPLETE	401 STREET DEPT RELOCATION MEETING	- COMPLETE
332 PRE-D RESPONSE WORK	- STARTED	402 REVIEW TREE APPLICATION	- COMPLETE
333 PRE-D RESPONSE WORK (SAT)	- CONTINUED	403 NEWMAN ATTENUATOR SITUATION...LAW DEPT	- WILL CALL
334 PRE-D RESPONSE WORK (SUN)	- CONTINUED	404 CHECK 29TH NW WASH OUT	- COMPLETE
335 PRE-D RESPONSE	- COMPLETE	405	-
336 CHECK SPEED SIGN @ WALES & SPRINGHAVEN	- COMPLETE	406	-
337 SAFETY DEPT TO INSPECT SHOWMOBILE	- COMPLETE	407	-
338 ALLEYWAY MEETING	- COMPLETE	408	-
339 EMERGENCY BoFC FOR TRAFFIC CABINET	- GENERATED	409	-
340 EMERGENCY BoFC FOR GUARDRAIL	- GENERATED	410	-
341 SPEED TABLES	- ORDERED	411	-
342 PRE-D RESPONSE TO SSD	- COMPLETE	412	-
343 PRE-D RESPONSE TO PD CHIEF	- COMPLETE	413	-
344 OPS SUPT OFF SURGERY	- COMPLETE	414	-
345 CHECK OM DIGITAL SPEED SIGN	- PLANNING	415	-
346 CHECK ON SR 21 @ CHERRY LOOPS	- PLANNING	416	-
347 APPROVE PAYROLL	- COMPLETE	417	-
348 CHECK RUTH PL NE WATER LEAK	- AQUA NOTIFIED	418	-
349 CHECK SR21 UNDER FINEFROCK BRIDGE REBAR	- NONE FOUND	419	-
350 CHECK CINCINNAT SE FOR TRASH	- COMPLETE	420	-

MASSILLON STREET DEPARTMENT

MONTHLY REPORT

FEBRUARY, 2025

PATCHING

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 WARMINGTON RD SW	- COMPLETE	71 OXFORD NE	- COMPLETE
2 TREMONT SE CONCRETE	- COMPLETE	72 10TH NE	- COMPLETE
3 HANKINS NE	- COMPLETE	73 2ND ST NE @ CHERRY	- COMPLETE
4 AMHERST NE NEAR HAMILTON	- COMPLETE	74 9TH ST NE	- COMPLETE
5 LAKE NE	- COMPLETE	75 GAIL NE	- COMPLETE
6 SR 21 @ CHERRY	- COMPLETE	76 CORNELL NE	- COMPLETE
7 SR 21 @ FINEFROCK	- COMPLETE	77 20TH SE @ CAMBRIDGE	- COMPLETE
8 LINCOLN WAY NW	- STARTED	78 WARMINGTON SW HOLE	- COMPLETE
9 UNIVERSITY DR SE	- STARTED	79 AMHERST @ MARCS	- COMPLETE
10 WINDSOR NE	- COMPLETE	80 15TH ST SE	- COMPLETE
11 OHLMAN CT NE	- COMPLETE	81 WOODLAND SE	- COMPLETE
12 MCCADDEN NE	- COMPLETE	82 LWE 6TH TO VIADUCT (HPM)	- COMPLETE
13 814 8TH NE	- COMPLETE	83 17TH SW @ BYRON (HPM)	- COMPLETE
14 WEIRICH NE	- COMPLETE	84 HARSH @ OAK SE (HPM)	- COMPLETE
15 PENBERTHY NE	- COMPLETE	85 LAKE NE (HPM)	- COMPLETE
16 WARMINGTON SE	- STARTED	86 2500-2800 LWW (HPM)	- COMPLETE
17 ROTCH & WALES NE	- COMPLETE	87 2100-2400 LWW (HPM)	- COMPLETE
18 1825 11TH NE	- COMPLETE	88 WARMINGTON RD SW (HPM)	- COMPLETE
19 11TH & OAKWOOD NE	- COMPLETE	89 100 BLOCK 9TH ST SE	- STARTED
20 104 8TH NE	- COMPLETE	90 27TH SE (HPM)	- COMPLETE
21 440 TREMONT SE	- COMPLETE	91 LW EAST	- COMPLETE
22 HANKINS NE	- COMPLETE	92 LAKE NE AMHERST TO 11TH	- COMPLETE
23 17TH NW & CHERRY	- COMPLETE	93 SOUTH ERIE ST	- STARTED
24 FINEFROCK SW	- COMPLETE	94 LW WEST	- STARTED
25 HARSH & HESS CORNERS	- COMPLETE	95 890 TARP FOR PATCH CREW	- INSTALLED
26 THORNE NE	- STARTED	96 LW WEST 17TH TO END	- COMPLETE
27 20TH SE HARSH TO CAMBRIDGE	- STARTED	97 LW WEST EASTBOUND LIMITS TO 23RD	- COMPLETE
28 FEDERAL NE	- COMPLETE	98 SOUTH ERIE STREET	- COMPLETE
29 VENTURE SE	- COMPLETE	99 1ST NE CHERRY TO LAKE	- COMPLETE
30 UNIVERSITY DR SE	- COMPLETE	100 WALNUT RE SW	- COMPLETE
31 WARMINGTON SE	- COMPLETE	101 WARMINGTON RD SW	- COMPLETE
32 ERIE ST SOUTH NEAR STATION 4	- COMPLETE	102 LW WEST FROM 23RD TO BRIDGE EB	- COMPLETE
33 SR 21 SB WALNUT TO LIMITS	- COMPLETE	103 RICHVILLE DR SE	- COMPLETE
34 SR 21 NB LIMITS TO EDWIN	- COMPLETE	104 BURTON NE	- COMPLETE
35 ERIE ST SOUTH	- STARTED	105 WERIE ST NORTH	- STARTED
36 NORTH NE	- COMPLETE	106 WALNUT RD SW	- COMPLETE
37 THORNE NE	- COMPLETE	107 1ST NE CHERRY TO LAKE	- COMPLETE
38 THORNE NW	- COMPLETE	108 MAIN WEST LW TO 17TH	- COMPLETE
39 LWW 27TH TO 32ND	- STARTED	109 AMHERST @ KORMAN NE	- COMPLETE
40 LWE @ 3RD	- COMPLETE	110 AMHERST NE KEUPER TO TAGGART	- COMPLETE
41 TREMONT @ 7TH SW	- COMPLETE	111 CHERRY @ ERIE	- COMPLETE
42 ERIE ST SOUTH WALNUT TO CENTRAL	- STARTED	112 TREMONT SW 6TH TO 17TH	- COMPLETE
43 SR21 SB ON RAMP @ WALMART	- COMPLETE	113 SR 21 NB LIMITS TO LIMITS	- COMPLETE
44 WALES & SPRINGHAVEN MANHOLE PLATE	- COMPLETE	114 SR 21 SB LIMITS TO WALNUT	- COMPLETE
45 REC CENTER LOT	- COMPLETE	115 TREMONT SW 6TH TO 17TH EAST SIDE	- COMPLETE
46 10TH SW	- COMPLETE	116 ERIE ST NORTH	- COMPLETE
47 ERIE ST SOUTH	- COMPLETE	117 2ND & LAKE NW	- COMPLETE
48 LWE @ TREMONT	- COMPLETE	118 17TH NW	- COMPLETED
49 9TH NE @ LWE	- COMPLETE	119	
50 ERIE ST @ SR 21 ON RAMP	- COMPLETE	120	
51 TREMONT SE @ WENDY'S	- COMPLETE	121	
52 ERIE @ RR TRACKS	- COMPLETE	122	
53 3RD SE WALNUT TO WOODLAND	- COMPLETE	123	
54 JOHNSON SE	- STARTED	124	
55 LEDGEWOOD NE	- STARTED	125	
56 GEIGER SW	- COMPLETE	126	
57 7TH & LWW	- COMPLETE	127	
58 LEDGEWOOD NE	- COMPLETE	128	
59 BRAMBLEWOOD NE	- COMPLETE	129	
60 PRAIRIE NE	- COMPLETE	130	
61 GREENRIDGE NE	- COMPLETE	131	
62 AMHERST @ KORMAN	- COMPLETE	132	
63 MEDILL AMHERST TO 11TH	- COMPLETE	133	
64 ROTCH NE	- COMPLETE	134	
65 MADER CT	- COMPLETE	135	
66 LILLIAN GISH	- COMPLETE	136	
67 LWW EC LANE 17TH TO TOV	- COMPLETE	137	
68 LINCOLN WAY VIADUCT	- COMPLETE	138	
69 TOMMY HENRICH	- COMPLETE	139	
70 20TH SE @ HARSH	- STARTED	140	

**MASSILLON STREET DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2025**

SPECIAL PROJECTS			ANIMALS		
SITUATION/WORK ORDER	DISPOSITION		AREA		ACTION
1 TRAFFIC CONTROL	- COMPLETE		1 RACCOON AT FINEFROCK	-	PICKED UP
2 BACKFILL UNDER LW BRIDGE	- COMPLETE		2 16TH & WALNUT RACCOON	-	PICKED UP
3 TRAFFIC CONTROL PATCH CREW	- COMPLETE		3 1013 ERIE SOUTH OPPOSSUM	-	PICKED UP
4 TRAFFIC CONTROL PATCH CREW	- COMPLETE		4 16TH SE DEER	-	PICKED UP
5 TRAFFIC CONTROL PATCH CREW	- COMPLETE		5 SKUNK 216 CHERRY RD NE	-	PICKED UP
6 TRAFFIC CONTROL PATCH CREW	- COMPLETE		6 HANKINS & CARNATION RACCOON	-	PICKED UP
7 SR 21 OVERTURNED TRUCK	- COMPLETE		7 CARNATION SKUNK	-	PICKED UP
8 SALT OPERATIONS OVERNIGHT	- COMPLETE		8 820 WALNUT SKUNK	-	PICKED UP
9 PATCH OPERATIONS OVERNIGHT	- COMPLETE		9 MCKINLEY SW OPPOSSUM	-	PICKED UP
10 SALT OPERATIONS WEEKEND	- COMPLETE		10 VALERIE NE GROUNDHOG	-	PICKED UP
11 TRAFFIC CONTROL FOR PATCH CREW	- COMPLETE		11 1111 16TH SE RACCOON	-	PICKED UP
12 TRAFFIC CONTROL PATCH CREW	- COMPLETE		12 16 CHERRY NE CAT	-	PICKED UP
13 TRAFFIC CONTROL MANHOLE REPLACEMENT	- COMPLETE		13 1500 NAVE SE SKUNK	-	PICKED UP
14 TRAFFIC ZONE WALES & SPRINGHAVEN	- SET UP		14 VETERANS BLVD OPPOSSUM	-	PICKED UP
15 WALES NE TRAFFIC ZONE	- REMOVED		15 SR 21 NB RACCOON	-	PICKED UP
16 CHECK POT HOLE DAMAGE	- HPM FOR IMMEDIATE REPAIR		16 635 17TH NE RACCOON	-	PICKED UP
17 INTERVIEW MECHANIC CANDIDATES	- COMPLETE		17	-	
18 SALT STRUCTURE CONTEMPLATION	- PLANNING		18	-	
19 TREE PROGRAM APPLICATIONS	- PLANNING		19	-	
20 SPEED TABLE PROJECT PASSED BOARD OF CONTROL	- COMPLETE		20	-	
21 HOMELESS AREA CLEANUP PLANNING	- COMPLETE		21	-	
22 SK RUN MAP ROUTE FOR USE	- PLANNED		22	-	
23 SHOP CABINETS RENOVATED	- COMPLETE		23	-	
24 HOMELESS CAMP @ WALNUT & RIVER	- REMOVED		24	-	
25 TRAILER TO WAMPLER ICE RINK	- COMPLETE		25	-	
26 ICE RINK TO HEALTH DEPT	- COMPLETE		26	-	
27 SR 21 PATCHING OVERNIGHT	- COMPLETE		27	-	
28 TRAFFIC CONTROL	- COMPLETE		28	-	
29 CITY GARAGE RELOCATION MEETING	- COMPLETE		29	-	
30			30	-	
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
STREET SWEEPING			BARRICADES / BARRELS / CONES		
SITUATION/WORK ORDER	DISPOSITION				
1 GARAGE PARKING LOT	- SWEEP		26TH SE BARRICADES WATER BREAK	-	DELIVERED
2 UNDER LW BRIDGE	- SWEEP		1 26TH SE BARRICADES WATER BREAK	-	PICKED UP
3 SOUTH ERIE ST	- SWEEP		2 WALES & SPRINGHAVEN BARRICADES	-	DELIVERED
4			3 2409 LWW CONES	-	DELIVERED
5			4 2409 LWW HIGH WATER SIGNAGE	-	DELIVERED
6			5 2409 LWW CONES	-	PICKED UP
7			6 2409 LWW HIGH WATER SIGNAGE	-	PICKED UP
8			7 LWE POLE FIRE BARRELS (20)	-	DELIVERED
9			8 LWE POLE FIRE BARRELS (20)	-	PICKED UP
10			9 LW WEST BARRELS FOR FIRE	-	DELIVERED
11			10 LW WEST BARRELS FOR FIRE	-	DELIVERED
12			11 LW WEST BARRICADES FOR FIRE	-	PICKED UP
13			12 LW WEST BARRICADES FOR FIRE	-	PICKED UP
14			13	-	
15			14	-	
16			15	-	
17			16	-	
18			17	-	
19			18	-	
20			19	-	
21			20	-	
22			21	-	
23			22	-	
24			23	-	
25			24	-	
			25	-	
			26	-	
			27	-	
			28	-	
			29	-	
			30	-	
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			35	-	
			36	-	
			37	-	

**MASSILLON STREET DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2025**

MISCELLANEOUS

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 SR 21 OVERTURNED TRUCK	- COMPLETE	71 PILED SALT	- COMPLETE
2 SALT OPERATIONS OVERNIGHT	- COMPLETE	72 RECEIVED SALT 7 LOADS	- COMPLETE
3 PATCH OPERATIONS OVERNIGHT	- COMPLETE	73 WASHED LOADER	- COMPLETE
4 SALT OPERATIONS WEEKEND	- COMPLETE	74 12TH NW SINKHOLE PLATED	- COMPLETE
5 LOAD YARD WASTE	- COMPLETE	75	
6 RUTS UNDER LW BRIDGE	- COMPLETE	76	
7 WALES & SPRINGHAVEN PLATED MANHOLE	- COMPLETE	77	
8 LOAD YARD WASTE	- COMPLETE	78	
9 SR 21 TRUCK CLEANUP	- COMPLETE	79	
10 PREP LOADER FOR TONIGHTS ICE STORM	- COMPLETE	80	
11 LOAD SCHOOL SALT TRUCK	- COMPLETE	81	
12 WASH 889	- COMPLETE	82	
13 LOAD YARD WASTE	- COMPLETE	83	
14 SR 21 @ LGB DEBRIS IN ROAD	- REMOVED	84	
15 GRINDINGS BY YARD WASTE	- COMPLETE	85	
16 WETMORE SE GRINDINGS	- COMPLETE	86	
17 FINEFROCK SW TREE IN ROADWAY	- REMOVED TO WOODS	87	
18 WASH 880	- COMPLETE	88	
19 WASH 887	- COMPLETE	89	
20 SR 21 SB TRUCK BED LINER IN ROAD	- REMOVED	90	
21 10TH NE TREE BRANCHES	- REMOVED	91	
22 5TH NW TREE DOWN	- REMOVED	92	
23 LOAD YARD WASTE	- COMPLETE	93	
24 SALT UNDER LW BRIDGE CLEANUP	- COMPLETE	94	
25 418 3RD NE WIRES DOWN	- ATT NOTIFIED	95	
26 GRINDINGS IN FRONT OF YARD WASTE	- 6 LOADS	96	
27 WALNUT RD SW TRASH	- REMOVED	97	
28 LIMBS ON BURTON	- REMOVED	98	
29 GARAGE FENCELINE DEBRIS	- REMOVED	99	
30 LOAD YARD WASTE	- COMPLETE	100	
31 GRINDINGS AT OLD SALT BIN	- COMPLETE	101	
32 EPA TOUR OF BUILDING	- COMPLETE	102	
33 LOAD YARD WASTE	- COMPLETE	103	
34 CHECK 1009 AMHERST NE WATER CUT	- AQUA NOTIFIED	104	
35 CB CASTINGS RESERVOIR	- WILL ADDRESS TOMORROW	105	
36 LOAD YARD WASTE	- COMPLETE	106	
37 WALES RD PLATE	- REMOVED	107	
38 FOREST AVE WASHOUT (6 LOADS)	- FILLED	108	
39 REAR GARAGE GRAVEL DRIVEWAY	- COMPLETE	109	
40 LOAD YARD WASTE	- COMPLETE	110	
41 WASH LOADER	- COMPLETE	111	
42 WASH 889	- COMPLETE	112	
43 2039 RICHVILLE SE SALT PILE	- REMOVED	113	
44 LOAD YARD WASTE	- COMPLETE	114	
45 LOAD SCHOOL SALT TRUCKS	- COMPLETE	115	
46 PILED SALT	- COMPLETE	116	
47 LW BRIDGE DRAIN PIPE	- REPLACED	117	
48 WASH 865	- COMPLETE	118	
49 SALT AREA FOR FIRE DEPT INCIDENT	- COMPLETE	119	
50 RECEIVED SALT 253 TONS	- COMPLETE	120	
51 PILED SALT	- COMPLETE	121	
52 CAMPBELL CIR ICE BUILDUP	- REMOVED	122	
53 WAMPLER PARK BARRIER BLOCKS	- MOVED	123	
54 CORNELL NE GRINDINGS	- COMPLETE	124	
55 ALLEY OF MATTHIEAS NE	- GRADED	125	
56 LOAD YARD WASTE	- COMPLETE	126	
57 MENARDS FOR PARTS	- COMPLETE	127	
58 WALES & BENNINGTON SIGN POST	- REMOVED	128	
59 RECEIVED 8 LOADS SALT 205 TONS	- COMPLETE	129	
60 ORDERED 300 TON SALT CARGILL	- COMPLETE	130	
61 PILED SALT	- COMPLETE	131	
62 LOAD YARD WASTE	- COMPLETE	132	
63 RECEIVED SALT 25 TONS	- COMPLETE	133	
64 PILED SALT	- COMPLETE	134	
65 WAMPLER PARK 14 BARRIER BLOCKS	- COMPLETE	135	
66 UNLOAD BARRIER BLOCK AT PARKS	- COMPLETE	136	
67 5 SKID CB CASTINGS @ RESERVOIR CDI	- COMPLETE	137	
68 LOAD SCRAP (6 LOADS)	- COMPLETE	138	
69 NAVARRE SE SIGN PULLED	- COMPLETE	139	
70 4TH & ERB ALLEY	- GRAVELED	140	

DOWNTOWN DUTIES CHECKLIST 2025

MONTH:

FEBRUARY

- 1 PICK UP DEBRIS / TRASH IN AREA 1
- 2 PICK UP DEBRIS / TRASH IN AREA 2
- 3 PICK UP DEBRIS / TRASH IN AREA 3
- 4 PICK UP DEBRIS / TRASH IN AREA 4
- 5 PICK UP DEBRIS / TRASH IN AREA 5
- 6 PICK UP DEBRIS / TRASH IN AREA 6
- 7 WEED EATER AT POINTS IN AREA 1
- 8 WEED EATER AT POINTS IN AREA 2
- 9 WEED EATER AT POINTS IN AREA 3
- 10 WEED EATER AT POINTS IN AREA 4
- 11 WEED EATER AT POINTS IN AREA 5
- 12 WEED EATER AT POINTS IN AREA 6
- 13 CLEAN CATCH BASINS IN AREA 1
- 14 CLEAN CATCH BASINS IN AREA 2
- 15 CLEAN CATCH BASINS IN AREA 3
- 16 CLEAN CATCH BASINS IN AREA 4
- 17 CLEAN CATCH BASINS IN AREA 5
- 18 CLEAN CATCH BASINS IN AREA 6
- 19 EMPTY CITY TRASH CANS IN AREA 3
- 20 EMPTY CITY TRASH CANS IN AREA 4
- 21 EMPTY CITY TRASH CANS IN AREA 5
- 22 EMPTY CITY TRASH CANS IN AREA 6
- 23 CHECK FLOWER BEDS IN AREA 3
- 24 CHECK FLOWER BEDS IN AREA 4
- 25 CHECK FLOWER BEDS IN AREA 5
- 26 CHECK FLOWER BEDS IN AREA 6
- 27 ASSIST STREET DEPARTMENT
- 28 ASSIST SIGN DEPARTMENT
- 29 ASSIST SAFETY DEPARTMENT
- 30 ASSIST PARKS DEPARTMENT
- 31 CLEAN STEPS FROM LINCOLN WAY BRIDGE TO 5TH ST
- 32 WEED EATER TREMONT SE 3RD TO RR TRESSSEL
- 33 POLICE WALKING PATH UNDER / BETWEEN BRIDGES
- 34 CLEAN AREA AROUND FENCED SPILLWAY @ CHIPOTLE
- 35 CLEAN / TRIM MARKER SIGN @ SR 21 & CHERRY RD
- 36 CLEAN / TRIM CITY LIMIT SIGN @ 27TH & LWE
- 37 CLEAN / TRIM ERIE & NORTH CITY LOT
- 38 CLEAN / TRIM 1ST & FEDERAL NE CITY LOT
- 39 POLICE FENCE LINE FROM BOB EVANS TO TIGER RAGS
- 40 CLEAN / TRIM HEALTH DEPARTMENT LOT
- 41 CLEAN AREA AROUND SPILLWAY @ RIVERVIEW
- 42 CLEAN / TRIM ISLAND @ LILLIAN GISH & SR 21
- 43 POLICE MUSEUM GROUNDS FOR TRASH / DEBRIS
- 44 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 45 CLEAN / TRIM ERIE & TREMONT SE CITY LOT
- 46 WIPE OFF TRASH CAN LIDS @ DUNCAN PLAZA
- 47 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 48 WEED / TRIM DUNCAN PLAZA AS REQUESTED
- 49 CLEAN CHERRY ROAD ISLANDS
- 50 CLEAN LINCOLN WAY BRIDGE AREA
- 51 CLEAN LINCOLN WAY BRIDGE STAIRWELL
- 52 CLEAN TREMONT BRIDGE AREA
- 53 WEED HUNTINGTON BANK LOT EAST OF BUILDING
- 54 CLEAN/TRIM/MOW ERIC TAYLOR MEMORIAL SITE
- 55 BLOW LEAVES FROM DOWNTOWN AREA SIDEWALKS
- 56 BLOW LEAVES FROM DUNCAN / VETERANS AREAS
- 57 SALT / PLOW AS NEEDED
- 58 CLEAN PARADE ROUTE BEFORE EVENT
- 59 ASSIST WITH SIGNAGE FOR THE EVENT
- 60 CLEAN PARADE ROUTE AFTER EVENT
- 61 POLICE LIGHTUP AREA FOR TRASH / DEBRIS
- 62 USE BLOWER TO REMOVE PEBBLES @ ADA CUTS
- 63 BLOW LEAVES FROM LIGHTUP AREA
- 64 POLICE AREA TO BE USED FOR EVENT
- 65 ASSIST WITH EVENT SETUP AS REQUESTED
- 66 EMPTY TRASH CANS AFTER EVENT

[illegible]

MASSILLON SAFETY / SIGN-PAINT DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2025

GARAGE

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 873 WORK DONE	- STARTED	71 ZEIGLER FOR PARTS	- COMPLETE
2 874 WORK DONE	- CONTINUED	72 MTECH SENT WRONG PART	- RETURNED
3 882 LIFT SALVAGE FOR CYLINDER	- COMPLETE	73 PARTS PUT AWAY	- COMPLETE
4 874 ENGINE FAN DAMAGE	- CHECKING	74 884 SPREADER DOWN (GLEDHILL)	- INSPECTED
5 874 DEF TANK DAMAGE	- INSPECTED	75 883 SALT BOX	- REMOVED
6 873 FUEL PUMP	- ORDERED	76 883 HITCH	- INSTALLED
7 SUPPLIES STOWED	- COMPLETE	77 890 SALT BOX	- REMOVED
8 874 INSPECTED FOR DAMAGE	- COMPLETE	78 890 PLOW LIFT CABLE	- REMOVED
9 WORK ON 873 SPINNER	- COMPLETE	79 890 PLOW LIFT CABLE	- ORDERED
10 WORK ON 882 SPINNER	- COMPLETE	80 885 SIDEBBOARD	- ADDRESSED
11 WORK ON 868 SALT FEED	- COMPLETE	81 885 LIGHTS	- REPAIRED
12 868 BRAKES	- REPAIRED	82 890 SPINNER	- REPAIRED
13 882 CROSS WELDS	- PAINTED	83 884 PARTS	- ORDERED
14 PARTS ORDERED	- COMPLETE	84 874 DIPSTICK	- REPLACED
15 882 PULL HANDLE CAME APART	- PART ORDERED	85 883 TANK STRAPS	- REPAIRED
16 LOADER BRAKES CORRECTED	- COMPLETE	86 887 CUTTING EDGE	- REMOVED
17 873 FUEL PUMP	- REPAIRED	87 SUPPLY ORDER	- PUT AWAY
18 ASSIST SR30 ACCIDENT CLEANUP	- COMPLETE	88 887 CUTTING EDGE	- REPLACED
19 DROVE SWEEPER 1 FOR EVALUATION	- COMPLETE	89 882 SPINNER LIGHT	- REPAIRED
20 YOUNGS FOR 871 GASKET	- COMPLETE	90 885 LUBE & PM	- COMPLETE
21 CUMMINS FOR 871 IDLER BELT	- ORDERED	91 884 SALT CONTROLLER	- SHIPPED
22 SWEEPER 1 AC FAN BLADES	- ORDERED FROM MTECH	92 885 BRAKES	- REPAIRED
23 TO YOUNGSTOWN FOR 871 PARTS	- COMPLETE	93 IMPERIAL ORDER	- PUT AWAY
24 874 PULLEY FROM NORTHERN MOBILE IN	- PICKED UP	94 874 DEF TANK	- REMOVED FOR REPAIR
25 871 BED LUBED	- COMPLETE	95 CLEAN BEARINGS	- INSPECTED
26 SUPPLIES PUT AWAY	- COMPLETE	96 890 TAILGATE	- REPAIRED
27 874 PARTS	- ORDERED	97 874 DEF TANK	- REPAIRED
28 CLEAN SHOP	- COMPLETE	98 885 BRAKES	- COMPLETE
29 882 GREASED FOR CORROSION	- COMPLETE	99 MENARDS ORDER PUT AWAY	- COMPLETE
30 873 FUEL HOSE	- INSTALLED	100 DOVER BRAKE FOR PARTS	- COMPLETE
31 882 GRAB HANDLE	- FABRICATED	101 885 ANCHOR PINS	- REPLACED
32 882 GRAB HANDLE	- REPLACED	102 877 BRAKES	- REPAIRED
33 884 HYDRAULIC LOCK	- REPAIRED	103 BRAKES ADJUSTMENT	- COMPLETE
34 PUT SUPPLIES AWAY	- COMPLETE	104 LEFT FRONT STEERING ASSEMBLY	- REPAIRED
35 NORTHERN MOBILE FOR 874 PULLEY	- ORDERED	105 CLEAN SHOP	- COMPLETE
36 AIR FITTINGS FOR PLOW TRUCKS	- INSTALLING OVER TIME	106 885 BRAKES	- COMPLETE
37 DRY ERASE BOARD	- INSTALLED	107 IMPERIAL ORDER	- PLACED
38 INVENTORY ON DRY ERASE	- STARTED	108 HOT BOX LEVER WIRE	- REPAIRED
39 CLEAN SHOP	- COMPLETE	109 872 FRONT BRAKES	- STARTED
40 SUPPLY ORDER GENERATED	- COMPLETE	110 REVIEW RACK SPEC'S	- COMPLETE
41 SPEEDWAY FOR 873 ISSUE	- COMPLETE	111 CHECK 884 SALT SPREADER STATUS	- COMPLETE
42 IMPERIAL ORDER DISCUSSED	- COMPLETEW	112 HOT BOX WHEEL BEARINGS	- GREASED
43 873 RADIATOR INSPECTION	- PART ORDERED	113 872 FRONT BRAKES	- CONTINUED
44 884 AUGUR MOTOR	- REPLACED	114 874 BELT FAN	- INSTALLED
45 882 SPINNER MOTOR	- REPLACED	115 874 DEF TANK	- REPAIRED
46 EPA TOUR	- COMPLETE	116 NAPA SUPPLIES	- PICKED UP
47 MEET WITH JON FOR UPDATES	- COMPLETE	117	
48 PRESS AREA STRAIGHTENED UP	- COMPLETE	118	
49 868 FITTINGS ORDERED	- COMPLETE	119	
50 DAEWOO SERVICE PARTS	- ORDERED	120	
51 CHECK ON ACCOUNTS	- COMPLETE	121	
52 REVIEW TRUCK SPECS	- STARTED	122	
53 HOOKS FOR SHELVES	- PLACED	123	
54 884 CABIN FILTER	- REPLACED	124	
55 874 TAP FOR BOLT	- COMPLETE	125	
56 CLEAN SHOP	- COMPLETE	126	
57 884 VOLTAGE ISSUE	- TROUBLESHOOTING STARTED	127	
58 NEW TRUCK SPEC REVIEWED	- COMPLETE	128	
59 IMPERIAL ORDER PUT AWAY	- COMPLETE	129	
60 REVIEW RESUMES	- COMPLETE	130	
61 MOVE SHOP CABINETS	- COMPLETE	131	
62 874 BOLT TAP	- COMPLETE	132	
63 LOCATE PULLEY SPACER	- COMPLETE	133	
64 REWORK 874 PATCH FOR SPACING	- COMPLETE	134	
65 871 STACK CLAMP	- REPAIRED	135	
66 HOT BOX RENOVATION PROJECT	- STARTED	136	
67 884 SPREADER PARTS	- ORDERED	137	
68 HOT BOX MOUNT LIGHTS	- INSTALLED	138	
69 DEF SUPPLY REPLENISHED	- COMPLETE	139	
70 IMPERIAL SUPPLY FOR WIRE	- ORDERED	140	

**MASSILLON STREET DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2025**

SAFETY DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 TORNADO SIREN 109	- REPAIRED	71	
2 TORNADO SIREN 1104	- REPAIRED	72	
3 6TH & DUNCAN TRAFFIC BULB	- REPLACED	73	
4 ERIE & CHARLES POLE HILSCHER MEETING	- COMPLETE	74	
5 DISCUSS ERIE & CHARLES WITH TOM	- COMPLETE	75	
6 WOOSTER CREEK SIGN POLE	- ASSIST SIGN	76	
7 WALES & STATE UPS PROGRAM	- COMPLETE	77	
8 STREET DEPT PANEL WIRING	- REPAIRED	78	
9 TRACT WIRES @ ERIE & CHARLES	- COMPLETE	79	
10 STERILITE SE STREET LIGHT	- CHECKED FOR REPAIR	80	
11 MILLENNIUM BLVD SE STREET LIGHTING	- CHECKED FOR REPAIR	81	
12 VEHICLE MAINTENANCE	- COMPLETE	82	
13 WALNUT & 3RD TRAFFIC BULB	- REPLACED	83	
14 TAX DEPT BALLAST (x2)	- REPLACED	84	
15 11TH & LAKE TRAFFIC BULB	- REPLACED	85	
16 DUNCAN & WALNUT TRAFFIC CAMERA	- CLEANED & PM	86	
17 CITY HALL GENERATOR CHECK	- COMPLETE	87	
18 2ND & LWE CONTROLLER	- INSPECTED	88	
19 ERIE & CHARLES POLE REMOVAL PREP	- STARTED	89	
20 LAKE & AMHERST TRAFFIC BOX	- CHECKED	90	
21 SR 21 & CHERRY TRAFFIC LOOPS	- INSPECTED	91	
22 3RD & WALNUT TRAFFIC BULB	- REPLACED	92	
23 2ND & LWE TRAFFIC CONTROLLER	- COMPLETE	93	
24 ENGINEER LETTER RE SR 21 @ CHERRY	- COMPLETE	94	
25 CLEVELAND & MARK ROSS WIRING	- COMPLETE	95	
26 ERIE & BIG INDIAN CAMERAS	- CHECKED	96	
27 ERIE & TREMONT CAMERA SYSTEM REPAIRS	- STARTED	97	
28 ERIE & TREMONT CAMERAS	- TROUBLESHOOT	98	
29 CHERRY @ SR 21 TRAFFIC LOOPS	- INSPECTED	99	
30 HEALTH DEPT WIRING	- REPAIRED	100	
31 MEET WITH PD CHIEF RE RENOVATION	- COMPLETE	101	
32 WIRING FOR PD BASEMENT	- REMOVED	102	
33 CONDUIT FOR PD BASEMENT	- REMOVED	103	
34 1ST & CHARLES TRAFFIC BULB	- REPLACED	104	
35 CHERRY @ SR 21 TRAFFIC LOOPS	- RESET TIMING	105	
36 CHECK FLASHING SIGN @ CHERRY RD NW	- COMPLETE	106	
37 HIGHWAY SIGNS FOR SIGN DEPT	- MEASURED	107	
38 TRAFFIC LOOP SYSTEMS SR 21	- CHECKED	108	
39 STREET DEPT BREAKER	- INSTALLED	109	
40 PARK MAINTENANCE BALLASTS	- INSTALLED	110	
41 PARK MAINTENANCE BULBS	- REPLACED	111	
42 PARK MAINTENANCE BUILDING LIGHTS	- REPAIRED	112	
43 PD BASEMENT REWIRING	- STARTED	113	
44 REC CENTER KITCHEN EXHAUST VENT	- REPAIRED	114	
45 CHERRY @ SR 21 TRAFFIC LOOPS	- CHECKED	115	
46 ASSIST WITH TOV FIRE	- COMPLETE	116	
47 PD BASEMENT REWIRING	- CONTINUED	117	
48 PD BASEMENT REWIRING	- CONTINUED	118	
49 26TH & LWE TRAFFIC BULB	- REPLACED	119	
50 WHS SCHOOL FLASHER	- REPROGRAMMED	120	
51 RESEARCH SPEED SIGN (DIGITAL)	-	121	
52 LARGE DOWNTOWN BANNER	- INSTALLED	122	
53 WHS STAGE PLATFORMS	- PICKED UP	123	
54 HEALTH DEPT OUTLET	- INSTALLED	124	
55 HEALTH DEPT DESK	- REPAIRED	125	
56 HEALTH DEPT LIGHTING	- REPAIRED	126	
57 WAMPLER SKATE RICK ELECTRIC	- REMOVED	127	
58 GETZ CENTER LIGHTS	- REPAIRED	128	
59 NAVARRE & COMMERCE ROUND POLE	- INSTALLED	129	
60 HEALTH DEPT 120 V OUTLET	- INSTALLED	130	
61 HEALTH DEPT GATE	- REPAIRED	131	
62 HEALTH DEPT LIGHTING REPAIRS	- CONTINUED	132	
63 REC CENTER LOT LIGHTS	- REPAIRED	133	
64 ERIE & EDWIN WIRING RESET	- COMPLETE	134	
65 CITY HALL GENERATOR CHECK	- COMPLETE	135	
66 26TH & LWE PEDESTRIAN BULB	- REPLACED	136	
67 STREET DEPT MONTHLY SAFETY CHECK	- COMPLETE	137	
68 SAFETY DEPT MONTHLY SAFETY CHECK	- COMPLETE	138	
69	-	139	
70	-	140	

MASSILLON SAFETY / SIGN-PAINT DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2025

SIGN / PAINT DEPARTMENT

SITUATION/WORK ORDER	DISPOSITION	SITUATION/WORK ORDER	DISPOSITION
1 PAINT GUN REPAIRS	- STARTED	71 TEMP NO PARKING SIGNS	- POSTED
2 SHERWIN WILLIAMS TO PLACE ORDER	- COMPLETE	72 23RD ST NW STOP SIGN	- REPAIRED
3 ERIE & PEARL STOP SIGN	- REPAIRED	73 1ST SW SIGN	- REMOVED
4 REVIEW MUSEUM NO PARKING REQUEST	- COMPLETE	74 NAVARRE SW SIGN POST	- INSTALLED
5 CLEAN UP SHOP	- COMPLETE	75 POST POUNDER MAINTENANCE	- COMPLETE
6 OBERLIN RD SIGN	- REPLACED	76 NAVARRE SW STREET SIGN	- REPLACED
7 PLOW SIGN	- REPLACED	77 COMMERCE SW STREET SIGN	- REPAIRED
8 SIGN INSPECTION	- COMPLETE	78 KLEEM ORDER	- VERIFIED
9 CLEAN UP SHOP	- COMPLETE	79 M/D SOLUTIONS PARTS	- ORDERED
10 CLEAN UP SANDBLAST AREAS	- COMPLETE	80 OUPS TICKET FOR HERON RD @ WOOSTER	- COMPLETE
11 SIGN PREP FOR INSTALL	- COMPLETE	81 WAMPLER SKATING SIGNS	- REMOVED
12 WOOSTER CREEK STOP SIGN	- INSTALLED	82 NAVARRE SW POST DAMAGED BY TRUCK	- REMOVED FOR REPAIR
13 STERILITE SE SPEED SIGN	- REPAIRED	83 CLEVELAND SW STREET SIGN	- REPAIRED
14 SIGN ORDER	- STARTED	84 OUPS FOR 8TH NE AT ORCHARD	- TICKET REQUEST
15 SMALL PAINT MACHINE	- COMPLETE	85	-
16 OTHER SHOP WORK	- COMPLETE	86	-
17 PAINT GUN REPAIRS	- STARTED	87	-
18 SHERWIN WILLIAMS TO PLACE ORDER	- COMPLETE	88	-
19 ERIE & PEARL STOP SIGN	- REPAIRED	89	-
20 REVIEW MUSEUM NO PARKING REQUEST	- COMPLETE	90	-
21 CLEAN UP SHOP	- COMPLETE	91	-
22 SIGN ORDER	- PLACED	92	-
23 CLEAN SHOP AREA FOR INSPECTION	- COMPLETE	93	-
24 3RD & LAKE STOP SIGN	- REPAIRED	94	-
25 WALNUT RD DEBRIS IN ROAD	- REMOVED	95	-
26 OLD SPRAYER MAINTENANCE	- STARTED	96	-
27 1ST SE MUSEUM NO PARKING	- POSTED	97	-
28 4TH & CHESTNUT STOP SIGN	- REPAIRED	98	-
29 WOODLAND @ ERIE STOP SIGN	- REPAIRED	99	-
30 13TH & MAIN STOP SIGN	- REPLACED	100	-
31 SMALL PAINT SPRAYER CHECK	- CONTINUED	101	-
32 PEARL & ERIE STOP SIGN	- REPAIRED	102	-
33 CHECK 27TH & SCHULER STOP SIGN	- REPLACED POST	103	-
34 STREET SIGN ORDER	- PLACED	104	-
35 OUPS TICKET FOR GARAGE	-	105	-
36 COLONIAL PKWY COMPLAINT	- ADDRESSED	106	-
37 CLYDE NW STOP SIGN	- REPLACED	107	-
38 SIGN PROOFS	- INSPECTED	108	-
39 KLEEM ORDER	- VERIFIED	109	-
40 GARAGE SEWER LINE	- CONTACT ENGINEER	110	-
41 SEWER LINE MAP RECEIVED	- GIVEN TO TOM	111	-
42 MEASURED OUPS PERIMETER	- COMPLETE	112	-
43 CALLED OUPS TO MARK GARAGE AREAS	- COMPLETE	113	-
44 CALLED AQUA RE WATER LINE	- COMPLETE	114	-
45 CHECK SIGNS DAMAGED OVER WEEKEND	-	115	-
46 SR21 @ EDWIN SIGN	- REMOVED FOR REPAIR	116	-
47 SR21 @ EDWIN SIGN	- REPAIRED	117	-
48 KLEEM ORDER UPDATED	- COMPLETE	118	-
49 DISCUSS HOMELESS SIGNAGE WITH TOM	- COMPLETE	119	-
50 REQUEST SAFETY ASSIST EDWIN SIGN MEASUREMENT	- COMPLETE	120	-
51 SIGN FOR HOMELESS CREATED	- COMPLETE	121	-
52 HOMELESS SIGN POSTED WALNUT RD	- COMPLETE	122	-
53 MISC SHOP WORK	- COMPLETE	123	-
54 NEW SIGN ORDER	- PUT AWAY	124	-
55 HOMELESS SHELTER ASSIST STREETS	- COMPLETE	125	-
56 SIPPO RESERVE ALLOTTMENT SIGNAGE RESEARCH	- COMPLETE	126	-
57 NW SIGN INSPECTION	- COMPLETE	127	-
58 KLEEM ORDER ALLOTTMENT SIGNAGE	- STARTED	128	-
59 ASSIST STREET WITH HOUSE FIRE	- COMPLETE	129	-
60 PARTS FOR PAINT GUN	- ORDERED	130	-
61 BENNINGTON @ WALES SPEED SIGN	- REMOVED FOR REPAIR	131	-
62 BENNINGTON & WALES STREET SIGNS	- REMOVED FOR REPAIR	132	-
63 RESTOCK TRUCK (HARDWARE)	- COMPLETE	133	-
64 CLIFF NW STREET SIGN	- REPLACED	134	-
65 CHERRY RD STREET SIN @ CLIFF	- REPLACED	135	-
66 SR 21 @ EDWIN DNE SIGNS	- REPAIRED	136	-
67 SR 21 @ EDWIN DNE SIGNS	- REINSTALLED	137	-
68 1ST SW UNDERPASS SIGN	- REMOVED FOR REPAIR	138	-
69 831 TREMONT SW NO PARKING SIGN	- REPAIRED	139	-
70 CLEAN UP SHOP	- COMPLETE	140	-

To: Mayor Jamie Slutz
From: Ted Herncane, Director of Development
Re: Monthly Report
Date: February 2025

Economic Development

Fielded calls regarding new business opportunities to discuss site location, zoning, and site plan review procedures. Attended NEFCO (Northeast Ohio Four County Regional Planning & Development Organization) monthly board meeting. Director of Development was appointed by the Stark County Commissioners to serve on this board. Continued discussion with polymer company in Akron looking to relocate to Massillon. Discussed available site options and incentives. Worked on annual EZ, CRA, and TIF reporting to State of Ohio and made preparations for annual Tax Incentive Review Council (TIRC) meeting to be held in March. Sent report forms and guidelines to local companies who are required to provide report. Attended grand opening of Consumers National Bank on LWE. Held organization meeting for Community Improvement Corporation (CIC) where I was nominated as president. Met with property owners of recently rezoned parcels at Lake and First St. NE to discuss their development plans. Attended meeting at Stark Economic Development Board (SEDB) regarding ODOT's Transportation Improvement District (TID) funding opportunities.

Community Development

Continued CDBG administrative duties including accounting and financial management for CDBG expenditures, monitoring expenditures for all activities in IDIS, and monitoring of CDBG sub recipients and their programs. Fielded calls from residents regarding the City's vacant land reutilization program and questions regarding zoning requirements for various projects. Completed sale of City property on February 28, a total of six (6) parcels were purchased and will be sent to the Law Department to prepare Quit Claim Deeds. Worked with code enforcement officers and held weekly status meetings to go over procedures, record keeping, and the passage of the International Property Maintenance Code (IPMC). Met with Code Enforcement and a local landlord to discuss the City's expectations for a property management standpoint. Began work on FY 2025 CDBG Annual Action Plan due May 15. Held Historic Preservation Commission meeting on February 6.

MAYORS REPORT

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT: DATE: 3-7-2025

Month: February 2025

Plant Effluent Total Million Gallons 370.416

Plant Effluent Average Million Gallons 13.229

Daily Average Effluent Suspended solids 5.5 mg/l

Daily Average Effluent BOD 4.4 mg/l

Total Sludge Hauled 1394.62 Dry Tons

Total Sewer calls 4 Collections

Sanitary Sewer Jetted 9,051 Feet

Collection Water Usage 3,000 Gallons

Sanitary Sewer Footage Camera 0.00 Feet

Total Overtime for WWTD Dept. 57.98 Hours

Ward 1. 0.00

Ward 2. 0.00

Ward 3. 63,605.00

Ward 4. 0.00

Ward 5. 0.00

Ward 6. 0.00

Total Sewer Repair Cost \$63,605.00