

# Meeting Minutes

<b>Meeting Name:</b> Board of Health		<b>Location:</b> Massillon City Health Department	
<b>Date:</b> January 17, 2023		<b>Start Time:</b> 3:30pm	<b>Stop Time:</b> 3:43
<b>Note Taker:</b> Terri Argent, REHS		<b>Facilitator:</b> Terri Argent	
<b>Attendees:</b> Jeff Thornberry                      Terri Argent Ann Palaski                          Dr. Lata Wiggins Cathy Heitger			
<b>MINUTES</b>			
1. APPROVAL OF DECEMBER 2022 MEETING MINUTES. No quorum- see note*			
2. PRESENTATION OF BILLS FOR DECEMBER 2022 No quorum- see note*			
3. DECEMBER 2022 VITAL STATISTICS, ENVIRONMENTAL, AND NURSING DIVISION REPORTS. No quorum- see note*			
<b>ACTION ITEMS</b>			
<p style="text-align: center;"><b>THIS MEETING IS BEING RECORDED</b></p> <p><b><u>Old Business</u></b></p> <p>1. Moving update.</p> <p>Terri Argent explained “ADA doors are now operable. The new sign is placed in front of the building. Most of the walls have been painted. Our new front desk has been enclosed, we are waiting for the glass pieces to arrive.” She then went on to say “The flooring will be finished by the end of the week. The cable and optics are in the computers. Security system is going in later this week.”</p> <p><b><u>New Business</u></b></p> <p>1. Announcement of PCG (Contact tracing) contract.</p> <p>We are ending our contract with PCG due to the Covid contract tracing grant ending and low numbers of Covid.</p>			

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2. Change of address for February Board meeting.

We will be closed Feb 23<sup>rd</sup>-25<sup>th</sup>, reopening on Feb 26<sup>th</sup>. The new address is 611 Erie st. S Massillon, Ohio 44646.

## ADJOURNMENT

The meeting ended at 3:43. No quorum- see note\*

**\*Note:** Cathy Heitger needs to be sworn in. That will take place at the next meeting.

## APPROVAL

*These minutes represent a true and accurate record of this meeting to be the best of my knowledge.*

<b>Person Responsible:</b>		<b>Date:</b>
<b>Meeting minutes submitted by:</b>		
<b>Meeting minutes submitted by:</b>		