



MASSILLON CIVIL SERVICE COMMISSION

REGULAR MEETING

DATE: Monday July 13, 2026

MINUTES

CALL TO ORDER:

The meeting was called to order at 5:00 pm by Chairperson STARRETT.

ROLL CALL: Megan Starrett (Chair): PRESENT
Kordell Ford: PRESENT
Aaron Violand: PRESENT
OTHERS IN ATTENDANCE: Tom Burgasser Civil Service Administrator

MINUTES:

The minutes of the 06-10-2026 regular meeting were distributed electronically and reviewed.

MOTION: STARRETT 2ND: VIOLAND
to approve the June 10, 2026 Regular Meeting minutes as written.
Discussion: None
VOTE: 3 YES

The minutes of the 07-1-2026 special meeting were distributed electronically and reviewed.

MOTION: STARRETT 2ND: FORD
to approve the July 1, 2026 Special Meeting minutes as written.
Discussion: None
VOTE: 2 YES (Violand abstained)

FINANCIAL REPORT:

The financial report for July, 2026 and the potential budget for 2027 were distributed and discussed.

MOTION: STARRETT 2ND: VIOLAND
to accept the July, 2026 financial report as read.
Discussion: None
VOTE: 3 YES



PUBLIC SPEAKS: None.

UNFINISHED BUSINESS:

1. The Commission was updated on the Registrar of Vital Statistics position. Kelly Hurdt transferred from the Outreach Services Coordinator position to the Registrar position. The Outreach Services Coordinator position was offered internally as a result of the special meeting but no one was interested so it was posted externally.

2. The Commission was updated on the Registered Environmental Health Specialist position and certified the Eligibility list.

MOTION: STARRETT 2ND: VIOLAND

to certify the Registered Environmental Health Specialist Eligibility List.

Discussion: Discussion ensued.

VOTE: 3 YES

3. The Commission was informed that there were no qualified candidates for the position of Environmental Health Director and the position will be reposted.
4. The Commission was updated on the Public Health Nursing Director position and certified the Eligibility List.

MOTION: STARRETT 2ND: VIOLAND

to certify the Public Health Nursing Director Eligibility List.

Discussion: Discussion ensued.

VOTE: 3 YES

5. The Commission was updated on the Community Development Coordinator position. Nathan Weiland has applied internally and has been selected to assume this position. He will most likely start in the fall.
6. The Commission was updated on the Fire Department list. Robert Bueno and Domenic Beasley will start July 27, 2026 provided all clearances have been successfully achieved.
7. The Commission was updated on the City School District Secretary list and, again, recertified the list.

MOTION: STARRETT 2ND: VIOLAND

to recertify the Massillon City School District Secretary Eligibility List.

Discussion: Discussion ensued.

VOTE: 3 YES



8. The Commission was updated on the Industrial Pretreatment Inspector position. There were no candidates who applied so the position will be reposted.
9. The Commission was updated on the entry level Plant Operator and Industrial Maintenance Technician positions.

MOTION: STARRETT 2ND: VIOLAND

to post the Entry Level Plant Operator & Industrial Maintenance Technician positions exam announcement.

Discussion: Discussion ensued.

VOTE: 3 YES

NEW BUSINESS:

None

GOOD & WELFARE:

None

NEXT MEETING: Regular Meeting: 08-10-2026 at 5pm in the Annex Mezzanine Level

ADJOURN:

MOTION: STARRETT 2ND: VIOLAND

to adjourn.

Discussion: None

VOTE: 3 YES

The meeting was adjourned at 5:12 pm.

Respectfully submitted,

Tom Burgasser

Tom Burgasser
Civil Service Administrator