

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry
FROM: David Maley, Economic Development Director
DATE: July 2020
RE: Monthly Report

- Participated in City Council sessions providing information to council members on a variety of issues and regularly meet with Council Members and the Law Department on pending matters.
- Continue to work with the VA regarding the leasing of space at the hospital.
- Working on economic development inducement/business grant questions for local businesses.
- Continue to work with Stark County Regional Planning on issues regarding property acquisition.
- Working on several issues related to downtown entertainment/expansion areas.
- Worked with SARTA on transportation issue for local business.
- Continue to provide assistance in resolving the issue of the closing of Affinity Medical Center and issues related to components at the hospital site.
- Talked with several businesses regarding issues impacting existing operations and/or the expansion of their existing facilities.
- Continue to work with the SEBD on collaborative efforts for a regional approach to economic development as part of the "Strengthening Stark" initiative.
- Continue to work on several zoning issues.
- Collaborating with Team NEO, Jobs Ohio, Stark Economic Development Board, and other entities regarding economic development activities.
- Participated in NEFCO/ Board of Control meetings.
- Participated on numerous conference calls/webinars related to Covid-19 and economic development.
- Working on numerous miscellaneous inquiries and investment/development projects.
- Working on several updates to existing ordinances.

MASSILLON POLICE DEPARTMENT

END-OF-MONTH REPORTS 2020

BY: Penny Berg

DATE:

8/14/2020

CRIMINAL ARRESTS:

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
Records Office: (Adults)	118	87	84	53	68	80	57						547
Clerk of Courts Report: (Adults)	170	121	119	87	115	122	N/A						734
Records Office: (Juveniles)	4	9	4	4	8	2	4						35

SUMMONS/CITATIONS:

Records Office:	21	29	38	33	57	44	26						248
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INCIDENTS:

Total Calls	2,378	2,348	2,378	2,219	2,630	2,505	2,632						17,090
Security Checks (Res./Bus.)	320	374	442	464	406	427	440						2,873

REPORTS TAKEN: (from Records Office Files)

Incident Reports	94	76	76	68	75	71	71						531
Property Reports	89	87	92	65	104	99	82						618
Crimes Against Persons Reports	63	77	72	69	80	79	87						527
Accident Reports	61	65	53	60	65	75	69						448

Traffic Citations Issued	135	94	98	54	110	77	114						682
Alarm Calls	106	97	91	107	109	108	126						744
Miles of Road Patrol (Previous Month)	28,956	23,508	31,670	29,917	21,664	29,667	26,515						191,897

Current Month's Report:

OFFICERS' INFO:

Compensatory Hours Used	190.80	194.00	128.60	89.50	131.30	192.7	341.7						1,268.60
Sick Hours Used	348.80	487.50	183.60	216.00	224.00	144.1	111.5						1,715.50
Personal Hours Used	120.00	101.00	20.00	28.00	64.00	192.0	287.0						812.00
Compensatory Hours Earned	248.30	433.60	233.40	139.00	281.17	362.0	492.5						2,189.97
Overtime Hours Paid	494.60	805.30	395.40	176.20	450.33	659.7	864.8						3,846.33

Current Month's Report:

* One (1) officer off on sick/vacation/FMLA leave.

OVI TASK FORCE OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)

	0.00	0.00	0.00	0.00	23.00	20.00	38.00						81.00
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IDEP/STEP Grant OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the State of Ohio)

	0.00	12.00	16.00	0.00	33.00	0.00 N/A							61.00
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cc: Safety Service Director B. Sylvester

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry
FROM: Engineering Department
SUBJECT: Engineering Department Monthly Report for July 2020

DATE: August 15, 2020

BRIDGES

SANITARY SEWERS

STORM SEWERS

2020 Catch Basin Replacement Project I, II, III – Bid opening March 19, 2020. Under construction.

Burton Ave NW – Evaluating flooding and resolutions. Drainage analysis area, SR21 James ponding area.

Castle West Drainage - Review options for underdrains & storm sewer rehab. Develop plans & specs. Survey done. Funding Review.

Misc Drainage Repairs- Burd Ave NE, SR 21/James ponding area, Sawmill Trail, Stanton, 20th St SE.

STREETS

Wales Road (SR 241) Improvement Project – Funding has been secured through SCATS for FY 2022. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) to Hills & Dales. OHM developing schedule, scope and costs, survey. ODOT LPA let project. Began RW Services and appraisals. Utility relocation expected late fall 2020.

Lincoln Way StreetScape- ODOT, City LPA project. Central Allied. Punch list work.

Springhill Settlement Reconstruction – Developing estimate and survey. Exploring funding options, evaluating drainage. Underdrains completed in phases. Identifying drainage structures.

2019 Street Resurfacing Project- Superior Paving low bidder. Street paving is complete. Will need to complete small punch list in Summer.

Warmington Rd SW- Surveyed and design for OPWC application. Completed. Still working on bridge design.

2020 MRF Erie St S Resurfacing – Northstar, Paving completed June 2020, finish punchlist items.

2020 Street Resurfacing Project Contract I – Bid opening 3/4/2020. Superior Paving low bidder. Catch basins and concrete completed. Paving 100% complete. Working on paint striping and manholes.

2020 Target Area Street Resurfacing Project – Bid opening 3/4/2020. Cardinal Asphalt low bidder. Catch basins, manhole, and curb ramp complete. Paving completed.

2020 Street Resurfacing Project Contract II – Bid opening 4/15/2020. Superior Paving lowest bidder. Working on catch basin repair and concrete work.

SIGNALS

23rd & LWW – Evaluating left turns, estimated costs for re-striping.

WASTEWATER TREATMENT PLANT

SUBDIVISIONS

Augusta Lakes Phase 3 – Plans submitted and under review by City Engineer.

Country View Meadows - Need to install street lighting and complete punch list items.

Glick Allotment – 29th St SW/Raynell area. Preliminary plat approved by Planning Commission 8/12/2020.

Page 2 – Monthly Report to Mayor Catazaro-Perry for July 2020

Buckeye Ridge Estates – Property has been sold to a new owner.

Sippo Reserves Allotment Phase II – Project has been transferred to a new developer, who will be completing any remaining items.

Villa Sole Development- Preliminary Plat submitted and approved by Planning Commission. Rezoning approved by council on February 4th, 2019. Tree clearing complete. Plans approved and sent to EPA. Work began July 2020 on grading and sewer lines.

Phoenix Avenue SE Project-Plans submitted and approved by the City Engineer. Plat approved by Planning Commission. Construction summer 2019. Utility construction complete. Grading for roadway. Curb installed June 12th. Asphalt installed June 24th. Working on a few punch list items. Plat recorded on September 6th. Roadway is open and in use. Street lights installed.

Westbrook Estates Phase IV – Preliminary plat approved by Planning Commission May 13, 2015. Construction plans approved. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016. Construction is complete.

Westbrook Estates Phase V- Plans submitted and approved by City Engineer, and Ohio EPA. Underground utility work has begun and is 100% complete. Final plat for Phase 5A approved by Planning Commission on April 10, 2019. Phase 5B and 5C approved by Planning Commission on June 12th. Curb and roadway have been installed. Housing construction has begun. Street lighting installed.

Kenyon Creek Phase 2 and 3 – Plans submitted and under review by City Engineer. Waiting on Ohio EPA sanitary approval.

MISCELLANEOUS

Capital Improvement map – Creating maps.

Storm Water Management Plan –2019 Annual Report for submission to Ohio EPA. Updating due to regulation changes. Submit April 1, 2020.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications. OHM review. Expected review August 2019.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 30% complete.

GIS – Modifying display, addressing and permits, maps. Continuing to update.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

Duncan Plaza – Plans completed. 8/21/20 bid expected.

Restroom Renovation Municipal Government Center – Design and bid documents completed. July bid. Cost proposal due August 13th.

City Parking Lots – Resurfacing completed on North Ave Lot, (Tremont and Erie) parking lot under construction.



JULY 2020

Dear Mayor Catazaro-Perry:

Here is a list of what has been accomplished in Civil Service in the last month:

- Equal Employment
 - Report to mid-year
 - Prevailing wage audit of payroll for paving project
 - Prevailing wage interviews for paving project – sent to DOT
- Human Resource Functions:
 - Health Department
 - Onboarding for new Public Health Nurse (new hire forms, policy review)
 - Employee relations investigation and follow up with each employee
 - Fire Department
 - Fire Captain Examination – collection of applications, bonus documentation, communication of testing
 - Fire Promotional Examination, July 16th
 - Police Department
 - Communication to each candidate who sat for the Police examination to check on schooling update and OPOTA certification for next round of interviews
 - Hiring of 2 Police officers – completed background checks, drug test, physicals, psychological examination, set up swearing in, onboarding for each
 - Waste Water
 - Finalize New Civil Service written exam for the position of Laborer
 - Civil Service Examination, July 10th
 - Scoring, grading, communication of scores and setting up interviews of candidates
 - Interviews of 10 candidates
 - Street Department
 - Review of job description and duties for upcoming opening
 - Income Tax Department
 - Revision of position and research into pay grades
 - FMLA
 - Processing, communication and tracking of FMLA
 - Ethics Training
 - Communicated required training to staff, tracking and record keeping of each completed training

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF JULY 2020

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 1 ... Non-Resident .. 0.. Total:	1	3
Deaths: Resident .. 17 ... Non-Resident .. 12 .. Total:	29	221
Certified B/D copies issued	340	1933
Burial Permits	26	231
Fetal Death	0	0
<u>Animal Control</u>			
Animal bites reported	9	72
Lab examinations: (Positive <u>0</u> ; Negative <u>1</u> ; Undetermined <u>0</u>)			
Total:	1	3
<u>Food Protection</u>			
Food Service/Food Establishment Inspections	33	221
Food Vending Machine Inspections	0	0
Mobile Unit/Temporary Food Inspections	6	20
Consultations	2	11
Plan Reviews made	0	5
Food Complaints received	5	11
Food Service Education	1	19
<u>Nuisance Control</u>			
Residential complaints	15	83
Inspections	28	147
Consultations	4	11
Orders issued	14	78
Smoking Complaints / Investigations	1	7
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections	2	4
Swimming Pool Complaints	2	2
School Environment Inspections	0	0
Assisted Community Clean-ups	0	0
<u>Compliance Actions</u>			
Legal Action	0	0
<u>Mosquito Control</u>			
Mosquito Investigations / Treatments	3	3
<u>COVID-19</u>			
Mitigations	4	100
Complaints	85	162
Consultations	92	126

NURSING DIVISION REPORT

July 2020

WIC CLINICS:	Initial Certification	44
	Re-certifications	88
	Individual Appointment	20
	Group or Self modules	85
	Case Load	749

IMMUNIZATION CLINICS:	Patients seen	25
	Immunizations Administered	53

TB TESTING CLINIC:	TB Tests Administered	9
	Positive Reactors referred for X-ray	0

COMMUNITY	July 2020	Year to Date
Lions Club Applications	0	0
SID/ SUID Home Visit	0	-
BCMH Home Visits	7	32
Lead Referrals	0	-
Lead investigations	0	-
Lice Checks	0	3
Safe Sleep Class	1	6
Know Your Number Screenings	0	17
Car Seat Inspections	0	2
Car Seat Classes	0	3

Auxiliary Visits: 230 Field Visits: 0

Meetings: All meetings are virtual at this time-

1 meeting per week with the Ohio Department of Health for COVID 19 updates

NECO phone calls weekly to touch base with region with COVID 19 updates

Accreditation meeting with Emily, accreditation coordinator to finalize assignments for the remaining 10% of documents needed.

Training: Christine, completed all modules needed to administer, read, and refer TB skin test-completed check off to administer TB skin test as well; completed 4 basic immunization modules and check off for administering Adult vaccines.

Education:

Miscellaneous:

Jodie Good, Contact tracer, is a full time member of the Nursing Division staff to assist with COVID 19 case interviews and contact tracers- Completed on boarding and Ohio Department of Health Virtual COVID training.

Audrey Sylvester, RN
Director of Nursing,

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Tuesday, August 11, 2020

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for July, 2020.

The department responded to a total of 472 alarms during the month. This averages to 15.2 alarms per day. There were 85 fire alarms and public service calls, and 387 rescue and EMS calls. There were 0 firefighter or civilian injuries due to fires.

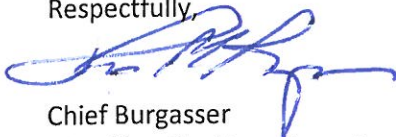
On the 9th of the month, I attended the monthly LOGIC Board meeting.

On the 16th of the month, a Promotional Examination for the position of Captain was held. This was the written portion of a new two-part process that will include an assessment center component. The Stark County Fire Chief's Association held their quarterly meeting by Zoom.

On the 20th of the month, I attended the quarterly LEPC Finance and Executive Board meeting.

Chief Hunt from Alliance Fire Department informed us that we were part of a Regionalized Grant for PPE which was awarded at \$138,000. Much time was spent preparing for a Red Center grievance termination arbitration.

Respectfully,



Chief Burgasser
Massillon Fire Department



Massillon Fire Department

233 Erie St S

Massillon, OH 44646

Phone: (330) 833-1053

Fax: (330) 833-1443

www.massillonohio.gov

Office of EMS Coordinator

JULY 2020

Call Distribution

Calls: 2019 2881 -- 2019 3354 Total Run Numbers: 474
 Dispatch Errors: 2
 Total Calls: 472

Dispatches

EMS: 345

Fire: 22

Service: 105

EMS:

321 Non MVA	339	Patients Treated:	348	EMS Standby:	1
322 MVA w/ Injury	7	Transports:	303	Warrant	
323 MVA vs Pedestrian	1	Resident:	255	Event	1
324 MVA w/o injury	1	Non Resident:	48	Helipad	

Calls T/O to MA Agency:	0	Mutual Aid Given	1
Agency		Perry Township	1
Agency		Agency	
Agency		Agency	

Mutual Aid Received:	0
Agency	
Agency	
Agency	

Healthcare	30
Nursing Homes	20
Statcares	3
Tx Facility	7

Fire:

Building	3	Unauthorized Burning	7	Authorized Controlled	3
Cooking	1	Dumpster	0	Passenger Vehicle	3
Natural Vegetation	4	Outside Equipment	0	Chimney or flue	0
Brush, grass brush mix	0	Structure other than building	0	Outside rubbish fires	1
Mobile home fixed residence	0	Trash or rubbish fire contained	0	Outside storage fire	0
Rail Vehicle Fire	0	Special outside fire other	0	Road Freight or transport	0

Mutual Aid Received		Civilian Injury		Firefighter Injury	
Mutual Aid Given	2	Civilian Death		Firefighter Death	

Service:

Patient Lift	33	Misc Service Calls	41	Alarm Activations	28
CO Incidents	5			Medical Alarms	9
Auto Extrication		Counted in EMS		Fire Alarms	19
Fire Truck Events		Counted in Misc		Malicious Alarms	0

Report Prepared by EMS Coordinator
 John Paul Markwood IV

John Paul Markwood IV

FIRE ALARMS

JULY

[illegible]

JULY

[illegible]

Hospital Distribution / Residency Breakdown

DATE	Morgue	Ault Mass	Ault Can	Mercy	Ak Kids		Total		RESIDENT	NON
1		4	3	4			11		6	5
2		5	1	4			10		9	1
3		4	2	1			7		6	1
4		2	4	1			7		7	
5		11	1	2			14		14	
6		5	5	2			12		11	1
7		4	2	2			8		7	1
8		5		2			7		7	
9		4	4	5			13		12	1
10		6	4	2			12		9	3
11		5	1	2			8		8	
12		5	2	2			9		5	4
13		3	2	2			7		6	1
14		2	1				3		3	
15		3	1	3			7		7	
16		2	5	1	1		9		7	2
17		4	2	1			7		6	1
18		4	3	4			11		9	2
19		1	2	1			4		4	
20		7	3	3			13		10	3
21		6	3	4			13		12	1
22		5	3	1			9		6	3
23		3	3	2			8		6	2
24		7	3	4			14		12	2
25		6	2	3			11		8	3
26		5		7			12		12	
27		7	2	5			14		10	4
28		4	1	6			11		11	
29		13	3	5			21		15	6
30		3	6				9		8	1
31		1	1				2		2	
	0	146	75	81	1		303		255	48
JULY 2020									303	

MUTUAL AID GIVEN

JUNE

Date	Run #	Location	F/E	Mutual Aid Agency
7/12/2020	3059	2921 Chippendale St NW	F	Perry Township
7/13/2020	3073	4900 Tuscarawas St W	E	Perry Township
7/16/2020	3112	100 1st St SE	Fx2	Brewster

TOTALS FOR JULY 2020 AND YEAR TO DATE

<u>TRAFFIC CHARGE</u>	<u>JULY</u>	<u>Y.T.D.</u>
ACDA	11	75
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOW UNLIC DRIVER/Wrongful Entrustment	0	0
ATV ON CITY STREET	0	0
DEFECTIVE MUFFLER	0	8
DRAG RACING	0	1
DRIVING ALONE ON A T.P.	0	1
DRIVING OVER A FIRE HOSE	0	0
DUS	17	188
OVI	9	48
EXPIRED OL	0	2
EXPIRED PLATES/IMPROPER REGISTRATION	0	11
FAIL TO STOP FOR SCHOOL BUS	0	0
FAILURE TO COMPLY	0	0
FAILURE TO CONTROL	5	54
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	1	14
FTY LEFT TURN	6	23
FTY RIGHT TURN	1	2
FTY RIGHT TURN ON RED	0	0
FTY PRIVATE DRIVE	1	8
FTY STOP SIGN	3	13
FICTICIOUS PLATES/REGISTRATION	0	15
HIT SKIP	0	16
IMPEDING TRAFFIC	0	3
IMPROPER BACKING/START	0	9
IMPROPER DISPLAY	1	11
IMPROPER LANE USE	0	0
IMPROPER PASSING	0	1
IMPROPER TURN	0	7
INADEQUATE BRAKES	0	0
JUVENILE TRAFFIC OFFENDER	3	14
LEFT OF CENTER	0	0
MARKED LANES	1	36
NO M.C. SAFTEY EQUIPMENT	0	0
NO HEADLIGHTS	1	4
NO OL	4	47
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	0	3
OBSTRUCTION OF CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	3
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	17
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	0	9
RED LIGHT	6	37
SEAT BELT/CHILD RESTRAINT	5	13
SPEEDING	31	123
SQUEELING/PEELING TIRES	2	2
STOP SIGN	2	15
UNSAFE VEHICLE	1	2
UNSECURE LOAD	0	1
WEAVING	0	0
WHITE LIGHT TO REAR	0	8
WRONG WAY ON A ONE WAY STREET	0	0
MISCELLANEOUS	1	8
VOIDED CITATIONS	2	8
TOTALS-----	114	860

VEHICLES TOWED FOR JULY 2020 AND YEAR TO DATE

REASON TOWED	JUL	YTD TOTALS
ACCIDENTS	29	191
ARREST	12	98
PARKING	18	108
TRAFFIC	1	45
STL/REC	0	7
MISC	0	4
TOTALS	60	453

TOTALS FOR JUNE 2020 AND YEAR TO DATE

OFFICERS NAME	ID#	July Citations	July OVI'S	July Accidents	July Tows	Y.T.D. Citations	Y.T.D. OVI'S	Y.T.D. Accidents	Y.T.D. Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	0	0	0	0	4	0	1	0
Lt. Saintenoy	102	0	0	0	0	2	0	0	1
Lt. Maier	105	0	0	0	0	6	0	1	2
Sgt. McCune	95	0	0	0	0	1	0	1	3
Sgt. K Smith	90	0	1	0	0	6	2	1	1
Sgt. Rogers	93	0	0	0	0	0	0	0	2
Sgt. Edwards	111	1	0	0	0	2	0	2	0
Sgt. Antonides	116	17	0	0	2	20	0	0	4
Sgt. Leon	119	0	0	0	0	1	0	0	0
Ptl. Anderson	77	0	0	0	0	0	0	0	49
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	0	0	0	0	0	0	0	0
Ptl. J. Smith	96	3	0	0	0	14	0	12	7
Ptl. Riccio	98	5	1	0	1	17	2	2	8
Ptl. Davis	99	0	0	1	14	13	0	14	47
Ptl. D. Smith	101	2	1	3	1	11	2	23	13
Ptl. McConnell	103	0	0	0	0	0	0	1	0
Ptl. Golike	107	0	0	0	0	0	0	0	0
Ptl. Dadisman	110	0	0	0	0	0	0	0	1
Ptl. Fullmer	118	13	0	1	0	47	0	10	5
Ptl. Hyatt	120	2	0	5	2	6	0	13	5
Ptl. Spangler	121	3	0	6	5	21	1	20	12
Ptl. Slack	123	0	0	0	0	5	1	1	1
Ptl. Franklin	124	2	1	0	2	39	10	6	25
Ptl. Wood	125	1	0	2	0	9	0	9	10
Ptl. Moody	126	0	0	1	3	25	1	8	12
Ptl. Miller	127	1	1	4	4	12	6	12	15
Ptl. Ogletree	128	0	0	0	0	1	0	0	2
Ptl. Kruger	129	5	0	3	2	62	1	25	29
Ptl. Manos	130	1	1	1	2	8	1	6	7
Ptl. Vincent	132	2	1	2	1	30	4	9	14
Ptl. Aiello	133	9	2	3	5	39	4	18	10
Ptl. Crabtree	135	3	0	6	1	69	1	30	32
Ptl. Williams	136	0	0	1	1	6	0	5	3
Ptl. Rosenberg	138	6	0	6	5	27	1	29	27
Ptl. Hefner	139	0	0	0	0	11	2	7	16
Ptl. Reed	140	0	1	0	0	28	3	25	16
Ptl. Slider	141	2	0	3	0	17	1	29	15
Ptl. Dotson	142	4	0	10	4	40	2	44	19
Ptl. Richter	143	5	0	9	3	27	2	46	20
Ptl. Martin	144	1	0	2	0	28	2	35	19
Other		2				4	0	0	0
Monthly Totals		90	10	69	58	658	49	445	452

TRAFFIC ACTIVITY REPORT

MONTH OF JULY 2020

TO:	Chief Keith T. Moser
FROM:	Patrolman Timothy Davis
DATE:	August 7, 2020

In July of 2020, the Massillon Police Department issued a total of 112 traffic citations, 1 more traffic citations that was issued during the same time period last year. The Massillon Police Department made 9 arrests for OVI, 2 less than was made in July of 2019. Radar Citations for the month totaled 31; this was 14 more than last year during the same time period.

The Massillon Police Department handled a total of 69 traffic accidents during July 2020. This was 14 less accidents than occurred last year during the same time period. There were 31 property damage accidents, 13 injury accidents, and 25 accidents that occurred on private property. Of the above accidents, there were 7 hit skip accidents, and there were 2 accidents that occurred as a direct result of alcohol and/or drugs. There were no pedestrian, bicycle, 1 motorcycle accidents during the month. The Massillon Police Department investigated 4 accidents involving juveniles resulting in 1 reported injury. There were 0 fatal accidents.

In July of 2020 there were 60 motor vehicles towed by the Massillon Police Department. This was 3 less than were towed in July of 2019. Of the above tows, 29 vehicles were towed from traffic accidents, 1 for traffic offenses of some type, 12 as a direct result of an arrest, and 18 for parking violations. There were no vehicles towed as stolen/recovered or misc. tow.

During the month of July 2020 the traffic officer mailed 32 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 26 title searches to the State of Ohio, Bureau of Motor Vehicles. During July 2020, the traffic officer was able to junk or title 12 motor vehicles. Also during the month of July, the traffic officer issued or took action on 30 warning notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court orders for immobilization, confiscation or return to the owners. The traffic officer issued 15 parking citations and conducted 18 garbage truck inspections.

As of the last day of July 2020 there were 61 motor vehicles sitting at the impound lots of Reed's and Patriot Towing Services. Of the 61 vehicles, several are waiting for court orders to dispose of them as well as 2 being in secured storage.

Following is a breakdown of the individual Officer citations, OVI's, accidents and tows for the month of July 2020.

July 2020

<u>Name</u>	<u>Unit</u>	<u>Citations</u>	<u>OVI's</u>	<u>Accidents</u>	<u>Tows</u>	<u>Type of Accident:</u>	
Chief Moser	75	0	0	0	0	Property Damage:	31
Cpt Covert	80	0	0	0	0	Injury:	13
Cpt Peel	82	0	0	0	0	Private Property:	25
Lt Carpenter	85	0	0	0	0	Hit/Skip:	7
Lt Greenfield	83	0	0	0	0	Pedestrian:	1
Lt Saintenoy	102	0	0	0	0	Motorcycle:	2
Lt Maier	105	0	0	0	0	Bicycle:	0
Sgt McCune	95	0	0	0	0	Fatal:	0
Sgt Smith K	90	0	1	0	0	Cites Issued from Accident:	35
Sgt Rogers	93	0	0	0	0	OVI related accidents:	2
Sgt Edwards	111	1	0	0	0	Nighttime:	9
Sgt Antonides	116	17	3	0	2	Juvenile:	4
Sgt Leon	119	0	0	0	0	Commercial:	1
Anderson	77	0	0	0	0		
Solinger	87	0	0	0	0	<u>Vehicles Towed:</u>	
Fabianich	89	0	0	0	0	Accidents:	29
Baumgardner	94	0	0	0	0	Arrests:	12
Smith J	96	3	0	0	0	Parking:	18
Riccio	98	5	1	0	1	Traffic:	1
Davis	99	0	0	1	14	Misc:	0
Smith D	101	2	1	3	1	Recovered Stolen:	0
McConnell	103	0	0	0	0		
Golike	107	0	0	0	0		
Dadisman	110	0	0	0	0		
Fullmer	118	13	0	1	0		
Hyatt	120	2	0	5	2		
Spangler	121	3	0	6	5		
Slack	123	0	0	0	0		
Franklin	124	2	1	0	2		
Wood	125	1	0	2	0		
Moody	126	0	0	1	3		
Miller	127	1	1	4	4		
Ogletree	128	0	0	0	0		
Kruger	129	5	0	3	2		
Manos	130	1	1	1	2		
Vincent	132	2	1	2	1		
Aiello	133	9	2	3	5		
Crabtree	135	3	0	6	1		
Williams	136	0	0	1	1		
Rosenberg	138	6	0	6	5		
Hefner	139	0	0	0	0		
Reed	140	0	1	0	0		
Slider	141	2	0	3	0		
Dotson	142	4	0	10	4		
Richter	143	5	0	9	3		
Martin	144	1	0	2	0		
Other		2	0	0	0		
Totals:		90	13	69	58		

**CITY OF MASSILLON
SIGN AND PAINT DEPARTMENT
JULY MONTHLY REPORT**

JULY 2, 2020

Drive roller from Erie Street N back to City Garage
Trim weeds Island Lincoln Way E at 20th Street SE, Lincoln
Way E at City limits and stop sign Ohio Ave at Amherst
Road NE
Replace Stop sign No Parking and reinstall SARTA sign
Ohio Ave NE at Amherst Road NE
Work in Shop

JULY 3, 2020

INDEPENDENCE DAY HOLIDAY

JULY 6, 2020

Measure and mark parking spaces North Ave NE
Help unload PPE Hospital
Paint parking lines city lot North Ave NE
Clean paint machine and tools
Mark city lot Erie Street S at Tremont Ave SE
Clean trap in Safety Garage
Work in shop

JULY 7, 2020

Reface No Truck signs
Temp fix arrow board
Call in sign order to Osburn
Trim trees & bushes Hall Court SE and 10th Street at Federal
Ave NE
Install or replace 4 Stop signs and add all way and post
markers all 4 corners McCadden Ave NE at Meiner Court
NE
Work in Shop

JULY 8, 2020

Paint crosswalks and stop bars 29th Street NW, 25th Street
NW, 24th Street NW, 23rd Street NW, Overlook Ave SW,
Duncan Ave SW, 17th Street NW at Main Ave W
Set up and tear down work zone area
Clean paint machine and tools
Work in shop

JULY 9, 2020

Paint crosswalks & Stop bars Tremont Ave at Hess Blvd SE
Set up and tear down work zone area signs and cones
Clean paint machine and tools
Work in Shop

JULY 10, 2020

Fix wrong price charge Sherwin Williams
Replace No Outlet and install Neighborhood Watch sign
Oakhill Circle at Brookwood Street NE
Replace 25MPH & No Truck signs 3rd Street NE at Cherry
Road NE
Maintenance on 3900 paint machine order parts
Disinfect Safety Department
Work in shop

JULY 13, 2020

Set up and tear down work zone area Lincoln Way W at 23rd
Street NW, 17th Street SW at Tremont Ave SW and Erie
Street S at Edwin Ave SE
Paint Stop bars and Cross Walk Lincoln Way W at 23rd
Street NW,
Paint stop bars and lane lines 17th Street SW at Tremont Ave
SW and Erie Street S at Edwin Ave SE
Clean paint machine and tools
Work in shop

JULY 14, 2020

Set up and tear down work zone area 28th Street at Lincoln
Way W, Erie Street N& S at Lincoln Way, 1st Street NE/SE
at Lincoln Way, 1st Street NW/SW at Lincoln Way and Erie
Street S at Charles Ave SE
Paint crosswalk 28th Street NW at Lincoln Way W
Paint Lane Lines and stop bars Erie Street N& S at Lincoln
Way, 1st Street NE/SE at Lincoln Way
Paint Lane Lines, Cross Walks and Stop Bars Erie Street S at
Charles Ave SE
Get quote for pressure line on 3900 paint machine
Clean paint machine and tools
Work in Shop

JULY 15, 2020

Set up and tear down work zone areas Erie Street S, Charles
Ave SE and North Ave NE
Paint parking T's Erie Street S
Paint Edge Lines and Stop Bars Charles Ave SE
Paint Lane Lines and Stop Bars Erie Street S at Finefrock
Road SW
Paint Parking T's North Ave NE and Erie Street N
Clean paint machine and tools
Work in shop

JULY 20, 2020

Repair end cap on post tube on truck
Install 2 new Children at Play signs and posts Springhaven
Circle NE and Wales Road NE
Straighten Stop sign Andrew Ave NE at 11th Street NE
Check bridges for graffiti
Trim trees blocking bike path Tremont Ave Bridge
Trim tree blocking sign Princehorn Street NW at Cherry
Road NW
Work in shop

JULY 21, 2020

Put SCHOOL stencils on trailer
Pick up barricade 25th Street NW at Lincoln Way W
Remove damaged sign and post Fan Court at 1st Street NW
Pick up part Sherwin Williams
Move 2 signs for mowing crew Route 21
Work in shop

JULY 22, 2020

Work on parts for installation of Massillon signs at Route 21
and Cherry Road NW
Maintenance on small 3400 paint machine
Get parts quote Sherwin Williams
Call about signs needed at Lake Ave NE and Wales Ave NE
Work in shop

JULY 23, 2020

Help with light Wales Road NE at Lincoln Way E
Replace 2 25 MPH signs Greenridge Road and
Bramblewood Circle NE
Trim tree around sign Bramblewood Circle at Greenridge
Road NE
Install 4 way signs and post markers Greenridge Road NE at
Mossglen Circle NE
Remove U-post Erie Street S at Route 21
Work in shop

JULY 24, 2020

Hang 2 welcome to Massillon sign Cherry Road NW at
Route 21
Set up and tear down work zone areas Walnut Road at Erie
Street S and Finefrock Road SW at Erie Street S
Paint Lane Lines and Stop Bars Walnut Road at Erie Street S
and Finefrock Road at Erie Street S
Clean paint machine and tools
Work in shop

JULY 27, 2020

Meeting with Code Enforcement at Museum
Set up and tear down work zone areas
Paint SCHOOL 29th Street NW, 25th Street NW, 23rd Street
NW and 13th Street SE
Clean tools and paint machine
Mark parking T's on Erie Street N
Install new hose on small paint machine
Work in shop

JULY 28, 2020

Straighten Street sign Spruce Ave SW at Euclid Street SW
Straighten post Erie Street S at Finefrock Road SW
Replace No Trucks sign Danner Court NE
Check low wire complaint Overlook Ave SW at Duncan
Street SW report findings to Lee McBride
Put sign brackets together
Work in shop

JULY 29, 2020

Drill holes in Aultman sign and install post and sign Lincoln
Way E at Wales Road NE
Phone meeting with Dave Mayle rezoning and parking
projects
Post rezoning sign on Walnut Road SE
Straighten Stop sign with help of loader Chauncy Ave NW at
Page Street NW
Work in shop

JULY 30, 2020

Paint parking stop blocks yellow
Clean paint machine and tools
Clean up paint buckets and advertising signs lying around
dumpster
Install 5 post and No Parking signs Millennium Blvd SE
Took some post and hardware to Aqua Ohio in Walnut Hills
Work in shop

JULY 31, 2020

Set up and tear down work zone areas
Paint school crosswalks Rotch Ave NE and Medill Ave NE
Clean paint machine and tools
Work in shop

MAYORS REPORT

STREETS AND HIGHWAY

Date	7/31/2020	Date Submitted	8/10/2020
Cold Mix Tons Ward 1	6.65	Patched Streets Ward 1	9
Cold Mix Tons Ward 2	4.99	Patched Streets Ward 2	5
Cold Mix Tons Ward 3	9.3	Patched Streets Ward 3	7
Cold Mix Tons Ward 4	4.54	Patched Streets Ward 4	5
Cold Mix Tons Ward 5	10.99	Patched Streets Ward 5	13
Cold Mix Tons Ward 6	14.57	Patched Streets Ward 6	20
Hot Mix Tons Ward 1	0	Swept Streets Ward 1	0
Hot Mix Tons Ward 2	120.67	Swept Streets Ward 2	1
Hot Mix Tons Ward 3	0	Swept Streets Ward 3	0
Hot Mix Tons Ward 4	0	Swept Streets Ward 4	0
Hot Mix Tons Ward 5	0	Swept Streets Ward 5	0
Hot Mix Tons Ward 6	0	Swept Streets Ward 6	1
Salt Tons	0		
Mortar Bags	0		
Cement Bags	0		
Sand Tons	0		
Removed Advertising Signs From Telephone Poles/Tree Lawns <input checked="" type="checkbox"/>			
Removed Fallen Trees/Limbs From Street <input checked="" type="checkbox"/>			
Cleaned Off Catch Basins <input checked="" type="checkbox"/>			
Mowed/Weedeat <input checked="" type="checkbox"/>			
Barricades		Yes	
120.67 tons of hot mix Pave Parking lot North Ave NE at Erie Street N			

CITY OF MASSILLON STREET DEPARTMENT JULY MONTHLY REPORT

JULY 1, 2020

Pave City Parking lot Erie Street N at North Ave NE and
Postal Place NE from North Ave to Federal Ave NE
Install steel plates 1208 8th Street NE, 1219 Burd Ave NE
and 185 24th Street SE
Work in shop

JULY 2, 2020

Patch 3rd Street SE and Glen Place SW
Pick up old catch basin grates Springhill Ave NE, Keuper
Blvd NE 2 loads
Drop off grate for Sewer Department 11th Street NE at North
Ave NE
Install steel plate 2420 Duane Ave NW
Pick up expired Raccoon Dielhenn Ave SE and Opossum
16th Street NE
Weed eat center wall Route 21 at RR and Tremont Ave SW
Load yard waste container
Work in Shop

JULY 6, 2020

Patch 15th Street SW, David Dodson Drive SE, Dogwood
Drive NE, Page Ave NW and Tremont Ave SW
Mow Hill City garage, Route 21 North bound Erie Street
Bridge to Edwin Ave SE exit, start Route 30 west bound on
ramp area and Finefrock Road SW
Pick up barricades Medill Ave NE at 10th Street NE
Pick up PPE Stark County Sheriff's Department deliver to
hospital
Pick up expired Skunk 800 17th street NE
Pick up 2 barrels Sippo Ave NE
Board up house 450 South Ave SW
Work in shop

JULY 7, 2020

Clean Route 21 shoulder
Mow Route 30 west bound on ramp, Route 21 S. bound on
ramp at Erie Street S area and Finefrock Road SW
Work on repairing arrow board
Pick up barricades Kmart
Board up 5 windows vacant house 14th Street SE
Load yard waste container
Load sweeping container
Check washouts at driveways Vermont Ave SE
Work in Shop

JULY 8, 2020

Patch 11th Street at North Ave NE catch basin, 422 10th Street NE, Alley 1109 Duncan Street SW, 4th Street at McKinley Ave SW catch basin and Niles Ave SW
Mow on and off ramp area north bound at Erie Street S, Route 30 West bound on ramp area, Finfrock Road SW, Lillian Gish Blvd SW, Cherry Road NW at Route 21 and Lake Ave at Route 21
Remove steel plate for waste water 400 Pike Ave SW
Remove tree from road way 2nd Street at Dwight Ave SE
Prep, tack patch, roll and seal catch basin 409 McKinley Ave
Pull mower out of ditch Route 21
Pickup supplies Menards
Clean downtown
Work in shop

JULY 9, 2020

Mow retention pond 27th Street NE, Lake Ave at Route 21, Erie Street at Finefrock Road SW, Pearl Ave SE at Erie Street S, 14th Street at Pearl Ave SE, Milburn park area, Police radio tower Vermont Ave SE, Empty lot 21st Street SE, Penn Ave SE, Route 21 at Route 30 NW cloverleaf area and Route 21 at Route 30 SW clover leaf area.
Load yard waste container twice
Fill in 3 planters with lime stone Lincoln Way E by Museum
Remove sandstone Old water tower area Reservoir Park
Grade alleys 1448 1449 1221 1116 953 820 Walnut Road SW and 807 Overlook Ave SW
Work in Shop

JULY 10, 2020

Patch 28th Street NW, 29th Street NW, 32nd Street NW, Autumn Ave NW, Belmere Ave NW, Crest Circle NW, Deerford Ave NW, Firebush Drive NW, Starbrook Street NW and Turning Leaf Drive NW
Mow finish Route 21 at Route 30 SW clover leaf area, vacant lot Forest Ave SE, Wetmore Ave SE, Tremont Ave SE, Wellman Ave SE and Forest Ave SE guardrails
Set up and then tear down work zone area for sewer department after cancelation
Pick up 2 loads castings Tanglewood Drive at Millstone Lane NE
Load yard waste container 3 times
Remove expired Ground Hog
Work on alleys
Work in shop

JULY 13, 2020

Patch Alley 1109 Duncan Street SW, Chauncy Save NW,
Deerford Ave NW, Noble Place NW and Stanton Ave NW
Mow Route 21 Glover leaf area south of Route 30 east side
Oak Ave SE from 16th Street SE to RR tracks and Walnut
Road SE from 16th Street SE to Johnson Street SE
Dig out planter fill with limestone Lincoln Way E at City
Hall
20th Street SE at Cambridge Ave SE remove overgrowth
Load yard waste container 4 times
Work in shop

JULY 14, 2020

Patching 15th Street NW, Chauncy Ave NW, Duane Ave NW
and Pike Ave SW
Mow Route 21 at Route 30 cloverleaf area, Strip along
Wales Road at Lake Ave NE, Walnut Road SW, Lincoln
Way viaduct, Cherry Road at 3rd Street guardrails, Hills and
Dales Road NE guardrails
Prep, tack, patch, seal and roll catch basin 404 Pike Ave SW
Pick up 62 gallons diesel fuel for patch tank
Pick up oil and weed eater string Doc's
Pick up barrels 10th Street at Irvington Ave NE and 100 Oak
Ave SE
Pick up grates 2nd Street at Harvard Ave NE, Erie Street N at
Warwick Ave NW and 100 Thorne Ave NE
Load yard waste container
Work in shop

JULY 15, 2020

Patching Mayflower Ave NW, Wales Road NE and
Wetmore Ave SE
Mow 16th Street SE and Route 21 at Route 30 cloverleaf area
Hills and Dales guardrails, Under Tremont Ave Viaduct, on
and off ramps Route 21 at Erie Street south both sides
Pick up steel plates Erie Street N at Warwick Ave NW and
100 Thorne Ave NE
Take truck 889 to Discount Tire for flat tire
Remove over growth Warmington Road SW bridge
Trim trees and bushes 20th Street SE at Cambridge Ave SE
Clean up concrete spill Warmington Road SW
Load yard waste container 3 times
Work in shop

JULY 16, 2020

Patch Almond Place SE, Finley Place SW and Wetmore Ave
Mow cloverleaf areas Route 21 at Route 30
Remove RR ties, concrete, post and debris Reservoir Park
Clean up gravel spill Route 21 at Cherry Road NW
Fill out paper work for Vehicles to be auctioned
Load yard waste container
Work in shop

JULY 17, 2020

Clean guardrails Route 21
Mow 17th Street SW, Morton Ave SW, Pigeon Run Road
SW and Route 21 edges by Genshaft.
Pick up old copiers and miscellaneous WWTP
Load old electronic equipment Street Department take all to
City Hall for disposal
Load yard waste container twice
Pick up steel plate Gray Court
Pick up tree limb 1409 Glenwood Street SE and 869 10th
Street NE
Remove expired Rabbit Massachusetts Ave SE
Work in shop

JULY 20, 2020

Patching 8th Street NE, 9th Street SE, Matthias Ave NE, Rotch
Ave NE, Vogel Ave NE and Wallace Ave SE
Mowing Route 21 edges by Genshaft, Bostic Blvd SE,
Industrial Ave SW, Albrecht Ave SW, 9th Street SE, Oberlin
Road SW off 9th Street, Guard rails south bound Route 21 and
weed control Lake Ave NE
Push sludge for WWTP
Remove expired animals
Pick up brush on side of road 201 Lake Ave NE
Pile yard waste
Check roads for sweeping complaints
Work in shop

JULY 21, 2020

Mow Oberlin Road SW, Finefrock Road SW, 17th Street
NW, Cherry Road NW, 4th Street NW, Jackson Street SW,
McKinley Ave SW, Anthony Ave SW, guardrails north
bound Route 21, weed control around fire hydrants 27th
Street and Wooster Ave NW, Millennium Blvd SE and
guardrails Erie Street S
Remove expired animals
Pile yard waste
Work in shop

JULY 22, 2020

Mow Nave Road SE, University Drive SE, Venture Circle SE
and Business Place SE and City garage area
Change some blades on mowing tractor
Clean catch basins City wide
Clean building
Load tire dumpster
Put cones around catch basin Route 21
Load yard waste container
Work in shop

JULY 23, 2020

Mow Nave Road SE, Nova Drive SE, Warmington Road SW,
and Route 21 guardrails
Clean catch basins
Load yard waste container
Pick up CB grates Stratford Ave NE, Coventry Road NE and
3rd Street SE 1 truck load
Pick up steel plate Walnut Road SW
Install steel plate 28th Street NW
Pull damaged sign post Route 21 and Erie Street NB ramp
Work in shop

JULY 24, 2020

Patch, Alley off Guy Street NW, Cliff Street NW, Riley Court
SE, Tremont Ave SE and Vermont Ave SE
Mow Richville Drive SE, Walnut Road SE, Commerce Drive
SW, Navarre Road SW, Warmington Road SE, 6th Street SW
at Griffith Ave SW, Police radio tower Vermont Ave SE, field
on 21st Street SE, vacant lot Main Ave W, Lillian Gish Blvd,
guardrails 16th Street SE, Tremont Ave SW at Main Ave W
junction, Weed control 16th Street SE, and RR underpass Erie
Street S
Install steel plate Meadow Wind Lane NE at Tanglewood
Drive NE
Pick up grates Oakcrest Lane NE and 19th Street NE at
Lindberg Ave NE total 7grates
Traffic control for tractor Richville Drive SE
Load yard waste container
Check pipe and sinkhole Meadowcrest Ave NW contact
engineering
Work in shop

JULY 27, 2020

Patch 4th Street SW, CB Pike Ave SW, Duane Ave NW, Fan Court NW, Medill Ave NE and Rotch Ave NE
Mowing 26th Street NW, 29th Street NW, 32nd Street NW, Kenyon Street NW, Deerford Street NW, 27th Street NW, 3rd Street NW, Forest Ave SE, Kendall Ave SE, Finefrock Road
Prep, tack, patch, roll and seal CB 4th Street SW, Pike Ave SW and Duane Ave NW
Fill washout with limestone Nave Road at Richville Drive
Pile yard waste

JULY 28, 2020

Mow Guardrails Route 21 south bound
Pick up debris Route 21
Clean storm debris in storm ditch Stratford Ave NE
Check storm ditch 27th Street NE OK
Clean and weed all curb cuts and catch basins Richville Drive SE
Remove tree limbs in roadway 520 Geiger Ave SW
Work in shop

JULY 29, 2020

Mow Guardrails and remove trees Route 21 South bound
Remove plate on catch basin 8th Street SW at Griffith Ave SW
Pick up 6 tires Cherry Road NW and 3rd Street NW
Check sidewalk 800 Cherry Road NW
Check 1st Street at Ruth Place traffic complaint
Check steel plate on CB 2550 Meadow Wind Lane NE
Load yard waste container
Work in shop

JULY 30, 2020

Mow Route 21 guardrails, remove trees and center island under Route 30
Prep and tack catch basins 1715 and 1714 Woodruff Ave NW and 752 30th Street NW
Install stop blocks in parking lot North Ave at Erie Street N
Level vacant City Lot by Erie Street S and Tremont Ave SE
Pick up expired Deer 20th Street SE
Load yard waste container twice
Work in shop

JULY 31, 2020

Patch Bostic Blvd SW, Deerfield Lane NE, Glenwood Street SE and Industrial Ave SW
Repair yard damage by WWTP topsoil, seed and straw 1831 Oberlin Road SW
Place plate on CB Roosevelt Street NE at Mader Court NE
Pick up broken glass 10th Street NE
Patch, roll and seal CB 852 30th Street NW, and 1710, 1715 Woodruff Ave NE
Load yard waste container twice
Work in shop

CITY OF MASSILLON
TRAFFIC ENGINEERING DEPARTMENT
JULY MONTHLY REPORT

JULY 1, 2020

Replace bulb David Canary Ave SW at 1st Street SW
Pave parking lot Erie Street N at North Ave NE
Repair light Duncan Plaza
Remove traffic count camera Ohio State Drive at Richville Drive SE
Work on controller Finefrock Road SW at 17th Street SW
Check timing on controller Route 21 and 1st Street at Lake Ave NE
Work in shop

JULY 2, 2020

Replace photo cell in street light David Canary Drive SW at 1st Street SW
Check generator City Hall
Trim trees Ohio Ave NE at Amherst Road NE and Lake Ave at Wales Road NE
Work in Shop

JULY 6, 2020

Replace bulbs 23rd Street at Tremont Ave SW and 3rd Street at Walnut Road SE
Install new traffic light visor 23rd Street at Main Ave W
Install new LES bulb City Garage parking lot light
Repair traffic light position Lake Ave NW at 1st Street
Disconnect electric to Affinity sign Lincoln Way E at 8th Street NE
Work in shop

JULY 7, 2020

Install repaired street light on Finefrock Road SW
Check warning siren 107
Replace bulb Green Ave at 6th Street SW

JULY 8, 2020

Install Window rack and LED arrow light on truck 726
Repaired traffic signal Green Ave SW at 6th Street SW
Check warning siren 105 and 106
Replace bulb Wales Road at Hills and Dales Road NE
Work in Shop

JULY 9, 2020

Replace bad outlets Kiwanis Park Pavilion
Mobile elevate work platform training City Garage
Work in Shop

JULY 10, 2020

Replace bulb David Canary Drive at 1st Street SW
Replace coil for street lights Finefrock Road SW
Checked Traffic cabinet for power Wales Road NE at Hills
and Dales Road NE
Check phone line Concord Hill
Work in shop

JULY 13, 2020

Replace Bulb Walnut Road at 16th Street SE
Raise messenger cable for traffic lights Green Ave at 6th Street SW
Pick up supplies Menards
Check controller Wales Road at Lake Ave NE
Work in Shop

JULY 14, 2020

Work on replacing PED signals at Federal Ave and 1st Street NW
Check wiring on street lights Finefrock Road at 17th Street SW
Work in Shop

JULY 15, 2020

Repair and rewire PED signals at Federal Ave and 1st Street NW
Replace bulb Lincoln Way E at Tremont Ave SE
Work in shop

JULY 16, 2020

Safety meeting City Garage
Repair PED fixture Federal Ave at 1st Street NW
Check PED button Lincoln Way W at Main Ave W
Work on detection system Oak Ave at Hess Blvd SE
Trim tree Duncan Street at Griffith Ave SW
Work in shop

JULY 17, 2020

Check generator City Hall
Check PED signal bulbs City wide
Check street light 135 Wheaton Circle NE
Work in shop

JULY 20, 2020

Work on Mural lights Senior Center
Work on PED signals Federal Ave NW at 1st Street NW
Work on Street light Lincoln Way W at Lillian Gish Blvd NW
Work on PED signals David Canary Drive at 1st Street SW
Work in shop

JULY 21, 2020

Replace bulb Walnut Road SE at 3rd Street SE and Walnut
Road at 16th Street SE
Repair traffic signal Wales Road NE at Lincoln Way E
Work on PED signals David Canary Drive at 1st Street SW
Pick up parts Graybar
Work in shop

JULY 22, 2020

Replace bulb Harsh Ave SE at 16th Street SE
Check detection system in cabinet Cherry Road at Route 21
Work on PED signals David Canary Drive at 1st Street SW
Remove phone line from roadway Wyoming Place at Gray Court NE
Work in shop

JULY 23, 2020

Replace traffic signal Lincoln Way E and Wales Road NE
Trim tree Lincoln Way W at 17th Street NW
Check air filters in traffic cabinets
Check time on controller Lincoln Way W at 32nd Street NW
Work in shop

JULY 24, 2020

Remove damaged PED signal post and base NE corner Route 21 at Walnut Road SW
Work on controller cabinet Walnut Road SW at Route 21
Check north bound left turn arrow Cherry Road at Route 21
Pick up supplies Kamph's
Check generator City Hall
Work in shop

JULY 27, 2020

Replace bulb Main Ave W at 23rd Street NW
Work on installing pole base for PED signal Route 21 at Walnut Road SW
Work in shop

JULY 28, 2020

Install pole and PED signals Route 21 at Walnut Road SW
Trim tree 520 Geiger Ave SW
Replace air filters in traffic cabinets City wide
Replace PED button Route 21 at Walnut Road SW
Work in shop

JULY 29, 2020

Replace air filter in traffic cabinet's city wide
Work in shop

JULY 30, 2020

Replace PED signals with new countdown LED PED's David Canary Drive at 1st Street SW
Remove low phone line from roadway Lincoln Way W at 27th Street NW
Trim tree around traffic signal Wales Road NE at Hankins Road NE
Check street lights and poles on Finefrock Road SW
Work in shop

JULY 31, 2020

Replace bulb Southway Street at Richville Drive SE
Trim tree by traffic signal Southway Street at Richville Drive
Install new countdown PED signal David Canary Drive at 1st Street SW
Work in shop

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

To: Mayor Kathy Catazaro-Perry
From: Samantha Walters, Community Development Director
Date: August 5, 2020
Monthly Report: July, 2020

- Attended the following meetings/events:
 - July 20 – Stark County Land Reutilization Corporation Meeting (Teleconference)
 - July 21 – Stark County Complete Count Committee Meeting (Teleconference)
 - July 28 – COVID-19 Recovery Strategies Webinar
 - July 30 – Community Improvement Corporation Meeting (Teleconference)
 - July 30 – Stark County Minority Business Association Meeting (Teleconference)
- Completed the quarterly PR29 IDIS Cash on Hand report for the period 04/01/2020 – 06/30/2020 and submitted to HUD.
- Continued demolition process for two large commercial structures that have been deemed unsafe by the City's building department. Removal of these blighted properties will have a significant impact in the neighborhood. Bids were awarded and demolition activity began at the end of the month.
- Continued preparing and planning for additional CDBG funding awarded to the City of Massillon through the CARES Act/ U.S. Department of Housing and Urban Development. The majority of this funding will be dedicated to a business assistance program for small businesses with 25 or fewer employees.
- Continued accounting and financial management for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated accomplishments of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.
- Continued to monitor calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored all record keeping being sure requirements are being followed to HUD Guidelines. Ensured Code compliance monitoring was being performed by the Contractor in the City Target Areas. Monitored to be sure the Standard Operating Procedures for CDBG Code Enforcement are being followed.
- During the month of July, I responded to a total of 31 Public Record requests for records from various City departments. The majority of these requests were for police incident/accident reports.
- Many meetings and events were cancelled during the month of July due to the ongoing Coronavirus/COVID-19 pandemic. In response to this pandemic, many operations were suspended or modified. Throughout the end of the month many efforts were focused on planning and preparing for COVID-19 within our Community.
- Monthly Reports from Beverly Lewis, Housing Director and Anna Jordan, Administrative Assistant, are attached.

Respectfully Submitted,
Samantha Walters
Community Development Director

Samantha R. Walters, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report July 2020

- **Fair Housing Calls for the Month:** Beverly -

Were any of them discrimination related? NO

Code Enforcement Involvement? Still working remotely with Code to provide assistance for tenants and landlords.

- **Housing Rehabilitation Projects** – We began a full rehabilitation for a homeowner. The paperwork is signed and the first week of work began. The contractor has 90 days to complete the rehabilitation.
- **Minor Repair** - We have received the specification for the bathroom modification for one of our senior citizens, his son is helping him in this endeavor. We have sent the bid request out to contractors. The due date will be the 12th of August.
- **Emergency Rehabilitation Projects:** We began the process over again. The contractor who bid on the work to provide a sump pump, will not have the time to do it for weeks. He shared that they had lost some workers, and that the repairs were back logged. I have bid the work out to another company. Hopefully we will have a bid in the first week of August.
- We are in the process of assisting a disabled couple with repair in central air. They both have medical problems that require them to have air. We contracted with Reliable for this emergency assistance.
- **FIRST TIME HOMEBUYERS ASSISTED:** Questions: No questions. We have one First Time Homebuyer. The closing was on July 20, 2020. We are preparing for the RRS items now that he is the homeowner.

STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED?:

PROGRESS TO DATE: On-going

MEETINGS ATTENDED DURING THE MONTH WERE:

- **WEBINARS:** July 13, 2020 Webinar – Responding to Covid-19 (Serving Small Communities Summer 2020) Listened to Introducing Health & Home. Board Meeting through ZOOM – COC Board Meeting – 9:30-11:00. OHAC

Webinar July 15, 2020. July 20, 2020 Challenges to Health & Childcare Systems 2:00-3:30; July 21, 2020 - ZOOM Performance Committee Meeting – 9:30-11:00. Health @ Home – freedom from contaminants & pests. July 23, 2020-3:00-4:00. July 28, 2020 – Recovery Strategies for Small Business Districts.

- **Conference Calls with Samantha and Anna, July 10, 17 @ 10a.m.**

Miscellaneous:

Again, thank you for the opportunity to serve.

Beverly A. Lewis

MONTHLY REPORT: JULY 2020

To: Samantha Walters-Community Development Director

From: Anna Jordan-Community Development and Housing Assistant

- **Housing:** Signed paperwork for another Full Rehab, project will be underway at beginning of August. We provided Down payment assistance for a new home buyer in the city of Massillon. We look forward to completing paperwork for his RRS items as well. I sent out another application for down payment assistance to a life long Massillon resident that has never owned.
- **Fair Housing:** For the month of July, I received 15 fair housing calls. Callers included individuals looking for information on eviction and information on Cares Act. Any questions related to Cares act or deferment of rent payments due to pandemic, I have told to call law department/legal aid for better explanation, as this is not the case for all rentals. We have worked this month to help owners with eviction questions, as well as a lot of calls of people looking for subsidized housing, who I have referred elsewhere.
- **Community Development:** An emergency repair was finished and paid this month. Also, a minor repair project was bid out, and bids due at beginning of August for a bathroom remodel. We also have an application out to a homeowner that experienced a house fire. A third project will be re-bids we are hoping on a successful bid, and plan to use emergency funding to help this individual with septic issues. We prepared and mailed out fiscal year 2020 sub recipient agreements. Almost all sub recipient funding has been used for 2019 year.
- **Administrative:** Prepared and paid bills/did IDIS drawdowns for funds. Ledger balanced and maintained accurately throughout the month. Other tasks upon assignment. Phone calls for our department have been forwarded to my personal phone. As part of the complete count committee we have organized a couple different outreach attempts as well.
- **Meetings:** For the month of July I participated in the following meetings/events:
 - July 10th-housing department meeting (remote)
 - July 15th-Webinar for fair housing.
 - July 20th-Paperwork signed for DPA recipient
 - July 20th-housing department meeting (remote)
 - July 29-30th-OCCD summer meeting (remote)

Respectfully,

Anna Jordan

Community Development and Housing Assistant

2020 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 7/06/2020

FIRST QUARTER 2020

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
1/2/2020	4477 HALLE CIR NW	105,529	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
1/2/2020	1394 ALPHA ST NW	112,171	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
1/22/2020	1467 ALPHA ST NW	104,448	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
1/22/2020	1487 ALPHA ST NW	122,103	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
1/29/2020	4490 HALLE CIR NW	110,595	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
2/11/2020	1515 ALPHA ST NW	110,516	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
2/19/2020	4423 LOCKHART CIR NW	325,000	ERECT SINGLE FAMILY DWELLING	LIEBERMANN DAVID W & TIFFANY	RYAN HOMES - NVR, INC.
2/21/2020	4447 CASEY CIR NW	127,645	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	STARTING LINE HOMES
2/21/2020	1350 ALPHA ST NW	103,658	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
2/27/2020	3153 JORMAY AVE NW	250,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
3/3/2020	1424 WALNUT RD SE	100,000	NEW SINGLE FAMILY DWELLING	GLUTTING JOHN & JULIA	VICTORY GATE CUSTOM HOMES
3/3/2020	708 GRIFFITH AVE SW	100,000	NEW CONSTRUCTION	HABITAT FOR HUMANITY ECO	HABITAT FOR HUMANITY
3/3/2020	785 15TH ST SE	100,000	NEW SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
3/4/2020	1505 ALPHA ST NW	97,197	NEW SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY ECO	HABITAT FOR HUMANITY
3/4/2020	4487 CASEY CIR NW	118,150	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
3/4/2020	1159 CONCORD HILL CIR NE	200,000	NEW SINGLE FAMILY DWELLING	JULIAN, MAX	RYAN HOMES - NVR, INC.
					COLLIER CONSTRUCTION

SECOND QUARTER 2020

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
4/2/2020	4494 CASEY CIR NW	126,759	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
4/2/2020	4450 CASEY CIR NW	110,841	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
4/9/2020	1322 ALPHA ST NW	118,590	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
4/28/2020	1337 ALPHA ST NW	113,434	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
5/4/2020	1687 PAR FOUR CIR SE	375,000	ERECT SINGLE FAMILY DWELLING	BLTY HOMES	BLTY HOMES
5/15/2020	1305 ALPHA ST NW	115,839	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
5/29/2020	4451 HALLE CIR NW	117,884	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
5/29/2020	4464 CASEY CIR NW	117,481	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
6/2/2020	3675 KENYON CREEK NW	225,000	ERECT SINGLE FAMILY DWELLING	AMERICAN DREAM HOME	AMERICAN DREAM HOME
6/5/2020	4461 CASEY CIR NW	118,306	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
6/5/2020	4488 CASEY CIR NW	117,732	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
6/15/2020	731 STARR RIDGE ST SW	178,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
6/15/2020	161 DEERFORD ST NW	401,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
6/18/2020	1521 ALPHA ST NW	126,315	ERECT SINGLE FAMILY DWELLING	RUSSELL & JOYCE AMTANGELO	OWNERS
6/18/2020	3378 BONNIE BRAE	272,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
6/18/2020	1224 CONCORD HILLS NE	250,000	ERECT SINGLE FAMILY DWELLING	TRI-DOC, INC.	TRI-DOC, INC.
6/25/2020	191 DEERFORD ST NW	300,000	ERECT SINGLE FAMILY DWELLING	COLLIER CONSTRUCTION	COLLIER CONSTRUCTION
				CRAIG & DIANE STALLMAN	MIKE SIBILA CONSTRUCTION

THIRD QUARTER 2020

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
7/2/2020	3364 BONNIE BRAE DR SW	275,000	ERECT SINGLE FAMILY DWELLING	TRI-DOC, INC.	TRI-DOC, INC.
7/7/2020	424 1ST ST NE	100,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY ECO	HABITAT FOR HUMANITY
7/9/2020	213 DEERFORD AVE SW	334,000	ERECT SINGLE FAMILY DWELLING	TIM & CANDICE WALTZ	WAYNE HOMES
7/10/2020	1381 ALPHA ST NW	112,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.

7/14/2020	1682 PAR FOUR CIR SE	260,000	ERECT SINGLE FAMILY DWELLING	SMITH HOMES	AS OF 7/06/2020
7/24/2020	1204 ALPHA ST NW	111,650	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	SMITH DEVELOPMENT CORP.
7/24/2020	1306 ALPHA ST NW	110,286	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
7/24/2020	4472 CASEY CIR NW	111,471	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.
7/29/2020	2407 LINDA LN SW	309,900	ERECT SINGLE FAMILY DWELLING	ANDREW F. & LINDSEY R. DAILEY	RYAN HOMES - NVR, INC.
FOURTH QUARTER 2020					
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR



JULY 2020

Dear Mayor Catazaro-Perry:

Here is a list of what has been accomplished in Civil Service in the last month:

- Equal Employment
 - Report to mid-year
 - Prevailing wage audit of payroll for paving project
 - Prevailing wage interviews for paving project – sent to DOT
- Human Resource Functions:
 - Health Department
 - Onboarding for new Public Health Nurse (new hire forms, policy review)
 - Employee relations investigation and follow up with each employee
 - Fire Department
 - Fire Captain Examination – collection of applications, bonus documentation, communication of testing
 - Fire Promotional Examination, July 16th
 - Police Department
 - Communication to each candidate who sat for the Police examination to check on schooling update and OPOTA certification for next round of interviews
 - Hiring of 2 Police officers – completed background checks, drug test, physicals, psychological examination, set up swearing in, onboarding for each
 - Waste Water
 - Finalize New Civil Service written exam for the position of Laborer
 - Civil Service Examination, July 10th
 - Scoring, grading, communication of scores and setting up interviews of candidates
 - Interviews of 10 candidates
 - Street Department
 - Review of job description and duties for upcoming opening
 - Income Tax Department
 - Revision of position and research into pay grades
 - FMLA
 - Processing, communication and tracking of FMLA
 - Ethics Training
 - Communicated required training to staff, tracking and record keeping of each completed training

- Civil Service Commission
 - 1 monthly meeting
 - 1 special meeting

Sincerely,

Jodi DeStefanis, PHR, SHRM-CP

Civil Service Director / Equal Employment Officer



Memorandum To: Mayor Kathy Catazaro-Perry

From: Lori Kotagides-Boron

Subject: Income Tax Monthly Report –July 2020

Date: August 5, 2020

The total income tax receipts posted for July 2020 was \$2,074,004.72. This amount is an increase from July 2019 of \$679,161.41 (49%).

Year to date income tax receipts posted through the seven months of 2020 was \$12,402,095.97. Receipts posted for 2020 was a decrease from 2019 of \$-511,024.30 (-4 %).

Payroll tax withheld by Massillon employers represents 70% of all tax collections through the year of 2020. Individual income tax payments represent 17% of all tax collections through the year of 2020 and Net Profit income tax payments represent 13%.

Average monthly income for the seven months of 2020 is \$1,771,728.00. Average monthly income for the year of 2019 was \$1,758,409.86. Average monthly income for the year 2018 was \$1,740,903.69.

Year to date refunds for 2020 is \$223,451.92 compared to refunds for 2019 of \$210,129.58. Refunds difference \$13,322.34 (more refunds in 2020 compared to 2019).

Target budget from Auditor's Revenue Report is 58.33% for the following accounts for 2020. Account percentages collected for the seven months of 2020 are as follows:

1100-210-4-1190	54.12%	Local Income Tax – General Fund
1201-210-4-1190	56.37%	Local Income Tax – Streets Fund
1234-210-4-1190	54.12%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	54.12%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	54.12%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	54.12%	Local Income Tax – Park and Recreation CI Fund

(Above figures taken from reports in Municipal Income Tax Solutions MITS and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)

Copies: Jayne Ferrero, Auditor
Barb Sylvester, Safety Service Director
David Maley, Economic Development Specialist