

CITY OF MASSILLON BUILDING DEPARTMENT

2020 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	37	43	37	27	123	85							352
Electrical Permits	20	27	21	10	27	21							126
Plumbing Permits	13	8	10	8	10	10							59
Heating Permits	28	27	13	12	20	48							148
Low Voltage Permits	0	0	0	1	0	1							2
TOTAL PERMITS:	98	105	81	58	180	165	0	0	0	0	0	0	687
INSPECTIONS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - Frank Silla	175	184	92	87	210	150							898
Heating - Frank Silla	5	11	5	25	6	8							60
Electrical - Frank Silla	40	38	19	36	40	42							215
Building - Jeff Retberg	167	172	86	42	203	136							806
Heating - Jeff Retberg	20	23	11	12	26	5							97
Plumbing - Jeff Retberg	21	24	12	31	25	19							132
Code Enforcement	304	281	140	0	529	551							1805
TOTAL INSPECTIONS:	732	733	365 <i>Estimate</i>	233	1039	911	0	0	0	0	0	0	4013

2020 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 6/30/2020

FIRST QUARTER 2020						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
1/2/2020	4477 HALLE CIR NW	105,529	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/2/2020	1394 ALPHA ST NW	112,171	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/22/2020	1467 ALPHA ST NW	104,448	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/22/2020	1487 ALPHA ST NW	122,103	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
1/29/2020	4490 HALLE CIR NW	110,595	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/1/2020	1515 ALPHA ST NW	110,516	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/19/2020	4423 LOCKHART CIR NW	325,000	ERECT SINGLE FAMILY DWELLING	LIEBERMANN DAVID W & TIFFANY	STARTING LINE HOMES	
2/21/2020	4447 CASEY CIR NW	127,645	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/21/2020	1350 ALPHA ST NW	103,658	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
2/27/2020	3153 JORMAY AVE NW	250,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
3/3/2020	1424 WALNUT RD SE	100,000	NEW SINGLE FAMILY DWELLING	GLUTTING JOHN & JULIA	VICTORY GATE CUSTOM HOMES	
3/3/2020	708 GRIFFITH AVE SW	100,000	NEW CONSTRUCTION	HABITAT FOR HUMANITY ECO	HABITAT FOR HUMANITY	
3/3/2020	785 15TH ST SE	100,000	NEW SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	
3/4/2020	1505 ALPHA ST NW	97,197	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
3/4/2020	4487 CASEY CIR NW	118,150	NEW SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
3/4/2020	1159 CONCORD HILL CIR NE	200,000	NEW SINGLE FAMILY DWELLING	JULIAN, MAX	COLLIER CONSTRUCTION	
SECOND QUARTER 2020						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	
4/2/2020	4494 CASEY CIR NW	126,759	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
4/2/2020	4450 CASEY CIR NW	110,841	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
4/9/2020	1322 ALPHA ST NW	118,590	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
4/28/2020	1337 ALPHA ST NW	113,434	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/4/2020	1687 PAR FOUR CIR SE	375,000	ERECT SINGLE FAMILY DWELLING	BLYTH HOMES	BLYTH HOMES	
5/15/2020	1305 ALPHA ST NW	115,839	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/29/2020	4451 HALLE CIR NW	117,884	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
5/29/2020	4464 CASEY CIR NW	117,481	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/2/2020	3675 KENYON CREEK NW	225,000	ERECT SINGLE FAMILY DWELLING	AMERICAN DREAM HOME	AMERICAN DREAM HOME	
6/5/2020	4461 CASEY CIR NW	118,306	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/5/2020	4488 CASEY CIR NW	117,732	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/15/2020	731 STARR RIDGE ST SW	178,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/15/2020	161 DEERFORD ST NW	401,000	ERECT SINGLE FAMILY DWELLING	RUSSELL & JOYCE AMTANGELO	OWNERS	
6/18/2020	1521 ALPHA ST NW	126,315	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMES - NVR, INC.	
6/18/2020	3378 BONNIE BRAE	272,000	ERECT SINGLE FAMILY DWELLING	TRI-DOC, INC.	TRI-DOC, INC.	
6/18/2020	1224 CONCORD HILLS NE	250,000	ERECT SINGLE FAMILY DWELLING	COLLIER CONSTRUCTION	COLLIER CONSTRUCTION	
6/25/2020	191 DEERFORD ST NW	300,000	ERECT SINGLE FAMILY DWELLING	CRAIG & DIANE STALLMAN	MIKE SIBILA CONSTRUCTION	
THIRD QUARTER 2020						
DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR	

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL	
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value
Dwellings	5	554,846	5	916,819	6	715,347	3	356,190	5	839,000	9	1,988,353											33	5,370,555		
Condominiums (Units)									0		0												0	0		
Duplexes (Units)									0		0												0	0		
Multi-Family (Units)									0		0												0	0		
Dwelling Alterations	22	287,690	25	170,824	20	120,050	13	127,855	68	527,191	38	333,959											186	1,567,569		
New Commercial																										
Commercial Alterations	2	215,000	2	8,500			1	6,126	5	815,839	4	238,000											2	4,500,000		
																							14	1,283,465		
Freshmark																										
New Industrial	1	1,400,000																								
Industrial Alterations	3	630,000					3	110,210	1	160,000	0												4	10,100,000		
Garage/Carport	2	31,000					1	19,800	1	10,000	1	4,000											7	900,210		
Garage Alterations										0	0												5	64,800		
Miscellaneous	1	2,000	2	10,000					2	7,250	2	15,600											0	0		
Schools										0	0												7	34,850		
Swimming Pools																							0	0		
New Hospitals																							6	42,367		
Hospital Alterations										0	0												0	0		
Accessory Building										0	0												0	0		
Fences	1	4,000	8	27,732	8	30,140	5	25,217	27	118,864	20	78,756											12	38,700		
Razing																							69	284,709		
TOTALS:	37	3,124,536	43	5,333,875	37	6,565,887	27	649,898	123	5,542,008	85	3,206,788	0	0	0	0	0	0	0	0	0	0	7	235,767	352	24,422,992



JUNE 2020

Dear Mayor Catazaro-Perry:

Here is a list of what has been accomplished in Civil Service in the last month:

- Equal Employment
 - Demographics report to Mayor
 - Prevailing wage audit of payroll for paving project
- Human Resource Functions:
 - Health Department
 - COVID Tracer: create job description, create contract for position, posted position, reviewed candidates, phone screened, and hired
 - Employee relations
 - Exit interview for Public Health Nurse
 - Hire Public Health Nurse (screen, background check, drug test, license lookup, create job offer, set up onboarding scheduled)
 - Fire Department
 - Firefighter/Paramedic – interviewing, pre-employment background check, drug test, physical and hiring of 3 Firefighters
 - Fire Captain Examination – collection of applications, bonus documentation and communication regarding the process of promotion
 - Police Department
 - Eligibility list of candidates whom completed OPOTA
 - Waste Water
 - Job Descriptions – rewrote for Laborer, Electrician I, II and III
 - Created New Civil Service written exam for the position of Laborer
 - Laborer – posted position, reviewed candidates, collected bonus, scores of assessment, constant contact with them regarding the process for the upcoming examination
 - Electrician examination – called Civil Service Commissions throughout Ohio and NY looking for best practices for the examination.
 - Schools
 - Custodian: offered position to 2 candidates we interviewed, completed background checks and drug tests, set up first day, collected EEO for reporting
- Training
 - Hiring Best Practices during COVID
 - Docusign training
 - Reached out to DOT for training on their process for prevailing wage, set up for August

Sincerely,

Jodi DeStefanis, PHR, SHRM-CP

Civil Service Director / Equal Employment Officer

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

To: Mayor Kathy Catazaro-Perry

From: Samantha Walters, Community Development Director

Date: July 15, 2020

Monthly Report: June, 2020

- Attended the following meetings/events:
 - June 10 – U.S. Dept of HUD Environmental Training (Virtual)
 - June 16 – Ohio Attorney General Sunshine Law Training Webcast
 - June 25 – Massillon Records Commission (Teleconference)
- Continued planning, preparing, and implementing modified Community Development and Housing operations in response to the current Coronavirus/COVID-19 situation
- Began demolition process for two large commercial structures that have been deemed unsafe by the City's building department. Removal of these blighted properties will have a significant impact in the neighborhood. Asbestos surveys were completed, and the bidding process began.
- Continued preparing and planning for additional CDBG funding awarded to the City of Massillon through the CARES Act/ U.S. Department of Housing and Urban Development. The majority of this funding will be dedicated to a business assistance program for small businesses with 25 or fewer employees. Completed preparation of applications, agreements, and information brochures for this program. A Public Hearing was held via teleconference on June 8th, 2020. City Council approved the CDBG-CV budget on June 15, 2020.
- Continued accounting and financial management for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated accomplishments of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.
- Continued to monitor calls, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored all record keeping being sure requirements are being followed to HUD Guidelines. Ensured Code compliance monitoring was being performed by the Contractor in the City Target Areas. Monitored to be sure the Standard Operating Procedures for CDBG Code Enforcement are being followed.
- During the month of June, I responded to a total of 21 Public Record requests for records from various City departments. The majority of these requests were for police incident/accident reports.
- Many meetings and events were cancelled during the month of June due to the ongoing Coronavirus/COVID-19 pandemic. In response to this pandemic, many operations were suspended or modified. Throughout the end of the month many efforts were focused on planning and preparing for COVID-19 within our Community.
- Monthly Reports from Beverly Lewis, Housing Director and Anna Jordan, Administrative Assistant, are attached.

Respectfully Submitted,
Samantha Walters
Community Development Director

Samantha R. Walters, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report June 2020

- **Fair Housing Calls for the Month:** Beverly - 10
Were any of them discrimination related? NO
Code Enforcement Involvement? Still working remotely with Code to provide assistance to tenants and landlords.
- **Housing Rehabilitation Projects –** We are finishing a full rehab for one homeowner. We are waiting for the report results from the Lead Inspector in regards to a completed Rehabilitation. We are still gathering the items on the Color Charts.
- We are preparing to do this Full Rehabilitation but have been seriously delayed, due to Covid 19. Homeowner has had to pick items to be approved for the Color charts at the Contractors direction. The last item should be selected this week, so we can move forward with the Pre-Construction meeting.
- **Minor Repair** - We are waiting on the specifications from the Regional Inspector for one elderly homeowner who needs a bathroom modification.
- **Emergency Rehabilitation Projects:** We have bid out for one homeowner in need of a sump pump replacement.
- We are in the process of assisting a disabled couple with repair in central air. They both have medical problems that require them to have air. We contracted with Reliable for this emergency assistance.
- **FIRST TIME HOMEBUYERS ASSISTED:** Questions: No questions. We have one First Time Homebuyer. Sellers provided some of the repairs needed on the home. We are waiting for the Regional Inspectors report in regards what the buyer's responsibility will be once he is the owner. The former specification showed that he would be responsible for over \$8,000 for his RRS items. FHA determined that the loan could not be secured by the financial institution until some of those items were repaired.

STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED?

PROGRESS TO DATE: On-going

MEETINGS ATTENDED DURING THE MONTH WERE:

- **WEBINARS:** Weekly Conference calls with Samantha and Anna. June 16, Sunshine Law Training 1:00 – 4:15

Miscellaneous:

Again, thank you for the opportunity to serve.

Beverly A. Lewis

MONTHLY REPORT: JUNE 2020

To: Samantha Walters-Community Development Director

From: Anna Jordan-Community Development and Housing Assistant

- **Housing:** Waiting on color charts for full rehab. An applicant of DPA is waiting for second inspection, some repairs were done by owner when RRS items came in over \$5,000.00 We have had several inquiries about full rehab and DPA this month, we have several applications pending (dependent on funding).
- **Fair Housing:** For the month of June, I received 28 fair housing calls. Callers included individuals looking for information on eviction and information on Cares Act. Any questions related to Cares act or deferment of rent payments due to pandemic, I have told to call law department/legal aid for better explanation, as this is not the case for all rentals. We have worked this month to help owners with eviction questions, as well as a lot of calls of people looking for subsidized housing, who I have referred elsewhere.
- **Community Development:** We have started the application process for another minor repair to make bathroom handicap accessible. We have been receiving funding reimbursement requests from sub recipients, updating accomplishments and sending reimbursements in timely manner to assist programs that aid Massillon residents. An article was put in paper regarding applying for our additional funding for those effected by Covid-19, we look forward to the funds, and learning more about this.
- **Administrative:** Prepared and paid bills/did IDIS drawdowns for funds. Ledger balanced and maintained accurately throughout the month. Other tasks upon assignment. Phone calls for our department have been forwarded to my personal phone.
- **Meetings:** For the month of June I participated in the following meetings/events:
 - June 2nd – remote meeting with DocuSign.
 - June 5th -housing department meeting (remote)
 - June 15th-Remote land bank meeting.
 - June 18th housing department meeting (remote)
 - June 25th-Complete count committee meeting (remote)
 - June 30th-housing department meeting (remote)

Respectfully,
Anna Jordan
Community Development and Housing Assistant

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry
FROM: David Maley, Economic Development Director
DATE: June, 2020
RE: Monthly Report

- Participated in City Council sessions providing information to council members on a variety of issues and regularly meet with Council Members and the Law Department on pending matters.
- Working on a variety of issues surrounding the Covid-19 epidemic.
- Continue to work with the VA regarding the leasing of space at the hospital.
- Working on economic development inducement/business grant questions for local businesses.
- Continue to work with Stark County Regional Planning on issues regarding property acquisition.
- Working on several issues related to downtown entertainment/expansion areas.
- Completed the Ohio Attorney General "Sunshine Law" training.
- Continue to provide assistance in resolving the issue of the closing of Affinity Medical Center and issues related to components at the hospital site.
- Talked with several businesses regarding issues impacting existing operations and/or the expansion of their existing facilities.
- Continue to work with the SEBD on collaborative efforts for a regional approach to economic development as part of the "Strengthening Stark" initiative.
- Continue to work on several zoning issues.
- Collaborate with Team NEO, Jobs Ohio, Stark Economic Development Board, and other entities regarding economic development activities.
- Participated in NEFCO and Stark County RPC Board meetings.
- Participated on numerous conference calls/webinars related to Covid-19 and economic development.
- Working on numerous miscellaneous inquiries and investment/development projects.
- Working on several updates to existing ordinances.

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry
FROM: Engineering Department
SUBJECT: Engineering Department Monthly Report for June 2020

DATE: July 15, 2020

BRIDGES

SANITARY SEWERS

STORM SEWERS

2020 Catch Basin Replacement Project I, II, III – Bid opening March 19, 2020. Under construction.

Burton Ave NW – Evaluating flooding and resolutions. Drainage analysis area, SR21 James ponding area.

Castle West Drainage - Review options for underdrains & storm sewer rehab. Develop plans & specs. Survey done. Funding Review.

Misc Drainage Repairs- Burd Ave NE, SR 21/James ponding area, Sawmill Trail, Stanton.

STREETS

Wales Road (SR 241) Improvement Project – Funding has been secured through SCATS for FY 2022. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) to Hills & Dales. OHM developing schedule, scope and costs, survey. ODOT LPA let project. Began RW Services and appraisals. Utility relocation expected late fall 2020.

Lincoln Way StreetScape- ODOT, City LPA project. Central Allied. Punch list work.

Springhill Settlement Reconstruction – Developing estimate and survey. Exploring funding options, evaluating drainage. Underdrains completed in phases. Identifying drainage structures.

2019 Street Resurfacing Project- Superior Paving low bidder. Street paving is complete. Will need to complete small punch list in Summer.

Warmington Rd SW- Surveyed and design for OPWC application. Completed. Still working on bridge design.

Jackson Ave/27th St NE Resurfacing- Superior Paving. Final striping completed.

2020 MRF Erie St S Resurfacing – Northstar, Paving completed June 2020.

2020 Street Resurfacing Project Contract I – Bid opening 3/4/2020. Superior Paving low bidder. Catch basins and concrete completed. Paving 50% complete.

2020 Target Area Street Resurfacing Project – Bid opening 3/4/2020. Cardinal Asphalt low bidder. Catch basins, manhole, and curb ramp complete.

2020 Street Resurfacing Project Contract II – Bid opening 4/15/2020. Superior Paving lowest bidder. Working on catch basin repair and concrete work.

SIGNALS

23rd & LWW – Evaluating left turns, estimated costs for re-striping.

WASTEWATER TREATMENT PLANT

SUBDIVISIONS

Augusta Lakes Phase 3 – Plans submitted and under review by City Engineer.

Country View Meadows - Need to install street lighting and complete punch list items.

Page 2 – Monthly Report to Mayor Catazaro-Perry for June 2020

Buckeye Ridge Estates – Phase 1 preliminary plat submitted to Planning Commission May 13, 2015. Resubmitted a revised preliminary plat to Planning Commission June 29, 2015. Final plat approved by Planning Commission August 26, 2015 and Council September 21, 2015. Revised and resubmitted in May 2019. Layout and variances denied by Planning Commission June 12th. Plat resubmitted and approved on August 14th.

Sippo Reserves Allotment Phase II – Project has been transferred to a new developer, who will be completing any remaining items.

Villa Sole Development- Preliminary Plat submitted and approved by Planning Commission. Rezoning approved by council on February 4th, 2019. Tree clearing complete. Plans approved and sent to EPA. Work began July 2020.

Phoenix Avenue SE Project-Plans submitted and approved by the City Engineer. Plat approved by Planning Commission. Construction summer 2019. Utility construction complete. Grading for roadway. Curb installed June 12th. Asphalt installed June 24th. Working on a few punch list items. Plat recorded on September 6th. Roadway is open and in use. Street lights installed.

Westbrook Estates Phase IV – Preliminary plat approved by Planning Commission May 13, 2015. Construction plans approved. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016. Construction is complete.

Westbrook Estates Phase V- Plans submitted and approved by City Engineer, and Ohio EPA. Underground utility work has begun and is 100% complete. Final plat for Phase 5A approved by Planning Commission on April 10, 2019. Phase 5B and 5C approved by Planning Commission on June 12th. Curb and roadway have been installed. Housing construction has begun. Street lighting installed.

Kenyon Creek Phase 2 and 3 – Plans submitted and under review by City Engineer. Waiting on Ohio EPA sanitary approval.

MISCELLANEOUS

Sippo Reservoir Tennis Court Resurfacing- Chagrin Valley low bidder. Punch list items completed.

Capital Improvement map – Creating maps.

Storm Water Management Plan –2019 Annual Report for submission to Ohio EPA. Updating due to regulation changes. Submit April 1, 2020.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

Subdivision Standards – Reviewing current data for changes in specifications. OHM review. Expected review August 2019.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 30% complete.

GIS – Modifying display, addressing and permits, maps. Continuing to update.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site. Construction update page.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year. Inspecting outfalls.

Duncan Plaza – Plans completed. 8/21/20 bid expected.

Restroom Renovation Municipal Government Center – Design and bid documents completed. July bid. Bid was more than 10% of estimated cost. Revising estimate. Cost proposal due in August.

City Parking Lots – Estimate parking lot rehab, Resurfacing completed on North Ave, (Tremont and Erie) parking lot.



Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Monday, July 13, 2020

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for June, 2020.

The department responded to a total of 511 alarms during the month. This averages to 17.0 alarms per day. There were 94 fire alarms and public service calls, and 417 rescue and EMS calls. There were 0 firefighter or civilian injuries due to fires.

On the 4th of the month, I attended the monthly LOGIC Board meeting.

On the 5th of the month, Capt. Don Smith retired after 30 years of service to the city. Most recently, he was the City Superintendent of Buildings/Fire Marshal. He will be sorely missed.

On the 8th of the month, Katelyn Lindsay, Matthew Seward and Bryan McMaster were sworn in as our newest Probationary Firefighters.

On the 24th of the month, the Stark County LEPC had its quarterly meeting by Zoom Conference.

The annual Cruise-On-In-and-Dance show was cancelled due to Covid-19 concerns.

The City continues to operate under the ICS system for Covid-19 and our operational periods continue to be bi-weekly instead of weekly. Because the Governor has begun opening up businesses and industry, there is some apprehension that Ohio will see a spike in new cases over the course of the next few weeks. There is some discussion about reducing the number of meetings through consolidation; however, there will not be an increase in the length of the

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

operational period for the near future. Additionally, Chief Hunt of the Alliance Fire Department wrote a regionalized grant for PPE of which the Massillon Fire Department is a part. The grant award is for \$137,000 and will provide a cache of PPE for those fire departments who chose to participate.

Respectfully,



Chief Burgasser
Massillon Fire Department



Massillon Fire Department

233 Erie St S

Massillon, OH 44646

Phone: (330) 833-1053

Fax: (330) 833-1443

www.massillonohio.gov

Office of EMS Coordinator

JUNE 2020

Call Distribution

Calls: 2019 2368

--

2019 2880

Total Run Numbers: 513

Dispatch Errors: 2

Total Calls: 511

Dispatches

EMS: 353

Fire: 20

Service: 138

EMS:

321 Non MVA	345	Patients Treated:	362	EMS Standby:	1
322 MVA w/ Injury	11	Transports:	310	Warrant	1
323 MVA vs Pedestrian	2	Resident:	271	Event	
324 MVA w/o injury	4	Non Resident:	31	Helipad	

Calls T/O to MA Agency:	0	Mutual Aid Given	0
Agency		Agency	
Agency		Agency	
Agency		Agency	

Mutual Aid Received:	0
Agency	
Agency	
Agency	

Healthcare	22
Nursing Homes	16
Statcares	5
Tx Facility	1

Fire:

Building	6	Unauthorized Burning	7	Authorized Controlled	1
Cooking	0	Dumpster	0	Passenger Vehicle	0
Natural Vegetation	4	Outside Equipment	0	Chimney or flue	0
Brush, grass brush mix	0	Structure other than building	0	Outside rubbish fires	1
Mobile home fixed residence	0	Trash or rubbish fire contained	1	Outside storage fire	0
Rail Vehicle Fire	0	Special outside fire other	0	Road Freight or transport	0

Mutual Aid Received		Civilian Injury		Firefighter Injury	
Mutual Aid Given	1	Civilian Death		Firefighter Death	

Service:

Patient Lift	49	Misc Service Calls	53	Alarm Activations	34
CO Incidents	4			Medical Alarms	15
Auto Extrication		Counted in EMS		Fire Alarms	18
Fire Truck Events		Counted in Misc		Malicious Alarms	1

Report Prepared by EMS Coordinator

John Paul Markwood IV

John Paul Markwood IV

FIRE ALARMS

JUNE

[illegible]

Hospital Distribution / Residency Breakdown

[illegible]

JUNE

0	Aultman West	3	Hometown Urgent	1	Heartland
2	Mercy Statcare			0	Comm Quest
2	Amherst Meadows	4	Legends Care Ctr	0	Inn @ University
2	Laurels Of Mass	5	Danbury	3	Meadowwind

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF JUNE 2020

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 2 ... Non-Resident .. 0.. Total:	2	2
Deaths: Resident .. 22 ... Non-Resident .. 9 .. Total:	31	192
Certified B/D copies issued	367	1593
Burial Permits	41	205
Fetal Death	0	0
<u>Animal Control</u>			
Animal bites reported	16	63
Lab examinations: (Positive _0_; Negative _2_; Undetermined _0_)			
Total:	2	2
<u>Food Protection</u>			
Food Service/Food Establishment Inspections	31	188
Food Vending Machine Inspections	0	0
Mobile Unit/Temporary Food Inspections	7	14
Consultations	2	9
Plan Reviews made	2	5
Food Complaints received	4	6
Food Service Education	1	18
<u>Nuisance Control</u>			
Residential complaints	15	68
Inspections	26	119
Consultations	2	7
Orders issued	14	64
Smoking Complaints / Investigations	2	6
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections	2	2
Swimming Pool Complaints	0	0
School Environment Inspections	0	0
Assisted Community Clean-ups	0	0
<u>Compliance Actions</u>			
Legal Action	0	0
<u>Mosquito Control</u>			
Mosquito Investigations / Treatments	0	0
<u>COVID-19</u>			
Mitigations	12	96
Complaints	49	77
Consultations	20	34

NURSING DIVISION REPORT
June 2020

WIC CLINICS:	Initial Certification	55
	Re-certifications	75
	Individual Appointment	18
	Group or Self modules	106
	Case Load	763

IMMUNIZATION CLINICS:	Patients seen	18
	Immunizations Administered	53

TB TESTING CLINIC:	TB Tests Administered	8
	Positive Reactors referred for X-ray	0

COMMUNITY	June 2020	Year to Date
Lions Club Applications	0	0
SID/ SUID Home Visit	0	-
BCMh Home Visits	8	25
Lead Referrals	0	-
Lead investigations	0	-
Lice Checks	0	3
Safe Sleep Class	2	5
Know Your Number Screenings	0	17
Car Seat Inspections	1	2
Car Seat Classes	0	3

Auxiliary Visits: 402 **Field Visits:**

Meetings: All meetings are virtual at this time-

1 meeting per week with the Ohio Department of Health for COVID 19 updates

Transportation Committee Virtual meeting

Weekly virtual meetings with Amherst Meadows, Laurels of Massillon and Meadow Winds to help assist with their outbreaks

NECO phone calls weekly to touch base with region.

Training:

Education:

Miscellaneous:

Hannah and Audrey have been spending a majority of their workload on COVID-19- confirming cases, contact tracing and monitoring, answering questions, conference calls, and providing guidance for area residents and businesses.

Increasing number in outbreaks at nursing homes and food processing plants.

Contracted Contact tracer hired for 24 weeks full time. Looking into part time Spanish community member.

Audrey Sylvester, RN
Director of Nursing,



Memorandum To: Mayor Kathy Catazaro-Perry

From: Lori Kotagides-Boron

Subject: Income Tax Monthly Report – June 2020

Date: July 6, 2020

The total income tax receipts posted for June 2020 was \$2,273,716.01. This amount is an increase from June 2019 of \$309,143.36 (16%).

Year to date income tax receipts posted through the first six months 2020 was \$10,238,091.25. Receipts posted for 2020 was a decrease from 2019 of \$-1,190,185.71 (-10%).

Payroll tax withheld by Massillon employers represents 73% of all tax collections through the year of 2020. Individual income tax payments represent 16% of all tax collections through the year of 2020 and Net Profit income tax payments represent 11%.

Average monthly income for the first six months of 2020 is \$1,721,348.54. Average monthly income for the year of 2019 was \$1,758,409.86. Average monthly income for the year of 2018 was \$1,740,903.69.

Year to date refunds for 2020 is \$223,451.92 compared to refunds for 2019 of \$176,085.08. Refunds difference \$47,366.84 (more in refunds 2020 compared to 2019).

Target budget from Auditor's Revenue Report is 50.00% for the following accounts for 2020. Account percentages collected for the first six months of 2020 are as follows:

1100-210-4-1190	45.70%	Local Income Tax – General Fund
1201-210-4-1190	46.95%	Local Income Tax – Streets Fund
1234-210-4-1190	45.07%	Local Income Tax – Parks & Recreation Fund
1306-211-4-1190	45.07%	Local Income Tax – Bond Ret Parks & Recreation
1401-210-4-1190	45.07%	Local Income Tax – Capital Improvement Fund
1433-210-4-1190	45.07%	Local Income Tax – Park and Recreation CI Fund

(Above figures taken from reports in Municipal Income Tax Solutions MITS and the Auditor's Revenue Report VIP– All figures reconcile to the Auditor's Figures)

Copies: Jayne Ferrero, Auditor
Barb Sylvester, Safety Service Director
David Maley, Economic Development Specialist

TOTALS FOR APRIL 2020 AND YEAR TO DATE

<u>TRAFFIC CHARGE</u>	<u>JUN</u>	<u>Y.T.D.</u>
ACDA	17	64
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOW UNLIC DRIVER/Wrongful Entrustment	0	0
ATV ON CITY STREET	0	0
DEFECTIVE MUFFLER	1	8
DRAG RACING	0	1
DRIVING ALONE ON A T.P.	0	1
DRIVING OVER A FIRE HOSE	0	0
DUS	17	171
OVI	6	39
EXPIRED OL	0	2
EXPIRED PLATES/IMPROPER REGISTRATION	0	11
FAIL TO STOP FOR SCHOOL BUS	0	0
FAILURE TO COMPLY	0	0
FAILURE TO CONTROL	5	49
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	1	13
FTY LEFT TURN	3	17
FTY RIGHT TURN	0	1
FTY RIGHT TURN ON RED	0	0
FTY PRIVATE DRIVE	2	7
FTY STOP SIGN	1	10
FICTICIOUS PLATES/REGISTRATION	2	15
HIT SKIP	4	16
IMPEDING TRAFFIC	0	3
IMPROPER BACKING/START	2	9
IMPROPER DISPLAY	0	10
IMPROPER LANE USE	0	0
IMPROPER PASSING	1	1
IMPROPER TURN	0	7
INADEQUATE BRAKES	0	0
JUVENILE TRAFFIC OFFENDER	0	11
LEFT OF CENTER	0	0
MARKED LANES	6	35
NO M.C. SAFTEY EQUIPMENT	0	0
NO HEADLIGHTS	0	3
NO OL	4	43
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	0	3
OBSTRUCTION OF CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	3
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	17
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	1	9
RED LIGHT	7	31
SEAT BELT/CHILD RESTRAINT	1	8
SPEEDING	18	92
SQUEELING/PEELING TIRES	0	0
STOP SIGN	0	13
UNSAFE VEHICLE	0	1
UNSECURE LOAD	0	1
WEAVING	0	0
WHITE LIGHT TO REAR	1	8
WRONG WAY ON A ONE WAY STREET	0	0
MISCELLANEOUS	0	7
VOIDED CITATIONS	0	6
TOTALS-----	100	746

VEHICLES TOWED FOR JUNE 2020 AND YEAR TO DATE

REASON TOWED	JUN	YTD TOTALS
ACCIDENTS	29	162
ARREST	11	86
PARKING	25	90
TRAFFIC	4	44
STL/REC	1	7
MISC	1	4
TOTALS	71	393

TRAFFIC ACTIVITY REPORT

MONTH OF June 2020

TO:	Chief Keith T. Moser
FROM:	Patrolman Timothy Davis
DATE:	July 6, 2020

In June of 2020, the Massillon Police Department issued a total of 104 traffic citations, 63 less than was issued during the same time period last year. The Massillon Police Department made 6 arrests for OVI, 4 less than were made in June of 2019. Radar citations for the month totaled 18; this was 2 less than last year during the same time period.

The Massillon Police Department handled a total of 70 traffic accidents during June. This was 1 more accidents than occurred last year during the same time period. There were 32 property damage accidents, 16 injury accidents, there were 22 accidents that occurred on private property. Of the above accidents there were 7 hit skip accidents, and there were 3 accidents that occurred as a direct result of alcohol and/or drugs. The Massillon Police Department investigated 4 accidents involving juveniles resulting in 0 reported injuries. There was 1 motorcycle, 0 bicycle and no pedestrian accidents during the month. There were 1 fatal accident in the city in the month of June.

In June of 2020 there were 73 motor vehicles towed by the Massillon Police Department. This was 1 more than the number towed in June of 2019. Of the above tows, 29 vehicles were towed from traffic accidents, 4 for traffic offenses of some type, 11 as a direct result of an arrest, 25 for parking violations. There was 1 recovered stolen vehicle and 1 misc. tows.

During the month of June 2020, the traffic officer mailed 25 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 18 title searches to the State of Ohio, Bureau of Motor Vehicles. During June 2020 the traffic officer was able to junk or title 20 motor vehicles. Also during the month of June the traffic officer issued or acted upon 39 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. The traffic officer issued 27 parking citations and investigated 0 school bus violation.

As of the last day of June 2020 there were 54 motor vehicles sitting upon the impound lots of the two towing companies, Reed's and Patriot, with 3 in secured storage. Of the 54 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of June 2020.

TOTALS FOR JUNE 2020 AND YEAR TO DATE

OFFICERS NAME	ID#	June Citations	June OVI'S	June Accidents	June Tows	Y.T.D. Citations	Y.T.D. OVI'S	Y.T.D. Accidents	Y.T.D. Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	0	0	0	0	1	0	1	0
Lt. Saintenoy	102	0	0	0	0	1	0	0	0
Lt. Maier	105	0	0	0	0	3	0	1	2
Sgt. McCune	95	0	0	0	0	0	0	1	1
Sgt. K Smith	90	0	0	0	0	0	0	1	1
Sgt. Rogers	93	0	0	0	0	0	0	0	2
Sgt. Edwards	111	1	0	1	0	1	0	2	0
Sgt. Antonides	116	2	0	0	0	3	0	0	0
Sgt. Leon	119	0	0	0	0	1	0	0	0
Ptl. Anderson	77	0	0	0	0	0	0	0	48
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	0	0	0	0	0	0	0	0
Ptl. J. Smith	96	1	0	2	1	8	0	9	6
Ptl. Riccio	98	0	0	1	0	9	0	2	5
Ptl. Davis	99	1	0	2	23	13	0	13	25
Ptl. D. Smith	101	2	1	3	2	8	1	18	10
Ptl. McConnell	103	0	0	0	0	0	0	0	0
Ptl. Golke	107	0	0	0	0	0	0	0	0
Ptl. Dadisman	110	0	0	0	0	0	0	0	1
Ptl. Fullmer	118	11	0	3	0	26	0	8	4
Ptl. Hyatt	120	2	0	3	1	4	0	6	3
Ptl. Spangler	121	1	0	2	1	18	1	14	7
Ptl. Slack	123	0	0	0	0	5	1	1	1
Ptl. Franklin	124	5	1	1	2	34	8	4	20
Ptl. Wood	125	0	0	0	0	3	0	4	3
Ptl. Moody	126	0	0	0	2	19	1	6	9
Ptl. Miller	127	1	1	1	1	10	5	8	11
Ptl. Ogletree	128	0	0	0	0	1	0	0	2
Ptl. Kruger	129	9	0	5	3	49	1	16	22
Ptl. Manos	130	0	0	0	0	7	0	5	5
Ptl. Vincent	132	3	1	1	5	26	2	4	12
Ptl. Aiello	133	5	1	4	0	23	2	10	2
Ptl. Crabtree	135	6	0	5	5	58	1	21	24
Ptl. Williams	136	0	0	0	0	6	0	4	2
Ptl. Rosenberg	138	5	0	6	7	18	1	19	16
Ptl. Hefner	139	0	0	1	3	9	1	7	15
Ptl. Reed	140	2	1	4	3	12	1	12	12
Ptl. Slider	141	6	0	8	5	12	1	21	13
Ptl. Dotson	142	8	0	4	3	27	1	29	13
Ptl. Richter	143	4	0	9	3	20	2	33	14
Ptl. Martin	144	2	0	4	2	23	2	29	13
Other						0	0	0	0
Monthly Totals		77	6	70	72	458	32	309	324

June 2020

<u>Name</u>	<u>Unit</u>	<u>Citations</u>	<u>OVI's</u>	<u>Accidents</u>	<u>Tows</u>	<u>Type of Accident:</u>	
Chief Moser	75	0	0	0	0	Property Damage:	32
Cpt Covert	80	0	0	0	0	Injury:	16
Cpt Peel	82	0	0	0	0	Private Property:	22
Lt Carpenter	85	0	0	0	0	Hit/Skip:	7
Lt Greenfield	83	0	0	0	0	Pedestrian:	2
Lt Saintenoy	102	0	0	0	1	Motorcycle:	1
Lt Maier	105	0	0	0	0	Bicycle:	0
Sgt McCune	95	0	0	0	0	Fatal:	1
Sgt Smith K	90	0	1	0	0	Cites Issued from Accident:	36
Sgt Rogers	93	0	0	0	0	OVI related accidents:	3
Sgt Edwards	111	1	0	1	0	Nighttime:	6
Sgt Antonides	116	2	0	0	0		
Sgt Leon	119	0	0	0	0	<u>Vehicles Towed:</u>	
Anderson	77	0	0	0	0	Accidents:	29
Solinger	87	0	0	0	0	Arrest:	11
Fabianich	89	0	0	0	0	Parking:	25
Baumgardner	94	0	0	0	0	Traffic:	4
Smith J	96	1	0	2	1	Misc:	1
Riccio	98	0	0	1	0	Recovered Stolen:	1
Davis	99	1	0	2	23		
Smith D	101	2	1	3	2		
McConnell	103	0	0	0	0		
Golike	107	0	0	0	0		
Dadisman	110	0	0	0	0		
Fullmer	118	11	0	3	0		
Hyatt	120	2	0	3	1		
Spangler	121	1	0	2	1		
Slack	123	0	0	0	0		
Franklin	124	5	1	1	2		
Wood	125	0	0	0	0		
Moody	126	0	0	0	2		
Miller	127	1	1	1	1		
Ogletree	128	0	0	0	0		
Kruger	129	9	0	5	3		
Manos	130	0	0	0	0		
Vincent	132	3	1	1	5		
Aiello	133	5	1	4	0		
Crabtree	135	6	0	5	5		
Williams	136	0	0	0	0		
Rosenberg	138	5	0	6	7		
Hefner	139	0	0	1	3		
Reed	140	2	1	4	3		
Slider	141	6	0	8	5		
Dotson	142	8	0	4	3		
Richter	143	4	0	9	3		
Martin	144	2	0	4	2		
Other		0	0	0	0		
Totals:		77	7	70	73		

MASSILLON POLICE DEPARTMENT

END-OF-MONTH REPORTS 2020

BY: Penny Berg

DATE:

7/15/2020

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTALS</u>
CRIMINAL ARRESTS:													
Records Office: (Adults)	118	87	84	53	68	80							490
Clerk of Courts Report: (Adults)	170	121	119	87	115	N/A							612
Records Office: (Juveniles)	4	9	4	4	8	2							31
SUMMONS/CITATIONS:													
Records Office:	21	29	38	33	57	44							222
INCIDENTS:													
Total Calls	2,378	2,348	2,378	2,219	2,630	2,505							14,458
Security Checks (Res./Bus.)	320	374	442	464	406	427							2,433
REPORTS TAKEN: (from Records Office Files)													
Incident Reports	94	76	76	68	75	71							460
Property Reports	89	87	92	65	104	99							536
Crimes Against Persons Reports	63	77	72	69	80	79							440
Accident Reports	61	65	53	60	65	75							379
Traffic Citations Issued													
Alarm Calls	135	94	98	54	110	77							568
Miles of Road Patrol (Previous Month)	106	97	91	107	109	108							618
	28,956	23,508	31,670	29,917	21,664	29,667							165,382

OFFICERS' INFO:

	10/1-31/21						
Compensatory Hours Used	190.80	128.60	89.50	131.30	192.7		926.90
Sick Hours Used	348.80	183.60	216.00	224.00	144.1		1,604.00
Personal Hours Used	120.00	101.00	28.00	64.00	192.0		525.00
	*						
Compensatory Hours Earned	248.30	433.60	139.00	281.17	362.0		1,697.47
Overtime Hours Paid	494.60	805.30	395.40	450.33	659.7		2,981.53
	*						

* One (1) officer off on sick/vacation/FMLA leave.

OT/ TASK FORCE OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)

[illegible]

cc: Safety Service Director B. Sylvester

**CITY OF MASSILLON
SIGN AND PAINT DEPARTMENT
JUNE MONTHLY REPORT**

JUNE 1, 2020

Replace stop sign and install post marker Carlene Ave SW at 17th Street SW
Replace 4 stop signs, 4 all way signs and install post markers Carlene Ave SW at 22nd Street SE
Meet with Neil (Massillon Plaque) about sign at Cherry Road NW and Route 21
Install post and No Truck sign Wales Road NE at Bennington Ave NE
Talked to Grace Properties about Pebble Beach sign
Work in shop

JUNE 2, 2020

Reface MPH signs and 2 No Truck signs
Temp paint Parking T's Erie Street S by Tremont Coffee
Install No Truck sign and post Bennington Ave at Wales Road NE
Check on installing sign at Lake Ave & Wales Road NE
Post Zone change signs Wales Road NE at Hills and Dales Road NE per Dave Mayle waiting on forms to go with signs
Talk with Frank at Hammersmith Insurance about a parking issue
Work in shop

JUNE 3, 2020

Set up and tear down work zone areas
Made copies and put info in rezoning signs wales Road at Hills & Dales Road NE
Work on parking T's by Tremont Coffee added and moved T's
Replace No Parking anytime sign and trim trees 3rd Street NW by bridge
Trim trees Woodview Street at Stoner Ave NE, Page Street NW at Chauncy Ave NW and Aster Ave NW at 23rd Street NW clean up all trimmings
Work in shop

JUNE 5, 2020

Set up and tear down work zone areas
Paint and glass parking T's Erie Street S at Tremont Coffee
Paint over graffiti Tremont Bridge
Check for graffiti on Cherry Road Bridge
Pick up part Sherwin Williams
Clean paint machine and tools
Work in Shop

JUNE 8, 2020

Trim bushes around City limits sign 17th Street SW
Pain graffiti Lincoln Way Bridge and Cherry Road
Clean paint machine and tools
Work in Shop

JUNE 9, 2020

Check graffiti sign Fay Ave SE
Black out white lines 3rd Street SE at Tremont Ave SE
Paint posts Cherry Road at Route 21
Clean paint machine and tools
Work in Shop

JUNE 10, 2020

Set up and tear down work zone areas
Paint crosswalk around Franklin School
Straighten, replace or add post markers to signs around Franklin School
Paint crosswalk 16th Street at Walnut Road SE
Clean paint machine and tools
Work in Shop

JUNE 11, 2020

Replace No Parking this side of Street sign 3x 14th Street SW 2x 13th Street SW and 1 Here to Corner 13th Street SW
Replace Stop signs add post markers 13th & 14th Street at Main Ave W and Tremont SW
Install temp Stop sign Halle Court Alpha Street NW
Replace Wrong Way, Stop sign and post marker Sheffield Ave NE
Replace damaged post Lori Ave NE
Replace 2way sign add post marker 12th Street at Walnut Road SW
Work in shop

JUNE 12, 2020

Finish crosswalk 16th Street & Walnut Road SE
Paint stop bars at RR tracks 16th Street, Harsh Ave at 20th Street SE
Paint crosswalk 11th Street at Rotch Ave NE
Clean paint machine and tools
Start assembling 5900 paint machine
Work in shop

JUNE 15, 2020

Set up and tear down work zone area signs and cones
Paint crosswalks, stop bars and lane lines 16th Street SE at Harsh Ave SE
Paint crosswalks, stop bars Oak Ave SE at 16th Street SE
Clean paint machine and tools
Work in shop

JUNE 16, 2020

Replace 4 No Parking sign Tremont Ave SW
Replace Stop sign all way sign & add post marker Overlook Ave SW at 15th Street SW
Reinstall Street signs, post marker 6th Street SW & Perry Ave SW
Prepare to install Bollards on Postal Place SE
Make temp No Parking signs 8th Street NW
Work in shop

JUNE 17, 2020

Set up and tear down work zone area signs and cones
Paint 16th Street SE at Oak Ave SE
Cut down tree blocking Stop sign Andrew Ave NE at Parkview
Street NE
Clean paint machine and tools
Drill holes for bollards Postal Place SE
Meet with Dave and Greg
Put tools away
Work in shop

JUNE 18, 2020

Work on air compressor trailer get ready for use
Run to county jail pick up PPE and deliver to hospital
Clean and repair paint tools
Work on installing bollards Postal Place SE
Work in shop

JUNE 19, 2020

Finish installing bollards Postal Place SE
Pick up chainsaw and blower parts Doc's
Install Street sign 24th Street SW
Replace Stop signs add post markers 24th Street SW at Carlene
Ave SW and 24th Street SW at Main Ave W
Clean truck inside and out put tools away
Check sign complaints 3rd Street SE at Chestnut Ave SE and
Walnut Road SW at Taylor Street SW
Work in shop

JUNE 22, 2020

Replace damaged post and Stop sign and straighten Street signs
Install No Outlet sign Taylor Ave SW
Replace post on No Trucks sign 17th Street at Finefrock Road SW
Maintenance on small paint machine
Install bases and clamps for sign on Route 21 ramp
Replace blown fuse on 889 trailer running lights
Work in Shop

JUNE 23, 2020

Remove Temp zoning change signs Wales Road at Hills & Dales
Replace faded 8th Street sign at Spruce Ave NE
Install 7th Street and Perry Ave SW signs
Check for graffiti under Bridges
Put paint machine back together
Clean 15gal tank and pick up
Work in Shop

JUNE 25, 2020

Replace Pebble Beach Street SE Street sign
Trim trees around Stop sign 3rd Street at Chestnut Ave NE
Replace Stop sign 7th Street at Parry Ave SW
Reface 25MPH signs
Reinstall traffic sign Route 21 at Erie Street Exit
Remove barricades Walnut Road at Route 21
Work in shop

JUNE 26, 2020

Work on Paint Machine fix all leaks
Work on trailer lights short in wire to running lights
Replace 35MPH and No Parking sign Hess Blvd SE
Work in shop

JUNE 29, 2020

Clean and rearrange work shop
Put paint order away
Replace 2 hoses on loader
Call sign hardware order in MD Solutions
Work on sign order
Work in Shop

JUNE 30, 2020

Remove several posts around hospital State Ave, Amherst Road
and Cherry Road NE
Paint over graffiti Pavilion at Franklin Park
Post Temp No Parking Ertle Ave NE and North Ave NE at Erie
Street N Parking lot
Cut lock off basketball hoop in City Parking lot North Ave NE
Clean paint machine and tools
Work in shop

CITY OF MASSILLON
TRAFFIC ENGINEERING DEPARTMENT
JUNE MONTHLY REPORT

JUNE1, 2020

Install repaired street light pole Millennium Blvd SW
Replace bulb Wales Road NE at Hills and Dales Road NE
Reset traffic controller Cherry Road NE at 1st Street NE
Work on warning siren 106
Work in shop

JUNE2, 2020

Install Street light fixture Millennium Blvd SE
Remove bushes and weeds near electric meter 3465 Us Route
21 Finefrock Road at Erie Street S
Pick up parts Ohio Drilling
Work on gate MPD
Work in shop

JUNE3, 2020

Reset controller Cherry Road NE at 1st Street NE
Repair PED signal Erie Street S at Tremont Ave SE
Replace bulb Main Ave W at 23rd Street NW
Inspect traffic controller cabinet Lincoln Way W at 23rd Street
Check timing on controller Lake Ave NE at 1st Street NE
Turn off heater pads on backup battery system Tremont Ave at
Erie Street S, Lincoln Way E at 27th Street SE
Remove wire in roadway Warmington Road SE
Work in shop

JUNE4, 2020

Install new wiring on messenger cable for PED signal Federal
Ave NW at 1st Street NW
Work on controller and cabinet Cherry Road NE at 1st Street NE
Work in shop

JUNE5, 2020

Check generator City Hall
Install new street light base Finefrock Road SW
Work on traffic light cabinet Cherry Road at 1st Street NE
Work in Shop

JUNE 8, 2020

Install mast arm on Street light pole Finefrock Road SW
Install wiring in Street light pole Finefrock Road SW
Move Street light poles on to flatbed trailer City Garage
Work in shop

JUNE 9, 2020

Replace bulb Federal Ave at 1st Street NW
Transfer street light poles from garage to Finefrock Road SW
Install mast arm on pole on Finefrock SW
Repair controller Erie Street S at Indian River Drive SW
Work in shop

JUNE 10, 2020

Install mast arm & wires in Street light poles Finefrock Rd SW
Remove big banner and player banners Downtown
Repair PED signal Lincoln Way E at 2nd Street
Repair flag City Hall Street SE
Work in shop

JUNE 11, 2020

Remove big tree and bushes Cornell Ave NE
Replace bulb Wales Road at Hankins Road NE
Pick up parts Menards
Work on outside lights MPD
Check Traffic Signals City wide
Work in Shop

JUNE 12, 2020

Check PED signals City wide
Check generator City Hall
Replace bulb David Canary Drive SW at 1st Street SW and 1st
Street SW at David Canary Drive SW
Work in Shop

JUNE 15, 2020

Replace bulb Lincoln Way E. at Hess Blvd SE
Install nut and bolts on Street light poles Finfrock Road SW
Trim tree 17th Street NW
Repair detection system left turn Finefrock Road SW at 17th
Street SW
Work in shop

JUNE 16, 2020

Replace ballast in women's restroom City Hall
Replace traffic signal lights to LED Erie Street S at Walnut
Road
Repair OED button David Canary Drive SW at 1st Street SW
Work in shop

JUNE 17, 2020

Repair inside lights City Hall court hallway
Build traffic lights to LED and install Erie Street S at Walnut
Road
Work in shop

JUNE 18, 2020

Install LED lights Erie Street S at Walnut Road SE
Trim trees blocking traffic lights Finefrock Road SW at 17th
Street SW
Lincoln Way W at 27th Street NW and State Street NE at 8th
Street NE
Work in Shop

JUNE 19, 2020

Replace bulb Walnut Road SW at 6th Street SW
Check City Hall Generator
Rebuild Street light for Finefrock Road SW
Check power pole Huron Road SE for Fire Department
Clean shop

JUNE 22, 2020

Repair wiring and remove post and base used for flashing
yellow lights Erie Street S
Take post to Ohio Drilling for repair
Work in shop

JUNE 23, 2020

Install pole base for flashing light at underpass Erie Street S
Work on warning siren #108
Check street lights Millennium Blvd SE and Sterilite Street SE
Repair lights Duncan Plaza
Install traffic count camera 17th Street NW at Cherry Road NW
Work in shop

JUNE 24, 2020

Rebuild Street lights for Finefrock Road SW
Pick up parts Graybar
Check traffic camera Cherry Road NW at 17th Street NW
Pick up post Ohio Drilling
Repair flag light Duncan Plaza
Repair wiring at underpass Erie Street S
Check detection camera Route 21 at Menards

JUNE 25, 2020

Replace post and flashing lights & wiring Erie Street S
Install sign with Route 21
Repair PED signal Tremont Ave SW at 2nd Street SW
Reset controller Lincoln Way E at Oak Park

JUNE 26, 2020

Install in line fuse holder for street lights Finefrock Road SW
Check generator City Hall
Replace bulb Main Ave W at 23rd Street SW
Check traffic count camera 17th Street NW at Cherry Road NW

JUNE 29, 2020

Repair traffic signal Erie Street S at Route 21
Repair controller Big Indian Street SW at Erie Street S
Work on CAT 5 cable Income Tax Department
Install traffic count cameras Richville Drive SE at Ohio Start
Drive SE
Repair street light on Amberwood Circle NE
Work on street light wiring Finefrock Road SW

JUNE 30, 2020

Replace bulb Finefrock Road SW at Route 21
Install AC unit Genshaft Park
Pick up parts Menards
Met with State Electric Duncan Plaza

CITY OF MASSILLON STREET DEPARTMENT JUNE MONTHLY REPORT

JUNE 1, 2020

Patch 8th Street SE, 11th Street SE, Oak Ave SE, South Ave SE,
Route 21 at Erie Street S. on Ramp, Cornell Ave NE and Irvington
Ave NE
Mowing Richville Drive SE, Nova pond area, Nova Drive SE,
Route 21 S. bound at Route 30 north of underpass, weed control
center island Millennium Blvd SE, Tremont Ave SW viaduct both
ends, Lincoln Way viaduct both ends
Pick up barricades 5th Street SW
Back up mower Richville Drive SE
Clean glass from street Oak Ave SE
Remove expired goose Sippo Ave NE
Prep and tack 2 catch basins Oxford Ave NE
Steel plate catch basin Sheffield Ave at 10th Street NE
Work in shop

JUNE 2, 2020

Patch 9th Street SW, 10th Street NE, Pike Ave SW, Taylor Ave
Street SW, Spruce Ave SW, Limbach Place SW, Postal Place SE,
Diamond Court SE, 2 catch basins Oxford Ave NE and Heiman
Place SW
Mowing Navarre Road SW Commerce Drive SW, Sterilite Street
SE, Warmington Road SW, Prospect Drive SW, Cincinnati Street
SE, Millennium Blvd SE, Anthony Ave SW, 11th Street SW,
corner Erie Street S and Finrock Road SW, Finefrock guardrails,
14th Street SE at Pearl Ave SE, Erie Street S guard rails, radio
tower Virginia Ave SE, vacant lot 21st Street SE
Clean Postal Place SE, patch and roll mix
Clean debris by catch basin 10th Street NE at Oxford Ave NE
Pick up paperwork 1044 Carlene Ave SW
Patch, roll and seal 2 catch basins Oxford Ave NE
Check water laying in road 20th Street SE at Connecticut Ave SE
Work in shop

JUNE 3, 2020

Patch Hillside Place SW, Spring Haven Circle NE, Massachusetts
Ave SE, Commonwealth Ave SE, 11th Street NE and Fallen Oak NE
Mowing Warmington Road SE, Bostic Blvd SW, Albrecht Ave SW
and 9th Street SW, Finefrock Road SW
Load yard waste container 5 loads
Check Hillside SW water lying on street
Fill in area 4 ton #304 gravel 20th Street SE at Connecticut Ave SE
Clean debris off street Postal place SE
Pick up a truck load of tree limbs Stoner Ave NE at Woodview
Drive NE
Load sweeping container
Work in shop

JUNE 4, 2020

Mow Industrial SW and Route 21 S. bound at Route 30 north of underpass
Clean and open catch basins
Sweep
Load yard waste container 5 loads
Pick up supplies Menards
Remove 2 expired Ground Hogs Lincoln Way W and 15th Street
Remove expired Opossum 6th Street SW
Finish filling with gravel Connecticut Ave SE at 20th Street SE
Work in shop

JUNE 5, 2020

Patch Stoner Ave NE, Chestnut Ave NE, Shaw Ave NE, Ohio Ave NE
Mow Route 21 S. bound at Route 30 north of underpass, Route 21 S. bound at Route 30 south of underpass area and City Garage
Pick up and deliver rolling cage from Health Department to Stark County Sheriff Route 62
Pick up load of masks and gowns for Fire Department Route 62 and deliver to hospital for storage
Remove large tree from road way 17th Street SW
Pick up steel plate Millennium Blvd SE
Pick up asphalt Stoner Ave NE
Work in shop

JUNE 8, 2020

Patch University Drive SE and Gorden Ave NW
Mow Route 21 S. bound at Route 30 north of underpass, Finefrock Road SW 9th Street to Community Park and back, Route 21 S. bound at Erie Street S. on and off ramps, weed control island
Lillian Gish Blvd SW and island Cherry Road NW at Route 21
Take pictures of damaged guardrail Route 21
Remove tree from road way Valerie Street NE
Remove expired Skunk Amherst Road at Sandy Ave NE
Pile yard waste
Load sweeping container
Work in shop

JUNE 9, 2020

Patch Taylor Ave SW, University Drive SE, Wittenberg Ave SE, Sterilite Street SE and Alley between Johnson Street 13th Street SE
Mow Walnut Road SW, retention pond 27th Street NE and Milford
Place park on edge of woods
Pick up used catch basin castings and clear trees and brush for paving crew 25th Street NW
Put cone on catch basin 1248 Providence Road NE
Check sinkhole call engineers 2110 Eastwood Drive NE
Check drainage ditches both ok 27th Street NE and Stratford Ave NE
Pile yard waste
Work in shop

JUNE 10, 2020

Patch Wales Road NE at Lake Ave NE, 27th Street SE, Merino Circle NE and Springhill Ave NE
Mow Route 21 N. bound Lincoln Way viaduct, First Friends bank downtown, Penn Ave SE at 3rd Street SE, Lake Ave NE at Wales Road NE and radio tower Virginia Ave SE
Remove expired cat Walnut Road SW
Load yard waste container
Staff meeting 9am
Check catch basin 1132 Woodland Ave SE for plate
Clean Sippo basin at Tremont viaduct 2.5 truck loads
Check for potholes Grosvenor Street NW
Work in shop

JUNE 11, 2020

Mow City garage area
Pick up Barricades 1st Street SW
Remove steel plate Woodland Ave SE at 3rd Street SE
Pull sign post 6th Street at Perry Ave SW
Pick up barrel Parkview Street NE
Pile 100 tons salt in bin
Remove tree 3rd Street SE at Marion Ave SE and 14th Street at Pearl Ave SE and Cornell Street at Roslyn Ave NE
Pick up grate 2119 Oak Ave SE and 1st Street SE at Charles Ave SE
Placed steel plate Bennington Ave NE
Work in shop

JUNE 12, 2020

Patch Sippo Reserve NW, Fallen Oak Circle NE, Alley between Ohio Ave NE and Ertle Ave NE, Snyder Place NE, Grosvenor Street NW and Warmington Road SW
Mow Lillian Gish Blvd SW area
Pick up glass 9th Street at Albrecht Ave SW
Remove tree limbs in road 2nd Street NE at Thorne Ave NE
Plate sinkhole Erie Street S
Work in shop

JUNE 15, 2020

Patch Veterans Blvd SE, Tanglewood Drive NE, 6th Street SW, Lincoln Way W, 28th Street NW and Heiman Place SW
Mow Route 21 at Lake Ave 3 corners and south side of Tremont Bridge
Move steel plate on catch basin 32nd Street NW
Load yard waste container
Work on paver
Work in shop

JUNE 16, 2020

Patch Pearl Ave SE, Massachusetts Ave SE, Lillian Gish Blvd SW, 2nd Street NE at Cherry Road NE, Overlook Ave SW, Heiman Place SW and 24th Street NW
Mowing Tremont Ave SE and weed control Lake Ave Bridge all 4 corners
Work in shop

JUNE 17, 2020

Patch Orchard Ave NE, 22nd Street NE, 8th Street SW, Hankins
Road NE, Cherry Road NW and 16th Street SE
Mowing Earl Road NW, Cherry Road at 3rd Street NW bridge, 32nd
Street NW, Milburn Road park and Wellman Ave SE
Load yard waste container

JUNE 18, 2020

Patch Princehorn Circle NW and Mader Court NE
Pave Postal Place SE
Mow Walmart off ramps north and south bound
Load yard waste container
Load tire container and close door
Install steel plate on catch basin Oak Ave at Erie Street S
Pick up steel plate Wetmore Ave SE at Erie Street S
Work in shop

JUNE 19, 2020

Clean and open catch basins
Load yard waste containerboard up garage Wellman Ave SE
Reinstall board rear door Walnut Road SE
Pick up grates and plates 25th Street SE and 10th Street NE at
Irvington Ave NE
Prep tack catch basin Sheffield Ave NE, 21st Street at Main Ave W
and Woodland Ave SE
Install 2 steel plates on catch basin 1st Street SE at Maple Ave SE
Work in shop

JUNE 22, 2020

Trim trees Kracker Ave NE
Mowing City Garage area
Pick up barricades Erie Street S at Walnut Road, Penn Ave SE and
Wetmore Ave SE
Load yard waste container 3 times
Open tire container door
Check drainage ditches 27th Street NE& Stratford Ave NE OK
Work in shop

JUNE 23, 2020

Clean off catch basins City wide
Pull advertising signs tree lawn and poles
Sanitize and clean building
Trim over growth Walnut Road SE
Set up work zone for sewer line repair Tremont Ave SE
Pick up barricades postal place SE
Check over growth blocking sidewalk 1325 Walnut Road SE
Check for potholes Wales Road NE
Check Richville Drive and Route 30 for overgrowth
Load yard waste container 3 times
Work in shop

JUNE 24, 2020

Patch Rec Center parking lot, Thorne Ave NW, Sheffield Ave NE,
Woodland Ave SE, 21st Street NW and 26th Street SE
Sweep Andrew Ave NE, Lewis Place NE, Carver Street NW,
Grosvenor Street NW, Standish Street NW, Puritan Circle NW,
Priscilla Ave NW, Mayflower Ave NW, Alden Ave NW and
Winslow Ave NW
Remove tree blocking roadway 1300 Kracker Ave NW
Prep catch basin for patch and seal 21st Street NW at Main Ave W,
1132 woodland Ave SE, 2621 Harold Ave SE, 724 Woodview
Drive NE and 850 Sheffield Ave NE
Load yard waste container 2 times
Work in Shop

JUNE 25, 2020

Patch Anthony Ave SW, 4th Street SW, Thorne Ave NW, Wales
Road NE and Central Court SE
Mow dead end 14th Street NE, Richville Drive Cattails in front of
R. G, Drage, vacant lot across from 1518 13th Street SE and NE
corner of 13th Street SE and Woodland Ave SE
Set up barricades for building demo Walnut Road SW Erie Street S
to Route 21
Secure side door vacant house Erie Street S
Load yard waste container 3 times
Tear down work zone area Walnut Road SW
Work in shop

JUNE 26, 2020

Patching Erie Street S, Highland Ave SE, Pearl Ave SE, Ballinger
Ave SE and 15th Street SE
Mow Route 21 south bound at Erie Street exit and on ramps, Erie
Street S at Finrock Road SW, guardrails Forest Ave SE, vacant lot
Forest Ave SE, vacant lot Penn Ave SE at 3rd Street SE, Lillian
Gish Blvd SW and Milburn Road little park area
Check fire hydrant 1370 Amanda Street SW replaced
Reseed and straw behind catch basin Poplar Ave NW
Prep and tack catch basins Wilmington Ave SE and Marion Ave
SE
Check manhole in sidewalk washed out sidewalk 838 Main Ave W
Load yard waste container
Work in shop

JUNE 29, 2020

Patch Parkview Street NE, Marion Ave SE, Highland Ave SE,
Williams Ave NE, Wilmington Ave SE and Arapahoe Road SE
Mowing retention pond 27th Street NE
Remove expired Skunk 8th Street NE
Remove 2 trees blocking alley 349 Ertle Ave NE
Load yard waste container

Pick up 4 steel plates 10th Street NE, 11th Street SE and Oak Ave

Patch roll and seal catch basins Marion Ave SE and Wilmington Ave SE

JUNE 30, 2020

Patch Harsh Ave SE, Glenn Place SW and City Parking lot North Ave NE at Erie Street N

Mowing Lillian Gish Blvd SW

Dig out lime stone in center and fill with asphalt City Parking lot North Ave NE at Erie Street N

Plate on catch basin 2137 Priscilla Ave NW

Board up vacant house 6th Street NE

Pick up 4 steel plates

Work in shop

MAYORS REPORT

STREETS AND HIGHWAY

Date	6/30/2020	Date Submitted	7/10/2020
------	-----------	----------------	-----------

Cold Mix Tons Ward 1	14.39	Patched Streets Ward 1	20
Cold Mix Tons Ward 2	4.75	Patched Streets Ward 2	7
Cold Mix Tons Ward 3	14.13	Patched Streets Ward 3	18
Cold Mix Tons Ward 4	16.2	Patched Streets Ward 4	19
Cold Mix Tons Ward 5	11.57	Patched Streets Ward 5	17
Cold Mix Tons Ward 6	5.89	Patched Streets Ward 6	9
Hot Mix Tons Ward 1	2.03	Swept Streets Ward 1	3
Hot Mix Tons Ward 2	23.97	Swept Streets Ward 2	2
Hot Mix Tons Ward 3	6.02	Swept Streets Ward 3	3
Hot Mix Tons Ward 4	0	Swept Streets Ward 4	3
Hot Mix Tons Ward 5	0	Swept Streets Ward 5	0
Hot Mix Tons Ward 6	0	Swept Streets Ward 6	9
Salt Tons	0		
Mortar Bags	0		
Cement Bags	0		
Sand Tons	0		

Removed Advertising Signs From Telephone Poles/Tree Lawns ☒

Removed Fallen Trees/Limbs From Street ☒

Cleaned Off Catch Basins ☒

Mowed/Weedeat ☒

Barricades

Yes

**MAYOR KATHY CATAZARO-PERRY
PLANT MANAGER WWTP-TONY ULRICH
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: Date 6/2020

**Date 7/15/2020 Plant Effluent Total Million Gallons 394.77
 Plant Effluent Average Millon Gallons 13.159**

Daily Average Effluent Suspended Solids	2.4	mg/l
Daily Average Effluent BOD	3.9	mg/l
Total Sludge Hauled	1543.22	Dry Tons
Total Sewer calls	8	Collections
Sanitary Sewer Jetted	21,857	Feet
Collection Water Usage	7,700	Gallons
Sanitary Sewer Footage Camera	1,689	Feet
Total Overtime For WWTP Dept	18.88	Hours

Ward 1	\$0.00
Ward 2	\$880.00
Ward 3	\$20,150.00
Ward 4	\$9,750.00
Ward 5	\$24,800.00
ward 6	\$0.00

Sewer Repair Cost \$55,580.00