

# Meeting Minutes

<b>Meeting Name:</b> Board of Health		<b>Location:</b> Massillon City Health Department	
<b>Date:</b> June 27, 2023		<b>Start Time:</b> 3:30pm	<b>Stop Time:</b> 4:02pm
<b>Note Taker:</b> Terri Argent, REHS		<b>Meeting led by:</b> Cathy Heitger, acting Pro tem	
<b>Attendees:</b> Ann Palaski Cathy Heitger Terri Argent  Cyrus Ausar Dr. Lata Wiggins phoned in			
<b>MONTHLY ITEMS</b>			
1. On a motion by Ann Palaski, seconded by Cyrus Ausar. Approval was given to approve May 2023 meeting minutes as emailed. Motion carried.			
2. On a motion by Cyrus Ausar, seconded by Ann Palaski. Approval was given to pay the May bills for the Health Department in the amount of \$43,089.09, and for the WIC Department for \$11,885.01. For a total amount of \$59,974.10 for May 2023 bills. Motion carried.			
3. The monthly Vital Statistics, Environmental, and Nursing Division reports for May 2023 were accepted and approved without comment.			
<b>MINUTES</b>			
<b>THIS MEETING IS BEING RECORDED</b>			
<u><b>Old Business</b></u>			
1. Building update			
a) Council approved funding to pave our back parking lot			
b) We are getting quotes for safety coating for our basement steps			
c) We will be replacing 2 back doors and awning			

# Meeting Minutes

## New Business

1. Approval of Resolution 1-2023 establishing an opioid settlement sub-committee

a) The committee will be Health Department staff, city administration, Board of Health members, and others to be determined and invited by the Mayor.

Motion for approval by Ann Palaski. Seconded by Cyrus Ausar. Motion carried. No further discussion.

2. Approval to renew our Environmental Director's REHS license

Motion to approve Bethany's license for 1 year for \$78.50 by Ann Palaski. Seconded by Cyrus Ausar. Motion carried. No further discussion.

3. Approval to contract for HVAC and security door annual maintenance

a) Stanley for front security doors. Five years parts & labor \$1446.00

b) Crescenze for HVAC checking 5 units 2 X's per year, replacing filters 4 X's per year at \$2480.00/Y year

Motion for approval given by Ann Palaski. Seconded by Cyrus Ausar. Motion carried. No further discussion.

4. Announcement of PHAB annual report acceptance

a) Our annual report has been accepted by PHAB, we maintain our accreditation status. The Board congratulated staff.

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5. The Stark County Overdose Fatality Review annual report was attached to your agenda for review
  - a) You can see the importance of our harm reduction/ Opioid overdose prevention efforts
  - b) Ann Palaski mentioned features of the report such as opioid overdose deaths are increasing and especially in the African American population
  - c) It was also observed that the average age of overdose is 44 years old, whereas we tend to think of the problem is mainly affecting teens and youth
  
6. Announcements of upcoming outreach events
  - a) Outreach booth at several of the Obie Mobile summer food programs
  - b) Senior Citizens Fair July 20, 10a-2p at the Senior Center
  - c) National Night Out August 1, 5-8p at the Community Park
  - d) Fun Fest August 12<sup>th</sup>, 10a-2p Downtown Massillon
  - e) Fall into Wellness Health Fair September 30<sup>th</sup>, at Duncan Plaza

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## ADJOURNMENT

Meeting ended at 4:02 pm

Ann Palaski made the motion to adjourn. Seconded by Cyrus Ausar. Motion carried.

## APPROVAL

*These minutes represent a true and accurate record of this meeting to be the best of my knowledge.*

**Meeting minutes submitted by:**

7/17/2023

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Cathy Heitger  
Acting as Pro Tem

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Terri D. Argent, Health Commissioner  
Secretary of the Board