

Engineering Department

REQUEST FOR STATEMENT OF QUALIFICATIONS – Professional Services

OVERVIEW

The City of Massillon is seeking Statements of Qualifications from firms interested in contracting for architectural, engineering, surveying, and other related services during the 2022-2024 calendar years for the types of projects listed below. These Statements of Qualifications may be used by any City department for the selection of firms for any applicable project when in the City's best judgement as they develop.

PROFESSIONAL SERVICES NEEDED

Specific projects will be identified throughout the 2022-2024 calendar years. Below are the types of projects the City anticipates that it may be undertaking. Projects for engineering services include but are not limited to surveying, planning, studies, and design, bidding and/or construction management services for the following: Transportation projects including roadways, bridges, bike paths and traffic signals. Environmental/Sanitary sewer projects including sewer lines, pump stations, and wastewater treatment consultation & design. Storm drainage projects including storm sewers/culverts, retention/detention facilities, and levee/floodplain map revisions/analysis. Structural projects including bridges and retaining walls. Projects for architectural services may include but are not limited to planning, studies, design, bidding and/or construction services for public buildings and park facilities. Projects for material testing services may include but are not limited to soils, structural, concrete, etc. as determined by the City of Massillon.

EVALUATION CRITERIA

The selection criteria will be based on the following, but not limited to, minimum requirements: (1) Firm's background, history, services offered; (2) project experiences; (3) reference checks and/or past performances; (4) project team, experience, and expertise; and (5) complete submittal of requested items in the qualification Packet.

SUBMITTAL TIME FRAME

Interested firms shall submit one (1) hard copy and one (1) digital PDF copy of their qualifications to the Office of the Director of Public Safety and Service, 151 Lincoln Way East, Massillon, OH, 44646, no later than **4:00 pm on Friday, December 17, 2021**.

A qualification packet providing additional information is available on the City of Massillon website: www.massillonohio.gov under 'Engineering'. The qualification packet contains a scope for the services, the required response contents, and the time and date to respond.

The City of Massillon reserves the right to accept or reject any qualification packet received. The City of Massillon is dedicated to providing equal employment opportunities without regard to race, color, religion, gender, pregnancy, national origin, age, disability, marital status, veteran status, genetic information, sexual orientation, or other protected classes.

**By order of the Director of Public Service and Safety
Barb Sylvester, Respectfully**

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