



MASSILLON CIVIL SERVICE COMMISSION

REGULAR MEETING

DATE: Monday March 09, 2026

MINUTES

CALL TO ORDER:

The meeting was called to order at 5:00 pm by Chairperson Starrett.

ROLL CALL: Megan Starrett (Chair): PRESENT
Kordell Ford: PRESENT
Aaron Violand: ABSENT
OTHERS IN ATTENDANCE: Tom Burgasser Civil Service Administrator

MINUTES:

The minutes of both the 02-09-2026 regular meeting and the 02-23-2026 special meeting were distributed electronically and reviewed. The minutes of the 2-9-2026 were tabled for review.

MOTION: STARRETT 2ND: FORD
to approve the February 23, 2026 Special Meeting minutes as written.
Discussion: None
VOTE: 2 YES

FINANCIAL REPORT:

The financial report for March, 2026 was distributed and read.
MOTION: STARRETT 2ND: FORD
to accept the March, 2026 financial report as read.
Discussion: None
VOTE: 2 YES

PUBLIC SPEAKS: None.

UNFINISHED BUSINESS:

1. The Commission discussed the Public Health Nursing Director position.

MOTION: STARRETT 2ND: FORD
to certify the Public Health Nursing Director Eligibility List.
Discussion: Discussion ensued.
VOTE: 2 YES



2. The Commission discussed the Outreach Services Coordinator position.

MOTION: STARRETT 2ND: FORD

to certify the Outreach Services Coordinator Eligibility List.

Discussion: Discussion ensued.

VOTE: 2 YES

3. The Commission was updated on the Firefighter – EMT recertification of the eligibility list. FF – EMT Owen Gallucci was hired and was sworn in today.
4. The Commission was updated on the Police Officer Entrance exam.

EXECUTIVE SESSION:

MOTION: STARRETT 2ND: FORD

to enter into Executive Session per the terms of ORC 121.22(G)(1) to discuss employment, compensation or appointment of a public official or employee.

Discussion: The Commission requested CSA Burgasser attend as well.

VOTE: 2 YES

The MCSC entered into Executive Session at 5:05 pm.

MOTION: STARRETT 2ND: FORD

to return from Executive Session.

Discussion: None

VOTE: 2 YES

The MCSC returned from Executive Session at 5:08 pm.

MOTION: STARRETT 2ND: FORD

to recertify the Police Officer Eligibility List.

Discussion: None

VOTE: 2 YES

5. The Commission was updated on the FD – Administrative Assistant Entrance exam. Interviews will be held this week.
6. The Commission was updated on the bid process for the positions of Chief Collection Operator, Chief Industrial Maintenance Technician, and Chief Plant Operator. According to the appointing authority, no one bidding on these positions was qualified.

MOTION: STARRETT 2ND: FORD

to post the WWTP Chief Collection Operator exam notice.

Discussion: Discussion ensued.

VOTE: 2 YES



MOTION: STARRETT 2ND: FORD

to post the WWTP Chief Industrial Maintenance Technician exam notice.

Discussion: Discussion ensued.

VOTE: 2 YES

MOTION: STARRETT 2ND: FORD

to post the WWTP Chief Plant Operator exam notice.

Discussion: Discussion ensued.

VOTE: 2 YES

7. The Commission was informed that the Fire Chief appointed Scott Borojevich to the position of Superintendent of Fire Equipment. According to ORC 124.53, this position serves at the pleasure of the Chief.
8. The Commission discussed the Code Enforcement Officer position.

MOTION: STRRETT 2ND: FORD

to certify the Code Enforcement Officer Eligibility List.

Discussion: Discussion ensued.

VOTE: 2 YES

NEW BUSINESS:

1. The Commission post the building Department Part – Time Administrative Assistant – Permit Assistant position.

MOTION: STARRET 2ND: FORD

to post the Part Time Administrative Assistant – Permit Assistant position at the Building Department.

Discussion: Discussion ensued.

VOTE: 2 YES

GOOD & WELFARE:

1. The Commission will wait to review the PD Job Descriptions

NEXT MEETING: Regular Meeting: 04-13-2026 at 5pm in the Annex Mezzanine Level



ADJOURN:

MOTION: STARRETT 2ND: FORD
to adjourn.
Discussion: None
VOTE: 2 YES

The meeting was adjourned at 5:17 pm.

Respectfully submitted,

Tom Burgasser

Tom Burgasser
Civil Service Administrator