



Meeting Minutes

Meeting Name: Board of Health	Location: Massillon City Health Department	
Date: May 25, 2022	Start Time: 12:00 Noon	Stop Time: 12:12 PM
Recorded by: Anita Combs	Opened by: Mayor Kathy Catazaro-Perry, Board President	

Roll Call of Attendees: Jeff Thornberry Dr. Sonia Ullum - Zoom Cathy Heitger Ann Palaski Dr. Lata Wiggins	Staff Present: Terri Argent - Zoom Edmond Mack, Law Dept. – Zoom Anita Combs Dave Maley
---	--

ACTION ITEMS

THIS MEETING HAS BEEN RECORDED

New Business

1. Approve the commercial real estate purchase agreement with Campbell Oil Company for the purchase of Parcel Nos. 6014431 and 601521, further known as 611 Erie Street South, Massillon, OH 44846 as presented to the Board Members.

Mayor Kathy Catazaro-Perry asked Attorney Edmond Mack to explain the purchase agreement. Attorney Mack explained that the City of Massillon identify a potential property that would suite the needs of the Health Department and its on going needs and its operations.

Attorney Mack stated the following, “The Director has secured an agreement to purchase a property that was offered for sale by Campbell Oil, that purchase agreement has been reviewed by the Law Department and they have been in negotiations with the seller. They have arrived at a definitive agreement and it has been approved by the seller, Campbell Oil. The Law Department has the signature page in escrow. If this body approves this purchase and upon the completion of this purchase the relocation and funding of these facilities, then Massillon City Council will be holding a special meeting on Tuesday, May 31st to do the same. Then the necessary approvals will be in place, the down payment will be submitted and we will have a binding agreement. The City will then proceed with all of its diligence in evaluating this property. From the Law Departments perspective, and speaking for Law Director Justin Richard and Chief Counsel Bartos we think there is a lot of merit in this transaction”

Mayor Kathy stated the following, “In addition to Attorney Mack’s comments, the restrooms in this facility are already ADA compliant, there is great ability for minimal renovations on this property, the parking lot is great access for our clients, the size is perfect.” Mayor Kathy asked Terri Argent to give her comments on this building and purchase agreement and what it will mean for our Health Department.

Meeting Minutes

Terri Argent stated the following, “It is a terrific building, as the Mayor said it is ADA compliant which is very important to our clients. The offices are all a bit larger and there is room for expansion. It is a terrific opportunity. This building has better security for our staff.”

Jeff Thornberry asked if all of the appropriate departments have been through the potential building. Mayor Kathy stated John Picard, the Fire Department, Building Department, and Code Enforcement Departments all went through the building and no issues were found to be concerned about.

Jeff Thornberry said that he believes the building is on the bus line. Mayor Kathy said that it is on the bus line.

Jeff Thornberry made the motion to approve the commercial real estate purchase agreement with Campbell Oil Company for the purchase of Parcel Nos. 614431 and 601521, further known as 611 Erie Street South, Massillon, OH 44646 as presented to the Board Members. The motion was seconded by Cathy Heitger. The motion was approved unanimously.

2. Approve the relocation of Health Department operations upon completion of the purchase of and improvements to Parcel Nos. 614431 and 601521, further known as 611 Erie Street South, and to fund all necessary operational expenses of the facility.

Mayor Kathy stated, “The next item to discuss is approving the relocation to this site once we go through all the necessary steps and procedures. We do need to take this to City Council next. As you know we set aside ARPA dollars for the Health Department, those dollars will be used to purchase the property and to renovate, so that the Health Department is ready to move forward as they see fit.”

Ann Palaski made the motion to approve the relocation of Health Department operations upon completion of the purchase of and improvements to Parcel Nos. 614431 and 601521, further known as 611 Erie Street South, and to fund all necessary operational expenses of the facility. The motion was seconded by Cathy Heitger. The motion was approved unanimously.

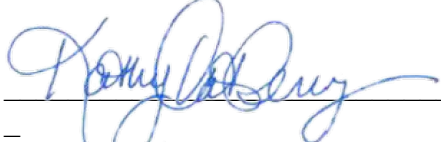
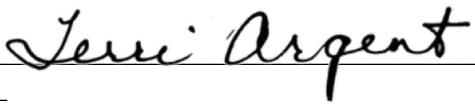
Kathy Heitger asked who would be responsible for the moving costs. Mayor Kathy stated that would also be covered by the ARPA dollars.

ADJOURNMENT

Mayor Kathy asked for a motion to adjourn. The motion was made by Cathy Heitger, seconded by Jeff Thornberry. The motion passed unanimously. The meeting ended at 12:12 PM.



Meeting Minutes

<i>These minutes represent a true and accurate record of this meeting to be the best of my knowledge.</i>		
Meeting minutes submitted by:	Anita Combs	5/25/2022
 _____ Mayor Kathy Catazaro-Perry President of the Board		 _____ Terri D. Argent, Health Commissioner Secretary of the Board

DRAFT