



MASSILLON BUILDING DEPARTMENT
ONE JAMES DUNCAN PLAZA, MASSILLON, OH 44646
PHONE 330.830.1724 | FAX 330.830.1782
www.massillonohio.gov

NEW HOUSE PLAN SUBMISSION PROCEDURE

1. PLOT PLAN
2. HOUSE NUMBER FORM (Engineering Department)
3. ALLOTMENT DEVELOPER APPROVAL (If Applicable)
4. 2 SETS OF HOUSE PLANS INCLUDING THE FOLLOWING:
 - Foundation Plan
 - Wall Cross Section
 - Elevations
 - Floor Plans
 - Energy Prescription Path
 - Manufactured Homes: Required Standards of Construction
5. BUILDING DEPARTMENT COMPLETED APPLICATION

***APPROVAL PROCESS REQUIRES UP TO 72 HOURS FROM COMPLETE SUBMISSION.**

Building, Plumbing and Heating Inspections are performed daily between the hours of 10:00 a.m. to 3:30 p.m. Please call one day ahead of time to schedule inspections.

Electrical Inspections are performed everyday between the hours of 9:30 a.m. and 3:30 p.m. Inspections may be called in on the same day any time before 9:30 a.m.

Address forms, concrete permits and sanitary sewer permits are obtained through the Engineering Department, please contact them for specific information.

City of Massillon Building Department: 330-830-1724

City of Massillon Sewer/Waste Department: 330-830-1704

City of Massillon Engineering Department: 330-830-1722

Consumers Ohio Water Company: 330-833-4156



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RESIDENTIAL FEES EFFECTIVE JANUARY 20, 2011

1305.03 Dwelling Plans Examination. All new dwellings and additions require plans examination. The fee for plans examination made by the Chief Building Official (Plans Examiner) for new or remodeled one- two- or three-family dwellings shall be \$75.00.

1305.04 Schedule of Fees for Building Permits.

Applications for all building permits shall be accompanied by payment of the following fee:

- | | | |
|-----|---|----------|
| (1) | Standard Permit fee
(Includes only the final inspection) | \$ 50.00 |
| (2) | Each Rough Inspection | \$ 30.00 |
| (3) | Any requested Inspection
other than standard | \$ 50.00 |
| (4) | Re-inspection fee for code violation | \$ 35.00 |
| (5) | No Show re-inspection fee | \$ 75.00 |
| (6) | Not requesting a Final Inspection | \$100.00 |

- (a) Permit fees shall be based on the estimated cost of construction including, but not necessarily limited to all sub trade costs.
- (b) A base fee of Fifty dollars (\$50.00) shall be charged for each permit issued.
- (c) In addition to the base fee in subsection (b) hereof the following fees shall be charged:

\$0.00- \$100,000.00	\$.50 per \$100.00 estimated cost of Construction
Over \$100,000.00	\$500.00 plus \$.10 per \$100.00 of estimated cost

All fees charged will be rounded off to the closest whole dollar amount.

A 1% State Assessment Fee will be added to the total permit fee.



**CITY OF MASSILLON, OHIO
APPLICATION FOR BUILDING PERMIT**

DATE _____

TO THE BUILDING DEPARTMENT:

APPLICATION IS HEREBY MADE FOR PERMIT TO REPAIR/REMODEL/ERECT/RAZE A STRUCTURE AS HEREIN DESCRIBED: THE ACCEPTANCE OF WHICH SHALL CONSTITUTE AN AGREEMENT ON OWNER'S PART TO ABIDE BY ALL CONDITIONS HEREIN CONTAINED, AND TO COMPLY WITH ALL ORDINANCES OF THE CITY OF MASSILLON AND THE LAWS OF THE STATE OF OHIO RELATING TO THE WORK TO BE DONE HEREUNDER:

OWNER _____	ADDRESS _____ CITY/STATE/ZIP _____	PHONE _____ EMAIL _____
CONTRACTOR _____	ADDRESS _____ CITY/STATE/ZIP _____	PHONE _____ EMAIL _____

ELEC. CONTRACTOR _____ PHONE _____	PLUMB. CONTRACTOR _____ PHONE _____	HEATING CONTRACTOR _____ PHONE _____
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JOB SITE LOCATION AND DESCRIPTION OF BUILDING AND PROPERTY:

NUMBER AND STREET _____
 _____ SIDE OF STREET SUBLOT NO. _____ ALLOTMENT _____

LOT } _____ FT. FRONT _____ FT. DEEP ON THE _____ SIDE
 BEING } _____ FT. REAR _____ FT. DEEP ON THE _____ SIDE

NUMBER OF STORIES _____ AND BASEMENT _____ ESTIMATED COST OF JOB _____

SIZE OF BUILDING: WIDTH _____ DEPTH _____ TOTAL HEIGHT _____

TYPE OF CONSTRUCTION: FRAME COMPOSITE MILL SLOW BURNING FIRE PROOF

SQ. FT. OF CONTENTS _____ HOW IS BUILDING TO BE OCCUPIED? _____ CLASS OF BLDG _____

IS STREET CURB IN TO ESTABLISH GRADE IN FRONT OF BUILDING? _____ BLDG GRADE NECESSARY _____

PERMIT FEE COST SCHEDULE:

FOOTER (\$30 EACH)	
FOUNDATION (\$30 EACH)	
ROUGH(S) (\$30 EACH)	
ADD'L INSPECTIONS (\$30 EACH)	
PLAN REVIEW	
PENALTY	
\$50 BASE PERMIT FEE (INCLUDES FINAL INSP.)	
\$5.00 PER THOUSAND OF ESTIMATED COST OF CONSTRUCTION (UP TO \$100,000)	
\$500 ABOVE +PLUS \$1.00 PER THOUSAND OF ESTIMATED COST OF CONSTRUCTION (OVER \$100,000)	
SUBTOTAL	
1% RESIDENTIAL ASSESSMENT FEE	
3% COMMERCIAL ASSESSMENT FEE	
TOTAL PERMIT FEE	

DETAILED DESCRIPTION OF WORK BEING DONE:

THE APPLICANT, AGENT, OWNER OF THIS BUILDING AND THE UNDERSIGNED AGREES: (1) TO CONFORM TO APPLICABLE LAWS OF THE CITY OF MASSILLON AND STATE OF OHIO. (2) IS RESPONSIBLE TO VERIFY THAT THE JOB LOCATION IS WITHIN THE CITY LIMITS. (3) NO REFUND WILL BE ISSUED. (4) THE ADDRESS IS CORRECT. (5) IS RESPONSIBLE FOR MAKING ARRANGEMENTS FOR ALL INSPECTIONS. (6) OWNER OR CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES INVOLVED IN THE SITE AT LEAST FORTY-EIGHT HOURS BUT NOT MORE THAN TEN WORKING DAYS BEFORE COMMENCING EXCAVATION (ORC 3781.28).

SIGNATURE OF APPLICANT _____

FOR OFFICE USE ONLY:

BUILDING PERMIT

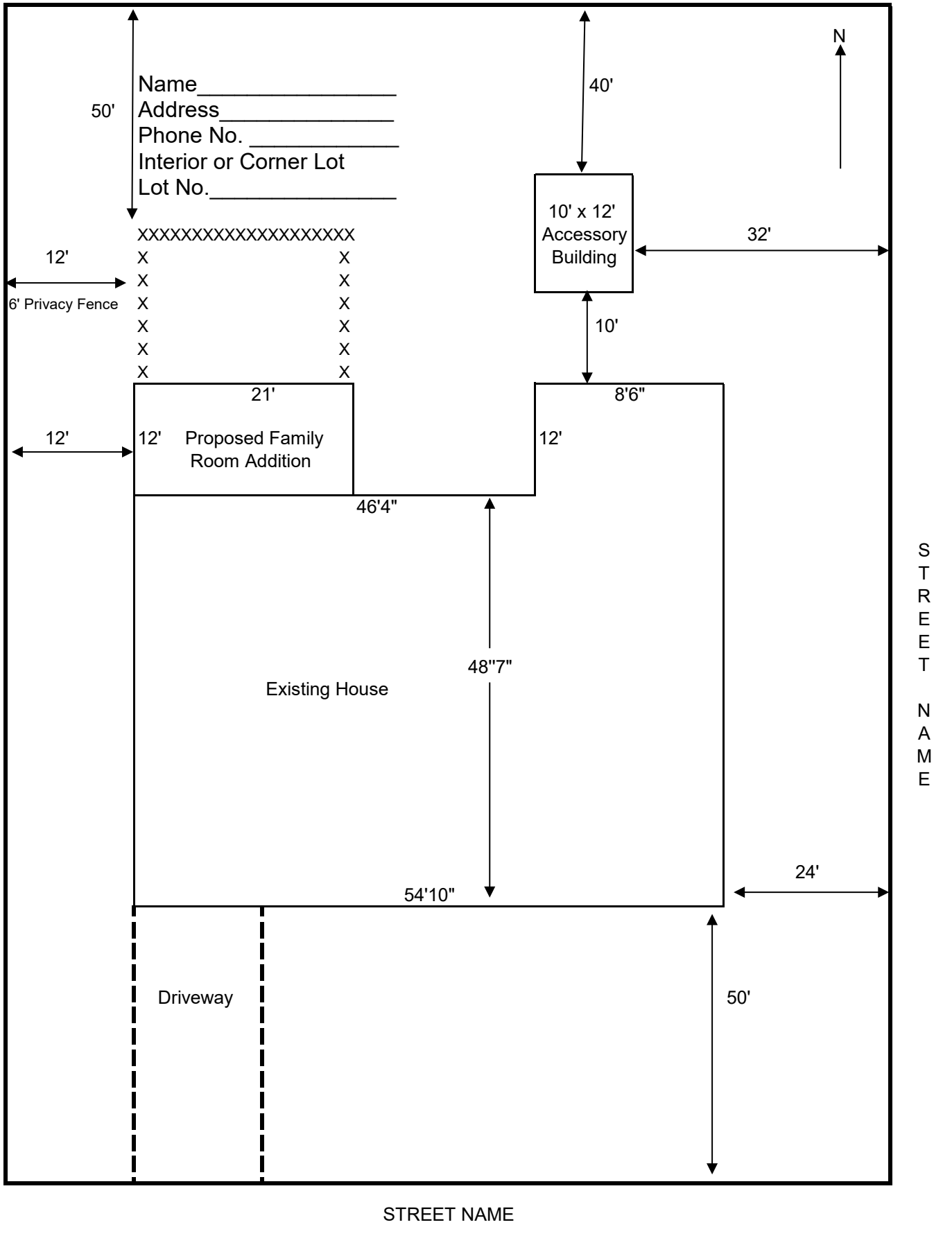
YOU ARE HEREBY GRANTED PERMISSION TO: REPAIR REMODEL ERECT RAZE

THE STRUCTURE AT THE ABOVE LISTED JOB SITE LOCATION IN THE CITY OF MASSILLON, OHIO, IN ACCORDANCE WITH YOUR APPLICATION ON FILE IN THIS DEPARTMENT, SAID STRUCTURE TO BE COMPLETED WITHIN ONE YEAR. UNTIL THAT TIME YOU HAVE PERMISSION TO OCCUPY ONE-THIRD OF THE STREET IN FRONT OF SAID LOTS. IF THE SIDEWALK IS OBSTRUCTED, A TEMPORARY SIDEWALK, FOUR FEET IN WIDTH AT LEAST, AS HIGH AS THE CURB LINE, MUST BE CONSTRUCTED AROUND THE OBSTRUCTION AND THE SIDE TOWARDS THE STREET TO BE TIGHTLY BOARDED UP TO 3 FEET IN HEIGHT ABOVE THE WALK, BUT AT ALL TIMES, YOU ARE TO COMPLY WITH THE ORDINANCES OF THE CITY OF MASSILLON AND THE LAWS OF THE STATE OF OHIO RELATIVE TO THE CONSTRUCTION, REMODELING AND ERECTING OF BUILDINGS. AND IN ADDITION THERETO, THE RECIPIENT OF THIS PERMIT SHALL INDEMNIFY AND SAVE HARMLESS THE CITY OF MASSILLON OR ANY PRIVATE INDIVIDUAL OR CORPORATION THAT MAY BE DAMAGED THROUGH THE CONSTRUCTION, REMODELING, ERECTION OR RAZING OF THE STRUCTURE.

_____, CHIEF BUILDING OFFICIAL

_____, DATE

SAMPLE PLOT PLAN





Chapter 11 Energy Efficiency Prescriptive Path Comparison for New Dwellings*

		2019 RCO Sections 1101.14-1104	2019 RCO Section 1112 (OHBA Path #1)	2019 RCO Section 1112 (OHBA Path #2)	2018 IECC
Fenestration U-factor	CZ 4	0.32	0.32	0.32	0.32
	CZ 5	0.30	0.32	0.32	0.30
Skylight U-factor	CZ 4	0.55	0.60	0.60	0.55
	CZ 5	0.55	0.60	0.60	0.55
Fenestration SHGC	CZ 4	0.40	NR	NR	0.40
	CZ 5	NR	NR	NR	NR
Ceiling R-value	CZ 4	49	49	49	49
	CZ 5	49	49	49	49
Wood frame wall R-value	CZ 4	20 or 13+5	15 or 13+3	13	20 or 13+5
	CZ 5	20 or 13+5	15 or 13+3	13	20 or 13+5
Basement wall R-value	CZ 4	10/13	10/13	10/13	10/13
	CZ 5	10/13	10/13	10/13	15/19
Crawl space wall R-value	CZ 4	10/13	10/13	10/13	10/13
	CZ 5	10/13	10/13	10/13	15/19
Thermal envelope testing		Tested to ≤ 5 ACH50	Tested to ≤ 5 ACH50	Tested to ≤ 5 ACH50	Tested to ≤ 3 ACH50
Duct pressure testing		<p>Rough-in: Total leakage w/ air handler: ≤4 cfm/100 sq. ft. -OR- Total leakage w/o air handler: ≤3 cfm/100 sq. ft. -OR-</p> <p>Post-construction: Total leakage: ≤4 cfm/100 sq. ft.</p>	<p>Rough-in: Total leakage w/ air handler: ≤6 cfm/100 sq. ft. -OR- Total leakage w/o air handler: ≤4 cfm/100 sq. ft. -OR-</p> <p>Post-construction: Leakage to outdoors: ≤6 cfm/100 sq. ft. -OR- Total leakage: ≤9 cfm/100 sq. ft.</p>	<p>Rough-in: Total leakage w/ air handler: ≤4 cfm/100 sq. ft. -OR- Total leakage w/o air handler: ≤3 cfm/100 sq. ft. -OR-</p> <p>Post-construction: Leakage to outdoors: ≤4 cfm/100 sq. ft. -OR- Total leakage: ≤6 cfm/100 sq. ft.</p>	<p>Rough-in: Total leakage w/air handler: ≤4 cfm/100 sq. ft. -OR- Total leakage w/o air handler: ≤3 cfm/100 sq. ft. -OR-</p> <p>Post construction: Total leakage: ≤4 cfm/100 sq. ft.</p>
Lighting equipment		90% High-efficacy lamps	90% High-efficacy lamps	90% High-efficacy lamps	90% High-efficacy lamps

*This chart is not to be used as a substitute for the actual code requirements. It is intended to be a quick overview of the prescriptive path options found in the 2019 RCO Chapter 11 for new dwellings. There are mandatory requirements and exceptions that are not reflected in this chart. Prescriptive energy efficiency requirements for existing dwellings are found in the 2019 RCO Sections 113 and 1107 through 1111. Alternatively, these prescriptive values can typically be reduced, traded up, or traded down by using computer modeling software to demonstrate compliance using performance methods such as the Total UA Alternative, the Simulated Performance Alternative, or the Energy Rating Index (ERI) Compliance Alternative outlined in the 2019 RCO Chapter 11.

