Meeting Minutes

Meeting Name: Board of Health	**Location:** Massillon City Health Department	
Date: October 24, 2023	**Start Time:** 3:36pm	**Stop Time**: 3:52pm
Note Taker: Terri Argent, REHS	**Facilitator**: Mayor Kathy Catazaro-Perry	

Attendees:

Cathy Heitger
Dr. Sonia Ullum
Jeff Thornberry
Mayor Kathy Catazaro-Perry
Dr. Wiggins
Terri Argent
Ann Palaski

Monthly items

On a motion by Ann Palaski, seconded by Sonia Ullum. Approval was given to approve September 2023 meeting minutes as emailed. Motion carried.

On a motion by Cathy Heitger, seconded by Ann Palaski. Approval was given to pay the September bills for the Health Department in the amount of $5,709.51, and for the WIC Department for $19,318.64. For a total amount of $25,028.15 for September bills. Motion carried.

The monthly Vital Statistics, Environmental, and Nursing Division reports for September 2023 were accepted and approved without comment.

MINUTES

THIS MEETING IS BEING RECORDED

Old Business

1. Recent outreach event

   a) Community baby shower was held, and 9 participants showed up. We try to do this twice a year. We get grants for this, typically local charities.

   b) Community garden is wrapped up for the year. We gave several pounds of produce to local food pantries. We would like to expand the garden, to possibly even a greenhouse in the future.

   c) We have assembled and distributed personal care bags to a homeless shelter, food give-aways, and school immigrant programs.

2. Diaper bank update

   a) Diaper bank is doing extremely well. The last 2 months we have provided supplemental diapers to over 100 infants.

   b) We are expanding to include female products and adult incontinence products.

   c) We partner with Heart of Ohio diaper bank. Salvation Army is also a distributor so we can send clients there if we do not have the size needed.

New Business

1. Workforce Development Grant, approval of stipend changes

   a) We had approved 3% of salaries, capped out at $1500. However, if we state it as a percentage, benefits must be paid and the grant does not allow for that. Therefore, it will be a set rate of $1100 to all employees employed over 9 months, no benefits will be taken out.

Motion was made by Jeff Thornberry to approve the re-wording of the Workforce Development Grant stipend. Seconded by Sonia Ullum. Motion carried.

2. Presentation of Gideon's International letter and discussion

a) Terri passed out a letter from Gideon's International, requesting to place Bibles in the lobby of the Health Department and also provide them to staff.

b) We are a government entity and it is religious. Is it health related?

Motion was made by Ann Palaski to reject Gideon's International proposal to place Bibles in the lobby and handing them out to staff. Seconded by Sonia Ullum. Motion carried.

3. The ethics course for Board CEU's

a) Link was sent with agenda. DEI link to follow.

b) Needs to be done by December 31, 2023.

4. Approval to contract with Direction Home (Area Agency on Aging) to provide Jazzercise classes

a) Correction made from "jazzercise" to "bingo-cise"

b) Participants will play bingo for a bit, then take breaks and do chair exercises. Appeals to our elderly population, who may have issues with standing exercises.

c) We will start early next year with two trained instructors, Terri Argent and Katie Markham. Class size is 8-15 people, 2 hour long classes per week for 10 weeks. No charge for classes.

d) Direction Home provides all materials and a small stipend for participants, building use, and instructors. All fees will be used for materials, snacks etc for the class.

e) The classes will be held here at the Health Department in the conference room. Starting in March, we are thinking Mondays and Thursdays from 9am-10am.

Motion was made by Cathy Heitger to approve the contract with Direction Home. Seconded by Sonia Ullum. Motion carried.

5. Upcoming outreach events

   a) We will be hosting a community baby shower in November for our Spanish speaking population. We will have our language specialist there to interpret.

   b) Trunk or Treat is this Thursday Oct 26th at the Massillon Rec center from 6-8pm.

   c) We are planning Wellness activities for 2024 for both the staff and the public. They will be held monthly, focusing on different health aspects such as mental, emotional, physical wellness.

   d) "Socktober" is in full swing. We are accepting new socks here at the Health Department, as well as YMCA, and also the Rec center. Socks are the number one item requested for by homeless shelters.

MEETING ADJOURNED

Meeting adjourned at 3:52pm. Motion by Cathy Heitger, seconded by Jeff Thornberry. Motion carried

APPROVAL		
These minutes represent a true and accurate record of this meeting to be the best of my knowledge.		
Person Responsible:		**Date**:
Meeting minutes submitted by:		
Meeting minutes submitted by:		