



MASSILLON POLICE DEPARTMENT

POLICE OFFICER

Certified

9/8/2025

Classification – Massillon Police Department – Police Officer

Title:	Police Officer	Civil Service Status:	Classified
Department:	Police Department	FLSA:	Non-Exempt
Bargaining Unit:	FOP	Bargaining Unit Approval:	Date 7/1/2024
Immediate Supervisor:	Chief of Police	Positions Supervised:	N/A

Description

A Police Officer shall be responsible through intermediate supervision to a Commanding Officer for the efficient operation of his/her assignment in conformance with established procedures and policies commensurate with his/her level of responsibility. The Police Officer shall exercise authority with the obligations imposed upon him/her by oath of office and be accountable to his/her superior officers, promptly obeying legitimate orders.

Job Duties

The Police Officer shall be available for duty at all times and respond punctually to all assignments. The individual shall familiarize him/herself with administrative policy and by study and research become familiar with advance techniques and ideas designed to improve police performance.

The Police Officer's area(s) of responsibility shall provide for prevention and suppression of crime, protection of life and property, apprehension and prosecution of offenders, preservation of regulatory measures, and preservation of peace. The individual shall maintain arms and equipment in a functional presentable condition and shall conduct him/herself in accordance with high ethical standards, both on and off duty.

A Police Officer must maintain a thorough knowledge of departmental operational policies and procedures and satisfactory working relationships with superiors. He/she shall assist in the implementation of all departmental programs and coordinate all efforts with those of other members of the department so that their teamwork may ensure continuity of purpose and maximum achievement of Police objectives.

Experience / Education Required

A high school diploma or equivalent is required. A combination of experience or training which provides the required knowledge, skills and abilities to perform the duties of a Police Officer. All Police Officers must complete training and certification through the Ohio Peace Officer Training Academy. The individual shall also possess a valid driver's license.