



NOTICE OF EXAMINATION

SCHOOL CUSTODIAN

The Massillon Civil Service Commission is testing for the position of **School Custodian** for the Massillon City Schools.

To be eligible, you must:

- complete the formal online application. Applications will be accepted through June 27, 2026 at 1:00 PM.
- submit a physical agility certificate from the Massillon Recreation Center that denotes completion of 4 physical tasks – this will require a \$20 fee paid to the Massillon Recreation Center
- submit a resume and cover letter with your application. Failure to submit a resume and cover letter will disqualify you. The resume and cover letter will be examined to create a certified eligibility list.

Base Salary: \$21.83 Hourly Full-Time Afternoons **CLASSIFIED**

APPLICATION REQUIREMENTS:

Please complete an online application at: <https://massillonohio.gov/jobs>

TEST QUALIFIER:

Please provide a physical agility certificate from the Massillon Recreation Center showing completion of the following:

- Set up a 24' ladder
- Climb up to the top, stop and climb back down again
- Lift a 50 lb weight and carry it 50 feet
- Treadmill walk at 3.0 pace for 5 minutes without stopping

APPLICATION DEADLINE: **June 27, 2026 at 1:00 PM**

REQUIRED DOCUMENTATION THAT MUST BE SUBMITTED WITH APPLICATION:

- **VALID OHIO DRIVER LICENSE OR PHOTO ID**
- **HIGH SCHOOL DIPLOMA OR GED**

*** Once you apply to the position using the above link, you will receive more information via email

DUTIES

Under general administrative direction, the School Custodian cleans and disinfects bathroom and locker room areas, removes trash, sweeps and mops floors, dusts, cleans sinks, sets up events and performs basic maintenance and repair work. The Custodian may perform minor tasks for teachers and performs other related work assigned by management.

MINIMUM REQUIREMENTS

- Be at least eighteen (18) years of age
- High school diploma or GED
- Must possess a valid Ohio Driver's License
- Must be in good physical condition
- Able to lift 50 lbs and walk up to 50 feet

SCOPE OF EXAMINATION

All applicants attaining a minimum passing score of seventy percent (70%) on the examination will have any bonus points added and be placed on an eligibility list ranked according to total score.

BONUS CREDIT AND STANDARDS

Military: An additional credit of twenty percent (20%) for those that have completed **One hundred eighty days (180) of active duty** serving service to executive order of the President of the USA or an act of Congress.

An additional credit of fifteen percent (15%) for those that have completed **Initial entry-level training, or a retired member of a reserve** component of the Armed Forces of the United States, including the Ohio National Guard.

ADDITIONAL EXAMINATIONS

Applicants who pass the written examination become eligible for an oral interview based on civil service rules and guidelines. Candidates receiving a conditional offer of employment may be required to pass a pre-employment medical examination, a psychological evaluation, drug screen and background check.

ACCOMMODATIONS

Candidates requiring special accommodations during the examination must be conveyed to the Civil Service Administrator at the time of application. Failure to inform may result in the Commissions inability to accommodate the disability or accommodation.

EQUAL EMPLOYMENT OPPORTUNITY

The Massillon City School System celebrates its difference and is an Equal Opportunity Employer.

By Order of the Massillon Civil Service Commission
Megan Starrett, Aaron Violand, Kordell Ford

Administrator Tom Burgasser 330-830-1763
Email tburgasser@massillonohio.gov