

# CITY OF MASSILLON BUILDING DEPARTMENT

## 2017 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
39	27	59	76	88	70	76	98	86			
27	11	34	16	31	28	30	22	23			
4	14	16	10	8	14	17	12	10			
20	16	29	13	26	39	33	18	19			
2	1	2	3	0	1	2	0	1			
92	69	140	118	153	152	158	150	139	0	0	0
JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
174	160	174	188	194	236	252	274	200			
41	30	43	52	65	72	81	78	60			
73	75	82	91	102	132	144	152	125			
115	108	97	97	109	124	138	132	93			
12	23	10	19	21	28	36	21	17			
18	26	19	20	25	34	41	18	30			
148	114	136	159	246	186	185	168	80			
581	536	561	626	762	812	877	843	605	0	0	0

MONTHLY DATA 2017

39	1,804,466	27	972,405	59	780,882	76	2,119,078	88	1,729,038	70	2,710,509	76	4,287,416	98	2,710,668	86	1,682,390	0	0	0
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2017 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

FIRST QUARTER 2017					
DATE	ADDRESS	VALUE	PROJECT	OWNER	C
1/10/2017	2448 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
1/10/2017	2450 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
1/24/2017	3668 SILVER CREEK CIR NW	233,000	ERECT SINGLE FAMILY DWELLING	STEVEN SILVER	WAYNE HOI
2/2/2017	2464 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
2/2/2017	2466 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
2/6/2017	1796 HANKINS RD NE	240,000	ERECT SINGLE FAMILY DWELLING	GINO & DEANNA PERCIBALLI	PERCIBALLI
SECOND QUARTER 2017					
DATE	ADDRESS	VALUE	PROJECT	OWNER	C
4/11/2017	376 FORD ST NW	84,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FC
4/11/2017	1028 JOHNSON ST SE	84,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FC
4/11/2017	1665 PAR FOUR CIR SE	207,000	ERECT SINGLE FAMILY DWELLING	KENNETH LONG	BLYTHE CO
4/26/2017	2654 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
4/26/2017	2656 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
5/15/2017	4746 SIPPO RESERVES DR	200,000	ERECT SINGLE FAMILY DWELLING	ROHRER DEVELOPMENT, LLC.	LAKEWOOD
5/25/2017	2655 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
5/25/2017	2657 DOMINICAN CIR SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
6/9/2017	2443 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
6/9/2017	2445 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITDOM PROPERTIES, LLC.	CANON COI
THIRD QUARTER 2017					
DATE	ADDRESS	VALUE	PROJECT	OWNER	C
7/13/2017	3585 KENYON CREEK AVE NW	104,370	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMI
7/13/2017	3597 KENYON CREEK AVE NW	104,184	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMI
7/25/2017	1996 MASTERS POINT SE	192,000	ERECT SINGLE FAMILY DWELLING	KENNETH LONG	BLYTHE CO
8/14/2017	2415 LINDA LANE SW	175,380	ERECT SINGLE FAMILY DWELLING	KRIS & PEGGY GUGOVE	CROCKETT
8/17/2017	1142 TREMONT AVE SW	80,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FC
8/17/2017	1134 TREMONT AVE SW	80,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FC
8/18/2017	4722 SIPPO RESERVES DR NW	250,000	ERECT SINGLE FAMILY DWELLING	TRI DOC, INC.	TRI DOC, IN
8/23/2017	2870 LEE AVE NW	255,000	ERECT SINGLE FAMILY DWELLING	TRI DOC, INC.	TRI DOC, IN
8/28/2017	1711 ALPHA ST NW	107,000	ERECT SINGLE FAMILY DWELLING	A R LOCKHART DEVELOPMENT	RYAN HOMI
8/28/2017	1725 ALPHA ST NW	115,000	ERECT SINGLE FAMILY DWELLING	A R LOCKHART DEVELOPMENT	RYAN HOMI
8/29/2017	520 27TH ST SE	102,000	ERECT SINGLE FAMILY DWELLING	SJ REAL ESTATE HOLDINGS	HINKLE COI
9/20/2017	1722 MILLRACE ST NW	108,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMI
9/21/2017	4425 SAMUEL COURT NW	99,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMI
9/21/2017	4467 SAMUEL COURT NW	119,500	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMI
9/21/2017	4439 SAMUEL COURT NW	124,000	ERECT SINGLE FAMILY DWELLING	NVR, INC./RYAN HOMES	RYAN HOMI
FOURTH QUARTER 2017					
DATE	ADDRESS	VALUE	PROJECT	OWNER	C



2017 MULTI-FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

FIRST QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER		C
1/18/2017	2135 HARSH AVE SE	800,000	ERECT 11 UNIT APARTMENT BLDG. COLEMAN PROFESSIONAL SERVICES	N. L. CONST		
SECOND QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER		C
THIRD QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER		C
FOURTH QUARTER 2017						
DATE	ADDRESS	VALUE	PROJECT	OWNER		C





October 15, 2017

The Honorable Mayor Kathy M. Catazaro-Perry  
City of Massillon  
Municipal Government Administration Building  
151 Lincoln Way East  
Massillon, Ohio 44646

**Reference:** *Monthly Report for the Civil Service Commission and the Equal Employment Opportunity Office: Month of September 2017*

Dear Mayor Catazaro-Perry:

Re-hired one police officer  
Made conditional offers of employment to two Waste Water Treatment Plant applicants  
Conducted Civil Service Commission meeting.  
Processed Polygraph Testing for two Police Officer candidates  
Performed an internal investigation in the Waste Water Treatment Plant  
Assisted Samantha Walters with disposal of public records  
Assisted Interim Parks Director Steve Pedro with interviewing Fitness Supervisor applicants

Sincerely,  
Joseph G. Alessandro Sr.  
Public Administration Consultant  
Administrator to the Civil Service Commission  
Director of the Office of Equal Employment Opportunity



To: Mayor Kathy Catazaro-Perry

From: Victoria Brown, Community Development Director

Date: October 3, 2017

Monthly Report – September 2017

**SEPTEMBER 2017 MONTHLY REPORT**

- On September 5, 2017 a Public Notice was advertised in our local newspaper in regards to our CDBG Funding and our 2016 CAPER. The 2016 CAPER was also available for review at the following locations: Massillon Public Library, posted on the City's website, posted in the Community Development Department and Stark Metropolitan Housing. We are required by HUD to have a review period for 15 days (September 5 – 20, 2017). We also held a public hearing on Monday, September 11, 2017 in City Council Chambers, with no public attending the hearing and no public comments received.
- The department staff attended the All Grantee Entitlement Meeting held in Columbus at the CPD Field Office on September 6th. The following topics were covered: AFFH, HOME Program Update, Equipment/Real Property/Procurement/Disposition/Change of Use, Funding Opportunities – Section 108-and EDA, NSP Closeout and Part 200 Crosswalk.
- The CD Director was out of the office on vacation from September 7 – 22, 2017.
- HUD Form 4710 was submitted to HUD on September 15<sup>th</sup> for Period 2 April 1, 2017 – September 30, 2017.
- September 26<sup>th</sup> City of Massillon employees were invited to attend our 1<sup>st</sup> Annual Health Fair at the Massillon Rec Center
- September 27, 2017 The City of Massillon held a Job Fair at the Massillon Rec Center. The Housing Department and Fair Housing were available at the Job Fair to distribute and discuss our Housing Program and distribute literature regarding Fair Housing.
- On Thursday, September 28, 2017 the 2016 CAPER was electronically submitted to HUD with no public comment.
- The Section 3 report is to be submitted to HUD, along with the CAPER, however our SPEARS account was deactivated and I had to re-apply for a new User ID. New USER ID letter received on 10/2/17. Section 3 HUD 60002 report was submitted on 10/2/17.
- Monitored the work, responsibilities, and procedures of the Independent Contractor. Reviewed and monitored to ensure all record keeping requirements are being followed. Implemented and completed documents for record keeping and maintaining accurate data and information. Reviewed required forms completed by the Contractor; Daily Log Form; Voucher Document; Detailed Inspection By Date Report. Ensuring that all records, paperwork, electronic entries are properly filled out and properly filed.
- Community Development Department is working with the Budget Director in regards to our 2018 City Budget.
- Processed grant reimbursement, submitted to the Ohio History Connection. This grant was awarded to the City of Massillon for a consultant, Chambers, Murphy & Burge to update/revise our Design Guidelines for the City of Massillon – Historic Preservation Commission.

# Massillon

*City of Champions*

## Administrative Support Staff Highlights for the Month:

- **Housing:** For this month we made progress with the moving forward of our Homebuyers program via working with current and new applicants to our program as well as our Full Rehab program by continuing to work with the current 3 full rehab projects. We have started the process of vetting persons in our waiting list to add a new rehab project this fall. Most of the funds for our emergency program have been committed. We have some new applicants that will be waiting until our new funding for 2017 becomes available later this fall.
  - We have moved forward with our home buyer's projects and are in the process of preparing for the closing of three in the month of October.
- **Fair Housing:** This month we had our Fair Housing Booth at the Massillon Jobs Fair on September 28, for the second year in a row where we passed out flyers and info pertaining to our Fair Housing program as well as our other Housing programs.
- **NIP:** For the month of **September** progress was made by beginning demolitions on the current 10 properties. As of the date of this report the majority of those properties have been demolished.

Property	Status
<b>Bertolini Construction</b>	
2455 Lincoln Way East	Demolished as of 9/18
424 1 <sup>st</sup> Street NE	Demolished as of 9/19
518 2 <sup>nd</sup> Street NE	Demolished as of 9/27
119 Shriver Ave SE	Demolished as of 9/22
1117 Walnut Ave SE	Demolished as of 9/23
828 Green Ave SW	House Demolished as of 9/26: Garage TBA
<b>Cottrill Wrecking</b>	
138 Commonwealth Ave NE	Demolished 9/26
721 Pike Ave	Scheduled Sept 28: Demolished as of 9/30
657 Young Ave	Scheduled 10/3: Demolished as of 9/29
815 Highland	Scheduled 10/5: Demolished as of 9/29

- We have also started on the next eight properties.
  1. **1125 1st Street NE, Massillon**
  2. **821 Tremont Ave SW, Massillon**
  3. **905 7th St SW, Massillon**
  4. **711 Bebb Ave SW, Massillon**
  5. **551 Neale Ave SW, Massillon**
  6. **1311 13th St SE, Massillon**
  7. **222 Edwin Ave SE, Massillon**
  8. **663 Young Ave SE, Massillon**



## Victoria Brown, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report September, 2017

### ACTIVITY REPORT:

- **Fair Housing Calls for the Month:** Beverly 15 calls - Josh 9 calls.

Were any of them discrimination related? No

**Major Concerns?** Yes

**Code Enforcement Involvement?** Yes, Tenant running cords from his apartment to another dwelling for electric. He is married, has three kids, and he is disabled. Worked with Salvation Army, and Code to try to get him electricity for his home. Status: we know that the cord was picked up off the ground and extended overhead. We working with Salvation Army asked him to go to Community Action PiPP to get back in line. I spoke with him, September 28, 2017 and he shared that He and his wife have an appointment September 29, 2017 with PiPP to get things in line. I will give him a follow-up call to see what the results are.

**Added note:** Our Condolences are extended to Fair Housing Board Member, Robert Spencer, at the passing of his mother, Kathleen D. Spencer.

- **Housing Rehabilitation Projects:** There are three Full Rehabilitations under way. We are at the conclusion of two, the third one we have had to do a change order for time. I have been working with the Contractor and Steve Williams to insure that the work is done correctly.
- **Minor Repair** - We have two minor Repairs that will be ongoing once we receive our funding.
- **Emergency Rehabilitation Projects:** We have several Emergencies on hold because funding has not been received.
- **FIRST TIME HOMEBUYERS ASSISTED:** We have five First Time Homebuyers in varying staged of support. Two should be closing within the next two weeks. Questions: Not presently.

**STATUS OF THOSE WAITING OR PRESENTLY BEING SERVED?:** three are waiting of the inspection and the specifications as to the minimum code items. I am waiting on the appraisals for four. One is ready for the Closing statement and request for Down Payment assistance.

**PROGRESS TO DATE:** On-going

- **MEETINGS ATTENDED DURING THE MONTH WERE:** I have attended a Seminar in Columbus (Expanding Access to Opportunity – The affirmatively Furthering Fair Housing (AFFH) Rule. September 6, 2017.
- I am serving on the Selection Committee for the Collaborative Committee in selecting our Consultant to get our AFH completed by next year for HUD. We have tentatively made a selection, final approval underway.
- I have attended our CoC Board meeting, September 19, 2017.
- We set up a booth at the Job Fair, hosted at the Rec. Center – September 27, 2017.

**WEBINARS:** None this month

**Miscellaneous:**

Again thank you for the opportunity to serve.

*Beverly A. Lewis*

# HOME SPREAD SHEET

ADDRESS	PROGRAM	FUNDED	FUNDED	ADJ.	BALANCE
834 - 8th Street NE	44646 Homebuyer	\$ 2,185.32	\$ 5,000.00		\$ 86,499.05
525 Standish NW	44646 Homebuyer	\$ 3,900.00	\$ 5,000.00		\$ 77,599.05
208-19th Street SE	44646 Homebuyer		(\$655.00)	\$4,345	\$ 81,944.05
340 Monroe Street NW	44647 Homebuyer	\$ 3,780.00	\$ 5,000.00		\$ 73,164.04
1855 Greentree Pl SE	44646 Homebuyer	\$ 6,353.70	\$ 5,000.00		\$ 61,810.35
1823 Vermont SE	44646 Homebuyer	\$ 4,200.00	\$ 5,000.00		\$ 52,610.35
1726 - 16th Street SE	44646 Rehab		\$23,025.00		\$ 29,585.35

May 1, 2017 -

August 31, 2017

HOME

404 Monroe St. NW	44647 Homebuyer	\$ 3,990.00	\$5000.00		\$20,595.35
714 - 14 <sup>th</sup> Street	44646 Homebuyer RRS			\$985.00	\$21,580.35
1823 Vermont SE	44646 Homebuyer RRS			\$3005.00	\$24,585.35
1855 Greentree Pl SE	44646 Homebuyer RRS			\$4846.50	\$29,431.85
1114 - 13 <sup>th</sup> Street SE	44646 Full Rehab.	\$24,010.00		\$ 5,421.85	\$ 5,421.85
418 - 7 <sup>th</sup> Street NE	44646 Homebuyer RRS			\$ 655.00	\$ 6,076.85
834 - 8 <sup>th</sup> Street NE	44647 Homebuyer RRS			\$ 5.00	\$ 6,081.85
	Additional fund received				\$27,784.00

Total to expend

404 Monroe

401 - 17<sup>th</sup> Street NE

HOME FUNDS FY 2016

TOTAL

2166 Priscilla Avenue NW

722 Geiger

44647 Homebuyer RRS	\$25,275.00	\$ 20.00	\$33,865.85
44646 Full Rehab			\$33,885.85
			\$ 8,610.85 adjustment lead sep.
			\$97,161.00
			\$105,771.85
44647 Homebuyer	\$4,732.78		\$ 96,039.07
44646 Full Rehab			\$ 71,199.07



# CDBG – to present August 31, 2017

ADDRESS	MR / EMERGENCY	85,000.00	IDIS	P.O.	START	COMPLETION	88,763.74
38 Houston Street SW	Emergency/Roof	\$6,710.00	1079	20-851	9/12/2016	9/12/2016	\$82,053.74
846 South Avenue SE	Minor Repair	\$15,085.00	1099	20-851	11/8/2016	11/22/2016	\$66,968.74
655 Gay Street SW	Emer/Fur/HW Tank	\$4,158.00	1098	20-851	11/3/2016	11/11/2016	\$62,810.74
430 Water Avenue NW	Emergency/Roof	\$7,300.00	1100	20-851	11/10/2016	1/3/2017	\$55,510.74
1933 Vermont Ave SE	Emer/Win/railing	\$2,485.00	1102	20-851	11/21/2016	1/20/2017	\$53,025.74
1716 Huron Rd. SE	Emer/roof	\$6,385.00	1101	20-851	11/29/2017	1/24/2017	\$46,640.74
617 Green Avenue SW	Emer/furnace mtr.	\$409.00	1104	20-219	2/9/2017	2/10/2017	\$46,231.74
129 - 25th Street SE	Emer/Hot Water Tank	\$870.00	1105	20-219	2/27/2017	2/27/2017	\$45,361.74
1726 - 16th Street SE	Minor Repair	\$5,000.00	1107	20-219	3/10/2017	3/14/2017	\$40,361.74
714 - 14th Street SW	Minor Repair	\$1,160.00	1106	20-219	3/6/2017	3/17/2017	\$39,201.74
324 - 5th Street SW	Emer/roof	\$7,125.00	1110		04/06/2017	4/25/2017	\$32,076.74
834 - 8th Street NE	Emer/Electric	\$2,868.00	1108		3/20/2017	4/14/2017	\$29,208.74
418 – 7 <sup>th</sup> Street	Minor Repair	\$1,810.00	1112		4/27/2017	7/31/2017	\$27,398.74
1114 – 13 <sup>th</sup> Street SE	Minor Repair	\$14,720.00	1111		4/27/2017		\$12,678.74

**THE CITY OF MASSILLON**  
**INTERNAL CORRESPONDENCE**

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**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** David Maley, Economic Development Director  
**DATE:** October, 2017  
**RE:** Monthly Report

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- Attended City Council sessions providing information to council members on a variety of issues and have met with council members on several subjects.
- Visited several area businesses.
- Continue to work with businesses on possible grants and/or loans for expansion or relocation.
- Continue to work with Stark County Regional Planning on issues regarding the acquisition of properties and demolition for the Neighborhood Initiative Program (NIP) for properties in the City.
- Continue to work with Habitat for Humanity on a neighborhood revitalization project/house demolitions.
- Continue to work with potential investors/businesses regarding development projects.
- Facilitated a site plan meeting.
- Attended regular meetings of the Planning Commission, NEFCO, Third Century, and the City's Economic Development Committee.
- Working with the Stark Economic Development Board on collaborative efforts for organizations throughout the county..
- Attended the grand opening of ThornCherry Pharmacy.
- Attended a meeting of the Stark Community Foundation Civic Group.
- Worked on Board of Control and Planning Commission matters.
- Continue to work with SARTA and the Hampton Inn on issues with the jointly owned parking facility.
- Continue to work on a property purchases, property transfers, and the selling of several parcels.
- Continue to work with several businesses regarding "Incentive Grants".
- Participated in a Webinar: Positive Permitting.
- Continue to facilitate and monitor public records requests.
- Working with ODOT on future maintenance facility on the SE side of town.

**THE CITY OF MASSILLON  
INTERNAL CORRESPONDENCE**

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**TO:** Mayor Kathy Catazaro-Perry  
**FROM:** Engineering Department

**DATE:** October 15, 2017

**SUBJECT:** Engineering Department Monthly Report for September 2017

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**BRIDGES**

**17<sup>th</sup> Street NE Bridge** –Funding for this project has been approved from ODOT’s Ohio Bridge Partnership. This is a design/build project that will be administered by ODOT. Began 9/11/17. 75% complete. Culvert complete. Working on roadway items.

**SANITARY SEWERS**

**State Avenue Sewer Rehab** – Began survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

**STORM SEWERS**

**2017 Catch Basin Replacement Project** – Reviewing and estimating to replace catch basins at various locations throughout our city. Wenger Excavating awarded contract, completed.

**Burton Ave NW** – Evaluating flooding and resolutions.

**16<sup>th</sup> Street SE Storm Sewer Repair** – Review options for 2018 project.

**WASTEWATER TREATMENT PLANT**

**WWTP Upgrade Project** – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Construction began in March of 2016.

**STREETS**

**Wales Road (SR 241) Improvement Project** – Funding has been secured through SCATS for FY 2020. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) and Hills & Dales. Developing schedule. Scope and costs.

**Springhill Settlement Reconstruction** – Developing estimate and survey. Exploring funding options, evaluating drainage, under drains for Spring 2018.

**2017 Street Resurfacing Project** – Bid opening March 22, 2017. Karvo Paving low bidder, contract #1. Specialized Construction low bidder contract #2 & #3. Karvo began work on 5/25/17. Paving 100% complete. Specialized began 9/7/17. 100% complete.

**Lake Ave NE Resurfacing** – From 1<sup>st</sup> Street NE to Amherst Road NE. Bid September 13, 2017. Superior Paving low bidder, signing contracts, expect to start October 30, 2017.

**Richville Dr. Widening** - Plans and estimates. Submitted to OPWC in September 2017.

**Aqua Ohio NE end paving**: Began 10/9/17. 40% complete.

**SIGNALS**

**Various Intersections** – Evaluations of additional intersections being performed. Cameras installed at various intersections to evaluate traffic. 16/16 videos completed. Analysis of 5 intersections by OHM, not warranted. Beginning process of removing traffic control.

**Lincoln Way W/Lillian Gish/Tommy Henrich** – Analysis of dedicated left turn arrows for traffic flow.

**SUBDIVISIONS**

**Centennial Village** –Punch list completed, bond and mortgage have been released by the city.

**Country View Meadows** - Need to install street lighting and complete punch list items.

**Buckeye Ridge Estates** – Preliminary plat submitted to Planning Commission May 13, 2015. Resubmitted a revised preliminary plat to Planning Commission June 29, 2015. Final plat approved by Planning Commission August 26, 2015 and Council September 21, 2015. Scheduled for construction Spring 2018.

**Sippo Reserves Allotment Phase II Fall** – Project has been transferred to a new developer, who will be completing any remaining items.



**Westbrook Estates Phase III** - Working on punch list items.

**Westbrook Estates Phase IV** – Preliminary plat approved by Planning Commission May 13, 2015. Construction plans approved. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016. Construction of pipe and structures began on November 1, 2016 and continued over winter. Curbing and roadway items have been installed and working on utility installations. Housing construction has begun.

### **MISCELLANEOUS**

**Capital Improvement map** – Creating maps.

**Storm Water Management Plan** –2016 Annual Report for submission to Ohio EPA. Updating due to regulation changes. Submitted April 1, 2017.

**Storm Water Mapping** – Updating on a continuing basis.

**Subdivision Mapping** - Updating on a continuing basis. Editing to include subdivision information: replats, vacations, dedications.

**Subdivision Standards** – Reviewing current data for changes in specifications.

**Sanitary Sewer Mapping** – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data. Modification of GIS to reflect inspections/flow map for I & I.

**GIS** – Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Developing new means of collecting data and reviewing. PCR rating/form/inspection, data modifications/modification of sanitary map. CIPP mapping and development. Sanitary lateral and pavement in GIS. Reviewing and configuring permitting and work order software modifying sanitary flow direction and elevation work/target area map. (Configuring survey 123/Collector/Workforce) Working with ESRI to use workforce with IOS software, revise GEO Database. (Working on portal)

**Web Site** - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site.

**Outfall Inventory** – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

**Sippo Dam** – Boundary map/site vicinity map. Weekly inspections continue.

**LPA Bike Share Grant** – Working with Park & Rec to develop ride share program.

**Duncan Plaza** – Survey existing conditions plan. 80% complete.

### **UTILITIES**

**25<sup>th</sup> Street NW/Lincoln Way** - PIR 1534, Dominion East Ohio to replace 14,000 feet of underground gas line, began April 3, 2017. Pipe compete, restoration complete. Final paving of Lincoln Way south lane was completed in August.

**North Avenue NE** – PIR 1468. Dominion gas line replacement underway to replace underground pipe from North Avenue through Sippo Park to Hess Blvd. Restoration, sidewalks, etc. should be completed by December 1<sup>st</sup>. Remainder of project began in January and continue into 2017 as PIR project 2813. Gas line installation complete. Restoration 90% complete.

**8<sup>th</sup>/Federal/Andrew NE PIR 2813** – Dominion East Ohio to replace underground gas lines on 8<sup>th</sup> NE, Federal Ave, 6<sup>th</sup> NE, Andrew NE area project began on January 17, 2017. Pipe complete, restoration 90%.

**17<sup>th</sup> NE/Milburn/Milton NE/Lindbergh NE** – Aqua Ohio to replace water main, restoration and paving will be done October 2017, pipe 100% complete. Working on grinding asphalt paving.

**Walnut SE/16<sup>th</sup> SE/Southway** - Aqua Ohio to replace water main, began in April 2017. 100% completed.

**Walnut Road SW-PIR 1671** – Dominion East Ohio to replace gas lines under bridge at Tuscarawas River. Working on pipe installation under bridge



**Thomas M. Burgasser, Fire Chief**

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Friday, October 20, 2017

Mayor Catazaro-Perry  
Municipal Government Center Annex  
151 Lincoln Way East  
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for September, 2017.

The department responded to a total of 498 alarms during the month. This averages to 16.6 alarms per day. There were 99 fire alarm and public service calls and 399 rescue and EMS calls. There were no fire-related injuries for the month.

During the 1<sup>st</sup> week of the month, the Mayor and Safety Director met with all of the shifts.

On the 7<sup>th</sup> of the month, I attended the monthly L.O.G.I.C. Board meeting.

On the 14<sup>th</sup> of the month, I attended the monthly LEPC meeting.

On the 18<sup>th</sup> through the 22<sup>nd</sup> of the month, I attended a Community Paramedicine class in Pittsburgh, PA.

On the 25<sup>th</sup> of the month, I attended a Disaster Response meeting.

On the 26<sup>th</sup> of the month, I attended the monthly Haz Mat Executive Board meeting.

On the 27<sup>th</sup> of the month, I attended a meeting with State Fire Marshal Hussey at Beach City Fire Department regarding the State Fire Marshal grant for small fire departments to obtain radio communications equipment.



**Kathy Catazaro-Perry, Mayor**

**Thomas M. Burgasser, Fire Chief**

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

September 11<sup>th</sup> invokes many memories to many people. The fire department has received many gifts (cookies, cakes, etc) because people feel the need to thank us for our service. We very much appreciate those gestures, and especially the kind thoughts that accompany them.

The Fire Department is gearing up toward Fire Prevention month as it continues to make its way through city schools. There are a number of fire investigations currently being undertaken as the Bureau strives to make a determination for every fire that occurs within the city limits.

The Mayor and I completed meeting with Nursing and Urgent Care facilities to inform them of the need to restrict our services to emergency responses only.

Station # 1 renovations were completed and include: a rework of the Assistant Chief bathroom area, taking down two trees, and increasing paved parking in the south lot.

Respectfully,

A handwritten signature in blue ink, appearing to read "Tom Burgasser", written over the printed name.

Chief Burgasser  
Massillon Fire Department





# Massillon Fire Department

233 South Erie St.  
Massillon, Ohio 44646  
Phone (330) 833-1053  
Fax (330) 833-1443  
[www.massillonohio.com](http://www.massillonohio.com)

## Office of EMS Coordinator

October 4, 2017, 2017

Chief Burgasser

Re: September 2017 Monthly Recap

## Call Distribution

Calls: 2017-3844 – 2017-4344

**Total Calls: 498 / Dispatch Error 3**

EMS: 350 EMS Runs

**3 Turned Over To Other Agency**

Jackson Township-3

**5 EMS Standby**

**Mutual Aid Received**

4- PeeWee FB / 1 Warrant

1 Jackson Township

**360 Patients Treated**

**312 Transported**

**0 Mutual Aid Given**

FIRE: 20 Fires

0 building  
1 road freight trans vehicle  
1 fuel burner/boiler  
0 mutual aid  
6 unauthorized burnings

1 outside equipment  
3 passenger vehicle  
1 other non specified  
2 natural vegetation  
5 authorized controlled burning

Service: 128 General Service Calls

37 patient lifts / invalid assist  
25 alarm system activations (Fire – 13, Medical – 12)  
58 misc. service calls  
4 carbon monoxide incidents  
4 Fire Truck Events / Fireworks

0 Auto Extrication (Counted in EMS)

(Civilian – Injuries:0 / Fatalities:0)

(Firefighter – Injuries:0 / Fatalities:0)

*John Paul Markwood IV*

John Paul Markwood IV  
EMS Coordinator  
Massillon Fire Department  
[pmarkwood@massillonohio.gov](mailto:pmarkwood@massillonohio.gov)

## Mission Statement

“To be ever vigilant in the protection of life and property, from fire and  
Other emergencies, through response, prevention, and education.

DATE	Morgue	Affinity	Aultman	Mercy	Ak Kids	Total
1		5		1		6
2		5		4		9
3		10				10
4		8	2			10
5		4	1			5
6		10		3		13
7		3	1	1		5
8		7	2			9
9		9	5	1		15
10		4	1			5
11		5		1		6
12		12	1			13
13		9	1	1		11
14		9				9
15		11	2			13
16		12	4	1		17
17		9	1			10
18		12	2	1		15
19		11		1		12
20		10	1			11
21		9		1		10
22		4	1			5
23		16	3	1		20
24		8	1	1		10
25		8	2	1		11
26		15	2	1		18
27		10	1		1	12
28		5	2	1		8
29		3	2			5
30		6	2	1		9
31						0
	0	249	40	22	1	312
SEPTEMBER 2017						

RESIDENT	NON
6	
6	3
8	2
10	
3	2
10	3
5	
8	1
13	2
4	1
4	2
13	
9	2
8	1
11	2
11	6
10	
11	4
9	3
10	1
8	2
5	
18	2
9	1
10	1
16	2
8	4
6	2
4	1
9	
262	50
312	

# HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF SEPTEMBER 2017

	Current Month	Year to Date
<u>Vital Statistics Services</u>		
Births: Resident.. 0 ... Non-Resident .. 0.. Total:.....	0	4
Deaths: Resident.. 23 ... Non-Resident .. 18.. Total:.....	41	380
Certified B/D copies issued .....	245	2700
Burial Permits .....	44	391
Fetal Death .....	0	0
<u>Animal Control</u>		
Animal bites reported .....	10	71
Lab examinations: (Positive _0_ ; Negative _0_ ; Undetermined _2_) Total: .	2	7
<u>Food Protection</u>		
Food Service/Food Establishment Inspections .....	27	330
Food Vending Machine Inspections .....	4	4
Mobile Unit/Temporary Food Inspections .....	11	90
Consultations .....	3	23
Plan Reviews made .....	2	12
Food Complaints received .....	1	14
<u>Education Provided</u>		
Food Service Education .....	17	156
<u>Nuisance Control</u>		
Residential complaints .....	46	260
Commercial complaints .....	2	15
Inspections .....	52	366
Consultations .....	2	20
Orders issued .....	21	227
Orders in compliance .....	44	233
Smoking Complaints .....	0	3
Smoking Investigations .....	0	3
<u>Environmental Inspection Services</u>		
Swimming Pool Inspections .....	5	16
Swimming Pool Complaints .....	0	1
School Environment Inspections .....	5	6
Supervised Community Clean-ups .....	0	3
<u>Compliance Actions</u>		
Legal Action .....	1	4
<u>Mosquito Control</u>		
Mosquito Investigations .....	0	1
Larvacide Drops .....	0	0
Biomist Spraying .....	0	0

**NURSING DIVISION REPORT****September 2017**

<b>WIC CLINICS:</b>	Initial Certification	52
	Re-certifications	73
	Individual Appointment	24
	Group or Self modules	87
	Case Load	808

<b>IMMUNIZATION CLINICS:</b>	Patients seen	81
	Immunizations Administered	156

<b>TB TESTING CLINIC:</b>	TB Tests Administered	9
	Positive Reactors referred for X-ray	0

<b>COMMUNITY NURSING:</b>	<b>September 2017</b>	<b><u>Year to Date</u></b>
Lions Club Applications	-	-
SID/ SUID Home Visit	-	-
Help Me Grow/ BCMH Referrals	2	10
BCMH Home Visits	2	33
Lead Referrals	-	-
Lead investigations	-	-
Lice Checks	1	1
BCMH consults	-	-
Safe Sleep Class		5

Parochial School Visits: 2 Nurse Hagi completed Immunization review at Massillon Christian School.

Field Visits: 2

Auxiliary Visits: 461

**Continuing Education:**

D.Wood: Patient Safety Implementation of National Safety Standards (4CEU)  
Cardiovascular Risk and Diseases in Women (4 CEU)

**Miscellaneous:**

Despite television and newspaper advertisement, the Grandparent's Day Event was poorly attended. However, it was a great networking event for nursing staff. Several of the community partners attending the event offered suggestions on planning future events.

Nurse Wood, along with Safe Kids Stark County's Certified Passenger Safety Technicians, participated in a car seat event at Nick-A-Jack Farm.

Diana Wood BSN, RN  
Director of Nursing



Kathy Catazaro-Perry, Mayor

# Massillon

*City of Champions*

**Memorandum To:** Mayor Kathy Catazaro-Perry

**From:** Barb Sylvester

**Subject:** Income Tax Monthly Report – September 2017

**Date:** October 10, 2017

The total income tax receipts posted for September 2017 was \$1,852,762.95. This amount is an increase from September 2016 of \$182,169.58 (+11%).

Year to date income tax receipts posted through the third quarter 2017 was \$16,118,582.62. Receipts posted year to date through the third quarter is an increase from 2016 of \$958,363.75 (+6%).

Payroll tax withheld by Massillon employers represents 67% of all tax collections through the third quarter of 2017. Individual income tax payments represents 16% of all tax collections through the third quarter of 2017 and Net Profit income tax payments represent 17%.

Average monthly income for the third quarter 2017 is \$1,790,953.62.

Year to date refunds through the third quarter of 2017 was \$-341,944.32 compared to refunds through the third quarter of 2016 of \$-331,108.20. Refunds difference \$10,836.12 (more in refunds 2017 compared to 2016).

**(Above figures taken from reports in Municipal Income Tax Solutions MITS)**

Target budget from Auditor's Revenue Report is 75.00% for the following accounts for 2017. Account percentages collected for the third quarter of 2017 are as follows:

1100-210-1190	81.61%
1201-210-4-1190	97.31%
1234-210-4-1190	81.50%
1306-211-4-1190	81.79%
1401-210-4-1190	81.27%
1433-210-4-1190	81.12%

**(Above figures taken from Auditor's Revenue Report)**

Copies: Jayne Ferrero, Auditor

Joel Smith, Safety Service Director

David Maley, Economic Development Specialist



CITY OF MASSILLON  
Allocation Of Collections - September 2017

Selected date 9/30/2017

	September 2016	September 2017	Change
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**Individual**

Tax Payments Current Year	\$116,039.10	\$147,281.57	27 %
Tax Payments Prior Years	\$35,124.03	\$40,291.39	15 %
<i>Total Tax Payments</i>	<i>\$151,163.13</i>	<i>\$187,572.96</i>	<i>24 %</i>
Current Year Assessments	\$0.00	\$0.00	100 %
Prior Year Assessments	\$2,691.26	\$5,565.28	107 %
<i>Total Assessments</i>	<i>\$2,691.26</i>	<i>\$5,565.28</i>	<i>107 %</i>
<b>Total Individual Payments</b>	<b>\$153,854.39</b>	<b>\$193,138.24</b>	<b>26 %</b>

**Net-Profit**

Tax Payments Current Year	\$601,600.33	\$574,205.25	-5 %
Tax Payments Prior Years	\$11,976.73	\$-40,375.82	-437 %
<i>Total Tax Payments</i>	<i>\$613,577.06</i>	<i>\$533,829.43</i>	<i>-13 %</i>
Current Year Assessments	\$0.00	\$0.00	100 %
Prior Year Assessments	\$57.28	\$381.23	566 %
<i>Total Assessments</i>	<i>\$57.28</i>	<i>\$381.23</i>	<i>566 %</i>
<b>Total Net-Profit Payments</b>	<b>\$613,634.34</b>	<b>\$534,210.66</b>	<b>-13 %</b>

**Withholding**

Tax Payments Current Year	\$902,909.13	\$1,124,810.95	25 %
Tax Payments Prior Years	\$195.51	\$283.04	45 %
<i>Total Tax Payments</i>	<i>\$903,104.64</i>	<i>\$1,125,093.99</i>	<i>25 %</i>
Current Year Assessments	\$0.00	\$273.55	100 %
Prior Year Assessments	\$0.00	\$46.51	100 %
<i>Total Assessments</i>	<i>\$0.00</i>	<i>\$320.06</i>	<i>100 %</i>
<b>Total Withholding Payments</b>	<b>\$903,104.64</b>	<b>\$1,125,414.05</b>	<b>25 %</b>

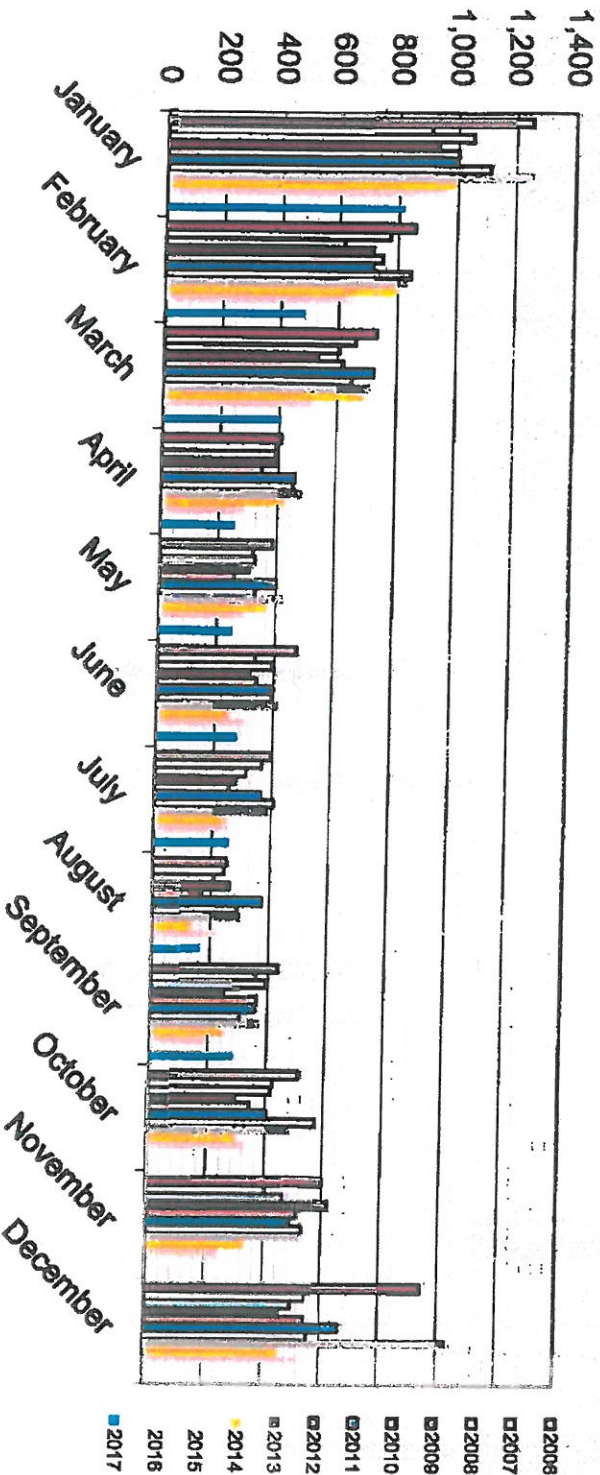
**Totals**

Total Current Year Collected	\$1,620,548.56	\$1,846,297.77	14 %
Total Prior Years Collected	\$47,296.27	\$198.61	-100 %
<i>Total Tax Payments</i>	<i>\$1,667,844.83</i>	<i>\$1,846,496.38</i>	<i>11 %</i>
Total Current Year Assessments	\$0.00	\$273.55	100 %
Total Prior Year Assessments	\$2,748.54	\$5,993.02	118 %
<i>Total Assessment</i>	<i>\$2,748.54</i>	<i>\$6,266.57</i>	<i>128 %</i>
<b>Total Collected</b>	<b>\$1,670,593.37</b>	<b>\$1,852,762.95</b>	<b>11 %</b>

\*\*\* End Of Report \*\*\*

## Number of Memberships Sold by Month

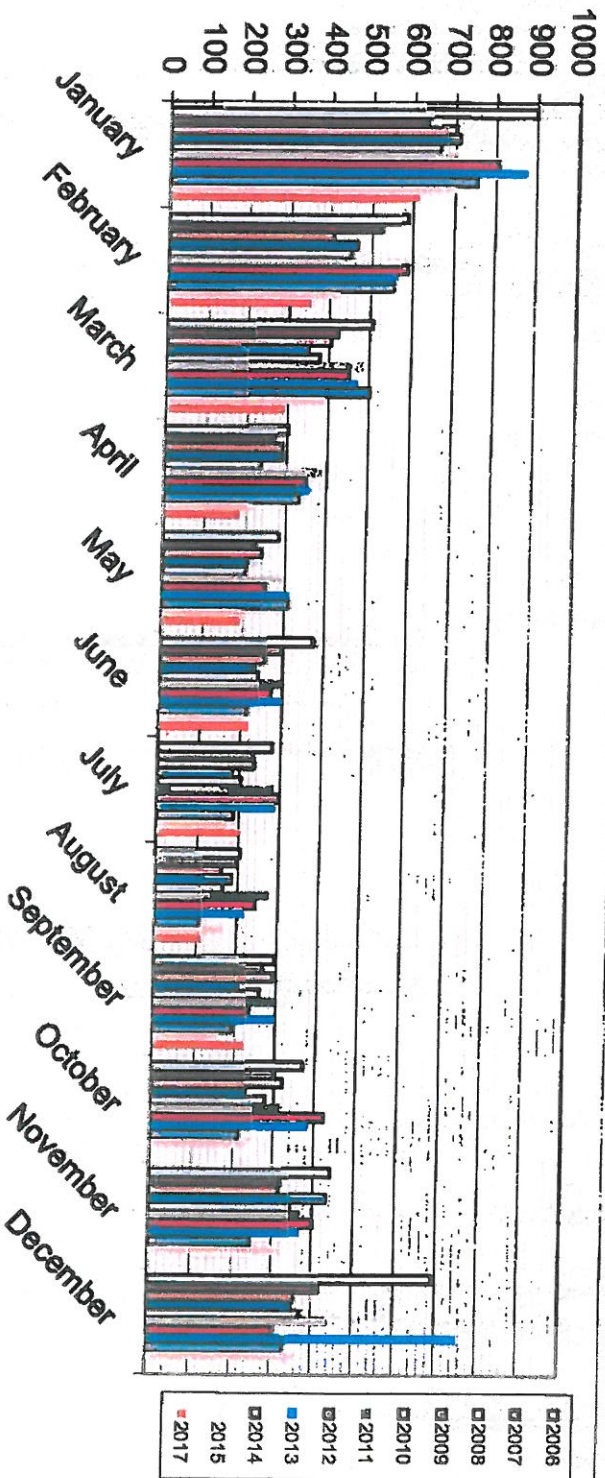
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTALS
January	1255	908	1052	932	999	987	1110	1257	999	960	785	820	12064
February	857	773	616	715	748	714	843	832	804	628	506	482	8518
March	733	660	605	529	617	723	650	715	692	527	348	404	7203
April	409	392	387	397	342	457	451	483	421	277	238	249	4503
May	386	315	324	305	254	400	325	424	362	277	267	249	3888
June	474	331	393	311	337	385	392	414	240	312	223	275	3812
July	393	364	309	270	253	360	406	387	234	232	212	252	3672
August	249	239	209	260	165	372	289	299	131	220	173	157	2763
September	432	355	394	250	361	353	303	372	249	188	210	283	3467
October	510	421	416	293	343	401	569	480	298	328	249		4308
November	598	401	463	622	510	488	531	524	333	235	267		4972
December	942	545	497	455	542	664	555	1036	457	525	404		6622
TOTALS	7238	5704	5665	5339	5471	6304	6424	7223	5220	4709	3882	3171	66350





## Membership Packages Sold by Month

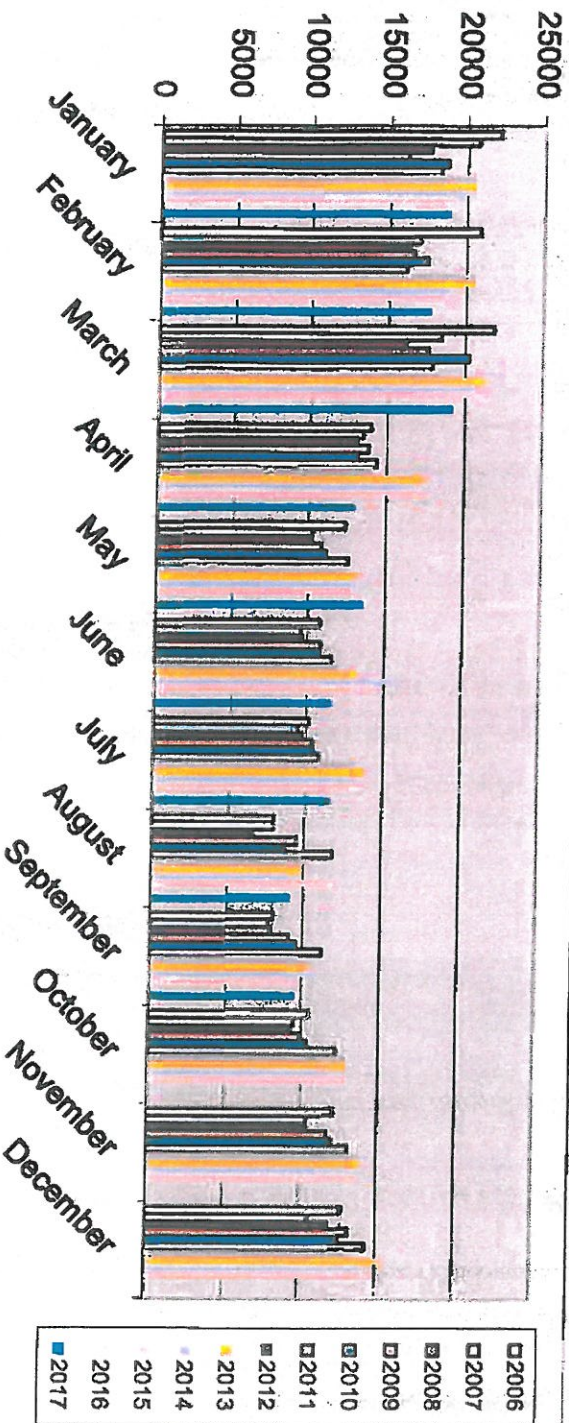
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTALS
January	899	630	701	710	662	706	805	875	753	703	541	615	8600
February	588	525	405	465	450	423	589	560	555	421	369	352	5702
March	507	422	404	349	377	484	450	474	502	393	256	292	4910
April	303	268	288	287	235	385	348	356	332	215	188	185	3390
May	283	226	243	207	203	292	253	310	310	200	192	192	2911
June	373	297	254	228	239	296	272	298	212	208	174	216	2851
July	278	233	235	182	203	283	298	286	186	168	157	200	2509
August	205	197	159	185	165	277	244	217	106	166	137	112	2170
September	295	266	291	202	259	302	234	295	192	158	171	222	2665
October	370	300	320	228	277	315	422	386	213	234	199		3264
November	441	319	314	432	346	369	400	369	246	322	196		3754
December	692	418	356	351	373	439	309	755	331	366	341		4731
TOTALS	5234	4101	3970	3626	3789	4571	4624	5181	3936	3654	2921	2386	48095





## Membership Usage by Month

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTALS
January	22,141	20,732	17,604	16,136	18,712	18,288	20,572	20,454	20,060	18,895	19,510	18,933	232,037
February	20,877	17,007	16,204	16,566	17,466	16,085	20,484	20,403	18,947	19,050	20,197	17,704	220,990
March	21,846	18,427	16,165	17,593	20,210	17,899	18,226	21,269	20,463	21,237	19,725	19,197	232,257
April	13,933	13,474	13,057	13,793	13,059	14,362	13,982	17,453	16,219	17,183	16,298	12,945	175,758
May	12,368	10,229	10,182	10,883	11,193	12,582	12,341	13,159	13,188	12,886	13,774	13,552	146,337
June	10,825	9,533	9,651	10,861	10,822	11,603	11,924	13,168	15,610	14,257	12,286	11,552	130,540
July	10,169	9,432	9,745	10,385	10,439	10,826	12,938	13,752	12,235	13,509	11,053	11,661	113,430
August	7,968	7,937	6,525	9,499	8,616	11,819	10,315	9,802	9,015	11,894	10,146	9,105	93,390
September	8,042	7,718	7,821	9,079	9,592	11,262	10,279	10,371	10,826	9,482	10,538	9,529	94,472
October	10,487	9,456	9,293	9,865	10,357	12,225	12,954	13,033	11,472	12,995	11,401		112,137
November	12,121	10,348	10,425	11,722	11,994	13,080	13,796	13,876	12,658	13,523	12,232		123,543
December	12,701	10,559	11,888	13,189	12,542	14,316	13,177	15,357	14,100	14,723	13,318		132,552
<b>TOTALS</b>	<b>163,478</b>	<b>144,852</b>	<b>138,560</b>	<b>149,571</b>	<b>155,002</b>	<b>164,347</b>	<b>170,988</b>	<b>182,097</b>	<b>174,793</b>	<b>179,634</b>	<b>170,478</b>	<b>124,178</b>	<b>1,807,443</b>





Tuesday, October 3, 2017

Parks Department Board Report for September, 2017

1. We continue to identify and remove hazardous trees in our parks.
2. Most of our seasonal staff have returned to school. We still have 4 part-time and 2 full-time parks workers to finish the season.
3. We have continued to harass the geese at Reservoir Park according to recommendations from ODNR. Some geese still reside at the park. But, not nearly as many as before.
4. Oak Shadows Disc Golf Course at Lincoln Park is rated #3 out of 267 courses in Ohio. And, it is rated #48 out of 5330 in the United States. This is our highest rating. We will continue to improve the park and course.

Steve Pedro

Interim Director, Parks & Recreation Department

City of Massillon



## MONTHLY REPORT - September 2017

Oct 6<sup>th</sup>, 2017

GOLF COURSE OPERATIONS	<u>2017</u>	<u>2016</u>
Green Fee Revenue YTD	\$577,108.29	\$580,164.36
Cart Fees YTD	\$33,608.00	\$31,732.00
Range Balls YTD	\$20,302.00	\$18,221.00
Memberships YTD	\$54,663.75	\$58,479.50
Outings YTD	\$42,122.00	\$26,834.00
Pro Shop Merchandise YTD	\$33,850.27	\$34,423.58
<b>Total Revenue YTD</b>	<b>\$761,654.31</b>	<b>\$749,854.68</b>

CLUB BANQUETS	<u>2017</u>	<u>2016</u>
Banquets YTD	57	63
Banquets Booked	69	74
<b>F &amp; B Revenue YTD</b>	<b>\$221,511.84</b>	<b>\$226,597.98</b>

<b>TOTAL REVENUE YTD</b>	<b>\$983,166.15</b>	<b>\$976,452.66</b>
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Director Of Golf/ General Manager

## Massillon Parks and Recreation Board Report – October 2017

- The Massillon Senior Citizens Activity Club will be hosting their annual Volunteer Banquet on Friday, October 20<sup>th</sup> at 11:30 am. A total of 54 volunteers will be honored for their help and continued support to the club. The luncheon will be held at Otterbein United Methodist Church, 6025 Shepler Church Road S.W. Navarre,
- The activity Club held its 3<sup>rd</sup> consecutive Weiner Roast on Tuesday, October 10<sup>th</sup> at the Massillon Senior Center. 72 tickets were sold for this event. The picnic was moved to the Center from Kiwanis Park to accommodate the larger crowd.
- The Massillon Senior Center Chorus will be participating in an upcoming Veterans Day program at the Lions Lincoln Theater on Sunday, November 12<sup>th</sup> at 2:00 pm. I would like to thank Mr. David Harding for thinking of this talented group of men and woman. We look forward to our performance.
- The Activity Club is sponsoring a trip to the new Ohio Star Theater and Event Center at Dutch Valley in Sugar Creek on Tuesday, November 28<sup>th</sup>. The play/musical will be our Christmas Dinner. The cost is \$60.00.

Caroline Ferrel – Director  
Massillon Senior Center  
39 Lincoln Way West  
Massillon Ohio 44647

Official Publication of the City of Massillon, Ohio  
**Massillon**  
City of Excellence

"Imagine Excellence"

"Let's Achieve it Together"

**CITY OF MASSILLON**  
**SAFETY DEPARTMENT**  
**SEPTEMBER MONTHLY REPORT**

**SEPTEMBER 1, 2017**

Replace bulb 23<sup>rd</sup> Street NW at Main Ave W  
Check generator City Hall  
Replace bulbs on Red Center building Downtown  
Change time on lights City Hall  
Replace bulb front stair way Annex Building  
Work in Shop

**SEPTEMBER 4, 2017**

HOLIDAY

**SEPTEMBER 5, 2017**

Replace bulbs Lincoln Way W at 32<sup>nd</sup> Street & Walnut Road at 9<sup>th</sup> SW  
Work on Cabinet and Controller Tremont Ave at Hess Blvd SE  
Work at City Hall Annex  
Reset outside light timers Duncan Plaza  
Work on Street light Finefrock Road at 9<sup>th</sup> Street SW  
Work on lights Legends Golf Course  
Install LED's in flashing sign 17<sup>th</sup> Street NW  
Work in Shop

**SEPTEMBER 6, 2017**

Replace bulb Route 21 at Erie Street S  
Work on Showmobile for all Fest  
Repair stop sign Oberlin Ave at 9<sup>th</sup> Street SW  
Set timer on tennis court lights Reservoir Park  
Install player banners Lincoln Way Downtown  
Work on Electric panel for Fall Fest Lincoln E at 1<sup>st</sup> Street SE

**SEPTEMBER 7, 2017**

Work on Highway lights Route 21  
Set up showmobile and Equipment for Fall Fest 1<sup>st</sup> Street SE  
Work in Shop

**SEPTEMBER 8, 2017**

Remove Fall Fest Banner  
Pick up parts Menards and Graybar  
Check highway lights Route 21  
Work on platform showmobile

**SEPTEMBER 11, 2017**

Replace bulb Tremont Ave SE at Hess Blvd SE and  
Erie Street S at Route 21 NB on Ramp  
Check electric on Erie Street N for Bizz Fest  
Install LED flood light Duncan Plaza  
Install New disconnect Lincoln Way E at 1<sup>st</sup> Street SE  
Work on highway light Route 21 at Walnut Road  
Pick up parts Graybar  
Work in Shop



**SEPTEMBER 12, 2017**

Install LED's Cherry Road at 17<sup>th</sup> Street NW  
Repair service mast for new controller 3<sup>rd</sup> Street at Tremont Ave  
Trim trees around stop sign 27<sup>th</sup> Street SE at Harsh Ave SE  
Work in shop

**SEPTEMBER 13, 2017**

Install LED in traffic signal Cherry Road at 17<sup>th</sup> Street NW  
Pick up controllers ODOT  
Pick up parts Home Depot  
Check electric panel at music shop for Biz Fest  
Work in shop

**SEPTEMBER 14, 2017**

Build electric panel box for Biz Fest  
Install sports player banners Downtown  
Pick up parts Menards and Graybar  
Work in shop

**SEPTEMBER 15, 2017**

Replace bulb Hills and Dales Road at Wales Road NE  
Check generator City Hall  
Install electric panel box Erie Street Downtown Biz Fest  
Cut tree limbs Rotch Ave NE at 11<sup>th</sup> Street NE  
Work in shop

**SEPTEMBER 18, 2017**

Removed Biz fest Banner Install Farmers Market Banner  
Remove Electric panel used for Biz Fest  
Work at Rec Center  
Set time on traffic controllers Erie Street N at Federal Ave NE  
Install United Way Pole Banners  
Work in Shop

**SEPTEMBER 19, 2017**

Install Led lights on light poles Duncan Plaza  
Pick up parts Menards  
Meet with Trudy at Rec Center about electric for Health Fair  
And Faith in action  
Trim tree Duncan Plaza  
Work in Sign Department  
Work in Shop

**SEPTEMBER 20, 2017**

Paint Skip lines Lincoln Way Down town East Bound  
Work on drop down curtains in gym at Rec Center  
Work in shop

**SEPTEMBER 21, 2017**

Paint skip lines Lincoln Way Downtown East Bound  
Repair Street Sign Pike Ave SW at 5<sup>th</sup> Street SW  
Replace bulbs Hills and Dales Road at Wales Road NE,  
Tremont Ave SE at Hess Blvd SE  
Work in shop

**SEPTEMBER 22, 2017**

Replace bulb Harsh Ave at 16<sup>th</sup> Street SE  
Repair Street sign Lincoln Way E at 16<sup>th</sup> Street NE,  
Repaired and replaced outlets in classroom Fire Station #1  
Work in shop

**SEPTEMBER 25, 2017**

Replace bulbs Walnut Road SE at Erie Street S and  
Walnut Road at 6<sup>th</sup> Street SW  
Replace bulbs in pedestrian signals Lincoln Way W at  
1<sup>st</sup> Street NW Federal Ave at 1<sup>st</sup> Street  
Install Electric panel Rec Center  
Install new pedestrian button Lincoln Way W at 23<sup>rd</sup> Street NW  
Pick up parts Menards  
Meet with Caroline about inside lights Senior Center  
Work in shop

**SEPTEMBER 26, 2017**

Replace bulbs Lincoln Way E at Wales Road NE  
Replace controller Tremont Ave SE at Hess Blvd SE  
Check pedestrian button Lincoln Way W at 23<sup>rd</sup> Street NW  
Meeting with Joel Smith New truck and uniforms  
Work in shop

**SEPTEMBER 27, 2017**

Replace bulbs David Canary Drive at Tremont Ave SW  
Work on cabinet and controller Main Ave W at 23<sup>rd</sup> Street NW  
Work on new controller and cabinet  
Repair inside lights and video camera Sr. Center  
Work in shop

**SEPTEMBER 28, 2017**

Replace bulb Wales Road NE at Lake Ave NE  
Install LED lights in traffic signals Lake Ave NE at Amherst Road NE  
Repair detector Lake Ave NW at Route 21 West bound on Lake Ave  
Pick up parts Menards  
Work in shop

**SEPTEMBER 29, 2017**

Replace Bulb Lincoln Way E at Wales Road  
Check Pedestrian signals  
Post No Parking signs 1<sup>st</sup> street SE  
Check generator City Hall  
Work in shop



**CITY OF MASSILLON**  
**SIGN AND PAINT DEPARTMENT**  
**SEPTEMBER MONTHLY REPORT**

**SEPTEMBER 1, 2017**

Paint turn lanes, Crosswalks and stop bars Lincoln Way E  
East bound  
Clean paint machine, stencils and tools  
Pick up cones and road signs  
Post tem No Parking signs 1<sup>st</sup> street SE  
Work in Shop

**SEPTEMBER 4, 2017**

HOLIDAY

**SEPTEMBER 5, 2017**

Removed no parking signs and pedestals 1<sup>st</sup> Street SE  
Replace speed limit signs and post Huron Road SE  
Remove cut off sign post from weekend  
Meet with Lisa and mark off vendor boxes  
Trimmed trees  
Work in Shop

**SEPTEMBER 6, 2017**

Post temporary no parking signs for Fall Fest  
Replace several speed limit signs 11<sup>th</sup> Street NE  
Replace speed limit sign and reduce speed sign Finefrock Road SW  
Straighten sign on Erie street S by Goodwill  
Straighten stop sign Carver Road at Grosvenor Street NW  
Work in shop

**SEPTEMBER 7, 2017**

Replace faded stop sign on Liberty Ave SW  
Check stop sign complaint Glen Place at Green Ave SW  
Start making one way signs for Snyder Place at Tremont and  
Green Ave SW  
Set showmobile Fall Fest  
Work in Shop

**SEPTEMBER 8, 2017**

Post temp no parking signs 1<sup>st</sup> Street SE  
Clean up around garage, put old paint buckets in roll off  
Paint curb yellow 1<sup>st</sup> Street at Charles Ave SE  
Work in shop

**SEPTEMBER 11, 2017**

Straighten sign on Wales Road by Burd Ave NE  
Replace stop sign 10<sup>th</sup> Street SW by Danny's bar  
Clean paint trailer and repair lights  
Pick up pedestals and remove temp no parking signs  
Drilled concrete installed post and hung sign 1<sup>st</sup> Street SE at Charles Ave  
Work in Shop

**SEPTEMBER 12, 2017**

Paint handicap curb Lincoln Way W at Erie Street SE  
Drill holes in concrete installed u-post hang handicap parking sign  
Lincoln Way W at Erie Ave  
Met with Lisa mark vendor boxes for Biz Fest Erie street N  
Replace faded signs Finefrock Road SW  
Paint steps Annex building Lincoln Way E  
Work in shop

**SEPTEMBER 13, 2017**

Pick up cones annex building downtown  
Replace no parking signs Baldauf Court NE  
Remarked white dash lines east bound Lincoln way  
Replace faded no parking signs 26<sup>th</sup> Street NW  
Marked and called OUPS for 21<sup>st</sup> Street SE  
Work in shop

**SEPTEMBER 14, 2017**

Replace sign and post 9<sup>th</sup> Street at Andrew Ave NE  
Check and paint under Tremont Bridge graffiti clean tools  
Repair H stencil for school  
Meet with Steve Pedro to make signs for Park Department  
Start making signs  
Work in shop

**SEPTEMBER 15, 2017**

Post No Parking sign on 1<sup>st</sup> Street and Erie Street N  
Make stencil for skip lines downtown  
Trim trees Rotch Ave at 11<sup>th</sup> Street NE  
Work in shop

**SEPTEMBER 18, 2017**

Pick up pedestals and remove temp no parking signs 1<sup>st</sup> Street SE  
And Erie Street N  
Make several No Parking signs for missing and faded signs  
Call ODOT about museum sign that are printed wrong left message  
Call contact at Eagles Club about handicap parking spaces  
Work in shop

**SEPTEMBER 19, 2017**

Trim tree around sign Walnut Road at 9<sup>th</sup> Street SW,  
15<sup>th</sup> Street at Walnut Ave SW, 17<sup>th</sup> Street at Main Ave W and  
Main Ave W at 15th Street NW  
Replace missing No Parking sign Walnut Road SW  
Replace faded sign Oak Ave SE  
Work in shop

**SEPTEMBER 20, 2017**

Post temporary No Parking signs 1<sup>st</sup> Street SE for Museum event  
Hand paint skip lines Lincoln Way Downtown  
Clean paint machine and tools  
Pick up cones and signs  
Drivers meeting with Lee McBride  
Work in ship



**SEPTEMBER 21, 2017**

Paint skip lines Lincoln Way Downtown  
Paint cross walk 2<sup>nd</sup> Street NE at Library  
Clean paint machine and tools  
Pick up cones and signs  
Fix Street sign Pike Ave SW at 6<sup>th</sup> Street SW  
Straighten Street sign 16<sup>th</sup> Street NE at Lincoln Way E  
Work in shop

**SEPTEMBER 22, 2017**

Post No Parking signs 1<sup>st</sup> Street SE  
Fix Street sign 16<sup>th</sup> Street NE at Lincoln Way E  
Check damaged sign Route 21 at Warmington Road SW  
Help in Safety Department  
Work on info for repair of Museum sign printed incorrectly  
Put Steel plate back on catch basin Lincoln Way W at 28<sup>th</sup> Street NW  
Work in shop

**SEPTEMBER 25, 2017**

Removed temporary signs 1<sup>st</sup> Street SE pick up pedestals  
Scrap loose paint off handrails Erie Street S underpass  
Replace steel plate on catch basin Lincoln Way W  
Work in shop

**SEPTEMBER 26, 2017**

Clean striping truck  
Paint hand rail Erie Street S underpass south bound  
Work in shop

**SEPTEMBER 27, 2017**

Work on signs for Park Department  
Paint handrail Erie Street S underpass 2<sup>nd</sup> coat  
Work in shop

**SEPTEMBER 28, 2017**

Help in Street Department Pave Oxford Ave NE  
Make temporary No Parking signs for Friday  
Work in Shop

**SEPTEMBER 29, 2017**

Post No parking signs 1<sup>st</sup> Street SE

**CITY OF MASSILLON**  
**STREET DEPARTMENT**  
**SEPTEMBER MONTHLY REPORT**

**SEPTEMBER 1, 2017**

Patch 10<sup>th</sup> Street NE, 17<sup>th</sup> Street SE, 8<sup>th</sup> Street NE,  
Conrad Place NE and Underhill Ave SE  
Mowing 2455 Lincoln Way E and Tremont Ave SE  
Mowing tractor Route 21 at Route 30 NE Clover leaf inside and out  
Sweeping Tremont Ave SE, Finefrock Road SW and Downtown area  
Deliver Barricades 1<sup>st</sup> Street SE and 751 Lake Ave NE Block Party  
Pick up 6 steel plates and 9 Catch basin grates Conrad Place NE  
Uncover 2 Catch basins grates for Waste Water Department  
Check Underhill Ave SE potholes  
Remove fallen gutter out of front yard 2455 Lincoln Way E  
Load yard waste container  
Remove expired Opossum Yale Ave NE

**SEPTEMBER 4, 2017**  
**LABOR DAY HOLIDAY**

**SEPTEMBER 5, 2017**

Patch 3<sup>rd</sup> Street NE, Cherry Road NE and North Ave NE  
Clean catch basins of debris  
Mowing 737 Erie Street N and 36 11<sup>th</sup> Street SW  
Mowing Tractor 17<sup>th</sup> Street NW, 100 9<sup>th</sup> Street SW Vacant lot,  
26<sup>th</sup> Street SW at Main Ave W corners, finish outside area  
Cloverleaf NE side Route 21 at Route 30  
Pick up barricades 751 Lake Ave NE and 1<sup>st</sup> Street SE  
Load brush and tree limbs Walnut Road SE  
Pull signs from tree lawn  
Clean garage and equipment  
Pull sign post Woodland Ave at Erie Street S  
Pick up barrels and cones and fill sink hole in tree lawn  
2592 Augusta Drive SE  
Put barrel back on catch basin 132 Walnut Road SW  
Clean up debris and 3 mattresses Candell Street SE

**SEPTEMBER 6, 2017**

Patch Oxford Ave NE  
Sweep Stratford Ave NE, 10<sup>th</sup> Street NE, Bennington Ave NE,  
Oxford Ave NE and Lake Ave NE  
Mowing Tractor Route 21 at Route 30, and Finefrock Road SW  
Mowing Walkers Finefrock Road SW, Millennium Blvd SE  
Clean debris off sidewalk Tremont Ave at Erie Street S  
Check over grown bush blocking view of street 9<sup>th</sup> Street at Patriot Ave SW  
Pick up supplies Menards  
Pick up grates Phillips Road and Sippo Blvd NE  
Spread grindings in parking lot Wampler Park  
Put steel plate back on catch basin 2700 Lincoln Way W  
Put plate on catch basin Wildflower Drive at Fallen Oak Circle NE



### **SEPTEMBER 7, 2017**

Meeting Street and Safety Departments  
Patch Colonial Park Way NE and Oxford Ave NE  
Mowing tractor Finefrock Road SW  
Barricades 1<sup>st</sup> Street SE for Fall Fest  
Pick up steel plate and grate Timothy Circle SW  
Pick up 2 catch basin grates Fulmer Ave at 28<sup>th</sup> street NW  
Pull mower out of ditch  
Spread grindings in parking lot Wampler Park  
Set up stage 1<sup>st</sup> Street SE

### **SEPTEMBER 8, 2017**

Patch 17<sup>th</sup> Street SE, Jefferson NE, Milburn Road NE, North Ave NE,  
Richville Drive SE, Sandy Ave NE and Willow Ave NE  
Mowing walkers 905 7<sup>th</sup> Street SW, Millennium Blvd SE island and  
206 11<sup>th</sup> Street NE  
Mowing tractor Finefrock Road SW, Earl Road NW, 3<sup>rd</sup> Street NW  
University Drive SE City Lot  
Sweep Downtown area Lincoln Way, Erie Street, 1<sup>st</sup> Street,  
Tremont Ave SE and Federal Ave  
35 barricades for Tiger Trot Route and Farmers market  
Barricades 808 6<sup>th</sup> Street NE, 1234 6<sup>th</sup> Street SW Block Parties  
Pick up brush and leaves dumped behind Fire station #1  
Move grindings and mulch Community Park  
Remove expired Deer Harsh Ave SE  
Work in shop

### **SEPTEMBER 11, 2017**

Patch 8<sup>th</sup> Street SW, Liberty Court SW, Post office by Mail Box  
Rondale Street SW and Webb Ave SW  
Sweep Vinette Place NE, Lennox Ave NE, Oxford Ave NE and  
Windsor Road NE  
Mowing walkers retention pond 27<sup>th</sup> Street NE, Center Island  
Lincoln Way E at 20<sup>th</sup> Street SE and Guardrails Route 21  
Mowing tractor University Drive SE City lot  
Pick up barricades used for Weekend events  
Meet with Greg McCue and Lee about ditch 20<sup>th</sup> Street SE  
Pick up expired Deer Finefrock Road and Raccoon 17<sup>th</sup> Street SW  
Load yard waste container  
Work in Shop

### **SEPTEMBER 12, 2017**

Pave Bradford Road NE, Coventry Road NE, Lennox Ave NE,  
Mowing Walkers Vacant lot next to 520 Lincoln Way E  
Clean up trees North Ave, Federal Ave and Marion Ave SE at 3<sup>rd</sup> Street  
Remove expired Deer 1<sup>st</sup> Street NE and Cat 3<sup>rd</sup> Street at Walnut Road SE  
Work in shop

### **SEPTEMBER 13, 2017**

Patch Clyde Court SW, Concord Hill Circle NE, Jefferson Road NE,  
Marion Ave SE, Mark Ross Ave SW, Milburn Road NE,  
Poplar Ave NW, Sandy Ave NE, Stratford Ave NE and Wales Road NE  
Sweeping Mark Ross Ave SW, 12<sup>th</sup> street SW and Wittenberg Drive SE  
Mowing 112 Shriver Ave SE, 119 Shriver Ave SE, 1110 Shriver Ave SE  
Mowing tractor Finish field University Drive SE and Retention pond  
Area Nave Road SE at Nova Drive SE  
Clean drainage ditch area brush and trees 21<sup>st</sup> Street SE  
Patch water gate in street Coventry Ave NE  
Pick up window for Fire Station #3 Stark Glass  
Load Street sweeping and Yard waste containers  
Work in shop

### **SEPTEMBER 14, 2017**

Clean and open catch basins city wide  
Clean Equipment, Garage bays, and building  
Pull advertising signs from tree lawn  
Barrel on Catch basin Ohio State Drive at Rio Grande Circle  
Put Grate back on catch basin 364 Shaw Ave NE  
Load street sweeping container  
Training Loader  
Work in shop

### **SEPTEMBER 15, 2017**

Patch Gibson Ave SE, 6<sup>th</sup> Street SW, Alley behind 540 Geiger Ave SW  
And Mark Ross Ave SW  
Sweeping downtown area Lincoln Way, Erie Street, 1<sup>st</sup> Street,  
Tremont Ave and Federal Ave  
Mowing walkers 843 11<sup>th</sup> Street SE, 1109 Johnson Street SE,  
1322 Glenwood Street SE, 40 Marion Ave SE, 1255 and 1257 Huron Road SE  
Mowing tractor 916 Johnson Street SE 21<sup>st</sup> Street SE Dead end and  
NW corner Marion Ave SE at 13<sup>th</sup> Street SE  
Barricades 1<sup>st</sup> Street SE and Erie Street N Bizz Fest  
Put cone on Catch basin Lennox Ave NE  
Pick up barricades Lincoln Way W at 6<sup>th</sup> Street and 7<sup>th</sup> Street  
Load street sweeping and yard waste containers  
Work in shop

### **SEPTEMBER 18, 2017**

Patch Mark Ross Ave SW  
Sweep Main Ave W, 6<sup>th</sup> Street SW and 9<sup>th</sup> Street SW, State Ave NE  
Amherst Road NE Cherry Road NE  
Mowing walkers Tremont Ave SW at 10<sup>th</sup> Street SW  
Mowing tractor 9<sup>th</sup> Street SW by Sanders, Bostic Blvd SW,  
Industrial Ave SW, Albrecht Ave SW, NW corner Duncan Street at  
Griffith Ave SW and Morton Ave at 17<sup>th</sup> Street SW  
Pick up barricades 1<sup>st</sup> Street SE and Erie Street N  
Clean brush, trees and trash vacant house 900 Tremont Ave at 10<sup>th</sup> Street SW  
Load yard waste container  
Work in shop



**SEPTEMBER 19, 2017**

Pave Alley between Marion Ave and Woodland Ave SE  
Sweep Marion Ave SE and 3<sup>rd</sup> Street SE  
Mowing 900 Tremont Ave SW  
Work in shop

**SEPTEMBER 20, 2017**

Meeting Street and Safety Departments  
Mowing Orchard Hill, Fire Station #3  
Mowing tractor edges and dead end of Forest Ave SE, Candell Street SE,  
Vacant church South Street SW, RR underpass 1st Street SW,  
South Street SE 10<sup>th</sup> Street to 11<sup>th</sup> Street SE  
Bluff Ave SE and Lawton Ave SE dead end  
Remove scrap from City hall Annex Building  
Repair catch basin 21<sup>st</sup> Street SE  
Clean out drainage ditch 200 block 21<sup>st</sup> Street SE  
1347 Arapahoe Road SE secure vacant house  
Pick up tree branch Roslyn Ave at Cornell Street NE  
Work in shop

**SEPTEMBER 21, 2017**

Patch Standish Ave NW, Dogwood Drive NE, Fallen Oak Circle NE  
Rio Grande Circle SE, 15<sup>th</sup> Street NW, Niles Street SW, and 4<sup>th</sup> Street  
Sweeping Walnut Road SE, Hess Blvd SE, 16<sup>th</sup> Street SE,  
8<sup>th</sup> Street SW and 7<sup>th</sup> Street SW  
Mowing walkers Erie Street S at Route 21, Cherry Road at Route 21 and  
Cherry Road at 3<sup>rd</sup> Street NW  
Board up window Fire station #3 Wales Road  
Fill diesel tank used for patching City Garage  
Filled in low areas from bushes being pulled out 900 Tremont Ave SW  
Pick up expired Raccoon Cherry Road NW and Groundhog Marion Ave SE  
Work in shop

**SEPTEMBER 22, 2017**

Patch Clyde Court SW and City Garage Parking Lot  
Downtown area Lincoln Way, 1<sup>st</sup> Street, Erie Street, Tremont Ave,  
Federal Ave and 2<sup>nd</sup> Street  
Mowing walkers 822 1<sup>st</sup> Street NE, 1125 1<sup>st</sup> Street NE, 537 5<sup>th</sup> Street SW  
And Erie Street S at Finefrock Road SW  
Work in shop

**SEPTEMBER 25, 2017**

Patch 21<sup>st</sup> Street SE, 23<sup>rd</sup> Street NW, Andrew Ave NE and Clyde Court SW  
Sweep Erie Street S, Finefrock Road SW, Oak Ave SE and South Ave SE  
Mowing walkers 1210 Erie Street S, 214 14<sup>th</sup> Street NW, 1621 13<sup>th</sup> Street SE  
Guardrails Route 21 and finish clean up 10<sup>th</sup> Street SW at Tremont Ave SW  
Mowing tractor Route 21 at Route 30 cloverleaf area  
Pick up barricades 1<sup>st</sup> Street SE and 3<sup>rd</sup> Street NE  
Level grindings Community Park  
Prepare 200 block 21<sup>st</sup> Street SE for patching  
Remove trash on front porch 932 Tremont Ave SW  
Load debris from 10<sup>th</sup> Street and Tremont Ave SW in dumpster  
Work in shop

**SEPTEMBER 26, 2017**

Patch Clyde Court SW and Dielhenn Ave SE  
Sweeping Oxford Ave NE, Lincoln Way W and 23<sup>rd</sup> Street NW  
Mowing walkers Route 21 guardrails  
Mowing tractor Route 21 Clover leaf area and Nave Road SE  
Check manhole 714 Young Ave SE and 1100 block Oak Ave SE  
Fill sink hole in tree lawn Bowling Green Drive SE  
Top soil in tree lawn area University Drive SE  
Load yard waste container  
Work in shop

**SEPTEMBER 27, 2017**

Clean out attic City Hall Annex Building  
Traffic control for sewer line inspection State Street NE  
Mowing walkers 1621 13<sup>th</sup> Street SE, Wellman Ave hill and  
Guardrails Route 21  
Put plate on catch basin 141 Thorne Ave NE  
Work in shop

**SEPTEMBER 28, 2017**

Pave Oxford Ave NE  
Pick up expired Deer 16<sup>th</sup> Street SE  
Work in shop

**SEPTEMBER 29, 2017**

Patch Oak Ave SE and Young Ave SE  
Sweeping Downtown area Lincoln Way, Tremont Ave SE,  
Federal Ave NE, Erie Street, 1<sup>st</sup> Street, 2<sup>nd</sup> Street, Charles Ave SE  
and Oak Ave SE  
New Elgin sweeper demo  
Mowing walkers Oak Ave SE and bridge area Earl Road NW  
Secure catch basin area cones and tape 2400 Augusta Drive SE  
Remove trash on side of road 2400 Candell SE  
Load yard waste container  
Work in Shop

# MAYORS REPORT

## STREETS AND HIGHWAY

Date	9/29/2017	Date Submitted	10/3/2017
Cold Mix Tons Ward 1	10.75	Patched Streets Ward 1	13
Cold Mix Tons Ward 2	3.8	Patched Streets Ward 2	5
Cold Mix Tons Ward 3	3.5	Patched Streets Ward 3	10
Cold Mix Tons Ward 4	.36	Patched Streets Ward 4	7
Cold Mix Tons Ward 5	7.93	Patched Streets Ward 5	13
Cold Mix Tons Ward 6	0	Patched Streets Ward 6	4
Hot Mix Tons Ward 1	238.38	Swept Streets Ward 1	5
Hot Mix Tons Ward 2	0	Swept Streets Ward 2	5
Hot Mix Tons Ward 3	9.09	Swept Streets Ward 3	2
Hot Mix Tons Ward 4	90.26	Swept Streets Ward 4	5
Hot Mix Tons Ward 5	27.2	Swept Streets Ward 5	5
Hot Mix Tons Ward 6	3.63	Swept Streets Ward 6	3
Salt Tons	0		
Mortar Bags	0		
Cement Bags	0		
Sand Tons	0		

Removed Advertising Signs From Telephone Poles/Tree Lawns ☒

Removed Fallen Trees/Limbs From Street ☒

Cleaned Off Catch Basins ☒

Mowed/Weedeat ☒

Barricades Yes



# **MASSILLON POLICE DEPARTMENT** **END-OF-MONTH REPORTS 2017**

BY: Penny Berg

DATE: 10/17/2017

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
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**CRIMINAL ARRESTS:**

Records Office: (Adults)	81	92	84	89	96	83	79	91	84				779
Clerk of Courts Report: (Adults)	123	110	128	117	119	102	110	136	N/A				945
Records Office: (Juveniles)	7	6	6	3	5	5	2	6	10				50

**SUMMONS/CITATIONS:**

Records Office:	30	21	38	24	19	22	37	36	33				260
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**INCIDENTS:**

Total Calls	2,735	2,492	2,763	2,814	2,996	3,112	3,013	2,835	2,751				25,511
Security Checks (Res./Bus.)	246	261	338	337	431	458	445	278	293				3,087

**REPORTS TAKEN:**

Incident Reports	71	63	76	69	79	76	86	88	92				700
Property Reports	109	69	84	98	100	94	103	136	113				906
Crimes Against Persons Reports	70	59	87	111	98	106	109	95	115				850
Accident Reports	81	63	83	85	98	86	80	93	80				749

Traffic Citations Issued	322	219	238	199	193	197	165	170	189				1,892
Alarm Calls	122	105	100	132	122	170	148	112	130				1,141
Miles of Road Patrol (Previous Mo.)	16,627	30,868	16,981	30,705	35,262	24,033	26,064	29,587	27,023				237,150

**Current Month's Report:**

++(2) vehicles being repaired  
+(2) odometers not working.

**OFFICERS' INFO:**

	(3 Pays)						(3 Pays)	
Compensatory Hours Used	141.4	205.3	159.9	133.0	156.8	177.8	135.0	286.2
Sick Hours Used	173.8	332.8	171.9	294.9	177.8	120.0	138.7	152.0
Personal Hours Used	120.0	96.0	72.0	32.0	28.0	104.0	72.0	114.0
Compensatory Hours Earned	278.3	460.1	352.2	292.7	289.9	496.7	544.3	596.3
Overtime Hours Paid	345.6	553.1	347.3	499.6	523.9	597.2	573.3	940.8
	*	**	***			*V		

**Current Month's Report:**

\*V(1) Officer working light duty due to non-work-related injury.

\*(1) Officer off on Sick Leave.

\*\*\*(1) Officer off on Sick Leave for 2-1/2 weeks; (1) Officer off on Injury for 1-1/2 weeks.

\*\*\*(1) Officer off on Injury for 2 weeks.

**OVI TASK FORCE OT HOURS WORKED:** (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)

52.00	45.00	41.75	27.50	43.25	63.25	29.00	27.75	20.75	350.25
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cc: Safety Service Director J. Smith



# TOTALS FOR SEPTEMBER 2017 AND FOR YEAR TO DATE

CHARGE	SEP	Y.T.D.
ACD	15	158
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	0	2
ATV ON CITY STREET	0	0
CHANGING LANES W/O CAUTION	0	0
COUNTERFEIT PLATES	0	0
DEFECTIVE EXHAUST	1	29
DRAG RACING	0	0
DRIVING ALONE ON A T.P.	1	7
DRIVING OVER A FIRE HOSE	0	0
DUS	24	273
DWI	19	182
EXPIRED OL	0	0
EXPIRED/IMPROPER REGISTRATION	7	60
FAILURE TO CONTROL	8	98
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	6	61
FAILURE TO YIELD	14	90
FICTITIOUS REGISTRATION	4	15
HIT-SKIP	1	24
IMPEADING THE FREE FLOW OF TRAFFIC	0	11
IMPROPER BACKING	3	15
IMPROPER LANE USE	9	105
IMPROPER PASSING	0	6
IMPROPER START	0	0
IMPROPER TURN	6	28
INADEQUATE BRAKES	0	0
UNSECURE LOAD	0	0
LEFT OF CENTER	1	5
NO M.C. SAFETY EQUIPMENT	0	0
NO HEADLIGHTS	2	22
NO OL	13	84
NO SEATBELT/CHILD RESTRAINTS	6	95
NO BRAKE/TAILO/LICENSE PLATE LIGHTS	0	7
OBSTRUCTION OF A CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	4	14
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDICAPED)	0	0
PASSING A STOPPED SCHOOL BUS	0	5
PEELING TIRES	0	2
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	1	22
RED LIGHT	8	68
SPEEDING	22	316
STOP SIGN	8	41
UNSAFE VEHICLE	0	2
WEAVING	0	2
WILLFUL FLEEING/FAILURE TO COMPLY	0	5
WRONG WAY ON A ONE WAY STREET	1	2
MISCELLANEOUS	4	13
VOIDED CITATIONS	1	23
TOTALS-----	189	1892

## VEHICLES TOWED FOR SEPTEMBER 2017 AND YEAR TO DATE

REASON TOWED	SEP	YEAR TO DATE TOTALS
ACCIDENTS	38	297
TRAFFIC	16	86
PARKING	12	128
ARREST	18	180
STL/REC	0	7
MISC	1	12
TOTALS	85	710

# TRAFFIC ACTIVITY REPORT

## MONTH OF SEPTEMBER 2017

<b>TO:</b>	Chief Keith T. Moser
<b>FROM:</b>	Patrolman Jeffrey A. Crawford
<b>DATE:</b>	October 3, 2017

In September of 2017, the Massillon Police Department issued a total of 189 traffic citations, 59 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 19 arrests for OVI, 1 more than was made in September of 2016. Radar Citations for the month totaled 22, this was 18 less than last year during the same time period.

The Massillon Police Department handled a total of 81 traffic accidents during September. That was 25 less accidents than occurred last year during the same time period. There were 41 property damage accidents, 17 injury accidents, there were 22 accidents that occurred on private property. Of the above accidents there were 10 hit skip accidents, and there were 5 accidents that occurred as a direct result of alcohol and/or drugs. There were 2 bicycle accidents during the month. There were no pedestrian or motorcycle accidents during the month. The Massillon Police Department investigated 10 accidents involving juveniles resulting in 4 reported injuries. There were no fatal accidents.

In September of 2017 there were 85 motor vehicles towed by the Massillon Police Department. This was 5 more than were towed in September 2016. Of the above tows, 38 vehicles were towed from traffic accidents, 16 for traffic offenses of some type, 18 as a direct result of an arrest, and 12 for parking violations. There were no stolen/recovered vehicles and 1 misc. tow.

During the month of September 2017 the traffic officer mailed 15 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 13 title searches to the State of Ohio, Bureau of Motor Vehicles. During September 2017 the traffic officer was able to junk or title 17 motor vehicles. Also during the month of September, the traffic officer issued or acted upon 25 notices (48/72 hour and/or 10/20 day notices) issued 11 parking citations and investigated 7 school bus violations. The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners.

As of the last day of September 2017 there were 45 motor vehicles sitting upon the impound lots of Reed's and Patriot Towing Services. Of the 45 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of September 2017.

# TOTALS FOR SEPTEMBER 2017 AND YEAR TO DATE

OFFICERS NAME	ID#	Septembe	September	Septembe	September	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citations	OVI'S	Accidents	Tows	Citation	OVI'S	Accident	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Pahlau	43	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	2	0	1	0	10	0	7	3
Lt. Saintenoy	102	0	0	0	0	4	0	4	4
Sgt. McCune	95	4	0	2	2	12	0	12	7
Sgt. Muntean	70	0	0	1	0	12	2	9	8
Sgt. K. Smith	90	3	1	1	1	8	1	1	7
Sgt. Rogers	93	0	0	0	0	1	0	3	2
Lt. Maier	105	2	1	0	3	47	7	0	23
Sgt. Harting	113	2	0	1	1	11	1	7	8
Ptl. Ricker	63	0	0	2	1	13	0	18	17
Ptl. Crawford	71	0	0	0	10	0	0	0	111
Ptl. Brown	72	3	2	1	2	7	3	10	5
Ptl. Anderson	77	2	0	5	2	19	0	35	8
Ptl. Slutz	81	0	0	0	0	1	0	2	1
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	0	0	0	0	0	0	0	0
Ptl. J. Smith	96	2	0	3	3	26	1	25	14
Ptl. Riccio	98	6	2	1	2	77	18	8	15
Ptl. Davis	99	1	0	3	2	33	1	40	17
Ptl. D. Smith	101	0	0	2	0	27	1	28	23
Ptl. McConnell	103	0	0	0	0	1	0	2	1
Ptl. Boyer	106	0	0	0	0	7	0	11	5
Ptl. Gohlke	107	0	0	0	0	2	1	0	1
Ptl. Dadisman	110	0	0	0	0	0	0	0	2
Sgt. Edwards	111	0	0	0	0	26	4	31	12
Ptl. Fullmer	118	8	0	7	5	61	3	31	21
Ptl. Leon	119	1	0	1	0	18	6	18	12
Ptl. Hyatt	120	7	0	6	3	29	0	41	17
Pt. Spangler	121	11	0	2	3	142	3	27	24
Ptl. Slack	123	12	1	1	4	191	14	22	44
Ptl. Franklin	124	21	2	5	4	152	15	24	33
Ptl. Wood	125	3	0	2	2	69	2	45	20
Ptl. Moody	126	18	0	5	2	163	11	44	24
Ptl. Miller	127	1	0	1	1	158	36	21	46
Ptl. Ogletree	128	10	0	4	2	112	8	36	24
Ptl. Kruger	129	21	3	3	5	197	25	26	64
Ptl. Manos	130	6	3	3	1	48	14	20	16
Ptl. Stuhm	131	7	2	4	8	45	2	39	22
Ptl. Vincent	132	11	0	2	5	81	2	54	31
Ptl. Whims	133	17	2	9	7	52	4	30	14
Ptl. Antonides	116	7	0	3	4	7	0	3	4
Other		1	0	0	0	23	0	0	0
Monthly Totals		189	19	81	85	1892	182	748	710



**MAYOR KATHY CATAZARO-PERRY  
PLANT MANAGER WWTP-TONY ULRICH  
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

**WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR:    Date    September**

**Date            10/6/2017    Plant Effluent Total Million Gallons       268.295  
                         Plant Effluent Average Millon Gallons    8.943**

<b>Daily Average Effluent Suspended Solids</b>	<b>7.6</b>	<b>mg/l</b>
<b>Daily Average Effluent BOD</b>	<b>8.8</b>	<b>mg/l</b>
<b>Total Sludge Hauled</b>	<b>0</b>	<b>Dry Tons</b>
<b>Total Sewer calls</b>	<b>8</b>	<b>Collections</b>
<b>Sanitary Sewer Jetted</b>	<b>43,286</b>	<b>Feet</b>
<b>Collection Water Usage</b>	<b>22,040</b>	<b>Gallons</b>
<b>Sanitary Sewer Footage Camera</b>	<b>1521.4</b>	<b>Feet</b>
<b>Total Overtime For WWTP Dept</b>	<b>40.0</b>	<b>Hours</b>

<b>Ward 1</b>	<b>\$2,780.00</b>
<b>Ward 2</b>	<b>\$22,240.00</b>
<b>Ward 3</b>	<b>\$0.00</b>
<b>Ward 4</b>	<b>\$6,000.00</b>
<b>Ward 5</b>	<b>\$6,590.00</b>
<b>ward 6</b>	<b>\$0.00</b>

**Sewer Repair Cost    \$37,610.00**