BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE MONTHLY DATA 2016

DESCRIPTION	JANUARY Const. # Value		FEBRUARY Const. Yalue	**	MARCH Const.	# #	APRII. Const.	#	MAY Const.	3	Const.	Const.	4	AUGUST Const.	SEPTEMBER Const.		S	NOVE	DECE	1	TOTAL Const.
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2016 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

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October 15, 2016

The Honorable Mayor Kathy M. Catazaro-Perry City of Massillon Municipal Government Administration Building 151 Lincoln Way East Massillon, Ohio 44646

Reference: Monthly Report for the Civil Service Commission and the Equal Employment

Opportunity Office:

Dear Mayor Catazaro-Perry:

A Civil Service Exam was given for a Police Officer's position. 60 applicants applied for the exam, 55 took the exam, and 49 passed the exam.

Grading and scoring to take place and interviews will be conducted.

Ethics training was given by the Ohio Ethics Commission to all City Employees.

Photo ID badges have been issued to all City Employees.

EEO labor Compliance Report was completed on the Main Street project and submitted to ODOT for the month of September.

Sincerely,
Joseph G. Alessandro Sr.
Public Administration Consultant
Administrator to the Civil Service Commission
Director of the Office of Equal Employment Opportunity



To: Mayor Kathy Catazaro-Perry

From: Barb Sylvester, Community Development Director

Date: October 4, 2016

Monthly Report - September 2016

Fair Housing update – Worked with Bev and Josh on all Fair Housing Programs and goals for the City. Scheduled for Bev and Josh to have a table exhibit for Fair Housing at the Massillon Job Fair on September 28, 2016. I worked with Josh on updates to the Massillon Housing and Fair Housing Website and Facebook Page for Massillon Fair Housing.

Continued implementing and completing accounting and financial management reports for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated "accomplishments" of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs.

At the request of Stark County Regional Planning and Anthony Forte, HUD, I completed a four week webinar titled "2016 Building HOME Series". Dates were September 7, 14, 21, and 28 from 1:00 PM to 3:00 PM. This 4 part webinar series provided comprehensive information and helped to build my knowledge of the HOME programs. Worked with representatives from Stark County Regional Planning discussing our HOME programs for FY 2016. Reconciled all figures of the HOME fund and prepared legislation to appropriate the correct amount for expenditures for housing through December, 2016.

Ongoing communications with our HUD representatives and the HUD financial consultant through various emails and phone discussions regarding our strategies, goals, accounting records, update on release of funds, and compliance of Massillon's CDBG funding. We received our FY 2016 CDBG Grant funds on September 30, 2016. Notified all sub recipients that the funding was received and they could send in requisition documentation.

Continued to monitor the work, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored to ensure all record keeping requirements are being followed, according to HUD guidelines. Reviewed required forms completed by the Contractor; Daily Log Forms; Voucher Documents; Detailed Inspection by Date Reports. Ensuring that all records, paperwork, electronic entries are properly filled out and properly filled. Reviewed all reports filed, made sure CODE compliance monitoring is also being performed by the Contractor in the City target areas. Monitored to be sure the "Standard Operating Procedures" (SOP) for CDBG code enforcement are being followed.

September 6, 2016 demolition of the Speed Way Gas station on Walnut and Erie took place at no cost to the City. Community Development Department and CDBG Code enforcement worked to reduce slum and blight. Speed Way agreed to pay complete cost.

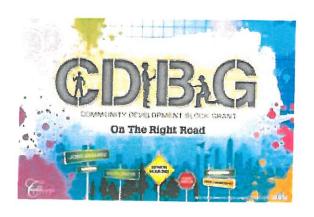
Worked and assisted with process and required documentation for the demolition of four homes in the City of Massillon through Stark County Regional Planning's program at no cost to the City of Massillon.



Sent a follow-up email to Jorgelle Lawson, Director, Columbus field office, on the letter we sent last month to transfer the City of Massillon's Neighborhood Stabilization Program NSP income balance into the City of Massillon's CDBG Program Income, to be awarded to eligible CDBG activities. This program was from 2009, and closed out in 2014. I have also been in communications with Mike Hiler, Deputy Chief, State of Ohio on this closed out program.

During the entire month extensive work was put into the development, implementation, and electronic filing of the 2015 Program Year HUD required Consolidated Annual Performance Evaluation Report (CAPER). Within 90 days of the end its program year, a jurisdiction is required to provide this annual CAPER report to HUD. The importance of timely and accurate performance reports is a very high standard and expectation of HUD. The CAPER is provided by the City of Massillon to give necessary information to the U. S. Department of Housing and Urban Development (HUD) to meet the requirements and compliance with all applicable rules and regulations. This CAPER also provides information and public awareness in the purpose and success of meeting the goals and objectives of the Community's CDBG program for the betterment of persons in need in the Massillon City limits.

The CAPER was finalized on September 6, 2016. The publication was in the local newspaper on September 7, 2016 (copy attached). Also, on September 7, 2016 the CAPER was uploaded to the City of Massillon's website, copies were taken to the Massillon Public Library, Stark Metropolitan Housing Authority Massillon Office, and the Community Development lobby, all for public evaluation and comments. A public review hearing was held on September 12, 2016 at 1:00PM at City Council Chambers. The CAPER was electronically submitted to our Columbus field office of HUD on September 23, 2016 with all completed reports attached.



City of Massillon Notice to Public

Community Development Block Grant CDBG

Citizens Review Hearing Monday, September 12th at 1:00pm City Council Chambers 1 James Duncan Plaza, Massillon, Ohio 44646

The City of Massillon, Ohio will be submitting to the U.S. Department of Housing & Urban Development (HUD) on September 23, 2016 the Departments of Community Development & Housing's "Consolidated Annual Performance Evaluation Report" (CAPER) Program Year 2015. The annual Caper Report will describe all activities undertaken by the Department of Community Development & Housing for the period of July 1 2015 through June 30, 2016.

Prior to submitting the CAPER to HUD there will be a 15 day period from September 7 through September 22 for which the public may review and make comments. Written comments will be accepted thru September 21, 2016 until 4:00PM. Submit to the Massillon Community Development Department.

The public may review the CAPER online at www.massillonohio.com, at the Department of Community Development: located at 151 Lincoln Way East, Massillon, OH 44646 and the Massillon Public Library at 208 Lincoln Way E, Massillon, OH 44646. Persons with disabilities who require special accommodations should contact the Department of Community Development at 330-830-1721. All citizens are encouraged to participate, particularly low and moderate income residents of slum and blighted areas.

Kathy Catazaro-Perry, Mayor, City of Massillon Published in the Independent 9.7.16

Barbara Sylvester, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report October , 2016

ACTIVITY REPORT:

- <u>Fair Housing Calls for the Month:</u> The number of calls received for September were Forty-Two (42).
 Evictions, inquirers into Subsidized housing, Landlord Tenant disputes etc. Josh has been a great help in resolving some of these issues and having people come in to file complaints. Code Enforcement has also helped tremendously with their interaction with Land Lords as far as code requirements.
- Housing Rehabilitation Projects: There are two full Rehabs. underway. We have one full Rehab with a
 minor Repair to help one homeowner with their request for assistance. Papers were just signed to begin
 another Full Rehab. for a Massillon Homeowner.
- <u>Emergency Rehabilitation Projects:</u> We are in the process of bidding out the work for two roofs and window repair.
- Minor Repair Projects: Minor Repair works well with Full Rehabilitation. We also are looking to
 provide this service to those who do not qualify for the full rehabilitation but are in need of two or
 more items repaired.
- <u>First-time Homebuyers Assistance:</u> We were able to close this month with two First Time Homebuyers moving into the City of Massillon. We have four FT Homebuyers who we will provide the RRS provision to bring any items received on their specification to Minimum Code.

Miscellaneous:

Again thank you for the opportunity to serve.

<u>Beverly A. Lewis</u>

Н 1 NAME ADDRESS SERVICE ZIP **AMOUNT** AMOUNT TOTAL BALANCE FISCAL YR 2 Balance Brought forward from 2013 3 2014 HOME FUNDS \$ 120,489.00 \$ 64,570.76 4 \$ 185,059.76 5 RRS/FULL REHAB 6 44646 Rehab 26,585.00 \$ 158,474.76 increase due to change order 7. 44646 Rehab 27,380.00 \$ 131,094.76 increase due to change order 8 44646 Rehab 22,195.00 \$ 108,899.76 increase due to change order 9 44646 Homebuyer 2,171.59 | \$ \$ 970.00 \$ 3,141.59 \$ 105,758.17 10 44646 Homebuyer 1,675.00 5,090.00 \$ 6,765.00 \$ 98,993.17 11 44647 Homebuyer 2,250.00 \$ 3,155.00 \$ 5,405.00 \$ 93,588.17 12 5,000.00 \$ 8,900.00 \$ 44647 Homebuyer 3,900.00 \$ 84,688.17 13 14 Program Income -2014 \$ 19,460.00 15 16 2015 HOME FUNDS \$124,757.00 17 CHDO Fund 15% \$13,520.00 18 19 NAME ADDRESS ZIP SERVICE AMOUNT AMOUNT TOTAL BALANCE FISCAL YR 20 2015 Actual Funds \$ 97,308.00 Fy '15 21 48,340.64 FY '14 bal. 22 Adjustments of Program Income to reconcile with RPC \$ 145,648.64 Total 23 DPA RRS/FULL REHAB 24 FY 2014 BALANCE 48,340.64 \$ 25 A . 16. -44646 Rehab 25,270.00 23,070.64 26 44646 Homebuyer 3,480.00 \$ 5,000.00 14,590.64 \$ 8,480.00 \$ 2, 44646 Rehab \$ 14,590.64 \$ 7,319.36 to be from 20 `-'n actual \$ (21,910.00) 29 FY 2015 Home Funds 97,308.00 30 Br 44646 Rehab \$ 7,319.36 89,988.64 (bal of rehab for Brown) 31 | \$91,053.64 (RRS items were \$3,935.00 n -1,065.00 32 44646 Homebuyer 5,000.00 2,328.00 \$ \$83,725.64 33 ... 44646 Homebuyer 3,467.27 5,000.00 \$ 75, 258.31

CDBG

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THE CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry

FROM: David Maley, Economic Development Specialist

DATE: October 14, 2016

RE: Monthly Report

- Demolished three vacant houses as part of the NIP program.
- > Attended City Council sessions providing information to council members on a variety of issues.
- Working with several businesses on possible grants and/or loans for expansion or relocation.
- > Attended regular meetings: Stark County Regional Planning Commission, Community Improvement Corporation, Third Century, and Planning Commission.
- Continue to work with Stark County Regional Planning on several issues regarding the acquisition of properties and demolition for the Neighborhood Initiative Program (NIP) for properties in the City.
- > Continue to work with Habitat for Humanity on a neighborhood revitalization project/house demolitions.
- Continue to work with potential downtown investors for downtown development project.
- Met with the Stark Development Board's Economic Development group.
- Continue work on Downtown Redevelopment Districts (DRD).
- Attended a technology summit sponsored by Representative Jim Renacci.
- Continuing work on language for 2 Tax Increment Financing (TIF) Agreements.
- Continue to work on "Imagine Downtown Massillon" project. Had the first meeting of the taskforce assigned with assisting in a downtown development strategy.
- Continue to work on numerous miscellaneous issues.
- > Attended Stark County Broadband Forum at Kent Stark and Stark Visitors Bureau meeting.
- Continuing work on State Capital Bill Project/funding sources.
- Met with officials at ODOT District 4 on a salt dome initiative.
- Continue work on zoning questions and land acquisition issues.
- Participated in an ethics training class given by the Ohio Ethics Commission.

THE CITY OF MASSILLON INTERNAL CORRESPONDENCE

TO:

Mayor Kathy Catazaro-Perry

DATE: October 14, 2016

FROM:

Engineering Department

SUBJECT:

Engineering Department Monthly Report for September 2016

BRIDGES

17th Street NE Bridge –Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This is a design/build project that will be administered by ODOT. It is anticipated to be completed in the Fall of 2016.

SANITARY SEWERS

<u>State Avenue Sewer Rehab</u> – Began survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

STORM SEWERS

<u>2016 Catch Basin Replacement Project</u> – Currently working to replace catch basins at various locations throughout the City. This is an ongoing project. Holderbaum will be working throughout the year, weather permitting.

<u>Korman Avenue NE Catch Basin Replacement</u> – Completed. Replaced 6 catch basins. Waiting for Aqua Ohio to commence repairs.

WASTEWATER TREATMENT PLANT

<u>WWTP Upgrade Project</u> – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Construction began in March of 2016.

STREETS

<u>Main Avenue Resurfacing</u> –Northstar started construction of Main Avenue week of June 27th. 100% completed. Developing punch list.

<u>Wales Road (SR 241) Improvement Project</u> – Funding has been secured through SCATS for FY 2020. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) and Hills & Dales. Project is currently in the preliminary design phase. Survey 70% completed. Started existing site condition plans. Configuring lanes for traffic volumes. Finding R/W and Property.

Richville/Southway Intersection Widening - Superior Paving started July 25, 2016. Awaiting closeout documentation.

<u>Springhill Settlement Reconstruction</u> – Developing estimate and survey. Exploring funding options.

<u>2015 Priority Street Segment Resurfacing Project</u> – Northstar Asphalt began week of September 6th. Installing and rehabbing catch basins on 17th Street SW/NW, Tommy Henrich, Federal, 1st St NW.

SIGNALS

<u>Erie & South</u> – Studying traffic counts.

Various Intersections - Equipment for 6 intersections delivered to Traffic Department. Awaiting installation.

SUBDIVISIONS

Centennial Village - Working on punch list items.

Country View Meadows - Need to install street lighting.

<u>Concord Village Allotment</u> –Working on completing punch list items.

Gray Ridge Estates Phase 1 – Working on final punch list items at detention ponds.

<u>Buckeye Ridge Estates</u> – Preliminary plat submitted to Planning Commission May 13, 2015. Resubmitted a revised preliminary plat to Planning Commission June 29, 2015. Final plat approved by Planning Commission August 26, 2015 and Council September 21, 2015. Scheduled for construction Fall 2016.

Sippo Reserves Allotment Phase II - Project has been transferred to a new developer, who will be completing any remaining items.

Westbrook Estates Phase III - Working on punch list items.

<u>Westbrook Estates Phase IV</u> – Preliminary plat approved by Planning Commission May 13, 2015. Engineer is working on construction drawings and final plat. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016.

MISCELLANEOUS

<u>Storm Water Management Plan</u> – Currently compiling data to prepare our 2016 Annual Report for submission to Ohio EPA. Updating due to regulation changes.

Storm Water Mapping - Updating on a continuing basis.

<u>Subdivision Mapping</u> - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

<u>Sanitary Sewer Mapping</u> – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

<u>GIS</u> – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Updating and transferring to new server. Revise into SQL Server. Setting Collector & Local Government model. Developing new means of collecting data and reviewing.

<u>Web Site</u> - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site.

<u>Outfall Inventory</u> – Creating mapping and database including data entry of existing outfaces as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

<u>WWTP 2015 Fiber Optic Infrastructure Improvement Project</u> –Lockhart Concrete began construction the week of April 18th, completed. Meeting with appropriate departments.

UTILITIES

<u>Connecticut Ave SE</u> – Dominion gas line replacement project PIR 1166 to replace underground gas mains between Hess Blvd and 20th Street SE. Easement through South Sippo Park has been finalized and first phase of project is completed. Phase II began.

<u>North Avenue NE</u> – Phase II. Dominion gas line replacement underway to replace underground pipe from North Avenue through Sippo Park to Hess Blvd.

Korman Avenue NE – Aqua Ohio to rehab brick street & curbs at 2nd Street NE, September 2016.

Kathy Catazaro-Perry, Mayor

Massillon City of Champions

Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Monday, October 17, 2016

Mayor Catazaro-Perry Municipal Government Center Annex 151 Lincoln Way East Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for September, 2016.

The department responded to a total of 445 alarms during the month. This averages to 14.8 alarms per day. There were 86 fire alarm and public service calls and 359 rescue and EMS calls. There were no fire-related injuries for the month.

On the 1st of the month, I attended the Affinity Hospital CEO meeting. I also attended the monthly L.O.G.I.C. Board meeting.

On the 4th of the month, I attended the monthly IMAT meeting.

On the 6th of the month, the department resumed its monthly Officer meetings for fall.

On the 7th of the month, I attended a meeting with School Officials and the PD regarding school safety.

On the 8th of the month, I attended the Disabilities Commission meeting.

On the 9th of the month, I attended the retirement recognition ceremony for Chief Donald Snyder of the Plain Township Fire Department.

On the 11th of the month, the fire department observed Patriot Day to honor those who perished during the terrorist attacks 15 years ago.

On the 27th of the month, I attended the monthly Haz Mat Executive Board meeting.



Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

On the 28th of the month, I attended the Stark County Medical Control Board Quarterly meeting. I also attended the Diversity Committee meeting.

September 11th invokes many memories to many people. The fire department has received many gifts (cookies, cakes, etc) because people feel the need to thank us for our service. We very much appreciate those gestures, and especially the kind thoughts that accompany them.

The Fire Department is gearing up toward Fire Prevention month as it continues to make its way through city schools. There are a number of fire investigations currently being undertaken as the Bureau strives to make a determination for every fire that occurs within the city limits.

The radios have been ordered and much discussion centers toward programming and implementation training as part of the regionalized grant to migrate to the 800MHz system

Respectfully

Chief Burgasser

Massillon Fire Department



Massillon Fire Department

233 South Erie St. Massillon, Ohio 44646 Phone (330) 833-1053 Fax (330) 833-1443 www.massillonohio.com

Office of EMS Coordinator

October 17, 2016

Chief Burgasser

Re: September 2016 Monthly Recap

Call Distribution

Calls: 2016-3593 – 2016-4037 Total Calls: 445

EMS: 322 EMS Runs 2 Turned Over To Other Agency

Jackson Township

3 EMS Standby

340 patients treated 290 Transported

FIRE: 17 Fires (1 Perry) Mutual Aid Given

1 building 1 trash or rubbish

1 passenger vehicle 1 road freight or transport vehicle fire

2 natural vegetation 3 cooking 0 mutual aid 1 grass

4 unauthorized burnings 3 authorized controlled burning

Service: 106 General Service Calls

32 patient lifts

25 alarm system activations (Fire – 20, Medical – 5)

39 misc. service calls

7 carbon monoxide incidents

3 Fire Truck Events

(Civilian – Injuries: 0 / Fatalities: 0) (Firefighter – Injuries: 0 / Fatalities: 0)

John Paul Markwood IV

John Paul Markwood IV EMS Coordinator Massillon Fire Department pmarkwood a massillonohio.com

Mission Statement

"To be ever vigilant in the protection of life and property, from fire and Other emergencies, through response, prevention, and education."

CITY OF MASSILLON BUILDING DEPARTMENT

2016 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	VIII	ATICIET	CEDICAMBED	nadaoaoo	Contract of the Contract of th		
Building Permits	26	28	59	65	76	77	73	80	SELLEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Electrical Permits	19	24	22	3,6	76	33	27	000	50				539
Plumbing Dermits	8	1.5	-	3	23	5	2/	97	07				251
1 tunnomig 1 ci mins	0	2	10	×	16	14	79	11	16			a comment of the second	124
Heating Permits	18	21	16	16	16	29	24	27	21				1001
Low Voltage Permits	3	2	0	3	2	-	3	2	i	ı			17
TOTAL PERMITS:	74	06	107	128	136	154	163	148	119	0	0	0	1119
INSPECTIONS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	HINE	VIIII	ATICITET	CEDTEMBED	und Orto	The state of the s		
Building - Frank Silla	94	102	109	116	127	135	152	165	JENIDEN 167	OCIOBER	NOVEMBER	DECEMBER	TOTAL
Heating - Frank Silla	5	oc	10	15	70	000	300	100	10/				1167
Electrical - Frank Silla	35	40	5 5	71	17	7.7	39	84	10				228
Duilding Log Danie	20	2	77	45	75	22	64	72	75				480
Building - Jell Kellberg	0,	68	8/	87	124	124	80	128	126				928
Heating - Jeff Rettberg	15	14	18	37	31	31	24	28	24				222
Plumbing - Jeff Rettberg	23	19	19	27	26	43	38	42	3,4				271
Code Enforcement	359	233	174	174	192	224	215	185	92				1040
TOTAL INSPECTIONS:	627	501	450	501	576	640	612	899	695	0	0	0	5144

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF SEPTEMBER, 2016

	Current Month		Year to Date
Vital Statistics Services	***		
Births: Resident 0 Non-Resident 0. Total:	0	• • • •	4
Deaths: Resident 23 Non-Resident 27 Total:	50		397
Certified B/D copies issued	296		2647
Burial Permits	36	• • • •	426
Fetal Death	0	• • • •	0
Animal Control			
	7		0.0
Animal bites reported	7	• • • •	98
Lab examinations: (Positive <u>0</u> ; Negative <u>1</u> ; Undetermined <u>0</u>) Total: .	1	• • • •	10
Food Protection			
Food Service/Food Establishment Inspections	38		384
Food Vending Machine Inspections	4		4
Mobile Unit/Temporary Food Inspections	9		94
Consultations	4		28
Plan Reviews made	1		11
Food Complaints received	2		10
Education Provided			
Food Service Education	75		439
N. C. and			
Nuisance Control	20		
Residential complaints	29	• • • •	223
Commercial complaints	2		12
Inspections	37		572
Consultations	2	• • • •	38
Orders issued	26		407
Orders in compliance	24		348
Smoking Complaints	1		6
Smoking Investigations	1		6
Environmental Inspection Services			
Swimming Pool Inspections	2		15
Swimming Pool Complaints	0		0
School Environment Inspections	8		19
Supervised Community Clean-ups	0		2
	Ü		2
Compliance Actions			
Legal Action	0		0
Mosquito Control			
Mosquito Investigations	0		3
Larvacide Drops	0		3
Biomist Spraying	0		0

NURSING DIVISION REPORT September 2016

WIC CLINICS:	Initial Certification	57
	Re-certifications	100
	Individual Appointment	20
	Group or Self modules	119
	Case Load	868

IMMUNIZATION CLINICS:	Patients seen	86
	Immunizations Administered	215

TB TESTING CLINIC:	TB Tests Administered	4
	Positive Reactors referred for X-ray	0

COMMUNITY NURSING	September 2016	Year to Date
Lions Club Applications	-	2
SID/ SUID Home Visit	1-	-
Help Me Grow Referrals	-	2
BCMH Referrals	-	8
BCMH Home Visits	3	43
BCMH consults	-	7
Lead Referrals	=	-
Lead investigations	-	-
Lice Checks	-	14
Safe Sleep Class	-	8

Parochial School Visits: 2 Immunization review and Hearing screenings

Field Visits: 5

Auxiliary Visits: 441

Miscellaneous: Nurse Wood attended the RED Network meeting at Stark County Health Department.

Diana Wood, RN, BSN Director of Nursing

CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Kathy Catazaro-Perry, Mayor

FROM: Mike McKee, Budget Director/ Income Tax Administrator/Public Records

Administrator

SUBJECT: GF Budget and Income Tax Monthly Report - Sept 2016

DATE: October 17, 2016

General Fund Revenue/Expenditure- Status:

- Revenue: As of October 1, 2016, the City is 75% thru the calendar year. On October 3, 2016, the Auditor increased our Certification of Revenue by \$916,108.47, making our new revenue goal as 19,923,823.44. With this new goal, the City's revenue is 7.34% above this straight-lined goal as we finished September 2016. (This is 11.31% above the original Jan 2016 revenue goal/projection (Based on \$19,007,715.)

- Expenditures: The City is doing an excellent job of staying within its planned spend plan, and, in fact, is 6.47% below planned expenditures as of the end September 2016.

Budgetary Actions - Status:

<u>2017 Budget Development</u>: The Draft 2017 Budget was provided to the Council on October 14, 2016.

Fiscal Emergency/Recovery Plan: The Amended Plan #2 will be submitted to the Council on 31 Oct 2016 for working group discussion. Plan is for the Fiscal Commission to approve on November 20th, 2016.

2017 Budget Re-Certification: The Auditor has re-certified an additional \$916,108.47 to the General Fund Revenue. A list of unfunded requirements is being prepared for submission to Council and Fiscal Commission.

<u>Projected Cash Carry-Over as of 31 Dec 2016:</u> \$915,000 is projected to be the Cash-Carry Over beginning 1 Jan 2017.

General Fund Carry-Over From the End of 2015 & the Beginning January 2016:

\$2,232,527	Total Carry-Over as of January 1, 2016
(\$286,834)	Encumbrances from CY 2015
\$1,945,693	TOTAL: Carry-Over as of January 31, 2016
(\$30,000)	Part-Time Economic Development Salary (19 Jan 2016 Approved)
(\$200,000)	Procured 2 Snow Plow Trucks (Feb 2016 Purchase) (Approved)

\$1,715,693	Total Carry-Over as of 14 April 2016
(\$327,000)	Building Security, WCP, Retirement Payout, (Approved)
(\$205,000)	Bond Counsel & Payroll Upgrade (Approval)
\$1,183,693	Projected Carry-Over Sub-Total
(\$300,000)	General Fund Stability Fund Goal (Approved)
\$883,693	Projected Balance Sub- Total
(\$91,000)	Police Radios (Approved)
(\$100,000)	Purchase/Replace 2 PD Vehicles (Approved)
\$692,693	Projected Carry-Over Total as of 15 August 2016
(\$75,000)	Tax Refunds (For GF and Parks and Rec (Approved)
(\$50,000)	FD Infrastructure Improvements
<u>(\$111,145)</u>	6 Month Paid Ahead for Workman's Comp (Dec 16 – Jun 17)
\$456,548	Status of Jan 2016 Carry-Over

Capital Improvement Fund (as of 2 September 2016)

	Income Tax Capital Improvement (1401)	Parks Cap Improvement (1433)
Jan-Jun	\$535,850	\$17,592
July	\$33,553	\$2,093
Aug	\$34,073	\$2,062
September	<u>\$33,215</u>	\$2,784
	\$636,694	\$25,661

Mike McKee

Budget Director & Tax Administrator

CC: Auditor, Council Financial Chair, Council President, State Financial Commission (Mr. Moomaw), Dept. Heads

PARKS AND RECREATION DEPARTMENT



MONTHLY REPORT -September 2016

October 4, 2016

RECREATION CENTER OPERATIONS/PROGRAMS

Day Passes Sold: 776	<i>\$4,</i> 798.00
Guest Passes Sold: 163	\$815.00
Spectator Passes Sold: 7	\$14.00
Day Pass 5 Punch: 44	\$1,100.00
Day Pass 10 punch: 12	\$600.00
Membership Packages Sold: 171	
Memberships Sold: 210	
Pavilion Rentals: 32	\$1,971.00
Community Room Rentals: 12	\$834.00
Birthday Party Packages: 6	\$1,275.00

RECREATION CENTER

- 1. Planning and getting quotes for Phase 1 of the fitness center equipment upgrade and remodel.
- 2. Receiving quotes for drinking fountain repairs/and or upgrades.
- Locker room renovation began Aug. 22, and due to unforeseen circumstances of the condition of the partitions (rusted, and corroded at the base) new partitions were ordered which has delayed the project till Oct. 10.
- 4. The Faith in Action, Fall Festival, The Ohio Means Job Fair, and The Gold Star Event were all very well attended and successful.

GOLF COURSE

Report from Director, Carrie Lowery
PARK MAINTENANCE
Report from Superintendent, Steve Pedro
SENIOR DIVISION
Report from Director, Caroline Ferrel

Kim O'Farrell (CPRP), Director of Parks and Recreation

CITY OF MASSILLON STREET DEPARTMENT SEPTEMBER MONTHLY REPORT

SEPTEMBER 1, 2016

Patch 15th Street NW, 2nd Street SE, Cedar Hill Circle NE, Gibson Ave SE, Snyder Place SW and Woodland Ave SE Mowing 2119 Alden Ave NW, 913 Wales Road NE, Retention Pond 27th Street NE, 401 Walnut SW, South Ave SW, Hills & Dales Ave NE and Valerie Ave NE Load catch basin castings 2 truckloads haul to garage Load yard waste and street sweeping containers Work in Shop

SEPTEMBER 2, 2016

Patch 15th Street NW, 15th Street SE, 20th Street SE, Catch basin City Hall parking lot, Snyder Place SW and Alley South of Lincoln Way W from 21st Street NW to Lincoln Way W Mowing Connecticut Ave SE, 16th Street SE, Valerie Ave NE, 16th Street SE Guardrails, 1541 Walnut Road SE, Lillian Gish Blvd intersection both sides, and vacant lot Johnson Street SE Clean Storm water ditch 17th Street NW 7 barricades for block party Lake Ave NE Load Street Sweeping and yard waste containers Work in Shop

SEPTEMBER 5, 2016 Labor Day Holiday

SEPTEMBER 6, 2016

Patch 19th Street SE Sweeping 19th Street SE, Russel Blvd SE, Cambridge Ave SE, Massachusetts Ave SE and Connecticut Ave SE Clean ditch 17th Street NW 8 truck loads Work in shop

SEPTEMBER 7, 2016

Patch 15th Street SE, 19th Street SE, Connecticut Ave SE, Cornell Street NE and Fries Street NE Clean ditch 17th Street NW 4 truck loads Load street sweeping and yard waste containers Work in Shop

SEPTEMBER 8, 2016

Patch 10th Street NE, 11th Street NE, Connecticut Ave SE, Cornell Street NE, Massachusetts Ave SE and Oakwood Ave NE Mowing Massachusetts Ave SE at 18th Street SE Connecticut Ave SE Vacant lot Walnut Road SW across from 15th Street SE and Tommy Henrich Drive NW across from Elum music Clean off catch basins Remove advertising signs from tree lawns and telephone poles Work in shop

SEPTEMBER 9, 2016

Sweeping Erie Street N & S, David Canary Drive NW,
Tremont Ave SE & SW Downtown City Hall Street SE,
Diamond Court SE & SW Downtown, Charles Ave SE & SW Downtown
North Ave NW & NE Downtown, Federal Ave NE & NW Downtown,
1st Street NE & NW Downtown, 1st Street SE & SW Downtown,
Tommy Henrich Drive NW, Lincoln Way W & E Viaduct to 3rd Street NE
Tremont Ave SW Viaduct, Lincoln Way W Viaduct Cherry Road NW Viaduct
Hess Blvd SE, 16th Street SE, Harsh Ave SE, Connecticut Ave SE,
Vermont Ave SE and 20th Street SE
Clean off catch basins and remove advertising signs from tree lawn & poles
Load street sweeping container

Work in Shop SEPTEMBER 12, 2016

Patch 21st Street SE, Massachusetts Ave SE and Vermont Ave SE Mowing 14th Street SE Dead Ends, Glenwood Ave SE Arch Ave SE 3rd Street SE, Hall Court SE, Candell Street SE and Forest Ave SE Repair catch basin 733 15th Street SW (Double) Load street sweeping container Work in shop

SEPTEMBER 13, 2016

Patch Colonial Parkway NE, Community Park SW, Lanedale Street NE, North Sippo Parking Lot, Snyder Place SW, South Ave SE and Woodstone Ave NW Mowing Lawton Street SE dead end, David Dodson Ave SE, Route 21 Lillian Gish Blvd to Walnut Road SW Catch basin repair Walnut Road SW at 12th Street SW NW corner Load street sweeping container Work in shop

SEPTEMBER 14, 2016

Patching Colonial Parkway NE, Millstone Lane NE, South Sippo Park Road NE and Vermont Ave NE Mowing Route 21 Remove sand and gravel on road Warmington Road SW 6 Truck loads Work in Shop

SEPTEMBER 15, 2016

Patch Cherry Ave NE, Green Ave SW, Millstone Lane NE, Snyder Place SW and Valerie Ave NE Sweeping Valerie Ave NE Catch basin repair Amherst Road NE at Rotch Ave NE Work in shop

SEPTEMBER 16, 2016

Patch Catch basin 12th Street SW @ Walnut Road SW,
Catch basin Amherst Road NE @ Rotch Ave NE and Valerie Ave NE
Sweeping Erie Street N & S, David Canary Drive NW,
Tremont Ave SE & SW Downtown City Hall Street SE,
Diamond Court SE & SW Downtown, Charles Ave SE & SW Downtown
North Ave NW & NE Downtown, Federal Ave NE & NW Downtown,
1st Street NE & NW Downtown, 1st Street SE & SW Downtown,
Tommy Henrich Drive NW, Lincoln Way W & E Viaduct to 3rd Street NE
Tremont Ave SW Viaduct, Lincoln Way W Viaduct Cherry Road NW Viaduct
Catch basin repair 621 Sherri Ave NE
Work in shop

SEPTEMBER 19, 2016

Department meeting AM
Patching 6th Street NE, catch basin Sandy Ave NE and Sherri Ave NE
Stratford Ave NE

Mowing 316 Walnut Road SE and tree branches Fire station #3 Catch basin repair 331 Sherri Ave NE

Load street sweeping container

Board up vacant house 3rd Street NE 2 doors 3 Windows Work in shop

SEPTEMBER 20, 2016

Patch Sherri Ave NE

Mowing Route 21 North bound edges and Guard Rails Hills and Dales Road Ethic class Rec Center

Work in Shop

SEPTEMBER 21, 2016

Patch Alley by St Joseph Church, Sheri Ave NE, 8th Street SE, Rodman Ave NE and Seneca Street NE Mowing 219 Rose Ave SE, 40 Marion Ave SE, 719 3rd Street NE Venture Circle SE, Business Place SE, Nova Drive SE 9th Street SW at Albrecht Ave SW, Guard rails Hills and Dales NE and median Lillian Gish Blvd Catch Basin repair 614 Terry Ave NE

SEPTEMBER 22, 2016

Patch Seneca Street NE, Wyoming Place NE, 22nd Street NW, Keuper Blvd NE and Terry Ave NE
Mowing 9th Street SW, Bostic Blvd SW, Industrial Ave SW,
17th Street SW Morton Road SW, McKinley Ave SW and
Duncan Street SW
Catch basin repair 425 Terry Ave NE on Wray Ave NE and
631 Sandy Ave NE
Sweeping Terry Ave NE
Pick up expired animal 1 Deer 17th Street NW
Work in shop

SEPTEMBER 23, 2016

Patch Terry Ave NE
Mowing 1125 1st Street NE and 1126 Borden Ave SE
Pick up tree branches 1123 Kendal Ave NE and 1125 14th Street SE
Sweeping Erie Street N & S, David Canary Drive NW,
Tremont Ave SE & SW Downtown City Hall Street SE,
Diamond Court SE & SW Downtown, Charles Ave SE & SW Downtown
North Ave NW & NE Downtown, Federal Ave NE & NW Downtown,
1st Street NE & NW Downtown, 1st Street SE & SW Downtown,
Tommy Henrich Drive NW, Lincoln Way W & E Viaduct to 3rd Street NE
Tremont Ave SW Viaduct, Lincoln Way W Viaduct Cherry Road NW Viaduct
Catch basin repair 236 Lori Ave NE
Work in shop

SEPTEMBER 26, 2016

Patch Sandy Ave NE
Mowing 1126 Borden Ave SW, 20 Block of 9th Street SW vacant lot
834 Walnut Road SE and 844 Walnut Road SE
Catch basin repair 284 19th Street SE
Load and unload 13 concrete base pedestals Fall Fest clean up
Pick up 15 barricades downtown Fall Fest and Gold Star
Dig out loos asphalt Timberline Circle NE and Bernard Street SW
Sweep Timberline Circle NE and Bernard Street SW 2 truck loads
Work in shop

SEPTEMBER 27, 2016

Patch 21st Street NW, Woodruff Ave NW, 20th Street NW Lindon Street NW and Timberline Circle NE Pave bad areas Timberline Circle NE

SEPTEMBER 28, 2016

Patching Bernard Ave SW, 11th Street NE, Mount Union Ave SE, Erie Street S, Veterans Blvd SE, 18th Street SE and Deerfield Lane NE Mowing Edge of road West Bound on Finefrock Ave SW, Erie Street underpass Lillian Gish Blvd Area 16th Street SE guardrails Pave bad areas Bernard Street SW Secure rear door 9th Street SW vacant house Hasp & padlock Load street sweeping container and yard waste container Work in shop

SEPTEMBER 29, 2016

Mow and weed whip Route 21 guard rails
Fill sink hole with gravel Standish Street @ Allen Ave NW
Put up workers ahead signs on Route 21 for mowing crew
Order guardrail for Route 21 Southway fence
Load yard waste and street sweeping containers



SEPTEMBER 30, 2016

Sweeping Erie Street N & S, David Canary Drive NW,
Tremont Ave SE & SW Downtown City Hall Street SE,
Diamond Court SE & SW Downtown, Charles Ave SE & SW Downtown
North Ave NW & NE Downtown, Federal Ave NE & NW Downtown,
1st Street NE & NW Downtown, 1st Street SE & SW Downtown,
Tommy Henrich Drive NW, Lincoln Way W & E Viaduct to 3rd Street NE
Tremont Ave SW Viaduct, Lincoln Way W Viaduct Cherry Road NW Viaduct
Clean debris from catch basins
Remove signs from tree lawns and telephone poles
Barricades 6 1637 Tremont Ave SW, Jefferson Ave NE tree
And wires down
Remove tree from road way 16th Street & Lincoln Way E
Load yard waste container
Work in Shop

CITY OF MASSILLON SAFETY DEPARTMENT SEPTEMBER MONTHLY REPORT

SEPTEMBER 1, 2016

Work on parking lot lights Rec Center
Work on inside lights Fire Station #2
Install football pole banners Lincoln Way Downtown
Trim trees Lincoln Way E at 16th Street NE
Meeting in Mayors office
Work in shop

SEPTEMBER 2, 2016

Install no turn on red sign Main Ave W at 23rd Street NW Check generator City Hall Work on new Cabinets and controllers for Lincoln Way E at 26th Street and Lincoln Way E at 6th Street

SEPTEMBER 5, 2016

Labor Day Holiday

SEPTEMBER 6, 2016

Replace bulbs Hess Blvd SE at Harsh Ave SE, Lake Ave NE at 1st Street NE and Tremont Ave SW at 2nd Street SW Replace turn arrow Wales Road at Hills & Dales Ave NE Work on traffic controllers Tremont Ave SW at 6th Street SW and Lincoln Way E at 6th Street SW Work on removal of banners from basement of Chamber Work in shop

SEPTEMBER 7, 2016

Replace bulbs Lake Ave NE at Amherst Road NE and Hess Blvd SE at Oak Ave SE Work on parking lot lights City Hall Work on removal of banners from basement of Chamber Work on pedestrian crossing button Lincoln Way W at 23rd Street NW Repair Stop sign Main Ave W at 15th street NW Work in shop

SEPTEMBER 8, 2016

Work on inside lights and ballast Rec Center
Trim tree Main Ave W at 15th Street NW
Work on old controller Lincoln Way E at 6th Street
Price checks and pick up parts Home Depot
Work on street lights Lincoln Way W at Lillian Gish Blvd
Work in shop

SEPTEMBER 9, 2016

Work on street lights Route 21 and Cherry Road

Work on inside lights City Hall

Pick up parts Graybar

Meeting in Mayors office

Work in shop

SEPTEMBER 12, 2016

Replace bulbs Wales Road NE at Lake Ave NE, North Ave NE at

8th Street NE, Lincoln Way West at 23rd Street NW and Wales Road at

Hankins Ave NE

Work at City Hall

Check inside lights Fire Station #2

Work on radio Police car 101

Pick up banners at Studers Signs

Pick up parts Home Depot

Trim trees at reservoir for Park Department

Trim tree at Wales Road at State Ave NE

Work in shop

SEPTEMBER 13, 2016

Install Gold Star Banner Lincoln Way E Downtown

Install new button on Pedestrian signal 23rd Street at Lincoln Way W

Replace bulb 17th Street at Tremont Ave NW

Trim tree Wales Road at Lake Ave NE

Work in shop

SEPTEMBER 14, 2016

Work on old controller cabinet at Lincoln Way E at 6th street SE

Check tennis court lights at Wampler Park

Work on lights and electric motor in gym Rec Center

Check lights in elevator pit City Hall Annex

Repair Conduit cover on flashing lights Amherst Road at Korman Ave NE

Work in shop

SEPTEMBER 15, 2016

Install new Cabinet and Controller Lincoln Way at 6th Street NE

Work on inside light ballasts Fire Station #2

Work on lights Legends Golf Course

Work on radio Police cruiser 101

Work in shop

SEPTEMBER 16, 2016

Replace lamps City Hall Jail cells

Check pedestrian signals downtown

Work in shop

SEPTEMBER 19, 2016

Replace bulb Tremont Ave at 9th Street SW Install Gold Star Pole Banners Lincoln Way Replace controller Tremont Ave at 9th Street SW Replace Pedestrian Visor Lincoln Way at Erie Street Work on Radio Police cruiser 101 Work in shop

SEPTEMBER 20, 2016

Install motor for basketball hoop in Gym at Rec Center
Attend Ethics class Rec Center
Set timing on controller Route 21 at Lake and Lake Ave at 1st Street NW
Set timing on school flasher WHS
Work on police Cruiser 112
Work in shop

SEPTEMBER 21, 2016

Replace bulb 16th Street at Walnut Road SE & 3rd Street at Tremont Ave SE Replace bulbs in Duncan Plaza Replace ballast Fire Station #2 Clean whole shop

SEPTEMBER 22, 2016

Install & remove Electric panel for health fair Rec Center
Trim trees at Rec Center for Park Department
Check left turn lane signal Route 21 & Cherry Road NW
Pick up parts Home Depot
Work on new controller and cabinet City Garage
Pick up banner for fall fest Esber Beverage
Work in shop

SEPTEMBER 23, 2016

Install fall fest banner Lincoln Way Downtown
Check outside lights Rec Center
Fall Fest prep Duncan Plaza
Install no left turn on green sign Main Ave W at Tremont Ave SW
Work in shop

SEPTEMBER 26, 2016

Take down Gold Star banner Downtown
Install united Way Pole banners Lincoln Way Downtown
Trim tree Parkview Street NE at Rodman Ave NE
Reset timer on School flasher WHS
Pick up electrical panel Duncan Plaza
Work in shop

SEPTEMBER 27, 2016

Work on high way lights Route 21 Check school flashers WHS Work in shop

SEPTEMBER 28, 2016

Work on highway lights Route 21 Work at Rec Center Work in shop

SEPTEMBER 29, 2016

Replace bulb State Ave at 8th street NE
Install pole banners Lincoln Way West
Pick up parts Home Depot and Graybar
Check outlet in courts to be removed
Work on old controller cabinet Lincoln Way at 26th Street SE
Work in Shop

SEPTEMBER 30, 2016

Install new cable on welder City Garage Replace bulbs State Ave at 8th Street NE Pick up parts Home Depot Work at City Hall Check Generator City Hall Work in shop

e de la caración de la caración de la caración de la caración de la caración de la caración de la caración de l CITY OF MASSILLON **PAINT & SIGN DEPARTMENT** SEPTEMBER MONTHLY REPORT SEPTEMBER 1, 2016 Cut and pickup fallen tree branch Lincoln Way W at Kenyon Street NW Trim bush 27th Street NE at Lincoln Way W Trim tree branches 16th Street NE at Lincoln Way E Mark area for new sign post and no parking sign Install new post and sign Carver Street NW Work in Shop SEPTEMBER 2, 2016 Install No Parking sign 1st Street SE Trim tree in Alley 13th Street SE to Johnson Street SE Help in Street Department Haul tree trimmings from 16th Street NE to City Garage Work in Shop SEPTEMBER 5, 2016 Labor Day Holiday **SEPTEMBER 6, 2016** Pick up Pedestals 1st Street SE Move no Parking signs on Oak Ave SE as Directed Replace pole and 25 MPH sign Huron Ave SE Trim bush from signs 5th Street NW Remove sign pole Oak Ave SE Work in shop **SEPTEMBER 7, 2016** Hang no Parking signs 1st Street SE @ Museum Paint crosswalks and stop bars Clean paint Machine Work in Shop **SEPTEMBER 8, 2016** Paint school zones and crosswalks St Barbra's Clean paint machine and tools Pick up cones Work in shop **SEPTEMBER 9, 2016** عاعاماماماما Post no parking signs 1st Street SE Work on Equipment Cleaning Check on Paint Clean paint prayer nozzle Work in Shop **SEPTEMBER 12, 2016** Install new sign post 1st Street NE at Cherry Ave NE Pick up pedestals 7th street SE Fixed sign South Ave SE at Albright Street SE Pick up paint Sherwin Williams Trimmed trees Work in shop

e de la compania del compania del compania de la compania de la compania de la compania de la compania de la compania de la compania de la compania de la compania del compa

SEPTEMBER 13, 2016 9999999 Post no parking signs for museum 1st Street SE Paint crosswalks 28th Street NW and Walnut Road SW Clean paint machine and tools Work in shop **SEPTEMBER 14, 2016** Replace stop sign 26th Street NW & Chauncy Ave NW Rehang 9th Street SW street sign Tremont Ave SW at 9th Street SW Trim tree limbs Route 21 N & Erie Street S Ramp Work in shop **SEPTEMBER 15, 2016** Paint crosswalk and stop bars Tremont Ave SW at 2nd Street SW Paint RR crossing 16th Street SE south bound Clean paint machine Work in shop **SEPTEMBER 16, 2016** Trim trees in Alley off Cleveland Ave SW Post no parking signs 1st Street SE Replace no parking signs 3rd Street SE at Walnut Road SE Pick up cones from City Hall Ave SE Rehang Sign Edwin Ave SE Trim trees on Route 21 N Erie Ave Exit to Walnut Ave SW Install no dumping sign Orange Ave NW Work in shop **SEPTEMBER 19, 2016** Pick up Pedestals 1st Street SE Post no parking signs 1st Street SE for Museum Trim trees around signs 21 north bound Lillian Gish Blvd to City Limits Work in shop **SEPTEMBER 20, 2016** Trim trees Mayflower Village NW Post slow children at play sign Standish street NW at Mayflower Ave NW Ethics class Work in Shop **SEPTEMBER 21, 2016** Paint RR crossing 16th Street SE واواواواوا Paint turn arrows Harsh Ave SE, 16th Street SE Work on signs for Tremont Ave, Main Ave W, & 23rd Street NW Pick up cones Harsh Ave SE, 16th street SE Clean paint machine and tools Work in shop **SEPTEMBER 22, 2016** Finish Yield on Green sign for Main Ave W Trim trees on Standish Ave NW & 17th Street NW at Lincoln Way W Work on No Drive on marked shoulder for Richville Drive at Southway SE Work in shop

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<u>PREREDER PROPERTO DE LA PERSONA DE LA COMPENSA DEL COMPENSA DEL COMPENSA DE LA COMPENSA DEL COMPENSA DE LA COMPENSA DEL COMPENSA DE LA COMPENSA DEL COMPENSA DEL COMPENSA DE LA COMPENSA DE LA COMPENSA DE LA COMPENSA </u> **SEPTEMBER 23, 2016** Post no parking on 1st Street SE and Charles Ave SE Trim trees on Standish Ave NW Sign inspections SE section Work in shop **SEPTEMBER 26, 2016** Pick up pedestals 1st street SE Downtown Paint Shoulder line Richville Drive SE at Southway SW Post No driving on Marked Shoulder sign Replace 25MPH sing Oak Ave SE Trim trees Harsh Ave SE Work in shop **SEPTEMBER 27, 2016** Help safety repair highway lights Re install stop sign Bebb Ave SW at 6th Street SW Check on limb down in alley Work in shop **SEPTEMBER 28, 2016** Help Safety Department repair Route 21 lights Remove sign and post at North Ave NE Put cones out City Hall Street NE, Lincoln Way W and Erie St N Sign inspection SE Section Clean van, restock bolts and sign Accessories Removed Work in shop **SEPTEMBER 29, 2016** Reset up cones City Hall Street SE, Lincoln Way W at Erie Street Pick up cones City Hall Street SE Remove curve sign Cherry Road NW clean graffiti and reinstall Repair sign Finefrock Ave SW at Route 21 Retrieve u-channel sign post from scrap pile Sign inspection NW section **SEPTEMBER 30, 2016** Sign Department on Vacation e de la compania del compania del compania de la compania de la compania del comp

MAYORS REPORT

STREETS AND HIGHWAY

Date	9/30/2016		Date Submitted	10/7/2016	
Cold Mix T	ons Ward 1	46.67	Patched Streets	Ward 1	13
Cold Mix T	ons Ward 2	2.48	Patched Streets \	Ward 2	1
Cold Mix T	ons Ward 3	45.47	Patched Streets \	Ward 3	18
Cold Mix T	ons Ward 4	6.2	Patched Streets \	Nard 4	8
Cold Mix T	ons Ward 5	11.11	Patched Streets \	Nard 5	3
Cold Mix T	ons Ward 6	12.5	Patched Streets \	Nard 6	9
Hot Mix To	ons Ward 1	0	Swept Streets W	/ard 1	1
Hot Mix To	ons Ward 2	0	Swept Streets W	/ard 2	47
Hot Mix To	ons Ward 3	40.1	Swept Streets W	/ard 3	11
Hot Mix To	ons Ward 4	0	Swept Streets W	/ard 4	4
Hot Mix To	ons Ward 5	7.95	Swept Streets W	ard 5	1
Hot Mix To	ons Ward 6	0	Swept Streets W	ard 6	0
Salt	Tons	0			
Morta	r Bags	0			
Cemer	nt Bags	7			
Sand	Tons	1			
Removed A	Advertising Sign	s From Telepi	hone Poles/Tree Lawns	\checkmark	
Remove	ed Fallen Trees/L	imbs From S	treet 🗹		
Cleaned C	Off Catch Basins	\checkmark			
Mowe	d/Weedeat	\checkmark			
Barricades			yes		

TRAFFIC ACTIVITY REPORT

MONTH OF SEPTEMBER 2016

TO: Chief Keith T. Moser

FROM: Patrolman Jeffrey A. Crawford

DATE: October 4, 2016

In September of 2016, the Massillon Police Department issued a total of 248 traffic citations, 71 more traffic citations than were issued during the same time period last year. The Massillon Police Department made 18 arrests for OVI, 4 more than were made in September of 2015. Radar Citations for the month totaled 40, this was 5 less than last year during the same time period.

The Massillon Police Department handled a total of 106 traffic accidents during September. That was 27 more accidents than occurred last year during the same time period. There were 59 property damage accidents, 10 injury accidents, there were 37 accidents that occurred on private property. Of the above accidents there were 14 hit skip accidents, and there were 2 accidents that occurred as a direct result of alcohol and/or drugs. There was 1 bicycle accident during the month. There were no pedestrian or motorcycle accidents during the month. The Massillon Police Department investigated 9 accidents involving juveniles resulting in 4 reported injuries. There were no fatal accidents.

In September of 2016 there were 80 motor vehicles towed by the Massillon Police Department. This was 19 more than were towed in September 2015. Of the above tows, 37 vehicles were towed from traffic accidents, 7 for traffic offenses of some type, 19 as a direct result of an arrest, and 15 for parking violations. There were 2 stolen/recovered vehicles and 1 misc. tow.

During the month of September 2016 the traffic officer mailed 21 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 14 title searches to the State of Ohio, Bureau of Motor Vehicles. During September 2016 the traffic officer was able to junk or title 10 motor vehicles. Also during the month of September, the traffic officer issued or acted upon 30 notices (48/72 hour and/or 10/20 day notices), issued 14 parking citations and investigated 8 school bus violations. The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners and conducted 5 garbage truck inspections.

As of the last day of September 2016 there were 54 motor vehicles sitting upon the impound lots of Reed's and Patriot Towing Services. Of the 54 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of September 2016.

TOTALS FOR SEPTEMBER

2016 AND YEAR TO DATE

OFFICEDS NAME	TID#			ALLID					
OFFICERS NAME	ID#		September					Y.T.D.	Y.T.D.
	-	Citations		Accidents				Accidents	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Pahlau	43	0	0	0	0	0	0	0	1
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	0	0	2	0	13	0	8	1
Sgt. McCune	95	0	0	0	0	2	0	1	1
Sgt. Muntean	70	1	0	1	1	7	0	11	3
Sgt K. Smith	90	0	0	0	0	1	0	0	6
Lt. Saintenoy	102	0	0	0	0	6	0	4	1
Sgt. Rogers	93	2	0	0	0	7	1	2	3
Sgt. Maier	105	15	1	0	2	79	5	2	15
Sgt. Harting	113	7	0	3	1	29	0	11	14
0				-	-	23	•		
Ptl. Ricker	63	2	0	4	2	18	0	24	23
Ptl. R. Slutz	69	0	0	0	0	5	0	14	3
Ptl. Crawford	71	0	0	0	11	2	0	0	77
Ptl. Brown	72	0	0	1	1	5	1	6	7
Ptl. Anderson	77	2	0	2	1	12	0	12	6
Ptl. J. Slutz	81	1	0	5	3	15	0	31	9
Ptl. Solinger	87	0	0	0	0	13	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	
Ptl. Baumgardner	94	9	0	4	0	68	0		0
Ptl. J. Smith	96	2	0	1	0		0	23	9
Ptl. Riccio	98	1	0			26		26	18
Ptl. Davis	99	4	0	1	0	169	30	4	20
Ptl. D. Smith	101	7	1	3	3	17	1	22	15
Ptl. McConnell	101	0	0	3	3	26	2	36	15
Ptl. Boyer	106	3			0	3	0	5	3
Ptl. Gohlike	107	0	0	3	2	22	1	18	14
Ptl. Dadisman	110	6		0	0	0	0	0	3
Ptl. Edwards	111		1	1	2	91	5	31	34
Ptl. Antonides	116	14	1	14	5	48	2	48	15
		0	0	0	1	65	10	10	17
Pt. Fullmer Ptl. Leon	118	5	0	8	2	98	3	44	20
	119	0	0	0	1	15	3	10	6
Ptl. Hyatt	120	7	1	7	3	66	5	40	18
Ptl. Spangler	121	25	0	2	3	143	6	49	24
Ptl. Slack	123	40	1	8	7	400	25	38	56
Ptl. Franklin	124	26	2	6	6	219	19	58	57
Ptl. Wood	125	10	0	5	0	82	9	28	14
Ptl. Moody	126	27	6	4	11	198	12	47	39
Ptl. Miller	127	10	1	6	3	73	9	29	17
Ptl. Ogletree	128	5	1	3	0	58	5	37	16
Ptl. Kruger	129	8	2	4	2	29	4	10	5
Ptl. Manos	130	8	0	5	4	23	2	14	8
1200									
Other		1	0	0	0	10	0	0	0
Monthly Totals		248	18	106	80	2147	160	754	612

VEHICLES TOWED FOR SEPTEMBER 2016 AND YEAR TO DATE

TOTALS	MISC	STL/REC	ARREST	PARKING	TRAFFIC	ACCIDENTS	REASON TOWED
67	0	0	10	14	14	29	JAN
71	ω	₽	13	11	10	33	FEB
б 5	Н	0	23	80	80	25	MAR
61	42	0	13	10	œ	26	APR MAY
78	ы	N	15	16	7	37	
59	0	Ь	16	ω	8	26	JUN
<u>ი</u>	0	ш	12	10	4	29	JUL
75	₽	0	23	ഗ	12	34	AUG
80	1	L	19	15	7	37	SEP
612	11	0	144	97	78	276	YEAR TO DATE TOTALS

TOTALS FOR SEPTEMBER 2016 AND FOR YEAR TO DATE

CHARGE	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	Y.T.D.
ACD	15	20	20	18	17	13	13	14	18	148
AGGRAVATED VEHICULAR HOMICIDE	0	0	0	0	0	0	0	0	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	3	0	0	0	0	1	0	0	0	4
ATV ON CITY STREET	0	1	0	0	0	0	0	0	0	1
CHANGING LANES W/O CAUTION	0	0	0	0	0	0	0	0	0	0
COUNTERFIET PLATES	0	0	0	0	0	0	0	0	0	0
DEFECTIVE EXHAUST	1	3	3	2	5	6	0	5	5	30
DRAG RACING	0	0	0	0	0	0	0	0	0	0
DRIVING ALONE ON A T.P.	0	0	0	0	1	2	1	1	0	5
DRIVING OVER A FIRE HOSE	0	0	0	0	0	0	0	0	0	0
DUS	54	27	33	25	22	35	29	29	36	290
DWI	12	13	21	22	19	20	14	21	18	160
EXPIRED OL	0	0	0	0	0	0	0	0	0	0
EXPIRED/IMPROPER REGISTRATION	15	16	22	10	14	8	5	14	14	118
FAILURE TO CONTROL	9	6	15	12	13	4	11	15	13	98
FAILURE TO PRODUCE AN OL	0	0	0	0	0	0	0	0	0	0
FAILURE TO SIGNAL	4	7	2	4	6	7	3	7	10	50
FAILURE TO YIELD	9	9	9	7	12	9	7	11	17	90
FICTICIOUS REGISTRATION	6	2	2	1	1	1	1	1	0	15
HIT-SKIP	3	2	5	2	5	2	3	1	4	27
IMPEADING THE FREE FLOW OF TRAFFIC	2	3	0	3	0	2	0	2	1	13
IMPROPER BACKING	2	2	2	5	4	6	3	1	0	25
IMPROPER LANE USE	8	11	14	7	5	12	11	10	9	87
IMPROPER PASSING	0	0	0	1	0	2	0	0	1	4
IMPROPER START	0	0	0	0	0	0	0	0	0	0
IMPROPER TURN	1	0	2	0	1	1	0	3	1	9
INADEQUATE BRAKES	0	0	0	0	0	0	0	0	0	0
UNSECURE LOAD	0	0	0	1	0	0	1	0	0	2
LEFT OF CENTER	0	0	0	0	0	0	0	0	0	0
NO M.C. SAFTEY EQUIPMENT	0	0	0	0	0	0	0	0	0	0
NO HEADLIGHTS	6	5	6	5	4	1	2	6	7	42
NO OL	14	7	8	12	16	13	6	8	11	95
NO SEATBELT/CHILD RESTRAINTS	5	3	2	7	14	14	8	16	20	89
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	4	4	3	0	0	2	3	0	2	18
OBSTRUCTION OF A CROSSWALK	0	0	0	0	0	0	0	0	0	0
OBSTRUCTION OF WINDSHIELD	0	0	0	0	0	0	0	0	0	0
OPEN CONTAINER	1	2	2	2	1	4	0	1	0	13
OVERWEIGHT VEHICLE	0	0	0	0	0	0	0	0	0	0
PARKING VIOLATIONS (INCLUDING HANDICA		0	0	0	0	0	0	0	0	0
PASSING A STOPPED SCHOOL BUS	0	0	0	0	0	0	0	0	0	0
PEELING TIRES	0	0	0	0	0	0	0	1	0	1
PROHIBITED VEHICLE ON A CITY STREET	0	0	0	0	0	0	0	0	0	0
RECKLESS OPERATION	2	2	3	2	3	1	3	3	1	20
RED LIGHT	7	5	2	8	8	7	5	11	7	60
SPEEDING	45	39	64	80	76	62	36	54	40	496
STOP SIGN	36	16	9	9	5	8	3	3	7	96
UNSAFE VEHICLE	1	0	1	0	1	0	1	0	1	5
WEAVING	0	0	0	0	0	0	0	0	0	0
WILLFULL FLEEING/FAILURE TO COMPLY	1	2	0	1	0	0	0	0	2	6
WRONG WAY ON A ONE WAY STREET	1	0	0	1	0	0	0	0	0	2
MISCELLANEOUS VOIDED CITATIONS	1	2	2	1	2	2	2	1	2	15
VOIDED CITATIONS	2	0	2	3	1	0	2	2	1	13
TOTALS	270	209	254	251	256	245	173	241	248	2147

MAYOR KATHY CATAZARO-PERRY PLANT MANANGER WWTP-TONY ULRICH CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: Date 9-30-2016

Date 10/6/2016 Plant Effluent Total Million Gallons 296.267
Plant Effluent Average Millon Gallons 9.876

Daily Average Effluent Suspend	ed Solids	9.8	mg/l
Daily Average Effluent	BOD	8.5	mg/l
Total Sludge Haule	d	1014.7	Dry Tons
Total Sewer calls		11	Collections
Sanitary Sewer Jette	ed	29,475	Feet
Collection Water Usa	ge	11,778	Gallons
Sanitary Sewer Footage (1,067	Feet	
Total Overtime For WWTP Dept		72.55	Hours
	Ward 1	\$0	.00
	Ward 2	\$0	.00
	Ward 3	\$0	.00
	\$0	.00	
	Ward 5	\$0	.00
	ward 6	\$1,0	50.00

Sewer Repair Cost \$1,050.00

MAR APR MAY JUN JUL AUG SEP OCT NOV DEC TY	MAR MAR MAR MAX	JAN FEB 73 44 91 95 7 3 24 20 2,446 2,582 400 488 71 56 103 85 87 75 80 104 270 209 140 111 12,200 17,751		APR 77 77 13 33 2,758 86 66 66 82 101 130 251 130 + +	7 7 7 84 84 84 85 85 86 86 88 88 88 88 88 88 88 88 88 88 88	24 24 68 68 64 64 64 64 64 64 64 64 64 64 64 64 64		AUG 94 130 3 3 3 2.213 411 411 66 119	2,2,8		NON	ا ان ا	10/12/2016 YTD TOTALS
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128 99 64 131 87 130 N/A 3 3 3 3 3 3 3 3 3	1 25 126 37 3 4 4 131 87 130 NIA 3 4 4 4 4 4 4 4 4 4	24 20 24 20 2,446 2,582 400 488 71 56 103 85 87 75 80 104 270 209 11,751		97 13 33 368 66 82 101 89 130 14,263 44,263	30 30 326 61 61 98 103 78 78 78 77 77 77 77 77 77 77 77 77	131 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	88 88 88 30 30 353 353 118 96 77 77 77	3 3 3 3,213 411 56	1 22,8				000
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2.824 2.758 2.913 2.923 2.906 3.213 2.817 2.813 410 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 411 2.813 412 418 418 418 418 418 418 418 418 418 418	2,446 2,582 2,824 2,788 2,913 2,925 3,913 3,91 2,917 2,446 2,582 2,824 2,788 2,913 2,923 2,915 3,113 2,917 1,03 6,8 6,8 6,8 6,8 1,9 1,18 1,19 1,10 1,03 1,14 1,13 2,14 1,13 1,14 1,14 1,14 1,14 1,04 1,04 1,04 1,04 1,04 1,14 1,14 1,14 1,14 1,04 1,04 1,04 1,04 1,04 1,14 1,14 1,14 1,14 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04 1,04	2,446 2,582 400 488 71 56 103 85 87 75 80 104 270 209 11,200 17,751		2,758 368 66 82 101 89 130 130 14,263	30 61 61 63 64 63 64 64 67 78 78 78 78 77 77 77 77 77 7	923 358 358 103 64 64 64 722	353 353 77 77 77 1140 3,434	39 3,213 411 56	22 2,817 2,83 63 100 100				
2.824 2.758 2.913 2.923 2.925 3.213 2.817 2.817 460 368 326 358 353 311 283 2.817 283 98 82 38 148 148 148 169 100 102 101 103 103 103 104 128 36 254 251 266 245 173 241 248 24.064 24 124 144 144 144 147 22.2268 24.064 24 26.55 24.63 35.701 18.722 38.434 22.2288 24.064 24 Arching. I. 144 144 147.5 22.288 24.064 24.04 Working. I. 144 147.5 22.288 144 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 4.44 <th< td=""><td> 1.00 2.582 2.824 2.788 2.913 2.923 2.905 3.213 2.915 2.917 2.917 2.917 2.917 2.917 2.917 2.918</td><td>2,446 2,582 400 488 71 56 103 85 87 75 80 104 270 209 11,200 17,751</td><td></td><td>2,758 66 66 82 101 130 130 14,263</td><td>326 61 61 103 78 78 78 7701 4.701</td><td>923 358 1103 64 64 148 722</td><td>2,905 353 353 77 77 77 173 140 5,434</td><td>3,213 411 56</td><td>2,817 283 63 100 100</td><td></td><td></td><td></td><td>258</td></th<>	1.00 2.582 2.824 2.788 2.913 2.923 2.905 3.213 2.915 2.917 2.917 2.917 2.917 2.917 2.917 2.918	2,446 2,582 400 488 71 56 103 85 87 75 80 104 270 209 11,200 17,751		2,758 66 66 82 101 130 130 14,263	326 61 61 103 78 78 78 7701 4.701	923 358 1103 64 64 148 722	2,905 353 353 77 77 77 173 140 5,434	3,213 411 56	2,817 283 63 100 100				258
Second Part Second Part	100 100	71 56 103 85 87 75 80 104 270 209 11,200 17,751		2,758 368 66 82 101 101 89 14,263 ++,263	226 61 98 103 78 78 256 127 5,701	923 358 103 64 64 722	2,905 353 353 118 96 77 173 140 3,434	3,213 411 56 119	2,817 283 63 100 100 100				
Second S	10 10 10 10 10 10 10 10	71 56 103 85 87 75 80 104 270 209 140 111		806 66 82 101 130 130 14,263 +	326 61 98 103 78 78 127 127 5,701	68 68 64 64 148 722	353 353 118 96 96 77 77 77 77 7434	56 119	283 63 100 96				25,381
Second S	103 85 98 98 148 148 119 100 1	71 56 103 85 87 75 80 104 270 209 140 111		66 82 101 101 89 89 130 130 14,263	61 98 103 78 78 256 127 127	68 148 64 64 148 722	74 118 96 77 77 140 3,434	119	98				3,447
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PARKS AND RECREATION DEPARTMENT



MONTHLY REPORT -September 2016

October 4, 2016

RECREATION CENTER OPERATIONS/PROGRAMS

Day Passes Sold: 776	\$4,798.00
Guest Passes Sold: 163	\$815.00
Spectator Passes Sold: 7	\$14.00
Day Pass 5 Punch: 44	\$1,100.00
Day Pass 10 punch: 12	\$600.00
Membership Packages Sold: 171	
Memberships Sold: 210	
Pavilion Rentals: 32	\$1,971.00
Community Room Rentals: 12	\$834.00
Birthday Party Packages: 6	\$1,275.00

RECREATION CENTER

- 1. Planning and getting quotes for Phase 1 of the fitness center equipment upgrade and remodel.
- 2. Receiving quotes for drinking fountain repairs/and or upgrades.
- 3. Locker room renovation began Aug. 22, and due to unforeseen circumstances of the condition of the partitions (rusted, and corroded at the base) new partitions were ordered which has delayed the project till Oct. 10.
- 4. The Faith in Action, Fall Festival, The Ohio Means Job Fair, and The Gold Star Event were all very well attended and successful.

GOLF COURSE

Report from Director, Carrie Lowery
PARK MAINTENANCE
Report from Superintendent, Steve Pedro
SENIOR DIVISION
Report from Director, Caroline Ferrel

Kim O'Farrell (CPRP), Director of Parks and Recreation