

CITY OF MASSILLON BUILDING DEPARTMENT

2014 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	22	36	40	84	77	113	60	69	72	48	25		646
Electrical Permits	14	7	23	28	30	27	26	29	31	26	9		250
Plumbing Permits	10	16	16	16	12	11	29	23	20	17	8		178
Heating Permits	3	6	13	17	15	19	26	19	22	26	16		182
Low Voltage Permits	0	2	1	0	1	0	3	2	3	1	0		13
TOTAL PERMITS:	49	67	93	145	135	170	144	142	148	118	58	0	1269
INSPECTIONS, PHONE CALLS, & PLAN REVIEW	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - William Kraft	1	0	4	16	18	2	22	5	9	20	5		102
Plumbing - William Kraft	19	17	9	15	30	22	44	23	11	15	4		209
Heating - William Kraft	0	0	0	0	2	2	8	0	1	0	0		13
Emails - W. Kraft	82	186	219	134	262	92	211	179	241	50	244		1900
Plan Review - W. Kraft	25	10	30	57	43	74	42	48	33	16	4		382
Administration Calls - W. Kraft	97	85	88	44	80	71	28	83	88	27	31		722
Code Enf. - W. Kraft	2	1	0	2	11	5	12	2	11	0	0		46
Building - Frank Silla	60	55	73	92	125	110	105	105	140	138	94		1097
Heating - Frank Silla	30	22	25	25	35	30	25	60	70	24	30		376
Electrical - Frank Silla	55	50	62	75	68	85	60	25	65	60	42		647
Code Enforcement	301	137	182	251	430	273	219	230	220	178	112		2533
TOTAL INSPECTIONS:	672	563	692	711	1104	766	776	760	889	528	566	0	8027

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2014**

DESCRIPTION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value
Dwellings	3 369,348	2 294,245	1 60,000	7 793,700	8 1,016,458	5 676,500	3 388,424	1 156,857	5 800,755	1 181,260	1 240,000		37 4,977,548
Condominiums (Units)													0 0
Duplexes (Units)					2 120,000								2 120,000
Multi-Family (Units)					6 550,000								6 550,000
Dwelling Alterations	3 13,503	5 42,443	24 206,021	42 333,249	40 307,533	61 354,527	31 143,351	35 260,535	34 253,004	25 201,444	15 114,421		315 2,230,031
						(Midwest Health)	(Kitty Electric & Dollar General)	(Family Dollar, LWE)					
New Commercial						1 987,000	2 560,000	1 800,000					4 2,347,000
Commercial Alterations	1 11,000	4 47,300	4 273,599	5 352,022	5 1,170,100	7 42,000	6 26,300	4 44,300	5 1,127,000	3 55,000	3 1,704,235		47 4,852,856
			(Reina S. Addition)					(Tri Doc, Inc.)					
New Industrial		1 50,000	1 918,000					1 100,000					3 1,068,000
Industrial Alterations	3 92,500	3 3,525,000	1 0	2 410,000	2 137,900	3 3,848,000	1 500	3 116,321		2 760,000			20 8,890,221
Garage/Carport	1 0		2 50,000	2 24,390		1 7,000		2 6,000	1 20,000	3 21,100	1 18,000		13 146,490
Garage Alterations				2 5,900	1 9,200	1 750		1 4,000	2 5,529		1 790		8 26,169
Miscellaneous	5 16,840	4 10,900		8 26,827	7 43,109	17 2,845	3 22,700	10 15,000	12 17,700	7 46,060			73 201,581
Schools													0 0
Swimming Pools				4 22,428	2 8,842	5 52,553	3 48,591	1 4,300					15 136,714
New Hospitals													0 0
Hospital Alterations													0 0
Accessory Building			1 4,000	7 12,357	2 6,600	2 5,500		2 3,500	6 25,216		3 10,142		23 67,375
Fences	3 18,200		4 27,477	5 10,350	3 7,850	9 20,170	9 18,173	6 30,165	6 12,020	6 9,150	1 5,600		52 159,155
Razing	3 16,500	17 157,012	2 1,800		3 17,700	1 5,500	2 6,100	2 18,000	1 10,000	1 1,500			32 234,112
TOTALS:	22 537,891	36 4,126,900	40 1,548,897	84 1,991,223	81 3,395,292	113 6,002,346	60 1,214,139	69 1,558,978	72 2,271,284	48 1,275,514	25 2,093,188	0 0	650 26,007,652



Monday, December 15, 2014

The Honorable Mayor Kathy M. Catazaro-Perry
City of Massillon
Municipal Government Administration Building
151 Lincoln Way East
Massillon, Ohio 44646

Reference: Monthly Report for the Civil Service Commission and the Equal Employment Opportunity Office

Dear Mayor Catazaro-Perry:

The Civil Service Commission continues to prepare for competitive examinations for Police Officer (entry-level) and Competitive Promotional Examinations for Police Lieutenant and Police Sergeant.

The Office of Equal Employment Opportunity met and conferred with others in planning a community outreach program held on Thursday, December 11, 2014 in an effort to recruit more minorities into our public safety forces.

Sincerely,

Jon C. Roethlisberger

Jon C. Roethlisberger
Public Administration Consultant

Memorandum

To: Mayor Kathy Catazaro-Perry
From: Larry Marcus – Community Development Director *APM*
Date: 12/15/2014
Re: Monthly Report – November, 2014

1. Office signed 12 CDBG contracts for funding in FY 2014/2015 CDBG program year. Met with each Executive Director/CEO at place of business and conducted tour of facilities. Massillon CDBG funding moved from \$607,065 FY 2013/2014 to \$611,400 FY 2014/2015.
2. The Housing Department continued to implement emergency home repair projects with six roofs planned to start when the weather breaks. Two furnaces and two roofs were replaced this fall. The Housing Department administers rehabilitation projects utilizing HOME Consortium monies with Stark County Regional Planning and they have two projects in process. The Housing department received 20 calls on various issues including tenant issues, trailer park communities, rental housing for disabled and support dog issues. And the department is supporting first time homebuyers with financing assistance to five new residents for low to moderate income buyers in Massillon this year.
3. Code Enforcement staff conducted 30 site inspections. All but two inspections were in HUD targeted low to moderate areas. Most of these inspections are for property maintenance needs. Staff continues working hard along with the law director to pursue the owners of multi-unit properties to register their property with the City. Staff also resolved many code and property issues on buildings downtown.
4. Department worked through economic development grants for Matt Heck/Sangria Stand, Jamie Anania/Sugar Mama's Sweet Shop and PSC Metals to help promote economic development and downtown growth. Counseled other prospective grant applicants.
5. Department helped assist and approve with the Stark County Regional Planning side lot transfers for 6 residential lots this month that have been delinquent and vacant. This process transfers ownership to neighbors that will now pay taxes and maintain these lots.
6. Met with Russell Draine to amend Zoning Change request on Glenwood Avenue from RM1 to I1.
7. Attended Stark Regional Planning Commission monthly meeting on behalf of City of Massillon.
8. Worked with two downtown properties to help communicate and insure compliance with sign approvals from the Historical Preservation Commission.

December 16, 2014

9. Completed HUD defined Environmental Reviews for multi-unit housing projects in Massillon that receive CDBG funding through Regional Planning for groups based outside of Massillon.
10. Attended two Massillon Chamber events to network with local business leaders.
11. Meet with Young Street Neighborhood Association to discuss programs and hear their needs.
12. Met with new Financial Literacy Director at the Greater Canton Urban League to hear about his hopes in helping Massillon.
13. Met with four companies over several meetings seeking specific sites within the City of Massillon for relocation and to bring job creation and investment.

Larry Marcus, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report November, 2014

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ACTIVITY REPORT:

- **Fair Housing Calls for the Month:** - The number of calls received for the month of November were 20. Many of the calls were dealing with tenants needing their landlords to fix or repair their rental property. Other situations involving Landlords are on-going. We are still dealing with trailer parks. Since the State is the over-seer of the parks and have formed a Commission to insure that they are properly maintained; it has been a hard task to get reasonable accommodations for these tenants. The Commission seems to be unaware of just how to assist the tenants who are lodging complaints of unfair treatment, no maintenance or policing of the property which promotes and unsafe environment.
- **Housing Rehabilitation Projects:** We have two that are on-going, Two that are in varying states Other situations involving Landlords are on-going. prior to the actual start date. This program as well as the First-Time Homebuyers program are possible through the HOME Program.
- **Emergency Rehabilitation Projects:** We do have six roofs that will need to be replaced as soon as the weather breaks. The homeowners are in agreement since the temperature plummeted before we could begin their repairs. We have provided two furnaces this fall and prior to the cold weather replaced three roofs.
- **First-time Homebuyers Assistance Program:** This is the program that has continued to move. We have had one first-time home buyer close on a home on the Northwest side. This year we have had five first-time home buyers move into Massillon City as home owners. This is a much needed and beneficial program that provided the down payment/or closing cost and then once the property is in the new home buyers name provides money for the minimum code items that might need to be upgraded or repaired, This service is provided for the low to moderate income persons.

Miscellaneous: Season's Greetings and....

Again thank you for the opportunity to serve.

Beverly A. Lewis

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry
FROM: Keith A. Dylewski, P.E., P.S.
City Engineer

DATE: December 14, 2014

SUBJECT: Engineering Department Monthly Report for November 2014

BRIDGES

Harsh Avenue SE Box Culvert Replacement – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

17th Street NE Bridge – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 78 % completed. Currently locating right-of-way and property. Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This will be a design/build project that will be administered by ODOT. It is anticipated to be constructed in the Spring of 2015.

Bridge Inspection Program – 2014 Bridge Inspections have been completed. Submitted report to ODOT.

SANITARY SEWERS

State Avenue Sewer Rehab - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

Southway Sanitary Sewer Project – Project will extend sanitary sewer service along Southway Street to replace failing septic systems. Completed acquiring survey data. The project is currently in the design phase and will be submitting for a PTI through Ohio EPA. It is anticipated to bid this project in February 2015 with a spring construction.

Genshaft Park Sanitary Sewer Relocation – Project will relocate approximately 770 L.F. of 18" sanitary sewer that runs through Genshaft Park and is currently in poor condition. Finalizing the design and preparing Permit to Install (PTI) forms for approval to the Ohio EPA. Joseph A. Jeffries Co. is apparent low bidder. Expect to start week of August 11th. Project started August 20, 2014, work is 75% completed. Return back to site October 6, 2014 to tie in to existing sewer on Nave. 90% completed.

Sanitary Manhole Maintenance Project – Project has begun to repair and/or replace 26 manhole bottoms, lids, etc. in October of 2014.

STORM SEWERS

2014 Fall Catch Basin Replacement Project – This will replace 15 catch basins at various locations throughout the City.

WASTEWATER TREATMENT PLANT

WWTP Upgrade Project – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Applied to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding. CTI Engineers Inc. and Obrien & Gere have begun the engineering design services for the project. Construction anticipated to begin in the fall of 2015.

2014 WWTP Digester Sludge Hauling & Disposal – Preparing bids and advertisement. Bid opening was June 26th. Burch Hydro was the apparent low bidder and was awarded the contract. Project has been completed currently working through the project closeout phase.

STREETS

9th Street SW Storm Sewer Improvement Project– Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Currently the project cost estimate is \$1,671,320.00 and OPWC has approved funding for 2014 along with a \$200,000 grant from ODOT. The project bid opening was July 2nd. Superior Paving was the apparent low bidder and was awarded the contract. Expected start date is August 11, 2014. Project started August 5, 2014, 100% of storm sewer work, curb, and paving completed. Will be doing cleanup and finishing miscellaneous items in the spring of 2015.

STREETS (Continued)

Main Avenue Resurfacing - SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00. Applied to SCATS for funding FY 2019.

Hankins Road Improvement Project – Currently beginning the survey work and preliminary design. Project will seek to install curb & gutter and storm sewer and improve sight distance of the roadway. Limits of the project are from 17th Street NE to Wales Road NE (SR241). Survey work is completed. OPWC has approved funding in 2014. The project was bid July 2nd. S.E.T. Inc. was the apparent low bidder and was awarded the contract. Expected start date is August 11, 2014. Project started installing drainage system east end of project. Started 3rd phase, should be completed by November 25, 2014. Project has been completed currently compiling punch list items for project closeout.

Richville/Southway Intersection Widening – Preparing estimate and survey. Plans 60% completed. Project will be constructed in the Spring of 2015.

17th Street SW/NW Resurfacing – Plan set completed and project funding submitted to OPWC for consideration.

SUBDIVISIONS

Centennial Village – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

Cherry Springs Condominiums – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Entire property sold at bank auction in September 2012.

Country View Meadows – Preliminary plat approved by Planning Commission August 8, 2012. Developer is working on Engineer's drawings and survey plans. Phase 1 plat approved by Planning Commission in October 2013. The plat has been approved by City Council and recorded with Stark County. The construction plans have been approved by the City Engineer. Clearing and grading began on April 21, 2014. Underground utility work 100% completed. Grading and drainage completed. Curb and pavement installed. Homes under construction.

Concord Village Allotment – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26th, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

Forest Hills No. 3 – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

Grav Ridge Estates Phase 1 – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27th Street SE completed. Entire development sold at auction in summer 2011. Ryan Homes has resumed housing construction in Spring 2013. Street lighting has been installed, monuments installed, working on final punch list items.

Sippo Reserves Allotment Phase I – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19th. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

Sippo Reserves Allotment Phase II – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any remaining items. Street lighting installed August 25, 2014.

SUBDIVISIONS (Continued)

Westbrook Estates Phase III - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16th, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

Woodland Creek – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

NeoCom Industrial Park Phase 7 – Utility work for roadway extension (Millennium) and Baker-Hughes site began week of March 18, 2013. Dedication plat for roadway has been approved by Planning Commission and Council, and has been recorded at the County. Utility work and roadway 90% completed. Curb and base roadway installed the week of June 24, 2013. Project is 95% complete. Need to install street lighting and misc. punch list items.

MISCELLANEOUS

Storm Water Management Plan – Currently compiling data to prepare our 2014 Annual Report for submission to Ohio EPA.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

GIS – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Updating and transferring to new server.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

Levee Infrastructure Repair – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Applied to OPWC and MWCD for funding in 2013. Received funding through OPWC for the project that will be bid in June of 2013. Wenger Excavating is the apparent low bidder; currently awaiting construction schedule and reviewing shop drawings. Expect to begin construction the week of November 11th. Construction started the week of December 16th. 85% storm work completed. 100% of sanitary work completed, waiting on video inspection. Waiting on punch list items to be completed.

Salt Storage Structure – Project bid in September 2014, only one bidder, more than 10% of estimate. Project will be re-bid in Spring 2015.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Friday, December 19, 2014

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for November, 2014.

The department responded to a total of 395 alarms during the month. Statistics from November, 2014 will be posted with the December, 2014 report.

On the 3rd of the month, I met with representatives of the Jackson Township Fire Department and the grant writers for our regionalized radio grant.

On the 5th of the month, I attended the Arson 360 class held in Fairlawn along with Captain Smith and Inspector Winters.

On the 6th of the month, I attended the regular monthly LOGIC Board meeting. Following that meeting, a number of representatives stayed to discuss our current communications system.

On the 12th of the month, I attended the Diversity meeting held at the Mayor's Office.

On the 20th of the month, I attended a meeting of the Young Street Association.

On the 22nd of the month, the Fire Department participated in the Holiday Parade.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

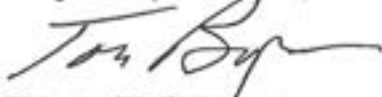
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Friday, December 19, 2014

On the 30th of the month, the annual Firefighter Memorial Service was held. This year marks the 39th anniversary of the LaCuisina fire. It was well attended and I would like to thank all those who participated.

Biannual hose change was completed during the month of November and EVOC Training was completed.

Respectfully submitted,



Thomas M. Burgasser
Fire Chief

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF NOVEMBER, 2014

	Current Month	Year to Date
<u>Vital Statistics Services</u>		
Births: Resident .. 0... Non-Resident .. 0.. Total:	0	6
Deaths: Resident .. 24... Non-Resident .. 19.. Total:	43	431
Certified B/D copies issued	211	3032
Burial Permits	40	470
Fetal Death	0	0
<u>Animal Control</u>		
Animal bites reported	8	103
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u>) Total: ...	0	5
<u>Food Protection</u>		
Food Service/Food Establishment Inspections	24	295
Food Vending Machine Inspections	13	31
Mobile Unit/Temporary Food Inspections	0	48
Consultations	3	27
Plan Reviews made	0	15
Food Complaints received	2	18
<u>Nuisance Control</u>		
Residential complaints	23	267
Commercial complaints	1	11
Inspections	31	306
Consultations	6	46
Orders issued	16	219
Orders in compliance	15	185
Smoking Complaints	0	7
Smoking Investigations	0	7
<u>Environmental Inspection Services</u>		
Swimming Pool Inspections	0	19
Swimming Pool Complaints	0	1
Mobile Home Park Inspections	0	9
Mobile Home Park Complaints	0	6
School Environment Inspections	0	3
Supervised Community Clean-ups	0	9
<u>Compliance Actions</u>		
Legal Action	0	3
<u>Mosquito Control</u>		
Mosquito Investigations	0	12
Larvacide Drops	0	38
Biomist Spraying	0	0

**NURSING DIVISION REPORT
NOVEMBER 2014**

WIC CLINICS:	Initial Certification	53
	Re-certifications	94
	Individual Appointment	15
	Group or Self modules	111
	Case Load	884

IMMUNIZATION CLINICS:	Patients seen	76
	Immunizations Administered	37

TB TESTING CLINIC:	TB Tests Administered	36
	Positive Reactors referred for X-ray	0

COMMUNITY NURSING:	<u>November 2014</u>	<u>Year to Date</u>
Lions Club Applications	0	14
SID/ SUID Home Visit	0	-
Help Me Grow Referrals	0	4
BCMH Home Visits	0	25
Lead Referrals	0	1
Lead investigations	0	-
Lice Checks	0	4
BCMH consults	0	6

Parochial School Visits 0

Field Visits: 0

Auxiliary Visits: 409

Meetings Nursing staff attended a special RED Network Ebola meeting.

Diana Martin, RN, BSN
Director of Nursing

CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Kathy Catazaro-Perry, Mayor
FROM: Kenneth Koher, Income Tax Administrator
SUBJECT: Income Tax Department Monthly Report – November 2014
DATE: December 8, 2014

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Total tax revenue receipted for November 2014 was \$937,245.78, down by \$45,665.84 or -4.7% as compared to last year's November total of \$982,911.62. *Withholding* tax payments from employers were up \$22,511; Business *Net Profit* income tax was down \$34,387; and *Individuals* estimated tax payments were down \$33,790.

Year-to-date ("Y-T-D") tax receipts of \$13,665,735.56 compares favorably against last year's \$13,269,466.71, equating to an increase of 2.99%, or \$396,268.85 more. This represents an average per month increase of \$33,022.

Payroll tax withheld by Massillon employers continues to grow. The rise in the average monthly *Withheld Income Tax* payroll deductions paid to the City is as follows:

- 2012 - for twelve months ending December 31, 2012 = \$ 884,640 per month
- 2013 - for twelve months ending December 31, 2013 = \$ 956,130 per month
- 2014 - for eleven months ending November 30, 2014 = \$ 991,195 per month

Income tax revenue on a last-twelve-months ("LTM") moving average basis remains above 2014's target of \$1,253,133 per month. November's LTM average is \$1,315,371 which compares favorably to last November's LTM average of \$1,284,589, representing a \$30,782 improvement per month or annualized at \$369,384, translating to an increase of 2.4%.

The income tax revenue target of \$15,037,596 for this year was met during the first week of this December, ending that week at \$212,304 above the conservative target amount.

Attached please find the following:

- Income Tax Revenue on an L-T-M Moving Average Basis Chart
- Month by Month Tax Allocation Report

Kenneth Koher, Tax Administrator

2014 Income Tax Collections Report
Month - By - Month Basis

2014	GEN'L FUND	GEN'L CAP IMP	PARKS OP	PARKS DEBT	PARKS C I	MONTHLY TOTAL	Y-T-D TOTAL	LAST YEAR'S Y-T-D TOTAL	2014 VS 2013 %	2014 VS 2013 \$
JANUARY	\$1,266,931.72	\$6,366.49	\$108,230.61	\$143,883.04	\$2,546.60	\$1,527,958.46	\$1,527,958.46	\$1,446,468.92	5.63%	\$81,489.54
FEBRUARY	\$1,200,947.04	\$6,034.91	\$102,593.71	\$136,389.29	\$2,413.97	\$1,448,378.92	\$2,976,337.38	\$2,754,379.86	8.06%	\$221,957.52
MARCH	\$1,135,767.73	\$5,707.38	\$97,025.62	\$128,987.00	\$2,282.96	\$1,369,770.68	\$4,346,108.06	\$3,928,627.96	10.63%	\$417,480.10
APRIL	\$1,715,595.56	\$8,621.08	\$146,561.93	\$194,841.15	\$3,448.52	\$2,069,068.24	\$6,415,176.30	\$6,172,150.56	3.94%	\$243,025.74
MAY	\$909,958.92	\$4,572.66	\$77,735.37	\$103,342.31	\$1,829.07	\$1,097,438.33	\$7,512,614.63	\$7,327,681.55	2.52%	\$184,933.08
JUNE	\$1,118,757.80	\$5,621.90	\$95,574.57	\$127,057.96	\$2,248.81	\$1,349,261.04	\$8,861,875.67	\$8,464,313.61	4.70%	\$397,562.06
JULY	\$1,105,732.40	\$5,556.44	\$94,482.22	\$125,605.78	\$2,223.11	\$1,333,599.95	\$10,195,475.62	\$9,817,183.06	3.85%	\$378,292.56
AUGUST	\$774,594.51	\$3,892.43	\$66,172.98	\$87,971.13	\$1,557.01	\$934,188.06	\$11,129,663.68	\$10,808,379.63	2.97%	\$321,284.05
SEPTEMBER	\$1,076,507.48	\$5,409.59	\$91,965.16	\$122,259.56	\$2,163.89	\$1,298,305.68	\$12,427,969.36	\$11,918,232.53	4.28%	\$509,736.83
OCTOBER	\$1,026,314.06	\$5,157.36	\$87,675.28	\$116,556.55	\$2,062.95	\$1,237,766.20	\$13,665,735.56	\$13,269,466.71	2.99%	\$396,268.85
NOVEMBER	\$777,101.88	\$3,905.03	\$66,401.52	\$88,274.96	\$1,562.39	\$937,245.78	\$14,602,981.34	\$14,252,378.33	2.46%	\$350,603.01

MONTHLY REPORT – November 2014

Please accept the following monthly report from the Parks, Recreation, Golf Course, and Senior Center Divisions.

RECREATION CENTER OPERATIONS

Membership purchases for November were at 333. Total membership purchases for 2014 are at 4,763. The number of member visits to the recreation center for November was 12,658 bringing the year to date member visits to 160,693. The Recreation Center is getting busier as the weather has gotten a little colder. JO volleyball has started on Fridays and Sundays, as the season progresses the center will see various tournaments throughout the winter.

PARK MAINTENANCE

Crews are nearing completion of leaf mulching in the parks. Trash cans are being brought in for winter. Water in all park buildings, except Kiwanis, has been turned off and the buildings winterized. Staffing levels have been reduced for the winter season. Work has begun on repairing picnic tables and benches that need attention.

Listed below are highlights of monthly meetings/special events that I participated in during the month of November.

- City Council Meetings – November 3rd and 17th
- Council Work Sessions – November 10th and 24th
- Recreation Staff Meeting – 2
- Department Head Meetings – 2

Respectfully Submitted,

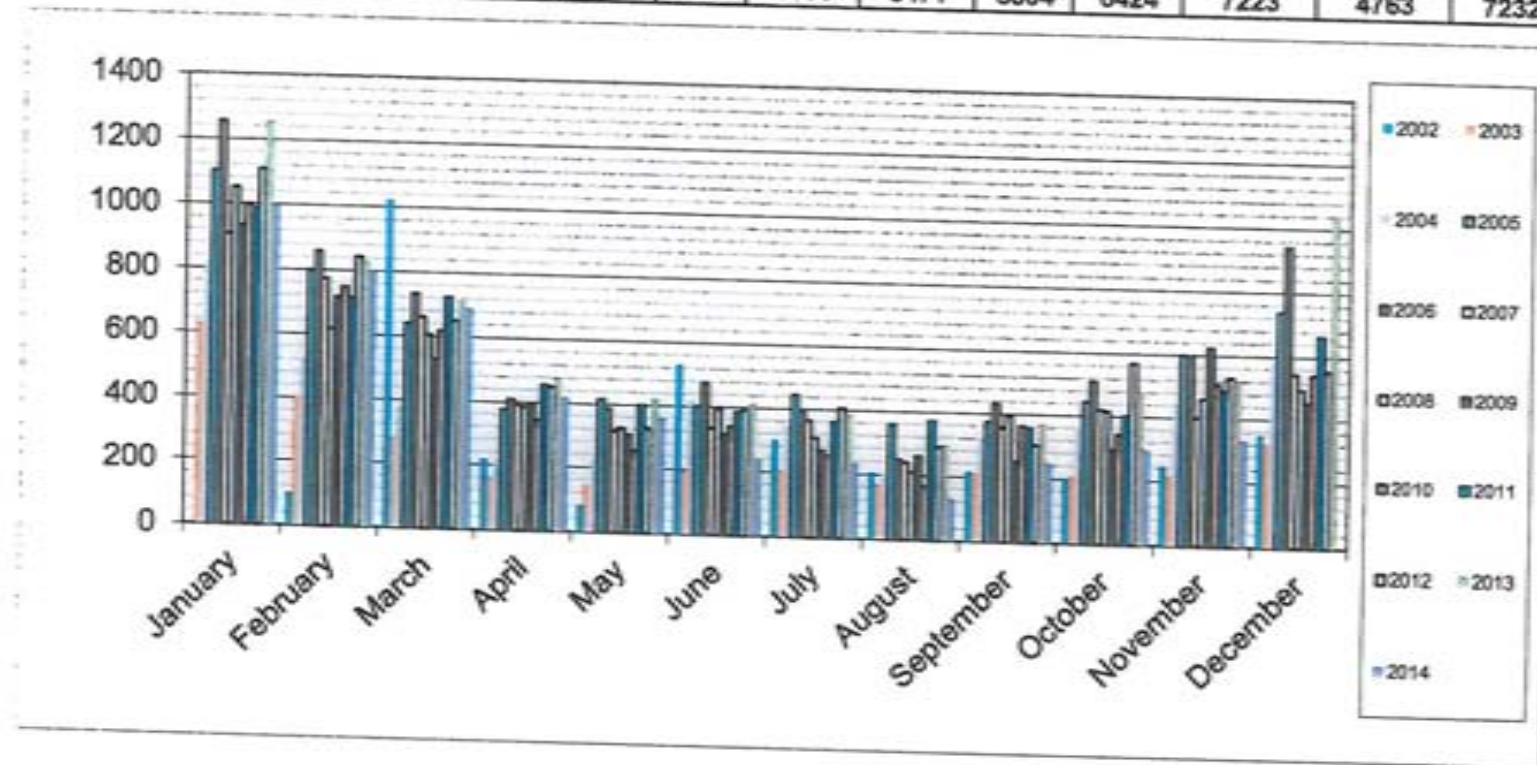


Douglas Nist
Director of Parks and Recreation

Prepared: December 7, 2014

MASSILLON RECREATION CENTER
Number of Memberships Sold by Month

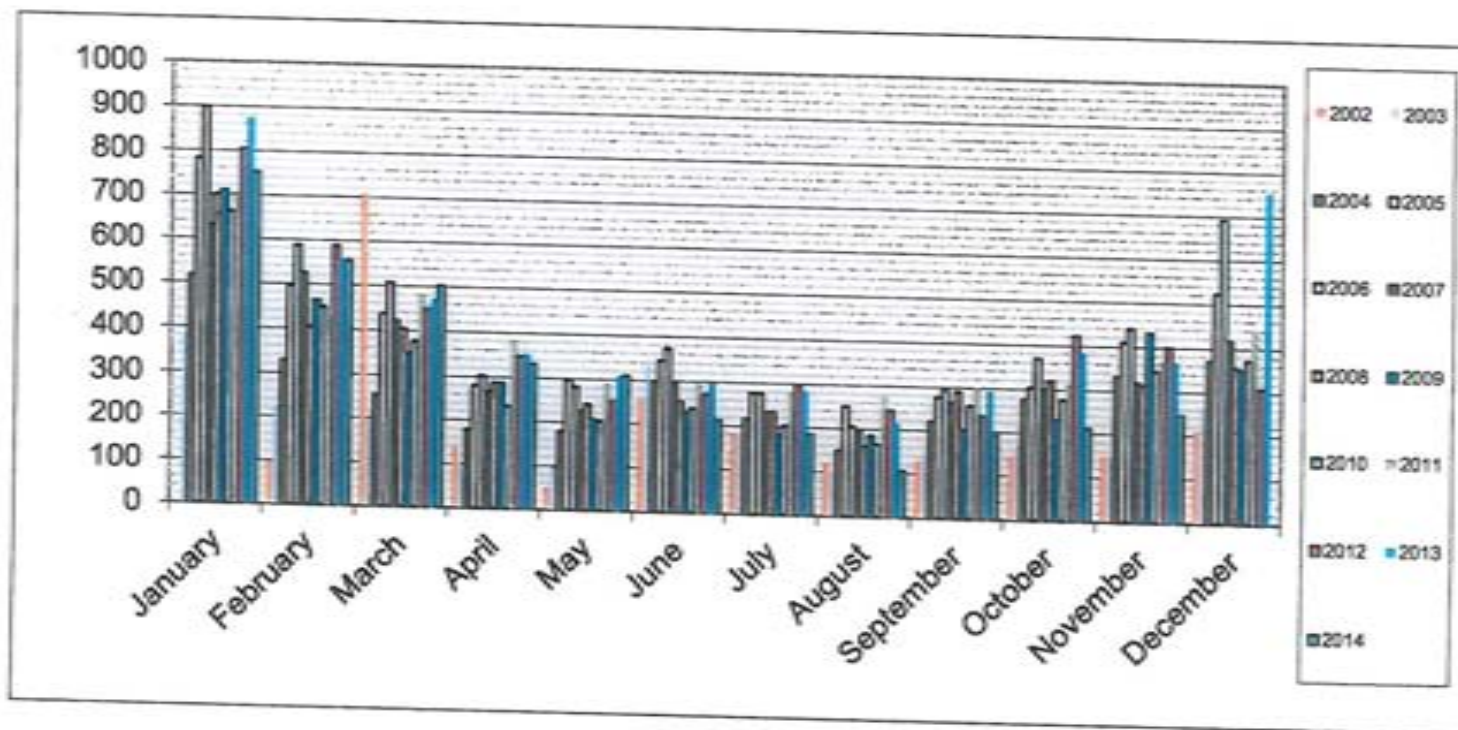
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	630	821	1101	1255	908	1052	932	999	987	1110	1257	999	12051
February	102	405	521	799	857	773	616	715	748	714	843	832	804	8729
March	1024	278	380	639	733	660	605	529	617	723	650	715	692	8245
April	221	161	201	376	409	392	387	397	342	457	451	483	421	4698
May	84	146	224	416	386	315	324	305	254	400	325	424	362	3965
June	535	196	417	400	474	331	393	311	337	385	392	414	240	4825
July	303	208	348	446	393	364	309	270	253	360	406	387	234	4281
August	208	169	203	358	249	239	209	260	165	372	289	299	131	3151
September	219	214	323	374	432	355	394	250	361	353	303	372	249	4199
October	204	211	357	447	510	421	416	293	343	401	569	480	298	4950
November	249	219	451	599	598	401	463	622	510	488	531	524	333	5988
December	353	324	588	738	942	545	497	455	542	664	555	1036		7239
Totals	3502	3161	4834	6693	7238	5704	5665	5339	5471	6304	6424	7223	4763	72321



MASSILLON RECREATION CENTER

Membership Packages Sold by Month

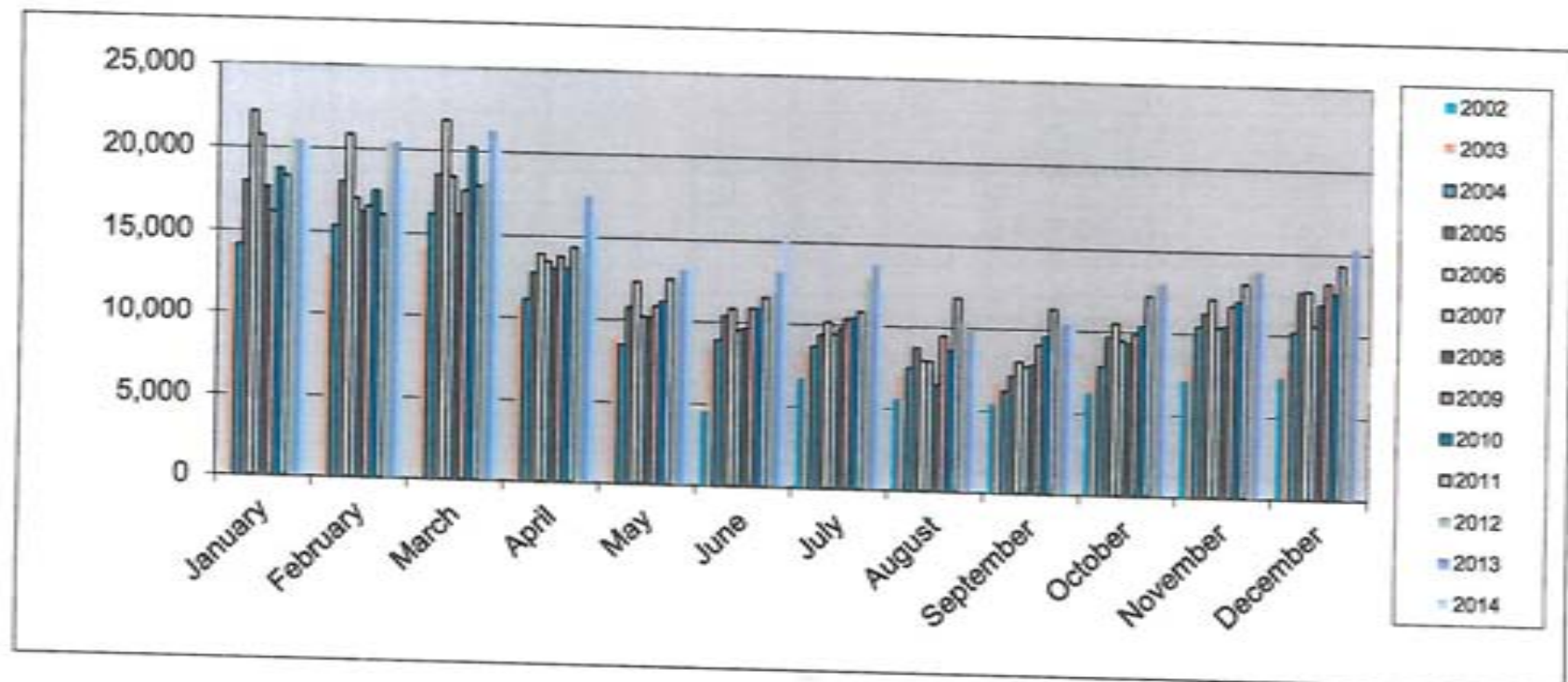
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	380	515	782	899	630	701	710	662	706	805	875	753	8418
February	95	225	329	497	588	525	405	465	450	423	589	560	555	5706
March	706	196	255	438	507	422	404	349	377	484	450	474	502	5564
April	138	90	179	281	303	268	288	287	235	385	348	356	332	3490
May	51	98	179	298	283	226	243	207	203	292	253	310	310	2953
June	258	333	299	346	373	297	254	228	239	296	272	298	212	3705
July	185	179	215	278	278	233	235	182	203	283	298	286	186	3041
August	122	102	149	252	205	197	159	185	165	277	244	217	106	2380
September	131	141	220	277	295	266	291	202	259	302	234	295	192	3105
October	145	168	276	304	370	300	320	228	277	315	422	386	213	3724
November	150	149	333	410	441	319	314	432	346	369	400	369	246	4278
December	211	267	372	523	692	418	356	351	373	439	309	755		5066
Totals	2192	2328	3321	4686	5234	4101	3970	3826	3789	4571	4624	5181	3607	51430



MASSILLON RECREATION CENTER

Membership Usage by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	14,220	14,136	17,927	22,141	20,732	17,604	16,136	18,712	18,288	20,572	20,454	20,060	220,982
February	0	13,624	15,344	17,998	20,877	17,007	16,204	16,566	17,466	16,085	20,484	20,403	18,947	211,005
March	0	14,155	16,183	18,492	21,846	18,427	16,165	17,593	20,210	17,899	18,226	21,269	20,463	220,928
April	0	10,811	11,159	12,792	13,933	13,474	13,057	13,793	13,059	14,362	13,982	17,453	16,219	164,094
May	0	8,870	8,500	10,780	12,368	10,229	10,182	10,883	11,193	12,582	12,341	13,159	13,188	134,275
June	4,588	8,411	8,917	10,335	10,825	9,533	9,651	10,861	10,822	11,603	11,924	13,168	15,610	136,248
July	6,698	8,235	8,671	9,358	10,169	9,432	9,745	10,385	10,439	10,826	12,938	13,752	12,235	132,883
August	5,595	7,079	7,477	8,740	7,968	7,937	6,525	9,499	8,616	11,819	10,315	9,802	9,015	110,387
September	5,416	6,584	6,233	7,143	8,042	7,718	7,821	9,079	9,592	11,262	10,279	10,371	10,826	110,366
October	6,208	7,218	7,882	9,656	10,487	9,456	9,293	9,865	10,357	12,225	12,954	13,033	11,472	130,106
November	7,085	7,985	10,393	11,177	12,121	10,348	10,425	11,722	11,994	13,080	13,796	13,876	12,658	146,660
December	7,353	8,021	10,187	12,637	12,701	10,559	11,888	13,189	12,542	14,316	13,177	15,357		141,927
Totals	42,943	115,213	125,082	147,035	163,478	144,852	138,560	149,571	155,002	164,347	170,988	182,097	160,693	1,859,861



Thursday, December 11, 2014

Massillon Senior Center Monthly Report submitted by: Caroline Ferrel

- **On December 4th**, 47 members and I took a bus trip to Stan Hywet Hall for their annual holiday celebration "Deck the Hall" event. This featured an animated light show to music with over 800,000 lights. Very impressive! We also toured inside the historic Manor House and the gardens. The weather was awesome for the tree lighting and Santa's arrival.
- **December 10th** at 1:00 pm the Massillon Senior Center Chorus presented their annual Christmas Concert at the Center. The theme this year was "Three Generations". The program include the Northwest High School Show Choir and Saint Mary's Catholic School 2nd grade class.
- **Several events** have been planned for the seniors this week and next week to keep them busy and in the holiday spirit. Our local Nursing Homes/ Care Facilities have generously set-up breakfast on 3 separate days with in the next 2 weeks. Others have extended invites to the seniors to join them at the facilities for activities and parties.
- **The 2015 Membership drive** is underway and going well.

Once again I would like to thank each of you for this opportunity in directing the Senior Center. I look forward to a New Year and the opportunity to make a difference in a senior's daily life.

I wish all of you a very Merry Christmas and a safe and Happy New Year!

B/Y: Penny Berg

DATE: 12/12/2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
CRIMINAL ARRESTS:													
Records Office: (Adults)	58	71	40	58	59	69	64	62	60	65	66		692
Clerk of Courts Report: (Adults)	79	97	81	92	71	97	96	74	94	121	88		990
Records Office: (Juveniles)	4	7	5	9	11	6	7	9	13	13	5		89
SUMMONS/CITATIONS:													
Records Office:	18	9	17	15	20	30	31	28	23	41	N/A		231
INCIDENTS:													
Total Calls	2,160	2,013	2,094	1,981	2,129	2,119	2,078	2,041	2,120	2,110	1,961		22,806
Security Checks (Res./Bus.)	492	389	346	253	326	341	262	211	296	396	430		3,742
REPORTS TAKEN:													
Incident Reports	61	35	53	48	63	65	50	72	70	52	50		619
Property Reports	66	87	104	144	113	128	121	118	120	113	129		1,245
Crimes Against Persons Reports	115	68	87	79	78	81	94	106	115	101	96		1,020
Accident Reports	90	122	75	70	79	83	84	81	82	106	93		965
Traffic Citations Issued	228	184	258	224	179	167	138	139	119	164	139		1,939
Alarm Calls	136	131	114	111	89	143	122	121	135	111	134		1,347
Miles of Road Patrol (Previous Mo.)	27,547	37,210	17,791	14,831	24,387	15,163	16,858	12,556	22,454	18,762	25,633		233,192
+Numerous odometers not working on cruisers.													
++Odometers not working on (2) cruisers; Dash lights not working on (2) cruisers.													
+++Odometers not working on (2) cruisers; Dash lights not working on (2) cruisers; (1) cruiser down.													
++++Odometers not working on (5) cruisers; (1) cruiser down.													
+*Odometers not working on (4) cruisers; (1) cruiser down.													
++*Odometers not working on (4) cruisers; (2) cruisers down.													
+++*Odometers not working on (2) cruisers; (2) cruisers down.													
OFFICERS' INFO:													
(3 Pays)													
Compensatory Hours Used	155.3	82.4	189.8	153.2	145.8	87.0	77.0	187.8	154.8	149.7	117.5		1,500.3
Sick Hours Used	162.0	120.0	183.6	81.7	159.5	90.8	66.0	108.0	250.2	19.5	72.0		1,313.3
Personal Hours Used	144.0	88.0	112.0	96.0	136.0	80.0	112.0	96.0	96.0	56.0	128.0		1,144.0
* (3 Pays) * ** (3 Pays) *** (3 Pays) **** (3 Pays) *****													
Compensatory Hours Earned	319.4	424.9	580.6	445.9	450.3	479.7	401.5	306.3	450.5	212.3	252.5		4,323.9
Overtime Hours Paid	836.5	776.9	1,307.6	1,013.2	924.1	1,241.1	1,350.3	1,459.0	1,702.2	1,349.9	1,125.7		13,086.5
** (3 Pays) *** (3 Pays) **** (3 Pays) *****													
*(1) Officer off on extended injury leave. Changed to Workers Comp Leave in August.													
**(1) Officer off on extended injury leave; (2nd) Officer off 2 hrs. on injury leave then 80 hrs. on light duty.													
*** (1) Officer off on extended injury leave; (2nd) Officer off on extended sick leave for 2-3 weeks due to surgery.													
**** (1) Officer off on Workers Comp Leave; (2nd) Officer on light duty from off-duty accident.													
***** (1) Officer off on Workers Comp Leave; (2nd) Officer on light duty from off-duty accident, then off on 2 weeks of military duty.													
OVI TASK FORCE OT HOURS WORKED: (Included in OT/Comp Hours above, but to be reimbursed by the Task Force)													
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8.0	9.5		17.5
cc: Safety Service Director Hennon Chief Moser													

TRAFFIC ACTIVITY REPORT

MONTH OF November 2014

TO:	Chief Keith T. Moser
FROM:	Patrolman Jeffrey A. Crawford
DATE:	December 3, 2014

In November of 2014 the Massillon Police Department issued a total of 139 traffic citations, 139 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 18 arrests for OVI, 3 more than in November of 2013. Radar Citations for the month totaled 11 which was 102 less than last year during the same time period.

The Massillon Police Department handled a total of 94 traffic accidents during November. This was 6 more than last year at this time. There were 60 property damage accidents, 9 injury accidents, 25 accidents that occurred on private property, of the above accidents there were 19 hit skip accidents, there were 6 accidents that occurred as a direct result of alcohol and/or drugs during the month. There was 1 pedestrian accident and no bicycle accidents during the month. There were no motorcycle accidents. The Massillon Police Department investigated 11 accidents involving a juvenile that resulted in 1 injury. There were no fatal accidents.

In November 2014 there were 60 motor vehicles towed by the Massillon Police Department. This was 5 more than were towed in November of 2013. Of the above tows, 31 vehicles were towed from traffic accidents, 5 for traffic offenses of some type, 15 as a direct result of an arrest and 9 for parking violations. There were no stolen/recovered vehicles or misc. tows. The traffic officer issued 9 parking citations and investigated 7 school bus violations.

During the month of November 2014 the traffic officer was able to mail 23 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer submitted 15 title searches to the State of Ohio, Bureau of Motor Vehicles. During November the traffic officer was able to junk or title 13 motor vehicles. Also during the month of November the traffic officer issued or acted upon 10 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners.

As of the last day of November 2014 there were 24 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 24 vehicles several are waiting for court order to dispose of them. .

Following is a breakdown of the individual tows, accidents, citations and OVI arrests for the month of November 2014.

TOTALS FOR NOVEMBER 2014 AND YEAR TO DATE

OFFICERS NAME	ID#	November	November	November	November	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citations	OVI'S	Accidents	Tows	Citations	OVI'S	Accidents	Tows
Chief Moser	75		0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	0	0	0	0	0	0
Lt. Pahlau	43	0	0	0	0	2	0	5	0
Lt. Carpenter	85	0	0	0	0	0	0	1	1
Lt. Greenfield	83	0	0	1	0	9	0	12	3
Sgt. DiLoreto	60	0	0	0	0	0	0	5	1
Sgt. J. McCune	95	3	0	2	1	36	1	26	23
Sgt. Muntean	70	2	0	2	1	11	1	27	4
Sgt. K. Smith	90	3	1	2	3	24	5	8	11
Sgt. Saintenoy	102	0	0	0	0	106	2	32	16
Sgt. Maier	105	8	1	3	2	145	23	23	44
Ptl. Grizzard	41	0	0	0	0	0	0	0	0
Ptl. Ricker	63	2	0	5	2	37	2	34	18
Ptl. Hartman	67	3	0	3	2	37	0	48	22
Ptl. R. Slutz	69	0	0	2	0	16	0	29	10
Ptl. Crawford	71	1	0	0	5	5	0	3	53
Ptl. Brown	72	8	1	4	3	27	1	26	15
Ptl. Anderson	75	1	1	2	0	10	3	13	8
Ptl. Mitchell	79	0	0	0	0	0	0	0	0
Ptl. J. Slutz	81	3	0	5	2	52	0	66	26
Ptl. Sollinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Sgt. Rogers	93	0	0	0	0	14	3	15	6
Ptl. Baumgardner	94	8	0	8	5	350	1	61	35
Ptl. J. Smith	96	4	1	3	2	97	1	44	35
Ptl. Riccio	98	20	4	2	5	130	22	11	20
Ptl. Davis	99	1	0	1	1	36	1	34	30
Ptl. D. Smith	101	10	4	3	3	40	10	22	14
Ptl. McConnell	103	0	0	0	0	10	1	15	7
Ptl. Boyer	106	0	0	3	1	30	1	42	35
Ptl. Gohlke	107	1	0	1	0	6	1	6	2
Ptl. Dadisman	110	3	1	4	3	186	7	47	52
Ptl. Edwards	111	11	1	8	8	91	8	68	26
Ptl. Harting	113	10	0	8	2	129	4	61	37
Ptl. Antonides	116	12	1	5	3	127	5	59	41
Ptl. Alexander	117	6	0	5	2	71	7	52	27
Ptl. Fallmer	118	11	1	11	3	68	2	44	12
Ptl. Leon	119	7	1	1	1	37	2	26	12
Other		1	0	0	0	22	0	0	0
Monthly Totals		139	18	94	60	1939	114	965	646

TOTALS FOR NOVEMBER 2014 AND YEAR TO DATE

CHARGE	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	Y.T.D.
ACD	10	14	14	11	9	12	14	11	14	23	26	158
AGGRAVATED VEHICULAR HOMICIDE	0	0	0	0	0	0	0	0	0	0	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	1	1	0	2	0	0	1	1	0	0	1	7
ATV ON CITY STREET	0	0	0	0	0	1	2	0	0	0	0	3
CHANGING LANES W/O CAUTION	0	0	0	0	0	0	0	0	0	0	0	0
COUNTERFEIT PLATES	0	0	0	0	0	0	0	0	0	0	0	0
DEFECTIVE EXHAUST	0	0	1	1	0	0	0	0	0	0	0	2
DRAG RACING	0	0	0	0	0	0	0	0	0	0	0	0
DRIVING ALONE ON A T.P.	3	0	1	1	0	0	0	0	0	0	1	6
DRIVING OVER A FIRE HOSE	0	0	0	0	0	0	0	0	0	0	0	0
DUS	26	15	18	19	7	20	17	18	15	18	12	185
DWI	11	5	8	19	9	9	9	6	4	16	18	114
EXPIRED OL	0	0	0	0	0	0	0	0	0	0	0	0
EXPIRED/IMPROPER REGISTRATION	10	10	7	5	3	5	2	8	6	4	4	64
FAILURE TO CONTROL	13	12	11	13	6	13	8	9	6	16	6	113
FAILURE TO PRODUCE AN OL	0	0	0	0	0	0	0	0	0	0	0	0
FAILURE TO SIGNAL	0	2	1	1	2	1	1	1	2	5	0	16
FAILURE TO YIELD	9	11	18	14	10	22	6	17	10	13	11	141
FICTICIOUS REGISTRATION	5	2	1	1	0	1	0	1	1	2	1	15
HIT-SKIP	2	4	4	4	2	5	1	2	2	5	4	35
IMPEADING THE FREE FLOW OF TRAFFIC	1	0	0	0	0	0	1	0	0	2	2	6
IMPROPER BACKING	1	1	1	2	6	1	4	1	1	1	0	19
IMPROPER LANE USE	2	4	5	6	10	3	5	6	5	6	7	59
IMPROPER PASSING	1	0	1	1	2	2	0	1	0	1	0	9
IMPROPER START	0	0	1	0	0	0	1	0	0	0	0	2
IMPROPER TURN	2	0	1	0	0	0	0	0	2	0	0	5
INADEQUATE BRAKES	0	0	0	0	0	0	0	0	0	0	0	0
UNSECURE LOAD	0	0	0	1	0	0	1	0	0	1	0	3
LEFT OF CENTER	3	0	0	0	1	0	0	2	0	1	1	8
NO M.C. SAFETY EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0
NO HEADLIGHTS	0	1	1	1	1	2	0	0	0	0	3	9
NO OL	3	5	9	3	2	4	3	4	11	9	9	62
NO SEATBELT/CHILD RESTRAINTS	4	0	2	1	0	0	3	2	3	2	1	18
NO BRAKE/TAI/LICENSE PLATE LIGHTS	0	0	1	0	0	0	1	0	2	0	1	5
OBSTRUCTION OF A CROSSWALK	0	0	0	0	0	0	0	0	0	0	0	0
OBSTRUCTION OF WINDSHIELD	0	0	0	0	0	0	0	0	0	0	0	0
OPEN CONTAINER	0	0	0	0	0	0	1	0	0	0	1	2
OVERWEIGHT VEHICLE	0	1	0	1	1	0	0	0	0	1	0	4
PARKING VIOLATIONS (INCLUDING HANDH	0	0	0	0	0	0	0	0	0	0	0	0
PASSING A STOPPED SCHOOL BUS	0	0	0	0	0	0	0	0	0	1	2	3
PEELING TIRES	0	0	0	0	0	1	0	0	0	0	0	1
PROHIBITED VEHICLE ON A CITY STREET	0	0	0	0	0	0	0	0	0	0	0	0
RECKLESS OPERATION	2	2	4	4	1	4	0	3	1	2	2	25
RED LIGHT	10	19	7	10	8	4	5	9	3	5	7	87
SPEEDING	88	62	130	96	93	42	40	25	20	21	11	628
STOP SIGN	11	7	5	2	2	7	5	6	5	3	6	59
UNSAFE VEHICLE	0	0	0	0	1	1	1	1	0	0	0	4
WEAVING	0	0	1	0	0	0	0	0	0	0	0	1
WILLFULLY FLEEING/FAILURE TO COMPLA	0	0	0	0	0	0	0	0	0	0	0	0
WRONG WAY ON A ONE WAY STREET	0	0	0	0	0	0	0	0	1	1	0	2
MISCELLANEOUS	5	2	2	0	1	6	2	3	2	5	1	29
VOIDED CITATIONS	5	4	3	5	2	1	4	2	3	0	1	30
TOTALS-----	228	184	258	224	179	167	138	139	119	164	139	1939

VEHICLES TOWED FOR NOVEMBER 2014 AND YEAR TO DATE

REASON TOWED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YEAR TO DATE TOTALS
ACCIDENT	51	41	34	36	23	37	26	41	29	47	31	396
TRAFFIC	7	9	10	5	4	6	5	8	8	7	5	74
PARKING	8	8	3	6	8	6	3	9	3	6	9	69
ARREST	4	8	7	13	5	9	6	9	7	19	15	102
STL/REC	0	0	0	0	1	0	0	1	2	0	0	4
MISC	0	0	0	0	1	0	0	0	0	0	0	1
TOTALS	70	66	54	60	42	58	40	68	49	79	60	646



November



BARRICADES

11/21/14 48 Barricades Downtown for Holiday Parade

VACANT HOUSE BOARD UP

11/06/14 1864 Tremont Ave SE 1 window lock 2 garage doors

11/06/14 1867 Lincoln Way E board up rear door & lock front door

11/19/14 420 6th Street SW board up side door

11/25/14 436 6th Street NE board up front door

11/25/14 820 Erie St S board up front door

MISCELLANEOUS

11/03/14 Rawson Ave SE whole tree

11/24/14 19th Street NW large tree branch

11/24/14 Downtown tree branches

11/25/14 Clean up tree limbs all over city

Load Street Sweeping container

Load yard waste containers brush and leave

Pile salt in salt bin

Remove expired animals 3 deer 1 dog

MAYORS REPORT

STREETS AND HIGHWAY

Date	11/30/2014	Date Submitted	12/5/2014
Cold Mix Tons Ward 1	2.34	Patched Streets Ward 1	2
Cold Mix Tons Ward 2	11.86	Patched Streets Ward 2	13
Cold Mix Tons Ward 3	3	Patched Streets Ward 3	2
Cold Mix Tons Ward 4	3.76	Patched Streets Ward 4	4
Cold Mix Tons Ward 5	29.52	Patched Streets Ward 5	14
Cold Mix Tons Ward 6	3.22	Patched Streets Ward 6	1
Hot Mix Tons Ward 1		Swept Streets Ward 1	0
Hot Mix Tons Ward 2		Swept Streets Ward 2	6
Hot Mix Tons Ward 3		Swept Streets Ward 3	1
Hot Mix Tons Ward 4		Swept Streets Ward 4	1
Hot Mix Tons Ward 5		Swept Streets Ward 5	3
Hot Mix Tons Ward 6		Swept Streets Ward 6	3
Salt Tons	525		
Mortar Bags			
Cement Bags			
Sand Tons			
Removed Advertising Signs From Telephone Poles/Tree Lawns		<input checked="" type="checkbox"/>	
Removed Fallen Trees/Limbs From Street		<input checked="" type="checkbox"/>	
Cleaned Off Catch Basins	<input checked="" type="checkbox"/>		
Mowed/Weedeat	<input checked="" type="checkbox"/>		
Barricades	48 Downtown for Holiday Parade		

NOVEMBER STREETS PATCHED BY WARD

WARD	NOV	ADDRESS	DISTANCE	COLD
1	13	Amherst Road NE	Cherry Road to Amvale Ave NE	1.0700
	25,26	Ridgecrest Dr NE		1.2700
				2.3400
2	3	City Parking Lot	on N Erie	0.3800
	12	Tommy Henrich		0.8500
	13	Cherry Road NW	at Route 21 off ramp	0.7400
	13	Amherst Road NE	Cherry Road to Amvale Ave NE	1.0700
	13	City Hall Annex Parking lot		0.7400
	13	2nd Street SE	Lincoln Way to Tremont Ave SE	0.7400
	13	1st Street SW	Tremont Ave to Penn Ave SE	0.7500
	13	2nd Street SW	Tremont Ave to 1st Street SW	1.0000
	26	Lake Ave NE		1.1300
	26	Lincoln Way E		1.1300
	26	Alley beside NuNu Chicken	off Lincolnway E	1.0000
	26	Federal Ave NE		1.0900
	26	Amherst Road NE	at First National Bank	1.2400
				11.8600
3	3	16th Street NE	at Sippo Blvd Made Asphalt Curb	1.5000
	26	Virginia Ave SE		1.5000
				3.0000
4	3	Rawson Ave SE	at Erie Street S	0.6700
	5	Nave Road SE		0.5000
	13	Richville Dr SE	at South Way SE one pothole	0.2900
	13	1st Street SW	Penn Ave SE to Tremont Ave SE	0.2300
	26	Huron Road SE	At Walnut Road SE	2.0700
				3.7600
5	3	Spruce Ave SW		0.3900
	3	Karn Ave SW		0.8800
	3	Lincoln Way W	at Bell Store	0.3800
	3	Walnut Road SW	Rt 21 to Erie Street S	1.5000
	3	Alley Between 14th & 15th Street SW		5.0900
	5	Alley Between 13th & 14th Street SW	Tremont Ave SW to Walnut Road	2.0600
	5	15th Street SW	Tremont Ave SW to Walnut Road	1.0200
	10	7th Street SW	Perry Ave SW to Green Ave SW	3.0900
	10	5th Street SW	Perry Ave SW to Tremont Ave SW	2.0900
	10	9th Street SW	Tremont Ave SW to Walnut Road	2.1400
	12	14th Street SW		0.8500
	12	16th Street SW		0.8500
	12	5th Street SW		2.0000
	12,13	Heiman Place SW		7.1800
				29.5200
6	10	Castle West Circle NW		3.2200
				3.2200

TOTAL 53.7000

NOVEMBER STREETS SWEEP

WARD	DATE	ADDRESS	DISTANCE
1			
2	11/3/2014	Lincoln Way W to E	6th Street NW to 4th Street NE
	11/3/2014	Erie Street N & S	Cherry Road NE to Penn Ave SE
	11/3/2014	Federal Ave NW & NE	Tommy Henrich Blvd to 3rd Street NE
	11/3/2014	1st Street NW	Lincoln Way W to Agathon NW
	11/3/2014	Weirich Blvd NW	1st Street NW to Agathon NW
	11/3/2014	Rec Center Entrance	Agathon NW to Parking lot
3	11/3/2014	Lincoln Way E	3rd Street SE to 4th Street SE
4	11/3/2014	Erie Street S	Penn Ave SE to Walnut Road SE
5	11/3/2014	Lincoln Way W	6th Street Sw to River
	11/7/2014	5th Street SW	Perry Ave SW to Tremont Ave SW
	11/12/2014	Tremont Ave SW	6th Street SW to Erie Street S
6	11/7/2014	Castle West Circle NW	32nd Street NW to Cul De Sac
	11/7/2014	Jormay Lane NW	32nd Street NW to Castle West Circle NW
	11/7/2014	32nd Street NW	Jormay Lane NW to Castle West Circle NW

City of Massillon Safety Dept. Monthly Report
For the month of November 2014

Nov 3

Put up levy banner
Took down McKinley banners
Put up go tiger banners
Picked up steps at Rec center took to park for storage
Disconnect power from bank for choir booster
Bulb replacement at 23rd and LLW
Bulb replacement at Wales and Lake AVE NE
Repair traffic lights at Walnut and S.Erie SE
Went to Graybar for Flood lights
Worked in shop

Nov 4

Bulb replacement at Cherry and 17th ST NW
Replaced two street light bulbs on 1st ST SW
Set timer for lights at senior center
Set timer for lights at old red center bldg
Install new floodlight at Duncan Plaza
Installed post for wiring for Christmas lights at Duncan Plaza
Picked up wreaths and garland at city hall annex
Worked in shop

Nov 5

Installed power panel at Duncan Plaza for Christmas decorations
Picked up banner at chamber
Wired Santa house into power panel
Went to home depot for price quote
Worked in shop

Nov 6

Bulb replacement at Walnut and S.Erie
Bulb replacement at Wales and LWE
Bulb replacement at 23rd and LWW
Put up WHS on stage banner
Typed monthly reports and emailed them
Installed new clamp connector in Duncan plaza panel
Checked for low wires on LWE
Took down no parking signs
Went to Home Depot and Graybar for supplies
Work in shop

Nov 7

Bulb replacement at Cherry and Amherst NE
Bulb replacement at 9th and Tremont SW
Worked on street lights an 1st St by Kosmos
Turned on heater bulbs in old controller cabinets
Bulb replacement at 17th and bike path crosswalk
Worked on controller at Finefrock and S.Erie
Work in shop

Nov 10

Took down football banners and brackets
Took brackets to park for storage
Helped sign dept with sign post
Bulb replacement at 1st and LWE
Ordered video camera signs for garage
Work in shop

Nov 12

Bulb replacement at Walnut and Johnson SE
Bulb replacement at 17th and Finefrock SW
Rest traffic lights at lake and 1st
Rest traffic lights at North and Erie
Reset traffic lights at Tremont and LWE
Put anti-freeze in generator at city hall
Worked on emergency lights at senior center
Picked up museums power panel for Christmas tree lights
Work in shop

Nov 13

Installed garland and wreaths on front of Mayors office
Reset power at city hall
Worked on emergency lights at senior center
Repaired traffic controller at Walnut and Erie
Went to meeting in mayors office
Work in shop

Nov 14

Picked up Christmas tree lights
Wired up timer in power panel for tree lights
Checked fuel level for generator at city hall
Put oil in generators at city hall and fire station #1
Work in shop

Nov 17

Tured on power for Christmas decorations
Replace two ballast in detectives office

Picked up star and power cords for tree
Work in shop

Nov '18

Installed new Christmas decorations to poles downtown
Took brocked banner and banner cable down
Turned power off for Christmas decorations
Bulb replacement at 24th and LWE
Bulb replacement at Lillian Gish and LLW
Repair traffic lights by Walgreens
Work in shop

Nov 19

Bulb replacement at Wales and LWE
Installed lights on Christmas tree
Unloaded signs
Clean shop
Work in shop

Nov 20

Installed lights on Christmas tree
Took cable mats to museum for tree
Picked up old florecent bulbs at city hall
Work in shop

Nov 21

Turned power on for Christmas decorations
Turned power on for garland and wreaths
Moved planter box back at museum
Checked Christmas tree lights
Helped janitor repair door at police dept
Work in shop

Nov 24

Took banners to chamber
Replace ballast in building dept offices
Went to Home Depot
Went to Fat Boy tools
Reset traffic lights downtown
Reset traffic lights at Walnut and 6th ST SW
Work in shop

Nov 25

Repaired Christmas decoration on Viaduct
Replaced ballast in auditors office
Replaced emergency lights at senior center

Bulb replacement at 17th and Tremont AVE SW
Work in shop

Nov 26

Worked on emergency lights at senior center
Went to Graybar for bulbs
Went to Home Depot for bulbs
Went to Zeigler bolt and nut for price quote
Repaired cord for Christmas decorations at annex
Secured speaker wire to cable on Lincoln Way
Bulb replacement at 6th and Tremont AVE SW
Worked in shop

Nov 27

Holiday

Nov 28

Holiday

Paint and Sign Dept.
City of Massillon Safety Dept. Monthly Report
For the month of November 2014

Nov 3

Removed no parking signs from Lincoln Way downtown
Sign inspection on main roads in the city
Worked in shop

Nov 4

Repaired sign post on Commerce Dr SW
Repaired sign post on Alpha ST NW
Sign inspection on Route 21 both directions
Sign inspection on the northwest side of the city

Nov 5

Cut old sign post to size at city garage
Cut brush away from stop sign on 3rd ST NE
Posted no parking signs on 1st ST SE
Sign post repair on 9th ST NE
Sign post repair on State ST NE
Sign post repair on Roslyn AVE NE
Sign post repair on Williams AVE NE
Sign repair on Olivewood AVE NE

Nov 6

Swept bay floors at city garage
Sign inspection Northeast section of city
Went to general rental for price quote
Picked up broken sign post on Richville DR SE
Worked in shop

Nov 7

Put new sign order in stock
Worked to remove old sign post at city hall parking lot
Worked in shop

Nov 10

Helped electricians take down football banners
Sign repair at city garage
Worked on drilling out old sign post holes at city hall parking lot
Called MD Solutions about sign delivery

Nov 12

Worked on post holes at city hall parking lot
Installed school crosswalk signs on Richville DR SE

Work in shop

Nov 13

Made up two office signs for city garage
Marked spot for new speed limit sign on Lanedale AVE NW
Posted no parking signs on 1st ST SE
Work in shop

Nov 14

Put out cones for no parking on 1st ST SE
Painted new crosswalks on 8th ST NE
Installed new crosswalk signs on 8th ST NE
Called OUPS for sign post on Lanedale AVE NW
Installed camera surveillance sign at city garage
Installed 25 MPH speed limit sign on Lanedale NW
Installed children at play sign on Lanedale NW
Repaired sign on Millrace AVE NW

Nov 18

Repaired sign on Hillside AVE SW
Went to Sherwin Williams for supplies
Sign inspection on main roads throughout city
Work in shop

Nov 19

Went to speedway to fill van with gas
Did shop maintenance at garage
Sign post repair on Morton AVE SW
Sign post repair on 7th ST SW
Sign inspection on the southwest side of the city

Nov 20

Put new signs in stock at city garage
Installed new street signs at Perry & 7th ST SW
Sign post repair on Oakhill AVE NE

Nov 21

Posted no parking signs on Lincoln Way downtown
Sign inspection northeast section of the city

Nov 24

Removed no parking signs from Lincoln Way downtown
Sign post repair on Geiger AVE SW
Sign inspection on the main roadways throughout the city

Nov 25

Sign post repair on Fir AVE SW
Removed 4 old signs and sign post on Hankins AVE NE
Installed 3 new sign post with stop signs on Hankins AVE NE
Picked up broken sign post at Forest and Candell SE
Replaced sign post and stop sign at Forest and Candell SE

Nov 26

Marked area to be called in for new post at Phillips AVE NE
Marked area to be called in for new post at 17th ST NE
Marked area to be called in for new post at Wabash AVE SW
Called OUPS For new sign post placement
Painted crosswalk on 8th ST NE
Picked up street sign from 17th ST NE
Made signs at city garage

**MAYOR KATHY CATAZARO-PERRY
PLANT MANAGER WWTP-TONY ULRICH
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: Date 12/15/2014

Date 11/30/2014 Plant Effluent Total Million Gallons 294.854
 Plant Effluent Average Millon Gallons 9.828

Daily Average Effluent Suspended Solids	6.8	mg/l
Daily Average Effluent BOD	5.5	mg/l
Total Sludge Hauled	152.083	Dry Tons
Total Sewer calls	2	Collections
Sanitary Sewer Jetted	26,997	Feet
Collection Water Usage	10116	Gallons
Sanitary Sewer Footage Camera	917	Feet
Total Overtime For WWTP Dept	53.5	Hours

Ward 1	\$0.00
Ward 2	\$0.00
Ward 3	\$0.00
Ward 4	\$0.00
Ward 5	\$0.00
ward 6	\$0.00
Sewer Repair Cost	\$0.00