

## 2014 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

[illegible]

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE**  
**MONTHLY DATA 2014**

DESCRIPTION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	
	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	
Dwellings	3	369,348											3	369,348
Condominiums (Units)													0	0
Duplexes (Units)													0	0
Multi-Family (Units)													0	0
Dwelling Alterations	3	13,503											3	13,503
New Commercial													0	0
Commercial Alterations	1	11,000											1	11,000
New Industrial													0	0
Industrial Alterations	3	92,500											3	92,500
Garage/Carport	1	0											1	0
Garage Alterations													0	0
Miscellaneous	5	16,840											5	16,840
Schools													0	0
Swimming Pools													0	0
New Hospitals													0	0
Hospital Alterations													0	0
Accessory Building													0	0
Fences	3	18,200											3	18,200
Razing	3	16,500											3	16,500
TOTALS:	22	537,891	0	0	0	0	0	0	0	0	0	0	22	537,891

Kathy Catazaro-Perry, Mayor

# Massillon

*City of Champions*

Thursday, February 13, 2014

The Honorable Mayor Kathy M. Catazaro-Perry  
City of Massillon  
Municipal Government Annex Administration Building  
151 Lincoln Way East  
Massillon, Ohio 44646

**Reference:** Monthly Report for the Civil Service Commission

Dear Mayor Catazaro-Perry:

The Civil Service Commission is accepting applications and continues to prepare for the Competitive Examination for Police Officer. The examination is scheduled to be held at the Massillon Recreation Center on Saturday, March 8, 2014. This is a state of the art examination battery was developed to assist agencies throughout Ohio in selecting the most qualified law enforcement officers. The two-part examination battery that provides a comprehensive assessment of job related personality traits and cognitive skills.

The first part of the selection inventory is a cognitive examination that assesses essential job-related problem-solving abilities.

The second part is a comprehensive and in-depth personality trait inventory. This assessment provides an evaluation of an applicant's suitability for law enforcement employment based on essential job-related personality traits, identified in detailed research based on the recent Ohio Criminal Justice Services (OCJS) job analysis study.

The examination yields a final score that is a composite of both the personality trait and cognitive components.

The examination was developed and validated specifically for agencies within the state of Ohio. The examination is a result of a comprehensive job analysis conducted by law enforcement agencies across the state of Ohio. Additionally, it has been subjected to extensive field-testing in numerous law enforcement agencies throughout the state. Finally, a criterion-related validation study was conducted that demonstrates the strong relationship between test scores on the examination and important job performance indicators.

In summary, the development and validation of the examination is entirely based on data that is specific to Ohio law enforcement agencies.

Sincerely,

*Jon C. Roethlisberger*

Jon C. Roethlisberger

Public Administration Consultant

# ***THE CITY OF MASSILLON, OHIO***

*Internal Correspondence*

---

**To:** Mayor Kathy Catazaro-Perry

**Date:** February 6, 2014

**From:** Ted Herncane, Community Development Director

**Subject:** Monthly Report – January 2014

---

1. The City continued implementing activities under its FY 2013 CDBG Program Year, which began July 1, 2013. In regards to FY 2013, HUD has released allocation amounts for all CDBG Grantees which includes a 5% reduction due to sequestration. The City of Massillon will be receiving \$607,065 in CDBG funding, an increase from FY 2012 due to unspent disaster recovery funds that the U.S. Treasury Department returned to HUD and distributed to CDBG Grantees.
2. The CD Director and Housing Director attended a meeting with staff at Stark County Regional Planning to discuss the City's use of HOME Funds for FY 2014.
3. The Housing Department continued to implement emergency home repair projects to low/moderate income persons utilizing CDBG funding. The Housing Department received several fair housing calls and has three full rehabilitation projects pending. The Housing Department is currently administering full rehabilitation projects with utilizing HOME Consortium funding.
4. The CD Director continued the planning process for the City's new 5-Year Consolidated Plan which will be submitted to HUD by May 15, 2014 along with the 2014 Annual Action Plan. This Consolidated Plan will cover CDBG FY's 2014-2019 and will be the City's first submission on HUD's new eCon Planning Suite software.
5. The City Site Plan Review Committee met on January 21 to approve plans submitted by Campbell Oil regarding the construction of the company's new corporate office at the site of the former Holland Pontiac on Hills and Dales RD.
7. The CD Director attended the Ohio Conference of Community Development Winter Meeting on January 20-30 in Columbus.
8. The CD Department continued planning activities for the FY 2014 CDBG Program by holding a CDBG Workshop in City Council Chambers on December 19. Applications for CDBG funding were due January 31 and are currently under departmental review.

**THE CITY OF MASSILLON  
INTERNAL CORRESPONDENCE**

---

**TO:** Mayor Kathy Catazaro-Perry **DATE:** February 12, 2014  
**FROM:** Keith A. Dylewski, P.E., P.S.  
City Engineer  
**SUBJECT:** Engineering Department Monthly Report for January 2014

---

**BRIDGES**

**Harsh Avenue SE Box Culvert Replacement** – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

**17<sup>th</sup> Street NE Bridge** – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 78 % completed. Currently locating right-of-way and property. Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This will be a design/build project that will be administered by ODOT. It is anticipated to be constructed in the Spring of 2015.

**Bridge Inspection Program** – 2013 Bridge Inspections have been completed. Preparing submission to ODOT.

**SANITARY SEWERS**

**State Avenue Sewer Rehab** - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

**Griffith Sanitary Sewer Replacement Project** – Project will replace approximately 1600 L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is 100% complete. Project submitted to OPWC and received funding for 2013. Project bid out June 26, 2013. Wenger Excavating apparent low bidder. Work began August 26<sup>th</sup>. Sanitary installation completed, waiting to finish testing and site restoration. Testing complete, will finish site restoration in Spring.

**Southway Sanitary Sewer Project** – Project will extend sanitary sewer service along Southway Street to replace failing septic systems. Completed acquiring survey data. The project is currently in the design phase.

**Genshaft Park Sanitary Sewer Relocation** – Project will relocate approximately 770 L.F. of 18" sanitary sewer that runs through Genshaft Park and is currently in poor condition. Finalizing the design and preparing Permit to Install (PTI) forms for approval to the Ohio EPA. Will seek to bid this project in February 2014.

**STORM SEWERS**

**2014 Catch Basin Replacement Project** – Project will replace 15 catch basins at various locations throughout the City. Currently analyzing contractor pricing.

**St. Mary's Storm Sewer Repair** – Wenger lowest estimate to repair 75' of storm sewer on the edge of the cemetery, remove and replace fence and cut down trees. Tree removal was completed in November. Pipe repair completed week of January 13<sup>th</sup>.

**17<sup>th</sup>/Cherry Road NW Catch Basin Repair** – Wenger lowest estimate to add a catch basin and 15' of storm sewer pipe to alleviate flooding. Catch basin completed on December 9<sup>th</sup>. Pavement repair at corner will be completed as weather permits.

**WASTEWATER TREATMENT PLANT**

**WWTP Upgrade Project** – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Applied to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding. CTI Engineers Inc. and Obrien & Gere are beginning engineering design services for the project.



## STREETS

**9<sup>th</sup> Street SW Storm Sewer Improvement Project**– Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Currently the project cost estimate is \$1,671,320.00 and OPWC has approved funding for 2014 along with a \$200,000 grant from ODOT.

**Main Avenue Resurfacing** - SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00. Applied to SCATS for funding FY 2016.

**Hankins Road Improvement Project** – Currently beginning the survey work and preliminary design. Project will seek to install curb & gutter and storm sewer and improve sight distance of the roadway. Limits of the project are from 17<sup>th</sup> Street NE to Wales Road NE (SR241). Survey work is completed. OPWC has approved funding in 2014.

**Dominion Gas Line Projects** – Currently replacing underground gas lines on the following streets: Huron, Arapahoe, Shawnee Streets in the Walnut Hills area. Final restoration and cleanup to be finished in the Spring.

**Lake Avenue Paving Project** – Project components will consist of the repaving of Lake Avenue between Wales Road (SR241) and Amherst Road; catch basin replacement; ADA curb ramps; manhole adjustment; and pavement markings. Superior Paving was the low bidder and began work on September 18<sup>th</sup>. Structures and curb ramps are completed. Paving completed November 1<sup>st</sup>. Striping and traffic control items completed. Currently going through project close out.

**Richville/Southway Intersection Widening** – Preparing estimate and survey. Plans 60% completed. Seek to construct in the Spring of 2014.

## SUBDIVISIONS

**Centennial Village** – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

**Cherry Springs Condominiums** – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Entire property sold at bank auction in September 2012.

**Country View Meadows** – Preliminary plat approved by Planning Commission August 8, 2012. Developer is working on Engineer's drawings and survey plans. Phase 1 plat approved by Planning Commission in October 2013. Plat approved by City Council.

**Concord Village Allotment** – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26<sup>th</sup>, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

**Forest Hills No. 3** – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

**Gray Ridge Estates Phase 1** – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27<sup>th</sup> Street SE completed. Entire development sold at auction in summer 2011. Ryan Homes has resumed housing construction in Spring 2013. Street lighting has been installed, monuments installed, working on final punch list items.

**Sippo Reserves Allotment Phase 1** – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19<sup>th</sup>. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

**Sippo Reserves Allotment Phase II** – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any remaining items.

### **SUBDIVISIONS (Continued)**

**Westbrook Estates Phase III** - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16<sup>th</sup>, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

**Woodland Creek** – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

**NeoCom Industrial Park Phase 7** – Utility work for roadway extension (Millennium) and Baker-Hughes site began week of March 18, 2013. Dedication plat for roadway has been approved by Planning Commission and Council, and has been recorded at the County. Utility work and roadway 90% completed. Curb and base roadway installed the week of June 24, 2013. Project is 95% complete. Need to install street lighting and misc. punch list items.

### **MISCELLANEOUS**

**Storm Water Management Plan** – Currently compiling data to prepare our 2013 Annual Report for submission to Ohio EPA.

**Storm Water Mapping** – Updating on a continuing basis.

**Subdivision Mapping** - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

**Sanitary Sewer Mapping** – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

**GIS** – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Updating and transferring to new server.

**Web Site** - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

**Outfall Inventory** – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

**Levee Infrastructure Repair** – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Applied to OPWC and MWCD for funding in 2013. Received funding through OPWC for the project that will be bid in June of 2013. Wenger Excavating is the apparent low bidder; currently awaiting construction schedule and reviewing shop drawings. Expect to begin construction the week of November 11<sup>th</sup>. Construction started the week of December 16<sup>th</sup>. 20% of sanitary work is completed.

**ODOT Salt Participation Agreement** – Researching participation in sodium chloride (rock salt) coop purchasing program.

Kathy Catazaro-Perry, Mayor

# Massillon

*City of Champions*

**Thomas M. Burgasser**, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Thursday, February 13, 2014

Mayor Catazaro-Perry  
Municipal Government Center Annex  
151 Lincoln Way East  
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for January, 2014. The department responded to a total of 433 alarms during the month. There were 114 fire and public service calls, and 319 Rescue and EMS calls. There was \$7,600.00 fire loss for the month. This averages to 14.0 alarms per day. There were 4 civilian injuries due to fire.

On the 3<sup>rd</sup> of the month, I attended the monthly Stark County Hazardous Materials Executive Board meeting.

On the 9<sup>th</sup> of the month, I attended the LOGIC Board meeting.

On the 22<sup>nd</sup> of the month, I attended the quarterly LEPC meeting. Due to Executive Board member resignations, I was appointed to be the Vice-Chairman for the LEPC.

On the 23<sup>rd</sup> on the month, I attended a Stark County THRIVE meeting which discusses the subject of infant mortality. Ohio is statistically one of the worst states in the nation in terms of infant mortality rates and Stark County is one of the worst counties in the State of Ohio. The goal of this committee is to develop strategies to reduce infant mortality in the county—it is an important goal and I am honored to have been chosen by the Mayor to provide my assistance.

On the 28<sup>th</sup> of the month, I attended a meeting with the Administration and a representative of Congressman Gibbs' staff to discuss our application for SAFER Act funding in the fall.



Kathy Catazaro-Perry, Mayor

# Massillon

*City of Champions*

**Thomas M. Burgasser**, Fire Chief


Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Much of January was spent introducing monthly Fire-related education and training conducted by our bank of Fire Instructors in cooperation with the Assistant Chiefs. Collectively, we have been working to update our response and tactical policies and procedures.

The hiring process has been completed and the City has made conditional offers of employment to two applicants pending the outcome of their medical exam screenings. Their official hire date has been set for February 10, 2014.

SAFER Act grant funding will be depleted in 9 months. The Fire Department has secured additional funding for an additional 12 months for those who are veterans (3) which is approximately \$260,000 additional dollars.

Respectfully submitted,



Tom Burgasser,  
Fire Chief

# MASSILLON

## MFD Fire Monthly Report

Alarm Date Between {01/01/2014} And {01/31/2014}

TOTAL RUNS	433	TOTAL FIRE RUNS	114
		TOTAL EMS RUNS	319

### FIRE CALLS BY PROPERTY USE

RESIDENTIAL	55	MULTI-FAMILY RESIDENTIAL	10
HOTELS/MOTELS	0	HEALTH CARE	11
PUBLIC ASSEMBLY	12	DETENTION FACILITIES	0
SCHOOLS	5	INDUSTRY	4
STORES/OFFICES	8	ALL OTHER STRUCTURES	6
STORAGE	3	NO PROPERTY INVOLVED	0

### SITUATION FOUND

STRUCTURE FIRE	4	CO INVESTIGATION	7
VEHICLE FIRE	3	LOCK OUT	3
GRASS\RUBBISH	4	POWER LINE\TREE DOWN	0
ILLEGAL BURN	2	MVA\MEDIC ASSIST\EMS	321
LEGAL BURN	0	ALARM DROP	35
EXPLOSION\RUPTURE	0	SERVICE CALLS	36
HAZARDOUS\NO FIRE	3	NO INCIDENT\CANCELLED	11
		OTHER	0

### TOTAL RESPONSES BY UNIT

R218	173	E211	58
R220	121	E212	23
R230	0	E213	0
R240	89	E214	16
R250	0	E210	0
T216	0	T217	1

### TOTAL RESPONSES BY DISTRICT

DISTRICT 1	64
DISTRICT 2	29
DISTRICT 4	20
OUT OF DISTRICT	1

### AVERAGE RESPONSE TIME

AVG SCENE	AVG TOTAL TIME
4:43	19:52

CIVILIAN INJURIES 4  
CIVILIAN CASUALTIES 0  
FIREFIGHTER INJURIES 0  
FIREFIGHTER CASUALTIES 0

DOLLAR LOSS \$7,600

### INSPECTION ACTIVITIES



# MASSILLON

## MFD EMS Monthly Report

Alarm Date Between {01/01/2014} And {01/31/2014}

TOTAL RUNS	433	TOTAL FIRE RUNS	114
		TOTAL EMS RUNS	319
<b>EMS CALLS BY PROPERTY USE</b>			
RESIDENTIAL	205	MULTI-FAMILY RESIDENTIAL	44
HOTELS/MOTELS	2	HEALTH CARE	22
PUBLIC ASSEMBLY	7	DETENTION FACILITIES	4
SCHOOLS	2	INDUSTRY	8
STORES/OFFICES	8	ALL OTHER STRUCTURES	16
STORAGE	0	NO PROPERTY INVOLVED	1

### PATIENT DISPOSITION

			TOTAL	VIA MFD
TOTAL PATIENTS	329	PATIENTS TO AFFINITY	212	212
TOTAL PATIENTS TRANSPORTED	285	PATIENTS TO MERCY MEDICAL	35	35
TOTAL PATIENTS TURNED OVER TO ANOTHER SERVICE	1	PATIENTS TO AULTMAN	38	38
		PATIENTS TO OTHER ER	0	0
TOTAL NON TRANSPORTS	39			
TOTAL NO UNIT AVAILABLE	4			

### PATIENT DEMOGRAPHICS

MALE PATIENTS  
FEMALE PATIENTS  
18 AND UNDER  
18 - 59 ADULT  
60 AND OVER

### EMS BY DISTRICT

DISTRICT 1	148
DISTRICT 2	93
DISTRICT 4	77
OUT OF DISTRICT	1

### EMS AVERAGE RESPONSE TIME

AVG SCENE	AVG TOTAL TIME
3:44	42:25



[illegible]

2013 EMS TRANSPORT STATISTICS	JAN 2013	FEB 2013	MAR 2013	APR 2013	MAY 2013	JUN 2013	JUL 2013	AUG 2013	SEP 2013	OCT 2013	NOV 2013	DEC 2013	2013 TOTALS
# of patients for the month	328	262	315	275	295	275	350	345	288	319	277	309	3638
# of patients transported by FD	293	232	295	251	244	238	305	291	241	280	242	269	3181
# of patients turned over to private	2	1	0	0	0	0	1	3	3	3	2	0	15
# of patients not transported	36	30	20	24	51	37	42	47	47	39	33	40	446
# of patients transported to Affinity	224	166	216	183	173	168	228	230	184	217	161	187	2337
# of patients transported to Aultman	49	38	50	40	43	43	52	37	40	39	54	53	538
# of patients transported to Mercy	20	28	29	28	28	27	25	24	17	24	27	29	306
# of patients transported elsewhere													0
# of FD transports to Affinity	224	166	216	183	173	168	228	230	184	217	161	187	2337
# of FD transports to Aultman	49	38	50	40	43	43	52	37	40	39	54	53	538
# of FD transports to Mercy	20	28	29	28	28	27	25	24	17	24	27	29	306
# of FD transports elsewhere													0
# of residents transported by FD	255	213	259	214	208	206	272	250	212	233	217	249	2788
# of non-residents transported by FD	38	19	36	37	36	32	33	41	29	47	25	20	393
\$ amount billed to Resident Insurance	\$ 152,216	\$ 129,672	\$ 161,741	\$ 132,131	\$ 127,936	\$ 128,910	\$ 167,151	\$ 152,057	\$ 146,126	\$ 140,835	\$ 135,092	\$ 155,533	\$ 1,729,399
\$ amount Resident Write Off	\$ 31,557	\$ 32,659	\$ 33,559	\$ 27,626	\$ 28,767	\$ 23,820	\$ 37,793	\$ 31,052	\$ 28,888	\$ 24,549			\$ 300,270
\$ amount billed to Non-Residents	\$ 22,372	\$ 11,156	\$ 22,010	\$ 23,020	\$ 22,574	\$ 19,448	\$ 21,131	\$ 24,302	\$ 17,558	\$ 28,564	\$ 15,778	\$ 12,041	\$ 239,954
TOTAL \$ AMOUNT BILLED	\$ 174,588	\$ 140,828	\$ 183,751	\$ 155,151	\$ 150,511	\$ 148,358	\$ 188,282	\$ 176,360	\$ 163,684	\$ 169,398	\$ 150,870	\$ 167,574	\$ 1,969,354
Unofficial Amount Collected to Date 2/12/2014	\$69,713.49	\$54,386.73	\$75,860.43	\$64,908.52	\$64,676.92	\$59,306.91	\$73,539.91	\$69,844.17	\$54,877.76	\$68,188.24	\$62,351.25	\$57,773.35	\$775,427.69



# HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF JANUARY, 2014

	Current Month	Year to Date
<u>Vital Statistics Services</u>		
Births: Resident . . . . Non-Resident . . . . Total: . . . . .	0 . . . .	0
Deaths: Resident . . 28 . . . . Non-Resident . . 16 . . Total: . . . . .	44 . . . .	44
Certified B/D copies issued . . . . .	267 . . . .	267
Burial Permits . . . . .	49 . . . .	49
Fetal Death . . . . .	0 . . . .	0
<u>Animal Control</u>		
Animal bites reported . . . . .	4 . . . .	4
Lab examinations: (Positive <u>0</u> ; Negative <u>1</u> ; Undetermined <u>0</u> ) Total: . .	1 . . . .	1
<u>Food Protection</u>		
Food Service/Food Establishment Inspections . . . . .	29 . . . .	29
Food Vending Machine Inspections . . . . .	0 . . . .	0
Mobile Unit/Temporary Food Inspections . . . . .	0 . . . .	0
Consultations . . . . .	2 . . . .	2
Plan Reviews made . . . . .	0 . . . .	0
Food Complaints received . . . . .	2 . . . .	2
<u>Nuisance Control</u>		
Residential complaints . . . . .	14 . . . .	14
Commercial complaints . . . . .	1 . . . .	1
Inspections . . . . .	17 . . . .	17
Consultations . . . . .	1 . . . .	1
Orders issued . . . . .	13 . . . .	13
Orders in compliance . . . . .	13 . . . .	13
Smoking Complaints . . . . .	0 . . . .	0
Smoking Investigations . . . . .	0 . . . .	0
<u>Environmental Inspection Services</u>		
Swimming Pool Inspections . . . . .	0 . . . .	0
Swimming Pool Complaints . . . . .	0 . . . .	0
Mobile Home Park Inspections . . . . .	1 . . . .	1
Mobile Home Park Complaints . . . . .	1 . . . .	1
School Environment Inspections . . . . .	0 . . . .	0
Supervised Community Clean-ups . . . . .	0 . . . .	0
<u>Compliance Actions</u>		
Legal Action . . . . .	0 . . . .	0
<u>Mosquito Control</u>		
Mosquito Investigations . . . . .	0 . . . .	0
Larvacide Drops . . . . .	0 . . . .	0
Biomist Spraying . . . . .	0 . . . .	0

# **NURSING DIVISION REPORT**

January 2014

<b>WIC CLINICS:</b>	Initial Certification	55
	Re-certifications	112
	Individual Mid-cert	21
	Nutrition Education	93
	Case Load	778

<b>IMMUNIZATION CLINICS:</b>	Patients seen	51
	Immunizations Administered	105

<b>TB TESTING CLINIC:</b>	TB Tests Administered	1
	Positive Reactors referred for X-ray	0

<b>COMMUNITY NURSING:</b>	<b>2014</b>	<b><u>Year to Date</u></b>
Lions Club Applications	1	1
SID/ SUID Home Visit	-	-
Help Me Grow Referrals	1	1
BCMH Home Visits	4	4
Lead Investigations	-	-
Lice Checks	3	3

Parochial School Visits: 1 Scoliosis screening for grades 5 -9

Field Visits: 12

Auxiliary Visits: 519

## **Continuing Education:**

### **Nurse Martin (6.45 CNE)**

ODH Independent Study	What is School Nursing	1.2 CNE
ODH Independent Study	Vaccine Preventable Disease	1.25 CNE
Independent Study	Infectious Disease	4 CNE

### **Nurse Hagl (6.5 CNE)**

ODH Independent study	Impact SIIS A-Z	1 CNE
ODH Independent study	Communicable Diseases	1.4 CNE
Human Trafficking: an update for Nurses working in Ohio Schools		4.25 CNE

## **Meetings**

Staff attended the RED Network and Epidemiology Advisory Committee at Stark County Health Department.

**Miscellaneous:** Nurse Hagl conducted a site visit at a child care facility that had several confirmed/suspected cases of Shigella. Suggestions were given regarding current practices along with educational information.

## **2013-2014 Influenza Season:**

There have been 14 Influenza associated hospitalizations for the 2013-2014 flu season, ten of which occurred in January.

Last year at this time we had a total of 28 influenza associated hospitalizations.

Diana Martin, RN, BSN  
Director of Nursing

## CITY OF MASSILLON

### INTERNAL CORRESPONDENCE

**TO:** Kathy Catazaro-Perry, Mayor  
**FROM:** Kenneth Koher, Income Tax Administrator  
**SUBJECT:** Income Tax Department Monthly Report – JANUARY 2014  
**DATE:** February 13, 2014

.....

Income tax collections during the month of January at \$1,527,958.46 were up \$81,489.54, or 5.6% as compared to last January's total of \$1,446,468.92.

- *Individual* taxes - including estimated tax payments – decreased by \$55,795;
- *Net Profit* business tax receipts increased by \$45,276; and
- *Withholding* tax payments from payrolls within the city were up \$92,009.

The income tax collections totals are taken from the Income Tax Department receipt summary reports and differ from the City Auditor reports due to the timing of recorded and receipted deposits via the City Treasurer's office.

January's tax receipts include \$16,796 from the collection of interest, penalties on late tax return filings, plus delinquent tax payments. Payroll tax withheld by Massillon employers continues to be strong into the 2014 tax year. This statement is quantified by the surge in the average monthly Withheld Income Tax payroll deductions paid to the City - representing an 8.1% increase - as follows:

- 2012 - for twelve months ending December 31, 2012 = \$ 884,640 per month
- 2013 - for twelve months ending December 31, 2013 = \$ 956,130 per month
- 2014 - for the month ending January 31, 2014 = \$1,188,357

Income tax on a last-twelve-months ("LTM") moving average basis continues to grow. This January's LTM average is \$1,292,945, which compares favorably to last January's \$1,157,020, representing a \$135,925 jump, which translates into an 11.75% increase.

Attached please find the following:

- Income Tax Revenue on an L-T-M Moving Average Basis Chart

*Kenneth Koher, Tax Administrator*

cc: A. Hennon  
Finance Committee  
J. Roethlisberger  
J. Ferrero  
D. Nist  
L. St. Jean



**MONTHLY REPORT – January 2014**

*Please accept the following monthly report from the Parks, Recreation, Golf Course, and Senior Center Divisions.*

**RECREATION CENTER OPERATIONS**

Membership purchases for January were at 840. This number is low due to the fact we made a membership push in December due to the price increase of memberships. The new pricing took effect January 1, 2014. The number of member visits to the recreation center for January was 20,060. Winter programming is in full swing. Participation levels are holding steady for our winter programs and leagues. The center has been extremely busy during the last month with the many school calamity days we have had!

**PARK MAINTENANCE**

Work at Genshaft Park is moving slowly at this point due to the weather conditions, but work continues on the concession/restroom building. Park crews have been busy clearing snow and salt spreading during recent snow events. The pavilion at Kiwanis Park has had the heat issues addressed and the furnace is working properly. One of the heating units at the Reservoir Park garage went out and a new motor is being installed.

**LEGENDS GOLF COURSE**

Work has been started on the maintenance equipment. The equipment is in need of replacement in the very near future.

Listed below are highlights of monthly meetings/special events that I participated in during the month of January.

- City Council Meetings – January 8<sup>th</sup> & 21<sup>st</sup>, 2014
- Council Work Sessions – January 13<sup>th</sup> & 27<sup>th</sup>, 2014
- Recreation Staff Meeting – 2
- Department Head Meetings – 2

Respectfully Submitted,

Douglas Nist

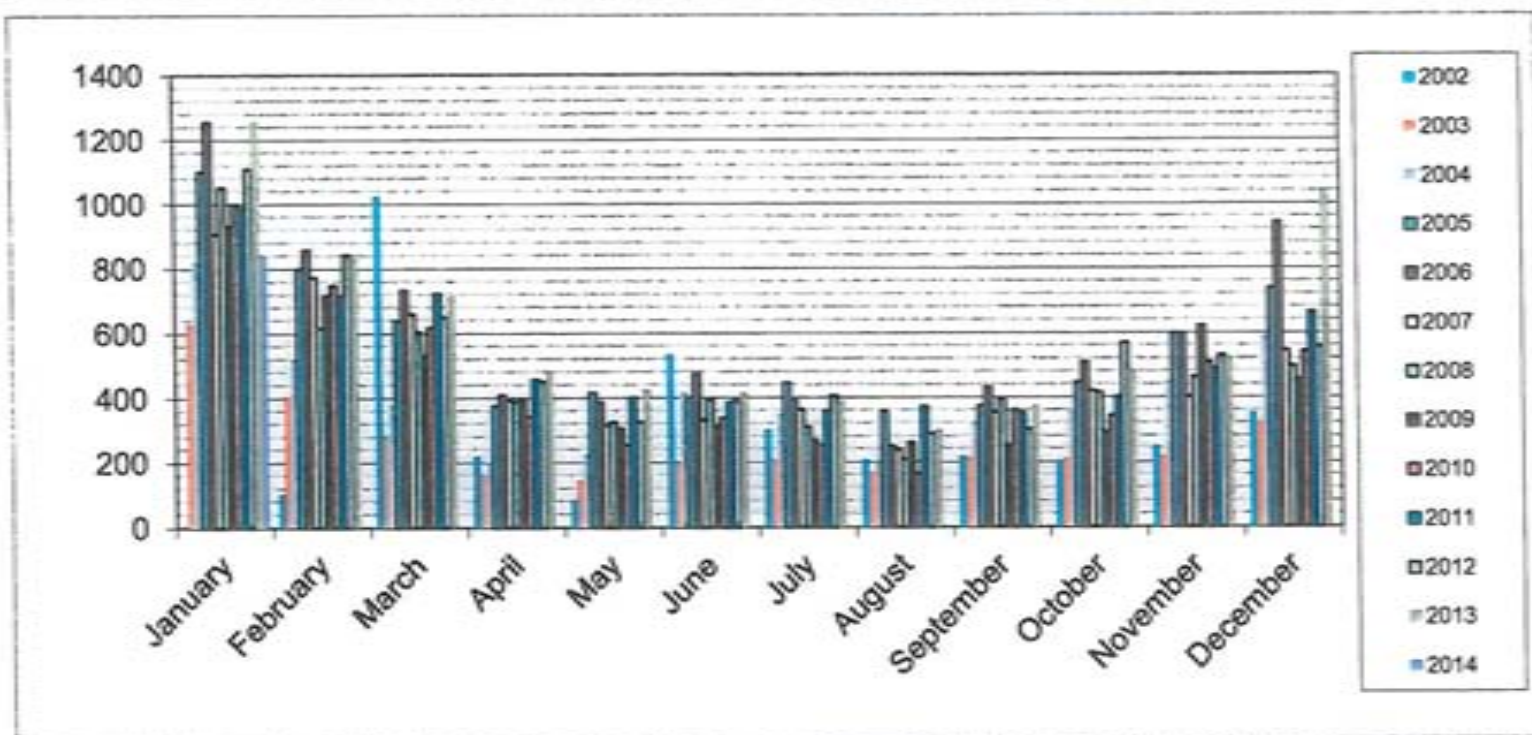
Director of Parks and Recreation

Prepared: February 10, 2014



MASSILLON RECREATION CENTER  
Number of Memberships Sold by Month

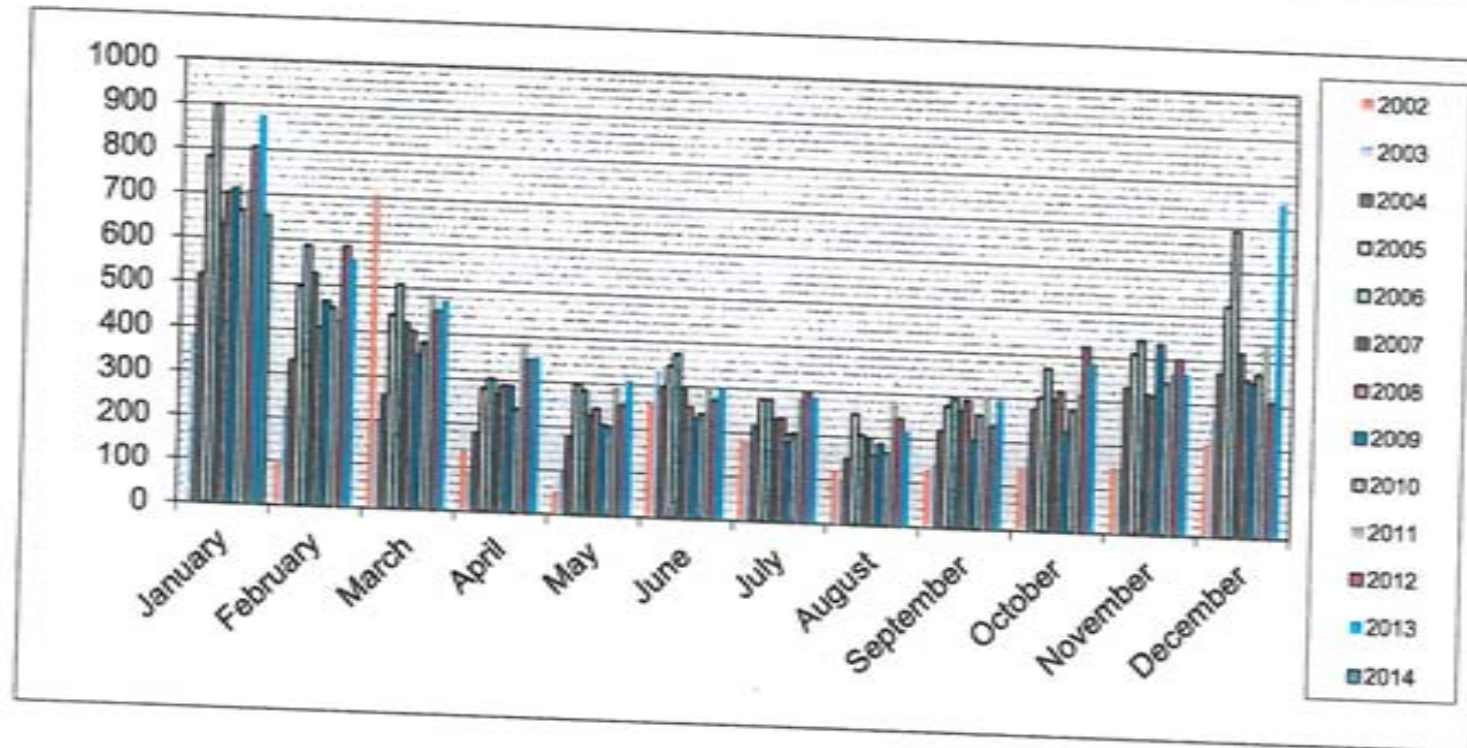
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	630	821	1101	1255	908	1052	932	999	987	1110	1257	840	11892
February	102	405	521	799	857	773	616	715	748	714	843	832		7925
March	1024	278	380	639	733	660	605	529	617	723	650	715		7553
April	221	161	201	376	409	392	387	397	342	457	451	483		4277
May	84	146	224	416	386	315	324	305	254	400	325	424		3603
June	535	196	417	400	474	331	393	311	337	385	392	414		4585
July	303	208	348	446	393	364	309	270	253	360	406	387		4047
August	208	169	203	358	249	239	209	260	165	372	289	299		3020
September	219	214	323	374	432	355	394	250	361	353	303	372		3950
October	204	211	357	447	510	421	416	293	343	401	569	480		4652
November	249	219	451	599	598	401	463	622	510	488	531	524		5655
December	353	324	588	738	942	545	497	455	542	664	555	1036		7239
Totals	3502	3161	4834	6693	7238	5704	5665	5339	5471	6304	6424	7223		67558



# MASSILLON RECREATION CENTER

## Membership Packages Sold by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	380	515	782	899	630	701	710	662	706	805	875	652	8317
February	95	225	329	497	588	525	405	465	450	423	589	560		5151
March	706	196	255	438	507	422	404	349	377	484	450	474		5062
April	138	90	179	281	303	268	288	287	235	385	348	356		3158
May	51	98	179	298	283	226	243	207	203	292	253	310		2643
June	258	333	299	346	373	297	254	228	239	296	272	298		3493
July	185	179	215	278	278	233	235	182	203	283	298	286		2855
August	122	102	149	252	205	197	159	185	165	277	244	217		2274
September	131	141	220	277	295	266	291	202	259	302	234	295		2913
October	145	168	276	304	370	300	320	228	277	315	422	386		3511
November	150	149	333	410	441	319	314	432	346	369	400	369		4032
December	211	267	372	523	692	418	356	351	373	439	309	755		5066
Totals	2192	2328	3321	4686	5234	4101	3970	3826	3789	4571	4624	5181	652	48475

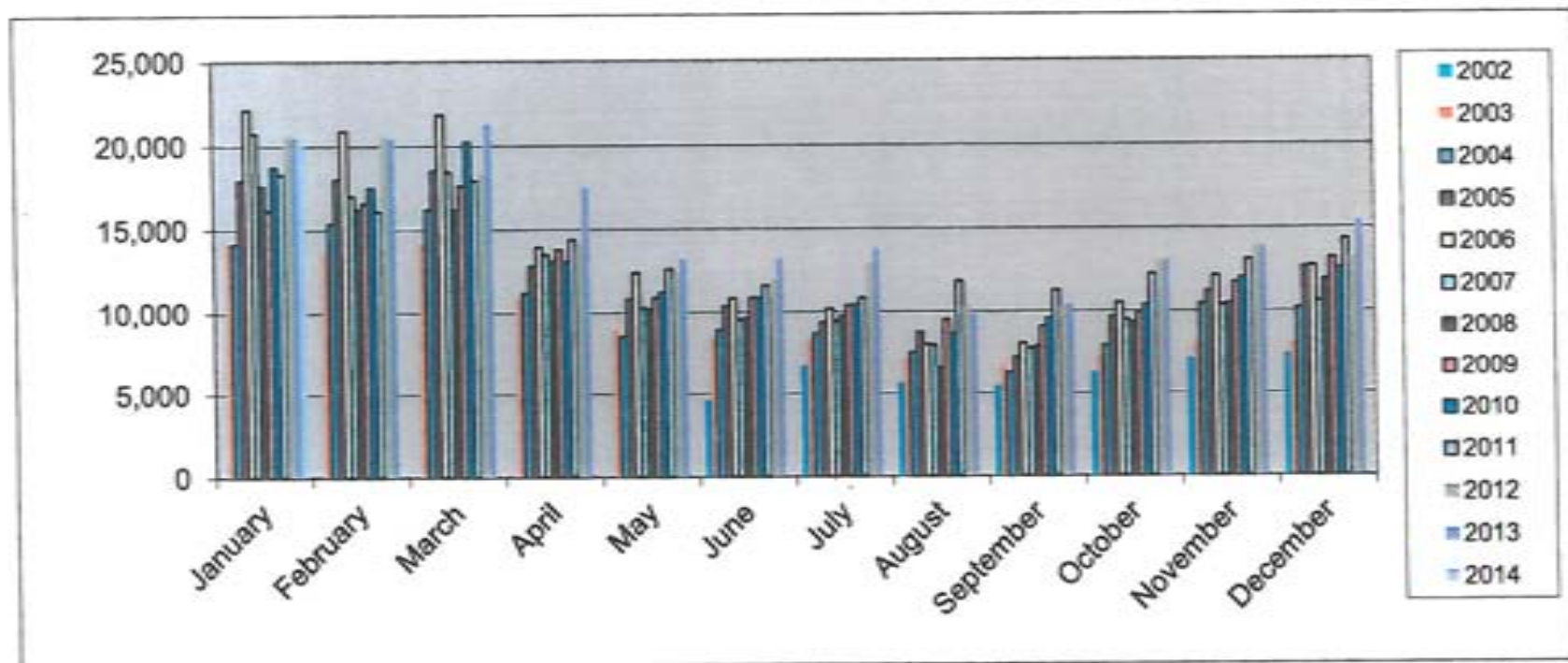




# MASSILLON RECREATION CENTER

## Membership Usage by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	14,220	14,136	17,927	22,141	20,732	17,604	16,136	18,712	18,288	20,572	20,454	20,060	220,962
February	0	13,624	15,344	17,998	20,877	17,007	16,204	16,566	17,466	16,085	20,484	20,403		192,058
March	0	14,155	16,183	18,492	21,846	18,427	16,165	17,593	20,210	17,899	18,226	21,269		200,465
April	0	10,811	11,159	12,792	13,933	13,474	13,057	13,793	13,059	14,362	13,982	17,453		147,875
May	0	8,870	8,500	10,780	12,368	10,229	10,182	10,883	11,193	12,582	12,341	13,159		121,087
June	4,588	8,411	8,917	10,335	10,825	9,533	9,651	10,861	10,822	11,603	11,924	13,168		120,638
July	6,698	8,235	8,671	9,358	10,169	9,432	9,745	10,385	10,439	10,826	12,938	13,752		120,648
August	5,595	7,079	7,477	8,740	7,968	7,937	6,525	9,499	8,616	11,819	10,315	9,802		101,372
September	5,416	6,584	6,233	7,143	8,042	7,718	7,821	9,079	9,592	11,262	10,279	10,371		99,540
October	6,208	7,218	7,882	9,656	10,487	9,456	9,293	9,865	10,357	12,225	12,954	13,033		118,634
November	7,085	7,985	10,393	11,177	12,121	10,348	10,425	11,722	11,994	13,080	13,796	13,876		134,002
December	7,353	8,021	10,187	12,637	12,701	10,559	11,888	13,189	12,542	14,316	13,177	15,357		141,927
TOTALS	42,943	115,213	125,082	147,035	163,478	144,852	138,560	149,571	155,002	164,347	170,988	182,097		1,719,228



**MASSILLON POLICE DEPARTMENT  
END-OF-MONTH REPORTS 2014**

BY: Penny Berg

DATE 02/10/2010

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
<b>CRIMINAL ARRESTS:</b>													
Records Office: (Adults)	58												58
Clerk of Courts Report: (Adults)	N/A												-
Records Office: (Juveniles)	4												4
<b>SUMMONS/CITATIONS:</b>													
Records Office:	18												18
													0
<b>INCIDENTS:</b>													
Total Calls	2,160												2,160
Security Checks (Res./Bus.)	492												492
<b>REPORTS TAKEN:</b>													
Incident Reports	61												61
Property Reports	68												68
Crimes Against Persons Reports	115												115
Accident Reports	90												90
<b>TRAFFIC CITATIONS:</b>													
Traffic Citations Issued	228												228
Alarm Calls	136												136
Miles of Road Patrol (Previous Mo.)	27,547												27,547
<b>OFFICERS' INFO:</b>													
Compensatory Hours Used	155.3												155.3
Sick Hours Used	162.0												162.0
Personal Hours Used	144.0												144.0
Compensatory Hours Earned	319.4												319.4
Overtime Hours Paid	836.5												836.5
<i>*Officer off on injury leave.</i>													
cc: Safety Service Director Hennon													
Chief Moser													

# TRAFFIC ACTIVITY REPORT

## MONTH OF JANUARY 2014

<b>TO:</b>	Chief Keith T. Moser
<b>FROM:</b>	Patrolman Jeffrey A. Crawford
<b>DATE:</b>	February 4th, 2014

In January 2014 the Massillon Police Department issued a total of 228 traffic citations, 211 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 11 arrests for OVI, 4 more than in January of 2013. Radar citations for the month totaled 88; this was 170 less than last year during the same time period.

The Massillon Police Department handled a total of 91 traffic accidents during January. This was 18 more accidents than occurred during the same time period last year. There were 60 property damage accidents, 9 injury accidents, 22 accidents that occurred on private property, and no fatal accidents. Of the above accidents there were 12 hit skip accidents, there were 3 accidents that occurred as a direct result of alcohol and/or drugs. There were no pedestrian, no bicycle, and no motorcycle accidents during the month. . The Massillon Police Department investigated 5 accidents involving juveniles that resulted in 3 injuries.

In January 2014 there were 70 motor vehicles towed by the Massillon Police Department. This was 15 more than towed in January of 2013. Of the above tows, 51 vehicles were towed from traffic accidents, 7 for traffic offenses of some type, 4 as a direct result of an arrest and 8 for parking violations. There were no recovered/stolen vehicles in January 2014.

During the month of January 2014 the traffic officer mailed 17 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 12 title searches to the State of Ohio, Bureau of Motor Vehicles. During January 2014, the traffic officer was able to junk or title 12 motor vehicles. Also during the month of January the traffic officer issued or acted upon 17 notices (48/72 hour and/or 10/20 day notices) and issued 10 Parking Summons'. The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners.

As of the last day of January 2014 there were 35 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 35 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of January 2014.



# TOTALS FOR JANUARY 2014 AND YEAR TO DATE

OFFICERS NAME	ID#	January	January	January	January	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citation	OVI'S	Accident	Tows	Citation	OVI'S	Accident	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	0	0	0	0	0	0
Lt. Pahlau	43	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	2	0	3	0	2	0	3	0
Sgt. DiLoreto	60	0	0	1	0	0	0	1	0
Sgt. J. McCune	95	7	1	4	5	7	1	4	5
Sgt. Muntean	70	1	0	3	0	1	0	3	0
Sgt. K. Smith	90	0	0	0	2	0	0	0	2
Sgt. Saintenoy	102	17	0	1	0	17	0	1	0
Sgt. Maier	105	14	2	0	2	14	2	0	2
Ptl. Grizzard	41	0	0	0	0	0	0	0	0
Ptl. Ricker	63	2	0	2	2	2	0	2	2
Ptl. Hartman	67	1	0	3	3	1	0	3	3
Ptl. R. Slutz	69	0	0	0	0	0	0	0	0
Ptl. Crawford	71	0	0	0	6	0	0	0	6
Ptl. Brown	72	0	0	0	1	0	0	0	1
Ptl. Anderson	75	2	1	0	0	2	1	0	0
Ptl. Mitchell	79	0	0	0	0	0	0	0	0
Ptl. J. Slutz	81	10	0	8	5	10	0	8	5
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Rogers	93	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	42	1	12	4	42	1	12	4
Ptl. J. Smith	96	22	0	3	7	22	0	3	7
Ptl. Riccio	98	4	0	2	1	4	0	2	1
Ptl. Davis	99	3	0	2	3	3	0	2	3
Ptl. D. Smith	101	2	0	2	0	2	0	2	0
Ptl. McConnell	103	0	0	2	0	0	0	2	0
Ptl. Boyer	106	4	1	5	6	4	1	5	6
Ptl. Gohlke	107	1	0	1	0	1	0	1	0
Ptl. Dadisman	110	26	1	7	6	26	1	7	6
Ptl. Edwards	111	13	1	5	2	13	1	5	2
Ptl. Harting	113	26	2	7	6	26	2	7	6
Ptl. Antonides	116	14	0	4	4	14	0	4	4
Ptl. Alexander	117	10	1	14	5	10	1	14	5
Other		5	0	0	0	5	0	0	0
Monthly Totals		228	11	91	70	228	11	91	70

## TOTALS FOR JANUARY 2014 AND FOR YEAR TO DATE

CHARGE	JAN	Y.T.D.
ACD	10	10
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	1	1
ATV ON CITY STREET	0	0
CHANGING LANES W/O CAUTION	0	0
COUNTERFEIT PLATES	0	0
DEFECTIVE EXHAUST	0	0
DRAG RACING	0	0
DRIVING ALONE ON A T.P.	3	3
DRIVING OVER A FIRE HOSE	0	0
DUS	26	26
DWI	11	11
EXPIRED OL	0	0
EXPIRED/IMPROPER REGISTRATION	10	10
FAILURE TO CONTROL	13	13
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	0	0
FAILURE TO YIELD	9	9
FICTICIOUS REGISTRATION	5	5
HIT-SKIP	2	2
IMPEADING THE FREE FLOW OF TRAFFIC	1	1
IMPROPER BACKING	1	1
IMPROPER LANE USE	2	2
IMPROPER PASSING	1	1
IMPROPER START	0	0
IMPROPER TURN	2	2
INADEQUATE BRAKES	0	0
UNSECURE LOAD	0	0
LEFT OF CENTER	3	3
NO M.C. SAFETY EQUIPMENT	0	0
NO HEADLIGHTS	0	0
NO OL	3	3
NO SEATBELT/CHILD RESTRAINTS	4	4
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	0	0
OBSTRUCTION OF A CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	0
OVERWEIGHT VEHICLE	0	0
PARKING VIOLATIONS (INCLUDING HANDIC/	0	0
PASSING A STOPPED SCHOOL BUS	0	0
PEELING TIRES	0	0
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	2	2
RED LIGHT	10	10
SPEEDING	88	88
STOP SIGN	11	11
UNSAFE VEHICLE	0	0
WEAVING	0	0
WILLFUL FLEEING/FAILURE TO COMPLY	0	0
WRONG WAY ON A ONE WAY STREET	0	0
MISCELLANEOUS	5	5
VOIDED CITATIONS	5	5
TOTALS——	228	228

## VEHICLES TOWED FOR JANUARY 2014 AND YEAR TO DATE

REASON TOWED	JAN	YEAR TO DATE TOTALS
ACCIDENTS	51	51
TRAFFIC	7	7
PARKING	8	8
ARREST	4	4
STL/REC	0	0
MISC	0	0
TOTALS	70	70

# MAYORS REPORT

## STREETS AND HIGHWAY

Date 1/31/2014		Date Submitted 2/24/2014	
Cold Mix Tons Ward 1	20	Patched Streets Ward 1	
Cold Mix Tons Ward 2	19.25	Patched Streets Ward 2	
Cold Mix Tons Ward 3	2.5	Patched Streets Ward 3	
Cold Mix Tons Ward 4	4.0	Patched Streets Ward 4	
Cold Mix Tons Ward 5	2.5	Patched Streets Ward 5	
Cold Mix Tons Ward 6	2.0	Patched Streets Ward 6	
Hot Mix Tons Ward 1		Swept Streets Ward 1	
Hot Mix Tons Ward 2		Swept Streets Ward 2	
Hot Mix Tons Ward 3		Swept Streets Ward 3	
Hot Mix Tons Ward 4		Swept Streets Ward 4	
Hot Mix Tons Ward 5		Swept Streets Ward 5	
Hot Mix Tons Ward 6		Swept Streets Ward 6	
Salt Tons	1596.76		
Mortar Bags			
Cement Bags			
Sand Tons			
Removed Advertising Signs From Telephone Poles/Tree Lawns <input checked="" type="checkbox"/>			
Removed Fallen Trees/Limbs From Street <input checked="" type="checkbox"/>			
Cleaned Off Catch Basins <input type="checkbox"/>			
Mowed/Weedeat <input type="checkbox"/>			
Barricades			

As a supplement to the Mayor's report a detailed description of January activities follows:

**Work Accomplished in General:**

1. Snow and ice control was the primary job
2. 1596.76 tons of salt were unloaded and spread
3. Streets were patched weather permitting
4. Advertising was removed from telephone poles and private/commercial lawns
5. 3 loads of yard waste were loaded and transported
6. Sign posts were straightened in 3 general areas
7. 1 vacant house was secured
8. A downed tree was removed to aid Waste Water to have access

**Detail of Patched Streets (cold patch):**

1. Ward #1
  - Hankins Road NE – Wales Road to Carnation – 9 tons
  - 8<sup>th</sup> St. NE – Lincolnway East to State Avenue – 2 tons
  - Tennyson Avenue NE – 3 tons
  - Green Ridge Avenue NE – Bramblewood to Oakbluff – 3 tons
  - Bramblewood St. NE at Greenridge NE – 1 ton
  - Lincolnway East – 7<sup>th</sup> St. NE to West of Hess Blvd. – 2 tons
2. Ward #2
  - Cherry Road NE – 1<sup>st</sup> St. NE to Amherst Road – 1 ton
  - Amherst Road NE – Cherry Road to the City Limits – 1 ton
  - Lake Ave. NE – Amherst Road to 1<sup>st</sup> St. NE – 2 tons
  - Earl Road NE – Lake Ave. NW to Wooster St. – 1 ton
  - 3<sup>rd</sup> St. NW – Lake Ave. NW to State Ave. NW – 10 tons
  - Lincolnway West – main Ave. W to 17<sup>th</sup> St. NW – 1¼ ton
  - Lincolnway East – 3<sup>rd</sup> St NE to 7<sup>th</sup> St. NE – 2 tons
3. Ward #3
  - Lincolnway East – 3<sup>rd</sup> St. SE to Hess Blvd. SE – 2 tons
  - Area of 1965 Tremont Ave. SE – ½ ton
4. Ward #4
  - Area of 1200 16<sup>th</sup> St. SE – Walnut Road SE – 16<sup>th</sup> St. to Huron Rd. SE – 1 ton
  - Nave Road SE – Erie St. S. to City limits Richville – 3 tons
5. Ward #5
  - Lincolnway West to 17<sup>th</sup> St. NW – 2 tons
  - Duncan St. SW at Walnut Road – ½ ton
6. Ward 6
  - Lincolnway West to 18<sup>th</sup> St. – 2 ton

**Detail of Vacant House Securing**

Secured 219 Rose Avenue SE – basement door



### Detail of Sign Posts

Straightened signs on Underhill SE and Hankins Road at Phillips Road NE – for Safety Department

### Detail of Downed Trees

Removed downed tree – Walnut Road to the railroad tracks under U.S. Rt. 30 – for Waste water Dept.

### Detail of Work by Day in January

2 <sup>nd</sup> – Snow and Ice Control	17 <sup>th</sup> - Patch
3 <sup>rd</sup> – Snow and Ice Control	21 <sup>st</sup> – Snow and Ice Control
6 <sup>th</sup> – Snow and Ice Control	22 <sup>nd</sup> – Snow and Ice Control
7 <sup>th</sup> – Snow and Ice Control	23 <sup>rd</sup> – Snow and Ice Control
8 <sup>th</sup> – Clean fleet	24 <sup>th</sup> – Snow and Ice Control
9 <sup>th</sup> – Snow and Ice Control	27 <sup>th</sup> – Snow and Ice Control
10 <sup>th</sup> – Snow and Ice Control AM – Patch PM	28 <sup>th</sup> – Snow and Ice Control – Tree Removal
13 <sup>th</sup> – Patch	29 <sup>th</sup> – Snow and Ice Control
14 <sup>th</sup> – Patch	30 <sup>th</sup> – Plowing back streets
15 <sup>th</sup> – Patch	31 <sup>st</sup> – Plowing back streets
16 <sup>th</sup> – Patch	

### Breakdown of Materials Used:

Cold Patch Mix	Salt	
1/10/14 – 2 tons	1/2/14 – 112.78 tons	1/15/14 – 144.60 tons
1/13/14 – 8 tons	1/3/14 - 94.16 tons	1/16/14 – 219.71 tons
1/14/14 – 8 tons	1/4/14 – 192.56 tons	1/23/14 – 98.11 tons
1/15/14 – 8 tons	1/6/14 – 119.26 tons	1/24/14 – 95.29 tons
1/16/14 – 7 tons	1/7/14 – 49.63 tons	1/27/14 – 69.46 tons
1/17/14 – 15 tons	1/8/14 – 164.62 tons	1/29/14 – 43.47 tons
	1/9/14 – 143.93 tons	
	1/14/14 – 49.18 tons	
Totals – 48 tons	Totals – 1596.76 tons	

City of Massillon Safety Dept. Monthly Report  
For the month of January 2014

Jan. 2

Bulb replacement at Erie and on Ramp  
Bulb replacement at Tremont and 1<sup>st</sup> SW  
Bulb replacement at Lincoln Way West and 6<sup>th</sup>  
Bulb replacement at 6<sup>th</sup> and Tremont  
Bulb replacement at 23<sup>rd</sup> and Lincoln Way West  
Worked on radio in 880  
Turn off power to downtown Christmas lights  
Picked up children at play sign at 19<sup>th</sup> St NE  
Worked on fire alarm at Senior Center  
Worked in shop

Jan 3

Bulb replacement 1<sup>st</sup> and LWW  
Bulb replacement at 17<sup>th</sup> and Tremont  
Bulb replacement at 9<sup>th</sup> and Walnut  
Built 4 LED lights in garage  
Worked at Senior Center on Fire alarm  
Picked up parking sign at City Hall

Jan 6

Bulb replacement at Wales and State  
Bulb replacement at LWE and 1<sup>st</sup>  
Bulb replacement at Amherst and Lake  
Bulb replacement at Wales and Lake  
Bulb replacement at Hess and Tremont  
Removed power panel for Christmas tree  
Worked at Senior Center  
Worked at PD  
Worked in shop

Jan 7

Bulb replacement LWW and Main  
Bulb replacement at State and 8<sup>th</sup>  
Bulb replacement at Tremont and LWE  
Installed heater bulb in LWE and 2<sup>nd</sup> and Erie and Finefrock  
Worked at Senior Center on fire alarm  
Worked in shop

Jan 8

Worked at intersection at 20<sup>th</sup> and LWE  
Took power panel to Museum  
Installed radio antenna in new vector truck

Cut sign down for sign dept  
Programmed radio in vactor truck  
Worked in shop

Jan 9

Removed power panels from Duncan Plaza  
Removed wiring from Christmas lights at Duncan Plaza  
Disconnected power on roof of Annex  
Checked lights at 20<sup>th</sup> and LWE  
Worked on shop

Jan 10

Bulb replacement at 1<sup>st</sup> and Lake NE  
Bulb replacement at Hess and Tremont SE  
Bulb replacement at LWW and 1<sup>st</sup>  
Worked on light on old Gun Range  
Worked on school flasher at Draige

Jan 13

Removed Christmas lights downtown on LW  
Worked on controller at LWE and Tremont  
Worked in shop

Jan 14

Took down garland and the wreaths from the annex  
Replaced ballast by the mayors office  
Took down the snow flakes in Duncan Plaza  
Worked on controller at Tremont and LWE  
Worked on flashing light at Amherst and Korman  
Worked in shop

Jan 15

Started removing lights from the Christmas Tree  
Bulb replacement at 20<sup>th</sup> and LWE  
Worked on Tornado Siren on top of the High Rise  
Worked at Duncan Plaza removing wiring and lights  
Worked in shop

Jan 16

Bulb replacement at Cherry and first NE  
Bulb replacement at 9<sup>th</sup> and Tremont  
Installed new timer for Christmas lights in front of Kosmos  
Worked at Senior center on Fire Alarm  
Worked at Fire Station # 2 on lights  
Worked on cruiser in shop  
Worked in shop

Jan 17

Worked on wiring for exhaust fan at Senior Center

Installed new antenna at # 2 station

Worked on tornado Siren on Ryder Ct.

Worked in shop

Jan 21

Bulb replacement at 3<sup>rd</sup> and LWE

Bulb replacement at Tremont and 1<sup>st</sup> SE

Bulb replacement at Lillian Gish and LWW

Worked on controller at Wales and Hills n Dales

Made test light for bucket Truck

Worked in shop

Jan 22

Took down remaining Christmas lights from tree

Installed ceiling fan in auditors office

Went to Home depot for parts

Worked in shop

Jan 23

Boxed up all tree lights for the Museum

Installed new switch in at Fire station # 2

Went to Home Depot for parts

Went to Fat boy tools

Worked in shop

Jan 24

Checked generators

Took platforms to WHS

Bulb replacement at 1<sup>st</sup> and State

Bulb replacement at LWW and Tommy H

Cleaned up around shop

Jan 27

Bulb replacement at Erie and Big Indian

Cleaned camera at Erie and Mennards

Cleaned camera at Hills n Dales and Wales

Went to Home Depot

Worked in shop

Jan 28

Bulb replacement at Federal and 1<sup>st</sup> NE

Worked at Senior Center

Worked at City hall

Worked in shop

Jan 29

Bulb replacement at Lake and 1<sup>st</sup> NE

Bulb replacement at LWW and Lillian Gish

Bulb replacement at 17<sup>th</sup> and LWW

Bulb replacement at 23<sup>rd</sup> and LWW

Worked on controllers

Cleaned up shop area

Jan. 30

Bulb replacement at 6<sup>th</sup> and Tremont

Worked at Senior center on exhaust system

Worked in shop

Jan. 31

Worked on wall pack lights for station # 2

Worked at Station 2

Repaired yellow light at 1<sup>st</sup> and LWW

Worked in shop

Paint and Sign Dept.  
City of Massillon Safety Dept. Monthly Report  
For the month of January 2014

Jan 2

Installed new school zone sign at the corner of Stanton and 27<sup>th</sup> St. NW  
Worked in street dept. on snow removal

Jan 3

Worked in street dept on snow removal

Jan 6

Worked in street dept on snow removal

Jan 7

Worked in shop cleaning up  
Took sign to Ernies Bike shop

Jan 8

Worked in shop  
Worked in shop building Indian River exit sign

Jan 9

Stop sign inspection in the Northwest

Jan 10

Worked in street dept on snow removal  
Reinstalled street sign and 25mph sign at Houston and Tremont  
Repaired post at Dwight and 1<sup>st</sup>

Jan 13

Repaired post and installed no parking sign on Underhill  
Helped electricians with removal of Christmas lights

Jan 14

Installed new Indian River exit sign on Rt. 21  
Worked in street dept with street repairs , pot holes  
Reinstalled turn lane sign at Hess and Tremont

Jan 15

Marked location for No Parking signs on Harsh  
Installed 5 No Parking this side of street signs on Ohlman Ct NE  
Installed 4 way signs on stop sign posts at Stratford and Coventry  
Installed street sign at Sweetleaf NW



Jan 16

Worked in shop on sign posts  
Installed historic by signs on LWW  
Installed school zone time signs at Middle School  
Stop sign inspection in North East Section  
Repaired sign post at North and 2<sup>nd</sup>

Jan 17

Worked on signs in shop  
Installed new sign and post on LWE  
Installed Almond Pl sign  
Installed Children at Play sign on Glenn Pl.  
Installed 2 Chevrons at Richville and Southway  
Reinstalled wrong way sign at Edwin and Rt. 21

Jan 21

Worked in street dept on Snow Removal

Jan 22

Inspecting stop signs in the south east section  
Repaired post at Edwin and Erie

Jan 23

Worked in street dept on Snow removal

Jan 27

Worked in street dept on Snow Removal  
Cleaned up shop

Jan 28

Reinstalled stop sign and post at Medill and 10<sup>th</sup> NE  
Stop sign inspection in the North East

Jan 29

Stop sign inspection in the South East  
Hankins and Phillips repaired street sign and post

**MAYOR KATHY CATAZARO-PERRY  
PLANT MANAGER WWTP-TONY ULRICH  
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

**WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR:    Date 1-31-2014**

**Date        2/7/2014    Plant Effluent Total Million Gallons    347.220  
                         Plant Effluent Average Millon Gallons    11.201**

<b>Daily Average Effluent Suspended Solids</b>	<b>8.1</b>	<b>mg/l</b>
<b>Daily Average Effluent BOD</b>	<b>9.6</b>	<b>mg/l</b>
<b>Total Sludge Hauled</b>	<b>122.79</b>	<b>Dry Tons</b>
<b>Total Sewer calls</b>	<b>14</b>	<b>Collections</b>
<b>Sanitary Sewer Jetted</b>	<b>48,969</b>	<b>Feet</b>
<b>Collection Water Usage</b>	<b>9,014</b>	<b>Gallons</b>
<b>Sanitary Sewer Footage Camera</b>	<b>554.4</b>	<b>Feet</b>
<b>Total Overtime For WWTP Dept</b>	<b>131.50</b>	<b>Hours</b>

<b>Ward 1</b>	<b>\$0.00</b>
<b>Ward 2</b>	<b>\$0.00</b>
<b>Ward 3</b>	<b>\$0.00</b>
<b>Ward 4</b>	<b>\$0.00</b>
<b>Ward 5</b>	<b>\$0.00</b>
<b>ward 6</b>	<b>\$0.00</b>
<b>Sewer Repair Cost</b>	<b>\$0.00</b>