

2014 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

[illegible]

BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2014

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL	
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value
Dwellings	3	369,348	2	294,245																					5	663,593
Condominiums (Units)																									0	0
Duplexes (Units)																									0	0
Multi-Family (Units)																									0	0
Dwelling Alterations	3	13,580	5	42,443																					8	55,946
New Commercial																									0	0
Commercial Alterations	1	11,000	4	47,300																					5	58,300
New Industrial			1	50,000																					1	50,000
Industrial Alterations	3	92,500	3	3,525,000																					6	3,617,500
Garage/Carport	1	0																							1	0
Garage Alterations																									0	0
Miscellaneous	5	16,840	4	10,900																					9	27,740
Schools																									0	0
Swimming Pools																									0	0
New Hospitals																									0	0
Hospital Alterations																									0	0
Accessory Building																									0	0
Fences	3	18,200																							3	18,200
Razing	3	16,500	17	157,012																					20	173,512
TOTALS:	22	537,891	36	4,126,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	58	4,664,791

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Friday, January 14, 2014

The Honorable Mayor Kathy M. Catazaro-Perry
City of Massillon
Municipal Government Administration Building
151 Lincoln Way East
Massillon, Ohio 44646

Reference: Monthly Report for the Civil Service Commission and the Equal Employment Opportunity Office

Dear Mayor Catazaro-Perry:

On Saturday, March 8, 2014, the Civil Service Commission administered a competitive written examination for entry-level police officers in the Massillon Police Department. Twenty-five (25) applicants submitted applications. Twenty-three (23) applicants appeared to submit to the examination. Twenty (20) of the twenty-three (23) applicants examined obtained a passing score of seventy percent (70%) or higher before bonus credit was included. All applicants had previously successfully completed the Ohio Peace Officer Basic Training Academy

As part of its mandate under Title VII of the Civil Rights Act of 1964, the U.S. Equal Employment Opportunity Commission requires periodic reports from public and private employers, and unions and labor organizations. The reporting agencies provide information on their employment totals, employees' job category and salary by gender and race/ethnic groups as of the survey year. I have completed the EEO-4 survey for 2013 and submitted it to the U.S. Equal Employment Opportunity Commission. The next EEO-4 survey is not due until 2015.

Please do not hesitate to contact me if you want additional information and/or have any questions.

Sincerely,

Jon C. Roethlisberger

Jon C. Roethlisberger

Public Administration Consultant

THE CITY OF MASSILLON, OHIO

Internal Correspondence

To: Mayor Kathy Catazaro-Perry

Date: March 17, 2014

From: Ted Herncane, Community Development Director

Subject: Monthly Report – February 2014

1. The City continued implementing activities under its FY 2013 CDBG Program Year, which began July 1, 2013. In regards to FY 2013, HUD has released allocation amounts for all CDBG Grantees which includes a 5% reduction due to sequestration. The City of Massillon will be receiving \$607,065 in CDBG funding, an increase from FY 2012 due to unspent disaster recovery funds that the U.S. Treasury Department returned to HUD and distributed to CDBG Grantees.
2. The CD Director attended the Neighborhood Partnership leadership meeting on February 19 at the Salvation Army. The group discussed changes to the program.
3. The Housing Department continued to implement emergency home repair projects to low/moderate income persons utilizing CDBG funding. The Housing Department received several fair housing calls and has three full rehabilitation projects pending. The Housing Department is currently administering full rehabilitation projects with utilizing HOME Consortium funding. There are two pending applicants for homebuyer assistance.
4. The CD Director continued the planning process for the City's new 5-Year Consolidated Plan which will be submitted to HUD by May 15, 2014 along with the 2014 Annual Action Plan. This Consolidated Plan will cover CDBG FY's 2014-2019 and will be the City's first submission on HUD's new eCon Planning Suite software.
5. The CD Director began compiling information regarding the City's TIF, EZ, and CRA projects for the March TIRC meeting. These annual reports are due to the State of Ohio March 31.
7. The CD Director attended an Economic Development seminar in Independence sponsored by the Cuyahoga County Mayors & City Managers Association on February 20. Topics included state and regional economic development strategies and local economic development activities and tools/
8. The CD Department continued planning activities for the FY 2014 CDBG Program by holding a CDBG Workshop in City Council Chambers on December 19. Applications for CDBG funding were due January 31 and are currently under departmental review.
9. The CD Director attended the Habitat for Humanity dedication on February 20 at Trinity United Church of Christ in Canton. The dedication included two homes on Cliff St. NW for Massillon families.

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry **DATE:** March 12, 2014
FROM: Keith A. Dylewski, P.E., P.S.
City Engineer
SUBJECT: Engineering Department Monthly Report for February 2014

BRIDGES

Harsh Avenue SE Box Culvert Replacement – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

17th Street NE Bridge – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 78 % completed. Currently locating right-of-way and property. Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This will be a design/build project that will be administered by ODOT. It is anticipated to be constructed in the Spring of 2015.

Bridge Inspection Program – 2013 Bridge Inspections have been completed. Submitted report to ODOT.

SANITARY SEWERS

State Avenue Sewer Rehab - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

Griffith Sanitary Sewer Replacement Project – Project will replace approximately 1600 L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is 100% complete. Project submitted to OPWC and received funding for 2013. Project bid out June 26, 2013. Wenger Excavating apparent low bidder. Work began August 26th. Sanitary installation completed, waiting to finish testing and site restoration. Testing complete, will finish site restoration in Spring.

Southway Sanitary Sewer Project – Project will extend sanitary sewer service along Southway Street to replace failing septic systems. Completed acquiring survey data. The project is currently in the design phase.

Genshaft Park Sanitary Sewer Relocation – Project will relocate approximately 770 L.F. of 18" sanitary sewer that runs through Genshaft Park and is currently in poor condition. Finalizing the design and preparing Permit to Install (PTI) forms for approval to the Ohio EPA. Will seek to bid this project in February 2014.

STORM SEWERS

2014 Catch Basin Replacement Project – Project will replace 18 catch basins at various locations throughout the City. Work is anticipated to begin in early April 2014.

St. Mary's Storm Sewer Repair – Wenger lowest estimate to repair 75' of storm sewer on the edge of the cemetery, remove and replace fence and cut down trees. Tree removal was completed in November. Pipe repair completed week of January 13th.

17th/Cherry Road NW Catch Basin Repair – Wenger lowest estimate to add a catch basin and 15' of storm sewer pipe to alleviate flooding. Catch basin completed on December 9th. Pavement repair at corner will be completed as weather permits.

WASTEWATER TREATMENT PLANT

WWTP Upgrade Project – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Applied to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding. CTI Engineers Inc. and Obrien & Gere have begun the engineering design services for the project.

STREETS

9th Street SW Storm Sewer Improvement Project– Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Currently the project cost estimate is \$1,671,320.00 and OPWC has approved funding for 2014 along with a \$200,000 grant from ODOT. The project will be bid in late spring 2014.

Main Avenue Resurfacing - SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00. Applied to SCATS for funding FY 2016.

Hankins Road Improvement Project – Currently beginning the survey work and preliminary design. Project will seek to install curb & gutter and storm sewer and improve sight distance of the roadway. Limits of the project are from 17th Street NE to Wales Road NE (SR241). Survey work is completed. OPWC has approved funding in 2014. The project will be bid in late spring 2014.

Dominion Gas Line Projects – Currently replacing underground gas lines on the following streets: Huron, Arapahoe, Shawnee Streets in the Walnut Hills area. Final restoration and cleanup to be finished in the Spring.

Lake Avenue Paving Project – Project components will consist of the repaving of Lake Avenue between Wales Road (SR241) and Amherst Road; catch basin replacement; ADA curb ramps; manhole adjustment; and pavement markings. Superior Paving was the low bidder and began work on September 18th. Structures and curb ramps are completed. Paving completed November 1st. Striping and traffic control items completed. Currently going through project close out.

Richville/Southway Intersection Widening – Preparing estimate and survey. Plans 60% completed. Seek to construct in the Spring of 2014.

SUBDIVISIONS

Centennial Village – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

Cherry Springs Condominiums – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Entire property sold at bank auction in September 2012.

Country View Meadows – Preliminary plat approved by Planning Commission August 8, 2012. Developer is working on Engineer's drawings and survey plans. Phase 1 plat approved by Planning Commission in October 2013. The plat has been approved by City Council and recorded with Stark County. The construction plans have been approved by the City Engineer with construction set to commence in the spring of 2014.

Concord Village Allotment – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26th, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

Forest Hills No. 3 – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

Gray Ridge Estates Phase 1 – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27th Street SE completed. Entire development sold at auction in summer 2011. Ryan Homes has resumed housing construction in Spring 2013. Street lighting has been installed, monuments installed, working on final punch list items.

Sippo Reserves Allotment Phase 1 – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19th. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

SUBDIVISIONS (Continued)

Sippo Reserves Allotment Phase II – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any remaining items.

Page 3 – Monthly Report to Mayor Catazaro-Perry for January 2014

Westbrook Estates Phase III - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16th, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

Woodland Creek – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

NeoCom Industrial Park Phase 7 – Utility work for roadway extension (Millennium) and Baker-Hughes site began week of March 18, 2013. Dedication plat for roadway has been approved by Planning Commission and Council, and has been recorded at the County. Utility work and roadway 90% completed. Curb and base roadway installed the week of June 24, 2013. Project is 95% complete. Need to install street lighting and misc. punch list items.

MISCELLANEOUS

Storm Water Management Plan – Currently compiling data to prepare our 2013 Annual Report for submission to Ohio EPA.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

GIS – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Updating and transferring to new server.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

Levee Infrastructure Repair – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Applied to OPWC and MWCD for funding in 2013. Received funding through OPWC for the project that will be bid in June of 2013. Wenger Excavating is the apparent low bidder; currently awaiting construction schedule and reviewing shop drawings. Expect to begin construction the week of November 11th. Construction started the week of December 16th. 30% of sanitary work is completed.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Tuesday, March 11, 2014

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for February, 2014.

The department responded to a total of 366 alarms during the month. This averages to 13.1 alarms per day. There were 90 fire and public service calls, and 276 Rescue and EMS calls. There was \$48,000.00 fire loss for the month and there were no casualties or injuries due to fires.

On the 6th of the month, I attended the monthly LOGIC Board meeting.

On the 10th of the month, JR Bartolone and Matt Burgasser began their careers with the Massillon Fire Department. Because both of them were already certified as Firefighter/Paramedics, they will be able to answer alarms immediately and will begin shift work after two weeks of days as orientation.

On the 13th of the month, staff members attended the 3rd of July Committee meeting.

On the 18th of the month, Inspector Winters received an award from the Cleveland Cavaliers for his work with a recent Carbon Monoxide tragedy. Inspector Winters is to be applauded for his efforts to secure appropriate heating for a family who suffered a great loss.

On the 19th of the month, I attended a preplanning/IMAT meeting at the NEOMODAL transfer station in Navarre. The purpose of the meeting was to discuss emergency planning now that the facility is transferring hazardous materials.

Kathy Catazaro-Perry, Mayor

Massillon

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On the 21st of the month, I attended a luncheon meeting with the Mayor, Safety Director, Budget Director, and Jason Wise from Congressman Gibb's office. The purpose of the meeting was to discuss the City of Massillon as it attempts to place itself in the best position to secure SAFER Act funding for 2015. The meeting went very well.

On the 24th of the month, I attended the funeral service of Chief Scott McKibben of the Canton Township Fire Department. Chief McKibben was instrumental in managing the Stark County Hazardous Materials Team, the Stark County Incident Management Assistance Team, and steering the Rapid Intervention Team progress.

On the 25th of the month, I attended the Hazardous Materials Executive Board meeting. I also brought an action in Small Claims Court to force a resident to pay an outstanding EMS bill. For EMS services, residents are not responsible for any amount over the amount paid by an insurance company for those services on behalf of the patient. The resident, in fact, received a check from her insurance company but did not forward that payment to the City. The Magistrate ruled in favor of the City.

On the 27th of the month, I attended the periodic meeting of the Stark County Ammonia Users group.

SAFER Act grant funding will be depleted in 8 months. The Fire Department has secured additional funding for an additional 12 months for those who are veterans (3) which is approximately \$260,000 additional dollars.

Respectfully submitted,



Tom Burgasser
Fire Chief

MASSILLON

MFD Fire Monthly Report

Alarm Date Between {02/01/2014} And {02/28/2014}

TOTAL RUNS	366	TOTAL FIRE RUNS	90
		TOTAL EMS RUNS	276

FIRE CALLS BY PROPERTY USE

RESIDENTIAL	37	MULTI-FAMILY RESIDENTIAL	22
HOTELS/MOTELS	0	HEALTH CARE	3
PUBLIC ASSEMBLY	9	DETENTION FACILITIES	0
SCHOOLS	1	INDUSTRY	5
STORES/OFFICES	6	ALL OTHER STRUCTURES	5
STORAGE	1	NO PROPERTY INVOLVED	1

SITUATION FOUND

STRUCTURE FIRE	5	CO INVESTIGATION	1
VEHICLE FIRE	5	LOCK OUT	1
GRASS\RUBBISH	0	POWER LINE\TREE DOWN	0
ILLEGAL BURN	1	HVA\MEDIC ASSIST\EMS	278
LEGAL BURN	0	ALARM DROP	28
EXPLOSION\RUPTURE	0	SERVICE CALLS	37
HAZARDOUS\NO FIRE	4	NO INCIDENT\CANCELLED	6
		OTHER	0

TOTAL RESPONSES BY UNIT

R218	157	E211	35
R220	109	E212	12
R230	0	E213	0
R240	62	E214	10
R250	0	E210	0
T216	2	T217	0

TOTAL RESPONSES BY DISTRICT

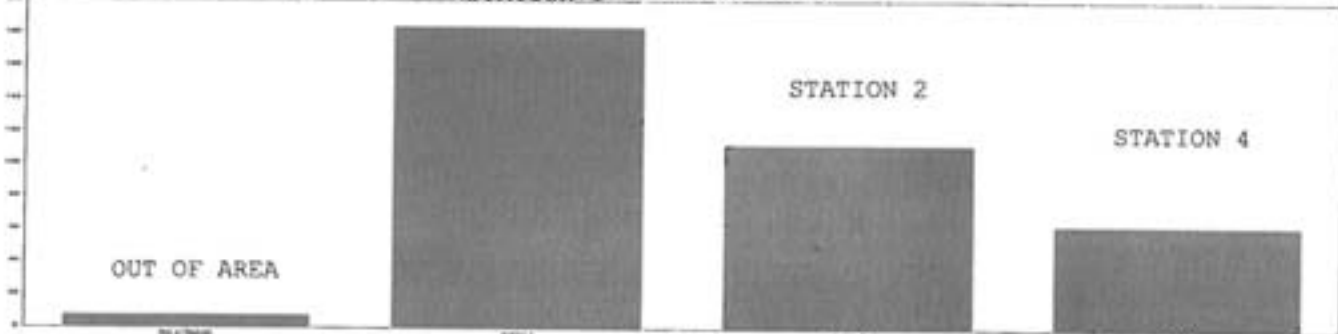
DISTRICT 1	46
DISTRICT 2	28
DISTRICT 4	13
OUT OF DISTRICT	3

AVERAGE RESPONSE TIME

AVG SCENE	AVG TOTAL TIME
4:53	19:00

CIVILIAN INJURIES	0
CIVILIAN CASUALTIES	0
FIREFIGHTER INJURIES	0
FIREFIGHTER CASUALTIES	0
DOLLAR LOSS	\$48,000
INSPECTION ACTIVITIES	10

STATION 1



MASSILLON

MFD EMS Monthly Report

Alarm Date Between {02/01/2014} And {02/28/2014}

TOTAL RUNS	366	TOTAL FIRE RUNS	90
		TOTAL EMS RUNS	276

EMS CALLS BY PROPERTY USE

RESIDENTIAL	156	MULTI-FAMILY RESIDENTIAL	41
HOTELS/MOTELS	0	HEALTH CARE	24
PUBLIC ASSEMBLY	11	DETENTION FACILITIES	5
SCHOOLS	3	INDUSTRY	2
STORES/OFFICES	14	ALL OTHER STRUCTURES	19
STORAGE	0	NO PROPERTY INVOLVED	1

PATIENT DISPOSITION

			TOTAL	VIA MFD
TOTAL PATIENTS	284	PATIENTS TO AFFINITY	176	176
TOTAL PATIENTS TRANSPORTED	251	PATIENTS TO MERCY MEDICAL	28	28
TOTAL PATIENTS TURNED OVER TO ANOTHER SERVICE	0	PATIENTS TO AULTMAN	47	47
		PATIENTS TO OTHER ER	0	0
TOTAL NON TRANSPORTS	33			
TOTAL NO UNIT AVAILABLE	0			

PATIENT DEMOGRAPHICS

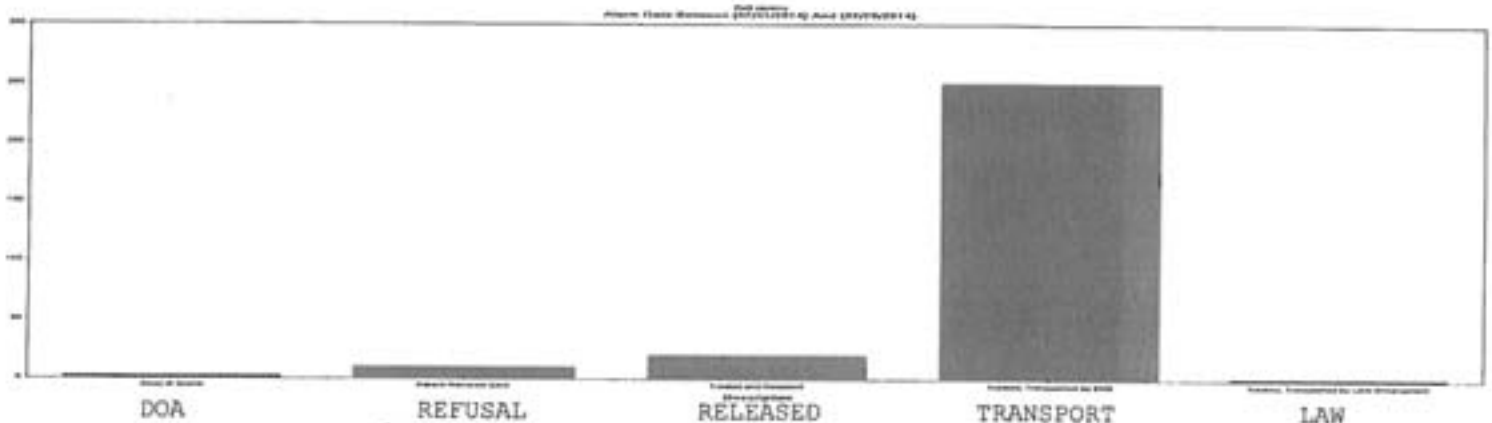
MALE PATIENTS
FEMALE PATIENTS
18 AND UNDER
18 - 59 ADULT
60 AND OVER

EMS BY DISTRICT

DISTRICT 1	138
DISTRICT 2	84
DISTRICT 4	50
OUT OF DISTRICT	4

EMS AVERAGE RESPONSE TIME

AVG SCENE	AVG TOTAL TIME
3:55	44:02



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HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF FEBRUARY, 2014

	Current Month	Year to Date
<u>Vital Statistics Services</u>		
Births: Resident .. 2... Non-Resident . . . Total:	2	2
Deaths: Resident .. 19... Non-Resident .. 18.. Total:	37	81
Certified B/D copies issued	334	601
Burial Permits	50	99
Fetal Death	0	0
<u>Animal Control</u>		
Animal bites reported	5	9
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u>) Total: ..	0	1
<u>Food Protection</u>		
Food Service/Food Establishment Inspections	33	62
Food Vending Machine Inspections	0	0
Mobile Unit/Temporary Food Inspections	0	0
Consultations	2	4
Plan Reviews made	1	1
Food Complaints received	1	3
<u>Nuisance Control</u>		
Residential complaints	16	30
Commercial complaints	1	2
Inspections	18	35
Consultations	2	3
Orders issued	14	27
Orders in compliance	13	26
Smoking Complaints	1	1
Smoking Investigations	1	1
<u>Environmental Inspection Services</u>		
Swimming Pool Inspections	0	0
Swimming Pool Complaints	0	0
Mobile Home Park Inspections	1	2
Mobile Home Park Complaints	1	2
School Environment Inspections	3	3
Supervised Community Clean-ups	0	0
<u>Compliance Actions</u>		
Legal Action	0	0
<u>Mosquito Control</u>		
Mosquito Investigations	0	0
Larvacide Drops	0	0
Biomist Spraying	0	0

NURSING DIVISION REPORT
February 2014

WIC CLINICS:	Initial Certification	58
	Re-certifications	87
	Individual Mid-cert	19
	Nutrition Education	88
	Case Load	776

IMMUNIZATION CLINICS:	Patients seen	32
	Immunizations Administered	67

TB TESTING CLINIC:	TB Tests Administered	6
	Positive Reactors referred for X-ray	1

COMMUNITY NURSING:	February 2014	<u>Year to Date</u>
Lions Club Applications	1	2
SID/ SUID Home Visit	-	-
Help Me Grow Referrals	-	1
BCMh Home Visits	1	5
Lead Investigations	-	-
Lice Checks	-	3
BCMh consults	3	3

Parochial School Visits: No visits

Field Visits: 6

Auxiliary Visits: 441

Continuing Education:

Nurse Martin (12.15)

ODH Independent Study	Communicable Disease	1.4 CNE
ODH Independent Study	Medication Administration in Ohio	
	Training School Personnel	6.5 CNE
ODH Independent Study	Human Trafficking: an update for Nurses working in Ohio Schools	4.25 CNE

Nurse Hagi (2.45 CNE)

ODH Independent study	What is School Nursing	1.2 CNE
ODH Independent study	Vaccine Preventable Diseases	1.25 CNE

Meetings

BCMh Quarterly meeting with BCMh Field Nurse Case Manager, Erica Horner RN. She provided BCMh updates and reviewed the BCMh Cochlear Implant policy.

Monthly SPARC meeting: Erin Wise conducted a presentation pertaining to health department Accreditation.

Miscellaneous: 2013-2014 Influenza Season:

There have been 16 Influenza associated hospitalizations for the 2013-2014 flu season, three of which occurred in February 2014. Last year Massillon City had 35 Influenza associated hospitalizations between November 2012 and February 2013, 4 of which occurred in February.

Diana Martin, RN, BSN
Director of Nursing

CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Kathy Catazaro-Perry, Mayor
FROM: Kenneth Koher, Income Tax Administrator
SUBJECT: Income Tax Department Monthly Report – **FEBRUARY 2014**
DATE: March 14, 2014

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Income tax collections during the month of February at \$1,448,378.92 were up \$140,467.98, or 11% as compared to last February's total of \$1,307,910.94.

- *Individual* taxes - including estimated tax payments – increased by \$31,238;
- *Net Profit* business tax receipts increased by \$12,147; and
- *Withholding* tax payments from payrolls within the city were up \$97,083.

The income tax collections totals are taken from the Income Tax Department receipt summary reports and differ from the City Auditor reports due to the timing of recorded and receipted deposits via the City Treasurer's office.

Year-to-date ("Y-T-D") tax receipts of \$2,976,337 compare favorably to last year's \$2,754,380, or an increase of 8%. The Y-T-D receipts include \$39,229 from the collection of interest, penalties on late tax return filings, plus delinquent tax payments. Payroll tax withheld by Massillon employers continues to be strong into the 2014 tax year. This statement is quantified by the surge in the average monthly Withheld Income Tax payroll deductions paid to the City as follows:

- 2012 - for twelve months ending December 31, 2012 = \$ 884,640 per month
- 2013 - for twelve months ending December 31, 2013 = \$ 956,130 per month
- 2014 - for the two months ending February 28, 2014 = \$1,204,510 per month

Income tax on a last-twelve-months ("LTM") moving average basis continues to grow. February's LTM average is \$1,304,651 which compares favorably to last February's \$1,254,871, representing a \$49,780 jump, which translates into an 4% increase.

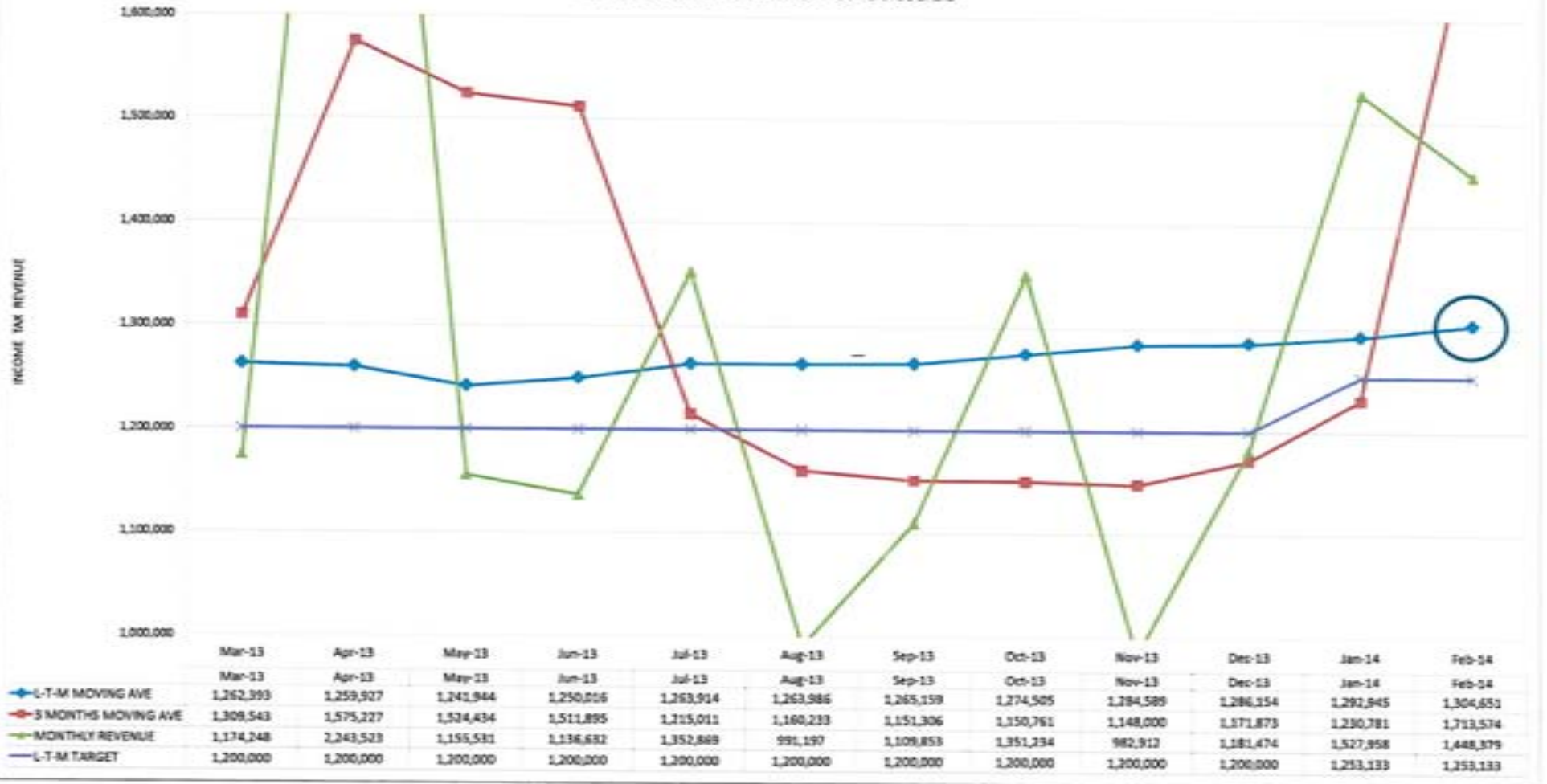
Attached please find the following:

- Income Tax Revenue on an L-T-M Moving Average Basis Chart
- Month by Month Tax Allocation Report

Kenneth Koher, Tax Administrator

cc: A. Hennon
Finance Committee
J. Roethlisberger
J. Ferrero
D. Nist
L. St. Jean

INCOME TAX REVENUE ON A MOVING AVERAGE BASIS



2014	GEN'L FUND	GEN'L CAP IMP	PARKS OP	PARKS DEBT	PARKS C I	MONTHLY TOTAL	YTD TOTAL	LAST YEARS YTD TOTAL	2013 VS 2012 %	2013 VS 2012 \$
JANUARY	\$1,247,832.25	\$25,465.96	\$108,230.61	\$143,883.04	\$2,546.60	\$1,527,958.46	\$1,527,958.46	\$1,446,468.92	5.63%	\$81,489.54
FEBRUARY	\$1,182,842.31	\$24,139.64	\$102,593.71	\$136,389.29	\$2,413.97	\$1,448,378.92	\$2,976,337.38	\$2,754,379.86	8.06%	\$221,957.52

**MONTHLY REPORT – February 2014**

Please accept the following monthly report from the Parks, Recreation, Golf Course, and Senior Center Divisions.

RECREATION CENTER OPERATIONS

Membership purchases for February were at 821. The new pricing took effect January 1, 2014. The number of member and day pass visits to the recreation center for February was 31,757. Winter programming is winding down and we are in the process of getting ready for our spring programming. JO volleyball is having a very successful year and we still have 3 different tournaments that we host here at the Recreation Center. The Spring/Summer InMotion Program Guide is available.

PARK MAINTENANCE

Work at Genshaft Park has started to pick up. The outfield fencing is being installed during the week of March 10th. Work continues on the concession/restroom building. Park crews have painted the interiors of Kiwanis and Oak Knoll enclosed pavilions. They also have done some patch work to the walls in both buildings to fix a couple of year's worth of heavy use.

LEGENDS GOLF COURSE

Work has begun on the course as weather permits. Most of the equipment has been repaired to the best that it can be repaired.

Listed below are highlights of monthly meetings/special events that I participated in during the month of January.

- City Council Meetings – February 3 and 18
- Council Work Sessions – February 10 and 24
- Recreation Staff Meeting – 2
- Department Head Meetings – 2

Respectfully Submitted,

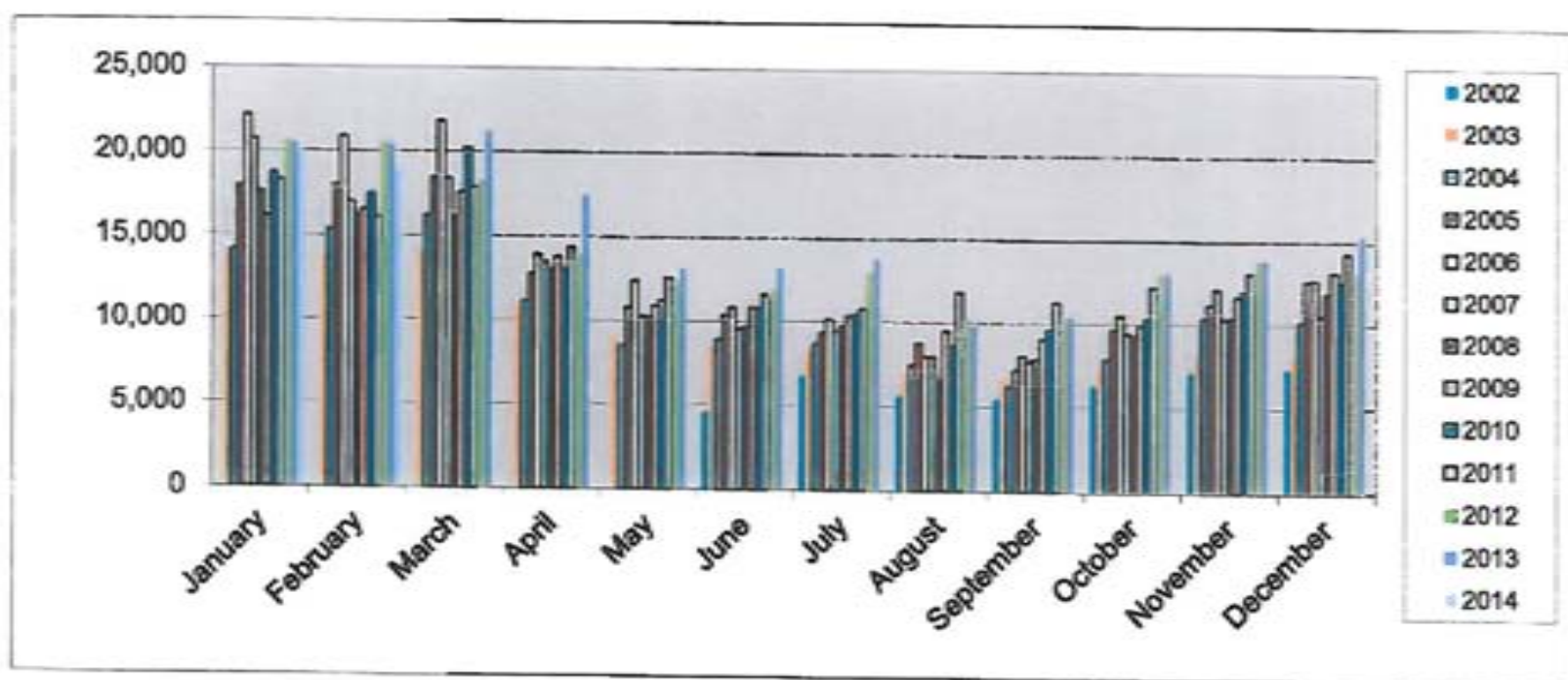
Douglas Nist
Director of Parks and Recreation

Prepared: March 10, 2014

MASSILLON RECREATION CENTER

Membership Usage by Month

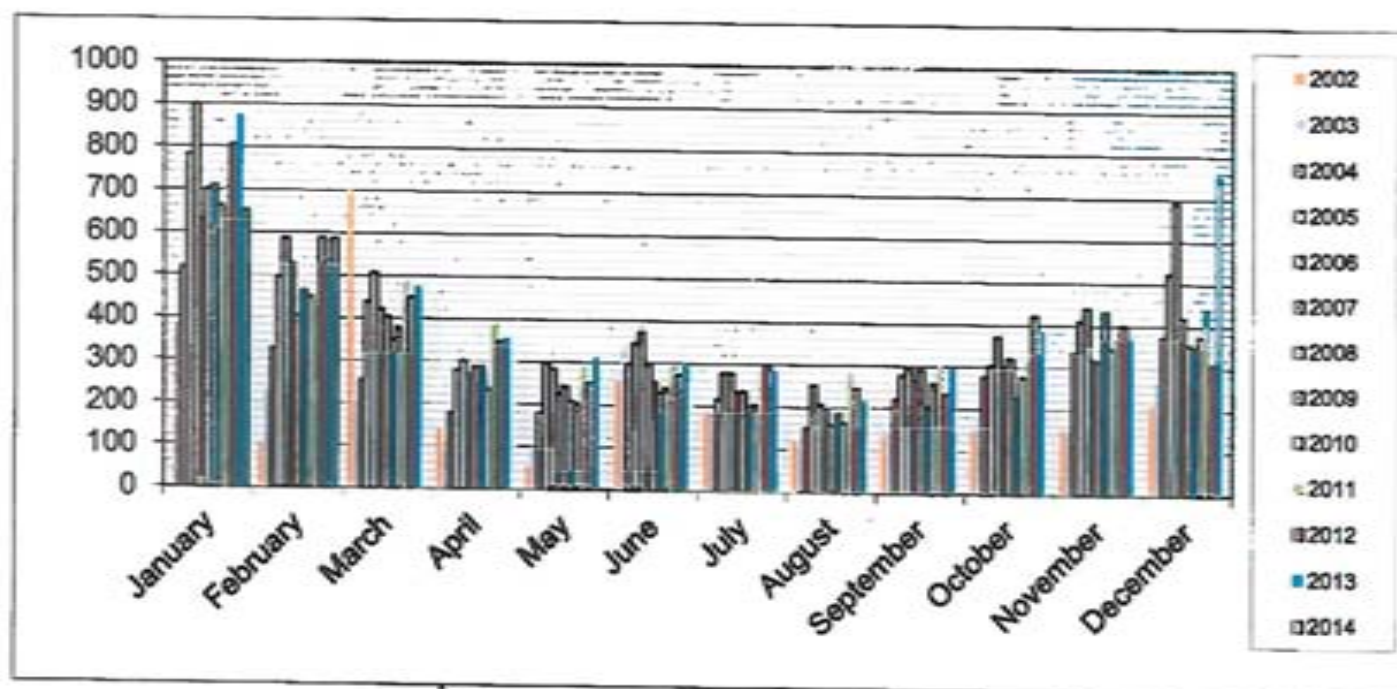
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	14,220	14,136	17,927	22,141	20,732	17,604	16,136	18,712	18,288	20,572	20,454	20,060	220,982
February	0	13,624	15,344	17,998	20,877	17,007	16,204	16,566	17,466	16,085	20,484	20,403	18,947	211,005
March	0	14,155	16,183	18,492	21,846	18,427	16,165	17,593	20,210	17,899	18,226	21,269		200,465
April	0	10,811	11,159	12,792	13,933	13,474	13,057	13,793	13,059	14,362	13,982	17,453		147,875
May	0	8,870	8,500	10,780	12,368	10,229	10,182	10,883	11,193	12,582	12,341	13,159		121,087
June	4,588	8,411	8,917	10,335	10,825	9,533	9,851	10,861	10,822	11,603	11,924	13,168		120,638
July	6,698	8,235	8,671	9,358	10,169	9,432	9,745	10,385	10,439	10,826	12,938	13,752		120,648
August	5,595	7,079	7,477	8,740	7,968	7,937	6,525	9,499	8,616	11,819	10,315	9802		101,372
September	5,416	6,584	6,233	7,143	8,042	7,718	7,821	9,079	9,592	11,262	10,279	10371		99,540
October	6,208	7,218	7,882	9,656	10,487	9,456	9,293	9,865	10,357	12,225	12,954	13033		118,634
November	7,085	7,985	10,393	11,177	12,121	10,348	10,425	11,722	11,994	13,080	13,796	13876		134,002
December	7,353	8,021	10,187	12,637	12,701	10,559	11,888	13,189	12,542	14,316	13,177	15357		141,927
Totals	42,943	115,213	125,082	147,035	163,478	144,852	138,560	149,571	155,002	164,347	170,988	182,097		1,738,175



MASSILLON RECREATION CENTER

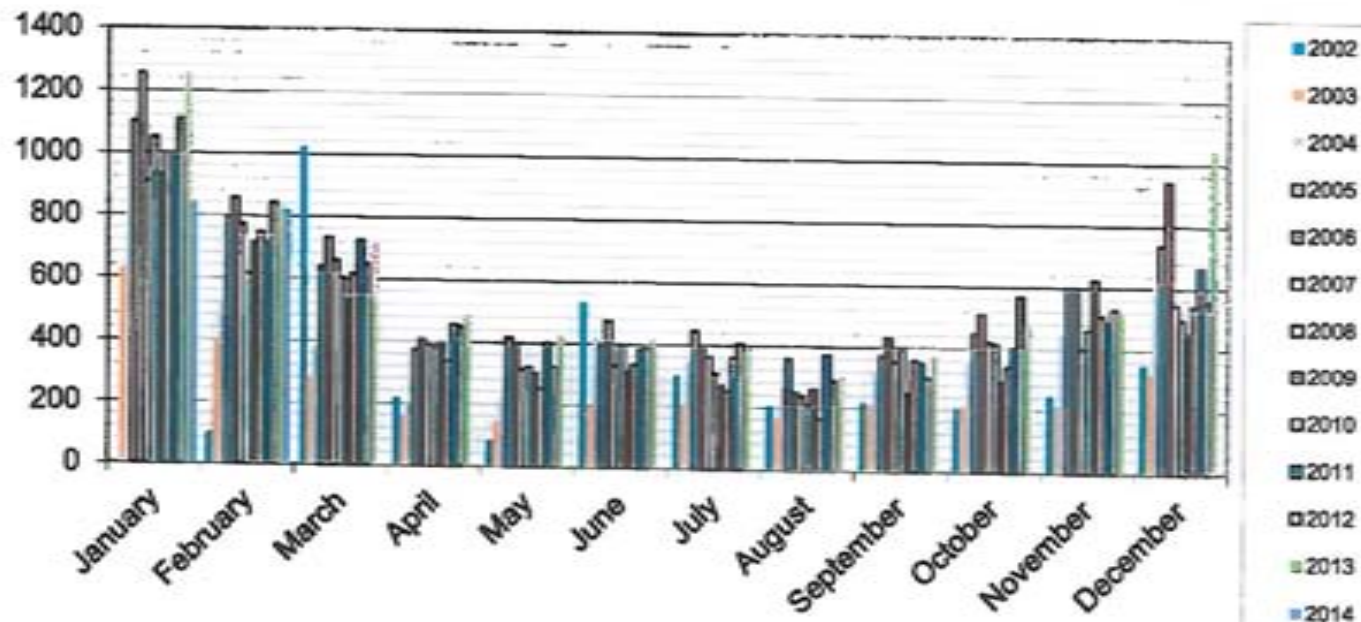
Membership Packages Sold by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	380	515	782	899	630	701	710	662	706	805	875	652	8317
February	95	225	329	497	588	525	405	465	450	423	589	560	587	5738
March	706	196	255	438	507	422	404	349	377	484	450	474		5062
April	138	90	179	281	303	268	288	287	235	385	348	356		3158
May	51	98	179	298	283	226	243	207	203	292	253	310		2643
June	258	333	299	346	373	297	254	228	239	296	272	298		3493
July	185	179	215	278	278	233	235	182	203	283	298	286		2855
August	122	102	149	252	205	197	159	185	165	277	244	217		2274
September	131	141	220	277	295	266	291	202	259	302	234	295		2913
October	145	168	278	304	370	300	320	228	277	315	422	386		3511
November	150	149	333	410	441	319	314	432	346	369	400	369		4032
December	211	267	372	523	692	418	356	351	373	439	309	755		5066
Totals	2192	2328	3321	4686	5234	4101	3970	3826	3789	4571	4624	5181	1239	49062



MASSILLON RECREATION CENTER
Number of Memberships Sold by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	630	821	1101	1255	908	1052	932	999	987	1110	1257	840	11892
February	102	405	521	799	857	773	616	715	748	714	843	832	821	8746
March	1024	278	380	639	733	660	605	529	617	723	650	715		7553
April	221	161	201	378	409	392	387	397	342	457	451	483		4277
May	84	146	224	416	386	315	324	305	254	400	325	424		3603
June	535	196	417	400	474	331	393	311	337	385	392	414		4585
July	303	208	348	446	393	364	309	270	253	360	406	387		4047
August	208	169	203	358	249	239	209	280	165	372	289	299		3020
September	219	214	323	374	432	355	394	250	361	353	303	372		3950
October	204	211	357	447	510	421	416	293	343	401	569	480		4652
November	249	219	451	599	598	401	463	622	510	488	531	524		5655
December	353	324	588	738	942	545	497	455	542	664	555	1036		7239
Totals	3502	3161	4834	6893	7238	5704	5665	5339	5471	6304	6424	7223		67558



END-OF-MONTH REPORTS 2014

BY: Penny Berg

DATE: 3/12/2014

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
CRIMINAL ARRESTS:													
Records Office: (Adults)	58	71											129
Clerk of Courts Report: (Adults)	79	N/A											79
Records Office: (Juveniles)	4	7											11
SUMMONS/CITATIONS:													
Records Office:	18	9											27
													0
INCIDENTS:													
Total Calls	2,160	2,013											4,173
Security Checks (Res./Bus.)	492	389											881
REPORTS TAKEN:													
Incident Reports	61	35											96
Property Reports	68	87											155
Crimes Against Persons Reports	115	68											183
Accident Reports	90	122											212
Traffic Citations Issued	228	184											412
Alarm Calls	136	131											267
Miles of Road Patrol (Previous Mo.)	27,547	37,210											64,757
OFFICERS' INFO:													
Compensatory Hours Used	155.3	82.4											237.7
Sick Hours Used	162.0	120.0											282.0
Personal Hours Used	144.0	88.0											232.0
	*	**											
Compensatory Hours Earned	319.4	424.9											744.3
Overtime Hours Paid	836.5	776.9											1,613.4
*(1) Officer off on extended injury leave.													
**(1) Officer off on extended injury leave; 2nd Officer off 2 hrs. on injury leave then 80 hrs. on light duty.													
cc: Safety Service Director Hannon													
Chief Moser													

TRAFFIC ACTIVITY REPORT

MONTH OF February 2014

TO:	Chief Keith T. Moser
FROM:	Patrolman Jeffrey A. Crawford
DATE:	March 4th, 2014

In February 2014 the Massillon Police Department issued a total of 184 traffic citations, 75 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 5 arrests for OVI, which was 5 less than were made in February of 2013. Radar Citations for the month totaled 62, this was 75 less than last year during the same time period.

The Massillon Police Department handled a total of 121 traffic accidents during February. This was 56 more accidents than occurred last year during the same time period. There were 72 property damage accidents and 16 injury accidents. There were no fatal accidents and 34 accidents that occurred on private property. Of the above accidents there were 19 hit skip accidents, and 4 accidents that occurred as a direct result of alcohol and/or drugs. There was 1 pedestrian involved accident and no motorcycle or bicycle accidents during the month. The Massillon Police Department investigated 9 accidents involving juveniles resulting in 3 injuries.

In February 2014 there were 66 motor vehicles towed by the Massillon Police Department. This was 22 more than were towed in February of 2013. Of the above tows, 41 vehicles were towed from traffic accidents, 8 as a direct result of an arrest, 8 for parking violations and 9 for traffic offenses of some type. There were no recovered stolen vehicles.

During the month of February 2014 the traffic officer mailed 12 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 7 title searches to the State of Ohio, Bureau of Motor Vehicles. During February 2014 the traffic officer was able to junk or title 6 motor vehicles. Also during the month of February the traffic officer issued or acted upon 22 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. The traffic officer issued 7 parking citations.

As of the last day of February 2014 there were 22 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 22 vehicles several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrests for the month of February 2014.

TOTALS FOR FEBRUARY 2014 AND YEAR TO DATE

OFFICERS NAME	ID#	February Citations	February OVI'S	February Accidents	February Tows	Y.T.D. Citations	Y.T.D. OVI'S	Y.T.D. Accidents	Y.T.D. Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	0	0	0	0	0	0
Lt. Pahlau	43	0	0	0	0	0	0	0	0
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	1	0	1	0	3	0	4	0
Sgt. DiLoreto	60	0	0	4	1	0	0	5	1
Sgt. J. McCune	95	1	0	2	4	8	1	6	9
Sgt. Muntean	70	1	0	3	0	2	0	6	0
Sgt. K. Smith	90	2	0	1	1	2	0	1	3
Sgt. Saltenoy	102	10	0	4	3	27	0	5	3
Sgt Maier	105	5	0	1	2	19	2	1	4
Ptl. Grizzard	41	0	0	0	0	0	0	0	0
Ptl. Ricker	63	7	1	5	1	9	1	7	3
Ptl. Hartman	67	4	0	9	5	5	0	12	8
Ptl. R. Slutz	69	4	0	6	3	4	0	6	3
Ptl. Crawford	71	1	0	1	7	1	0	1	13
Ptl. Brown	72	3	0	7	1	3	0	7	2
Ptl. Anderson	75	0	0	3	2	2	1	3	2
Ptl. Mitchell	79	0	0	0	0	0	0	0	0
Ptl. J. Slutz	81	10	0	11	4	20	0	19	9
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Rogers	93	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	40	0	9	3	82	1	21	7
Ptl. J. Smith	96	9	0	7	3	31	0	10	10
Ptl. Riccio	98	9	1	4	1	13	1	6	2
Ptl. Davis	99	0	0	3	4	3	0	5	7
Ptl. D. Smith	101	5	1	1	1	7	1	3	1
Ptl. McConnell	103	2	0	3	0	2	0	5	0
Ptl. Boyer	106	2	0	4	1	6	1	9	7
Ptl. Gohlke	107	0	0	0	0	1	0	1	0
Ptl. Dadisman	110	24	2	3	5	50	3	10	11
Ptl. Edwards	111	10	0	14	4	23	1	19	6
Ptl. Harting	113	7	0	4	4	33	2	11	10
Ptl. Antonides	116	17	0	3	2	31	0	7	6
Ptl. Alexander	117	6	0	8	4	16	1	22	9
Other		4	0	0	0	9	0	0	0
Monthly Totals		184	5	121	66	412	16	212	136

TOTALS FOR FEBRUARY 2014 AND FOR YEAR TO DATE

CHARGE	JAN	FEB	Y.T.D.
ACD	10	14	24
AGGRAVATED VEHICULAR HOMICIDE	0	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	1	1	2
ATV ON CITY STREET	0	0	0
CHANGING LANES W/O CAUTION	0	0	0
COUNTERFEIT PLATES	0	0	0
DEFECTIVE EXHAUST	0	0	0
DRAG RACING	0	0	0
DRIVING ALONE ON A T.P.	3	0	3
DRIVING OVER A FIRE HOSE	0	0	0
DUS	26	15	41
DWI	11	5	16
EXPIRED OL	0	0	0
EXPIRED/IMPROPER REGISTRATION	10	10	20
FAILURE TO CONTROL	13	12	25
FAILURE TO PRODUCE AN OL	0	0	0
FAILURE TO SIGNAL	0	2	2
FAILURE TO YIELD	9	11	20
FICTICIOUS REGISTRATION	5	2	7
HIT-SKIP	2	4	6
IMPEADING THE FREE FLOW OF TRAFFIC	1	0	1
IMPROPER BACKING	1	1	2
IMPROPER LANE USE	2	4	6
IMPROPER PASSING	1	0	1
IMPROPER START	0	0	0
IMPROPER TURN	2	0	2
INADEQUATE BRAKES	0	0	0
UNSECURE LOAD	0	0	0
LEFT OF CENTER	3	0	3
NO M.C. SAFETY EQUIPMENT	0	0	0
NO HEADLIGHTS	0	1	1
NO OL	3	5	8
NO SEATBELT/CHILD RESTRAINTS	4	0	4
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	0	0	0
OBSTRUCTION OF A CROSSWALK	0	0	0
OBSTRUCTION OF WINDSHIELD	0	0	0
OPEN CONTAINER	0	0	0
OVERWEIGHT VEHICLE	0	1	1
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	0	0
PASSING A STOPPED SCHOOL BUS	0	0	0
PEELING TIRES	0	0	0
PROHIBITED VEHICLE ON A CITY STREET	0	0	0
RECKLESS OPERATION	2	2	4
RED LIGHT	10	19	29
SPEEDING	88	62	150
STOP SIGN	11	7	18
UNSAFE VEHICLE	0	0	0
WEAVING	0	0	0
WILLFULLY FLEEING/FAILURE TO COMPLY	0	0	0
WRONG WAY ON A ONE WAY STREET	0	0	0
MISCELLANEOUS	5	2	7
VOIDED CITATIONS	5	4	9
TOTALS-----	228	184	412

VEHICLES TOWED FOR FEBRUARY 2014 AND YEAR TO DATE

REASON TOWED	JAN	FEB	YEAR TO DATE TOTALS
ACCIDENTS	51	41	92
TRAFFIC	7	9	16
PARKING	8	8	16
ARREST	4	8	12
STL/REC	0	0	0
MISC	0	0	0
TOTALS	70	66	136

MAYORS REPORT

STREETS AND HIGHWAY

Date	2/25/2014	Date Submitted	3/5/2014
Cold Mix Tons Ward 1	7.5	Patched Streets Ward 1	
Cold Mix Tons Ward 2	31.10	Patched Streets Ward 2	
Cold Mix Tons Ward 3	12.95	Patched Streets Ward 3	
Cold Mix Tons Ward 4	3.0	Patched Streets Ward 4	
Cold Mix Tons Ward 5	15.77	Patched Streets Ward 5	
Cold Mix Tons Ward 6	12.80	Patched Streets Ward 6	
Hot Mix Tons Ward 1		Swept Streets Ward 1	
Hot Mix Tons Ward 2		Swept Streets Ward 2	
Hot Mix Tons Ward 3		Swept Streets Ward 3	
Hot Mix Tons Ward 4		Swept Streets Ward 4	
Hot Mix Tons Ward 5		Swept Streets Ward 5	
Hot Mix Tons Ward 6		Swept Streets Ward 6	
Salt Tons	1448.87		
Mortar Bags			
Cement Bags			
Sand Tons			
Removed Advertising Signs From Telephone Poles/Tree Lawns		<input type="checkbox"/>	
Removed Fallen Trees/Limbs From Street		<input type="checkbox"/>	
Cleaned Off Catch Basins	<input type="checkbox"/>		
Mowed/Weedeat	<input type="checkbox"/>		
Barricades			

As a supplement to the Mayor's report a detailed description of January activities follows:

Work Accomplished in General:

1. Snow and ice control was the primary job
2. 1448.87 tons of salt were unloaded and spread
3. Streets were patched weather permitting

Detail of Patched Streets (cold patch):

1. Ward #1
 - Hankins Road NE – 5 tons
 - Cherry Road NE – 1st to Erie – ½ ton
 - Amherst Road NE cherry Road to Burd Ave. – 1 ton
2. Ward #2
 - Cherry Road NW – 2 ton
 - Amherst Road NE – Cherry Road to Burd – 1 ton
 - Lake Ave. NE – 1st St. NE to Amherst – 2 tons
 - Lincolnway West – 6th to 32nd St. NW – 2 ton
 - Weirich Blvd. – 1 ton
 - Tremont Ave. SW – 1 ton
 - 1st St. SW – Tremont to Lincolnway – 1 ton
 - Lake Ave. NE – East Bound – 2.98 tons
 - Lincolnway East – 6.77 tons
 - Lake Ave. NE – 7.10 tons
 - Cherry Road NW -1300 Block – 3 tons
 - Lake Ave. at 1st St. – ¼ ton
 - Earl Road NW at Tracks – 1 ton
3. Ward #3
 - Lincolnway East – Hess to 17th – 1 ton
 - Lincolnway East – Wales to 17th – 5.95 tons
 - 27th St. SE – 4 tons
 - Tremont Ave. SE – Hess to Park - 2 tons
4. Ward #4
 - Warmington Road SW – 1 ton
 - Nave Road SE – 2 tons
5. Ward #5
 - Lincolnway West – 6th to 32nd St. NW – 2 tons
 - Main Ave. – 23rd to 25th – 8.80 tons
 - Finefrock SW – 4.97 tons
6. Ward 6
 - Lincolnway West – 6th to 32nd St. – 2 ton
 - Main Ave. – 23rd to 25th – 8.80 tons
 - 3000 Block Lincolnway West – ¼ ton
 - 27th St. NW – 1 ¼ ton

.Detail of Work by Day in February

3 rd – Patch	20 th - Snow and Ice Control
4 th - Patch	21 st - Patch
5 th – Snow and Ice Control	24 th - Patch
6 th – Snow and Ice Control	25 th - Snow and Ice Control
7 th – Snow and Ice Control	26 th - Snow and Ice Control
10 th – Snow and Ice Control	27 th - Snow and Ice Control
11 th – Snow and Ice Control	28 th - Patch
12 th - Snow and Ice Control	
13 th - Patch	
14 th – Patch	
18 th – Snow and Ice Control	
19 th – Snow and Ice Control	

Breakdown of Materials Used:

Cold Patch Mix	Salt	
2/03/14 – 10 tons	1/01/14 – 195.23 tons	2/17/14 – 45.24 tons
2/04/14 – 10 tons	2/06/14 – 88.94 tons	2/18/14 – 22.78 tons
2/13/14 – 10 tons	2/07/14 – 115.31 tons	2/19/14 – 91.74 tons
2/14/14 – 10.02 tons	2/08/14 – 49.96 tons	2/20/14 – 91.71 tons
2/21/14 – 6.18 tons	2/10/14 – 90.74 tons	2/21/14 – 69.12 tons
2/24/14 – 13.87 tons	2/11/14 – 91.16 tons	2/25/14 – 45.61 tons
2/25/14 – 7.89 tons	2/12/14 – 91.25 tons	2/26/14 – 44.29 tons
2/28/14 – 8.0 tons	2/13/14 – 90.91 tons	2/27/14 – 44.33 tons
Totals – 75.96 tons	2/14/14 – 90.46 tons	2/28/14 – 90.54 tons
	Totals – 1448.87 tons	

City of Massillon Safety Dept. Monthly Report
For the month of February 2014

Feb 3

Replaced ballast at City Hall
Installed outside light on station # 2
Went to Home Depot for parts
Worked in shop

Feb 4

Bulb replacement at Wales and Lake
Installed new outside light at Station # 2
Checked school flashers at WHS
Worked in shop

Feb 5

Worked at Rec. Center
Worked at City Hall
Worked in shop
Went to Graybar for parts
Worked on police car 1540

Feb 6

Bulb replacement at 1st and LWE
Worked on exhaust fan at Rec Center
Took wire to Warmington Rd recycling
Worked in shop

Feb 7

Bulb replacement at 17th and LWW
Bulb replacement at Tremont and 6th SW
Went to Graybar for parts
Installed wire and new disconnect at City Garage
Worked in shop

Feb 10

Cleaned up shop area
Started checking peds
Bulb replacement at Erie and Charles SE
Worked in shop

Feb 11

Went to Home Depot for parts
Worked on K9 unit
Worked in shop

Feb 12

Went to Staleys for parts
Installed new headlight flasher in 1504
Bulb replacement at 17th and LWW
Worked on Generators in shop
Worked in shop

Feb 13

Replaced green lense on traffic light at State and Wales
Replaced bulb in parking lot lights at Erie and Federal
Replaced light bulb on wall pack on garages at City Hall
Installed 2 ballasts for canopy lights at Rec Center
Worked on exhaust motor at Rec Center
Worked in shop

Feb 14

Put up banner
Worked on ped signals downtown
Worked on cruiser in shop

Feb 18

Bulb replacement at 23rd and West Main
Repaired radio bracket in dump truck for street dept
Worked on street light on Sterilite Blvd SW
Cleaned up shop area

Feb 19

Washed bucket trucks
Replaced 2 light fixtures at Sterilite
Worked on generator at City Hall
Worked in shop

Feb 20

Bulb replacement at South Erie and Finefrock
Bulb replacement at 1st and Tremont SE
Replaced light bulbs and checked ballast in building dept
Took down banner
Installed 2 new ped buttons at 1st and Charles
Worked in shop

Feb 21

Checked school zones at High school
Checked generators at Fire Stations and City hall
Replaced light bulbs in Jimmy Johnson's office
Went to Grainger for parts
Worked in shop

Feb 24

Bulb replacement at South Erie and East bound before bridge

Bulb replacement at 16th St and Walnut Rd

Bulb replacement at Hess Blvd and Oak Ave SE

Picked up stage platforms at WHS

Replaced ballast in civil service office

Went to Grainger for parts

Worked in shop

Feb 25

Picked up banner at Boys club

Put up banner

Replaced 2 ballasts in old red center

Bulb replacement at 17th and Tremont

Went to Home Depot

Worked in shop

Feb 26

Cleaned up around shop

Dropped off bulbs to Janitor at City hall

Took extra wall packs to cell tower

Measured traffic lights and cable at Amherst and Lake

Worked in shop

Feb 27

Worked in shop on EPAC

Replaced ballast over steps in garage

Worked in shop

Feb 28

Worked on ped signals downtown and thru out town

Worked on EPAC in shop

Cleaned up shop area

Paint and Sign Dept.
City of Massillon Safety Dept. Monthly Report
For the month of February 2014

Feb 3

Installed street sign at Kracker and Towpath NW
Repaired street sign and pole at Burd and Amherst
Picked up broken speed limit sign and post on Walnut Rd.

Feb 4

Inspecting stop signs on the southwest side of town
Worked in shop on signs and brackets
Picked up broken post and No Parking sign on Erie St S
Replaced post and sign on Erie St S

Feb 10

Put away new signs and worked in shop

Feb 11

Stop sign inspection on the southeast side of town
Repaired post and sign on Forest SE

Feb 12

Stop sign on Northeast side of town
Worked in shop on posts and signs

Feb 13

Worked in shop
Inspected signs on Rt. 21
Picked up broken signs and posts on Finefrock SW

Feb 14

Removed broken No Parking sign on Cherry NW
Stop sign inspection in the Northwest side of town

Feb 18

Cleaned up shop
Worked on sign truck
Checked for damaged sign on Main Street

Feb. 19

Picked up broken chevron and post on Tremont SE
Worked in shop
Northeast stop sign inspection

Feb. 20

Worked on sign truck in shop
Repaired sign and post on 11th St SW
Stop sign inspection on southwest side of town

Feb 25

Repaired sign on Osage and Huron
Repaired sign on 13th St SE
Repaired sign on 16th St Se
Repaired sign on McDonald CR. SE

Feb 26

Snow Removal
Stop sign inspection in the South East
13th St SE post replaced along with sign

Feb 27

Worked in shop
Made up sign
Worked on posts in shop

Feb 28

Repaired sign and post on 2nd SW
Replaced post and sign on 1st SW
North west stop sign inspection

**MAYOR KATHY CATAZARO-PERRY
PLANT MANANGER WWTP-TONY ULRICH
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE**

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: **Date** 02/28/2014

Date	3/11/2014	Plant Effluent Total Million Gallons	320.163
		Plant Effluent Average Millon Gallons	11.434

Daily Average Effluent Suspended Solids	6.7	mg/l
Daily Average Effluent BOD	7.9	mg/l
Total Sludge Hauled	120.95	Dry Tons
Total Sewer calls	11	Collections
Sanitary Sewer Jetted	54,136	Feet
Collection Water Usage	11,076	Gallons
Sanitary Sewer Footage Camera	538.7	Feet
Total Overtime For WWTP Dept	89.6	Hours

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

ward 6

Sewer Repair Cost