

CITY OF MASSILLON BUILDING DEPARTMENT

2012 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	23	31	63	87	92	105	74	69	42	83	43	36	748
Electrical Permits	19	23	33	19	35	40	47	25	23	32	32	13	341
Plumbing Permits	10	7	12	9	16	13	17	8	17	24	12	9	154
Heating Permits	7	17	13	16	15	17	13	15	12	20	13	18	176
Low Voltage Permits	0	1	1	0	6	2	0	8	0	0	0	0	18
TOTAL PERMITS:	59	79	122	131	164	177	151	125	94	159	100	76	1437
INSPECTIONS, PHONE CALLS, & PLAN REVIEW	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - William Kraft	28	10	13	11	62	6	17	17	10	5	6	6	191
Plumbing - William Kraft	4	5	9	6	9	9	19	7	11	13	11	13	116
Heating - William Kraft	2	0	0	0	0	0	0	0	0	0	0	1	3
Zoning Calls - W. Kraft	Added to Report in April			31	42	20	0	2	0	0	0	3	98
Plan Review - W. Kraft	Added to Report in April			26	30	44	32	36	20	30	15	15	248
Administrative Calls - W. Kraft	Added to Report in April			109	115	51	47	115	96	120	31	45	729
Code Enf. - W. Kraft	Added to Report in April			4	2	13	4	5	6	0	0	3	37
Building - Frank Silla	116	118	145	137	127	130	147	120	109	140	125	75	1489
Heating - Frank Silla	27	28	43	39	31	20	30	41	32	38	32	35	396
Electrical - Frank Silla	65	48	90	63	60	82	58	61	55	60	75	50	767
Code Enf. - Jim Johnson & Larry St. Jean	0	0	26	77	216	265	234	203	186	178	167	101	1653
TOTAL INSPECTIONS:	242	209	326	503	694	640	588	607	525	584	462	347	5727

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2012**

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL	
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value
Dwellings					3	270,000	2	280,000	5	380,000	4	526,440	1	90,000			1	182,800					1	171,192	17	1,900,432
Condominiums (Units)																									0	0
Duplexes (Units)																									0	0
Multi-Family (Units)														1	900,000										1	900,000
Dwelling Alterations	9	63,312	15	112,915	32	273,676	51	300,978	46	301,621	42	252,257	34	226,333	30	171,753	25	141,019	48	409,624	29	234,711	18	133,350	379	2,621,549
			Friends & Family				Mentally's				Affinity Care Lab Addition				Dunkin' Donuts											
New Commercial			1	1,083,100			1	628,000					1	1,500,000					1	350,000					4	3,561,100
Commercial Alterations	4	54,000	5	1,678,495	13	860,513	5	10,900	8	5,885,688	6	131,225	4	19,800	11	654,550	3	27,000	9	263,300			3	2,106,000	71	11,691,471
			Russ Drive Bldg			Tri-Doc Storage						Storage Building						TK Marine, Premier Industrial & Shearer's (7 projects)								
New Industrial			1	35,000			1	98,000							1	50,000							4	2,916,900	7	3,099,900
Industrial Alterations					2	206,975			3	253,700	1	18,000			2	5,500	1	17,000	2	157,000					11	658,175
Garage/Carport							3	27,500	4	53,000	1	7,000	1	6,500	2	40,300			4	22,900	2	3,250	2	12,100	19	172,550
Garage Alterations							2	6,000	1	2,855	2	24,000			1	700									6	33,555
Miscellaneous	10	25,300	6	47,275	2	3,300	8	43,550	4	4,000	23	12,988	3	1,900	7	16,800	2	0	5	3,875	5	2,050	6	82,400	81	243,438
Schools																									0	0
Swimming Pools					1	29,000	1	3,200	8	76,799	9	32,473	9	31,590	4	20,900	1	35,500			1	15,000			34	244,462
New Hospitals																									0	0
Hospital Alterations																									0	0
Accessory Building					5	7,875	5	15,517	3	7,400	2	4,600	5	13,400	4	13,203	1	2,500	2	8,000					27	72,495
Fences			3	8,200	3	3,000	5	2,175	8	13,504	12	16,936	16	51,872	5	8,532	7	12,915	9	20,500	5	15,425	1	0	74	153,059
Racing					2	24,500	3	0	2	7,000	3	85,000			1	1,000	1	1,500	3	88,000	1	10,442	1	0	17	217,442
TOTALS:	23	142,612	31	2,964,985	63	1,678,839	87	1,415,820	92	6,985,567	105	1,116,919	74	1,941,395	69	1,883,238	42	420,234	83	1,323,199	43	280,878	36	5,421,942	748	25,569,628

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

January 15, 2013

The Honorable Mayor Kathy M. Catazaro-Perry
City of Massillon
Municipal Government Annex Administration Building
151 Lincoln Way East
Massillon, Ohio 44646

Reference: Civil Service Commission and Equal Employment Opportunity

Dear Mayor Catazaro-Perry:

On December 21, 2012, Police Patrol Officer Thomas P. Rogers, by and through his legal counsel, gave the city a Notice of Administrative Appeal, on questions of law and fact, to the Stark County Court of Common Pleas of the Civil Service Commission's decision to deny his appeal of the commission's decision not to award credit for seniority in the promotional examination for sergeant, and a corresponding Praeceptum requesting related documentation.

The Civil Service Commission is preparing to administer a written examination for an entry-level custodian position for the Massillon City School District.

On January 14, 2013, a federal investigator employed by the U.S. Equal Employment Commission interviewed:

- Michael J. Loudiana, former Safety – Service Director
- Tony L. Ulrich, Wastewater Treatment Plant Manager
- Mark H. Jackson, Chief Operator, and
- Richard J. Gatien, former Public Administration Consultant

In the matter of John Killian v. City of Massillon, U.S. Employment Opportunity Commission Charge 3 22A-2012-01415, and toured the wastewater treatment plant. This matter remains under investigation by the equal U.S. Equal Employment Opportunity Commission.

Please do not hesitate to call upon me if you have any questions and/or want additional information.

Thank you for the opportunity to serve you and the City of Massillon,

Sincerely,

Jon C. Roethlisberger

Jon C. Roethlisberger
Public Administration Consultant

THE CITY OF MASSILLON, OHIO

Internal Correspondence

To: Mayor Kathy Catazaro-Perry

Date: January 4, 2013

From: Ted Herncane, Community Development Director

Subject: Monthly Report – December 2012

1. The City continued implementing activities under its FY 2012 CDBG Program Year, which began July 1, 2012. In regards to FY 2012, Congress has approved a HUD budget that reduces funding for CDBG by approximately 11.6%. The City's entitlement grant for FY 2012 is \$582,917. This represents the lowest CDBG allocation for Massillon since 1990.
2. The CD Department continued work on the implementation of its Neighborhood Stabilization Program (NSP). NSP funds are being used for the rehabilitation/new construction of 18 single family homes, and for the demolition of 39 vacant and dilapidated residential structures.
3. The CD Department began planning activities for the FY 2013 CDBG Program Year by conducting a CDBG Workshop in City Council Chambers on December 18, 2012. Applications for CDBG funding were made available to interested parties and FY 2013 CDBG Program information is available on the City's CD Department website.
4. The CD Director attended a one-day economic development seminar in Brecksville on December 13, 2012. This seminar was sponsored by the Ohio Economic Development Association (OEDA).
5. The Housing Department continued to implement emergency home repair projects to low/moderate income persons utilizing CDBG funding. The Housing Department also fielded several Fair Housing calls and provided homebuyer assistance to eligible homebuyers. There are currently five (5) full rehab housing projects at various stages of implementation.
6. As scheduled, the Mayor's weekly business visits were conducted in conjunction with the CD Department. The visits included the following Downtown Massillon area businesses: Chit Chat Coffee Shoppe, Ventura Communications, Computer Works, Re/Max, Smiley's Ristorante, and Keller's Office Furniture. The Mayor's weekly business visits continue to be a valuable source of communication between the City and the local business community in an effort to increase business retention in the City.

Ted Herncane, CD Director

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry **DATE:** January 8, 2013
FROM: Keith A. Dylewski, P.E., P.S.
City Engineer
SUBJECT: Engineering Department Monthly Report for December 2012

BRIDGES

Harsh Avenue SE Box Culvert Replacement – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

17th Street NE Bridge – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 78 % completed.

Bridge Inspections – Annual bridge inspections for 2012 will be performed in December of 2012.

SANITARY SEWERS

27th Street/Bison Avenue Sanitary Sewer - The design work is 95% complete. This project will be completed to assist the Poets Glen Annexation. Currently finalizing plans and specifications and preparing PTI for Ohio EPA.

State Avenue Sewer Rehab - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

Griffith Sanitary Sewer Replacement Project – Project will replace approximately 1600 L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is 100% complete. Project submitted to OPWC and received funding for 2013. Project will be bid out in May 2013.

Bit of Eden – Pump Station to service Bit of Eden. Survey and design 100% completed, submitted to Ohio EPA for PTI permit. PTI permit was approved in July 2012. Project was awarded to RBS Construction that had a bid amount of \$31,151.00. Contractor began construction on November 27th. Currently compiling punch list items.

WASTEWATER TREATMENT PLANT

WWTP Upgrade Project – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Will be applying to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding. Currently reviewing Request for Qualifications to select an engineering firm.

STREETS

9th Street SW Storm Sewer Improvement Project– Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Submitted the funding application along with plans/specifications to OPWC for the funding year 2012, with project cost estimate currently being \$1,679,892.00. Project submitted to OPWC for funding for 2013, was not approved, will seek alternate funding sources.

Main Avenue Resurfacing - SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00. Applied to SCATS for funding FY 2016.

1st Street NE Improvement Project –Project will consist of resurfacing between Cherry Road & Lake Avenue with the installation of ADA compliant curb ramps; rehabilitation of catch basins, sanitary & storm manholes, and replacement of portions of the existing drainage system. The contract was awarded to Superior Paving & Materials Inc. in the amount of \$542,105.18. Work began the week of September 17, 2012. Project is 100% complete. Will need to perform some seeding in the Spring.

Hankins Road Improvement Project – Currently beginning the survey work and preliminary design.

STREETS (Continued)

Lincoln Way (SR 172) Paving Project – This is a joint project with the Ohio Department of transportation to pave Lincoln Way (SR 172) from 16th Street NE to the Easterly Corporation Line. Current project cost estimate is \$553,000.00 with a cost share by the City of \$201,000.00. The City applied to OPWC and received funding for the project and we have also applied to the Municipal Road Fund through the Stark County Commissioner's for the City's cost share for the project. ODOT bid the project in September with the Shelly Company being the apparent low bidder. Work will commence in the Spring of 2013.

2012 Target Area Streets – Bid opening September 4, 2012. Bids were more than 10% over the project construction estimate and therefore the project will be re-bid in the Spring of 2013.

SR 241 & SR 172 Intersection Improvement Project – ME Companies will be performing a safety study which will enable the City to apply for safety funding through ODOT in the Spring of 2013 for improvements to this intersection.

Amherst Road & Lake Avenue Intersection Improvement Project – ME Companies will be performing a safety study which will enable the City to apply for safety funding through ODOT in the Spring of 2013 for improvements to this intersection.

Dominion Gas Line Projects – Currently replacing underground gas lines on the following streets; Amherst/State NE, Walnut/Johnson SE, Walnut/7th SW, Lincoln Way/18th NW, Wellman SE. Project 90% completed. Work has been suspended for winter weather and will commence in Spring.

Lake Avenue Paving Project – Applying to the Stark County Municipal Road Fund for a grant. Project components will consist of the repaving of Lake Avenue between Wales Road (SR241) and Amherst Road; catch basin replacement; ADA curb ramps; manhole adjustment; and pavement markings.

SUBDIVISIONS

Centennial Village – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

Cherry Springs Condominiums – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Entire property sold at bank auction in September 2012.

Country View No. 6 – Preliminary plat approved by Planning Commission August 8, 2012.

Concord Village Allotment – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26th, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

Forest Hills No. 3 – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

Gray Ridge Estates Phase 1 – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27th Street SE completed. Entire development sold at auction in summer 2011.

Sippo Reserves Allotment Phase 1 – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19th. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

Sippo Reserves Allotment Phase II – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any incomplete items.

SUBDIVISIONS (Continued)

Westbrook Estates Phase III - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16th, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

Woodland Creek – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

MISCELLANEOUS

Storm Water Management Plan – Submitted 2011 OEPA report on March 19, 2012. An educational session will be held November 14, 2012 at the Massillon Recreation Center at 9:00 a.m. regarding minimum control measure #6 from our SWMP.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

GIS – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

Levee Infrastructure Repair – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Applied to OPWC and MWCD for funding in 2013. Received funding through OPWC for the project that will be bid in May of 2013.

St. Mary's & 3rd Street NE Storm Sewer Rehabilitation – Survey 80% completed.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Monday, January 07, 2013

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for December, 2012.

The department responded to a total of 363 alarms during the month. This averages to 11.7 alarms per day. There were 63 fire alarm and public service calls, and 300 rescue and EMS calls. The total estimated fire loss for the month was \$100.00. There were no injuries due to fire. Once again, this year represents the busiest year in the history of the Massillon Fire Department in that it answered 4,527 calls for assistance from the public.

On the 3rd of the month, I attended the monthly LOGIC Board meeting. I also attended the monthly IMAT Meeting.

On the 4th of the month, several Fire Departments met to consider cooperative purchasing of EMS Supplies.

On the 5th of the month, I attended the Stark State Fire Science Advisory Board meeting.

On the 6th of the month, I attended the L.O.G.I.C. Board meeting.

Both the Police and Fire Departments participated in the Salvation Army "Battle of the Badges" in order to help raise money and awareness for their programs.

Both pump testing and ladder testing were completed this month.

EMS Transport again set records. The ability to operate 3 fully staffed and equipped EMS Ambulances has allowed the City to provide better service to our residents and operate at its most efficient level.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Monday, January 07, 2013

As noted on the attached document entitled "2012 EMS Balance Sheet," total revenue generated by EMS Transport was approximately \$793,050. Expenses, including \$199,960 to staff the 11th on duty slot, totaled approximately \$323,390. This represents all EMS expenses for 2012 and all of the fuel used by the Fire Department (including that used for fire response). 2012 revenue less expenses totaled \$469,660. After removing the 10% EMS Capital Fund amount of \$79,050, the Fire Department returned approximately \$390,610 to the General Fund. From January through September 2012, our residents were able to save deductible and copays in the amount of \$274,525. I would like to thank all of the hard working men and women of the Massillon Fire Department for their service this year.

SAFER Act grant funding will be depleted in 22 months. The Fire Department is working to secure additional funding for an additional 12 months for those who are veterans (3).

Respectfully submitted,



Tom Burgasser,
Fire Chief

Massillon Fire Department
Monthly Fire Incident Report
Alarm Date Between {12/01/2012} And {12/31/2012}

TOTAL RUNS 363

FIRE RUNS 63

EMS RUNS 300

TOTAL LOSSES \$100.00

CIVILIAN INJURIES 0

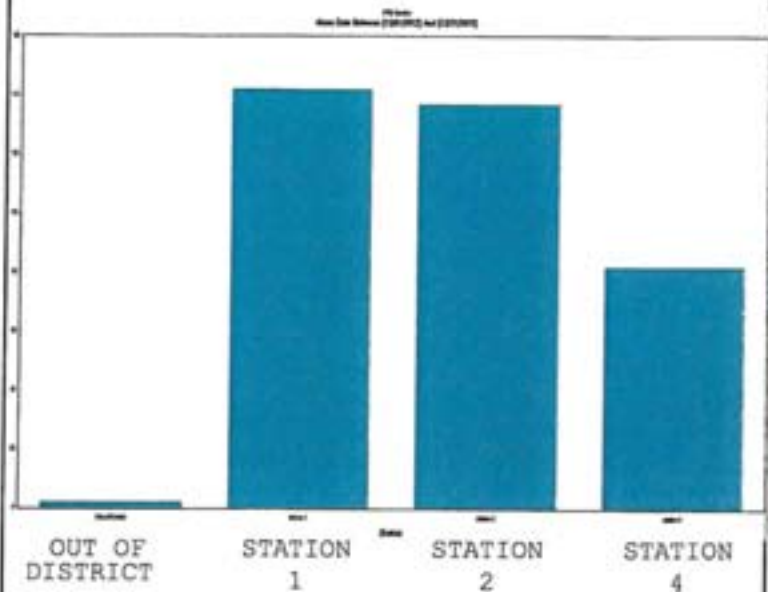
CIVILIAN CASUALTIES 0

FIREFIGHTER INJURIES 0

FIREFIGHTER CASUALTIES 0

AVERAGE RESPONSE TIME 3 MIN 42 SEC

TOTAL VOLUME OF CALLS BY DISTRICT



FIRE CALLS BY PROPERTY USE

RESIDENTIAL 29

HOTELS/MOTELS 0

PUBLIC ASSEMBLY 1

SCHOOLS 0

STORES/OFFICES 3

STORAGE 1

MULTI-FAMILY RESIDENTIAL 14

HEALTH CARE 1

DETENTION FACILITIES 0

INDUSTRY 1

ALL OTHER STRUCTURES 12

NO PROPERTY INVOLVED 1

SITUATION FOUND ON ARRIVAL

STRUCTURE FIRE 2

VEHICLE FIRE 2

OUTSIDE FIRES 0

ILLEGAL BURN 0

LEGAL BURN 0

EXPLOSION\RUPTURE 2

HAZARDOUS\NO FIRE 2

CO INVESTIGATION 7

LOCK OUT 1

POWER LINE\TREE DOWN 0

EMS RELATED CALLS 301

ALARM DROP 10

SERVICE CALLS 33

NO INCIDENT\CANCELLED 3

OTHER 0

FIRE & PS BY UNIT

R218 18 E210 0

R220 19 E211 19

R230 0 E212 7

R240 3 E213 0

R250 1 E214 2

T216 0 T217 0

FIRE & PS BY DISTRICT

DISTRICT 1 25

DISTRICT 2 26

DISTRICT 3 0

DISTRICT 4 10

OUT OF DISTRICT 2

Massillon Fire Department

Monthly EMS Incident Report

Alarm Date Between {12/01/2012} And {12/31/2012}

PATIENT TOTALS

TOTAL EMS CALLS	300	TOTAL EMS PATIENTS	299
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PATIENT GENDER AND AGE

TOTAL MALE PATIENT	124	TOTAL PATIENT <18	15
TOTAL FEMALE PATIENT	175	TOTAL PATIENT 18-59	132
		TOTAL PATIENT >60	152
		TOTAL UNKNOWN AGE	0

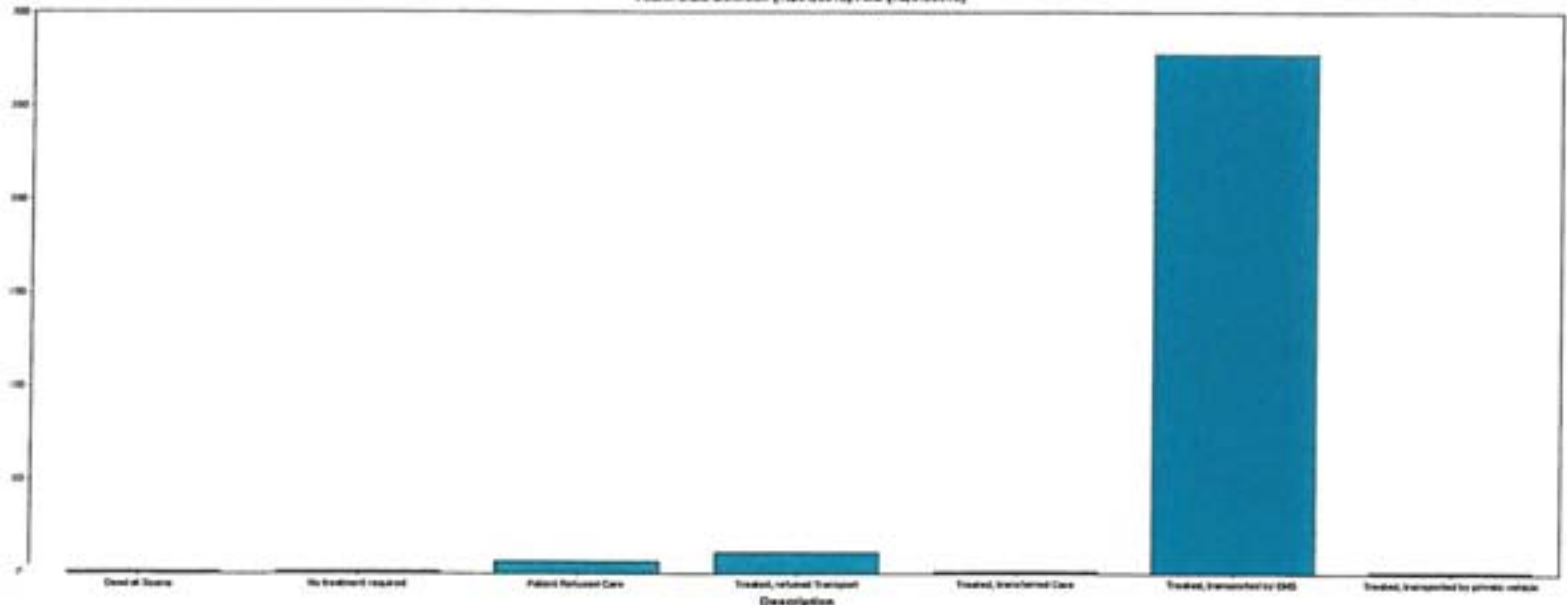
PATIENT LOCATION

TOTAL FROM RESIDENCE	213	TOTAL FROM ROAD	22
TOTAL FROM PUBLIC PLACE	31	TOTAL FROM SCHOOL	2
TOTAL FROM INSTITUTIONAL	22	TOTAL FROM INDUSTRIAL	1
		TOTAL FROM OTHER	8

PATIENT DISPOSITION

			TOTAL	TRANS MFD
TOTAL NUMBER OF PATIENTS	299	PTS TO AFFINITY	203	202
AL PATIENTS TRANSPORTED	278	PTS TO MERCY	26	26
TOTAL PATIENTS RELEASED		PTS TO AULTMAN	50	50
TO A PRIVATE COMPANY	1	PTS TO OTHER		
TOTAL NON-TRANSPORTS	20			

Alarm Date Between {12/01/2012} And {12/31/2012}



NOTES:

2012 EMS TRANSPORT STATISTICS	JAN 2012	FEB 2012	MAR 2012	APR 2012	MAY 2012	JUN 2012	JUL 2012	AUG 2012	SEP 2012	OCT 2012	NOV 2012	DEC 2012	2012 TOTALS
# of patients for the month	283	266	298	268	295	275	288	333	289	279	255	299	3428
# of patients transported by FD	245	221	267	239	259	241	258	296	257	247	221	278	3029
# of patients turned over to private	13	16	7	4	4	5	2	3	2	1	1	1	59
# of patients not transported	25	29	26	25	30	29	29	34	30	31	33	20	341
# of patients transported to Affinity	186	186	206	171	197	163	185	232	195	180	154	203	2258
# of patients transported to Aultman	39	32	38	42	40	53	47	40	41	45	49	50	516
# of patients transported to Mercy	33	21	28	31	26	30	27	30	23	24	21	26	320
# of patients transported elsewhere							1						1
# of FD transports to Affinity	175	172	201	168	193	159	184	227	193	178	151	202	2203
# of FD transports to Aultman	37	31	38	42	40	52	47	39	41	45	49	50	511
# of FD transports to Mercy	33	18	28	29	26	30	27	30	23	24	21	26	315
# of FD transports elsewhere													0
# of residents transported by FD	216	197	232	206	211	197	222	242	220	214	183	244	2584
# of non-residents transported by FD	29	24	35	33	48	44	36	54	37	33	38	34	445
\$ amount billed to Resident Insurance	\$ 131,991	\$ 122,716	\$ 139,108	\$ 128,108	\$ 128,272	\$ 121,716	\$ 134,084	\$ 147,586	\$ 135,275	\$ 130,112	\$ 114,913	\$ 148,501	\$ 1,582,384
\$ amount Resident Write Off	\$ 30,303	\$ 25,796	\$ 29,124	\$ 27,963	\$ 26,990	\$ 29,281	\$ 27,767	\$ 32,519	\$ 30,106				\$ 259,838
\$ amount billed to Non-Residents	\$ 19,574	\$ 14,703	\$ 21,406	\$ 21,319	\$ 30,034	\$ 27,533	\$ 21,263	\$ 33,120	\$ 21,130	\$ 20,169	\$ 22,509	\$ 21,764	\$ 274,525
TOTAL \$ AMOUNT BILLED	\$ 151,565	\$ 137,419	\$ 160,515	\$ 149,428	\$ 158,306	\$ 149,250	\$ 155,347	\$ 180,706	\$ 156,405	\$ 150,282	\$ 137,422	\$ 170,265	\$ 1,856,909
Unofficial Amount Collected to Date 1/15/2013	\$63,051.76	\$57,508.28	\$66,657.79	\$61,083.19	\$65,690.51	\$60,436.98	\$64,708.02	\$69,565.35	\$65,867.13	\$63,817.64	\$47,303.05	\$8,324.45	\$694,014.15

2012 EMS BALANCE SHEET

2010 EMS REVENUE (AFTER 12/31/2011)	\$	1,061.08	
2011 EMS REVENUE (AFTER 12/31/2011)	\$	123,785.76	
2012 EMS REVENUE (THROUGH 12/31/2012)	\$	694,014.15	
2011 EMS EQUIPMENT GRANT	\$	2,500.00	
TOTAL REVENUE		\$	821,360.99
11TH MAN STAFFING OT	\$	199,958.40	
2012 NEW AMBULANCE PURCHASE			
2012 EMS BILLING	\$	42,522.00	
2012 FIRE DEPARTMENT FUEL	\$	33,351.69	
2012 SERVICE COSTS 1995 CHEVROLET	\$	-	
2012 SERVICE COSTS 1997 CHEVROLET	\$	1,695.40	
2012 SERVICE COSTS 2005 FORD	\$	3,162.29	
2012 SERVICE COSTS 2009 FORD	\$	521.36	
2012 SERVICE COSTS 2011 FORD	\$	74.99	
2012 MISC. SERVICE COSTS	\$	6,859.91	
2012 REIMBURSEMENT CHECKS	\$	1,338.75	
2012 EMS EQUIPMENT	\$	5,940.88	
2012 EMS SUPPLIES	\$	24,598.45	
2012 EMS TRAINING EXPENSE	\$	3,360.00	
TOTAL EXPENSES		\$	323,384.12
2012 REVENUE LESS EXPENSES		\$	497,976.87
10% CAPITAL FUND	\$	81,886.10	
2011 NET REVENUE		\$	416,090.77

2012 CITY OF MASSILLON FIRE DEPT YEARLY REPORT

TOTAL NUMBER OF CALLS		4527	FIRE	125	EMS	3442							
RESPONSE TIMES			NON-FIRE RELATED	4	SERVICE STANDBY	438							
			CANCELLED FOUND NOTHING	140	FALSE ALARMS	233							
AVG RESPONSE TIME		3 min 41 sec	SEVERE WEATHER	12	SPECIAL INCIDENTS	24							
AVG EMS CALL TIME		18 min 9 sec											
AVG FIRE CALL TIME		1 hr 50 min											
RELEVANT DEPARTMENT INFORMATION AND STATISTICS													
(YEARLY TOTALS)													
CIVILIAN INJURIES		5	RESPONSES TO STATION 1 DISTRICT		1247								
FIREFIGHTER INJURIES		1	RESPONSES TO STATION 2 DISTRICT		1477								
FIRE DEATHS		0	RESPONSES TO STATION 3 DISTRICT		802								
# OF OVERLAPPING INCIDENTS		804	RESPONSES TO STATION 4 DISTRICT		972								
FIRE LOSS FOR YEAR		\$956,197.00	RESPONSES TO OUT OF DISTRICT		29								
MUTUAL AID GIVEN STATISTICS													
BEACH CITY FIRE DEPARTMENT		2	WILMONT FIRE DEPARTMENT		1								
BREWSTER FIRE DEPT.		6	JACKSON TOWNSHIP FIRE DEPT.		4								
PERRY FIRE DEPT		13	STARK AMBULANCE		1								
NORTH LAWRENCE FIRE DEPT		3	HAZMAT TEAM		3								
PROPERTY USE STATISTICS													
RESIDENTIAL		3139	BUSINESS		231								
STORAGE		21	INDUSTRIAL		17								
OUTSIDE (ROADS)		419	MANUFACTURING		66								
ASSEMBLY		195	EDUCATIONAL		56								
HEALTH CARE		349	OTHER		34								
FIRE CALL RELATED INCIDENT INFORMATION													
BUILDING FIRES		23	CARBON MONOXIDE CALLS		41								
CHIMNEY FIRES		0	CHEMICAL/FUEL SPILLS OR LEAKS		33								
VEHICLE FIRES		18	ELECTRICAL PROBLEMS		30								
TRASH/WASTE FIRES		22	SERVICE CALLS		438								
COOKING FIRES		22	CANCELLED/NOTHING FOUND		140								
GRASS/MULCH FIRES		26	FALSE ALARMS		233								
OTHER FIRES		14	SEVERE WEATHER		12								
EMS CALL RELATED INCIDENT INFORMATION													
EMS CALLS		3247	STANDBY/CALL IN		7								
MVA WITH INJURIES		116	MEDIC ASSISTS		9								
MVA NO INJURIES		43	OTHER SERVICE EMS CALLS		8								
MVA WITH PEDESTRIAN		12	OTHER SERVICE FIRE CALLS		24								
EMS PATIENT INFORMATION STATISTICS													
RESIDENTS TRANSPORTED		2601	TREATED/TRANSPORTED		3029								
NON-RESIDENTS TRANSPORTED		428	TREATED/TRANSFERRED		64								
			TREATED/REFUSED TRANSPORT		241								
			NO DUTY TO TREAT		67								
			DOA		27								
PAST YEAR CALL STATISTICS													
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
2009	319	342	312	357	364	354	330	332	327	329	339	308	4013
2010	301	301	349	315	375	368	357	372	321	393	380	403	4235
2011	320	342	367	383	427	359	414	400	324	393	355	361	4445
2012	381	333	391	347	392	395	398	417	398	372	340	363	4527

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF DECEMBER, 2012

	Current Month	Year to Date
<u>Vital Statistics Services</u>		
Births: Resident .. 0 ... Non-Resident .. 0.. Total:	0	1
Deaths: Resident .. 15 ... Non-Resident .. 15.. Total:	30	466
Certified B/D copies issued	201	2894
Burial Permits	31	549
Fetal Death	0	0
<u>Animal Control</u>		
Animal bites reported	1	104
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u>) Total:	0	2
<u>Food Protection</u>		
Food Service/Food Establishment Inspections	31	340
Food Vending Machine Inspections	6	66
Mobile Unit/Temporary Food Inspections	0	50
Consultations	2	19
Plan Reviews made	1	3
Food Complaints received	2	23
<u>Nuisance Control</u>		
Residential complaints	35	371
Commercial complaints	1	17
Inspections	47	417
Consultations	5	69
Orders issued	33	329
Orders in compliance	29	297
Smoking Complaints	2	20
Smoking Investigations	2	18
<u>Environmental Inspection Services</u>		
Swimming Pool Inspections	0	48
Swimming Pool Complaints	0	0
Mobile Home Park Inspections	0	16
Mobile Home Park Complaints	0	8
School Environment Inspections	0	0
Supervised Community Clean-ups	1	7
<u>Compliance Actions</u>		
Legal Action	0	5
<u>Mosquito Control</u>		
Mosquito Investigations	0	37
Larvacide Drops	0	35
Biomist Spraying	0	0

NURSING DIVISION REPORT
December 2012

WIC CLINICS:

Initial Certification	30
Re-certifications	73
Individual Mid-cert	21
Nutrition Education	101
Caseload	861

IMMUNIZATION CLINICS:

Patients seen	78
Immunizations Administered	150

TB TESTING CLINIC:

TB Tests Administered	2
Positive Reactors referred for X-ray	0

COMMUNITY NURSING:

	<u>2012</u>	<u>Year to Date</u>
Lions Club Applications	3	31
BCMh Referrals	0	5
Help Me Grow Referrals	0	7
BCMh Home Visits	0	20
Lead Investigations	0	4
Lice Checks	0	6

Parochial School Visits: 1 Completed follow-up vision and hearing screenings.

Field Visits: 8 Auxiliary Visits: 297

Continuing Education:

Diana Martin RN, BSN

Current Issues in Immunization (November) 1 CNE

Current Issues in Immunizations (December) 1 CNE

MISCELLANEOUS: Directly Observed therapy (DOT) will resume once patient returns from New York.

MEETINGS:

Diana Martin, RN, BSN
Director of Nursing

CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Kathy Catazaro-Perry, Mayor
FROM: Kenneth Koher, Income Tax Administrator
SUBJECT: Income Tax Department Monthly Report – December 2012
DATE: January 15, 2013

Income Tax collections for the month of December 2012 of \$1,162,687.45 were down 1.23% (\$14,519.84) as compared to December 2011. The slight shortfall is due to there being one less business/deposit day this December than there was last December. As noted in the November report, December deposits were up nearly \$260k by mid-month, however, the last day of 2011 included tax revenue receipts of nearly \$600k. Income tax revenue receipts encompass both general fund and parks and recreation dollars. These totals are based upon the date (and calendar year) received in the Income Tax Department, not necessarily coinciding with the City Auditor's reconciliation for year-end 2011 and the beginning of year 2012.

Year-end totals are up \$461,144 or 3.32% as compared to last year. At the end of December the average monthly Income Tax collections - based upon a last-twelve-months calculation (LTM) period of January 2012 thru December 2012 - increased \$38,429 per month, from \$1,159,079 to \$1,197,508, or +3.32%. That amount is \$10,611 per month (\$127,332 annualized) above the 2.4% income tax revenue projected growth rate (target). The *last-twelve-months* calculation is a meaningful indicator as it tracks the trend of income tax revenue over a pertinent time period.

As an additional note to this month's report, please remain informed that there is a significant-dollar 2011 corporate tax refund in audit status. Also, this pending refund has been removed from the calculation basis prepared for determining income tax cash flow projections for the City Council's proposed income tax increase.

Attached please find the following:

- Income Tax Revenue On A Moving Average Basis Chart
- Daily Deposits Recap Report
- 2012 Month-by-Month General Fund and Parks & Rec Income Tax Report

Kenneth Koher
Tax Administrator
January 15, 2013

cc: G. Maier
Finance Committee
J. Rothlisberger
J. Ferrero
D. Nist
L. St. Jean

2012	2012 TAX REVENUE	2011 TAX REVENUE	PLUS/MINUS	MONTHLY CHANGE %	Y-T-D % CHANGE	ACCUM 2012 REVENUE	ACCUM 2011 REVENUE
JANUARY	871,671.41	936,052.32	-64,380.91	-6.88%	-6.88%	871,671.41	936,052.32
FEBRUARY	1,194,358.44	1,099,872.94	94,485.50	8.59%	1.48%	2,066,029.85	2,035,925.26
MARCH	1,083,977.24	1,091,564.59	-7,587.35	-0.70%	0.72%	3,150,007.09	3,127,489.85
APRIL	2,273,115.76	1,866,348.08	406,767.68	21.79%	8.60%	5,423,122.85	4,993,837.93
MAY	1,371,327.81	1,206,281.47	165,046.34	13.68%	9.59%	6,794,450.66	6,200,119.40
JUNE	1,039,763.26	1,209,528.40	-169,765.14	-14.04%	5.73%	7,834,213.92	7,409,647.80
JULY	1,186,102.26	986,222.45	199,879.81	20.27%	7.44%	9,020,316.18	8,395,870.25
AUGUST	990,334.91	1,053,889.10	-63,554.19	-6.03%	5.94%	10,010,651.09	9,449,759.35
SEPTEMBER	1,095,776.24	1,088,170.83	7,605.41	0.70%	5.39%	11,106,427.33	10,537,930.18
OCTOBER	1,239,080.24	1,160,040.08	79,040.16	6.81%	5.54%	12,345,507.57	11,697,970.26
NOVEMBER	861,902.70	1,033,776.31	-171,873.61	-16.63%	3.74%	13,207,410.27	12,731,746.57
DECEMBER	1,162,687.45	1,177,207.29	-14,519.84	-1.23%	3.32%	14,370,097.72	13,908,953.86
YTD TOTALS	14,370,097.72	13,908,953.86	461,143.86	3.32%	3.32%	14,370,097.72	13,908,953.86

DATE	2012 DEPOSITS	2011 DEPOSITS	PLUS/MINUS	MONTHLY ACCUM
12/03/12	168,071.85	36.62	168,035.23	168,035.23
12/04/12	30,087.87	200,711.60	(170,623.73)	(2,588.50)
12/05/12	8,004.72	28,393.37	(20,388.65)	(22,977.15)
12/06/12	360,254.79	8,721.45	351,533.34	328,556.19
12/07/12	9,240.47	5,546.07	3,694.40	332,250.59
12/10/12	32,776.19	27,766.39	5,009.80	337,260.39
12/11/12	3,550.20	22,103.12	(18,552.92)	318,707.47
12/12/12	13,800.46	61,864.73	(48,064.27)	270,643.20
12/13/12	18,964.10	9,664.88	9,299.22	279,942.42
12/14/12	11,993.24	20,733.94	(8,740.70)	271,201.72
12/17/12	80,608.74	1,946.45	78,662.29	349,864.01
12/18/12	40,587.98	26,389.34	14,198.64	364,062.65
12/19/12	5,113.16	35,040.65	(29,927.49)	334,135.16
12/20/12	53,731.08	48,487.63	5,243.45	339,378.61
12/21/12	29,357.11	9,420.43	19,936.68	359,315.29
12/24/12	36,892.00	3,507.45	33,384.55	392,699.84
12/26/12	69,709.11	5,788.77	63,920.34	456,620.18
12/27/12	17,555.28	49,818.36	(32,263.08)	424,357.10
12/28/12	67,285.04	8,097.30	59,187.74	483,544.84
12/31/12	105,104.06	25,951.30	79,152.76	562,697.60
12/31/11	--	577,217.44	(577,217.44)	(14,519.84)
Monthly Total	1,162,687.45	1,177,207.29	(14,519.84)	



**Re-Organizational
Meeting Agenda
January 17, 2013**

- I. **Call to Order**
- II. **Meeting Open to the Public**
- III. **Election of Officers**
 - i. Nomination for Board President
 - ii. Motion to close nominations
 - iii. Motion to appoint Board President
 - iv. Nominations for Board Vice President and Secretary
 - v. Motion to close nominations
 - vi. Motion to appoint Board Vice President and Secretary
 - vii. Motion to set time, date and place for 2013 regular Recreation Board meetings
 - viii. Motion to designate Director as Official Board Spokesman.
- IV. **Adjournment**

*****Upcoming Scheduled Regular Meeting*****
Recreation Center - Community Room A
January 17, 2011
6:00 PM



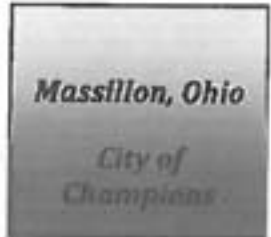
**Meeting Agenda
January 17, 2013**

- I. **Call to Order**
- II. **Approval of Minutes**
 - 1. December 2012 Meeting
- III. **Public Comments**
- IV. **Approval of Expense Report**
 - 1. December 2011 P&R Expense Report
 - 2. December 2011 Legends Expense Report
- V. **Old Business**
- VI. **New Business**
 - 1. Requests for hire (Handout)
 - 2. Field Rental Requests (Attachments)
- VII. **Board Reports**
 - 1. Douglas Nist, Interim Director of Parks and Recreation
 - 2. Nancy Johnson, Senior Center Director (Attachment)
- VII. **Adjournment**

*****Upcoming Scheduled Regular Meeting***
Recreation Center - Community Room A
February 14, 2013**



**MASSILLON RECREATION BOARD
MEETING MINUTES
December 13, 2012**



- I. Call to Order:** The scheduled regular meeting of the Massillon Recreation Board was called to order by Chairman Rickett at 6:01PM in Community Room A of the Recreation Center.

A. Roll Call of Members:

MEMBERS PRESENT:

Bryant, Del Rio-Keller, Hathaway, Hickey, Rickett

STAFF PRESENT:

Douglas Nist, Interim Director
Emily Barker, Office Manager
Tiana Spencer, Sports Supervisor
Steve Yacono, Executive Chef
Greg Grimsley, Building Monitor
Lisa Benton, Front Desk Associate

ADMINISTRATION PRESENT

George Maier, Safety Service Director
Larry Slagle, City Council
Nancy Halter, City Council
Joe Berens, Street Department

II. Approval of Minutes:

12-122 Mrs. Del Rio-Keller motioned, seconded by Mr. Hathaway, to approve the minutes from the November 8, 2012 regular Board Meeting as submitted. Motion carried 5-0.

12-123 Mr. Hickey motioned, seconded by Mrs. Del Rio-Keller, to approve the minutes from the November 19, 2012 regular Board Meeting as submitted. Motion carried 5-0.

III. Public Comment:

- Ernie Lehman provided an update on Massillon Area Greenways Inc. (MAGI) activities in the past month.
- Mr. Lehman also explained that that MAGI would be working with Judge Elum to have individuals completing community service to assist in the cleanup

- Additionally, Mr. Lehman cautioned the Recreation Board that the Towpath bridge at Kenyon Road needs repairs and requested assistance from the Board to aid if possible.

IV. Approval of Expense Reports

1. Parks and Recreation

12-124 Mr. Hickey moved, seconded by Mr. Hathaway, to approve the Parks and Recreation expense reports from November 2012 as submitted. Motion carried 5-0 by a roll call vote.

2. The Legends

12-125 Mrs. Del Rio-Keller moved, seconded by Mrs. Bryant, to approve The Legends expense reports from November 2012 as submitted. Motion carried 3-2 by roll call vote with Mr. Hickey and Mr. Rickett dissenting.

V. Old Business:

There was no old business to discuss.

VI. New Business:

Mr. Rickett moved agenda item #10, 'The Legends' debt, to the first new business agenda item and requested Mr. Nist provide a financial report of The Legends.

Mr. Nist explained that the golf course is roughly \$16,000-\$20,000 carryover into 2013.

Mr. Rickett: Does that include the debt?

Mr. Nist: No.

Mr. Rickett: If we are still paying this debt, how are we going to better parks and rec?

Mr. Nist: I don't know the answer to that.

Mr. Rickett: What's your projection?

Mr. Nist: Obviously it is going to be tight. Is it possible to survive? Absolutely. We have to be diligent as a department and as a Board. It's going to be tough.

Mr. Rickett: What is basically boils down to is we have choices. You either want parks or you want a golf course. Putting the golf course back on the city doesn't necessarily mean the golf course will close. It would take the debt off of our hands. If I'm not mistaken, our payment is going up next year?

Mr. Nist: I'm not sure how accurate my amortization schedule is. I actually had two. It appears the 2013 payment will be the same as this year's payment, at \$524,045.

Mr. Hickey: It is like paying your brother's mortgage. Eventually it is going to sink you. We have given up \$3.5 million to the city for The Legends. So what I would like to do is have this board kick it back to council and the administration where it originally started. If they say we are

responsible for this you will never hear another word out of me. Let them make the decision. At some point, my gut feeling is the Recreation Center will close if we do not get out from under this debt.

Councilwoman Halter: This was brought up at a Council work session. And as you know, we have no money in the general fund either. If we took the debt, we would have to take the money from other departments or layoff more people. What I would like to see if it would be possible for the park board and administration to get together and work out something and reevaluate the roles. We keep going over the same thing for 17 years. Plus, we we've gone through how many directors. Something here isn't working anymore. The master plan isn't working.

Mr. Rickett and Mr. Hickey: That's because we aren't adhering to the master plan.

Councilwoman Halter: I think it's time you get together with someone and work this out. The committee that the mayor put together isn't attacking the problem. They're just talking about The Legends.

Councilman Slagle: I still think the most logical way out of this is a positive view instead of the negative view of the issues. In all fairness, the city is also paying debt on the Recreation Center building. Anytime you pay a debt, you are paying a lot more than the original cost of the building was anticipated to be. No one can argue paying the Legends debt is a problem, but at the same time the city doesn't have the \$350,000 to give. You need more revenue. The city needs more revenue. Continuing these negative aspects will negatively impact generating revenue. It is counterproductive to make it a political issue.

Mr. Rickett: We have no problem with the operations, it's the debt.

Councilman Slagle: That's what we are here to discuss. We need to start talking about the gem that the golf course is. It is generating more revenue more than most community golf courses in the state. The debt is always going to be the debt. The Recreation Board made errors in making and building this Recreation Center. The people voted to subsidize the facility on its debt payments, not on operations. It has never covered its operating expenses. The only way to get out of this is to increase revenues in this city.

Mr. Hickey: The debt we are paying on this building is \$12 million. The actual building was \$8.4 million. Some of that went elsewhere.

Councilman Slagle: The bottom line is that these are both positive things for this city.

Mr. Rickett: You either want parks or you want a golf course. We have helped the city out a lot. As Rec Board member, it is our responsibility to protect the tax dollars. We need to do the best we can do to get the best parks and Recreation Center that we can. If it means we have to get rid of the Legends, then we will get rid of the Legends.

Mr. Hickey: I would like to kick back the debt to City Council and City Administration. If they determine that the Recreation Board should be responsible for the debt, then I will end this discussion.

12-126 Mr. Hickey moved, seconded by Mr. Rickett, to return the debt and the entire operations of the Legends of Massillon Golf Course to City Council and the General Fund. Motion failed 2-3 by roll call vote with Mrs. Bryant, Mrs. Del Rio-Keller, and Mr. Hathaway dissenting.

2. Request for Hires:

Mr. Nist presented the following department positions for approval: (1) Facility Maintenance Supervisor. Mr. Nist provided the recommendation to hire George Stahlheber for this position.

Councilwoman Halter: I'm curious to know why we keep hiring these people outside of the city while there are capable people within the city. How do people know these jobs are available?

Mr. Nist: We advertise these positions, we are required by law. The Ohio Parks and Recreation Association's website, the department's website, and through the Canton Repository.

Mr. Hickey: Where do these applications go after we receive them? How many applications do we have now?

Mr. Nist: We receive applications all of the time. Most of them are for seasonal positions.

Mr. Hickey: Who makes the decision to hire these individuals?

Mr. Nist: In past practice, when I applied for my position, I met with board members and the city administration. I would like to get back to that practice and obviously, Board members are welcome to participate in this process at any given time.

12-127 Mrs. Del Rio-Keller moved, seconded by Mr. Hickey, to hire George Stahlheber as the new Facility Maintenance Supervisor. Motion carried 5-0 by roll call vote.

3. 2013 Budget and Debt/Operations Split:

Mr. Rickett explained he would like to vote on the 2013 debt/operations split and then the 2013 budget. Mr. Nist presented the split as presented, explaining that the Auditor's Office recommended a split of 96.75% Operations and 3.25% Debt for the Legends and a split of 42.5% Operating, 56.50% Debt, and 1% for Capital Improvements.

12-128 Mr. Hickey moved, seconded by Mrs. Bryant, to approve the split as presented for the Parks and Recreation Center. Motion carried 4-1 by roll call vote, with Mr. Rickett dissenting.

12-129 Mrs. Del Rio-Keller moved, seconded by Mr. Hathaway, to approve the split as presented for The Legends. Motion carried 3-2 by roll call vote, with Mr. Hickey and Mr. Rickett dissenting.

4. 2013 Parks and Recreation Fund Budget:

Mr. Nist presented the 2013 Parks and Recreation Fund Budget, which includes The Legends, as presented and deliberated by City Council.

12-130 Mrs. Del Rio-Keller moved, seconded by Mrs. Bryant, to approve the budget as presented. Motion carried 3-2 by roll call vote, with Mr. Hickey and Mr. Rickett dissenting.

5. Boys and Girls Club Request:

Mr. Nist presented the Boys and Girls Club of Massillon's request for a donation from the department for the 27th Annual Kids Dinner Auction. Mr. Nist explained the department historically offered a \$100 gift certificate towards a membership, facility rental, and/or programs.

12-131 Mr. Hickey moved, seconded by Mr. Hathaway, to approve the request as presented. Motion carried 5-0 by roll call vote.

6. Special Events and Marketing Assistant:

Mr. Nist presented the proposal to create the Special Events and Marketing Assistant position within the Parks and Recreation Department. Mr. Nist explained that this position would be critical for event and marketing coordination at this time and recommended a pay rate of Laborer 3 at \$10.00/hr for part-time.

12-132 Mr. Hickey moved, seconded by Mrs. Del Rio-Keller, to approve the new position as presented. Motion carried 5-0 by roll call vote.

7. Legends Brochure Quote:

Mr. Nist presented the quote provided by Bates Printing to offer printing and design services for new Legends brochures. Mr. Nist recommended the quote for 20,000 copies for \$1,879.00. Additionally, Mr. Nist explained that these brochures are important for the golf course staff that attends golf shows to attract additional customers.

Mrs. Del Rio-Keller: The only thing I ask is that we add 'The City of Champions' onto the brochure.

12-133 Mrs. Del Rio-Keller moved, seconded by Mrs. Bryant, to approve the 20,000 quote for \$1,879.00, adding 'The City of Champions' to the brochure. Motion carried 3-2 by roll call vote, with Mr. Hickey and Mr. Rickett dissenting.

8. Advertising Contract—Recreation Center :

Mr. Nist presented two contracts for the Independent to advertise upcoming events at the Recreation Center, one also including internet advertising costs. Mr. Nist recommended the contract for \$57.00/week with the internet advertising added on.

12-134 Mr. Hickey moved, seconded by Mrs. Del Rio-Keller, to approve the \$57.00 per week ad with internet advertising included. Motion carried 5-0 by roll call vote.

9. Advertising Contract—The Legends :

Mr. Nist presented the contract for the Independent to advertise upcoming events at The Legends of Massillon Golf Course, also including internet advertising costs. Mr. Nist recommended the contract for \$57.00/week with the internet advertising seven days of week added on.

12-135 Mrs. Del Rio-Keller moved, seconded by Mrs. Bryant, to approve the \$57.00 per week ad with internet advertising included. Motion carried 3-2 by roll call vote, with Mr. Hickey and Mr. Rickett dissenting.

12-136 Mr. Hickey moved, seconded by Mr. Hathaway, to enter into Executive Session for the purpose of discussing personnel issues and Board By-Laws.

There being no further business, the meeting adjourned at 7:47pm. The next scheduled meeting will be on January 10, 2013 at 6:00 pm at the Recreation Center, Multipurpose Room A.

Minutes prepared by: Emily Barker, Office Manager. Chairperson at the time of approval: Moe Rickett

Massillon Parks and Recreation Dept.
Expense Report
 December 2012

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Amount</u>
Ordinary Income/Expense				
Expense				
Fringe Benefits				
AD- Unemployment				
12/31/2012			All departments	1,357.83
	Total AD- Unemployment			1,357.83
AD-Medicare				
12/31/2012			All departments	728.16
	Total AD-Medicare			728.16
AD-PERS				
12/31/2012			All departments	9,752.32
	Total AD-PERS			9,752.32
Fringe Benefits - H/E/D/P/L				
12/31/2012			All departments	6,351.78
	Total Fringe Benefits - H/E/D/P/L			6,351.78
	Total Fringe Benefits			18,190.09
Salary and Wages				
Parks - Full Time				
12/31/2012			PARKS	11,822.91
	Total Parks - Full Time			11,822.91
Recreation-Salaries				
12/31/2012			Rec Center	37,855.81
	Total Recreation-Salaries			37,855.81
SR Center				
12/31/2012			SENIOR CENTER	4,587.63
	Total SR Center			4,587.63
	Total Salary and Wages			54,366.35
Services				
ADM-Services Contracts				
Admin - Marketing				
12/31/2012	Independent/Repository #...	November Events Market Builder	Admin	49.50
	Total Admin - Marketing			49.50

Date	Name	Memo	Class	Amount
ADM-Service Contracts - Other				
12/31/2012	De Lage Landen	November Lease Contract for Director's Office Printer	Admin	107.00
12/31/2012	Selfart Technologies	IT Support for 2012 difference in trade agreement	All departments	2,000.00
12/31/2012	Graphic Enterprises	Monthly printer leasing cost	Admin	71.42
Total ADM-Service Contracts - Other				2,178.42
Total ADM-Service Contracts				2,227.82
Fac/Gym - Services				
12/31/2012	Clear Communications	Adding a new telephone and labor costs	FACILITY/GYM	265.00
12/31/2012	Twin Fitness Service Co	fitness equipment misc parts	FACILITY/GYM	498.75
Total Fac/Gym - Services				763.75
PRK-Service Contracts				
12/31/2012	Century Equipment	Parts for park mower	PARKS	282.67
Total PRK-Service Contracts				282.67
Programs				
Fitness-Service				
12/31/2012	Braithwaite, Velinda	Zumba October, November, December	PROGRAMS-Fitness	334.00
12/31/2012	Lupi, Tracy #L0739s	Fitness Blast 11/19-12/19	PROGRAMS-Fitness	390.00
Total Fitness-Service				724.00
Sports-Service				
12/31/2012	Gaylor, Tim #G1098s	Youth Volleyball Coordinator fees	PROGRAMS:Sports	340.00
12/31/2012	Gaylor, Linda #G1143s	Youth Volleyball/Co-Ed program fees	PROGRAMS:Sports	260.00
Total Sports-Service				600.00
Total Programs				1,324.00
SR-Service Contracts				
12/31/2012	Connect USA	Assistance in the cutover from AT&T to Massillon C...	SENIOR CENTER	85.00
12/31/2012	Ohio Dept of Commerce	Elevator certification for Senior Center	SENIOR CENTER	271.25
12/31/2012	BTI Env Svcs/Iron Mgmt ...	Janitorial Service December 2012	SENIOR CENTER	450.00
Total SR-Service Contracts				806.25
Total Services				5,404.59
Supplies and Materials				
Administrative Supplies				
AD- Marketing				
12/31/2012	Benton, Lisa	Reimbursement for Christmas events	PROGRAMS:Special Events	32.21
Total AD- Marketing				32.21
Total Administrative Supplies				32.21

Date	Name	Memo	Class	Amount
FACILITY/GYM - Supplies				
F/G - Aquatics				
12/3/2012	Roth Brothers	Contract billing for quarterly maintenance services	FACILITY/GYM	811.00
Total F/G - Aquatics				811.00
FACILITY/GYM - Supplies - Other				
12/5/2012	Barker, Emily	Birthday Party supply reimbursement from Flower F...	PROGRAMS-Special Events	136.10
12/31/2012	Jacco #J0087	Repairs to Recreation heating system	FACILITY/GYM	1,958.16
12/31/2012	Lehman Awning	Recover and repair fitness room pad recovers	FACILITY/GYM	330.60
Total FACILITY/GYM - Supplies - Other				2,422.86
Total FACILITY/GYM - Supplies				3,233.86
Supplies and Materials - Other				
12/31/2012	Petty Cash	Various supplies for programming and office	Admin	255.93
Total Supplies and Materials - Other				255.93
Total Supplies and Materials				3,522.00
Total Expense				81,483.03
Net Ordinary Income				-81,483.03
Net Income				-81,483.03

Expense Account Report of NTU

AC OF: 01/01/2013

STARTING ACCOUNT: 12010105110

ENDING ACCOUNT: 1201020710

1234

PARKS AND RECREATION FUND

ACCOUNT NO. /	ACCOUNT DESC /	2013 ACT /	NTD TOT /	1-12 EXP /	ENT /	VARIOUS FEE
915	PARK DEPT.					
1234-505-5-2110	SALARY - ADMINISTRATION	1.00	0.00	0.00	0.00	0.00
1234-505-5-2111	SALARY - PARK	11,000.00	1,122.91	9,356.26	0.00	643.74
1234-505-5-2112	SALARY - RECREATION	2,712.00	2,705.31	7,7930.52	0.00	2321.48
1234-505-5-2113	SALARY - SERVICE CENTER	12,000.00	1,257.67	7,446.74	0.00	2321.25
1234-505-5-2118	PARK AND REC COMF PAID	0.00	0.00	0.00	0.00	0.00
1234-505-5-2119	PARK AND REC OTH PAID	0.00	0.00	0.00	0.00	0.00
1234-505-5-2150	ACCUMULATED SICK LEAVE	2,100.00	0.00	2,000.00	0.00	0.00
TOTAL 21	SALARY AND WAGES	16,112.00	3,380.58	11,893.52	0.00	3,265.00
1234-505-5-2210	HOSE/EXT/DEV/PRES/LIFE	1,121.51	401.75	9,099.67	0.00	472.24
1234-505-5-2230	P.E.R.S. - P.A.E.	15,074.00	9750.52	30,950.11	0.00	0.00
1234-505-5-2231	MEDICARE - PMP	1,741.00	752.14	1,000.15	0.00	776.35
1234-505-5-2270	WORKERS COMPENSATION	1,072.00	0.00	1,072.00	0.00	0.00
1234-505-5-2290	UNIFORM ALLOWANCE - PMP	100.00	0.00	100.00	0.00	0.00
1234-505-5-2281	UNION HEALTH & WELFARE	1,000.00	0.00	1,568.75	0.00	376.25
1234-505-5-2290	UNEMPLOYMENT COMPENSATION	1,000.00	1,000.00	6,433.97	65.11	0.00
TOTAL 22	FRINGE BENEFITS	21,483.51	15,153.31	57,952.59	65.11	5,774.23
1234-505-5-2311	INSURANCE	9,000.00	0.00	3,000.00	0.00	0.00
1234-505-5-2340	UTILITIES	9,126.52	2,775.05	6,455.67	15,432.87	0.00
1234-505-5-2341	UTILITIES - RECREATION CENTER	1,047.60	1,047.53	1,7162.09	18,515.74	0.00
1234-505-5-2377	ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
1234-505-5-2378	CONCERT EXPENSES	0.00	0.00	0.00	0.00	0.00
1234-505-5-2380	STARK CO LARGO MPT COUNCIL	0.00	0.00	0.00	0.00	0.00
1234-505-5-2389	TRAVEL/RENTAL/GOV/OLING	900.00	0.00	234.02	0.00	665.98
1234-505-5-2391	REAL ESTATE TAXES	0.00	0.00	0.00	0.00	0.00
1234-505-5-2392	SERVICES/CONTRACTS	2,044.18	2,044.42	1,000.00	2,000.00	0.00
1234-505-5-2393	SERV/CONT RECREATION CENTER	840.00	0.00	840.00	0.00	0.00
1234-505-5-2394	SERV/CONT YOUTH CENTER	0.00	0.00	0.00	0.00	0.00
TOTAL 23	OTHER SERVICES & CHARGES	12,811.60	2,044.42	1,000.00	2,000.00	665.98
1234-505-5-2410	SUPPLIES/MATERIALS/POSTAGE	1,000.00	400.00	1,000.00	0.00	0.00
1234-505-5-2411	OTE SUPPLIES/MATERIALS/POSTAGE	0.00	0.00	0.00	0.00	0.00
1234-505-5-2412	GR/MAT/POST RECREATION CENTER	0.00	0.00	0.00	0.00	0.00
1234-505-5-2413	GR/MAT/POST YOUTH CENTER	0.00	0.00	0.00	0.00	0.00
1234-505-5-2430	GAS AND OIL	2,000.00	2,000.00	2,000.00	1,000.00	0.00
TOTAL 24	SUPPLIES & MATERIALS	3,000.00	2,000.00	2,000.00	1,000.00	0.00
1234-505-5-2510	CAPITAL PURCHASE-NATURE PRESERVE	0.00	0.00	0.00	0.00	0.00
1234-505-5-2511	CAPITAL PURCHASE/FOOD & BEVERAGE	0.00	0.00	0.00	0.00	0.00
1234-505-5-2530	PARK EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL 25	CAPITAL OUTLAYS	4,000.00	0.00	0.00	4,000.00	0.00
1234-505-5-2710	TRANSFER TO	0.00	0.00	0.00	0.00	0.00

Expense Account Report of NTD

As Of: 01/03/2013

STARTING ACCOUNT: 12045055110

ENDING ACCOUNT: 12045055110

1204

PARKS AND RECREATION FUND

ACCOUNT NO. /	ACCOUNT DESC /	YTD AMT /	NTD EXP /	YTD EXP /	PAY /	INSTR. BAL
1234-505-5-2720	REFUNDS - PARK	43865.33	104.90	44763.45	1075.16	0.00
1234-505-5-2721	ED REVENUE SHARING	1072.00	0.00	1071.87	0.00	0.13
1234-505-5-2750	ADVANCE TO	0.00	0.00	0.00	0.00	0.00
TOTAL 27	TRANSFERS & REIMBURSEMENTS	43937.33	104.90	50255.32	1075.16	0.13
TOTAL 505	PARK DEPT.	2201752.40	103076.10	2117257.40	100122.24	37263.15
515	SUMMER FEEDING					
1234-515-5-2110	SALARY - YOUTH FEEDING	0.00	0.00	0.00	0.00	0.00
TOTAL 21	SALARY AND WAGES	0.00	0.00	0.00	0.00	0.00
1234-515-5-2230	P.E.R.S. - YOUTH FEEDING	0.00	0.00	0.00	0.00	0.00
1234-515-5-2231	MEDICARE - YOUTH FEEDING	0.00	0.00	0.00	0.00	0.00
TOTAL 22	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
1234-515-5-2389	TRAVEL/SEMINAR/SCHOOLING	0.00	0.00	0.00	0.00	0.00
1234-515-5-2392	SERVICES/CONTRACTS	0.00	0.00	0.00	0.00	0.00
TOTAL 23	OTHER SERVICES & CHARGES	0.00	0.00	0.00	0.00	0.00
1234-515-5-2410	SUPPLIES/MATERIALS/FORAGE	0.00	0.00	0.00	0.00	0.00
TOTAL 24	SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00
1234-515-5-2510	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
TOTAL 25	CAPITAL OUTLAYS	0.00	0.00	0.00	0.00	0.00
TOTAL 515	SUMMER FEEDING	0.00	0.00	0.00	0.00	0.00
TOTAL 5	PARKS	2080722.87	103076.10	2017057.40	100122.24	37263.15
920	PARK REL. AND CITY ELIG. FAC					
1234-920-5-2110	SALARY - LEISURE	101744.00	12423.50	103462.86	0.00	3500.22
TOTAL 21	SALARY AND WAGES	101744.00	12423.50	103462.86	0.00	3500.22
1234-920-5-2210	HEALTH/LIFE LEISURE	40741.75	3977.00	40855.89	0.00	91.86
1234-920-5-2230	P.E.R.S. LEISURE	30267.07	3397.10	29157.07	0.00	0.00
1234-920-5-2231	CITY SHARE MEDICARE LEISURE	1050.00	171.75	9135.77	0.00	57.23
1234-920-5-2270	WORKERS COMP LEISURE	2056.45	0.00	2154.45	0.00	0.00
1234-920-5-2280	UNIFORM ALLOWANCE LEISURE	0.00	0.00	0.00	0.00	0.00
1234-920-5-2290	UNEMPLOYMENT LEISURE	720.00	0.00	154.97	0.00	575.03
TOTAL 22	FRINGE BENEFITS	120174.27	4345.85	121401.14	0.00	714.10
1234-920-5-2311	BUILDING/VEHICLE INSURANCE LEISURE	14000.00	0.00	14000.00	0.00	0.00
1234-920-5-2340	UTILITIES/LEISURE	14525.00	0.00	14462.30	562.70	0.00
1234-920-5-2377	ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
1234-920-5-2389	TRAVEL/SEMINAR/SCHOOLING	0.00	0.00	0.00	0.00	0.00

Expense Account Number: 1234

AD DT: 01/01/2013

STARTING AMOUNT: 123456789.00

ENDING AMOUNT: 123456789.00

1234

PARKS AND RECREATION FUND

ACCOUNT NO. /	ACCOUNT DESCRIPTION	1234	AD DT	AD DT	TE BAL	END	USDT BAL
1234-520-5-2390	SALES TAX/LEASING	12345.75	0.00	12345.75	12345.75	✓	0.00
1234-520-5-2391	REAL PROPERTY TAX	0.00	0.00	0.00	0.00		0.00
1234-520-5-2392	SERVICES/CONTRACTS LEASING	12345.80	0.00	12345.80	12345.80	✓	0.00
1234-520-5-2393	FOOD/BEVERAGE CONTRACTED SERVICE	12345.84	0.00	12345.84	12345.84	✓	0.00
1234-520-5-2398	PARK OFFICES LEASING	12345.87	123.45	11212.42	11212.42		0.00
TOTAL 23	OTHER SERVICES & CHARGES	12345.87	123.45	11212.42	11212.42		0.00
1234-520-5-2410	SUPPLIES/MATERIALS LEASING	12345.89	0.00	11212.41	11212.41	✓	0.00
1234-520-5-2411	PRO SHOP SUPPLIES	12345.89	0.00	11212.41	0.00		11212.41 ✓
1234-520-5-2412	FOOD/BEV SUPPLIES	12345.90	123.45	11212.45	11212.45		0.00
1234-520-5-2430	GPS/OTL LEASING	12345.97	0.00	11212.41	11212.41	✓	0.00
TOTAL 24	SUPPLIES & MATERIALS	12345.97	123.45	11212.41	11212.41		11212.41
1234-520-5-2532	CAPITAL EQUIPMENT LEASING	12345.98	0.00	11212.41	0.00		0.00
TOTAL 25	CAPITAL OUTLAY	12345.98	0.00	11212.41	0.00		0.00
1234-520-5-2710	TRANSFER TO	0.00	0.00	0.00	0.00		0.00
TOTAL 27	TRANSFERS & REIMBURSEMENTS	0.00	0.00	0.00	0.00		0.00
TOTAL 920	PARKS REC. & CITY BLDG. FND	123456.75	2345.67	104765.08	104765.08		8534.52
TOTAL 9	MISC. AND FGR DEBTS	123456.75	2345.67	104765.08	104765.08		8534.52
TOTAL 1234	PARKS AND RECREATION FUND	123456.75	2345.67	104765.08	104765.08		8534.52
TOTAL REPORT:		123456.75	2345.67	104765.08	104765.08		8534.52

**Massillon Cross Country
and Track Booster Club**

2555 Jenny Circle SW
Massillon Ohio 44647

#1

December 28, 2012

Massillon Park and Recreation Department

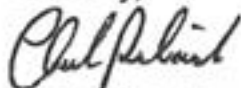
Dear whom it May Concern:

On Behalf of the Massillon Cross Country and Track Booster Club, We wish to formally and respectfully request the use of the Massillon Community Park on Finefrock Avenue SW for Sunday morning (7am – 12 noon) June 9th 2013. The purpose of the request is to host the forth annual Massillon Eagles 190 Community 5 K Run/Walk. We request that the parking lots, rest rooms and pavilion be made available for the event. The 5K road run/walk will start on Finefrock Avenue and finish in the Community Park parking lot. We had 113 runners for the 2012 event and will hope to increase the participation next year!

With your blessing, we are requesting that all fees would be waved for this event. We have already contacted the Massillon Safety Director about the road route to communicate the assistance that will be needed for the event.

We are excited that we can partner with the Massillon Park and Recreation Department and build on our fall Independent Championships that we also host at the Massillon Community Park. Thank you for allowing the Massillon Cross Country and Track Booster Club to promote the great sport of running and hopefully develop a program that can gain respect in the community and throughout the state of Ohio.

Sincerely,



Chuck Richards

Massillon Cross Country and Track Booster Club
(330) 705-8173 or (330) 833-6256

#2

Massillon Cross Country

1 Paul E. Brown DR SE
Massillon Ohio 44647

December 28, 2012

Massillon Park and Recreation Department

Dear Tiana:

On Behalf of the Massillon Cross Country and Track Booster Club, we wish to formally and respectfully request the use of the Massillon Community Park on Finefrock Avenue SW for the following home cross country meets during the 2011 cross country season:

October 8th, 2013, 4:00pm until 6:00pm: Massillon vs. McKinley (high school and middle school)

October 12th 2013. 7:00am – 12:00pm: Third annual Independent Championships & Community Run.

We request that the entire park including the fields, parking lots, rest rooms and pavilion be made available for the event at Community Park. With your blessing, we are requesting that all fees would be waived for this event.

We are excited that we can partner with the Massillon Park and Recreation Department and build on our Subway Challenge 5K Run/Walk event that we also host at the Massillon Community Park. Thank you for allowing the Massillon Cross Country team to promote the great sport of running and hopefully develop a program that can gain respect in the community and throughout the state of Ohio.

Sincerely

Chuck Richards

Massillon Cross Country Head Coach
(330) 705-8173 or (330) 833-6256

#3

Tiana Spencer

From: Eric J Schumacher <eschumacher@massillonschools.org>
Sent: Friday, January 11, 2013 10:31 AM
To: Tiana Spencer
Subject: Fwd: OHSAA Softball Tournament Dates

Per voice message 1/11/13 10:07 AM.

Eric

Begin forwarded message:

From: Eric Schumacher <eschumacher@massillonschools.org>
Subject: OHSAA Softball Tournament Dates
Date: December 6, 2012 11:16:17 AM EST
To: Tiana Spencer <TSpencer@massillonohio.com>

Hi Tiana!

I'd like to get our tournament dates on your calendar. They're a week later this year. They are as follows:

May 21 - District Semi's 2 games played at the same time 5:00.
May 22 - District Final 5:00
May 29 - Regional Semi 5:00
May 30 - Regional Semi 5:00
June 1 - Regional Final 12:00

The times listed are first pitch starting times. Teams are usually there 90 minutes prior to first pitch. Since there you've had numerous changes in leadership I'd like to remind you that I'll need the bleachers transferred from the other park sites as in the past. Let me know if you need anything else.

Please reply that you received this email.

My work address has changed to:

Eric Schumacher
MCS Administration Bldg.
930 17th St. NE
Massillon, Ohio 44646

Thanks.
Eric

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Elm Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

SOFTBALL/BASEBALL FIELD RESERVATION REQUEST FORM

Today's Date: 1/15/13 Name of Park: Community Park
 Name of Group/Organization: OH SAA 501 (c) 3 #: _____
 Contact Person: Eric Schumacher Daytime Phone: 830 3900
 Address: 930 17th St NE City: Massillon Zip: 44646

Dates Requested	# of Fields Required	Rental Times	Base Distance	Pitching Distance
May 21, 2013	2 #5	4:00 to 8:00		
May 22, 2013	1 #5	4:00 to 7:00		
		to		
		to		

Field(s) To Be Used For: ☒ Tournament ☐ League ☐ Other _____
 Will a registration fee be charged to players? ☐ Yes ☐ No If yes, list the amount: _____
 Will there be a gate/admission fee for spectators? ☐ Yes ☐ No If yes, list the amount: _____
 How many players/teams do you expect to participate? _____ How many spectators do you expect to attend? _____

RENTAL POLICIES:

- Any organization or individual can rent ball fields, however, any group that wants to run a tournament and charge entrance fees or gates fees must get Board approval per Ord. #56 - 1997.
- Private field reservation requests will be accepted beginning in January of each year on a first come first serve basis. Not applicable for School District sponsored events or other pre-approved organizations.
- Requests for rentals for future years will not be considered until that specific year.
- Staff will evaluate requests and screen for schedule conflicts with other events. If applicable, staff will make a recommendation to the Recreation Board within one month of the request.
- Staff will follow-up on all requests via USPS to communicate final Board determination if applicable.
- Proof of liability insurance will be required for tournaments/leagues and must be submitted when paying rental balance one week prior to event.
- A \$10 per field non-refundable deposit is due upon reservation, with the balance due one week prior to use of ball fields. Deposits are refundable if any unknown scheduling conflicts exist.
- In the event of a cancellation due to inclement weather, a credit will be provided for future rentals minus the non-refundable field deposits and all other expenses incurred by the Parks and Recreation Department, including labor and field supplies. There will be no cash refunds.
- Scorekeepers are the responsibility of the renter, however, access to the scorer's tower and scoreboards is available. The renter will be liable for damages in the tower.
- Parks and Recreation sponsored events have first preference for rentals.
- A \$50 refundable key/damage deposit must be paid before receiving keys to the concessions and scorer's tower. This fee will be refunded upon return of the keys within 2 days after the rental.

CONCESSIONS:

- The Parks and Recreation Department has established a concession stand vendor to work at all rentals.
- The concessionaire reserves the right to establish opening and closing times for the concession stand during each event.
- The concessionaire reserves the right not to open the concession stand for any rental that has less than 3 fields rented per day.

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

SOFTBALL/BASEBALL FIELD RESERVATION REQUEST FORM

Today's Date: 1/15/13 Name of Park: Community Park
 Name of Group/Organization: OH SAA 501 (c) 3 #: _____
 Contact Person: Eric Schumacher Daytime Phone: 330 830 3900
 Address: 930 17th ST NE City: Massillon Zip: 44646

Dates Requested	# of Fields Required	Rental Times	Base Distance	Pitching Distance
May 29, 2013	1 #5	4:00 to 7:00		
May 30, 2013	1 #5	4:00 to 7:00		
June 1, 2013	1 #5	12:00 to 3:00		

Field(s) To Be Used For: ☒ Tournament ☐ League ☐ Other _____
 Will a registration fee be charged to players? ☐ Yes ☐ No If yes, list the amount: _____
 Will there be a gate/admission fee for spectators? ☐ Yes ☐ No If yes, list the amount: _____
 How many players/teams do you expect to participate? _____ How many spectators do you expect to attend? _____

RENTAL POLICIES:

- Any organization or individual can rent ball fields, however, any group that wants to run a tournament and charge entrance fees or gates fees must get Board approval per Ord. #56 – 1997.
- Private field reservation requests will be accepted beginning in January of each year on a first come first serve basis. Not applicable for School District sponsored events or other pre-approved organizations.
- Requests for rentals for future years will not be considered until that specific year.
- Staff will evaluate requests and screen for schedule conflicts with other events. If applicable, staff will make a recommendation to the Recreation Board within one month of the request.
- Staff will follow-up on all requests via USPS to communicate final Board determination if applicable.
- Proof of liability insurance will be required for tournaments/leagues and must be submitted when paying rental balance one week prior to event.
- A \$10 per field non-refundable deposit is due upon reservation, with the balance due one week prior to use of ball fields. Deposits are refundable if any unknown scheduling conflicts exist.
- In the event of a cancellation due to inclement weather, a credit will be provided for future rentals minus the non-refundable field deposits and all other expenses incurred by the Parks and Recreation Department, including labor and field supplies. There will be no cash refunds.
- Scorekeepers are the responsibility of the renter; however, access to the scorer's tower and scoreboards is available. The renter will be liable for damages in the tower.
- Parks and Recreation sponsored events have first preference for rentals.
- A \$50 refundable key/damage deposit must be paid before receiving keys to the concessions and scorer's tower. This fee will be refunded upon return of the keys within 2 days after the rental.

CONCESSIONS:

- The Parks and Recreation Department has established a concession stand vendor to work at all rentals.
- The concessionaire reserves the right to establish opening and closing times for the concession stand during each event.
- The concessionaire reserves the right not to open the concession stand for any rental that has less than 3 fields rented per day.

#41

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

YOUTH LEAGUE FIELD/FACILITY USE APPLICATION

Today's Date: November 29, 2012

Name of Group/Organization: Stark County Bearcats 14U_ 501 (c) 3 or EIN #: 36-SB-204963

Contact Person: Chris Smith Daytime Phone: 330-904-8091

Address: 2615 Linda Lane SW City: Massillon State/Zip: OH, 44647

Facility/Field(s) To Be Used For: Practices/Home Games Tournament: No League: Stark Summit Baseball
Other _____

Will a registration fee be charged to players? Yes ☒ No ☐ If yes, list the amount: Parents pay for uniform only and we raise the rest as a team through fundraisers

Will there be a gate/admission fee for spectators? Yes ☒ No ☐ If yes, list the amount: _____

How many players/teams do you expect to participate? We have 12 players/we will play 11 home games vs 11 other teams

How many spectators do you expect to attend games? on average about 50 between the 2 teams

What percentage of children in your program are Massillon residents? 80%

FIELD USE POLICIES:

- The Parks and Recreation Department will cut grass, weed eat, and drag fields at all City Park baseball and softball facilities during the weekdays. Leagues will have to line fields as needed.
- Leagues will not be allowed to use a motorized vehicle to drag City owned fields. Hand raking is OK, but no brooms are allowed to be used. League Directors must use sound judgment in assessing field conditions before deciding to play. Damages to fields will be the financial responsibility of those leagues/teams using them.
- The Parks and Recreation Department will supply bases for all fields located in a City park.
- Proof of liability insurance needed for tournaments/leagues that use City Park facilities.
- First priority goes to not-for-profit leagues whose youth live in the City of Massillon make up over 80% of participants.
- Approved Fee(s) will be assessed upon approved schedule requests.
- Fees must be paid in a timely manner or future applications for field usage will be denied.

THINGS THAT YOU NEED TO SUBMIT WITH THIS APPLICATION:

- Proof of Liability Insurance indemnifying the City of Massillon Parks and Recreation Department.
- Schedule of games identifying which facility, parks and fields are needed, dates and times needed, and base distances required.

HOLD HARMLESS AGREEMENT

As a representative of the above specified organization, I hereby indemnify and hold harmless the City of Massillon, Parks & Recreation Department, its employees or agents, against liability for injury to persons or property which occurs by reason of or as a result of such person's participation in a program sponsored by said organization.

The undersigned understands and agrees that this Hold Harmless Agreement is a condition attached to its use of the above stated facilities and dates.

Print Name Chris Smith Signature Christopher J. Smith Date 11/29/12

Office Use Only _____

APPLICATION CHECKLIST:

Proof of Insurance _____ Schedule Request _____ Not-for-Profit Proof _____

APPROVAL _____ DENIAL _____

COMMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE: 1/27/2012

PRODUCER:

Chappell Insurance Agency, Inc.
25807-A Cox Road
Petersburg, VA 23803
(804) 733-2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED:

Nations Baseball Tournament Association, Inc.
216 Statesville Blvd.
Salisbury, NC 28144 USA
A Member of the Athletic Alliance RPG
TEAM NAME: 13U Stark County Bearcats

INSURERS AFFORDING COVERAGE

INSURER A: Nationwide Mutual Insurance Company
INSURER B: Hartford Life and Accident Company
INSURER C:
INSURER D:
INSURER E:

COVERAGE'S

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADOL INSD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY				EACH OCCURRENCE \$2,000,000.00
	X	COMMERCIAL GENERAL LIABILITY	68 RPG-0000025319000	1/1/2012	1/1/2013	DAMAGE TO RENTED PREMISES (EA OCC) \$300,000.00
		CLAIMS MADE				MED EXP (Any one person) EXCLUDED
	X	OCCUR				PERSONAL & ADV INJURY \$2,000,000.00
						GENERAL AGGREGATE \$5,000,000.00
						PRODUCTS-COMP/OP AGG \$2,000,000.00
						PARTICIPANT LEGAL LIAB. \$2,000,000.00
		AUTOMOBILE LIABILITY				
		ANY AUTO				COMBINED SINGLE LIMIT (Ea accident) \$
		ALL OWNED AUTOS				BODILY INJURY (Per Person) \$
		SCHEDULED AUTOS				BODILY INJURY (Per Accident) \$
		HIRED AUTOS				PROPERTY DAMAGE (Per Accident) \$
		NON-OWNED AUTOS				
B		SECONDARY PARTICIPANT ACCIDENT	36-SB-204963	1/1/2012	1/1/2013	AD&D \$5,000.00
						Excess Accident Medical Expense \$100,000.00
						Deductible \$250.00
						Benefit Period 52 Weeks

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

The team or league listed below as a Certificateholder is a named insured within the above referenced policies for any Nations activities, practices, and any organized and sanctioned activities of any other amateur baseball association.

Coverage effective from: 1/14/2012 - 01/01/2013

CERTIFICATE HOLDER

Stark County Bearcats
2615 Linda Lane SW
Massillon, OH, OH 44647

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Certificate Number: Nations-BB-50-024059

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

SOFTBALL/BASEBALL FIELD RESERVATION REQUEST FORM

Today's Date: 1/9/13 Name of Park: Genshaft
 Name of Group/Organization: Massillon High/Wolfpack
 Contact Person: Ryan Hendershot/Chuck Eckert Daytime Phone: 3302834869
 Address: 1713 Cadbury City: Massillon Zip: 44646

Dates Requested	# of Fields Required	Rental Times	Base Distance	Pitching Distance
June 7 2013	4	5:30 to 10:30	60'	43'
June 8 2013	4	8 to 8:30	60'	43'
June 9 2013	4	8 to 6:30	60'	43'
		to		

Field(s) To Be Used For: ☒ Tournament ☐ League ☐ Other _____
 Will a registration fee be charged to players? ☒ Yes ☐ No If yes, list the amount: _____
 Will there be a gate/admission fee for spectators? ☒ Yes ☐ No If yes, list the amount: _____
 How many players/teams do you expect to participate? _____ How many spectators do you expect to attend? _____

RENTAL POLICIES:

- Any organization or individual can rent ball fields, however, any group that wants to run a tournament and charge entrance fees or gates fees must get Board approval per Ord. #56 - 1997.
- Private field reservation requests will be accepted beginning in January of each year on a first come first serve basis. Not applicable for School District sponsored events or other pre-approved organizations.
- Requests for rentals for future years will not be considered until that specific year.
- Staff will evaluate requests and screen for schedule conflicts with other events. If applicable, staff will make a recommendation to the Recreation Board within one month of the request.
- Staff will follow-up on all requests via USPS to communicate final Board determination if applicable.
- Proof of liability insurance will be required for tournaments/leagues and must be submitted when paying rental balance one week prior to event.
- A \$10 per field non-refundable deposit is due upon reservation, with the balance due one week prior to use of ball fields. Deposits are refundable if any unknown scheduling conflicts exist.
- In the event of a cancellation due to inclement weather, a credit will be provided for future rentals minus the non-refundable field deposits and all other expenses incurred by the Parks and Recreation Department, including labor and field supplies. There will be no cash refunds.
- Scorekeepers are the responsibility of the renter; however, access to the scorer's tower and scoreboards is available. The renter will be liable for damages in the tower.
- Parks and Recreation sponsored events have first preference for rentals.
- A \$50 refundable key/damage deposit must be paid before receiving keys to the concessions and scorer's tower. This fee will be refunded upon return of the keys within 2 days after the rental.

CONCESSIONS:

- The Parks and Recreation Department has established a concession stand vendor to work at all rentals.
- The concessionaire reserves the right to establish opening and closing times for the concession stand during each event.
- The concessionaire reserves the right not to open the concession stand for any rental that has less than 3 fields rented per day.

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

SOFTBALL/BASEBALL FIELD RESERVATION REQUEST FORM

Today's Date: 1/9/13 Name of Park: Genshaft
 Name of Group/Organization: Wolfpack 501 (c) 3 #: _____
 Contact Person: Chuck Ferrell Daytime Phone: 330 283 4869
 Address: 1713 Cadbury NW City: Massillon Zip: 44646

Dates Requested	# of Fields Required	Rental Times	Base Distance	Pitching Distance
7/5/13	4	8 to 10	60'	43'
7/6/13	4	8 to 10	60'	43'
7/7/13	4	8 to 6	60'	43'
		to		

Field(s) To Be Used For: ☒ Tournament ☐ League ☐ Other _____
 Will a registration fee be charged to players? ☒ Yes ☐ No If yes, list the amount: _____
 Will there be a gate/admission fee for spectators? ☒ Yes ☐ No If yes, list the amount: _____
 How many players/teams do you expect to participate? 24 How many spectators do you expect to attend? _____

RENTAL POLICIES:

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MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

SOFTBALL/BASEBALL FIELD RESERVATION REQUEST FORM

Today's Date: 1/9/13 Name of Park: Community
 Name of Group/Organization: Wolfpack 501 (c) 3 #: _____
 Contact Person: Chuck Ferrell Daytime Phone: 3302834869
 Address: 1713 Cadbury City: Massillon Zip: 44646

Dates Requested	# of Fields Required	Rental Times	Base Distance	Pitching Distance
Oct. 12, 2013	3	12 to 5	60'	43'
Oct. 13, 2013	3	8:30 to 5	60'	43'
		to		
		to		

Field(s) To Be Used For: ☒ Tournament ☐ League ☐ Other _____
 Will a registration fee be charged to players? ☒ Yes ☐ No If yes, list the amount: _____
 Will there be a gate/admission fee for spectators? ☒ Yes ☐ No If yes, list the amount: _____
 How many players/teams do you expect to participate? 28 How many spectators do you expect to attend? _____

RENTAL POLICIES:

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505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

SOFTBALL/BASEBALL FIELD RESERVATION REQUEST FORM

Today's Date: 1/9/13 Name of Park: Genshaft
Name of Group/Organization: Wolfpack 501 (c) 3 #: _____
Contact Person: Chuck Ferrell Daytime Phone: 330 283 4869
Address: 1713 Cadbury City: Massillon Zip: 44646

Dates Requested	# of Fields Required	Rental Times	Base Distance	Pitching Distance
Oct. 12, 2013	4	8:30 to 9	60'	43'
Oct. 13, 2013	4	8:30 to 7	60'	43'
		to		
		to		

Field(s) To Be Used For: ☒ Tournament ☐ League ☐ Other _____

Will a registration fee be charged to players? ☒ Yes ☐ No If yes, list the amount: _____

Will there be a gate/admission fee for spectators? ☒ Yes ☐ No If yes, list the amount: _____

How many players/teams do you expect to participate? 28 How many spectators do you expect to attend? _____

RENTAL POLICIES:

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Tiana Spencer

From: Phil Schoenfeld <Phil.Schoenfeld@widia.com>
Sent: Wednesday, January 02, 2013 9:31 PM
To: Tiana Spencer
Cc: 'White'; baseball@sssnet.com
Subject: RE: Ball Field Rental
Attachments: Field Agreement.tiff

Tiana,

Attached is the copy of the field agreement for Community Park field 1 that we spoke about last year and a copy of our Certificate of Liability Insurance. Every team that we will be playing at the field will be part of SSBL and will have the same Liability Insurance.

Following are the dates I would like to reserve. We will have our meeting to schedule games at the end of March and at that time I can let you know which dates are practices and which dates are games. If you have any questions please feel free to contact me.

March 26th, 27th and 28th at 6:00PM
 March 30th at 1:00 PM
 April 2nd, 3rd, 4th, 9th, 10th, 11th, 16th, 17th, 18th, 23rd, 24th, 25th and 30th at 6:00 PM
 April 6th, 13th, 20th, and 27th at 1:00 PM
 May 1st, 2nd, 7th, 8th, 9th, 14th, 15th, 16th, 21st, 22nd, 23rd, 28th, 29th and 30th at 6:00 PM
 May 4th, 11th, 18th and 25th at 1:00 PM
 June 4th, 5th, 6th, 11th, 12th, 13th, 18th, 19th, 20th, 25th, 26th and 27th at 6:00 PM
 June 1st, 8th, 15th, 22nd and 29th at 1:00 PM
 July 2nd, 3rd, 4th, 9th, 10th, 11th, 16th, 17th, 18th, 23rd, 24th and 25th at 6:00 PM
 July 6th, 13th, 20th and 27th at 1:00 PM

Bases are required to be at 65 ft and pitching mound is required to be at 46 ft.

Thanks,

Phillip D Schoenfeld
 Senior Applications Engineer
phil.schoenfeld@widia.com
 M 330-592-8864

Widia Products Group | 1600 Technology Way | Latrobe, PA 15650 | www.widia.com

THIS COMMUNICATION IS INTENDED FOR THE SOLE USE OF THE PERSON TO WHOM IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. ANY DISSEMINATION, DISTRIBUTION OR DUPLICATION OF THIS COMMUNICATION BY SOMEONE OTHER THAN THE INTENDED RECIPIENT IS STRICTLY PROHIBITED. IF YOUR RECEIPT OF THIS COMMUNICATION IS IN ERROR, PLEASE NOTIFY THE SENDER AND DELETE THIS COMMUNICATION.

From: Tiana Spencer [<mailto:TSpencer@massillonohio.com>]
Sent: Wednesday, October 31, 2012 11:47 AM

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

YOUTH LEAGUE FIELD/FACILITY USE APPLICATION

Today's Date:

1/2/13

Name of Group/Organization:

Ohio Hornets

501 (c) 3 or EIN #:

Contact Person:

Phillip Schoenfeld

Daytime Phone:

330 592 8864

Address:

4343 Rapid Falls St NW, Massillon

State/Zip:

Facility/Field(s) To Be Used For:

Tournament

☒ League

Other

Will a registration fee be charged to players?

☐ Yes

☐ No

If yes, list the amount:

Will there be a gate/admission fee for spectators?

☐ Yes

☐ No

If yes, list the amount:

How many players/teams do you expect to participate?

How many spectators do you expect to attend games?

What percentage of children in your program are Massillon residents? %

FIELD USE POLICIES:

- The Parks and Recreation Department will cut grass, weed eat, drag and line fields (scheduled games) at all City Park baseball and softball facilities during the weekdays. Leagues will have to line fields for weekend games or as needed.
- Leagues will not be allowed to use a motorized vehicle to drag City owned fields. Hand raking is OK, but no brooms are allowed to be used. League Directors must use sound judgment in assessing field conditions before deciding to play. Damages to fields will be the financial responsibility of those leagues/teams using them.
- The Parks and Recreation Department will supply bases for all fields located in a City park.
- Proof of liability insurance needed for tournaments/leagues that use City Park facilities.
- First priority goes to not-for-profit leagues whose youth live in the City of Massillon make up over 80% of participants.
- Approved Fee(s) will be assessed upon approved schedule requests.
\$10 fee per game will be assessed to scheduled games during the week. \$5 fee will be assessed to scheduled games on the weekend.
- Fees must be paid in a timely manner or future applications for field usage will be denied.

THINGS THAT YOU NEED TO SUBMIT WITH THIS APPLICATION:

- Proof of Liability Insurance indemnifying the City of Massillon Parks and Recreation Department.
- Schedule of games identifying which facility, parks and fields are needed, dates and times needed, and base distances required.

HOLD HARMLESS AGREEMENT

As a representative of the above specified organization, I hereby indemnify and hold harmless the City of Massillon, Parks & Recreation Department, its employees or agents, against liability for injury to persons or property which occurs by reason of or as a result of such person's participation in a program sponsored by said organization. The undersigned understands and agrees that this Hold Harmless Agreement is a condition attached to its use of the above stated facilities and dates.

Print Name _____ Signature _____ Date _____

Office Use Only

APPLICATION CHECKLIST:

Proof of Insurance _____ Schedule Request _____ Not-for-Profit Proof _____

APPROVAL _____ DENIAL _____

COMMENTS _____

INSURED:

Nations Baseball Tournament Association, Inc.
216 Statesville Blvd.
Salisbury, NC 28144 USA

TEAM NAME: 9U Ohio Hornets

INSURERS AFFORDING COVERAGE

INSURER A: Nationwide Mutual Insurance Company
INSURER B: Hartford Life and Accident Company
INSURER C:
INSURER D:
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY				EACH OCCURRENCE \$2,000,000.00
	X	COMMERCIAL GENERAL LIABILITY	6RPG-0000025605100	08/01/2012	08/01/2013	DAMAGE TO RENTED PREMISES (EA OCC) \$800,000.00
		CLAIMS MADE				MED EXP (Any one person) EXCLUDED
	X	OCCUR				PERSONAL & ADV INJURY \$2,000,000.00
						AGGREGATE PER TEAM \$5,000,000.00
						PRODUCTS-COMP/OP AGG \$2,000,000.00
						PARTICIPANT LEGAL LIAB. \$2,000,000.00
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Per Accident) \$
		ANY AUTO				BODILY INJURY (Per Person) \$
		ALL OWNED AUTOS				BODILY INJURY (Per Accident) \$
		SCHEDULED AUTOS				PROPERTY DAMAGE (Per Accident) \$
		HIRED AUTOS				
		NON-OWNED AUTOS				
		GARAGE LIABILITY				AUTO ONLY-EA ACC \$
		ANY AUTO				OTHER THAN EA ACC \$
						AUTO ONLY AGG \$
B		SECONDARY PARTICIPANT ACCIDENT	36-68-204663	8/1/2012	8/1/2013	AD&D \$5,000.00
						Excess Accident Medical Expense \$100,000.00
						Deductible \$250.00
						Benefit Period 52 Weeks

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

The team or league listed below as a Certificateholder is a named insured within the above referenced policies for any Nations activities, practices, and any organized and sanctioned activities of any other amateur baseball association.

Coverage effective from: 01/01/2013 - 08/01/2013

CERTIFICATE HOLDER

Ohio Hornets
8560 Nobleman Circle NW
Massillon, OH 44846

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

Certificate Number: Nations-BB-45-030446

AUTHORIZED REPRESENTATIVE

[Signature]

MASSILLON PARKS AND RECREATION DEPARTMENT

505 Erie Street North • Massillon, OH 44646 • Phone (330) 832-1621 • Fax (330) 832-0456

YOUTH LEAGUE FIELD/FACILITY USE APPLICATION

Comm. #2

Today's Date: 1/13/13
Name of Group/Organization: The Ohio War Hawks 501 (c) 3 or EIN #: _____
Contact Person: Tracy Lupi Daytime Phone: 330 844 2230
Address: 11614 Glenora Ave SW City: Massillon State/Zip: 44646
Facility/Field(s) To Be Used For: _____ Tournament _____ ☒ League Other _____
Will a registration fee be charged to players? _____ Yes _____ No If yes, list the amount: _____
Will there be a gate/admission fee for spectators? _____ Yes _____ No If yes, list the amount: _____
How many players/teams do you expect to participate? _____
How many spectators do you expect to attend games? _____
What percentage of children in your program are Massillon residents? _____ %

FIELD USE POLICIES:

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THINGS THAT YOU NEED TO SUBMIT WITH THIS APPLICATION:

- Proof of Liability Insurance indemnifying the City of Massillon Parks and Recreation Department.
- Schedule of games identifying which facility, parks and fields are needed, dates and times needed, and base distances required.

HOLD HARMLESS AGREEMENT

As a representative of the above specified organization, I hereby indemnify and hold harmless the City of Massillon, Parks & Recreation Department, its employees or agents, against liability for injury to persons or property which occurs by reason of or as a result of such person's participation in a program sponsored by said organization. The undersigned understands and agrees that this Hold Harmless Agreement is a condition attached to its use of the above stated facilities and dates.

Print Name: Tracy Lupi Signature: T. Lupi Date: 1/13/13

Office Use Only

APPLICATION CHECKLIST:

Proof of Insurance _____ Schedule Request _____ Not-for-Profit Proof _____

APPROVAL _____ DENIAL _____

COMMENTS _____

**MONTHLY REPORT – DECEMBER 2012**

Please accept the following monthly report as well as the attached reports from the Parks, Recreation, Golf Course, and Senior Center Divisions.

RECREATION CENTER OPERATIONS

Participation in December was down slightly with member usage 8.65% MTD with 13,177 visits. This past month also had 1,366 day pass sales for visitors 4 and older. YTD member usage is at 170,988 drop-in visits. Please see the attached charts for more details.

PARK MAINTENANCE

Work is ongoing trying to make repairs on mowing equipment and vehicles in the park maintenance fleet. We are making strides getting our mowers put back together after a long mowing season.

MEETINGS/SPECIAL EVENT VISITS

Listed below are highlights of monthly meetings/special events that I participated in during the month of December.

- City Council Meetings –
- Division Head Meeting – Dec. 6 & Dec. 18
- Department Head Meeting – Dec. 5 & Dec. 19

OTHER CURRENT PROJECTS

Listed below are highlights of additional projects that our department is currently working on.

- Organizational Structure Review

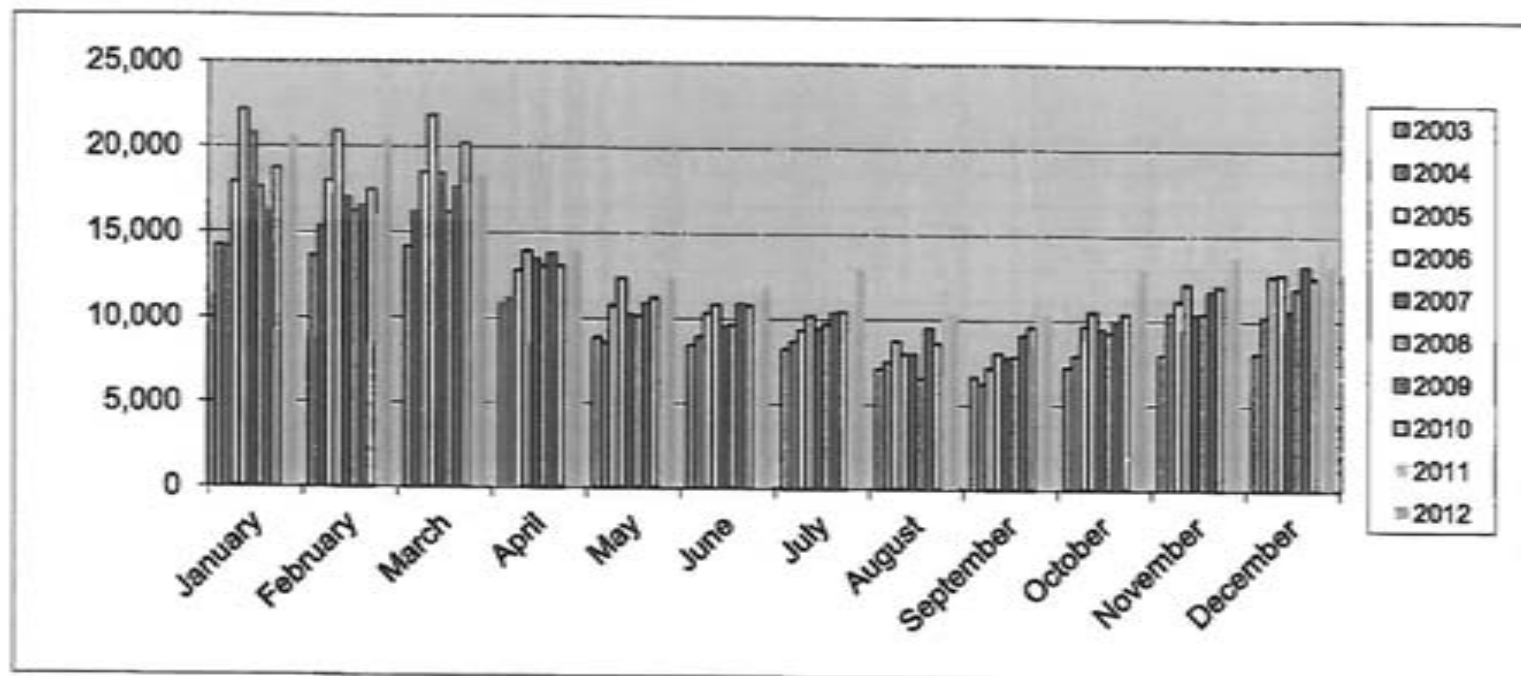
Respectfully Submitted,

Douglas Nist
Interim Director of Parks and Recreation

Prepared: January 7, 2013

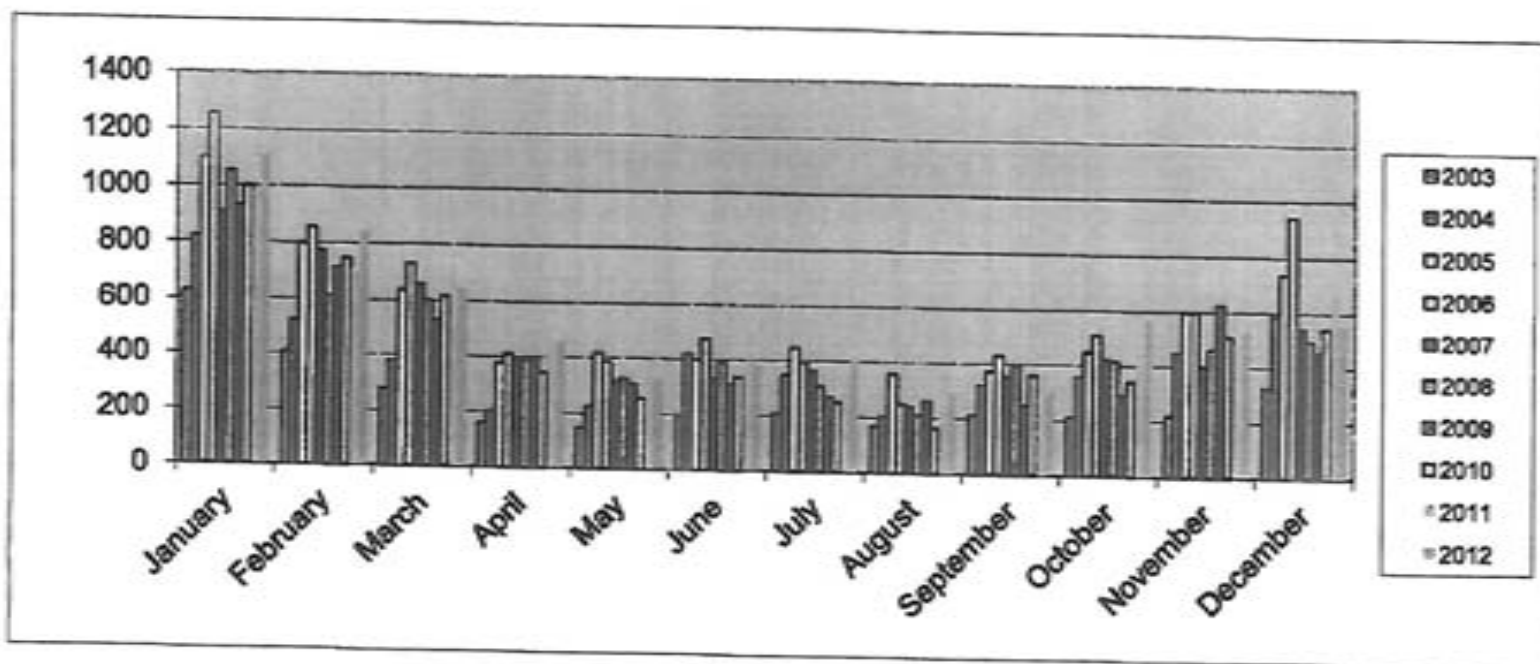
Membership Usage by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
January	0	14,220	14,136	17,927	22,141	20,732	17,604	16,136	18,712	18,288	20,572
February	0	13,624	15,344	17,998	20,877	17,007	16,204	16,566	17,466	16,085	20,484
March	0	14,155	16,183	18,492	21,846	18,427	16,165	17,593	20,210	17,899	18,226
April	0	10,811	11,159	12,792	13,933	13,474	13,057	13,793	13,059	14,362	13,982
May	0	8,870	8,500	10,780	12,368	10,229	10,182	10,883	11,193	12,582	12,341
June	4,588	8,411	8,917	10,335	10,825	9,533	9,651	10,861	10,822	11,603	11,924
July	6,698	8,235	8,671	9,358	10,169	9,432	9,745	10,385	10,439	10,826	12,938
August	5,595	7,079	7,477	8,740	7,968	7,937	6,525	9,499	8,616	11,819	10,315
September	5,416	6,584	6,233	7,143	8,042	7,718	7,821	9,079	9,592	11,262	10,279
October	6,208	7,218	7,882	9,656	10,487	9,456	9,293	9,865	10,357	12,225	12,954
November	7,085	7,985	10,393	11,177	12,121	10,348	10,425	11,722	11,994	13,080	13,796
December	7,353	8,021	10,187	12,637	12,701	10,559	11,888	13,189	12,542	14,316	13,177
Totals	42,943	115,213	125,082	147,035	163,478	144,852	138,560	149,571	155,002	164,347	170,988



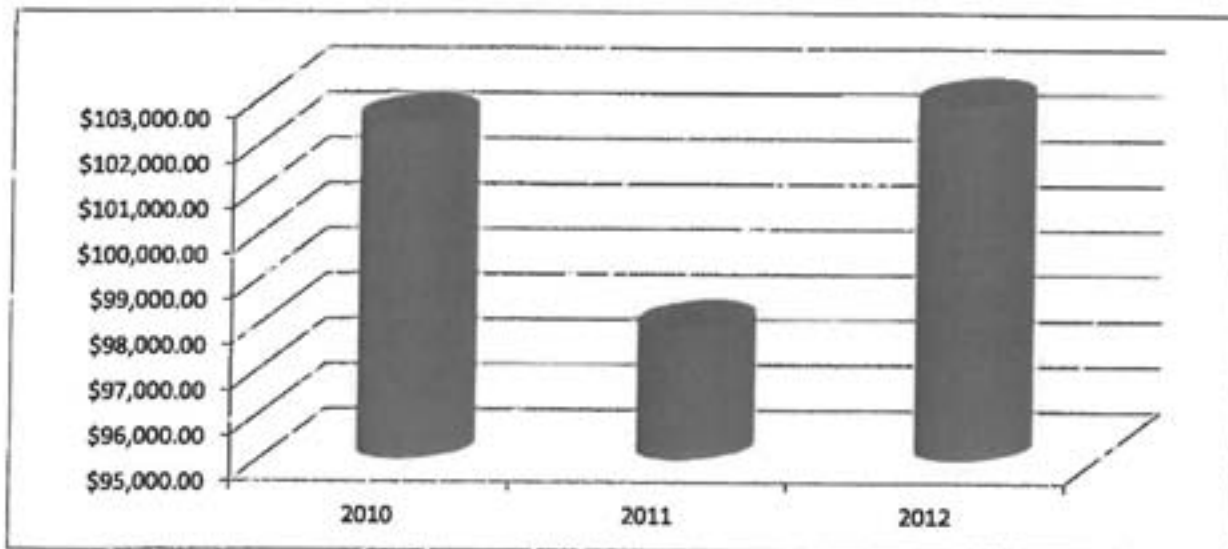
Number of Memberships Sold by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
January	0	630	821	1101	1255	908	1052	932	999	987	1110
February	102	405	521	799	857	773	616	715	748	714	843
March	1024	278	380	639	733	660	605	529	617	723	650
April	221	161	201	376	409	392	387	397	342	457	451
May	84	146	224	416	386	315	324	305	254	400	325
June	535	196	417	400	474	331	393	311	337	385	392
July	303	208	348	446	393	364	309	270	253	360	406
August	208	169	203	358	249	239	209	260	165	372	289
September	219	214	323	374	432	355	394	250	361	353	303
October	204	211	357	447	510	421	416	293	343	401	569
November	249	219	451	599	598	401	463	622	510	488	531
December	353	324	588	738	942	545	497	455	542	664	555
Totals	3502	3161	4834	6693	7238	5704	5665	5339	5471	6304	6424



Parks and Recreation Monthly Revenue Report 2010-2012

Revenue Description	December		
	2010	2011	2012
Concession	\$769.60	\$436.27	\$609.84
Customer Account	\$287.88	\$568.57	\$682.42
Duncan Plaza Damage	\$76.00	\$0.00	\$0.00
Entry Fees	\$21,903.25	\$23,231.00	\$29,437.65
Field Rental CI	\$0.00	\$0.00	\$0.00
Field Rentals	\$0.00	\$0.00	\$0.00
Gate Receipts	\$0.00	\$0.00	\$0.00
General Fund - City	\$40.00	\$0.00	\$0.00
Misc. Park Capital	\$0.00	\$947.17	\$661.19
Misc. Park Revenue	\$0.00	\$0.00	\$0.00
Misc. Rec. Revenue	\$505.15	\$1,836.50	\$695.50
Other Revenue	\$0.00	\$0.00	\$2,000.00
Park Permits	\$525.00	\$770.00	\$915.00
Rec Center Memberships	\$77,624.34	\$69,238.83	\$67,065.85
Rec Center Rentals	\$725.00	\$887.50	\$795.00
local Grants	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Refund to Services	\$0.00	\$0.00	\$0.00
YC Food Serv. Reimb. (AS)	\$0.00	\$0.00	\$0.00
YC Food Serv. Reimb. (S)	\$0.00	\$0.00	\$0.00
	\$102,456.22	\$97,915.84	\$102,862.45



Revenue Report

AS OF: 01/03/2013

YEAR: 2012

STARTING ACCOUNT: 1234210-1190

ENDING ACCOUNT: 1234210-1500

ACCOUNT NO.	ACCOUNT DESCRIPTION	12/31	PERMITS AND REVENUE FEE	TARGET PERCENT	NO. OF	
		EXPECTED REVENUE	12/31 REVENUE	12/31 REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
210	INCOME TAX C.L.					
1234-210-4-1190	CITY INCOME TAX	1093760.20	42772.67	1093760.20	.00	1.00
TOTAL 11	LOCAL TAXES	1093760.20	42772.67	1093760.20	.00	1.00
TOTAL 210	INCOME TAX C.L.	1093760.20	42772.67	1093760.20	.00	1.00
TOTAL 2	FINANCE	1093760.20	42772.67	1093760.20	.00	1.00
450	SENIOR CITIZENS OPERATING					
1234-450-4-1430	LOCAL GRANT	.00	.00	.00	.00	1.00
TOTAL 14	GRANTS/CONTRACTS/REIMBURSE	.00	.00	.00	.00	1.00
1234-450-4-1890	OTHER REVENUE	4247.90	95.00	4247.90	.00	1.00
TOTAL 18	OTHER REV	4247.90	95.00	4247.90	.00	1.00
TOTAL 450	SENIOR CITIZENS OPERATING	4247.90	95.00	4247.90	.00	1.00
TOTAL 4	PUBLIC WORKS	4247.90	95.00	4247.90	.00	1.00
505	PARKS DEPT.					
1234-505-4-1410	FED GRANT-CLEAN CA	.00	.00	.00	.00	1.00
1234-505-4-1430	LOCAL GRANT	2000.00	2000.00	2000.00	.00	1.00
TOTAL 14	GRANTS/CONTRACTS/REIMBURSE	2000.00	2000.00	2000.00	.00	1.00
1234-505-4-1500	WORM APPRECIATION FEE	.00	.00	.00	.00	1.00
1234-505-4-1501	FISH SERVICES	.00	.00	.00	.00	1.00
1234-505-4-1502	FISH GRANT SERVICES 1	.00	.00	.00	.00	1.00
TOTAL 15	CHARGES FOR SERVICES	.00	.00	.00	.00	1.00
1234-505-4-1671	PERMITS	16525.25	915.00	16525.25	.00	1.00
TOTAL 16	LICENSEE/PERMITS/INSPEC.	16525.25	915.00	16525.25	.00	1.00
1234-505-4-1821	ROYALTIES	.00	.00	.00	.00	1.00
1234-505-4-1855	RETURN ON ADVANCE	.00	.00	.00	.00	1.00
1234-505-4-1890	OTHER REVENUE	4247.90	275.24	4247.90	.00	1.00
TOTAL 19	OTHER REV	4247.90	275.24	4247.90	.00	1.00
TOTAL 505	PARKS DEPT.	60766.27	3190.31	60766.27	.00	1.00
510	RECREATION DEPT.					
1234-510-4-1420	STATE GRANT	.00	.00	.00	.00	1.00
TOTAL 14	GRANTS/CONTRACTS/REIMBURSE	.00	.00	.00	.00	1.00
1234-510-4-1510	DATE FEES	.00	.00	.00	.00	1.00
1234-510-4-1530	FEES	81034.55	27125.65	81034.55	.00	1.00

Revenue Report

AS OF: 01/01/2013

YEAR: 2012

STARTING ACCOUNT: 12342/04/150

ENDING ACCOUNT: 12342/04/190

1234

PARKS AND RECREATION FUND

TARGET PERCENT:

100.00

ACCOUNT NO.	ACCOUNT DESCRIPTION	EXPECTED REVENUE	Y-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
1234-510-4-1531	FEES - RECREATION DEPT	683701.35	69000.41	683701.35	.00	1.00
TOTAL 15	CHARGES FOR SERVICES	575655.93	50507.40	575655.93	.00	1.00
1234-510-4-1672	CONCESSION SALES	15513.47	615.04	15513.47	.00	1.00
TOTAL 16	LICENSE/PERMITS/PERSEC.	15513.47	615.04	15513.47	.00	1.00
1234-510-4-1830	GTE	11000.00	.00	11000.00	.00	1.00
1234-510-4-1890	MISC REVENUE	27207.45	1035.01	27207.45	.00	1.00
TOTAL 18	OTHER REV	45007.45	1035.01	45007.45	.00	1.00
TOTAL 510	RECREATION DEPT.	1040576.85	104477.11	1040576.85	.00	1.00
515	YOUTH PROGRAMS					
1234-515-4-1410	FEES, SUPP FEES OTHER 10	.00	.00	.00	.00	.00
1234-515-4-1411	FEES, AFTER SCHOOL CTRD	.00	.00	.00	.00	.00
1234-515-4-1420	STATE GRANTS	.00	.00	.00	.00	.00
TOTAL 14	GRANTS/CONTRACTS/REIMBURSE.	.00	.00	.00	.00	.00
TOTAL 515	YOUTH PROGRAMS	.00	.00	.00	.00	.00
TOTAL 5	FARDS	1121540.12	104477.11	1121540.12	.00	1.00
920	LEGENDS GOLF					
1234-920-4-1570	FEES	817652.01	2421.07	817652.01	.00	1.00
TOTAL 15	CHARGES FOR SERVICES	817652.01	2421.07	817652.01	.00	1.00
1234-920-4-1850	FOOD/BEV COMMISSIONS	.00	.00	.00	.00	.00
1234-920-4-1851	FOO SHOP SALES	36542.05	1.07	36542.05	.00	1.00
1234-920-4-1852	FOOD/BEVERAGE SALES	287045.70	4501.72	287045.70	.00	1.00
1234-920-4-1890	OTHER REVENUE	255.61	110.09	255.61	.00	1.00
TOTAL 18	OTHER REV	297244.11	4612.70	297244.11	.00	1.00
TOTAL 920	LEGENDS GOLF	1114896.17	4612.70	1114896.17	.00	1.00
TOTAL 9	MISC. & BOND DEBTS	1114896.17	4612.70	1114896.17	.00	1.00
TOTAL 1234	PARKS AND RECREATION FUND	2336067.09	155427.17	2336067.09	.00	1.00
TOTAL REPORT:		2336067.09	155427.17	2336067.09	0.00	

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STEERING ASSIST:

DATE SENT:

ACCOUNT	ACCOUNT DESC	OBJ BAL	FY-2012 ACT	FY-2013 ACT	REPR BAL	ENC	AMOUNT
1234-505-5-2110	SALARY - ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2111	SALARY - PARK	29100.00	11902.91	19254.10	542.76	0.00	19746.76
1234-505-5-2112	SALARY - RECREATION	257150.00	97940.01	170197.00	0.00	0.00	168157.00
1234-505-5-2113	SALARY - SENIOR CENTER	60000.00	24371.40	41234.74	0.00	0.00	23136.74
1234-505-5-2118	WEEK AND REG EMP FUND	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2119	PART AND REG EMP FUND	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2120	ACCUMULATED SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OBJECT 1122	SALARY AND WAGE	350050.00	134214.32	210485.84	542.76	0.00	209642.82
1234-505-5-2210	GROUP/TERMINATION LIFE	100000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2220	P.L.A.C. - P.L.P.	115000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2221	WEDGATE - RPT	10000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2270	WAGERS COMPENSATION	10000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2280	WAGERS ALLOWANCE - P.L.P.	10000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2281	WAGERS HEALTH & WELFARE	10000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2290	WAGERS EMPLOYMENT COMPENSATION	10000.00	0.00	0.00	0.00	0.00	0.00
C.B.E.S.	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OBJECT 1122	WAGERS BENEFITS	350050.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2311	INSURANCE	10000.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2340	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2341	UTILITIES - RECREATION CENTER	10000.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2377	ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2378	CONTRACT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2380	STAFF JO LASH NOT COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2389	TRAVEL/SHIPPING/BOARDING	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2391	REAL ESTATE TAXES	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2392	SERVICES CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
	01/15/2012 VERGE WORK 10000	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2393	SENIOR/RECREATION CENTER	0.00	0.00	0.00	0.00	0.00	0.00
1234-505-5-2394	SENIOR/RECREATION CENTER	0.00	0.00	0.00	0.00	0.00	0.00

Budget Report with the District

FISCAL YEAR: 10/01/2012

STARTING ACCOUNT:

ENDING ACCOUNT: 1000

ACCOUNT	ACCOUNT DESC	BEG BAL	10-01-10	10-01-11	UNEXP BAL	END	UNEXP BAL
TOTAL OBJECT TYPE	OTHER SERVICE & CHARGES	655341.27	12775.00	507741.40	50400.15	505591.25	609.00
1004-505-5-2410	SUPPLIES/MATERIALS/POSTAGE	174435.10	4121.00	167448.15	8400.70	166228.15	0.00
	SUPPLIES MATERIALS 10/01/2012 VENDOR NAME OPEN TO		2543.07		2.00	2543.07	0.00
1004-505-5-2411	OTE SUPPLIES/MATERIALS/POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
1004-505-5-2412	SUP/MAT/POST REPRODUCTION CENTER	0.00	0.00	0.00	0.00	0.00	0.00
1004-505-5-2413	SUP/MAT/POST MGMT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
1004-505-5-2420	PAS PAS TEL	50592.94	2450.00	48142.94	11881.00	11221.00	0.00
	940 P TEL						
	02/04/2012 VENDOR NAME OPEN TO		2450.00		2.00	2450.00	0.00
TOTAL OBJECT TYPE	SUPPLIES & MATERIALS	215028.14	7021.00	195748.07	19567.10	194211.00	0.00
1004-505-5-2510	CAPITAL PURCHASE-NATURE PRESERVE	0.00	0.00	0.00	0.00	0.00	0.00
1004-505-5-2511	CAPITAL PURCHASE-TUDOR S REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
1004-505-5-2530	PARK EQUIPMENT	42463.00	0.00	0.00	12463.00	40463.00	0.00
	PARK EQUIPMENT 12/07/2012 VENDOR NAME OPEN TO		0.00		0.00	0.00	0.00
	PARK EQUIPMENT 12/07/2012 VENDOR NAME OPEN TO		0.00		0.00	0.00	0.00
TOTAL OBJECT TYPE	CAPITAL OUTLAY	42463.00	0.00	0.00	12463.00	40463.00	0.00
1004-505-5-2710	TRANSFERS TO	0.00	0.00	0.00	0.00	0.00	0.00
1004-505-5-2720	REFUGES - PARK	45548.45	104.00	44107.47	1065.16	1105.16	0.00
	REFUGES FOR INCOME TAX 07/19/2012 VENDOR NAME OPEN TO		0.00		0.00	0.00	0.00
	PERMITS						
	07/19/2012 VENDOR NAME OPEN TO		0.00		0.00	0.00	0.00
1004-505-5-2721	SD REVENUE SHARING	5072.00	0.00	5072.00	0.00	0.00	0.00
1004-505-5-2750	ADVANCE TO	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OBJECT TYPE	TRANSFERS & REIMBURSE	55442.45	104.00	54179.47	1065.16	1065.16	0.00
TOTAL DEPT	SUB	2533452.07	113761.15	2419691.46	127423.40	2302268.06	27933.19

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ESTABLISHED 1927

6254 • J. Neurosci., July 26, 2006 • 26(30):6247–6255

ACCOUNT	ACCOUNT DESC	REV. BAL	YTD REV	YTD AMT	REV BAL	PA	YTD BAL
1234-920-5-2110	SALARY - LEADS	431744.11	10000.00	441744.11	4300.00	0.00	4300.00
TOTAL OBJECT TYPE	SALARY AMT PAID	431744.11	10000.00	441744.11	4300.00	0.00	4300.00
1234-920-5-2210	HEALTH/LIFE LEADS	10541.00	0.00	10541.00	0.00	0.00	0.00
1234-920-5-2220	P.L.F.S. LEADS	15451.47	0.00	15451.47	0.00	0.00	0.00
1234-920-5-2230	CITY SAME MEDICARE LEADS	5151.11	0.00	5151.11	0.00	0.00	0.00
1234-920-5-2270	MANAGER'S LEADS	5000.00	0.00	5000.00	0.00	0.00	0.00
1234-920-5-2280	TRAVEL ALLOWANCE LEADS	0.00	0.00	0.00	0.00	0.00	0.00
1234-920-5-2290	EMPLOYMENT LEADS	750.00	0.00	750.00	0.00	0.00	0.00
TOTAL OBJECT TYPE	FRANCE BUDGET	122711.58	0.00	122711.58	0.00	0.00	0.00
1234-920-5-2311	VEHICLE/VEHICLE INSURANCE LEADS	14000.00	0.00	14000.00	0.00	0.00	0.00
1234-920-5-2310	UTILITIES/LEADS	4420.00	0.00	4420.00	0.00	0.00	0.00
04/05/2012	04/05/2012 LEADS	14000.00	0.00	14000.00	0.00	0.00	0.00
05/05/2012	05/05/2012 LEADS	4420.00	0.00	4420.00	0.00	0.00	0.00
06/05/2012	06/05/2012 LEADS	14000.00	0.00	14000.00	0.00	0.00	0.00
07/05/2012	07/05/2012 LEADS	4420.00	0.00	4420.00	0.00	0.00	0.00
08/05/2012	08/05/2012 LEADS	14000.00	0.00	14000.00	0.00	0.00	0.00
09/05/2012	09/05/2012 LEADS	4420.00	0.00	4420.00	0.00	0.00	0.00
10/05/2012	10/05/2012 LEADS	14000.00	0.00	14000.00	0.00	0.00	0.00
11/05/2012	11/05/2012 LEADS	4420.00	0.00	4420.00	0.00	0.00	0.00
1234-920-5-2371	SALES PROMOT. TAX	0.00	0.00	0.00	0.00	0.00	0.00
1234-920-5-2389	TRAVEL-GENERAL/CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00
1234-920-5-2390	SALES TAX/LEADS	1291.00	0.00	1291.00	1291.00	1291.00	0.00
SALES TAX	02/05/2012 LEADS	1291.00	0.00	1291.00	1291.00	1291.00	0.00
1234-920-5-2391	SALES PROMOT. TAX	0.00	0.00	0.00	0.00	0.00	0.00
1234-920-5-2392	SERVICES/CONTRACTS LEADS	4500.00	0.00	4500.00	4500.00	4500.00	0.00
SERVICES & CONTRACTS	02/05/2012 LEADS	4500.00	0.00	4500.00	4500.00	4500.00	0.00
1234-920-5-2393	FUEL/VEHICLE CONSUMED SERVICE	2000.00	0.00	2000.00	2000.00	2000.00	0.00
REPAIR FUEL	01/05/2012 LEADS	2000.00	0.00	2000.00	2000.00	2000.00	0.00
SERVICES FUEL /	02/05/2012 LEADS	2000.00	0.00	2000.00	2000.00	2000.00	0.00
1234-920-5-2398	SALES OFFER LEADS	1010.00	0.00	1010.00	1010.00	1010.00	0.00
SALES OFFER LEADS	01/05/2012 LEADS	1010.00	0.00	1010.00	1010.00	1010.00	0.00
TOTAL OBJECT TYPE	OTHER SERVICES & OFFER	15770.00	0.00	15770.00	15770.00	15770.00	0.00
1234-920-5-2410	SUPPLIES/MATERIALS LEADS	5750.00	0.00	5750.00	5750.00	5750.00	0.00
SUPPLIES MISC. PARTS	02/05/2012 LEADS	5750.00	0.00	5750.00	5750.00	5750.00	0.00
1234-920-5-2411	FOOD SUP. SUPPLIES	2500.00	0.00	2500.00	2500.00	2500.00	0.00
1234-920-5-2412	FOOD/VEH. SUPPLIES	1000.00	0.00	1000.00	1000.00	1000.00	0.00
SUPPLIES FUEL /	02/05/2012 LEADS	1000.00	0.00	1000.00	1000.00	1000.00	0.00
1234-920-5-2413	SALES LEADS	2000.00	0.00	2000.00	2000.00	2000.00	0.00
SALES LEADS	02/05/2012 LEADS	2000.00	0.00	2000.00	2000.00	2000.00	0.00

**MASSILLON SENIOR CENTER
NOVEMBER 2012**

Volunteer Banquet held on November 1st, rescheduled from October 30th due to the Storm Sandy. 72 people attended at Otterbein United Methodist Church. Swiss steak, baked chicken, mashed potatoes, green beans, homemade applesauce and pies served family style were enjoyed by all.

Chorus finished their year with concerts at Brewster-Parke and Canton Christian Home. They sang 14 separate times from April to November for nursing homes and senior audiences.

The Center is decorated for Christmas with three trees, numerous wreaths and bows and a lot good cheer for the holidays. The Senior van participated in the Holiday parade on November 19th.

Lap robes and afghans are being sent to nursing homes, hospice and the VA hospitals for Christmas.

The craft class sewed goody bags for hospice and is in the process of preparing sacks for the Chorus's Christmas in January for Meals on Wheels shut ins.

Humana held several seminars here for senior supplemental insurance, Boy Scouts held a meeting here, and a Bible study group has been meeting here each Sunday for several months.

The Senior Center is a very busy place.

Volunteer Hours for October 1505.5
Volunteer Hours for November 1058.5

NANCY

Attended 2 SARTA board meetings.

THE CITY OF MASSILLON
Internal Correspondence

TO: Mayor Kathy Catazaro-Perry, et al
FROM: Rhonda Smith- Parking Enforcement Department
SUBJECT: End of Month Report for December 2012
DATE: January 9, 2013

Month End Report-DECEMBER 2012

Total number of tickets issued:	81
by parking enforcement: **	70
by police officers:	8
towed vehicles with tickets	3
Outstanding Tickets:	998
Total number of PAID Violations:	113
Number of parking permits issued:	218

Revenue received from PAID violations (includes hearing fees)	\$ 1170.00
Revenue received from parking permits:	970.00
	<hr/>
TOTAL AMOUNT OF REVENUE FOR THE MONTH	\$ 2140.00

THE CITY OF MASSILLON

Internal Correspondence

TO: Mayor Kathy Catazaro-Perry, et al
FROM: Rhonda Smith- Parking Enforcement Department
SUBJECT: End of Year Report for 2012
DATE: January 9, 2013

Year End Report- 2012

Total number of tickets issued:	1323
by parking enforcement:	1170
by police officers:	99
towed vehicles with tickets:	54

Total number of PAID Violations:	1125
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Number of parking permits issued:	2077
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Revenue received from PAID violations	\$ 13,945.00
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Revenue received from parking permits:	15,230.00
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TOTAL AMOUNT OF REVENUE FOR 2011	<u>15,230.00</u> \$ 29,175.00
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Kathy Catazaro-Perry, Mayor



George T. Maier
Safety and Service Director
330.830.1702

Keith T. Moser
Chief of Police
330.830.1762

POLICE DEPARTMENT

END-OF-MONTH REPORT FOR DECEMBER 2012

Dear Mayor Catazaro-Perry:

This report covers the activities of the police department for the month.

ARRESTS

Total Adult Charges Booked (*From Clerk of Court's Montly Report to Department*)
.....October: Criminal--57; Traffic--80
.....November: Criminal--71; Traffic--113
Total Juvenile Arrests (*Taken from info available to me in Records Office*).....October: -0-
.....November: 1
Summons/Citations Issued (*Taken from info available to me in Records Office*).....October: 2
.....November: -0-

INCIDENTS

Total Calls 1,897
Security Checks Performed--Residences & Business Locations..... 227
Incidents Reported..... 58
Crimes Against Property Reported 90
Crimes Against Persons Reported 73
Accident Reports..... 102
Traffic Citations Issued 331
Alarms..... 123
Miles of Road Patrol..... 34,288
(Approx. mileage from previous month--Shift Cruisers only--No K-9 or unmarked cars. Five [5] cruisers are down.
One (1) cruiser cannot read odometer--dash lights are out.)

OFFICERS

Compensatory Hours Used..... 204.7
Sick Hours Used 324.4
Personal Hours Used 56.0
Compensatory Hours Earned 406.7
Overtime Hours Earned 1,103.0

Sincerely,

Penny Berg
Administrative Assistant

cc: Safety Service Director Maier
Chief Moser
MPD Records--P. Berg

TRAFFIC ACTIVITY REPORT

MONTH OF DECEMBER 2012

TO: Chief Keith T. Moser
FROM: Patrolman Jeffrey A. Crawford
DATE: January 3, 2013

In December of 2012 the Massillon Police Department issued a total of 331 traffic citations, 199 more traffic citations than were issued during the same time period last year. The Massillon Police Department made 19 arrests for OVI, this was 9 more than were made in December of 2011. Radar Citations for the month totaled 121; this was 115 more than were issued last year during the same time period.

The Massillon Police Department handled a total of 102 traffic accidents during December. This was 4 more than last year at this time. There were 67 property damage accidents, 12 injury accidents, and 22 that occurred on private property. There was 1 fatal accident during the month. Of the above accidents there were 11 hit skip accidents and there were 8 accidents that occurred as a direct result of alcohol and/or drugs. There were no motorcycle, no bicycle, and no pedestrian accident during the month. The Massillon Police Department investigated 5 accidents involving juveniles during the month of December resulting in 1 injury.

In December 2012 there were 69 motor vehicles towed by the Massillon Police Department. This is 10 less than were towed in December of 2011. Of the above tows, 42 vehicles were towed from traffic accidents, 9 for traffic offenses of some type, 11 as a direct result of an arrest, 4 for parking violations, and 3 stolen/recovered vehicles. The traffic officer wrote 7 parking citations.

During the month of December 2012 the traffic officer mailed 11 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer filed 6 title searches with the State of Ohio, Bureau of Motor Vehicles. During December 2012, the traffic officer was able to junk, or title, 4 motor vehicles. Also during the month of December the traffic officer issued or acted upon 11 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. As of the last day of December 2012 there were 24 motor vehicles sitting upon the impound lots of Reed's Incorporated and Rohr's Towing Service. Of the 24 vehicles several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of December 2012.

TOTALS FOR DECEMBER 2012 AND YEAR TO DATE

OFFICERS NAME	ID#	December	December	December	December	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citations	OVI'S	Accidents	Tows	Citation	OVI'S	Accident	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Herrick	57	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	0	0	0	0	9	3
Lt. Pahlau	43	0	0	0	0	0	0	1	0
Lt. Peel	82	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Sgt. DiLoreto	60	0	0	0	0	16	0	11	6
Lt. Carpenter	85	0	0	0	0	9	2	5	3
Sgt. Greenfield	83	16	0	6	3	39	0	31	12
Sgt. J McCune	95	10	0	1	1	39	0	17	13
Sgt. Muntean	70	17	1	5	1	70	5	31	11
Sgt. K Smith	90	0	0	0	0	20	2	17	15
Ptln. Grizzard	41	0	0	0	0	2	0	0	1
Ptln. Hendricks	49	0	0	0	0	6	0	21	4
Ptln. Mead	54	0	0	0	0	5	0	1	13
Ptln. Sampsel	58	0	0	0	0	0	0	0	0
Ptln. Ricker	63	3	0	8	1	29	2	35	12
Ptln. Hartman	67	8	0	8	5	66	1	43	28
Ptln. R Slutz	69	1	0	2	0	4	0	8	2
Ptln. Crawford	71	1	0	1	4	24	0	32	41
Ptln. Brown	72	1	1	2	2	25	4	21	21
Ptln. Anderson	77	0	0	1	0	10	5	12	7
Ptln. Mitchell	79	6	0	9	2	42	2	60	29
Ptln. J. Slutz	81	8	0	7	2	29	0	49	15
Ptln. Solinger	87	1	0	0	0	13	0	27	7
Ptln. Fabianich	89	0	0	0	0	0	0	0	0
Ptln. Rogers	93	0	0	0	1	16	3	7	13
Ptln. Baumgardner	94	23	0	3	0	69	1	30	12
Ptln. J Smith	96	8	0	6	3	66	2	36	31
Ptln. Riccio	98	7	0	2	2	41	4	9	10
Ptln. Davis	99	4	1	2	1	17	2	18	24
Ptln. D. Smith	101	9	2	1	1	34	7	22	11
Sgt. Saintenoy	102	19	1	0	4	97	5	27	19
Ptln. McConnell	103	18	3	0	5	77	13	43	42
Ptln. Ellis	104	16	0	4	1	47	1	43	19
Ptln. Maier	105	61	6	3	12	227	18	49	64
Ptln. Boyer	106	23	2	7	10	80	12	36	35
Ptln. Gohlke	107	1	0	1	0	37	6	12	13
Ptln. M. Williams	108	11	0	6	1	38	3	37	12
Ptln. Oczust	109	0	0	0	0	127	5	24	18
Ptln. Dadisman	110	16	0	6	3	78	12	20	20
Ptln. Edwards	111	36	2	11	4	100	11	23	25
Ptln. Masters	112	0	0	0	0	41	0	14	9
Ptln. Wilson	113	1	0	0	0	45	5	19	10
Ptln. C McCune	114	0	0	0	0	54	4	27	20
Ptln. Barabasch	115	0	0	0	0	35	2	24	11
Ptln. Antonides	116	0	0	0	0	37	1	8	8
Ptln. Alexander	117	4	0	0	0	68	6	24	31
Other	0	2	0	0	0	2	0	0	0
Monthly Totals		331	19	102	69	1871	146	983	700

TOTALS FOR DECEMBER 2012 AND FOR YEAR TO DATE

CHARGE	DEC	Y.T.D.
ACD	16	179
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	1	5
ATV ON CITY STREET	1	1
CHANGING LANES W/O CAUTION	0	0
COUNTERFEIT PLATES	0	0
DEFECTIVE EXHAUST	1	1
DRAG RACING	0	2
DRIVING ALONE ON A T.P.	0	5
DRIVING OVER A FIRE HOSE	0	0
DUS	20	163
DWI	19	147
EXPIRED OL	0	0
EXPIRED/IMPROPER REGISTRATION	10	61
FAILURE TO CONTROL	15	140
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	1	50
FAILURE TO YIELD	18	143
FICTITIOUS REGISTRATION	2	10
HIT-SKIP	5	36
IMPEADING THE FREE FLOW OF TRAFFIC	1	4
IMPROPER BACKING	5	34
IMPROPER LANE USE	11	53
IMPROPER PASSING	0	10
IMPROPER START	0	2
IMPROPER TURN	0	11
INADEQUATE BRAKES	0	0
UNSECURE LOAD	0	0
LEFT OF CENTER	0	7
NO M.C. SAFETY EQUIPMENT	0	1
NO HEADLIGHTS	4	11
NO OL	12	75
NO SEATBELT/CHILD RESTRAINTS	13	57
NO BRAKE/TAI/LICENSE PLATE LIGHTS	0	9
OBSTRUCTION OF A CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	6
OVERWEIGHT VEHICLE	1	2
PARKING VIOLATIONS (INCLUDING HANDIC/	0	0
PASSING A STOPPED SCHOOL BUS	0	2
PEELING TIRES	0	2
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	6	19
RED LIGHT	14	95
SPEEDING	121	301
STOP SIGN	27	112
UNSAFE VEHICLE	0	2
WEAVING	0	5
WILLFUL FLEEING/FAILURE TO COMPLY	0	1
WRONG WAY ON A ONE WAY STREET	1	5
MISCELLANEOUS	4	42
VOIDED CITATIONS	2	19
TOTALS-----	331	1830

VEHICLES TOWED FOR DECEMBER 2012 AND YEAR TO DATE

REASON TOWED	DEC	YEAR TO DATE TOTALS
ACCIDENTS	42	412
TRAFFIC	9	67
PARKING	4	60
ARREST	11	146
STL/REC	3	8
MISC	0	3
TOTALS	69	696

**SUMMARY OF GARBAGE DEPARTMENT
ACTIVITY
DECEMBER 2012**

NEW CUSTOMERS:	0
PERMANENTLY DISCONTINUED:	13
TEMPORARILY DISCONTINUED:	1
RESUME SERVICE TO DELINQUENT CUSTOMERS, PAID IN FULL:	1
RESUME SERVICE TO REGULAR CUSTOMERS:	2
TRANSFERS	2
MISSES:	9
MISC. MESSAGES:	12
TOTAL OF CLEAN-UPS WITH CHARGE:	77
TOTAL OF CHARGES FOR CLEAN-UPS:	\$ 1558.16
DUMPSTER ACTIVITY –CONTAINERS PLACED TEMPORARILY:	1
TOTAL CHARGES FOR DUMPSTERS	\$ 190.00
TOTAL SERVICES DONATED AT NO CHARGE:	\$ 2,553.00
EMPTY BASKETS MAIN STREET 2X WEEK	\$ 400.00
BAGS FROM COMMUNITY SERVICE WORKERS	\$ 200.00
HEALTH DEPT CLEAN UPS	\$ 266.50
SERVICE TO CITY BUILDINGS	\$ 1686.50

**CITY OF MASSILLON
401 WALNUT RD S.W.
MASSILLON OH 44647
PHONE (330) 833-5746
FAX (330) 830-2728**

**JOE BERENS
OPERATIONS SUPERINTENDENT**

TO: MAYOR KATHY CATAZARO - PERRY

FROM: JOE BERENS, OPERATIONS SUPERINTENDENT

SUBJECT: DECEMBER MONTHLY REPORT, SIGN DEPARTMENT

DATE: JANUARY 3, 2013

12/3/12 Lincoln Way Downtown – Traffic Help to take down banner
3rd, 4th, Federal and Harvard N.E. – Removed temporary “No Parking” Signs and “Playoff”
Signs.
1st and South S.E. – Installed temporary “No Parking” Sign

12/4/12 Penberthy and Federal – Replaced faded “Stop” Sign
Northwest Section – Sign Inspection

12/7/12 1st S.E. and South – Picked up temporary “No Parking” Sign
Garage – Cleaned the shop
Wales N.E. – Reinstalled “Turn Lane” Sign and Post

12/13/12 Grosvenor and Standish N.W. – Repaired bent Post
Lincoln Way East – Repaired loose Sign
Commonwealth and 9th N.E. – Repaired twisted “Stop” Sign and Post
9th and State N.E., 9th N.E., and 10th N.E. – Replaced faded “No Parking this side” Signs
7th and Pike S.W. – Repaired twisted “Stop” Sign and Post
8th and Tremont S.W. – Replaced faded “No Parking here to corner” Sign
8th S.W. – Replaced faded “No Parking this side” Sign
8th and Urban S.W. – Repaired twisted “Stop” sign and post

12/20/12 Garage – Cut bent post and cleaned the shop

**CITY OF MASSILLON
401 WALNUT RD S.W.
MASSILLON OH 44647
PHONE (330) 833-5746
FAX (330) 830-2728**

**JOE BERENS
OPERATIONS SUPERINTENDENT**

TO: MAYOR KATHY CATAZARO-PERRY

FROM: JOE BERENS, OPERATIONS SUPERINTENDENT

SUBJECT: DECEMBER MONTHLY REPORT, STREET DEPARTMENT

DATE: JANUARY 3, 2013

COLD MIX: 16.88 TONS

SALT: 418.39 TONS

HMP: 4.50 TONS

PATCHED THE STREETS WITH COLD MIX AND GRINDINGS
SWEPT STREETS
CLEANED OFF CATCH BASINS
REMOVED ADVERTISEMENT SIGNS FROM TREELAWNS AND TELEPHONE POLES
SNOW AND ICE CONTROL

REPLACED 7 MISSING CATCH BASIN GRATES AT STARR RIDGE ST S.E.

CLEANED DEBRIS FROM CULVERTS 27TH ST N.E. AND ALSO STRATFORD AVE N.E.

1518 14TH ST S.E. – REMOVED FALLEN TREE FROM FENCE AT RETENTION BASIN
REPAIRED DAMAGE TO FENCE

CANDLE LIGHT WALK 4TH ST N.E. SETUP AND REMOVED 45 BARRICADES

BOARDED VACANT HOUSES

657 YOUNG ST S.E. – FRONT AND BACK DOORS CLOSED ALL OPEN

1130 S. ERIE ST – REAR GARAGE WINDOW OVERHEAD GARAGE DOOR

PATCH WITH ASPHALT GRINDINGS

SANDY N.E.
LAKE N.E.
WARMINGTON RD.
NAVE
RICHVILLE
2ND N.E.
WALNUT S.W.
LINCOLN WAY E
11TH N.E.
LAKE N.E.
WELLMAN S.E.
14TH ST S.E.
9TH ST S.W.
MARION S.E.

WEISGARBERS PICKED UP 3 LOADS FROM 20 TON CONTAINER

<u>CITY OF MASSILLON, OHIO</u>		
<u>INTERNAL CORRESPONDENCE</u>		
Mayor Kathy Catazaro - Perry		
Plant Manager WWTP - Tony Ulrich	Email to Mayor	1/15/2013
Wastewater Treatment Department Monthly Report for:	December	2012
Plant Effluent	384.030	Total Million Gallons
Plant Effluent	12.388	Average Million Gallons
Daily Average Effluent Suspended Solids:	7.50	mg/l
Daily Average Effluent BOD:	15.90	mg/l
Total Sludge Hauled	136.9	Dry Tons
Total Sewer Calls	16	Collections
Sanitary Sewer Jetted	25,561	Feet
Collection Water Usage	9,772	Gallons
Sanitary Sewer Footage Camera	0	Feet
TOTAL OVERTIME FOR WWTP DEPT.	220.00	Hours
Sewer Repairs by Wards		
	\$0.00	Ward 1
	\$0.00	Ward 2
	\$0.00	Ward 3
	\$0.00	Ward 4
	\$0.00	Ward 5
	\$0.00	Ward 6
Total Sewer Repair Costs	\$0.00	