

## CITY OF MASSILLON BUILDING DEPARTMENT

Revised 1/7/14

## 2013 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

PERMITS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	25	16	23	64	122	70	70	75	50	66	37	30	649
Electrical Permits	36	23	17	27	30	40	29	28	16	26	26	18	316
Plumbing Permits	23	13	3	14	16	6	28	9	14	16	15	12	169
Heating Permits	20	4	8	18	21	12	22	12	14	25	18	8	182
Low Voltage Permits	0	0	4	0	3	0	2	1	1	2	0	0	13
<b>TOTAL PERMITS:</b>	<b>105</b>	<b>56</b>	<b>55</b>	<b>123</b>	<b>192</b>	<b>128</b>	<b>151</b>	<b>125</b>	<b>95</b>	<b>135</b>	<b>96</b>	<b>68</b>	<b>1329</b>
INSPECTIONS, PHONE CALLS, & PLAN REVIEW	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - William Kraft	53	67	0	12	11	53	14	12	6	12	16	3	259
Plumbing - William Kraft	12	15	1	14	18	11	18	22	8	32	16	9	176
Heating - William Kraft	7	8	0	1	2	1	3	2	0	3	1	0	28
Zoning Calls - W. Kraft	15	27	24	4	10	6	11	15	21	13	10	5	161
Plan Review - W. Kraft	16	19	8	26	45	35	39	43	27	37	23	11	329
Administrative Calls - W. Kraft	52	44	56	88	81	72	88	91	73	93	82	67	887
Code Enf. - W. Kraft	6	3	15	18	20	8	31	8	5	6	2	0	122
Building - Frank Silla	67	44	84	112	90	75	112	94	87	90	60	80	995
Heating - Frank Silla	35	15	36	35	30	25	40	45	35	40	22	25	383
Electrical - Frank Silla	55	31	50	54	55	40	70	83	57	70	50	40	655
Code Enforcement	0	58	104	79	277	199	180	161	137	121	127	133	1576
<b>TOTAL INSPECTIONS:</b>	<b>318</b>	<b>238</b>	<b>378</b>	<b>443</b>	<b>639</b>	<b>525</b>	<b>606</b>	<b>576</b>	<b>456</b>	<b>517</b>	<b>409</b>	<b>373</b>	<b>5571</b>

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE**  
**MONTHLY DATA 2013**

Revised 1/7/14

DESCRIPTION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value	# Const. Value
Dwellings			2 210,400	3 399,298	4 825,104	5 582,082	3 245,000	4 685,200	5 783,606	3 359,401		1 158,000	30 4,248,091
Condominiums (Units)				4 340,000									4 340,000
Duplexes (Units)													0 0
Multi-Family (Units)													0 0
Dwelling Alterations	13 81,649	8 55,603	14 132,665	28 192,860	71 127,765	37 212,120	28 178,759	36 249,163	22 182,125	35 180,474	17 121,184	13 90,363	322 1,804,730
						(First Merit)				(Walgreen & Probert's Great Values)	(Campbell Oil)	(Quest Autozone)	
New Commercial						1 600,000				2 1,435,000	1 8,600,000	1 1,575,000	5 12,210,000
Commercial Alterations	5 1,085,150			5 87,265	6 1,819,765	4 694,313	8 887,160	12 59,897	8 42,650	7 328,300	4 174,000	6 20,780	65 5,199,280
	(Premier & Tri-Doc)		(Premier Foster)	(Premier Industrial)	Baker Hughes			(The DMC, NAPA, O'Reilly, Storage & Auto State Detail)			(Freshmark)	(Holtz 1004 Sq Ft Cooler Addition)	
New Industrial	2 2,556,900		1 0	1 692,000	3 2,877,000			3 3,340,399			1 1,100,000	1 3,000,000	12 13,566,299
Industrial Alterations	2 25,000			2 70,200			3 64,361	1 28,000		4 46,300	5 239,709	3 355,000	20 828,570
Garage/Carport	1 20,000		1 6,000					1 7,000	2 39,000	1 40,000		2 12,800	8 124,800
Garage Alterations								2 8,200	2 30,037		1 3,000		5 41,237
Miscellaneous		3 44,800	3 42,250	2 50,000	8 11,085	13 49,150	12 145,650	5 10,225	4 750	9 102,000	3 13,000	3 87,800	65 556,710
Schools													0 0
Swimming Pools			1 1,500	7 35,450	11 44,280	3 9,195	6 26,803	3 7,047					31 124,275
New Hospitals													0 0
Hospital Alterations													0 0
Accessory Building		1 11,000		6 15,193	4 9,910	2 6,000	3 26,200	3 9,500	1 1,800	1 3,864	3 7,000		24 90,467
Fences	1 3,350	3 4,300	1 7,800	5 8,135	12 25,800	4 7,788	7 23,556	4 8,100	6 11,450	4 9,350	2 6,200		49 115,829
Razing	2 4,400	1 17,700		1 20,000	3 5,000	1 85,000		1 6,000					9 138,000
<b>TOTALS:</b>	<b>26 3,776,449</b>	<b>16 133,403</b>	<b>23 400,615</b>	<b>64 1,910,401</b>	<b>122 5,745,709</b>	<b>70 2,245,648</b>	<b>70 1,597,489</b>	<b>75 4,418,731</b>	<b>50 1,091,418</b>	<b>66 2,504,689</b>	<b>37 10,264,093</b>	<b>30 5,299,743</b>	<b>649 39,388,388</b>

Kathy Catazaro-Perry, Mayor

# Massillon

*City of Champions*

Wednesday, January 15, 2014

The Honorable Mayor Kathy M. Catazaro-Perry  
City of Massillon  
Municipal Government Administration Building  
151 Lincoln Way East  
Massillon, Ohio 44646

**Reference:** Monthly Report for the Civil Service Commission and the Equal Employment Opportunity Office

Dear Mayor Catazaro-Perry:

On Friday, January 3, 2023, the Massillon Civil Service Commission voted to adopt a "Ban the Box" disclosure requirement. The "Box" refers to job applicant's disclosure of their criminal history on Civil Service Applications.

The City will continue to conduct background checks and ask about an applicant's criminal record when they (the City) interview the best candidates for vacancies. During the interview, the applicant will have an opportunity to explain their past indiscretions. The City will consider such things such as

- Whether the offense directly relates to the responsibilities of the applied for position;
- The nature and severity of the offense;
- The age of the person at the time of the offense;
- How old the offense is;
- How long the applicant has lived while not incarcerated or under correctional supervision without having any new convictions; and
- Any documentation or testimony demonstrating the applicant's rehabilitation.

Where state or federal law prohibits the City from hiring employees with certain criminal records, the Notice of Examination or Job Announcement shall specify the minimum qualifications necessary to apply.

Sincerely,

*Jon C. Roethlisberger*

Jon C. Roethlisberger

Public Administration Consultant

**THE CITY OF MASSILLON, OHIO**  
*Internal Correspondence*

---

**To:** Mayor Kathy Catazaro-Perry

**Date:** January 8, 2014

**From:** Ted Herncane, Community Development Director

**Subject:** Monthly Report – December 2013

---

1. The City continued implementing activities under its FY 2013 CDBG Program Year, which began July 1, 2013. In regards to FY 2013, HUD has released allocation amounts for all CDBG Grantees which includes a 5% reduction due to sequestration. The City of Massillon will be receiving \$607,065 in CDBG funding, an increase from FY 2012 due to unspent disaster recovery funds that the U.S. Treasury Department returned to HUD and distributed to CDBG Grantees.
2. The CD Director represented the City at the Ohio Tax Credit Authority Meeting in Columbus on December 2 regarding the Heinz Project.
3. The Housing Department continued to implement emergency home repair projects to low/moderate income persons utilizing CDBG funding. The Housing Department received several fair housing calls and has three full rehabilitation projects pending. The Housing Department is currently administering full rehabilitation projects with utilizing HOME Consortium funding.
4. The CD Director continued the planning process for the City's new 5-Year Consolidated Plan which will be submitted to HUD by May 15, 2014 along with the 2014 Annual Action Plan. This Consolidated Plan will cover CDBG FY's 2014-2019 and will be the City's first submission on HUD's new eCon Planning Suite software.
5. The CD Director and Mayor Catazaro-Perry attended an open house at Premier Building Solutions and toured the facility on December 3.
6. The CD Director and Mayor Catazaro-Perry attended the grand re-opening at Progressive Chevrolet on December 5. Several members of the Massillon Area Chamber of Commerce and the Jackson Belden Chamber of Commerce were in attendance to see the recent renovations made at Progressive.
7. The CD Director attended a two-day CDBG training class at the HUD Field Office in Columbus on December 17-18.
8. The CD Department continued planning activities for the FY 2014 CDBG Program by holding a CDBG Workshop in City Council Chambers on December 19. Applications for CDBG funding were made available to interested parties and FY 2014 CDBG Program information is available on the City's CD Department website. Several agencies seeking CDBG funding for 2014 attended the workshop.

**THE CITY OF MASSILLON  
INTERNAL CORRESPONDENCE**

---

**TO:** Mayor Kathy Catazaro-Perry **DATE:** January 13, 2014  
**FROM:** Keith A. Dylewski, P.E., P.S.  
City Engineer  
**SUBJECT:** Engineering Department Monthly Report for December 2013

---

**BRIDGES**

**Harsh Avenue SE Box Culvert Replacement** – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

**17<sup>th</sup> Street NE Bridge** – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 78 % completed. Currently locating right-of-way and property. Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This will be a design/build project that will be administered by ODOT. It is anticipated to be constructed in the Spring of 2015.

**Bridge Inspection Program** – 2013 Bridge Inspections have been completed. Preparing submission to ODOT.

**SANITARY SEWERS**

**State Avenue Sewer Rehab** - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

**Griffith Sanitary Sewer Replacement Project** – Project will replace approximately 1600 L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is 100% complete. Project submitted to OPWC and received funding for 2013. Project bid out June 26, 2013. Wenger Excavating apparent low bidder. Work began August 26<sup>th</sup>. Sanitary installation completed, waiting to finish testing and site restoration. Testing complete, will finish site restoration in Spring.

**Southway Sanitary Sewer Project** – Project will extend sanitary sewer service along Southway Street to replace failing septic systems. Completed acquiring survey data. The project is currently in the design phase.

**Genshaft Park Sanitary Sewer Relocation** – Project will relocate approximately 770 L.F. of 18" sanitary sewer that runs through Genshaft Park and is currently in poor condition. Finalizing the design and preparing Permit to Install (PTI) forms for approval to the Ohio EPA. Will seek to bid this project in February 2014.

**STORM SEWERS**

**2014 Catch Basin Replacement Project** – Project is underway to replace 15 catch basins at various locations throughout the City. Project is 100% completed. Currently compiling a new catch basin list for Spring of 2014.

**St. Mary's Storm Sewer Repair** – Wenger lowest estimate to repair 75' of storm sewer on the edge of the cemetery, remove and replace fence and cut down trees. Tree removal was completed in November. Looking to start on project in January as weather permits.

**17<sup>th</sup>/Cherry Road NW Catch Basin Repair** – Wenger lowest estimate to add a catch basin and 15' of storm sewer pipe to alleviate flooding. Catch basin completed on December 9<sup>th</sup>. Pavement repair at corner will be completed as weather permits.

**3<sup>rd</sup> Street NW Storm Sewer** – Working with Aqua Ohio to replace storm sewer in front of Aqua plant to alleviate flooding. Pipe is blocked in numerous places.

**WASTEWATER TREATMENT PLANT**

**WWTP Upgrade Project** – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Applied to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding. Currently negotiating an agreement with CTI Engineers Inc. and Obrien & Gere for engineering design services, City Council authorized approval. Entering into the agreement, currently finalizing OWDA paperwork.



## **STREETS**

**9<sup>th</sup> Street SW Storm Sewer Improvement Project** – Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Currently the project cost estimate is \$1,671,320.00 and OPWC has approved funding for 2014.

**Main Avenue Resurfacing** – SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00. Applied to SCATS for funding FY 2016.

**Hankins Road Improvement Project** – Currently beginning the survey work and preliminary design. Project will seek to install curb & gutter and storm sewer and improve sight distance of the roadway. Limits of the project are from 17<sup>th</sup> Street NE to Wales Road NE (SR241). Survey work is completed. OPWC has approved funding in 2014. Design is currently ongoing.

**Dominion Gas Line Projects** – Currently replacing underground gas lines on the following streets: 11<sup>th</sup> NE/Williams, Dwight & Pearl Ave SE, the Walnut Hills area.

**Lake Avenue Paving Project** – Project components will consist of the repaving of Lake Avenue between Wales Road (SR241) and Amherst Road; catch basin replacement; ADA curb ramps; manhole adjustment; and pavement markings. Superior Paving was the low bidder and began work on September 18<sup>th</sup>. Structures and curb ramps are completed. Paving completed November 1<sup>st</sup>. Striping and traffic control items completed. Currently going through project close out.

**Richville/Southway Intersection Widening** – Preparing estimate and survey. Plans 60% completed. Seek to construct in the Spring of 2014.

## **SUBDIVISIONS**

**Centennial Village** – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

**Cherry Springs Condominiums** – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Entire property sold at bank auction in September 2012.

**Country View Meadows** – Preliminary plat approved by Planning Commission August 8, 2012. Developer is working on Engineer's drawings and survey plans. Phase 1 plat approved by Planning Commission in October 2013. Plat approved by City Council.

**Concord Village Allotment** – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26<sup>th</sup>, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

**Forest Hills No. 3** – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

**Gray Ridge Estates Phase 1** – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27<sup>th</sup> Street SE completed. Entire development sold at auction in summer 2011. Ryan Homes has resumed housing construction in Spring 2013. Street lighting has been installed, monuments installed, working on final punch list items.

**Sippo Reserves Allotment Phase 1** – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19<sup>th</sup>. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

**Sippo Reserves Allotment Phase II** – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any remaining items.

### **SUBDIVISIONS (Continued)**

**Westbrook Estates Phase III** - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16<sup>th</sup>, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

**Woodland Creek** – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

**NeoCom Industrial Park Phase 7** – Utility work for roadway extension (Millennium) and Baker-Hughes site began week of March 18, 2013. Dedication plat for roadway has been approved by Planning Commission and Council, and has been recorded at the County. Utility work and roadway 90% completed. Curb and base roadway installed the week of June 24, 2013. Project is 95% complete. Need to install street lighting and misc. punch list items.

### **MISCELLANEOUS**

**Storm Water Management Plan** – Currently compiling data to prepare our 2013 Annual Report for submission to Ohio EPA.

**Storm Water Mapping** – Updating on a continuing basis.

**Subdivision Mapping** - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

**Sanitary Sewer Mapping** – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

**GIS** – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs.

**Web Site** - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

**Outfall Inventory** – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

**Levee Infrastructure Repair** – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Applied to OPWC and MWCD for funding in 2013. Received funding through OPWC for the project that will be bid in June of 2013. Wenger Excavating is the apparent low bidder; currently awaiting construction schedule and reviewing shop drawings. Expect to begin construction the week of November 11<sup>th</sup>. Construction started the week of December 16<sup>th</sup>. 20% of sanitary work is completed.

**Kathy Catazaro-Perry, Mayor**

# Massillon

*City of Champions*

**Thomas M. Burgasser, Fire Chief**  
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Wednesday, January 15, 2014

Mayor Catazaro-Perry  
Municipal Government Center Annex  
151 Lincoln Way East  
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for December, 2013.

The department responded to a total of 383 alarms during the month. This averages to 12.4 alarms per day. There were 75 fire alarm and public service calls, and 308 rescue and EMS calls. The total estimated fire loss for the month was \$72,000.00. There were no injuries due to fire. Once again, this year represents the busiest year in the history of the Massillon Fire Department in that it answered 4,677 calls for assistance from the public.

On the 3<sup>rd</sup> of the month, I attended the open house at Premier with members of the Fire Prevention Bureau.

On the 5<sup>th</sup> of the month, I attended the monthly LOGIC Board meeting. I also attended the monthly IMAT Meeting.

On the 6<sup>th</sup> of the month, I attended a Quality Assurance meeting at Aultman Hospital and I also attended an LEPC Executive Board meeting. I was appointed interim Vice-Chairman of the LEPC because the President had resigned.

On the 10<sup>th</sup> of the month, the Fire Department provided mutual aid assistance with a tanker to Lawrence Township for a residential structure fire. I also attended a Haz Mat Executive Board meeting to discuss the budget.

On the 11<sup>th</sup> of the month, I attended the Stark State Fire Science Advisory Board meeting.

On the 12<sup>th</sup> of the month, I attended a CAD demonstration at CanCom.



**Kathy Catazaro-Perry, Mayor**

# Massillon

*City of Champions*

**Thomas M. Burgasser, Fire Chief**

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Wednesday, January 15, 2014

Both the Police and Fire Departments participated in the Salvation Army "Battle of the Badges" in order to help raise money and awareness for their programs.

Both pump testing and ladder testing were completed this month.

EMS Transport again set records. The ability to operate 3 fully staffed and equipped EMS Ambulances has allowed the City to provide better service to our residents and operate at its most efficient level.

As noted on the attached document entitled "2013 EMS Balance Sheet," total revenue generated by EMS Transport was approximately \$833,744. Expenses, including \$197,302 to staff the 11<sup>th</sup> on duty slot, totaled approximately \$365,521. This represents all EMS expenses for 2013 and all of the fuel used by the Fire Department (including that used for fire response). 2013 revenue less expenses totaled \$468,222. After removing the 10% EMS Capital Fund amount of \$81,124, the Fire Department returned approximately \$385,098 to the General Fund. From January through September 2013, our residents were able to save deductible and copays in the amount of \$246,833. I would like to thank all of the hard working men and women of the Massillon Fire Department for their service this year.

SAFER Act grant funding will be depleted in approximately 11 months. The Fire Department has secured additional funding for an additional 12 months for those who are veterans (3). In order to continue to provide the current level of service, the current staffing levels must be maintained.

Respectfully submitted,



Tom Burgasser,  
Fire Chief

# MASSILLON FIRE DEPARTMENT

## MFD Fire Monthly Report

Alarm Date Between {12/01/2013} And {12/31/2013}

<b>TOTAL RUNS</b>	383	<b>TOTAL FIRE RUNS</b>	75
		<b>TOTAL EMS RUNS</b>	308

### FIRE CALLS BY PROPERTY USE

RESIDENTIAL	41	MULTI-FAMILY RESIDENTIAL	8
HOTELS/MOTELS	0	HEALTH CARE	4
PUBLIC ASSEMBLY	2	DETENTION FACILITIES	0
SCHOOLS	1	INDUSTRY	8
STORES/OFFICES	3	ALL OTHER STRUCTURES	7
STORAGE	1	NO PROPERTY INVOLVED	0

### SITUATION FOUND

STRUCTURE FIRE	7	CO INVESTIGATION	6
VEHICLE FIRE	0	LOCK OUT	1
GRASS\RUBBISH	0	POWER LINE\TREE DOWN	2
ILLEGAL BURN	0	MVA\MEDIC ASSIST\EMS	309
LEGAL BURN	1	ALARM DROP	18
EXPLOSION\RUPTURE	1	SERVICE CALLS	23
HAZARDOUS\NO FIRE	8	NO INCIDENT\CANCELLED	7
		OTHER	0

### TOTAL RESPONSES BY UNIT

R218	172	E211	29
R220	117	E212	9
R230	1	E213	0
R240	75	E214	10
R250	0	E210	0
T216	0	T217	3

### TOTAL RESPONSES BY DISTRICT

DISTRICT 1	41
DISTRICT 2	16
DISTRICT 4	17
OUT OF DISTRICT	1

### AVERAGE RESPONSE TIME

AVG SCENE	4:47	AVG TOTAL TIME	48:51
-----------	------	----------------	-------

### CIVILIAN INJURIES

### CIVILIAN CASUALTIES

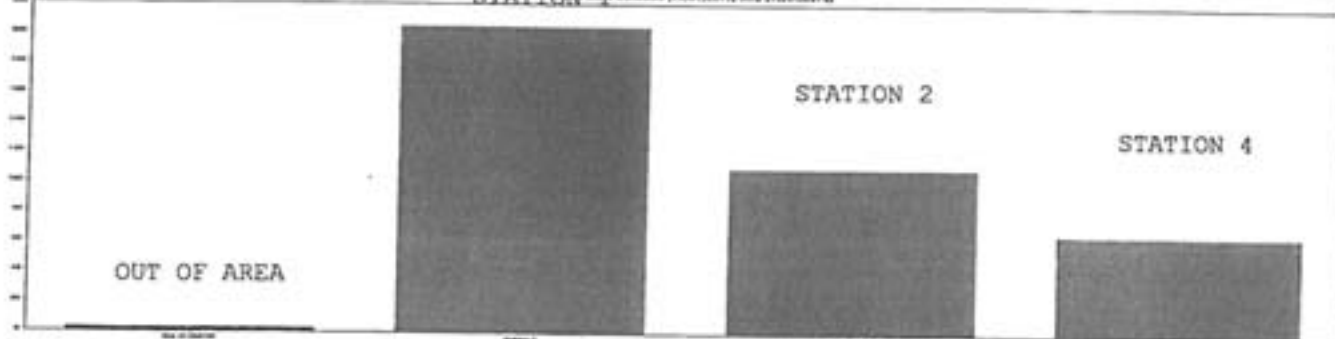
### FIREFIGHTER INJURIES

### FIREFIGHTER CASUALTIES

DOLLAR LOSS \$72,000

### INSPECTION ACTIVITIES

STATION 1



# MASSILLON FIRE DEPARTMENT

## MFD EMS Monthly Report

Alarm Date Between {12/01/2013} And {12/31/2013}

<b>TOTAL RUNS</b>	383	<b>TOTAL FIRE RUNS</b>	75
		<b>TOTAL EMS RUNS</b>	308

### EMS CALLS BY PROPERTY USE

RESIDENTIAL	176	MULTI-FAMILY RESIDENTIAL	60
HOTELS/MOTELS	0	HEALTH CARE	24
PUBLIC ASSEMBLY	9	DETENTION FACILITIES	3
SCHOOLS	4	INDUSTRY	1
STORES/OFFICES	17	ALL OTHER STRUCTURES	13
STORAGE	1	NO PROPERTY INVOLVED	0

### PATIENT DISPOSITION

			TOTAL	VIA MFD
TOTAL PATIENTS	309	PATIENTS TO AFFINITY	187	187
TOTAL PATIENTS TRANSPORTED	269	PATIENTS TO MERCY MEDICAL	29	29
TOTAL PATIENTS TURNED OVER TO ANOTHER SERVICE	0	PATIENTS TO AULTMAN	53	53
TOTAL NON TRANSPORTS	40	PATIENTS TO OTHER ER	0	0
TOTAL NO UNIT AVAILABLE	0			

### PATIENT DEMOGRAPHICS

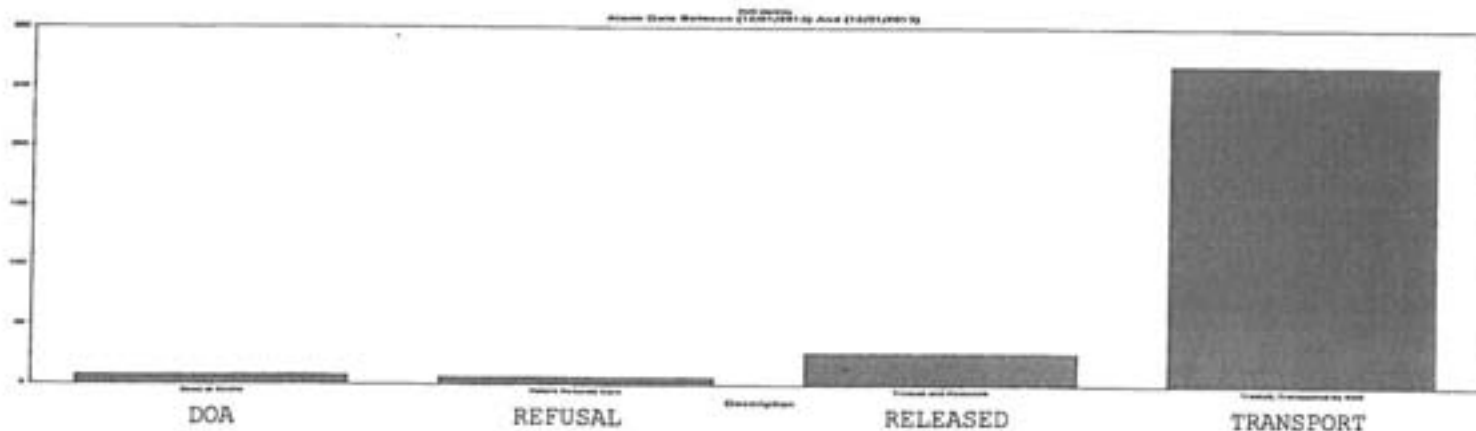
MALE PATIENTS  
FEMALE PATIENTS  
18 AND UNDER  
18 - 59 ADULT  
60 AND OVER

### EMS BY DISTRICT

DISTRICT 1	164
DISTRICT 2	94
DISTRICT 4	49
OUT OF DISTRICT	1

### EMS AVERAGE RESPONSE TIME

AVG SCENE	AVG TOTAL TIME
3:51	48:34



## 2013 EMS BALANCE SHEET

2010 EMS REVENUE (AFTER 12/31/2012)	\$	1,262.00	
2011 EMS REVENUE (AFTER 12/31/2012)	\$	1,816.41	
2012 EMS REVENUE (AFTER 12/31/2012)	\$	124,047.24	
2013 EMS REVENUE (THROUGH 12/31/2013)	\$	704,118.12	
2012 EMS EQUIPMENT GRANT	\$	2,500.00	
TOTAL REVENUE		\$	833,743.77
11TH MAN STAFFING OT	\$	197,301.64	
2013 NEW AMBULANCE LEASE	\$	30,217.15	
2013 EMS BILLING	\$	47,955.00	
2013 FIRE DEPARTMENT FUEL	\$	29,484.83	
2013 SERVICE COSTS 1997 CHEVYROLET	\$	-	
2013 SERVICE COSTS 2005 FORD	\$	8,467.75	
2013 SERVICE COSTS 2009 FORD	\$	326.91	
2013 SERVICE COSTS 2011 FORD	\$	507.68	
2013 SERVICE COSTS 2013 FORD	\$	1,804.78	
2013 MISC. SERVICE COSTS	\$	7,628.84	
2013 REIMBURSEMENT CHECKS	\$	3,477.57	
2013 EMS EQUIPMENT	\$	12,892.11	
2013 EMS SUPPLIES	\$	22,032.17	
2013 EMS TRAINING EXPENSE	\$	3,425.00	
TOTAL EXPENSES		\$	365,521.43
2013 REVENUE LESS EXPENSES		\$	468,222.34
10% CAPITAL FUND	\$	83,124.38	
2013 NET REVENUE		\$	385,097.96



2010 - 2013 EMS TRANSPORT STATISTICS	2010	2011	2012	2013	4 YEAR TOTALS
# of patients for the year	3,239	3,393	3,428	3,638	13,698
# of patients transported by FD	2,001	2,874	3,029	3,181	11,085
# of patients turned over to private	783	152	59	15	1,009
# of patients not transported	455	367	341	446	1,609
# of patients transported to Affinity	2,094	2,249	2,258	2,337	8,938
# of patients transported to Aultman	390	463	516	538	1,907
# of patients transported to Mercy	303	325	320	306	1,254
# of FD transports to Affinity	1,710	2,128	2,203	2,337	8,378
# of FD transports to Aultman	185	439	511	538	1,673
# of FD transports to Mercy	108	307	315	306	1,034
# of FD transports	2,001	2,874	3,029	3,181	11,085
# of residents transported by FD	1,675	2,460	2,584	2,789	9,508
# of non-residents transported by FD	326	414	445	392	1,577
 \$ amount Resident Write Off	 \$ 152,466.32	 \$ 167,075.21	 \$ 316,803.00	 \$ 275,720.00	 \$ 912,064.53
 TOTAL \$ AMOUNT COLLECTED	 \$437,484.31	 \$673,712.66	 \$790,557.18	 \$831,243.77	 \$2,732,997.92
 AVERAGED GROSS REVENUE FOR EACH YEAR	 \$ 683,249.48				
	2010	2011	2012	2013	TOTAL
% OF PATIENTS TAKEN BY PRIVATE	28%	5%	2%	0%	9%
% OF FD TRANSPORTS TO AFFINITY	86%	74%	73%	73%	77%
% OF FD TRANSPORTS TO AULTMAN	9%	15%	17%	17%	14%
% OF FD TRANSPORTS TO MERCY	5%	11%	10%	10%	9%

# 2013 CITY OF MASSILLON FIRE DEPT YEARLY REPORT

TOTAL NUMBER OF CALLS				4677		FIRE		113		EMS		3586	
RESPONSE TIMES						NON-FIRE RELATED		103		SERVICE STANDBY		415	
						CANCELLED FOUND NOTHING		155		FALSE ALARMS		288	
AVG RESPONSE TIME				3 MIN 51 SEC		SEVERE WEATHER		7		SPECIAL INCIDENTS		10	
AVG EMS CALL TIME				43:35									
AVG FIRE CALL TIME				30:59									
(YEARLY TOTALS) RELEVANT DEPARTMENT INFORMATION AND STATISTICS													
CIVILIAN INJURIES				3		RESPONSES TO STATION 1 DISTRICT				2232		48%	
FIREFIGHTER INJURIES				5		RESPONSES TO STATION 2 DISTRICT				1394		30%	
FIRE DEATHS				1		RESPONSES TO STATION 3 DISTRICT				0		0%	
# OF OVERLAPPING INCIDENTS				1486/31%		RESPONSES TO STATION 4 DISTRICT				1028		22%	
FIRE LOSS FOR YEAR				\$504,475.00		RESPONSES TO OUT OF DISTRICT				23		.5%	
M/A GIVEN				MUTUAL AID STATISTICS				M/A RECEIVED					
STARK CO. HAZMAT				6				STARK/EMT/AA PRIVATE AMB.				27	
PERRY TWP				10				JACKSON TWP				10	
JACKSON TWP				1				PERRY TWP				3	
ALL OTHERS				19				ALL OTHERS				1	
PROPERTY USE STATISTICS													
RESIDENTIAL				3278				BUSINESS				228	
STORAGE				25				INDUSTRIAL				15	
OUTSIDE (ROADS)				338				MANUFACTURING				96	
ASSEMBLY				209				EDUCATIONAL				72	
HEALTH CARE				400				OTHER				16	
FIRE CALL RELATED INCIDENT INFORMATION													
BUILDING FIRES				27				CARBON MONOXIDE CALLS				58	
CHIMNEY FIRES				2				CHEMICAL/FUEL SPILLS OR LEAKS				30	
VEHICLE FIRES				17				ELECTRICAL PROBLEMS				32	
TRASH/WASTE FIRES				33				SERVICE CALLS				415	
COOKING FIRES				23				CANCELLED/NOTHING FOUND				155	
GRASS/MULCH FIRES				7				FALSE ALARMS				270	
OTHER FIRES				4				SEVERE WEATHER				7	
EMS CALL RELATED INCIDENT INFORMATION													
EMS CALLS				3426				STANDBY/CALL IN				4	
MVA WITH INJURIES				96				MEDIC ASSISTS				2	
MVA NO INJURIES				42				OTHER SERVICE EMS CALLS				5	
MVA WITH PEDESTRIAN				11				OTHER SERVICE FIRE CALLS				11	
EMS PATIENT INFORMATION STATISTICS													
RESIDENTS TRANSPORTED				2798				TREATED/TRANSPORTED				3181	
NON-RESIDENTS TRANSPORTED				381				TREATED/TRANSFERRED				20	
UNKNOWN				2				TREATED/REFUSED TRANSPORT				351	
								NO DUTY TO TREAT				43	
								DOA				43	
PAST YEAR CALL STATISTICS													
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
2010	301	301	349	315	375	368	357	372	321	393	380	403	4235
2011	320	342	367	383	427	359	414	400	324	393	355	361	4445
2012	381	333	391	347	392	395	398	417	398	372	340	363	4527
2013	407	325	393	368	376	375	456	460	365	409	360	383	4677

## HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF DECEMBER, 2013

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 2... Non-Resident .. 0.. Total: .....	2	....	7
Deaths: Resident .. 14... Non-Resident .. 15.. Total: .....	29	....	110
Certified B/D copies issued .....	202	....	657
Burial Permits .....	30	....	116
Fetal Death .....	0	....	1
<u>Animal Control</u>			
Animal bites reported .....	7	....	26
Lab examinations: (Positive <u>0</u> ; Negative <u>1</u> ; Undetermined <u>0</u> ) Total: ..	1	....	2
<u>Food Protection</u>			
Food Service/Food Establishment Inspections .....	18	....	69
Food Vending Machine Inspections .....	2	....	45
Mobile Unit/Temporary Food Inspections .....	0	....	0
Consultations .....	2	....	5
Plan Reviews made .....	0	....	3
Food Complaints received .....	1	....	3
<u>Nuisance Control</u>			
Residential complaints .....	24	....	88
Commercial complaints .....	1	....	3
Inspections .....	26	....	98
Consultations .....	2	....	15
Orders issued .....	14	....	61
Orders in compliance .....	14	....	59
Smoking Complaints .....	1	....	4
Smoking Investigations .....	1	....	4
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections .....	0	....	10
Swimming Pool Complaints .....	0	....	0
Mobile Home Park Inspections .....	0	....	0
Mobile Home Park Complaints .....	0	....	0
School Environment Inspections .....	0	....	8
Supervised Community Clean-ups .....	0	....	3
<u>Compliance Actions</u>			
Legal Action .....	0	....	0
<u>Mosquito Control</u>			
Mosquito Investigations .....	0	....	0
Larvacide Drops .....	0	....	0
Biomist Spraying .....	0	....	0

**NURSING DIVISION REPORT  
December 2013**

**WIC CLINICS:**

Initial Certification	49
Re-certifications	77
Individual Mid-cert	27
Nutrition Education	111
Case Load	784

**IMMUNIZATION CLINICS:**

Patients seen	48
Immunizations Administered	85

**TB TESTING CLINIC:**

TB Tests Administered	0
Positive Reactors referred for X-ray	0

**COMMUNITY NURSING:**

**2013**

**Year to Date**

	<b>2013</b>	<b><u>Year to Date</u></b>
Lions Club Applications	5	38
SID/ SUID Home Visit	0	1
Help Me Grow Referrals	0	7
BCMH Home Visits	0	9
Lead Investigations	0	1
Lice Checks	0	6

Parochial School Visits: 0

Field Visits: 7

Auxiliary Visits: 360

**Continuing Education:**

**Nurse Martin (5.5 CEU'S)**

- Current issues in Immunizations Net Conference: Influenza (1)
- MMWR Recommendation and Reports: Prevention and control of Meningococcal Disease (1.9)
- Workplace Violence: Prevention for Nurses (2.6)
- Ohio Department of Health- Video: Infant feeding and safety Policy

**Nurse Hagi (3.2CEU's)**

- MMWR Recommendation and Reports: Prevention and control of Meningococcal Disease (1.9)
- Public Health Nurse Successful partnership with Ohio schools: " School Immunizations" (1.3)
- Ohio Department of Health- Video: Infant feeding and safety Policy

**Miscellaneous:**

Stark County has an outbreak of Shigella, (an acute gastrointestinal illness), Massillon City has received nine reported cases. The majority of the cases involve children that attend a child care center. All patients'/ patients family were contacted and received educational material. A site visit was conducted by Nurse Hagi to a facility that had several reported cases of Shigella.

**2013-2014 Influenza Season:**

As of 1/9/2014 there have been 7 Influenza associated hospitalizations

Diana Martin, RN, BSN  
Director of Nursing



# CITY OF MASSILLON

## INTERNAL CORRESPONDENCE

**TO:** Kathy Catazaro-Perry, Mayor  
**FROM:** Kenneth Koher, Income Tax Administrator  
**SUBJECT:** Income Tax Department Monthly Report – DECEMBER 2013  
**DATE:** January 15, 2014

Income tax collections during the month of December at \$1,181,474.40 were up \$18,247, or 1.6% as compared to last December's total of \$1,163,227.48.

- *Individual* taxes - including estimated tax payments – increased by \$48,153;
- *Net Profit* business tax receipts were down \$4,762; and
- *Withholding* tax payments from payrolls within the city were down \$25,144.

**Tax receipts for year 2013 of \$15,433,852.73 are 7.4% greater (\$1,063,132.97) than last year's \$14,370,719.76.** These totals are taken from the Income Tax Department receipt summary reports and differ from the City Auditor reports due to the timing of recorded and receipted deposits via the City Treasurer's office.

The year's tax receipts include \$358,961.06 from the collection of interest, penalties on late tax return filings, plus delinquent tax payments. This amount surpasses last year's total of interest + penalties + delinquent tax payments by \$109,032.48, or 43.6%.

Payroll tax withheld by Massillon employers remained strong throughout 2013. This statement is quantified by the surge in the average monthly Withheld Income Tax payroll deductions paid to the City - representing an 8.1% increase - as follows:

- 2011 - for twelve months ending December 31, 2011 = \$ 879,899 per month
- 2012 - for twelve months ending December 31, 2012 = \$ 884,640 per month
- 2013 - for twelve months ending December 31, 2013 = \$ 956,130 per month

Taxes paid by *Individuals* combined with *Net Profit* taxes paid by business entities remain stable, showing a net gain of \$205,246 for the year, or an average increase of \$17,104 per month.

Attached please find the following:

- Income Tax Revenue on an L-T-M Moving Average Basis Chart
- Month by Month Comparative Tax Collections Report

*Kenneth Koher, Tax Administrator*

cc: A. Hennon  
Finance Committee  
J. Roethlisberger  
J. Ferrero  
D. Nist  
L. St. Jean

2013	GEN'L FUND	GEN'L CAP IMP	PARKS OP	PARKS DEBT	PARKS C I	MONTHLY TOTAL	Y T D TOTAL	LAST YEAR'S YTD TOTAL	2013 VS 2012 %
JANUARY	\$1,181,282.95	\$24,107.82	\$102,458.22	\$136,209.16	\$2,410.77	\$1,446,468.92	\$1,446,468.92	\$871,671.41	65.94%
FEBRUARY	\$1,068,127.27	\$21,798.51	\$92,643.69	\$123,161.61	\$2,179.86	\$1,307,910.94	\$2,754,379.86	\$2,066,029.84	33.32%
MARCH	\$958,969.24	\$19,570.81	\$83,175.92	\$110,575.05	\$1,957.08	\$1,174,248.10	\$3,928,627.96	\$3,150,007.09	24.72%
APRIL	\$1,832,210.00	\$37,392.17	\$158,916.18	\$211,265.05	\$3,739.20	\$2,243,522.60	\$6,172,150.56	\$5,423,204.86	13.81%
MAY	\$943,683.64	\$19,258.85	\$81,850.11	\$108,812.51	\$1,925.88	\$1,155,530.99	\$7,327,681.55	\$6,794,532.67	7.85%
JUNE	\$928,249.52	\$18,943.87	\$80,511.43	\$107,032.85	\$1,894.39	\$1,136,632.06	\$8,464,313.61	\$7,834,295.93	8.04%
JULY	\$1,124,572.70	\$2,818.52	\$95,828.25	\$127,395.20	\$2,254.78	\$1,352,869.45	\$9,817,183.06	\$9,020,398.19	8.83%
AUGUST	\$823,932.15	\$2,065.00	\$70,209.75	\$93,337.67	\$1,652.00	\$991,196.57	\$10,808,379.63	\$10,010,733.10	7.97%
SEPTEMBER	\$922,565.22	\$2,312.19	\$78,614.58	\$104,511.15	\$1,849.76	\$1,109,852.90	\$11,918,232.53	\$11,106,509.34	7.31%
OCTOBER	\$1,123,213.41	\$2,815.07	\$95,712.42	\$127,241.22	\$2,252.06	\$1,351,234.18	\$13,269,466.71	\$12,345,589.58	7.48%
NOVEMBER	\$817,045.27	\$2,047.73	\$69,622.91	\$92,557.52	\$1,638.19	\$982,911.62	\$14,252,378.33	\$13,207,492.28	7.91%
DECEMBER	\$982,100.60	\$2,461.40	\$83,687.77	\$111,255.51	\$1,969.12	\$1,181,474.40	\$15,433,852.73	\$14,370,719.76	7.40%
YTD TOTALS	\$12,705,951.97	\$155,591.94	\$1,093,231.23	\$1,453,354.50	\$25,723.09	\$15,433,852.73			



**MONTHLY REPORT – December 2013**

*Please accept the following monthly report from the Parks, Recreation, Golf Course, and Senior Center Divisions.*

**RECREATION CENTER OPERATIONS**

Membership purchases for December were at 1036-bringing the YTD number to 7223 memberships. The number of member visits to the recreation center was 15,357 bringing our YTD member visits to 182,097. Winter programming is under way; the facility is seeing a lot of use. Participation levels are holding steady for our winter programs and leagues.

**PARK MAINTENANCE**

Work is progressing at Genshaft Park. Work is being done to the concession/restroom building. Park crews have been busy clearing snow and salt spreading during recent snow events. The pavilion at Kiwanis Park has had some ongoing heat issues that are being addressed.

**LEGENDS GOLF COURSE**

The golf course maintenance staff is working on equipment repairs and maintenance costs. They will begin making repairs during the month of January 2014.

Listed below are highlights of monthly meetings/special events that I participated in during the month of December.

- City Council Meetings – December 2, 2013
- Council Work Sessions – December 9, 2013
- Recreation Staff Meeting – 2
- Department Head Meetings – 2

**Respectfully Submitted,**

**Douglas Nist**  
**Director of Parks and Recreation**

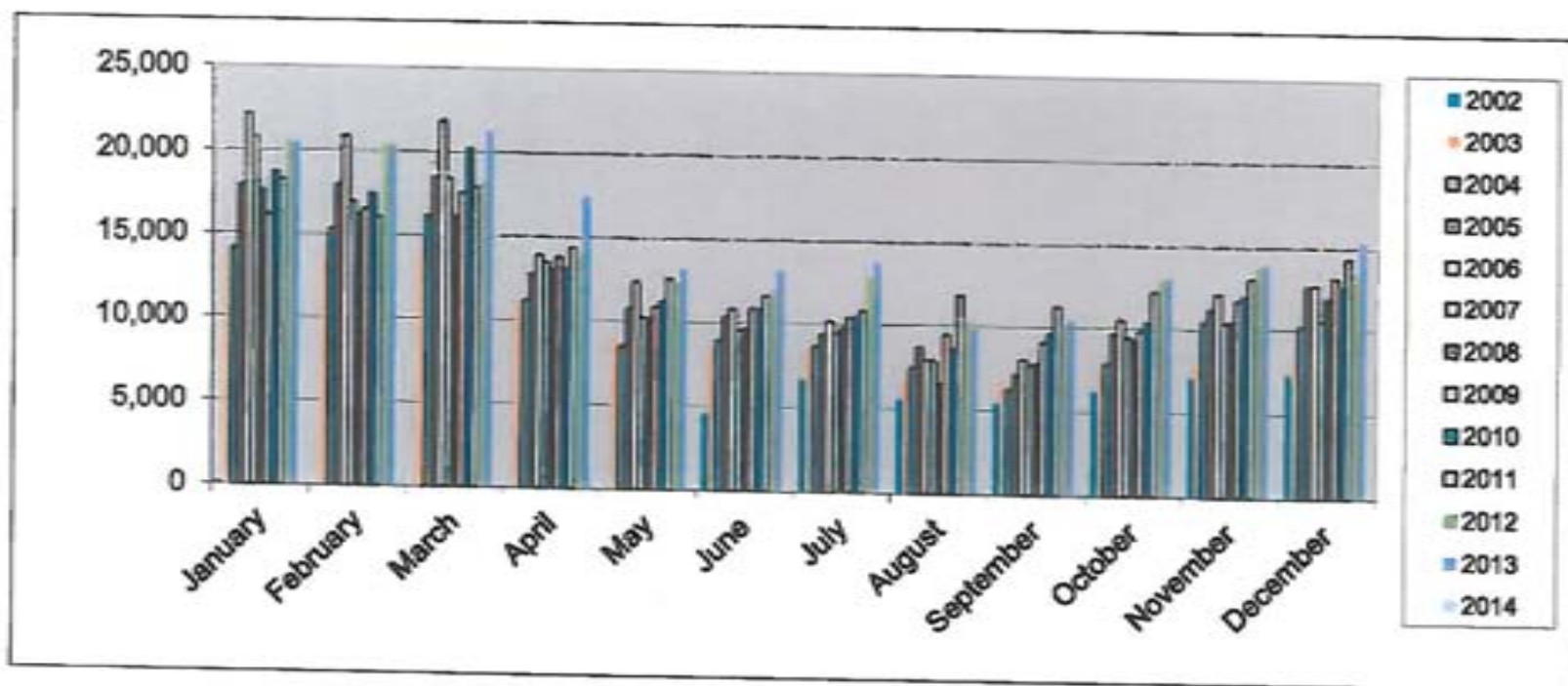
*Prepared: January 9, 2014*



# MASSILLON RECREATION CENTER

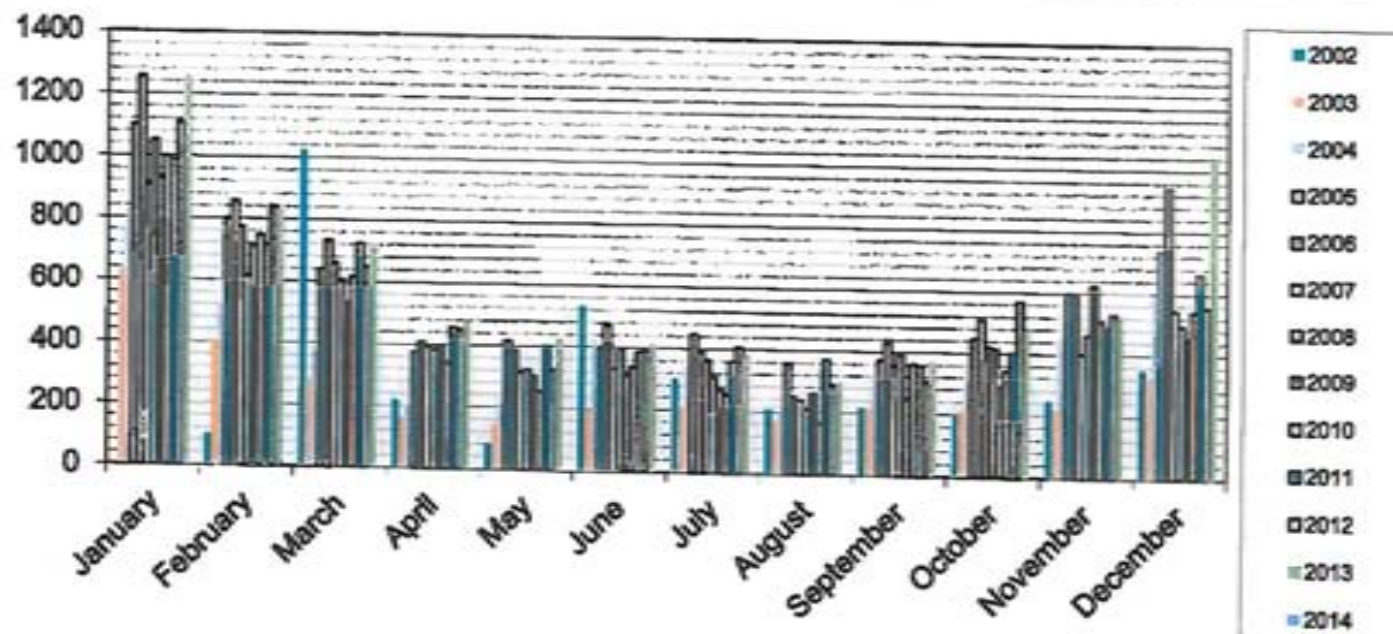
## Membership Usage by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	14,220	14,136	17,927	22,141	20,732	17,604	16,136	18,712	18,288	20,572	20,454		200,922
February	0	13,624	15,344	17,998	20,877	17,007	16,204	16,566	17,466	16,085	20,484	20,403		192,058
March	0	14,155	16,183	18,492	21,846	18,427	16,165	17,593	20,210	17,899	18,226	21,269		200,465
April	0	10,811	11,159	12,792	13,933	13,474	13,057	13,793	13,059	14,362	13,982	17,453		147,875
May	0	8,870	8,500	10,780	12,368	10,229	10,182	10,883	11,193	12,582	12,341	13,159		121,087
June	4,588	8,411	8,917	10,335	10,825	9,533	9,651	10,861	10,822	11,603	11,924	13,168		120,638
July	6,698	8,235	8,671	9,358	10,169	9,432	9,745	10,385	10,439	10,826	12,938	13,752		120,648
August	5,595	7,079	7,477	8,740	7,968	7,937	8,525	9,499	8,616	11,819	10,315	9802		101,372
September	5,416	6,584	6,233	7,143	8,042	7,718	7,821	9,079	9,592	11,262	10,279	10371		99,540
October	6,208	7,218	7,882	9,656	10,487	9,456	9,293	9,865	10,357	12,225	12,954	13033		118,634
November	7,085	7,985	10,393	11,177	12,121	10,348	10,425	11,722	11,994	13,080	13,796	13876		134,002
December	7,353	8,021	10,187	12,637	12,701	10,559	11,888	13,189	12,542	14,316	13,177	15357		141,927
Totals	42,943	115,213	125,082	147,035	163,478	144,852	138,560	149,571	155,002	164,347	170,988	182,097		1,899,168



MASSILLON RECREATION CENTER  
Number of Memberships Sold by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	630	821	1101	1255	908	1052	932	999	987	1110	1257		11052
February	102	405	521	799	857	773	616	715	748	714	843	832		7925
March	1024	278	380	639	733	660	605	529	617	723	650	715		7553
April	221	161	201	376	409	392	387	397	342	457	451	483		4277
May	84	146	224	416	388	315	324	305	254	400	325	424		3603
June	535	196	417	400	474	331	393	311	337	385	392	414		4585
July	303	208	348	446	393	364	309	270	253	360	406	387		4047
August	208	169	203	358	249	239	209	260	165	372	289	299		3020
September	219	214	323	374	432	355	394	250	361	353	303	372		3950
October	204	211	357	447	510	421	416	293	343	401	589	480		4652
November	249	219	451	599	598	401	463	622	510	488	531	524		5655
December	353	324	588	738	942	545	497	455	542	684	555	1036		7239
Totals	3502	3161	4834	6693	7238	5704	5665	5339	5471	6304	6424	7223		67558

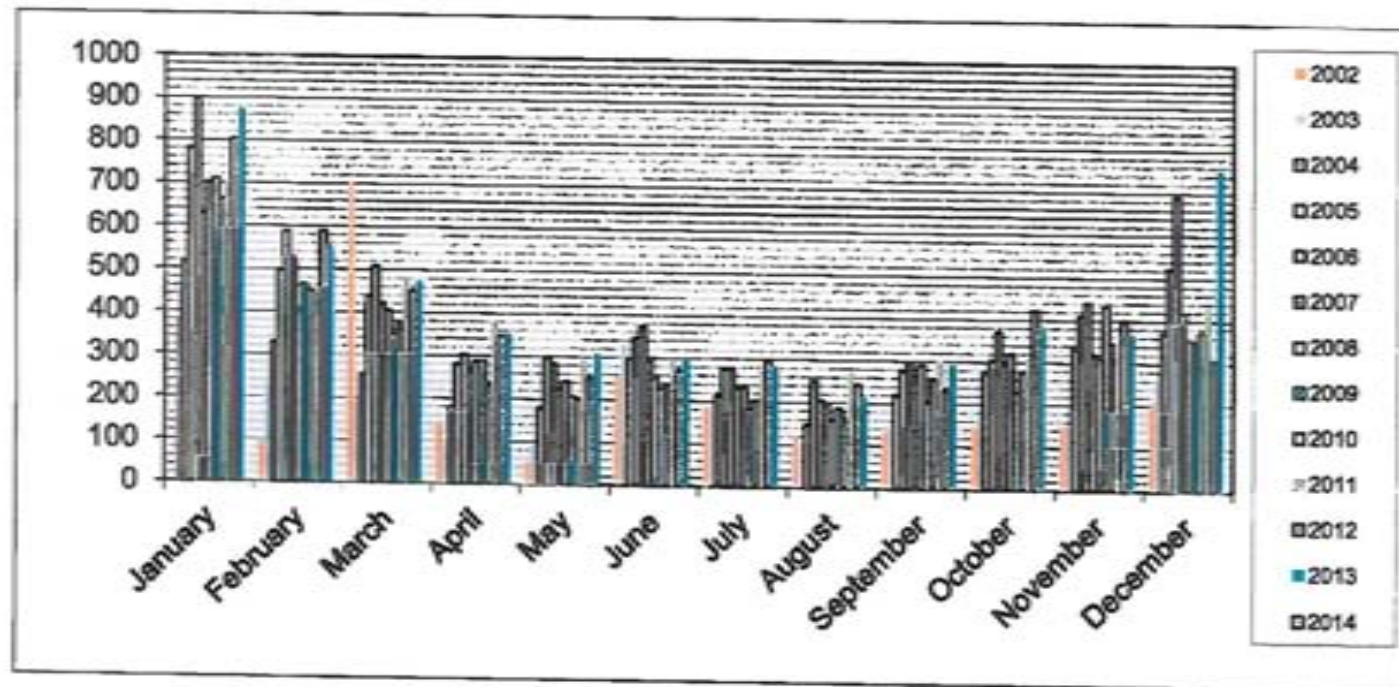




# MASSILLON RECREATION CENTER

## Membership Packages Sold by Month

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	TOTALS
January	0	380	515	782	899	630	701	710	662	706	805	875		7685
February	95	225	329	497	588	525	405	465	450	423	589	560		5151
March	708	196	255	438	507	422	404	349	377	484	450	474		5062
April	138	90	179	281	303	268	288	287	235	385	348	356		3158
May	51	98	179	298	283	226	243	207	203	292	253	310		2843
June	258	333	299	346	373	297	254	228	239	296	272	298		3493
July	185	179	215	278	278	233	235	182	203	283	298	266		2855
August	122	102	149	252	205	197	159	185	165	277	244	217		2274
September	131	141	220	277	295	268	291	202	259	302	234	295		2913
October	145	168	276	304	370	300	320	228	277	315	422	386		3511
November	150	149	333	410	441	319	314	432	346	369	400	369		4032
December	211	267	372	523	682	418	356	351	373	439	309	755		5066
Totals	2192	2328	3321	4686	5234	4101	3970	3826	3789	4571	4824	5181	0	47823



<p align="center"><b>MASSILLON POLICE DEPARTMENT</b></p> <p align="center"><b>END-OF-MONTH REPORTS</b></p>	
--	--

BY: Penny Berg

DATE: 01/08/2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>CRIMINAL ARRESTS:</b>													
Records Office: (Adults)	52	38	63	49	79	71	84	67	46	60	60	58	727
Clerk of Courts Report: (Adults)	76	56	65	94	80	89	131	83	91	105	94	N/A	964
Records Office: (Juveniles)	3	1	6	8	7	7	5	5	5	9	6	5	67
<b>SUMMONS/CITATIONS:</b>													
Records Office:	17	11	12	22	20	51	34	19	32	20	27	13	278
<b>INCIDENTS:</b>													
Total Calls	1,896	1,601	1,674	1,737	2,116	1,963	2,057	2,019	1,906	2,069	1,853	2,057	22,948
Security Checks (Res./Bus.)	120	256	206	158	258	118	224	249	172	189	218	373	2,541
<b>REPORTS TAKEN:</b>													
Incident Reports	51	47	59	54	57	76	61	56	49	61	61	44	676
Property Reports	58	65	95	95	126	129	128	111	95	91	88	102	1,183
Crimes Against Persons Reports	96	53	67	76	92	86	88	92	87	83	66	88	974
Accident Reports	75	70	74	81	82	79	78	79	89	101	88	107	1,003
Traffic Citations Issued	439	259	179	185	204	135	120	121	219	352	278	190	2,681
Alarm Calls	123	96	129	111	123	133	117	111	109	111	139	107	1,409
Miles of Road Patrol (Previous Mo.)	19,704	17,899	21,447	N/A	52,486 (2 Mo.)	21,338	14,577	26,575	26,322	18,497	28,201	23,887	270,933
<b>OFFICERS' INFO:</b>													
Compensatory Hours Used	92.5	61.0	37.2	100.5	127.2	109.8	191.6	123.2	294.4	152.0	117.9	172.1	1,579.4
Sick Hours Used	439.3	232.0	338.0	308.0	251.0	84.6	180.5	145.5	197.6	98.0	71.0	98.5	2,444.0
Personal Hours Used	112.0	104.0	40.0	136.0	152.0	78.0	80.0	88.0	130.0	88.0	104.0	216.0	1,328.0
Compensatory Hours Earned	319.5	243.5	238.3	511.6	478.7	568.9	575.7	487.3	682.3	440.2	380.1	319.2	5,245.3
Overtime Hours Paid	642.3	613.0	689.4	1,122.9	849.7	1,280.0	1,350.1	1,258.4	1,477.0	1,149.8	1,115.3	1,518.2	13,066.1
cc: Safety Service Director Hennon													
Chief Moser													



# TRAFFIC ACTIVITY REPORT

## MONTH OF DECEMBER 2013

<b>TO:</b>	Chief Keith T. Moser
<b>FROM:</b>	Patrolman Jeffrey A. Crawford
<b>DATE:</b>	January 2, 2014

In December of 2013 the Massillon Police Department issued a total of 190 traffic citations, 141 less traffic citations than were issued during the same time period last year. The Massillon Police Department made 11 arrests for OVI, this was 8 less than were made in December of 2012. Radar Citations for the month totaled 50; this was 71 less than were issued last year during the same time period.

The Massillon Police Department handled a total of 104 traffic accidents during December. This was 2 more than last year at this time. There were 65 property damage accidents, 8 injury accidents, and 31 that occurred on private property. There were no fatal accidents during the month. Of the above accidents, there were 26 hit skip accidents and there were 3 accidents that occurred as a direct result of alcohol and/or drugs. There were no motorcycle, no bicycle, and no pedestrian accidents during the month. The Massillon Police Department investigated 4 accidents involving juveniles during the month of December resulting in no injuries.

In December 2013 there were 43 motor vehicles towed by the Massillon Police Department. This is 26 less than were towed in December of 2012. Of the above tows, 21 vehicles were towed from traffic accidents, 7 for traffic offenses of some type, 7 as a direct result of an arrest, 6 for parking violations, and 2 recovered stolen vehicles. The traffic officer wrote 5 parking citations.

During the month of December 2013 the traffic officer mailed 10 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer filed 6 title searches with the State of Ohio, Bureau of Motor Vehicles. During December 2013, the traffic officer was able to junk, or title, 4 motor vehicles. Also during the month of December the traffic officer issued, or acted upon, 12 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. As of the last day of December 2013 there were 23 motor vehicles sitting upon the impound lots of Reed's Incorporated and Patriot Towing Service. Of the 23 vehicles several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of December 2013.

# TOTALS FOR DECEMBER 2013 AND YEAR TO DATE

OFFICERS NAME	ID#	December Citations	December OVTS	December Accidents	December Tows	Y.T.D. Citation	Y.T.D. OVTS	Y.T.D. Accident	Y.T.D. Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	0	0	0	0	5	1
Lt. Pahlau	43	0	0	0	0	1	0	2	0
Lt. Carpenter	85	0	0	0	0	3	0	0	0
Sgt. DiLoreto	60	0	0	1	0	15	0	16	9
Lt. Greenfield	83	0	0	1	0	39	0	17	7
Sgt. McCune	95	1	0	2	0	57	0	34	20
Sgt. Muntean	70	5	0	5	2	66	4	33	19
Sgt. K. Smith	90	0	0	0	0	16	2	5	6
Sgt. Saintenoy	102	12	0	4	1	183	4	33	20
Ptl. Grizzard	41	0	0	0	0	1	0	0	0
Ptl. Ricker	63	4	0	4	1	38	2	33	27
Ptl. Hartman	67	8	0	8	2	83	2	56	14
Ptl. R. Slutz	69	2	0	2	1	32	0	45	16
Ptl. Crawford	71	0	0	0	4	5	0	2	37
Ptl. Brown	72	2	0	1	0	20	2	18	7
Ptl. Anderson	75	0	0	0	0	17	2	11	8
Ptl. Mitchell	79	0	0	0	0	204	1	27	20
Ptl. J. Slutz	81	2	0	8	0	73	1	55	19
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Rogers	93	1	0	1	0	14	4	12	9
Ptl. Baumgardner	94	41	0	9	3	270	0	44	15
Ptl. J. Smith	96	4	0	2	2	83	2	54	30
Ptl. Riccio	98	2	0	1	0	147	10	8	16
Ptl. Davis	99	2	0	2	0	52	2	23	18
Ptl. D. Smith	101	3	0	0	0	43	6	12	15
Ptl. McConnell	103	5	2	1	3	97	12	22	24
Ptl. Ellis	104	0	0	0	0	45	1	25	15
Sgt. Maler	105	13	4	1	3	312	35	28	56
Ptl. Boyer	106	6	1	6	1	96	8	55	37
Ptl. Gohlke	107	0	0	0	0	5	0	8	6
Ptl. Williams	108	0	0	0	0	27	1	29	7
Ptl. Dadisman	110	22	1	7	4	196	6	68	44
Ptl. Edwards	111	10	1	11	4	206	11	107	47
Ptl. Masters	112	0	0	0	0	0	0	0	0
Ptl. Harting	113	15	0	7	3	114	5	52	26
Ptl. C. McCune	114	0	0	0	0	0	0	0	0
Ptl. Antonides	116	11	1	9	6	76	5	37	16
Ptl. Alexander	117	17	1	11	3	35	1	15	5
Other		2	0	0	0	35	0	0	0
Monthly Totals		190	11	104	43	2711	129	991	616

# TOTALS FOR DECEMBER 2013 AND YEAR TO DATE

CHARGE	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEI	OCT	NOV	DEC	Y.T.D.
ACD	13	14	16	13	14	11	16	14	20	24	21	20	196
AGGRAVATED VEHICULAR HOMICIDE	0	0	0	0	0	0	0	0	0	0	0	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	2	0	0	2	1	0	1	0	0	0	0	1	7
ATV ON CITY STREET	0	0	0	0	0	0	0	0	0	1	0	0	1
CHANGING LANES W/O CAUTION	0	0	0	0	0	0	0	0	1	0	0	0	1
COUNTERFEIT PLATES	0	0	0	0	0	0	0	0	0	0	0	0	0
DEFECTIVE EXHAUST	3	0	0	1	0	0	0	0	2	1	0	0	7
DRAG RACING	0	0	0	0	0	0	0	0	0	0	0	0	0
DRIVING ALONE ON A T.P.	0	0	0	0	2	0	0	1	0	1	0	1	5
DRIVING OVER A FIRE HOSE	0	0	0	0	0	0	0	0	0	0	0	0	0
DUS	27	16	14	14	12	15	16	10	17	19	20	21	201
DWI	7	10	10	7	10	13	6	14	13	13	15	11	129
EXPIRED OL	0	0	0	0	0	0	0	0	1	0	0	0	1
EXPIRED/IMPROPER REGISTRATION	9	5	4	5	8	5	5	2	4	15	11	15	88
FAILURE TO CONTROL	11	7	11	10	8	12	4	9	7	15	6	14	114
FAILURE TO PRODUCE AN OL	0	0	0	0	0	0	0	0	0	0	0	0	0
FAILURE TO SIGNAL	3	1	3	0	0	2	1	8	2	1	1	1	23
FAILURE TO YIELD	12	10	4	10	12	6	18	0	13	10	11	12	118
FICTITIOUS REGISTRATION	2	0	4	1	0	0	0	1	3	3	4	3	21
HIT-SKIP	3	2	6	2	4	4	1	5	2	7	3	1	40
IMPEADING THE FREE FLOW OF TRAFFIC	0	0	1	2	0	0	0	1	0	0	0	0	4
IMPROPER BACKING	2	2	1	4	3	3	2	4	4	3	4	2	34
IMPROPER LANE USE	10	6	6	5	5	7	5	3	8	2	10	8	69
IMPROPER PASSING	0	0	0	3	2	1	0	1	0	1	1	0	9
IMPROPER START	0	0	0	0	0	1	0	0	0	0	2	0	3
IMPROPER TURN	0	0	1	0	0	0	0	1	1	0	0	0	3
INADEQUATE BRAKES	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSECURE LOAD	0	0	0	1	0	0	0	0	0	0	0	0	1
LEFT OF CENTER	0	0	0	0	0	0	0	0	0	1	2	0	3
NO M.C. SAFETY EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
NO HEADLIGHTS	2	2	2	3	1	0	0	1	0	1	1	1	14
NO OL	4	7	8	8	5	4	2	8	5	11	9	6	77
NO SEATBELT/CHILD RESTRAINTS	7	3	3	3	0	2	0	2	5	4	3	2	34
NO BRAKE/TAI/LICENSE PLATE LIGHTS	2	1	3	1	2	1	0	0	2	1	3	0	16
OBSTRUCTION OF A CROSSWALK	0	0	0	0	0	0	0	0	0	0	0	0	0
OBSTRUCTION OF WINDSHIELD	0	0	2	3	0	0	0	0	1	0	5	0	11
OPEN CONTAINER	0	0	0	0	0	2	0	0	1	1	0	0	4
OVERWEIGHT VEHICLE	0	0	0	2	0	1	0	0	1	0	0	0	4
PARKING VIOLATIONS (INCLUDING HANDIC.	0	0	0	0	0	0	0	0	0	0	0	0	0
PASSING A STOPPED SCHOOL BUS	0	1	0	0	0	0	0	0	0	1	0	1	3
PEELING TIRES	0	0	1	0	1	0	1	0	0	0	0	0	3
PROHIBITED VEHICLE ON A CITY STREET	0	0	0	0	0	0	0	1	0	1	0	0	2
RECKLESS OPERATION	5	2	8	1	4	4	1	3	3	6	2	2	41
RED LIGHT	23	19	10	13	9	7	4	6	13	10	11	9	134
SPEEDING	258	137	51	61	79	19	22	0	84	168	113	50	1042
STOP SIGN	23	8	5	6	14	8	10	8	3	18	11	5	119
UNSAFE VEHICLE	1	0	0	0	0	0	0	0	0	0	0	0	1
WEAVING	0	0	0	0	0	0	0	0	0	0	0	0	0
WILLFUL FLEEING/FAILURE TO COMPLY	0	0	0	0	1	0	0	0	0	0	0	0	1
WRONG WAY ON A ONE WAY STREET	0	0	0	0	0	1	0	0	0	0	0	0	1
MISCELLANEOUS	4	3	1	0	4	3	4	2	3	5	4	2	35
VOIDED CITATIONS	6	3	4	4	3	3	1	1	0	8	5	2	40
TOTALS——	439	259	179	185	204	135	120	121	219	352	278	190	2681

# VEHICLES TOWED FOR DECEMBER 2013 AND YEAR TO DATE

REASON TOWED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE TOTALS
ACCIDENTS	25	25	27	32	26	28	31	26	38	35	28	21	342
TRAFFIC	8	5	9	3	4	9	8	4	7	6	7	7	77
PARKING	9	5	2	2	4	9	8	2	2	4	5	6	58
ARREST	8	8	8	9	12	15	8	8	11	15	14	7	123
STL/REC	5	1	0	0	0	0	0	1	0	4	0	2	13
MISC	0		0	0	2	0	0	0	0	0	1	0	3
TOTALS	55	44	46	46	48	61	55	41	58	64	55	43	616

City of Massillon Safety Dept. Monthly Report  
For the month of December 2013

Dec. 2

Put intersection on flash at 6<sup>th</sup> and Tremont SW for OE  
Worked on Christmas tree lights  
Worked on base radio at PD  
Worked in shop

Dec. 3

Put 6<sup>th</sup> and Tremont on flash for OE  
Worked on Christmas tree lights  
Went to Home Depot for parts  
Worked in shop

Dec. 4

Put 6<sup>th</sup> and Tremont on flash for OE  
Worked on Christmas tree lights on City Hall Annex  
Went to Graybar for parts  
Set up stage for concert

Dec. 5

Put 6<sup>th</sup> and Tremont on flash for OE  
Put showmobile away for the winter  
Bulb replacement at Tremont and LWE  
Worked in shop

Dec. 6

Worked on lights for Christmas Tree  
Installed new exit sign at Rec. Center  
Checked on loops at Wales and Lake  
Worked in shop

Dec. 9

Repaired cord on tree at Museum  
Worked on antenna for radio at PD  
Worked on contactor for parking lot lights  
Cleaned traffic camera at Menards  
Put in new loop det. amp in Wales and Lake  
Went to Home Depot  
Repaired lights at City Hall parking lot  
Worked in shop

Dec. 10

Took down playoff light  
Went to Grainger for parts



Bulb replacement at 17<sup>th</sup> and LWW  
Took down playoff signs  
Worked in shop

Dec. 11  
Replaced photocell on light in City Hall parking lot  
Bulb replacement at 1<sup>st</sup> and Lake  
Took 727 to tire shop for new tires  
Washed bucket trucks  
Worked in shop

Dec. 12  
Straightened street sign at Hankins and Wales  
Cleaned up shop area  
Worked on Christmas lights  
Worked in shop

Dec. 13  
Worked at Cell tower on power  
Worked on showmobile  
Worked in shop

Dec. 16  
Replaced dial motor at 23<sup>rd</sup> and LWE  
Fixed controller at 9<sup>th</sup> and Walnut  
Reset main breaker for Christmas tree  
Picked up new batteries at Northern mobile  
Installed new batteries in generator at City Hall  
Worked on school flashers at the High School  
Bulb replacement at Hankins and Wales  
Worked in shop

Dec. 17  
Worked on light bar on cruiser  
Reset GFI on receptacle for Christmas Tree  
Helped Jeff Kilgor pull computer line at City Hall  
Worked in shop  
Replaced controller at 9<sup>th</sup> and Walnut

Dec. 18  
Installed new battery charger in basement of City Hall  
Bulb replacement at Lake and Amherst  
Reset GFI on Christmas Tree  
Build 2 traffic lights for 6<sup>th</sup> and LWE  
Worked in shop

Dec. 19

Worked on street light on Millennium Blvd  
Replaced street sign bracket at 28<sup>th</sup> and LWW  
Worked on Christmas Tree lights  
Worked in shop

Dec. 20

Worked on Christmas Tree at Museum  
Replaced street light on Milieu Blvd  
Worked on street light on Cherry and Rt. 21  
Worked in shop

Dec. 23

Worked on Christmas tree lights  
Worked on Video Camera on Erie and Tremont  
Picked up signs on Tremont  
Repaired stop sign at 27<sup>th</sup> and Meadows  
Bulb replacement at Walnut and Erie  
Bulb replacement at Erie and Lincoln Way  
Bulb replacement at Tremont and 9<sup>th</sup>  
Bulb replacement at 16<sup>th</sup> and Walnut  
Replaced bulb in parking lot light at City hall

Dec. 24

Worked in street dept on snow and ice control  
Worked in shop

Dec. 26

Worked on street lights on Millennium  
Worked on street lights on Cherry and Rt. 21  
Washed bucket truck  
Worked in shop  
Went for drug test  
Worked in sign dept

Dec. 27

Installed new street light at Cherry and Rt. 21  
Put up zoning sign on University ave  
Went to Northern Mobile for parts  
Replaced batteries in panel at Senior center  
Picked up ballast for Rec. Center  
Bulb replacement at 17<sup>th</sup> and LWW  
Worked in shop

Dec. 30

Bulb replacement at Walnut and Erie

Worked on Fire alarm at Senior Center  
Took down insulation on 23<sup>rd</sup> NW  
Checked flashing lights on Rt. 21  
Worked on street lights on Sterilite  
Worked in shop

Dec. 31

Put 2 new LED traffic lights together  
Put new ballast kit in light fixture for sterilite  
Checked generator at City Hall

Paint and Sign Dept.  
City of Massillon Safety Dept. Monthly Report  
For the month of December 2013

Dec. 2

Picked up broken sign on Richville Dr. and Southway  
Replaced stop sign and post at Rose and Ogle  
Replaced stop sign and post at 3<sup>rd</sup> and Cherry  
Repaired street sign and post at Carlyle NE

Dec. 3

Posted no parking signs downtown for Christmas show  
Removed no parking sign at 8<sup>th</sup> NE  
Checked southwest section for bad signs

Dec. 4

Duane NW repaired sign post on 23<sup>rd</sup>  
Checked stop signs in the Northwest section  
Helped set up the stage downtown

Dec. 6

Loaded salt on trucks with loader  
4<sup>th</sup>, Federal, Chestnut, 3<sup>rd</sup> and LWE posted no parking signs for parade  
Picked up pedestals from the downtown area

Dec. 9

Removed no parking signs from the downtown area  
Took down the playoff signs

Dec. 10

Snow Removal

Dec. 11

Snow Removal

Dec. 16

Used loader to load salt on trucks

Dec. 17

Snow removal

Dec. 30

Snow removal

Dec. 31

Snow removal

Ward 1	\$0.00
Ward 2	\$0.00
Ward 3	\$0.00
Ward 4	\$0.00
Ward 5	\$0.00
ward 6	\$0.00
<b>Sewer Repair Cost</b>	<b>\$0.00</b>